



**TOWN OF LOCKPORT
COUNCIL MEETING
FRIDAY OCTOBER 9, 2026, AT 1:00 P.M.
AGENDA**

- 1. Call to order**
- 2. Silence Electronic Devices**
- 3. Approval of Agenda, including additions or deletions**

Staff Suggested Motion – That Council approve the agenda for the October 9, 2026, meeting with the following additions/deletions.

- 4. Conflict of Interest**
- 5. Approval of Minutes**

- Regular Council Meeting Minutes September 25, 2026

Staff Suggested Motion – That Council approve the Minutes from the Regular Council Meeting of September 25, 2026.

- 6. Business arising from Previous Minutes**
- 7. Community Forum (Open Mic)**
 - 20 Minutes Maximum
 - Each resident is allowed a maximum of five minutes
 - The resident is to speak directly to Council
 - There will be no interaction by Council at this time
 - If questions are posed by residents the question will be recorded to be researched

- 8. Presentations**

9. Finance

- List of invoices already paid in the amount of \$103,389.74 (Page 1-3)
- Request from Lockeport Legion Branch #80 (Page 4)
 - o Town Clerk's recommendation to Council (Page 5)

Staff Suggested Motion – That Council approve the Town of Lockeport contributing \$603.31 toward the cost of the 2nd flagpole for the cenotaph site as requested. There is money in the Grants to Organizations Budget to cover this cost.

- Medical Centre Rental Agreement (Page 6-7)

10. Other Business

- Amended Disposal of Surplus Property Policy (Page 8-12)
- Roods Head Park – Letter of funding approval for Rood's Head Wildfire Resilience and Adaptation Project (Page 13)

Council previously made a motion to spend up to \$5000.00 on this project.

Staff Suggested Motion – That Council approve moving forward with the Rood's Head Wildfire Resilience and Adaptation Project. The funding is for 90% of the cost so the Town of Lockeport's portion will be \$4,200.00.

11. Council Reports

- Mayor Derek Amalfa (Page 14)
 - o Canada Day Committee September 10 and September 30 (Page 15-20)
- Deputy Mayor Craig Hillen (Page 21)
 - o Heritage and Tourism draft Minutes (Page 22-25)

Staff Suggested Motion – As recommended by the Heritage and Tourism Committee, Council agrees that a Fisherman's Memorial Restoration sub-committee under the HTC committee be created, to be reviewed after one year.

Staff Suggested Motion – That as recommended by the Heritage and Tourism Committee, that Council approves the HTC Committee overseeing the Directory sign restoration project as presented.

- Accessibility Advisory Committee Draft Minutes (Page 26-28)
- Councillor Anna Chetwynd (Page 29)
 - Recreation/Make Your Move Minutes September 8 and October 5 (Page 30-39)

Staff Suggested Motion – that as recommended by the Rec. Committee, Council agrees to adopt the new Equipment Loan Form.

- Councillor Candace Malik (Page 40)
- Councillor Kevin Chetwynd (Page 41)

12. Correspondence

13. Information Only

- Correspondence to and from Honourable Tim Houston – Request for Five-Year Freeze on Power Rates and Exploration of Public Ownership of Nova Scotia (Page 42-

14. Date of next meeting

- October 23, 2026, at 1:00 p.m.

15. “In Camera”

16. Adjournment

LIST ON INVOICES ALREADY PAID TO BE PRESENTED AT THE		
OCTOBER 9 2026 MEETING		
BELL ALIANT	BEACH CENTRE FOR SEPT	113.86
BRAMAC	REPLACING BALL CHECK VALVE ON STATION # 6	1,019.16
CULLIGAN WATER	DRINKING WATER	45.12
GFL ENVIRONMENTAL	ANNUAL CLEANING OF LIFT STATIONS	4,630.03
HARDING, JUNE	MILEAGE FOR SEPTEMBER	99.12
I.B.E.W	UNION DUES FOR SEPTEMBER	307.88
LOCKEPORT TOWN MARKET	SR. BINGO SUPPLIES, SR. PICNIC, KIDS BINGO	111.85
LUKE SWIM CARPENTRY	REPLACED DOOR AND DOORSTEP FOR OLD BANDSTAND AND PREP WORK FOR MURALS (PD BY PLAYPARK FUNDRAISING GROUP)	840.00
LUKE SWIM CARPENTRY	MURAL PREP WORK AND INSTALL, TURF INSTALLATION, BANDSATND DECKING REPAIR - PD BY PLAYPARK	735.00
MANULIFE	PENSION FOR EMPLOYEES FOR SEPTEMBER	1,474.24
MARK WILLIAMS EXCAVATING	ADVANCE ON WORK AT BALLFIELD	10,000.00
MINISTER OF FINANCE	NOVA SCOTIA PUBLIC PROSECUTION SERVICE	37.50
MUNICIPALITY OF SHELBURNE	WASTE DIVERTED TO YARMOUTH WHEN SCALES AT REGION OF QUEENS WERE OUT OF OPERATION	331.66
NICKERSON, YVONNE	REIMBURSEMENT FOR TWO RAIN BARRELS FOR POP UP GARDENS (PD BY MYM)	45.00
NOVA SCOTIA POWER	BOARDWALK FOR SEPT.	141.25
NOVA SCOTIA POWER	LIFT STATION #3 FOR SEPT	50.16



NOVA SCOTIA POWER	STREET LIGHTS, PLAYGROUND AND TREATMENT PLANT FOR SEPTEMBER	2,531.42
NOVA SCOTIA POWER	UV SYSTEM FOR SEPT.	614.13
NOVA SCOTIA POWER	LIGHTHOUSE STAGE 75%, MFR 25% FOR SEPT	217.62
NOVA SCOTIA POWER	TRANSPORTATION BLD, ROOD'S HEAD, LIBRARY AND WIDOW'S WALK FOR SEPT	437.51
NOVA SCOTIA POWER	LIFT STATIONS 1, 2, 4, AND 5 FOR SEPT	1,067.54
NOVA SCOTIA POWER	TOWN HALL AND REC.CENTRE FOR SEPT	384.34
NOVA SCOTIA POWER	LIFT STATIONS 6, 7, 8, 9, 10, 11, 12 AND 13 FOR SEPT	1,063.19
NOVA SCOTIA POWER	FIRE HALL, POINT ST, MEDICAL CENTRE, MARINE ROOM AND LITTLE SHOOOL MUSEUM FOR SEPT	1,043.64
NOVA SCOTIA POWER	BANDSTAND, BALLFIELD CANTEEN AND BEACH CENTRE FOR SEPT.	616.83
PREMIER TECH	CLEANING OF PORTA POTTIES	1,899.81
PROPERTY VALUATION SERVICES	25% ASSESSMENT SERVICES COST RECOVERY FISCAL 2027	2,763.42
PROVINCE OF NOVA SCOTIA	DNA ANNUAL BILLING	390.87
RICKETS EVT SERVICE	TWO FLOW TESTS FOR TRUCK 131 AND 132	3,392.49
SEEBLICK PRINTING	SEACAPS PARK FUNDING PARTNERS SIGN (PD BY PLAYPARK FUNDRAISING GROUP)	698.82
SHELBURNE ELECTRONICS AND ENGRAVING	PLAQUE FOR RED PETTICOAT INTREPRETATIVE SIGN	198.36
SWIM , EMILY	REIMBURSEMENT FOR TEDDY BEAR PICNIC AND SIX LARGE PLASTIC CONTAINERS FOR THE MUSEUM	131.03
TURF MASTER	SUPPLY AND INSTALL SHOCK PAD FOR SWINGS - PD BY PLAYPARK	64,512.60

(3)

WEB HOSTING	TWO DOMAIN RENEWALS	34.18
XEROX	LEASE 46 OF 60	246.13
YARMOUTH BIG BOUNCE	DEPOSIT FOR JULY 1ST ENTERTAINMENT	1,163.98
	TOTAL	103,389.74

(4)

Tuesday 29th September 2026

Lockeport Town Council

Lockeport Legion Branch 80

Subject: Second Flag Pole for Town Cenotaph

Dear Mayor and Council,

This letter is a request of the town to help contribute to the purchase of the second required Flag Pole for the cenotaph.

The total cost for the flag pole is 2103.31. I shall be in receipt shortly of a grant from the Nova Scotia Govt in the amount of 1500.00.

I am asking if the town would be willing to contribute the difference. I have already ordered the flag pole and if the town does not have the funds then the legion will cover the cost.

Sincerely,

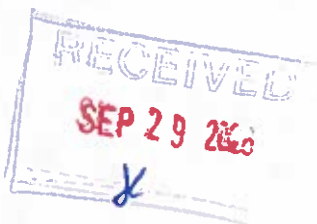
David Holdaway

David Holdaway CD1

President Lockeport Legion

Email: dc_holdaway@hotmail.com

Lockeport Legion P.O. Box 217 Lockeport N.S. B0T1L0



RECOMMENDATION TO COUNCIL

MY RECOMMENDATION TO COUNCIL REGARDING THE REQUEST FROM THE ROYAL CANADIAN LEGION FOR HELP PAYING FOR THE NEW FLAGPOLE IS AS FOLLOWS:

President Dave Holdaway and the Lockeport Legion have done a tremendous amount of work restoring and beautifying the cenotaph and the property it sits on.

The work they have done has gone far above and beyond and I would like to recommend that Council agree that the Town of Lockeport will contribute \$603.31 toward the cost of the 2nd flagpole for the cenotaph site, as President Holdaway has requested.

There is money in the budget to cover this cost.

**June Harding
Town Clerk/Treasurer
Town of Lockeport**

Medical Centre Rental Agreement

Organizations who wish to use the Medical Centre may do so at a negotiated rate with the Lockeport Town Council. Payment charges are to be made in cash or cheque

A damage deposit determined by the Town Council is required upon application. This deposit will cover damages, clean up or missing items if there are any. Upon completion of use, the Town Clerk/Treasurer will refund damage deposit in full upon satisfactory facility inspection. Completed forms must be returned to the Town Office at 26 North St., Lockeport, NS.

Clean up/disinfecting proper disposal of sharps or medical waste is the responsibility of the party renting the facility. A clean up/disinfecting time will be issued upon mutual agreement and if not cleaned up satisfactorily by this time, then clean up cost will be deducted from the security deposit.

Doors must be locked at the end of your session and no confidential patient or client information is left behind

Proof of adequate liability insurance prior to any scheduled event shall be provided to the Town Clerk/Treasurer. Proof shall be in the form of a certificate of insurance signed by an authorized representative of the Insurance Company. Coverage must include, but not limited to, a minimum of \$1,000,000 Commercial/General Liability Coverage, including \$1,000,000 Tenants Legal Liability coverage.. The policy must include the Town of Lockeport as additional insured and evidence 30 days advance notice of policy cancellation or change.

Before access is provided to the facility, renters shall sign a waiver of liability statement holding harmless the Town of Lockeport, its employees, agents, representatives and volunteers of any loss or damages.

No Smoking permitted.

Cancellation Terms – The Medical Centre should only be used for the purpose approved by the Town of Lockeport, and the rental shall not be transferred or sublet to another individual or organization without Town Clerk/Treasurer's approval.

If you are unable to use the space as scheduled, they should notify the Town Office as soon as possible. Repeated no shows or cancellations without notice could result in future booking being refused,

The Town Clerk/Treasurer can cancel or suspend use of the facility if there are safety concerns, damage, misuse of the property, or a breach of the agreement

Any request not covered above must be submitted to the Lockeport Town Office by the applicant.



APPLICATION FOR USE OF THE FACILITIES OF THE LOCKEPORT MEDICAL CENTRE

1. Name of individual/group/organization:

2. Contact Person:

3. Address: _____ Phone: _____

4. Description of services offered:

5. Date(s) of rental _____

6. Full/Half day

One Time/Recurring

7. Proof of Liability Insurance attached? Yes _____ No _____

Fee Schedule

Up to four hours = \$ _____ plus HST

Over four hours = \$ _____ plus HST

Damage deposit of \$ _____ is required upon application. The Town Clerk/Treasurer following the service will refund damage deposit in full upon satisfactory facility inspection.

The above conditions are acknowledged to me personally on behalf of:

Individual/group/organization

Signed: _____

Date: _____

**TOWN OF LOCKEPORT
POLICY STATEMENT****Policy GG-045****Disposal of Surplus
Property****Effective Date:
September 25, 2026****Revision Date:**

**Town of Lockeport
Disposal of Surplus Property Policy****1. Purpose**

The purpose of this policy is to establish a transparent, accountable, and consistent process for the disposal of surplus property owned by the Town of Lockeport, in accordance with the Municipal Government Act (MGA) and associated regulations. This policy ensures surplus property disposal maximizes value and community benefit for the town and its residents while maintaining compliance with legal requirements and fostering public trust.

2. Definitions

- **Surplus Property:** Any town property (real or personal) that is no longer required for town purposes is obsolete or is beyond economical repair.
- **Real Property:** Land and anything permanently affixed to it (e.g., buildings)
- **Movable Town Assets:** Movable property such as vehicles, equipment, furniture, tools and small buildings.
- **Market Value:** The price a property would be expected to sell on a given date in a competitive, open market with a willing buyer and a willing seller.

3. Guiding Principles

The Town shall adhere to the following principles in the disposal of surplus property:

- **Transparency:** Ensure open and public processes for disposal
- **Accountability:** Maintain clear records and documentation of all disposals
- **Compliance:** Adhere to all applicable laws, regulations, and municipal policies
- **Maximization of Value:** Seek to obtain fair market value for the identified property.
- **Community Benefit:** Consider community needs and interest in the disposal process.

4. Authority

Under the **Municipal Government Act**, the Council has the authority to dispose of town property.

5. General Disposal:

- A. In cases where the Town receives an unsolicited offer to buy a piece of town property or a request from another government to acquire town property, Council may waive the requirements of Section 7 (Applicable Sale Method) of this policy. In certain situations, authorized by law, Council may dispose of property at less than fair market value.
- B. In cases where a person or business wishes to acquire a piece of town property, or the Town requires a specific piece of land, Council may consider a land exchange with the proponent.

(9)

**TOWN OF LOCKEPORT
POLICY STATEMENT**

Policy GG-045

**Disposal of Surplus
Property**

**Effective Date:
September 25, 2026**

Revision Date:

- C. For any property or Town asset Council approval is required to declare the property as surplus, after which the Town Clerk/Treasurer is authorized to list the land in accordance with this policy. The policy also empowers the Town Clerk/Treasurer, and designates, to market the property to sectors that aligned with the Town's strategic development goals.

6. Declaration of Surplus Property

1. **Identification:** Department heads shall identify property that is no longer required for town purposes.
2. **Assessment:** The Town Clerk/Treasurer or Council members shall access the identified property to determine if it qualifies as surplus.
3. **Categorize:** The Council, and staff will determine the categories for the surplus properties and make recommendations to Council for approval.
4. **Resolution:** Staff will prepare a staff report for Council with a recommendation to approve, by motion, the declaration of surplus properties.

7. Methods of Disposal:

a) Economic Development

Properties categorized under Economic Development are intended to drive initiatives that support local economic activity. This may include attracting new businesses, supporting existing ones, or enabling projects that create jobs and increase the town's tax base.

Applicable Sale Method(s)

- Public Tender or Auction – highest market value
- Direct Sale – to a specific developer
- Request for Proposal – to attract specific types of development or community benefit, not just the highest price.

b) Housing

These properties are designated for residential development, particularly to address housing needs such as affordable housing, mixed-income developments, or other community housing priorities. Land disposal for housing will require a minimum of 20% of total proposed units to be maintained at an acceptable affordability level (to be determined by the Town), for a minimum of 20 years' commitment.

Applicable Sale Method(s)

- Request for Proposal – especially when working with non-profits or developers focused on affordable housing.

(10)

**TOWN OF LOCKEPORT
POLICY STATEMENT**

Policy GG-045

**Disposal of Surplus
Property**

**Effective Date:
September 25, 2026**

Revision Date:

- Direct Sale – to a specific housing provider or developer, subject to Council approval.

**Developers and non-profits must have been incorporated for a minimum of one year and demonstrate both project readiness and financial sustainability. Additional evaluation criteria include the anticipated benefit to the community and the developer's capacity to successfully implement the proposed development. The Town Clerk/Treasurer or designate will determine through the Request for Proposal process the required documentation to demonstrate eligibility.*

c) Adjacent Landowners

This category includes small or irregularly shaped parcels that are not suitable for independent development but may be useful to neighbouring property owners for expansion, access, or consolidation.

Applicable Sale Method(s)

- Sale to Adjacent Landowner – as per Section 51A of the Municipal Government Act. These may be sold below market value, with Council approval.

d) Regular Sale

Properties that do not fall into the other categories and are suitable for general sale to the public without specific development or community use requirements.

Applicable Sale Method(s)

- Public Tender or Auction – to ensure a fair and open process.
- Direct Sale – in cases where a specific buyer is identified and Council approves.

e) Movable Town Assets

Referring to physical, non-permanent items owned by a town that are not affixed to land or buildings and can be relocated without causing damage. Examples include office furniture and equipment, vehicles, tools and machinery, technology hardware, fixtures, and portable infrastructure.

Applicable Sale Method(s)

- Public Auction or Tender – ensures competitive bidding and transparency.
- Trade-In – Assets, especially vehicles or equipment, can be traded in when purchasing replacements.
- Donation – assets in usable condition but no longer required for town purposes may be donated to non-profit organizations, schools, or community groups.
- Recycling or Scrapping – items that are broken, obsolete, or unsafe are disposed of through environmentally appropriate recycling or scrapping processes.

(11)

**TOWN OF LOCKEPORT
POLICY STATEMENT**

Policy GG-045

**Disposal of Surplus
Property**

**Effective Date:
September 25, 2026**

Revision Date:

- Sale to the Public (Lower-Value Items) – low-value surplus items can be sold directly to citizens or organizations, at fair market value or through a public sale process.

8. Town Conflict of Interest

All provisions of the Town's Conflict of Interest Policy shall apply to the sale of surplus property of the Town.

9. Sale Costs

With respect to real property, the below costs shall be the sole responsibility of the purchaser:

- Preparation of Deed
- Registering the Deed
- Migration of Property

10. Reporting

With respect to real property, the Town shall publish annual public reports on their website with the following information.

- Properties declared surplus.
- Properties Sold
- Migration of Property
- Deed Transfer Tax

11. Non-Binding Sale of Surplus Property

Nothing in this policy shall bind the Town to sell any property should it not wish to sell a particular piece of property for an established price should Council deem it not to be in the current or future interests of the Town.

12. Policy Review

This policy shall be reviewed every three (3) years or as required to ensure its effectiveness and compliance with applicable laws and regulations.

**TOWN OF LOCKEPORT
POLICY STATEMENT**

Policy GG-045

**Disposal of Surplus
Property**

**Effective Date:
September 25, 2026**

Revision Date:

How Surplus Sales Work

- **Declaration:** Local councils must formally vote to declare a piece of real estate surplus because it has no active public or municipal use
- **Market Value:** Municipalities must sell surplus property at fair market value, often determined by assessments from the Property Valuation Services Corporation (PVSC) or independent appraisals.
- **Categories:** Properties are often sorted into types like regular public sales, affordable housing initiatives, economic development projects, or direct offers to adjacent landowners.
- **Restrictions:** Elected officials and senior staff (like the Town Clerk/Treasurer) and their spouses are legally barred from purchasing surplus property from their own municipality
- **Distinction:** Surplus municipal properties are distinct from **tax sales**, which involve auctioning properties due to unpaid taxes.

Finding Listings

To check for available land or express interest

- Visit your local municipal website (e.g. lockeport.ns.ca,) or your local town/ office) to view interactive property maps or active tenders.
- Watch local public notices or newsletters for official declarations of surplus land inventories.

Town Clerk/Treasurer's Annotation for Official Policy Book

Date of Passage of Current Policy: _____

I certify that this Policy was adopted by Council as indicated above.

Town Clerk/Treasurer

Date

June Harding

From: Derek Amalfa <derekamalfalockeport@gmail.com>
Sent: September 25, 2026 9:46 AM
To: Cindy Rousselin; June Harding
Subject: Re: LLCA-26-1012 - FCM Funding Decision CRM:09200008

Thank you so much, Cindy, for this wonderful news!

This funding will make a significant difference in improving the safety and supporting the redevelopment of an important part of our community, we sincerely appreciate FCM's support.

I have copied Ms. June Harding, Town Clerk/Treasurer for the Town of Lockeport, on this email. Please forward the agreement questionnaire and any related documentation to her attention.

Thank you again for your support. We are very excited to move this project forward.

Derek Amalfa
Mayor, Town of Lockeport

On Tue, 22 Sept 2026 at 17:11, Cindy Rousselin <crousselin@fcm.ca> wrote:

Title of the initiative: Rood's Head Wildfire Resilience and Adaptation Project in Lockeport, NS

Case File: LLCA-26-1012

His Worship Mayor Derek Amalfa,
Congratulations!

I am pleased to present you with the attached letter, stating FCM's funding approval for this initiative.

As specified in this letter, your initiative has been approved for a maximum grant amount of \$37,810 up to 90 % of eligible costs.

We would like to provide you with your funding agreement as soon as possible. An agreement questionnaire will be sent to you shortly that once completed will help us draft the FCM grant agreement.

Council Status Report: September 2026*Mayor Derek Amalfa***Meetings Attended:**

<i>Date</i>	<i>Committee</i>
Sept 3	Roseway Manor Board Meeting
Sept 4	Clean Foundation - Check In
Sept 10	Canada Day Committee
Sept 11	Town of Lockeport Council Meeting
Sept 16	Shelburne Co Leadership Meeting
Sept 16	New PPSA Billing - Dept of Justice
Sept 18	Municipal Training - Dept of Mun Affairs
Sept 22	Halifax Examiner Interview
Sept 24	Joint Services Board Exploration Committee
Sept 25	Town of Lockeport Council Meeting
Sept 30	Canada Day Committee

Lockeport and Area Canada Day Celebration Committee

Lockeport N.S.

Thursday September 10th, 2026

Present were: Emily Swim in the Chair, Ellen Suttle, Steven Williams, Derek Amalfa,

Regrets: Tiffany Morash

The meeting was called to order at 6:05 p.m.

Approval of Agenda: Derek Amalfa moved approval of the agenda. Steven Williams seconded. Motion carried.

Minutes: The minutes of the meeting of July 29, 2026 as circulated were approved on motion by Derek Amalfa and seconded by Steven Williams. Motion carried.

Finances:

Emily reported that the amount spent to date on 2026 July 1st events was \$20,073.00 which leaves us a total of \$22,031.82 in our account.

Old Business:

Celebrate Canada – Emily reported that the final report for Celebrate Canada is almost completed and will be delivered to June for submission before the deadline of September 30th.

Connie Lamb joined the meeting.

New Business

Parade – Steven asked if the parades would be able to be live streamed next year so that people who are not able to attend would be able to see the parades from their home. The Committee felt this would be a good idea and will keep this in mind for arranging for 2027.

Sue Crosby – Sue asked to speak to this Committee and stated that the Pickle Ball Club and Lockeport Legion Branch #80 will be responsible for the Strawberry Shortcake. She also asked that the Lockeport Beach Market be included in the 2027 July 1st Events flyer as this was missed in 2026.

Sue also stated there is a business who is interested in being responsible for the Lockeport July 1st Dance. Further discussions will be arranged regarding this in the future.

Membership – Emily Swim submitted her resignation as Chairperson of the July 1st Committee. She has agreed to stay on the Committee. Derek Amalfa was voted in as Chairperson by acclamation. Thank you Derek.

A call was posted on facebook for new members for the July 1st Committee but nobody came forward.

Yarmouth Big Bounce – Emily reported the following inflatables have been booked from Yarmouth Big Bounce – Astro Sports Arena, Rug Rats, Double Land Slide, and the Wreaking Ball- for July 1st, 2027 for a total of \$3,325.68.

Ellen Suttle moved that the July 1st Committee confirm this booking by sending the deposit of \$1163.98 to Yarmouth Big Bounce for the availability of the 4 inflatables for 2027 Lockeport July 1st. Connie Lamb seconded. Motion carried.

Schedule of Events – A discussion was held as to what is possible to have this coming year. This is a basic beginner schedule. See attached

July 1st Theme Ideas – Various themes were presented and 5 were picked to be presented for voting on social media. Emily will arrange this and bring the results to the next meeting. They are: East Coast Rodeo

Disco

Storytime

Everything Canadian Eh

Generation millennials – Y2K – Retro

There being no further business, Ellen Suttle moved the meeting adjourned at 7:32 p.m.

Next meeting – September 30, 2026 at 6:00 p.m. at the Council Chambers

Respectfully submitted,

Ellen Suttle

July 1st Celebration Events - 2027

June 21 - Indigenous Day - Will try to arrange consultation with an Indigenous Group.

12 – 3 p.m.

June 27 – Multicultural Share Fare – cancel event.

June 27– Seaman's Memorial Service - Pastor Tim Garron and Nicole Stevens 2:00 p.m.

June ? - Afternoon Social – Nancy Williams organizing

June ?? or July 1st - Dance??

July 1st – Annual craft fair 10 a.m.– 3 p.m.

Strawberry Festival – Tennis & Pickleball Group/Lockeport Legion Branch 80

11:00 a.m.

Annual grease pole - Trevor Morash will be asked to co-ordinate this event

Flag Raising Ceremony & Cake 11:00 a.m.

Carnival in the Park - Ask Charlie's Treasure Chest to provide all carnival games

Children's Parade

Foam Party ??

Talent Show – Lighthouse stage

'Little Mac's" Antique Car Parade

Grand Street Parade

Pie Eating Contest 3:45 p.m. Nancy Williams organizing

Awards Ceremony & Raffle Draws 4:00 p.m.

Beans and Brown Bread Supper – Lockeport United Baptist Church ??

Musical Entertainment -

Family Dance Party & Free Glow Stuff 9:00 p.m.

Mini Fireworks Display OR Drone Light Show 10:00 p.m.

Lockeport and Area Canada Day Celebration Committee

Lockeport N.S.

Wednesday September 30th, 2026

Present were: Derek Amalfa in the Chair, Emily Swim, Ellen Suttle, Steven Williams, Connie Lamm, Tiffany Morash.

Guests: Nancy Williams

Regrets:

The meeting was called to order at 6:05 p.m.

Approval of Agenda: Connie Lamm moved approval of the agenda with the additions. Emily Swim seconded. Motion carried.

Minutes: The minutes of the meeting of September 10, 2026 as circulated were approved on motion by Steven Williams and seconded by Connie Lamm. Motion carried.

Finances:

No report

Old Business:

Celebrate Canada – Emily reported the final report for Celebrate Canada 30th has been completed and submitted.

Theme for 2027 – A poster of different themes has been presented on social media for voting . The winning theme will be presented at the next meeting.

Yarmouth Big Bounce – The deposit has been paid for Yarmouth Big Bounce attractions for July 1st, 2027.

Glow products – The remaining glow products, i.e. glow sticks, glow necklaces, glow earrings, etc. will be distributed to the two Day Cares and Lockeport Elementary School for Hallowe'en.

New Business

Enhanced July 1st Celebrations - Tiffany submitted a proposal of various events to enhance our July 1st celebrations, (see attached). This will be further discussed at the next meeting regarding costs and people.

Schedule of Events – Further discussion was held regarding the schedule. (See attached)

There being no further business, Emily Swim moved the meeting adjourned at 7:35 p.m.

Next meeting – October 28th, 2026 at 6:00 p.m. at the Council Chambers

Respectfully submitted,

Ellen Suttle

July 1st Celebration Events - 2027

June 21 - Indigenous Day - Will try to arrange consultation with an Indigenous Group.

12 – 3 p.m. (Dancers from Wild Cat Reserve)

June 27– Seaman's Memorial Service - Pastor Tim Garron and Nicole Stevens 2:00 p.m.

June 28 - Afternoon Social – (Nancy Williams)

June ?? or July 1st - Dance?? (Sue Crosby)

July 1st – Annual craft fair 10 a.m.– 3 p.m. (Connie Lamm)

Food Trucks and Vendors (Connie Lamm)

Strawberry Festival – Tennis & Pickleball Group/Lockeport Legion Branch 80

11:00 a.m.

Annual Grease Pole - 7 p.m. Trevor Morash will be asked to co-ordinate this.

(Emily Swim)

Flag Raising Ceremony & Cake 11:00 a.m. (Derek Amalfa)

Carnival in the Park - Ask Charlie's Treasure Chest to provide all carnival games

Children's Parade - Nancy Williams

Foam Party - \$750.00

Talent Show – Lighthouse stage - (Terri Dean MacNeil)

'Little Mac's' Antique Car Parade - Emily will ask Tim Rhyno or Jason Matthews to

Organize this

Grand Street Parade (Ellen Suttle)

Pie Eating Contest 3:45 p.m. Nancy Williams organizing

Pie Auction - ????

Awards Ceremony & Raffle Draws 4:00 p.m. (Ellen, Emily and Derek)

Beans and Brown Bread Supper – Lockeport United Baptist Church ??

Musical Entertainment -

Family Dance Party & Free Glow Stuff 9:00 p.m.

Mini Fireworks Display OR Drone Light Show 10:00 p.m. - Hank Roy??

Meeting Reports

Craig Hillen, Deputy Mayor

Sept 03/26- Roseway Manor Board Meeting
Sept 10/26- Tians Tourism Workshop
Sept 10/26- July 1st Committee Meeting (Observer)
Sept 11/26- Regular Council Meeting
Sept 14/26- Shelburne Arena Committee Meeting
Sept 15/26- Heritage & Tourism Committee Meeting
Sept 16/26 - Shelburne County Leadership Meeting
Sept 22/26- Eastern Shelburne County Accessibility Committee
Sept 25/26- Regular Council Meeting

Other

Marine Annex- Walkthrough to see condition for possible future use

Town of Lockeport Heritage and Tourism Advisory Committee

Tuesday, September 15th, 2026
Council Chambers, Town of Lockeport
26 North Street, Lockeport
6pm – 8:30 pm

In attendance: Craig Hillen, Jeff Woods, Nicole Stephens, Mary Meagher, Rudy Sommer, Tim Rhyno, George Benham, Gabe Buchanan, Emily Swim

Regrets: Connie Lamm

Audience/Guests: Susan Sommer, Derek Amalfa

Craig Hillen called the meeting to order at 6:06pm.

Additions to the Agenda

- TIANS Meet & Greet
- Wooden Lobster Boat
- Vice Chair for the Committee

Rudy Sommer moved to approve the September 15th, 2026 agenda. Gabe Buchanan seconded; all in favour.

Craig Hillen made the committee aware that the “In-camera” portion of the last minutes from the August 18th, 2026 were adjusted to reflect the proper terms around the reason to go in camera.

Mary Meagher moved to approve the previous minutes from the August 18th, 2026 meeting. Tim Rhyno seconded; all in favour.

Craig Hillen reported that he was in contact with Heidi Wagner from CBDC and provided the information to Jasper Meisner, as a follow up to Mr. Meisner's presentation to the committee at the previous meeting.

Outstanding Business

Christmas Lights and Sign decorations - Beach Centre Lobster Trap & Bell Buoy

Craig will purchase the extension cords, lights and zip ties. Jeff Woods reported that he was speaking with Lester Swansburg and timers are not needed for the lights on the boardwalk since the streetlights already come on at dusk. A timer will be needed for the lights at the Beach Centre. Committee members have offered to help with the install of the lights and decorations.

Fishermen's Memorial Restoration

At the recent Council meeting, it was suggested that any group interested in fundraising for the Fishermen's Memorial site should create a Joint Stocks Society to support donations and tax receipts, similar to the Seacaps Playground fundraising group. The committee reviewed this suggestion, including the process involved and the level of support provided to the playground group. It was also noted that the project falls within the Heritage and Tourism Committee's draft mandate. The committee agreed to proceed with its original recommendation to Council: to establish a Fishermen's Memorial sub-committee under the HTC. Once the project is further developed, the option of creating a non-profit group registered with the Joint Stocks Society can be explored. This approach would allow the project to begin quickly and start accepting donations as soon as possible.

Nicole Stephens made the motion that it is recommended to council that a Fishermans Memorial Restoration sub-committee under the HTC committee be created with a review in the future to determine the project and if we go into a Society with Joint Stocks. George Benham seconded; All in favour.

Note: Craig Hillen will not be the Chair of the recommended Fisherman Memorial Restoration sub-committee but will sit on the committee as a councilor.

Use of Former Directory Sign

At the recent Council meeting, the HTC was asked to revisit the Town Sign proposal, including the suggestion that it be incorporated into the proposed Fishermen's Memorial Restoration project.

The new sign would support the town's beautification efforts, and funding for it has already been included in the Town's Beautiful budget. The committee discussed the sign's content and agreed that the overall look and message should be guided by the artist submitting the design. Members also agreed that the sign project should remain separate from the Fishermen's Memorial project.

This project aligns with the Heritage and Tourism Committee's draft mandate to promote Lockeport's community, cultural, and historical identity. It would also enhance tourism and the resident and visitor experience by presenting a positive, appealing image that reflects community pride.

Mary Meagher made the motion to recommend to Council that the Heritage and Tourism Committee would oversee this sign project. Tim Rhyno seconded; All in favor.

Mermaid/ Memorial Dedication Project

The project remains in the exploratory phase. No updates at this time.

New Town of Lockeport Website

Jeff Wood offered to help fix the three pictures on the main site to improve their clarity. There was discussion around creating a content plan for the new website for things and events that the HTC would like to promote.

Emily Swim made the motion that it is recommended to Council that the new Town of Lockeport website will have dedicated pages for the promotion of annual events in the area. Gabe Buchanan seconded; All in favour.

Committee Mandates- Heritage & Tourism Committee

The draft mandates for the Heritage and Tourism Committee were previously circulated to members to review. There were no changes or additions that the committee felt were needed to be added to the draft.

George Benham moved to accept the mandate. Emily Swim seconded; all in favour.

New Business

Organization or List of On-going Projects

2026 Projects

- Town of Lockeport Website
- Xmas Lights - Lobster Trap & Nautical Bell Buoy
- Directory Sign Contest
- Roods Head
- Mermaid Dedication Site
- Fishermen's Memorial Restoration Project

2027 Projects

- Cemetery on Church Street
- Groaner Buoy (end of beach)
- Lobster Sea Catch Festival (February or March)
- Re-painting Beach Centre Sign and Picnic Tables around Beach Centre
- Expression of Interest for commercial use and Town revenue source for use of Cabana at the Beach Centre

Jeff Wood offered to reach out to Robin Smith to see if the Municipality of Shelburne would be interested in getting involved with this festival.

Gabe Buchanan suggested it would be nice to repaint the 'Crescent Beach Centre' sign on the front of the building. Jeff Wood suggested it would be nice to also paint the picnic tables located at the Beach Centre. Craig Hillen offered the use of paint that he already has, which are bright colours, for the picnic tables.

Jeff Woods made the motion to recommend to Council to paint the front Beach Centre sign and various picnic tables. Tim Rhyno seconded; all in favour.

TIANS Meet & Greet

Craig Hillen and Emily Swim reported back on the TIANS meet and greet meeting that he attended in Shelburne on September 10th, 2026. Business opportunities, culinary trades scholarships. Craig suggested that there may be interest in Shelburne County School Boards having the TIANS Serve It Up Co-op to come and speak to our local schools about the project.

Wooden Lobster Boat

Emily Swim made a presentation about a recently acquired wooden lobster boat that is from Lockeport Harbour and one of the last of its kind in Southwest Nova. There was discussion around how this could potentially be included in the Fishermen's Memorial Restoration project in the future.

Vice Chair for the Committee

This item will be added to the agenda for the next HTC meeting for discussion.

Other - Chamber of Commerce Article

As a follow up to the previous meeting regarding the Shelburne Chamber of Commerce article that David Chute had asked the HTC and Crescent Beach Centre to submit, Emily Swim reported that the article was submitted and it was written about the accessibility ramp at Crescent Beach. Mr. Chute said that the article fit well and hoped the HTC committee would be a contributor again. The online newsletter goes out three times per year.

Adjournment at 8:10pm

Next Meeting

Scheduled for Tuesday, October 13th at 6pm in Council Chambers

Accessibility Advisory Committee Meeting Minutes

Tuesday September 22nd, 2026

Start time: 2:30 pm

(In Person Meeting)

In Attendance: Adam Dedrick, Jessie Dyer, Michelle Vacon, Craig Hillen, Therese Cruz, Eric MacIntosh

Regrets: Wanda Buchannan, Ron Coole, Catherine Jones, Holly Perry

Call to Order: Meeting was called to order by Therese at 2:31pm

Agenda Approval: Approval of this agenda was moved by Craig and 2nd by Eric.

Minutes of Previous Meeting: Meeting minutes from April 28th, 2026, were reviewed and approved. This was moved by Eric, 2nd by Craig.

Business:

- a) **Implementation Plan Report Card 2025/2026:** Adam shared an example of how he tracks MDS's progress on the 2025/26 Implementation Plan Report Card. Committee members agreed that the format and layout provide an effective way to monitor progress. Adam will provide digital copies to Craig and Jessie for use within their respective municipal units.
- b) **Implementation Plan 2026/2027:** Craig provided an accessibility update for the Town of Lockport. Council meetings now offer digital access, including meeting recordings and access through Zoom. The Town has also launched a new accessible website.

Beach visits have increased, with improved accessibility through the use of the Mobi-Mat and accessibility ramp. Paving the beach

parking lot remains a priority; however, funding is not available in the current budget.

The committee also discussed a proposed location for accessible washrooms in the Lockeport area. While funding is not currently available, accessible washrooms remain a priority for the Town.

Jessie provided an accessibility update for the Town of Shelburne. The Town is currently moving forward with Phase 1 of the Graham's Park Expansion Project, with a tender now open for the construction of a basketball court. Each phase of the expansion will be reviewed through an accessibility lens to ensure the project meets applicable accessibility standards.

Adam provided an accessibility update for MDS. Sound panels have been installed in the municipal building, along with new exterior signage. A storage shed has also been installed at Welkum Park to eventually house a Mobi-Chair. While the Mobi-Chair was not purchased this year, it is planned for next year. The shed will remain locked, with an access code provided for use, and surveillance may also be considered.

- c) **Equity & Anti Racism Plan Update:** The next Equity and Anti-Racism Committee meeting is scheduled for September 29. A key focus of the plan currently is staff training. Adam is exploring available training options and will bring information forward at the next meeting. Committee membership is currently low, and new members are being welcomed as the committee continues to establish itself.
- d) **Committee Membership:** A new application for municipal representation on the Committee was received. Adam will bring the application forward to the next Council meeting for approval.
- e) **Meeting Locations:** The Committee agreed that, going forward, meetings will be held at the Municipality of Shelburne building. This will provide a consistent meeting location that is fully accessible, while continuing to offer members the option to participate remotely.

Other Business:

- a) There was no other business

Next Meeting Date: Tuesday November 24th, 2026, from 2:30-4:00pm
at the Municipality of the District of Shelburne.

Meeting Adjourned 3:09pm. Moved by Craig, 2nd by Eric.

DRAFT

Meetings/Events attended by Councillor A Chetwynd for September 2026.

- Sept 03- Playground Equipment Team (Seacaps Playground)
- Sept 08- REC/MYM Committee (Council Chambers)
- Sept 10- Eastern Fence (Seacaps Playground)
- Sept 11- Eastern Fence (Seacaps Playground)
- Sept 11- Region 6 Solid Waste (online)
- Sept 11- Regular Council Meeting (Council Chambers)
- Sept 12- Car Show (Soccer Field)
- Sept 15- Sr Bingo (Recreation Center)
- Sept 16- Food For Thought (Recreation Center)
- Sept 18- Municipal Training (Council Chambers)
- Sept 24- MPAL update (Council Chambers)
- Sept 25- Regular Council Meeting (Council Chambers)
- Sept 29- Turf Masters (Seacaps Playground)
- Sept 29- COM Check-in (online)
- Sept 30- Turf Masters (Seacaps Playground)
- Sept 30- Assisted Business owner with road cleanup, office closed for Holiday (North Street)

Town of Lockeport Recreation/ Make Your Move Meeting Minutes
September 08, 2026

(30)

Councilor A Chetwynd called the meeting to order at 18:01

Attending: Councilor Anna Chetwynd, MYM Navigator Connie Lamm, MPAL Coordinator Benn Himmelman, Sue Crosby, Janice Fiske, Dawn DeMings-Taylor, Will Chetwynd, (Mary Meagher joined the meeting at 18:07)

Absent: None

Approval of Agenda: Additions requested were Sr Dance and Public washrooms

Motion: Moved that the agenda be approved as amended.

Moved by Dawn, Second by Will. *Motion Carried*

Approval of previous minutes Aug 04 , 2026:

Motion: Moved that the minutes for the regular meeting of Aug 04/26 be approved as circulated.

Moved by Sue, Second by Will. *Motion carried.*

Committee Update: Anna advised the committee that Mayor Derek Amalfa and Rhiannon Hinerman were no longer committee members and thanked them for their time on the committee. The terms of reference for the Recreation Committee will need to be updated to show one member of Council on this committee going forward. It was also noted that a review of the Recreation By Law would need to be reviewed prior to seeking expressions of interest.

(This will be done at a future meeting.) With Mayor Amalfa leaving the committee, we were short a Second Chair. Several names were suggested and after discussion the following motion was made...

Motion: Moved that Dawn DeMings-Taylor be nominated as Second Chair given her previous role on the committee while she was an active councilor. Moved by Sue, Seconded by Will. *Motion carried - Dawn accepted the position.*

Addition: Mary Meagher joined the meeting at 18:07 and was given an update.

Presentations/guests:

There were two guests in attendance. The Events Coordinator from Surf Lodge came to brainstorm some ideas where Make Your Move Lockeport could collaborate with Surf Lodge Nursing Home. It was noted that the School was participating in the Terry Fox Walk and this might be a good opportunity to pair senior students with senior residents. Connie will work with the Events Coordinator and an LRHS staff member to work on this project. Tentative date Sept 24, 2026 was discussed.

Another thought was how to get residents to the beach while the mobi mats are still out? This would need some flushing out around logistics and volunteers. MYML is happy to discuss ways we can get those residents more active and will keep that line of communication open for ongoing suggestions.

Reports/Updates:

- ***MYML Remaining Budget Update:*** Connie gave a brief update on the budget. She noted that some line items are still to come off but, as of the information she had at the time of the meeting, we had just under \$35,600 remaining. With many projects being completed she will get an actual amount for our next meeting.
- ***Free Skates:*** It was noted that last year's free skates were well attended and enjoyed by many. As such, the committee agreed to increase these events as the amount budgeted appeared to be less than the actual cost. We will bring this up to the budgeted amount. Connie will contact the Shelburne County Arena and book dates so we can advertise well.
- ***Community Food Share Raised Beds:*** Connie advised she would winterize the raised beds by removing the crops at the end of the season. She suggested the one by the Lighthouse stage might be used as part of "Decorate SeaCaps Park". The decorating committee will take that under advisement. Connie also noted she is working on some small signage for the raised beds for next year so residents understand they are for everyone's use and they can help themselves.
- ***Draft Waiver for Equipment Loan:*** Benn presented the committee with a draft waiver he developed for the equipment loan program and the Mobi-chair. The Committee will review it, bring back recommendations to the next meeting, and then Anna will present it to Council for adoption. Benn advised the committee that he used

wording from other Make Your Move Communities as some of them loan out paddleboards and other forms of equipment. Benn also advised that June had received a copy and had sent it off to the insurance company who advised they had no concerns.

- **NOTE:** It was with great sadness that Benn advised the committee that he has tendered his resignation with the Municipality of the District of Shelburne and would be moving at the end of September. As such, this will be Benn's final meeting with us. The committee thanked Benn for all the work he has done for the Town of Lockport and assured him he would be missed on the committee. *(Anna will set up a meeting with Benn to ensure a smooth hand off of Benn's work.)*
- **Washrooms:** Connie advised that there was a discussion at the HTC meeting around utilizing MYM funds for public washrooms. It was noted that this has been discussed several times and we have been told that a public washroom does not meet the criteria for the MYM program. It was also discussed that the Playground Fundraising Committee has already agreed to ensuring a porta-pottie is kept at the playground which is centrally located, along with the already established washrooms at the Town Office and Library (during open hours). The MYM Navigator noted that this should fulfill the gap especially if the porta-pottie was there year round and it's central location was indeed ideal. Going forward, it is recommended that if other Town committees wish to utilize MYM funding, the Chairperson of those committees should attend and give a formal presentation to the Rec/MYM Committee.

Recreation:

- **Helen Ghent Tennis/Pickleball Club:** Anna read the Year End Report as presented from the Tennis/Pickleball Club. Many thanks to the Club President for voluntarily providing this information to the committee. The committee acknowledges and thanks the Club for the excellent work they are doing to maintain the courts.
- **Summer Soccer Update:** Anna presented a brief report on the Summer Soccer program. This was a volunteer lead, free program, offered weekly to all children and their families who wished to attend. This was well attended and hopefully this will continue again next year. Many thanks to Ryan and Kevin for leading this program.
- **Food For Thought:** Anna and Connie will attempt this event again on September 16th at 6:30 pm. Tea/Coffee/and sweets will be provided and Anna will present as the speaker "MFR's in our Community". This is open to all aged 50+ as we attempt to kick off new programming.

Playground Fundraising Group:

- **Partnership Recognition Sign-** Sue presented a draft of the proposed sign to highlight the contributions made by Government grants and community partners for the Seacaps Playground Project. It was noted we are waiting for one more logo approval, should they wish the text removed from under their logo (as the Govt of Canada) then the recommendation to Council will be to remove all text and just have the logos so it looks uniform. We expect word back this week. *Anna will take this to Council for approval to print as soon as we receive final logo approval.*
- **Playground Updates:** Sue advised the swings needed a slight adjustment, to allow for the proper encroachment zones. The installation team will return Thursday/Friday to do that work. This was a simple measurement error, no fault of the committee, and it will not cost the project any additional fees to have it corrected. This will delay the final phase and reopening but it is beyond our control. There are 3 markets remaining and fundraising will continue for ongoing maintenance of the park. The SeaCaps Park Playground Fundraising Committee will be setting up their own bank account (as part of their Not for Profit organization) to help manage ongoing expenses. They currently have approximately \$3000 and discussions will need to be had around insurance costs, inspections, etc.
Motion: The Playground Fundraising group would like approval of Council to purchase a new, upgraded security camera for better coverage of the playground and murals, and one that ties into the towns system rather than a separate system. To be paid for by the Fundraising Committee. Moved by Sue Second by Will.
Motion Carried.
- **School Update –** Will reports School is now back in for a new year. Today, Sept 8th the Sr Girls had soccer practice and Mrs Harlow had a meeting with anyone interested in forming a golf team. Sept 9th is Sr Girls Volleyball practice, Jr Girls Volleyball drop-in/ open gym, and Sr Boys soccer. Sept 10th is Sr Girls Soccer practice. Sept 11th will be Cross Country. Due to low numbers there will not be any Jr Soccer teams this year so Jr's who are interested in playing should speak with the Sr coaches.

NEW BUSINESS:

- **Christmas by the Sea Craft Fair:** Tentative date of Nov 14th was set. There are some questions around insurance that need answering and location was discussed. We hope to have this finalized soon so we can reach out to vendors.
- **Decorating SeaCaps Park:** The Recreation Committee is excited to be part of this again this year. We hope to build on what was done last year with some new updates/additions.
Motion: It was moved by Will Seconded by Connie that we seek approval/update Council that we would like to start putting the lights up at the Pavilion/Park, weather permitting, on or after November 12th, 2026; with the understanding official lighting will be December 4th when Santa makes his annual visit. **Motion Carried.**
- **Grand Opening SeaCaps Playground:** A tentative date was set for October 2nd, 2026, barring any further complications or delays. Anna will ask Mayor Amalfa to reach out to MP Fancy's office to see if she is available on that date or to provide dates that may work with her schedule. Mayor Amalfa will be asked to reach out to MLA Nolan Young, Minister Ritcey, and others once we have confirmation from Ms Fancy's office.
- **Dance Classes for Seniors:** We have had a request for use of space for Sr Dance Classes. The committee noted that this is offered in Sable River and is well received. Also, it would be nice to see more programming and utilization of our facilities. The committee felt there should be a written confirmation of the request, an agreement between the person and the Town, and directed the MYM Coordinator to reach out on behalf of the committee.
Motion: Upon written confirmation of the request, Connie will take the information to June to have an agreement drawn up. The committee recommends to Council that rental fees be waived provided she waives her fee and agrees to record numbers attending, for statistical purposes. Moved by Connie Second by Benn. **Motion Carried.**
- **Volunteer of the Month-** Anna read a nomination requesting Liam Chedd be considered as Volunteer of the Month for September.
Motion: Recommend to Council that Liam Chedd be nominated as Volunteer of the Month for September 2026. Moved by Sue Second by Janice. **Motion Carried.**

Next Regular Meeting will be October 05 , 2026 at 18:00

Having no further business the meeting was adjourned at 19:53

**** Due to our partnership with the Lockeport Legion, there are no fees involved with use of their facility for our trivia nights as we split proceeds from the Strawberry Festival and a few of our members assist with their Sunday morning breakfast fundraisers. ****

Purchases and Payments:

General supplies including indoor and outdoor balls, windscreens, marking tape and combination locks are made on a regular basis. No new nets have been purchased but should be considered in our new fiscal year.

Potting soil and plants for our beautification program are purchased locally and used to enhance our raised planters located outside the courts.

Maritime Tennis was brought back in July of 2026 to deal with cracks, bird baths and imperfections in the "playing surface" at a cost of approximately \$3,600. The cost of maintenance in subsequent years will be greater than this amount as they honoured last years quote since they couldn't get back in the summer of 2025. Suggestions were made on dealing with the cracks around the outside edges and fence posts. Contact will be made with Wade Nickerson who completed some of the patch paving in Town to secure a quote for cutting out bad sections in the south corner etc. to determine whether our accounts can handle the cost of repairs before they worsen.

Miscellaneous:

A sixteen person fun tournament was held in July and some members of our Club took part in the 2nd Annual Shelburne Racquet Sports pickleball competition held at their Grovestine Complex in August.

Our Club status with the Registry of Joint Stocks is in good standing at the time of this report.

Account Status:

Our general account as of August 25th, 2026 (with some memberships for next year having been paid) stands at \$6,563. Much of this amount will be allocated for the proposed maintenance of the outside edges of the courts and/or repainting and repairs of the colors in the early summer of 2027.

Respectfully submitted,

Bill Crosby, President
Helen Ghent Tennis & Pickleball Club. (HGTPC)

Town of Lockeport Recreation/ Make Your Move Meeting Minutes
October 05, 2026

(35)

Councilor A Chetwynd called the meeting to order at 18:01

Attending: Councilor Anna Chetwynd, Will Chetwynd, Sue Crosby, Janice Fiske, Dawn DeMings-Taylor, Mary Meagher
Regrets: MYM Navigator Connie Lamm

Approval of Agenda:

Motion: Moved that the agenda be approved as presented.

Moved by Dawn, Second by Will. **Motion Carried**

Approval of previous minutes Sept 08, 2026:

Motion: Moved that the minutes for the regular meeting of Sept 08/26 be approved as circulated.

Moved by Sue, Second by Mary. **Motion Carried.**

Old Business: Anna asked the committee if they had reviewed the Equipment Loan Form, presented at last meeting by MPAL Benn Himmelman and if there were any changes required. It was noted that this is to cover the Mobi Chair, and any of the equipment in the equipment loan program.

Motion: Having reviewed the Equipment Loan Form, the Rec/MYM Committee recommends this document be presented to Council for consideration and/or adoption.

Moved by Will, Second by Janice. **Motion Carried.**

Presentations/guests: There were no guests in attendance and no presentations.

Reports/Updates:

- **MYML Remaining Budget Update:** Connie sent her regrets and is still working on items to come off the budget but feels we have roughly \$11,000 currently remaining. The committee will get an update next month but were encouraged to be thinking of impactful projects that encourage movement.
- **Free Skates:** Connie has contacted the Shelburne County Arena and booked two dates so far. October 9th from 6:00-7:30 pm. & Dec 29th from 2:00-3:30 pm. Connie will run the first and Anna will do the second. More dates will be announced once confirmed; we need to wait for hockey schedules to be posted to see what weekends are available.

Recreation:

- **Food For Thought:** Anna and Connie attempted this event again on September 16th at 6:30 pm. Tea/Coffee/and sweets were provided and Anna was present as the speaker, "Medical First Response in Nova Scotia and What really happens when you call 911". Five people attended, asked great questions, and found it very informative. Anna is unsure how to garner interest from those aged 50-65. It is unfortunate that attendance was low, as we were hoping to find out what might be of interest to those 50+ to establish more programming.
- **Utilization of Shanties:** The committee had a group discussion around the utilization of Shanty A. With the playground being the site of many birthday parties this summer, it was suggested that we speak to Council to see if we could designate that shanty for community use. The committee felt per it could be cleaned out, possibly raise funds for replacement of the refrigerator to a more energy efficient model, and then allow the community to request use of it. Possible uses could be food and drink area if hosting a birthday party, lemonade stand in the summer, tea/coffee/hot chocolate station, or events like Our House's- Sip & Slide which was well attended. Council would need to inquire if the admin assistant could add this to her bookings and determine other such things as fees, a usage agreement, inspection post use, etc. The committee would be willing to assist as needed with some of these tasks.

Playground Fundraising Group:

- **Playground Updates:** The frame for additional encroachment zone for the south slide, the large mural, work on the small stage, etc will be done this week. Eastern Fence is expected next week, weather dependant, to install the fence and swings. This should conclude phase 2. June advised that \$37,863 was received from ACOA today for the invoices already submitted. Sue advised all invoices are paid to date.

- **School Update** – Will reports the Sr boys have soccer games on Wednesday in Shelburne and Friday in Lockeport. Both games are at 4 pm. Girls volleyball and soccer teams are both doing very well. The school participated in the Terry Fox walk, partnering with Make Your Move and Surf Lodge Nursing Home. The residents were very pleased to participate and the school may find other events where they can include the residents in the future.

NEW BUSINESS:

- **Grand Opening SeaCaps Playground:** Mayor Amalfa has reached out to MP Fancy's office to see when she is available. Once a date is confirmed, Mayor Amalfa will be asked to reach out to MLA Nolan Young, Minister Ritcey, and others. The Playground Group will meet next week to formalize details of food, drinks, etc.
- **Christmas Craft Fair:** The Big Beach Market will host their sale on Friday evening Nov 13 and Saturday Nov 14th. Anna will host the (Rec) Christmas Craft Fair to be held at the Fire Hall on Nov 14th from 10:00-2:00.
- **Decorating SeaCaps Park:** The Recreation Committee is excited to be part of this again this year. It was agreed that we would put out a call for donations of lights to be dropped off at either Craft Fair/Market. We hope to build on what was done last year with some new updates/additions and more lights! The Decorating committee will meet in early November and hope to start putting up lights shortly after Remembrance Day while the weather is still good. Lighting will be December 5th at 6:30 pm.
- **Volunteer of the Month-** The committee did not receive any nominations for October.

At last meeting we were asked to consider adding a youth/student category. After discussion it was the general consensus of the committee that this was not necessary as the current criteria covers everyone. There is no age limit on who can be nominated. The criteria for a nomination is: The person nominated must reside in the Town of Lockeport or Districts 6 or 7, their volunteer contribution must be meaningful within those communities, they must accept the nomination, and they must be willing to provide a photo to be used on the Town's social media page. Nominations are encouraged.

A discussion was had regarding the Volunteer Awards. It was agreed that we would hold the Town of Lockeport Volunteer Awards on Monday November 16th at the Fire Hall at 6:30 pm. The committee will finalize this event at our November meeting. It was noted that the Playground Fundraising Group have been nominated for a Chamber of Commerce Award being held on Oct 22nd in Barrington, congratulations. Sue and Dawn gave a brief update on their experience at the Provincial Volunteer of the Year ceremony.

Next Regular Meeting will be November 02, 2026 at 18:00

Having no further business the meeting was adjourned at 17:02 Moved by Sue, Second by Wil. Motion Carried.



Town of Lockeport Lending Library

Policy and Procedures

Equipment Loan Procedures:

- a. Equipment will be loaned on a first come, first served basis. High demand may result in waiting time for borrowers.
- b. Equipment will be loaned for a maximum period of one week, depending on availability.
- c. The borrower must be a resident of or visitor to the Lockeport area.
- d. The equipment will be inspected for damage on the dates loaned and returned, to ensure it is in good working condition.
- e. The Equipment Loan Form must be completely filled out before equipment will be loaned.

Borrower's Responsibilities:

- a. The borrower is responsible for the equipment and will make every effort to ensure the equipment is used and stored in a proper and safe manner.
- b. The borrower agrees to return the equipment in the same condition as when it was received, with the exception of normal wear and tear. This could involve cleaning the equipment and removing any dirt, sand, or mud, when necessary.
- c. The borrower will not alter the equipment or change the use for which it is intended.
- d. The borrower will not lend or allow third parties to use the equipment.
- e. The borrower agrees to return the equipment on the designated date on the loan form. Failure to return equipment may be considered unjust enrichment.
- f. The borrower will ensure that all the safety equipment provided is worn at all times while equipment is in use.
- g. The borrower is responsible to ensure that all equipment in their possession is not damaged. The borrower will be responsible for any damage to equipment, beyond normal wear and tear.



Town of Lockeport Lending Library

Equipment Loan Form

38

Name of Renter (Individual or Organization)		
Contact Person		Name/ Purpose of Event
Address		
Phone Number		Email Address
Date of Rental	Expected Date of Return	Actual Date of Return
Materials Requested		
Notes		
Pick up inspection completed by:		Return inspection completed by:

Terms and Conditions: Lockeport Equipment Lending Library

1. Waiver:

I hereby release and hold harmless the Town of Lockeport, its elected officials, employees, volunteers, and affiliates from any liability, claims, or demands related to injury, illness, loss, or damage that may arise from use of the loaned equipment. I assume all risks arising out of, associated with or related to, participation in the Lockeport Lending Library program and waive any and all claims that the I, the renter, may have now or in the future against the Town of Lockeport. I accept and fully assume all such risks and the possibility of personal injury, death, property damage, expense, and related loss, including loss of income, resulting from participation in the Lockeport Lending Library Program.

2. Care and Return of Equipment:

I agree to take proper care of the equipment and return it in the condition in which it was borrowed, no later than the agreed-upon return date. I understand I, the renter, am responsible for use of equipment by guests, event participants, or members of my party.
I understand I may be responsible for any repairs resulting from damage beyond normal wear and tear, or for replacement costs if equipment is lost or not returned.

3. Non-Transferable:

I agree not to lend, rent or allow other groups or organizations to use the equipment while it is in my possession.

I, _____ (renter or parent/legal guardian of renter) have read, understand, and agree to all terms of the Lending Library Equipment Loan Program rental agreement between the renter and the Lockeport.

Signed (renter)

Signed (Town of Lockeport)

Date

Date

- ☐ I am the parent or legal guardian of the minor named above. I have the legal right to consent to and, by signing above, I hereby do consent to the terms and conditions of this Agreement.

Councillor Candace Malik
September report

11th - regular council meeting

18th - council training in chambers with Municipal Advisor

25th - regular council meeting

29th - Equity & Anti-Racism meeting (virtual)

Throughout the month worked on bi-annual newsletter to go to print and be distributed soon

411

Meeting reports for
Councilor Kevin Chetwynd.

Sept 11th - Region 6 solid waste.

Sept 11th - Regular Council meeting

Sept 18th - Municipal Training

Sept 25th - Regular Council meeting.



Town of Lockeport
26 North Street
Lockeport, NS B0T 1L0

April 30, 2026

The Honourable Tim Houston, M.L.A.
Premier of Nova Scotia
P.O. Box 726
Halifax, NS
B3J 2T3

**Re: Request for Five-Year Freeze on Power Rates and Exploration of Public
Ownership of Nova Scotia Power**

Dear Premier Houston,

On behalf of the Town of Lockeport, I am writing to express our concerns regarding residential power rates in Nova Scotia and the growing impact they are having on our residents and small community.

We have reviewed recent correspondence from other municipal units, including the County of Antigonish, Municipality of the District of Shelburne and the Municipality of Barrington, and we wish to echo the concerns outlined in those letters

While we recognize that the Nova Scotia Energy Board has approved Nova Scotia Power's recent General Rate Application for 2026–2027, it remains important for local leaders to advocate on behalf of residents who continue to face increasing financial pressures.

In Lockeport, the combination of rising electricity costs and broader affordability pressures is becoming increasingly difficult for residents to manage. **More than 60% of our residents are seniors**, many of whom are living on fixed incomes, leaving little flexibility to absorb continued increases. As a result, rising electricity rates are not just inconvenient—they directly impact the ability of residents to remain in their homes and maintain their quality of life. Without meaningful intervention, these pressures will continue to strain households and challenge the long-term sustainability of communities like ours, where supporting residents to age in place is a key part of our community fabric.

We are particularly concerned that residential customers continue to see higher percentage increases compared to some other customer classes. This raises significant questions about fairness and equity, as it suggests households may be carrying a disproportionate share of operating and capital costs.

Additionally, the recent cybersecurity incident involving Nova Scotia Power and the ongoing impacts that followed have further eroded public confidence. Continued challenges related to billing, communication, and overall system reliability have left many residents frustrated. Concerns are not limited to cost alone, but extend to transparency, accountability, and trust in the system.

Considering these concerns, we respectfully ask that you advocate for the following on behalf of Nova Scotians:

- Consideration of a five-year freeze on residential power rates to help protect residents from further financial strain.
- A thorough exploration of returning Nova Scotia Power to public ownership, ensuring that the interests of residents are prioritized over corporate profits.

We acknowledge that operating and capital costs have increased due to inflation, tariffs, and other factors. However, we strongly encourage the Province and regulatory bodies to explore options that ensure costs are distributed more fairly, without placing an undue burden on residential ratepayers.

Communities like Lockeport rely on affordable, dependable, and equitable energy to remain sustainable. It is critical that meaningful steps are taken to protect residents and rebuild confidence in the system.

Thank you for your consideration of this important matter.

Sincerely,



Derek Amalfa
Mayor
Town of Lockeport

cc:

Nova Scotia Energy Board
Nova Scotia Federation of Municipalities (NSFM)
All Municipal Units in Nova Scotia
Hon. Nolan Young, MLA – Shelburne

My Town . . .

Lockeport – where we partner to build a prosperous future with services that provide value and a quality of life in which we take pride

(44)

adminassistant@lockeport.ns.ca

From: Derek Amalfa <derekamalfalockeport@gmail.com>
Sent: September 25, 2026 9:30 AM
To: June Harding; Jill Cassibo
Subject: Fwd: PNS-68934-K6W4P1: [Derek Amalfa] Mail - Town of Lockeport CRM:0460348
Attachments: Mail - Town of Lockeport.pdf

Please include in our next council meeting - under "For Information"

thank you

----- Forwarded message -----

From: Minister of Energy <MinDOE@novascotia.ca>
Date: Wed, 23 Sept 2026 at 13:27
Subject: PNS-68934-K6W4P1: [Derek Amalfa] Mail - Town of Lockeport CRM:0460348
To: Derek Amalfa <derekamalfalockeport@gmail.com>
Cc: Premier <PREMIER@novascotia.ca>, Collins, Keith E <Keith.Collins@novascotia.ca>

Dear Mayor Amalfa,

Thank you for your letter regarding Nova Scotia Power's (NSP) General Rate Application (GRA), and we appreciate the firm advocacy you are providing for your community. It is clear that the residents of your municipality continue to face significant financial pressures. We hear your concerns deeply, particularly regarding the reality that more than 60% of Lockeport's residents are seniors living on fixed incomes, leaving them with little flexibility to absorb continued increases. Your perspective as a municipality on the difficulty of balancing rising capital costs with the need for stable, affordable rates for the Domestic class is valued by this Department.

Residential power rates

While the Nova Scotia Energy Board (NSEB) is an independent regulator, the Province has intervened repeatedly to protect ratepayers. Over the past two years, we have implemented several strategic financial measures to shield customers from the full weight of these pressures.

The Province waived \$166 M in carbon and greenhouse gas compliance costs and purchased \$117 M of NSP's deferred fuel costs linked to Muskrat Falls delays. These actions prevented these massive expenses from being passed directly onto your monthly bill. We secured a \$500 M federal loan guarantee for the Maritime Link to lower financing costs and provided temporary flexibility on Sulphur regulations to avoid an additional \$160 M in potential compliance costs.

Regarding the 2026–2027 General Rate Application (M12451), Nova Scotia Power originally sought residential rate increases of 3.8% for 2026 and 4.1% for 2027. Following the province's active intervention and formal submissions urging rejection, the Board issued its final decision and subsequent order this spring. The Board amended and scaled back the utility's original request, ultimately approving a 3.1% domestic rate increase that took effect on May 1, 2026, followed by a scheduled 3.9% increase on January 1, 2027. While these figures represent a reduction from utility's initial ask, the province maintains its firm position that Nova Scotia Power must continually

demonstrate significantly better performance and transparency to justify the financial burden placed on ratepayers.

Programs like the Your Energy Rebate, which refunds the provincial portion of the HST on electricity and Efficiency Nova Scotia rebates continue to provide immediate relief. Our new Community Solar Program will soon allow residents to benefit from clean energy credits without the high upfront cost of private installation. Our Rate-Based Procurement and Green Choice Programs are securing low-cost wind power, which is expected to deliver significant rate savings by 2027 and 2030.

2025 cybersecurity incident

The Government has been clear that utility failures must have consequences for shareholders, not customers. In our closing submission, we stated that it was entirely possible that ratepayers were being asked to bear at least indirect expenses of this cyber-attack. We formally asked the Board to act accordingly and ensure that any rate adjustments did not come into effect until NSP confirmed that ratepayers were not being held liable for implementation delays or administrative costs stemming from their own security deficiencies, maintaining that those costs belong solely to the corporation and its shareholders.

Utility ownership

Finally, regarding exploration of public ownership, please be assured that the Province is continuously reviewing all opportunities to lower costs and increase accountability in the best interests of Nova Scotians. We agree that the utility model must prioritize residents over profits. Our final submission to the Board reinforced this by aggressively challenging NSP's proposed Return on Equity and capital structure, arguing that the utility must operate under a regulatory regime that demands transparency and performance excellence.

Thank you again for sharing your views and concerns. Your input plays an important role as we continue working toward a more affordable and sustainable energy future.

Sincerely,

Keith Collins
Executive Director
Clean Energy

--
Derek Amalfa
Mayor, Town of Lockeport