



**TOWN OF LOCKPORT
COUNCIL MEETING
FRIDAY SEPTEMBER 25, 2026, AT 1:00 P.M.
AGENDA**

- 1. Call to order**
- 2. Silence Electronic Devices**
- 3. Approval of Agenda, including additions or deletions**

Staff Suggested Motion – That Council approve the agenda for the September 25, 2026, meeting with the following additions/deletions.

- 4. Conflict of Interest**
- 5. Approval of Minutes**

- Regular Council Meeting Minutes September 11, 2026

Staff Suggested Motion – That Council approve the Minutes from the Regular Council Meeting of September 11, 2026.

- 6. Business arising from Previous Minutes**
- 7. Community Forum (Open Mic)**
 - 20 Minutes Maximum
 - Each resident is allowed a maximum of five minutes
 - The resident is to speak directly to Council
 - There will be no interaction by Council at this time
 - If questions are posed by residents the question will be recorded to be researched

8. Presentations

- Big Beach Market – Season 2 year-end report (Page 1-6)

9. Finance

- List of invoices already paid in the amount of \$66,806.45 (Page 7)
- Region 6 Solid Waste Management Financial Statements (Page 8-22)

Staff Suggested Motion – That Council accept the Financial Statement from Region 6 Solid Waste Management as presented

10. Staff Reports

- Public Works report (Page 23)
- Administration Report (Page 24-25)
- Waste Diversion Officer Quarterly Update (Page 26-28)

11. Other Business

- Disposal of Surplus Property Policy (Page 29-33)
 - o For discussion
- Community Stewardship Agreement (Page 34-44)
 - o For discussion

12. Correspondence

13. Information Only

Fall 2026 Legislative Sitting Summary (Page 45-46)

14. Date of next meeting

- October 9, 2026, at 1:00 p.m.

15. “In Camera”

16. Adjournment

June Harding

From: Sue Crosby <sm-crosby@hotmail.com>
Sent: September 10, 2026 11:44 AM
To: June Harding
Cc: Derek Amalfa; info@finderskeepersat40north.ca
Subject: The Big Beach Market Report

Good morning,

We would like to see if it would be possible to have about 10 minutes at the September 25th Council meeting to do a year-end presentation on **The BiG Beach MarKeT – Season 2.**

The reason we're asking for presentation time rather than using the Community Member Forum is that it would give Council members a chance to ask questions and get any additional information they may need. The Community Member Forum doesn't allow for that interaction.

We'd really appreciate the opportunity to share our Season 2 results with Council and it also allows it to be in the public record as well.

Thanks

Sue Crosby

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The BiG Beach MarKeT 2026

Overview

- 16 markets completed with 1 cancellation
- 28 different vendors over the season
- 3 special-themed markets
- 3 markets held indoors because of weather
- Average of 13 vendors per week
- 3 youth vendors, including 1 participant in the SCBDC Youth Entrepreneur Program
- 9 vendors were Lockeport residents
- Other vendors came from Shelburne, Yarmouth, Queens, Lunenburg and Halifax counties
- 2 Lockeport businesses participated
- 5 community groups used the market for fundraising and outreach: *SeaCaps Playground Fundraising Group, Make Your Move Lockeport, Climate Action- The Clean Foundation, Community Garden & Food Share and Lockeport Tennis and Pickleball Club*

Community Impact

Attendance was significantly higher this year. The market provided a place for residents and visitors to shop, meet local vendors, support community groups and enjoy Lockeport.

The SeaCaps Playground Fundraising Group raised \$7,615 through the market during the 2026 season. This venue is their biggest fundraiser and is a very important piece of the monies raised for their project.

The accessibility ramp at the Crescent Beach Centre was a great asset. Better signage is recommended to locate the ramp which would make it easier for visitors to find during non market hours. This was information heard by us frequently throughout the summer.

Advertising & Equipment Investments

The BiG Beach MarKeT purchased a new advertising banner and updated the “10 Reasons to Visit Lockeport” posters.

The SeaCaps Playground Fundraising Group purchased a new barbecue, stainless-steel table and portable hand washing station to meet the requirements of its Food Establishment Permit. In the previous year the group had used the July 1st Committee barbecue or the Lockeport Legion barbecue.

The new equipment was also available for use by other groups during both Beach Bash events.

Permits and Requirements

The market required two provincial permits through the Department of Environment and Climate Change.

The market was also required to carry liability insurance, which was provided weekly.

On September 10th the market inspector attended and inspected the event. The inspection reports are attached.

We would like to ensure that similar community events are subject to the same event liability insurance requirements.

Nova Scotia Tourism Strategy - Why It Matters

The BiG Beach MarKeT reflects an important principle identified in Nova Scotia's Tourism Strategy:

Tourism development should benefit residents as well as visitors and reflect the communities in which it takes place.

The BiG Beach MarKeT puts this principle into action by:

- Bringing visitors and residents together
- Supporting local vendors and community groups
- Creating an authentic experience with Lockeport Crescent Beach as the backdrop
- Generating fundraising dollars that stay in the community

Recognition

The BiG Beach MarKeT became a member of the Shelburne & Area Chamber of Commerce this season and was selected as Business of the Month for July.

We were pleased to be recognized for what the market brings to Lockeport and for the many volunteer hours that go into making it happen each week.

A Successful Season

The 2026 season demonstrated the continued growth and positive impact of The BiG Beach MarKeT in Lockeport.

The strong increase in attendance and spending at the market highlights the event's important contribution to local vendors, businesses, youth, community organizations and tourism. It also creates a welcoming opportunity for residents and visitors to socially connect, shop local and enjoy all that Lockeport has to offer.

We are delighted with the success of Season 2 and are very grateful for our venue, vendors, nonprofit groups, patrons and our volunteers whose dedication and support make this event possible week after week.

Thank you

Becky Williams & Sue Crosby



81 Logan Road, Floor 1
Bridgewater, N.S. B4V 3T3

Phone: (902) 543-4685

Process RSN Number: 26953082

INSPECTION REPORT

Start-Up

APPLICATION/PERMIT NUMBER: 2026-4631908-00
INSPECTEE: SUZANNE CROSBY
ISSUED TO: The Big Beach Market
INSPECTION DATE: September 10, 2026
FACILITY/SITE NAME: The Big Beach Market
SITE ADDRESS: 157 LOCKE ST. LOCKEPORT NS B0T 1L0

OVERVIEW OF INSPECTION

Today I'm inspecting The Big Beach Market to ensure compliance with the Health Protection Act and Food Safety Regulations. Upon inspection I can see that the market is operating according to the Act and Regulations. No deficiencies were found.

This inspection report was prepared on September 14, 2026 by Mike G MacDonald, Public Health Inspector with Nova Scotia Department of Environment and Climate Change who may be contacted at:

Nova Scotia Department of Environment and Climate Change
81 Logan Road, Floor 1
Bridgewater, N.S. B4V 3T3
Phone: (902) 543-4685

<https://novascotia.ca/nse>



81 Logan Road, Floor 1
Bridgewater, N.S. B4V 3T3

Phone: (902) 543-4685

Process RSN Number: 26953080

INSPECTION REPORT

Start-Up

APPLICATION/PERMIT NUMBER: 2026-4632649-00
INSPECTEE: SUZANNE CROSBY
ISSUED TO: The Big Beach Market
INSPECTION DATE: September 10, 2026
FACILITY/SITE NAME: The Big Beach Market
SITE ADDRESS: 157 LOCKE ST. LOCKEPORT NS B0T 1L0

OVERVIEW OF INSPECTION

Today I'm inspecting the Big Beach Market Organizer to ensure that the market is being operated according to the Health Protection Act and Food Safety Regulations. Upon inspection I can see that the market is being operated according to the Act and Regulations. No deficiencies were found.

This inspection report was prepared on September 14, 2026 by Mike G MacDonald, Public Health Inspector with Nova Scotia Department of Environment and Climate Change who may be contacted at:

Nova Scotia Department of Environment and Climate Change
81 Logan Road, Floor 1
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REGION 6 SOLID WASTE MANAGEMENT

FINANCIAL STATEMENTS

YEAR ENDED MARCH 31, 2026

REGION 6 SOLID WASTE MANAGEMENT

FINANCIAL STATEMENTS

YEAR ENDED MARCH 31, 2026

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INDEPENDENT AUDITOR'S REPORT

REGION 6 SOLID WASTE MANAGEMENT

Opinion

We have audited the financial statements of **Region 6 Solid Waste Management** which comprise the statement of financial position as at March 31, 2026, statement of financial activities, accumulated surplus and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements of the Region are prepared, in all material respects, in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Region in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Region's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Region or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Region's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

INDEPENDENT AUDITOR'S REPORT (continued)

Auditor's Responsibilities for the Audit of the Financial Statements (continued)

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Region's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Region's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Region to cease to continue as a going concern.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Kent & Duffett

Kentville, Nova Scotia
 September 9, 2026

Chartered Professional Accountants
 Registered Municipal Auditor

REGION 6 SOLID WASTE MANAGEMENT**STATEMENTS OF FINANCIAL ACTIVITIES AND ACCUMULATED SURPLUS****YEAR ENDED MARCH 31, 2026**

	<u>2026</u>	<u>2025</u>
Revenues		
Operating and education		
Coordinator funds (RRFB)	\$ 43,286	\$ 44,697
Education contract (RRFB)	79,090	78,238
Funds		
Diversion credits	448,000	606,589
Dairy recycling	53,834	96,536
Municipal approved program	67,300	95,603
Enforcement	88,622	88,799
Interest	21,354	34,819
Municipal contributions	129,858	152,921
	<u>931,344</u>	<u>1,198,202</u>
Expenditures		
Operating and education		
	49,774	82,356
Regional programs	13,670	15,486
Salaries and benefits	207,688	204,218
Distributions		
Diversion credits (note 3)	501,834	703,125
Inter-municipal programs	-	250
Municipal approved programs	67,300	95,603
Enforcement	88,622	88,799
	<u>928,888</u>	<u>1,189,837</u>
EXCESS OF REVENUE OVER EXPENDITURES	<u>\$ 2,456</u>	<u>\$ 8,365</u>
ACCUMULATED SURPLUS AT BEGINNING OF YEAR	\$ 281,761	\$ 268,021
Excess of revenues over expenditures	2,456	8,365
Change in reserve	-	5,375
ACCUMULATED SURPLUS AT END OF YEAR	<u>\$ 284,217</u>	<u>\$ 281,761</u>

The accompanying notes are an integral part of these financial statements.

REGION 6 SOLID WASTE MANAGEMENT**STATEMENT OF FINANCIAL POSITION****AS AT MARCH 31, 2026**

	<u>2026</u>	<u>2025</u>
FINANCIAL ASSETS		
Cash	\$ 75,772	\$ 193,392
Receivables	1,612	1,217
Due from West Hants Regional Municipality	<u>216,774</u>	<u>98,273</u>
	<u>294,158</u>	<u>292,882</u>
LIABILITIES		
Payables and accruals	9,000	9,000
HST payable	<u>941</u>	<u>2,121</u>
	<u>9,941</u>	<u>11,121</u>
NET ASSETS	<u>\$ 284,217</u>	<u>\$ 281,761</u>
ACCUMULATED SURPLUS		
Operations and education funds	\$ 105,605	\$ 103,149
Diversion program funds	24,024	24,024
Future projects funds	77,850	77,850
Enforcement program funds	<u>76,738</u>	<u>76,738</u>
	<u>\$ 284,217</u>	<u>\$ 281,761</u>

Approved on Behalf of the Board

Director

Director

REGION 6 SOLID WASTE MANAGEMENT

STATEMENT OF CASH FLOWS

YEAR ENDED MARCH 31, 2026

	<u>2026</u>	<u>2025</u>
CASH FLOWS FROM OPERATING ACTIVITIES		
Excess of revenues over expenditures	\$ 2,456	\$ 8,365
Items not involving cash		
Change in reserves	-	5,375
	<u>2,456</u>	<u>13,740</u>
Net change in non-cash working capital balances		
Receivables	(395)	5,606
Harmonized Sales Tax	(1,180)	26,614
	<u>881</u>	<u>45,960</u>
CASH FLOWS FROM FINANCING ACTIVITIES		
Changes to West Hants Regional Municipality balance	<u>(118,501)</u>	<u>(703,028)</u>
NET INCREASE (DECREASE) IN CASH DURING THE YEAR	(117,620)	(657,068)
CASH POSITION AT BEGINNING OF YEAR	<u>193,392</u>	<u>850,460</u>
CASH POSITION AT END OF YEAR	<u>\$ 75,772</u>	<u>\$ 193,392</u>

REGION 6 SOLID WASTE MANAGEMENT

NOTES TO FINANCIAL STATEMENTS

YEAR ENDED MARCH 31, 2026

1. NATURE OF OPERATIONS

On August 7, 1998, and last amended on September 14, 2018, the below units signed the Region 6 Inter-Municipal Services Agreement (the "Agreement") to form the Region 6 Inter-Municipal Committee (Sections 1 and 2 of the Agreement). In this Agreement, the parties agree to provide certain solid waste-resource management services for Region 6 Solid Waste Management region.

Solid waste-resource management services include:

- a) Education;
- b) Regional co-operation and encouragement of common standards;
- c) Provision of a Regional Coordinator as well as office equipment and space;
- d) Disbursement of Resource Recovery Fund Board (RRFB) diversion credits;
- e) Implementation of any RRFB approved projects; and
- f) The parties have power to add by amendment to this Agreement.

Region 6 Solid Waste Management consists of the following Towns and Municipalities pursuant to Clause 39(1) of the Solid Waste-Resource Management Regulations:

Town of Clarks Harbour
 Town of Mahone Bay
 Town of Lunenburg
 Town of Bridgewater
 Town of Lockeport
 Town of Shelburne
 West Hants Regional Municipality
 Municipality of the District of Chester
 Municipality of the District of Lunenburg
 Municipality of the District of Shelburne
 Region of Queens Municipality
 Municipality of the District of Barrington

2. SIGNIFICANT ACCOUNTING POLICIES

Basis of accounting

The financial statements of Region 6 Solid Waste Management are the representations of management prepared in accordance with Canadian Public Sector Accounting Standards (PSAS) as established by the Public Sector Accounting Board (PSAB) of the Chartered Professional Accountants of Canada.

Outlined below are those considered particularly significant:

REGION 6 SOLID WASTE MANAGEMENT

NOTES TO FINANCIAL STATEMENTS

YEAR ENDED MARCH 31, 2026

2. SIGNIFICANT ACCOUNTING POLICIES (continued)

Revenue

Revenue is recorded on the accrual basis.

Special programs including Dairy Funding, Enforcement Funding and Municipal Approved Program funds (MAP) are paid on the condition that the funds be used for qualifying projects in solid waste-resource management. Qualifying projects include:

- a) Municipal Waste Diversion Programs including source reduction; reuse, regional and municipal recycling and composting programs;
- b) Municipal Household Hazardous Waste Program;
- c) Municipal Waste Management Education Program; and
- d) Eligible Enforcement Programs.

Government contributions are recognized as revenue in the period the transfer is authorized, and all eligibility criteria have been met.

Revenue for operations and education is negotiated annually and is recorded as earned.

Expenditures

Expenditures are recognized as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation to pay.

Diversion credits are paid to municipalities based on a formula established by the Department of Environment of the Province of Nova Scotia using data supplied by the municipalities and landfill operators. This formula provides funding for municipalities which have implemented waste management programs and diverted waste from disposal (Sections 53 and 54 of the Agreement).

Cash

Cash includes cash and amounts held on deposit with a financial institution.

Use of estimates

The preparation of financial statements in conformity with PSAS requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and the reported amounts of revenues and expenses during the reporting period. Significant estimates include certain accruals. Actual results could differ from those estimates.

Funds

Certain amounts, as approved by the Inter-Municipal Committee, are set aside in accumulated surplus for future operating and capital purposes. Transfers to/from funds are an adjustment to the respective funds when approved.

REGION 6 SOLID WASTE MANAGEMENT

NOTES TO FINANCIAL STATEMENTS

YEAR ENDED MARCH 31, 2026

3. DISTRIBUTION TO MUNICIPAL UNITS

	2026		
	Diversion Credits	Dairy Recycling	Total
Municipal Joint Services Board	\$ 220,366	\$ 34,574	\$ 254,940
Region of Queens Municipality	11,702	258	11,960
West Hants Regional Municipality	106,980	12,314	119,294
Municipality of the District of Chester	69,616	4,375	73,991
Municipality of the District of Shelburne	10,984	267	11,251
Town of Lunenburg	20,037	1,964	22,001
Municipality of the District of Barrington	7,535	74	7,609
Town of Clark's Harbour	780	8	788
	<u>\$ 448,000</u>	<u>\$ 53,834</u>	<u>\$ 501,834</u>

	2025		
	Diversion Credits	Dairy Recycling	Total
Municipal Joint Services Board	\$ 266,577	\$ 37,958	\$ 304,535
Region of Queens Municipality	87,251	16,778	104,029
West Hants Regional Municipality	133,374	12,830	146,204
Municipality of the District of Chester	62,788	4,122	66,910
Municipality of the District of Shelburne	15,447	16,932	32,379
Town of Lunenburg	24,048	1,960	26,008
Municipality of the District of Barrington	14,911	4,296	19,207
Town of Clark's Harbour	2,193	1,660	3,853
	<u>\$ 606,589</u>	<u>\$ 96,536</u>	<u>\$ 703,125</u>

4. FINANCIAL RISKS AND CONCENTRATION OF RISKS

Financial assets

Financial assets include cash which is recorded at fair value and accounts receivable which are recorded at amortized cost.

Liquidity risk

The Board's objective is to have sufficient liquidity to meet its liabilities when due. The Board monitors its cash balance and cash flows from operations to meet its requirements. As at March 31, 2026, the most significant financial liabilities were payables and accruals.

5. OTHER INFORMATION

The statement of changes in net assets was not prepared as it is deemed to not provide useful information to users. Some prior year balances have been reclassified to match with current year presentation, and changes are not material in nature.

REGION 6 SOLID WASTE MANAGEMENT

STATEMENT OF OPERATIONS AND EDUCATION

SCHEDULE 1

YEAR ENDED MARCH 31, 2026

	Budget Unaudited	2026 Actual	2025 Actual
Revenue			
Coordinator funds (RRFB)	\$ 43,286	\$ 43,286	\$ 44,697
Education contract (RRFB)	80,392	79,090	78,238
Inter-municipal programs	-	-	-
Interest	-	21,354	29,442
	<u>123,678</u>	<u>143,730</u>	<u>152,377</u>
Expenditures			
Administration	9,390	2,938	36,341
Cell phones	1,500	1,531	719
Education and regional programs	-	772	2,666
Employee benefits	35,000	39,172	34,745
Insurance	4,050	6,086	4,039
Inter-municipal programs	-	-	250
Office	4,800	3,454	2,832
Office equipment	2,000	1,832	2,019
Office rental	9,500	8,848	9,198
Professional fees	10,325	9,900	9,907
Recycling application	13,500	12,898	12,820
Salaries	160,055	168,516	169,473
Training and conference	2,000	1,982	678
Travel	16,500	13,203	16,623
	<u>268,620</u>	<u>271,132</u>	<u>302,310</u>
Excess of expenditures over revenue	<u>\$ (144,942)</u>	<u>(127,402)</u>	<u>(149,933)</u>
Balance, beginning of year		103,149	94,786
Changes to reserves		<u>129,858</u>	<u>158,296</u>
Balance, end of year		<u>\$ 105,605</u>	<u>\$ 103,149</u>

REGION 6 SOLID WASTE MANAGEMENT

STATEMENT OF DIVERSION CREDITS FUND

SCHEDULE 2

YEAR ENDED MARCH 31, 2026

	<u>2026</u>	<u>2025</u>
Revenue		
Resource Recovery Fund Board diversion credits	\$ 448,000	\$ 606,589
Dairy recycling fund	53,834	96,536
Interest	-	5,231
Municipal contributions	129,858	152,921
	<u>631,692</u>	<u>861,277</u>
Expenditures		
Distribution to Municipal units (note 3)		
Municipal Joint Services Board	220,366	266,577
Municipality of the District of Chester	69,616	62,788
Town of Lunenburg	20,037	24,048
West Hants Regional Municipality	106,980	133,374
Region of Queens Municipality	11,702	87,251
Municipality of the District of Barrington	7,535	14,911
Town of Clark's Harbour	780	2,193
Municipality of the District of Shelburne	10,984	15,447
Dairy recycling (note 3)	53,834	96,536
	<u>501,834</u>	<u>703,125</u>
Excess of revenue over expenditures	129,858	158,152
Balance, beginning of year	24,024	18,793
Changes to reserves	<u>(129,858)</u>	<u>(152,921)</u>
Balance, end of year	<u>\$ 24,024</u>	<u>\$ 24,024</u>

REGION 6 SOLID WASTE MANAGEMENT**STATEMENT OF FUTURE PROJECTS FUNDS****SCHEDULE 3****YEAR ENDED MARCH 31, 2026**

	<u>2026</u>	<u>2025</u>
Revenue		
Interest	\$ <u>-</u>	\$ <u>146</u>
Expenditures		
Programs	<u>-</u>	<u>-</u>
Excess of revenue over expenditures	-	146
Balance, beginning of year	77,850	77,704
Changes to reserves	<u>-</u>	<u>-</u>
Balance, end of year	<u>\$ 77,850</u>	<u>\$ 77,850</u>

REGION 6 SOLID WASTE MANAGEMENT**STATEMENT OF RRFB MUNICIPAL APPROVED PROGRAM****SCHEDULE 4****YEAR ENDED MARCH 31, 2026**

	<u>2026</u>	<u>2025</u>
Revenue		
RRFB funding		
Municipal approved program	<u>\$ 67,300</u>	<u>\$ 95,603</u>
Expenditures		
Municipal Joint Services Board	25,812	36,667
West Hants Regional Municipality	14,225	20,208
Region of Queens Municipality	7,646	10,861
Municipality of the District of Chester	7,878	11,191
Municipality of the District of Shelburne	4,707	6,687
Municipality of the District of Barrington	4,757	6,756
Town of Clark's Harbour	528	751
Town of Lunenburg	1,747	2,482
	<u>67,300</u>	<u>95,603</u>
Excess of revenue over expenditures	-	-
Balance, beginning of year	-	-
Changes to reserves	-	-
Balance, end of year	<u>\$ -</u>	<u>\$ -</u>

REGION 6 SOLID WASTE MANAGEMENT**STATEMENT OF RRFB ENFORCEMENT PROGRAM****SCHEDULE 5****YEAR ENDED MARCH 31, 2026**

	<u>2026</u>	<u>2025</u>
Revenue		
RRFB funding	<u>\$ 88,622</u>	<u>\$ 88,799</u>
Expenditures		
Municipal Joint Services Board	33,989	-
West Hants Regional Municipality	18,732	18,769
Municipality of the District of Chester and Town of Lunenburg	12,675	12,700
Municipality of the District of Barrington	6,959	6,973
Town of Mahone Bay	-	34,057
Municipality of the District of Shelburne	6,198	6,211
Region of Queens Municipality	<u>10,069</u>	<u>10,089</u>
	<u>88,622</u>	<u>88,799</u>
Excess of revenue over expenditures	-	-
Balance, beginning of year	76,738	76,738
Changes to reserves	<u>-</u>	<u>-</u>
Balance, end of year	<u>\$ 76,738</u>	<u>\$ 76,738</u>

Public Works Department Report for September 2026

- PUT SHUTTERS ON MUSEUM AND MARINE ROOM
- INSTALLED GATE AT ROODS HEAD
- PAINTED SOCCER GOALS
- REPLACED TWO PUMPS AT PUMP STATION #4
- CHANGED 9015 CONTROLLER AT PUMP STATION #4
- MOVED STAGE PLATFORMS TO ROODS HEAD
- WHIPPER SNIPPED WEST HEAD EASEMENT (BOTH SIDES) AND CHETWYND'S LANE (EXCEPT IN FRONT OF HOUSE)
- REPAIRED SHOCK ON 'TRASH RACK'
- HAD GFL PUMPER DOWN TO DO ANNUAL CLEANING OF ALL LIFT STATIONS AND CLEANED (SUCKED GRAVEL AND DEBRIS OUT OR GRATE DRAIN IN FRONT OF ALLENDALE ELECTRONICS)
- HAD GFL PUMPER TRUCK CLEAR ROCKS AND DEBRIS OUT OF DRAIN ACROSS STREET AT THE CORNER OF HALL AND SOUTH STREETS
- ORDERED LOAD OF SALT TO 'FILL' SALT SHED
- REPAIRED OUTSIDE TOILET AT BEACH CENTRE
- SENT 3102 PUMP TO XYLEM FOR QUOTE ON REPAIRS

ADMINISTRATION REPORT
COUNCIL MEETING
SEPTEMBER 25, 2026

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BUILDING PERMITS ISSUED 2026/2027 FISCAL YEAR

To date, there have been four (4) building permits issued for the 2026/2027 fiscal year.

TAX COLLECTIONS

As of September 22, 2026, *taxes owed are as follows:*

2023 & prior = \$42,331.70

2024 = \$24,138.82

2025 = \$54,867.92

2026 = \$676,839.14

Total taxes are \$798,177.58

The final tax bills for 2026 were sent out on September 15, 2026. This process takes a whole day to get done from start to finish.

The total outstanding taxes on the Lockeport Welding gear shed account is \$873.10 plus \$742.18 interest. The rest of the gear shed accounts have been paid in full. The total outstanding taxes on the Lockeport Welding building is \$27,451.72. I have had a recent conversation with a representative from the Department of Fisheries & Oceans, and they are working on a solution to resolve the issue with this account.

Training

I participated in governance training along with Council in September.

Summer Staff

The summer staff officially finished on August 28, but we kept Gabriel on for a few more weeks beyond that so Emily would have someone to cover for her until the VIC closed.

Wastewater Treatment Plant Upgrades Project

This project has been completed, and we have received a refund from the Engineer's Insurance Company.

Meetings and reports

Completed and sent in the final reports for Canada Summer Jobs.

Submitted the Celebrate Canada Grant Final Report.

Attended two online meetings regarding the new policing model being introduced by the Province of Nova Scotia.

Mayor Amalfa and I met with Shane Buchanan, Nova Scotia Department of Health, regarding the possible relocation of the blood clinic and what it could mean to them.

Completed several reports to secure our museum funding.

Created a policy for Disposal of Surplus property and a Stewardship agreement for Council approval.

Crescent Beach Centre

The VIC was busy this summer with visitors from all over the world.

Emily completed the final report for the Celebrate Canada Grant.

Museum

Emily has moved more artifacts from the Museum building to the Crescent Beach Centre as time has permitted. She is staying on for a couple of weeks past closing so she can complete more of these tasks.

Phase 2 of the Playpark

I will let Sue report on this phase.

Respectfully Submitted by:

June Harding-Town Clerk/Treasurer
Town of Lockeport

**STAFF REPORT**

TO: Council

FROM: Danyelle Smith, Waste Diversion Officer

APPROVED BY: Marcia d'Eon, Director of Operations

DATE: September 9, 2026

SUBJECT: Waste Diversion Officer Quarterly Update

The past few months have continued to be very busy with a mix of day-to-day operations, education, site visits, training, and planning for upcoming events. The workload is constantly changing, and priorities often shift throughout the day as issues come up that need more immediate attention. Some days start with one plan and end up looking completely different. This means adjusting schedules and moving between tasks as needed, while continuing to work through ongoing projects and regular responsibilities.

Training: I attended the SWANA (Solid Waste Association of North America – Atlantic Canada Chapter) Conference in June 2026. It was beneficial to have my supervisor attend as well, as it provided us with an opportunity to network with other waste management professionals, share ideas, and learn how other municipalities and organizations manage their waste operations.

As part of the conference, we visited the Halifax C&D facility. The facility was in operation during our visit, allowing us to observe the processes firsthand and gain a better understanding of their C&D operations.

Curbside Collection: Fielding calls and responding to concerns related to curbside waste collection continues to be a daily part of operations. Several on-site visits have been completed to provide education and assist residents in understanding proper waste sorting and what goes where.

Approximately 50% of the planned waste audits have been completed. There were several contractor breakdowns during the days I had set aside to complete the audits, which caused some delays. I will continue with the remaining audits over the next few months.

For the most part, residents are doing a great job; however, improper waste sorting continues to be a significant concern. Bylaw Enforcement Officers in both municipal units have been made aware of areas where recurring issues have been identified, and we have been working together to educate residents and improve compliance. Summary offense tickets are one option being considered and this will be explored in more detail in the coming months.

There has also been an increase in rejected waste from businesses and campgrounds. As a result, I have made several visits to these locations to provide education and assist with proper waste sorting practices.

Fall Metal Cleanup: The Fall Metal Cleanup is scheduled for October 6–16, 2026. Facebook and website advertisement will begin later this month.

Green Carts: Green carts continue to be distributed to residents as needed. From May through July, 24 green carts were distributed.

An order of green carts has been placed, with delivery anticipated for late September 2026.

Household Hazardous Waste (HHW): The sea can container has arrived and been set up on site. Green carts are now being stored inside the sea can, and a dedicated battery sorting and storage area has also been established.

We are currently awaiting a second quote for a storage unit for propane tanks. Once received, we will be able to determine the next steps for improving propane tank storage at the facility.

Planning is also underway for the Household Hazardous Waste event in Lockeport on October 3, 2026. This event will provide residents in the Lockeport area with a convenient opportunity to safely dispose of household hazardous waste.

Battery safety continues to be an important area of education. Numerous waste management groups have shared information regarding fires caused by batteries being disposed of improperly in the waste stream. Improperly discarded batteries can create a serious fire risk in collection vehicles and waste processing facilities. Several educational posts have been shared through our social media channels regarding proper battery disposal and the associated safety risks. Public education on this issue will continue.

A battery shipment of 16 boxes was sent in July 2026.

Public Education Sessions: A Talking Trash information session was held at the Lockeport Recreation Centre on June 25, 2026. Attendance was low; however, the session provided an opportunity to speak directly with residents about waste sorting, diversion programs, and proper disposal practices.

C&D Transfer Station: The C&D site has been operating smoothly overall as we continue to work through some of the minor challenges associated with the new operating model. The biggest challenge has been managing the bins on busy days when they fill more quickly than

expected and ensuring they are shipped out and returned to the site in a timely manner. This site recently passed its Nova Scotia Environment and Climate Change permitting inspection.

Data Call: I have been working on the 2025/26 Data Call, which is due to Divert NS at the end of September. This is my second year completing the Data Call, and although it is a lot of information to gather and review, I am feeling more comfortable with the process this year. Data Call is an important document that all Municipal units within the province complete annually. This report forms the basis for determining our annual waste funding and provides a measurement of the overall success of our waste programs.

Throughout the year, I have been keeping information organized as it becomes available, which has made the process much more manageable. Reports from the software at the C&D site will also be used to gather some of the information needed for the final report.

The past few months have been busy, with lots of different areas of waste management continuing to require attention. Education and proper waste sorting remain an ongoing focus. The coming months will include completing the remaining waste audits, Fall Metal Cleanup, the Lockeport HHW event, and continuing to work through the new process at the C&D site.

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**TOWN OF LOCKEPORT
POLICY STATEMENT**

Policy GG-045

**Disposal of Surplus
Property**

**Effective Date:
September 25, 2026**

Revision Date:

**Town of Lockeport
Disposal of Surplus Property Policy**

1. Purpose

The purpose of this policy is to establish a transparent, accountable, and consistent process for the disposal of surplus property owned by the Town of Lockeport, in accordance with the Municipal Government Act (MGA) and associated regulations. This policy ensures surplus property disposal maximizes value and community benefit for the town and its residents while maintaining compliance with legal requirements and fostering public trust.

2. Definitions

- **Surplus Property:** Any town property (real or personal) that is no longer required for town purposes is obsolete or is beyond economical repair.
- **Real Property:** Land and anything permanently affixed to it (e.g., buildings)
- **Movable Town Assets:** Movable property such as vehicles, equipment, furniture, tools and small buildings.
- **Market Value:** The price a property would be expected to sell on a given date in a competitive, open market with a willing buyer and a willing seller.

3. Guiding Principles

The Town shall adhere to the following principles in the disposal of surplus property:

- **Transparency:** Ensure open and public processes for disposal
- **Accountability:** Maintain clear records and documentation of all disposals
- **Compliance:** Adhere to all applicable laws, regulations, and municipal policies
- **Maximization of Value:** Seek to obtain fair market value for surplus property.
- **Community Benefit:** Consider community needs and interest in the disposal process.

4. Authority

Under the **Municipal Government Act**, the Council has the authority to dispose of town property.

5. General Disposal:

- A. In cases where the Town receives an unsolicited offer to buy a piece of town property or a request from another government to acquire town property, Council may waive the requirements of Section 7 (Applicable Sale Method) of this policy. In certain situations, authorized by law, Council may dispose of property at less than fair market value.
- B. In cases where a person or business wishes to acquire a piece of town property, or the Town requires a specific piece of land, Council may consider a land exchange with the proponent.

**TOWN OF LOCKEPORT
POLICY STATEMENT**

Policy GG-045

**Disposal of Surplus
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**Effective Date:
September 25, 2026**

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- C. For real property Council approval is required to declare the property as surplus, after which the Town Clerk/Treasurer is authorized to sell the land in accordance with this policy. The policy also empowers the Town Clerk/Treasurer, and designates, to market the property to sectors that aligned with the Town's strategic development goals.

6. Declaration of Surplus Property

1. **Identification:** Department heads shall identify property that is no longer required for town purposes.
2. **Assessment:** The Town Clerk/Treasurer or designate shall access the identified property to determine if it qualifies as surplus.
3. **Categorize:** The Economic Growth Committee (made up of community members, Council, and staff) will determine the categories for the surplus properties and make recommendations to Council for approval.
4. **Resolution:** Staff will prepare a staff report for Council with a recommendation to approve, by motion, the declaration of surplus properties.

7. Methods of Disposal:

a) Economic Development

Properties categorized under Economic Development are intended to drive initiatives that support local economic activity. This may include attracting new businesses, supporting existing ones, or enabling projects that create jobs and increase the town's tax base.

Applicable Sale Method(s)

- Public Tender or Auction – highest market value
- Direct Sale – to a specific developer
- Request for Proposal – to attract specific types of development or community benefit, not just the highest price.

b) Housing

These properties are designated for residential development, particularly to address housing needs such as affordable housing, mixed-income developments, or other community housing priorities. Land disposal for housing will require a minimum of 20% of total proposed units to be maintained at an acceptable affordability level (to be determined by the Town), for a minimum of 20 years' commitment.

Applicable Sale Method(s)

- Request for Proposal – especially when working with non-profits or developers focused on affordable housing.

**TOWN OF LOCKEPORT
POLICY STATEMENT**

Policy GG-045

**Disposal of Surplus
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- **Direct Sale** – to a specific housing provider or developer, subject to Council approval.

**Developers and non-profits must have been incorporated for a minimum of one year and demonstrate both project readiness and financial sustainability. Additional evaluation criteria include the anticipated benefit to the community and the developer's capacity to successfully implement the proposed development. The Town Clerk/Treasurer or designate will determine through the Request for Proposal process the required documentation to demonstrate eligibility.*

c) Adjacent Landowners

This category includes small or irregularly shaped parcels that are not suitable for independent development but may be useful to neighbouring property owners for expansion, access, or consolidation.

Applicable Sale Method(s)

- **Sale to Adjacent Landowner** – as per Section 51A of the Municipal Government Act. These may be sold below market value, with Council approval.

d) Regular Sale

Properties that do not fall into the other categories and are suitable for general sale to the public without specific development or community use requirements.

Applicable Sale Method(s)

- **Public Tender or Auction** – to ensure a fair and open process.
- **Direct Sale** – in cases where a specific buyer is identified and Council approves.

e) Movable Town Assets

Referring to physical, non-permanent items owned by a town that are not affixed to land or buildings and can be relocated without causing damage. Examples include office furniture and equipment, vehicles, tools and machinery, technology hardware, fixtures, and portable infrastructure.

Applicable Sale Method(s)

- **Public Auction or Tender** – ensures competitive bidding and transparency.
- **Trade-In** – Assets, especially vehicles or equipment, can be traded in when purchasing replacements.
- **Donation** – assets in usable condition but no longer required for town purposes may be donated to non-profit organizations, schools, or community groups.
- **Recycling or Scrapping** – items that are broken, obsolete, or unsafe are disposed of through environmentally appropriate recycling or scrapping processes.

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**TOWN OF LOCKEPORT
POLICY STATEMENT**

Policy GG-045

**Disposal of Surplus
Property**

**Effective Date:
September 25, 2026**

Revision Date:

- Sale to the Public (Lower-Value Items) – low-value surplus items can be sold directly to citizens or organizations, at fair market value or through a public sale process.

8. Town Conflict of Interest

All provisions of the Town's Conflict of Interest Policy shall apply to the sale of surplus property of the Town.

9. Sale Costs

With respect to real property, the below costs shall be the sole responsibility of the purchaser:

- Preparation of Deed
- Registering the Deed
- Migration of Property

10. Reporting

With respect to real property, the Town shall publish annual public reports on their website with the following information.

- Properties declared surplus.
- Properties Sold
- Migration of Property

11. Non-Binding Sale of Surplus Property

Nothing in this policy shall bind the Town to sell any property should it not wish to sell a particular piece of property for an established price should Council deem it not to be in the current or future interests of the Town.

12. Policy Review

This policy shall be reviewed every five (5) years or as required to ensure its effectiveness and compliance with applicable laws and regulations.

TOWN OF LOCKEPORT
POLICY STATEMENT

Policy GG-045

Disposal of Surplus
Property

Effective Date:
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How Surplus Sales Work

- **Declaration:** Local councils must formally vote to declare a piece of real estate surplus because it has no active public or municipal use
- **Market Value:** Municipalities must sell surplus property at fair market value, often determined by assessments from the Property Valuation Services Corporation (PVSC) or independent appraisals.
- **Categories:** Properties are often sorted into types like regular public sales, affordable housing initiatives, economic development projects, or direct offers to adjacent landowners.
- **Restrictions:** Elected officials and senior staff (like the Chief Administrative Officer) and their spouses are legally barred from purchasing surplus property from their own municipality
- **Distinction:** Surplus municipal properties are distinct from **tax sales**, which involve auctioning properties due to unpaid taxes.

Finding Listings

To check for available land or express interest

- Visit your local municipal website (e.g. lockeport.ns.ca,) or your local town/ office) to view interactive property maps or active tenders.
- Watch local public notices or newsletters for official declarations of surplus land inventories.

Town Clerk/Treasurer's Annotation for Official Policy Book

Date of Passage of Current Policy: _____

I certify that this Policy was adopted by Council as indicated above.

Town Clerk/Treasurer

Date

TOWN OF LOCKEPORT

Community Stewardship Agreement

Between:

Town of Lockeport
(the "Town")

and

(the "Community Group")

For:

Effective Date:

1. Purpose

The Town of Lockeport recognizes the important role that community groups and volunteers play in caring for and improving public spaces and community assets.

The purpose of this agreement is to establish a clear working relationship between the Town of Lockeport and the **Community Group** for the care, maintenance and improvement of the municipal property or asset identified in this agreement.

This agreement is intended to:

- support community involvement and volunteer stewardship;
 - clearly identify the responsibilities of the Town and the Community Group;
 - allow routine work to take place without unnecessary delays;
 - establish a simple process for approving new work or improvements;
 - protect municipal property and public access; and
 - ensure that both parties understand what work may and may not be undertaken.
-

2. Property or Asset

This agreement applies to:

Property/Asset:

Location:

Description:

The specific responsibilities and activities covered by this agreement are listed in **Schedule A – Asset Stewardship Plan**.

3. Ownership and Public Use

The property and any Town-owned assets located on it remain the property of the Town of Lockeport.

This agreement does not provide the **Community Group** ownership, tenancy, exclusive control or any other property interest in the asset.

Unless otherwise approved by the Town of Lockeport, the property will remain available for public use in accordance with normal Town rules and practices.

The **Community Group** may not restrict public access or represent the property as being owned by the **Community Group**

4. Term of the Agreement

This agreement will begin on _____ and continue until _____, unless ended earlier under Section 15.

The Town of Lockeport and **Community Group** will review the agreement at least once each year to ensure it continues to meet the needs of both parties.

The agreement may be renewed by mutual agreement.

The Town Clerk may approve administrative updates to Schedule A without further Council approval, including changes to contact information, maintenance schedules, annual priorities, and clarification of existing responsibilities.

Any change that adds a new responsibility, changes which party is responsible for an activity, authorizes a new type of work, changes the approved use of the property, or creates a financial obligation for the Town of Lockeport must be approved by Council.

5. Town Responsibilities

The Town will remain responsible for the activities and responsibilities assigned to the Town of Lockeport in Schedule A.

Unless otherwise identified in Schedule A, the Town of Lockeport will retain responsibility for work that:

- requires specialized equipment, licensing, permits, or professional qualifications;
- involves structural, electrical, plumbing, or other major repairs;
- involves replacement or major alteration of a Town-owned asset;
- relates to municipal infrastructure; or
- cannot reasonably or safely be carried out by community volunteers.

The Town of Lockeport will determine how and when the Town-responsible work is carried out, subject to available resources, budgets, and municipal priorities.

Nothing in this agreement commits the Town of Lockeport to fund a repair, replacement, improvement, or capital project unless that expenditure has been approved through the Town's normal budget or Council approval process.

The Town of Lockeport will make reasonable efforts to advise the **Community Group** of planned work that may affect its activities.

6. Community Group Responsibilities

The **Community Group** will be responsible only for the activities and responsibilities assigned to it in Schedule A.

In carrying out those activities, the **Community Group** will:

- complete the agreed work in a safe and responsible manner;
- take reasonable care to avoid damage to Town property;
- ensure volunteers understand the work they are authorized to perform;
- promptly report damage, hazards, or safety concerns to the Town;
- obtain the required approval before undertaking work outside the activities listed as pre-authorized in Schedule A; and
- maintain reasonable communication with the Town regarding its stewardship activities.

The **Community Group** is not responsible for repairs, maintenance, replacement, or other work that has not been specifically assigned to it in Schedule A.

Nothing in this agreement requires the **Community Group** to spend funds or undertake additional work beyond what has been agreed to in Schedule A.

7. Authority to Undertake Work

Activities under this agreement will fall into one of the following categories, as identified in Schedule A:

Pre-Authorized Activities

Activities the **Community Group** may undertake without seeking additional approval from the Town of Lockeport, provided the work is carried out within the terms of this agreement and Schedule A.

Staff Approval Required

Activities that require written approval from the Town Clerk before work begins.

These are activities that go beyond routine stewardship but do not materially change the property, its use, or create a new financial commitment for the Town.

Council Approval Required

Activities that require Council approval before work begins.

This includes activities that would materially alter the property or a Town-owned asset, change the approved use of the property, create a financial obligation for the Town of Lockeport, or otherwise fall outside the authority delegated to staff.

Activities Not Listed in Schedule A

Any activity not identified in Schedule A must receive Town of Lockeport approval before work begins.

The level of approval required will be determined using the categories above.

8. Improvements and Alterations

The **Community Group** may propose improvements or alterations to the property at any time.

Any improvement or alteration must receive the level of approval required under Section 7 and Schedule A before work begins.

The Town of Lockeport may require additional information or place reasonable conditions on an approved project, including requirements related to design, contractors, permits, safety, funding, or future maintenance.

All approved work must comply with applicable laws, permits, codes, standards, and Town requirements.

9. Fundraising, Donations and Grants

The **Community Group** may fundraise, accept donations, and seek grants in support of activities or improvements related to the property.

Fundraising or securing funding does not, on its own, authorize work or improvements to Town property. Any proposed work must receive the approval required under Section 7 and Schedule A.

The **Community Group** may not make financial commitments, enter into agreements, or otherwise create an obligation on behalf of the Town of Lockeport without prior Town approval.

Any funding application that requires a financial contribution, matching funds, ongoing responsibility, or other commitment from the Town of Lockeport must receive Town approval before submission.

Where a funding application only requires confirmation of Town ownership or support for an activity already authorized under this agreement, the Town Clerk may provide that confirmation.

10. Equipment, Materials and Improvements

Any equipment, amenity, improvement, or other asset purchased, fundraised for, or donated for permanent or ongoing public use on Town property will become the property of the Town of Lockeport once it has been approved and accepted by the Town.

Permanent improvements made to Town property will become part of the municipal asset.

Once an asset becomes Town property, the **Community Group** may not remove, sell, dispose of, or alter it without Town approval.

Town ownership of an asset does not automatically create an obligation for the Town of Lockeport to maintain, replace, or fund that asset beyond the responsibilities identified in Schedule A or otherwise approved by Council.

Where necessary, Schedule A may identify specific ownership, storage, maintenance, or replacement arrangements.

11. Contractors and Specialized Work

The **Community Group** must receive the approval required under Section 7 before hiring a contractor or arranging specialized work on Town property.

Any work requiring a licence, permit, professional qualification, or specialized expertise must be carried out by an appropriately qualified person.

The **Community Group** may not direct Town employees or Town contractors. Requests for Town staff, equipment, or contractor support must be made through the Town Clerk or designate.

12. Safety and Insurance

The **Community Group** will take reasonable precautions to ensure that activities carried out under this agreement are completed safely and responsibly.

The **Community Group** will:

- ensure volunteers only undertake work they can safely perform;
- promptly report hazards, damage, injuries, or safety concerns to the Town;
- stop work where a serious safety concern exists; and
- follow any reasonable safety requirements provided by the Town.

The Town of Lockeport may stop or suspend any activity that it believes presents an unreasonable safety risk or may damage Town property.

Any insurance requirements applicable to the **Community Group** or its activities will be identified in Schedule A.

Nothing in this agreement authorizes the **Community Group** or its volunteers to undertake work that requires a licence, permit, professional qualification, or specialized expertise unless those requirements have been met.

13. Communication

The Town of Lockeport and **Community Group** will each identify a primary contact for this agreement.

Routine communication, requests for approval, and reports of maintenance or safety concerns should be made through the designated contacts.

The **Community Group** will keep the Town of Lockeport informed of any significant issues affecting the property or its ability to carry out the responsibilities identified in Schedule A.

Changes to designated contacts may be made at any time without amending this agreement.

Town Contact:

Community Group

Name/Position: June Harding, Town
Clerk/Treasurer
Phone: 902-656-2216
Email: townoflockeport@ns.sympatico.ca

Name/Position: Phone:

Email: []

14. Annual Review

The Town of Lockeport and **Community Group** will review this agreement and Schedule A at least once each year to confirm that responsibilities, activities, and expectations remain appropriate.

The review may identify needed changes, upcoming priorities, maintenance concerns, or proposed improvements.

Any changes resulting from the review must follow the approval requirements set out in this agreement.

15. Ending or Changing the Agreement

Either party may request changes to this agreement or Schedule A at any time.

Any changes must follow the approval requirements set out in this agreement.

Either party may end the agreement by providing 30 days' written notice to the other party.

The Town of Lockeport may immediately suspend activities under this agreement where there is:

- an immediate safety concern;
- unauthorized work on Town property;
- significant damage to Town property; or
- a serious breach of this agreement.

Where appropriate, the Town of Lockeport will provide the **Community Group** an opportunity to address the concern before ending the agreement.

Ending this agreement does not affect the Town of Lockeport's ownership or control of the property or any Town-owned assets.

16. No Authority to Act for the Town

The **Community Group** is an independent community partner and does not have authority to act on behalf of the Town of Lockeport unless specifically authorized in writing.

The **Community Group** may not enter into contracts, make financial commitments, incur expenses, or make representations on behalf of the Town of Lockeport without prior Town approval.

Nothing in this agreement makes the **Community Group**, its members, or its volunteers employees, partners, or authorized representatives of the Town of Lockeport.

17. Resolving Concerns

The Town of Lockeport and **Community Group** will make reasonable efforts to address concerns or disagreements directly through their designated contacts.

If a matter cannot be resolved, it may be referred to Council for further direction.

18. Entire Agreement

This agreement, including Schedule A, represents the full understanding between the Town of Lockeport and the **Community Group** regarding stewardship of the property or asset identified in this agreement.

Any changes to this agreement must be made in accordance with the approval requirements set out in this agreement.

Signatures

By signing below, both parties agree to the responsibilities and expectations outlined in this agreement and Schedule A.

Town of Lockeport

Name: June Harding

Position: Town Clerk/Treasurer

Signature:

Date:

Community Group

Name:

Position:

Signature:

Date:

Schedule A – Asset Stewardship Plan

1. Property or Asset

Name:

Location: []

Purpose of the Stewardship Arrangement:
[Briefly describe the role in caring for, maintaining, or improving the property.]

3. Responsibilities

Activity	Responsible Party	Approval Level

Approval categories are defined in Section 7 of the Standard Community Asset Stewardship Agreement.

4. Special Conditions

Any conditions specific to this property or stewardship arrangement are identified below.

Special conditions may include:

- seasonal or time-of-year restrictions;
- access or public-use requirements;
- insurance requirements;
- storage arrangements;
- property-specific safety requirements;
- restrictions on certain types of work or equipment;
- maintenance standards or inspection requirements;
- ownership or responsibility for specific equipment or improvements;
- heritage, commemorative, environmental, or site-specific considerations; and
- any other conditions agreed to by the Town and Community Group.

If no special conditions apply, state "**None.**"

Schedule A approved by:

Town Representative:

June Harding

Date: _____

Community Group Representative:

Date: _____



Fall 2026 Legislative Sitting Summary

The 2026 Fall legislative sitting adjourned after 9 days on Friday, September 18, 2026. NSFM would like to raise awareness among members of the significant pieces of legislation that were announced in the provincial legislature during this sitting. Members are invited to send any questions or concerns that they have to their Regional Representative on the Board of Directors or NSFM staff.

Of the 4 Government Bills and 2 Private and Local Bills that became law, this update will cover the following pieces of legislation:

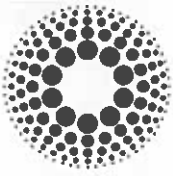
- **Bill 253: An Act to Improve Service Efficiency** – Carried and given Royal Assent
- **Bill 269: An Act Respecting Public Safety** – Carried and given Royal Assent

Bill 253: An Act to Improve Service Efficiency

- Amendments to the *Municipal Government Act* (MGA) and *Halifax Regional Municipality Charter* (HRMC) will remove the provincial registration process for certified municipal auditors as currently outlined in s. 457 of the MGA.
 - Municipalities will still be required to appoint an auditor that is qualified and authorized under the *Chartered Professional Accountants Act* and is in good standing with Chartered Professional Accountants of Nova Scotia.
 - These amendments will come into force on such a day Governor of Council orders and declares by proclamation.
- Schedule B of Bill 253, the *Peggy's Cove Commission Dissolution Act*, will come into force on such day as the Governor in Council orders and declares by proclamation
 - This Act will formally dissolve the Peggy's Cove Commission, and all planning and development responsibilities for this area will be assumed by the Halifax Regional Municipality.
- Existing HRMC provisions that cover the suspension of referrals of certain matters to community councils or advisory committees will be extended until November 25, 2029.
- The Minister of Municipal Affairs is now responsible for the *Building Code Act*.

Bill 269: An Act Respecting Public Safety

- Amendments to the MGA and HRMC will allow the Minister of Municipal Affairs to designate areas as air ambulance service protection corridors and prescribe the maximum allowable height for any building, structure, or object within an air ambulance service protection corridor.
 - These amendments will come into force on such a day Governor of Council orders and declares by proclamation.
- Amendments to the *Safer Communities and Neighbourhoods Act* will:
 - Allow complaints through the Act to be made with respect to adverse effects to any community or neighbourhood, rather than just the person's own community or neighbourhood.



- Increases the scope for complaints to include properties used by or for organized crime, storing or selling stolen goods, sexual offences, and human trafficking.
 - Enable individuals who do not live in a community to file a complaint under the Act.
 - Enable the Department of Justice to investigate on the basis of credible information rather than only complaints.
 - Extend the time a property can be ordered closed from 90 days to 1 year.
 - These amendments will come into force on such a day Governor of Council orders and declares by proclamation.
- Updates to the *Emergency 911 Act* will update various definitions and references to ensure that modern technology is reflected and prepare Nova Scotia for federally mandated changes to the 911 system, such as the inclusion of texting with 911 and more precise location information.