

Town of Lockeport Recreation/ Make Your Move Meeting Minutes

September 08, 2026

Councilor A Chetwynd called the meeting to order at 18:01

Attending: Councilor Anna Chetwynd, MYM Navigator Connie Lamm, MPAL Coordinator Benn Himmelman, Sue Crosby, Janice Fiske, Dawn DeMings-Taylor, Will Chetwynd, (Mary Meagher joined the meeting at 18:07)

Absent: None

Approval of Agenda: Additions requested were Sr Dance and Public washrooms

Motion: Moved that the agenda be approved as amended.

Moved by Dawn, Second by Will. *Motion Carried*

Approval of previous minutes Aug 04 , 2026:

Motion: Moved that the minutes for the regular meeting of Aug 04/26 be approved as circulated.

Moved by Sue, Second by Will. *Motion carried.*

Committee Update: Anna advised the committee that Mayor Derek Amalfa and Rhiannon Hinerman were no longer committee members and thanked them for their time on the committee. The terms of reference for the Recreation Committee will need to be updated to show one member of Council on this committee going forward. It was also noted that a review of the Recreation By Law would need to be reviewed prior to seeking expressions of interest.

(This will be done at a future meeting.) With Mayor Amalfa leaving the committee, we were short a Second Chair.

Several names were suggested and after discussion the following motion was made...

Motion: Moved that Dawn DeMings-Taylor be nominated as Second Chair given her previous role on the committee while she was an active councilor. Moved by Sue, Seconded by Will. *Motion carried - Dawn accepted the position.*

Addition: Mary Meagher joined the meeting at 18:07 and was given an update.

Presentations/guests:

There were two guests in attendance. The Events Coordinator from Surf Lodge came to brainstorm some ideas where Make Your Move Lockeport could collaborate with Surf Lodge Nursing Home. It was noted that the School was participating in the Terry Fox Walk and this might be a good opportunity to pair senior students with senior residents. Connie will work with the Events Coordinator and an LRHS staff member to work on this project. Tentative date Sept 24, 2026 was discussed.

Another thought was how to get residents to the beach while the mobi mats are still out? This would need some flushing out around logistics and volunteers. MYML is happy to discuss ways we can get those residents more active and will keep that line of communication open for ongoing suggestions.

Reports/Updates:

- **MYML Remaining Budget Update:** Connie gave a brief update on the budget. She noted that some line items are still to come off but, as of the information she had at the time of the meeting, we had just under \$35,600 remaining. With many projects being completed she will get an actual amount for our next meeting.
- **Free Skates:** It was noted that last year's free skates were well attended and enjoyed by many. As such, the committee agreed to increase these events as the amount budgeted appeared to be less than the actual cost. We will bring this up to the budgeted amount. Connie will contact the Shelburne County Arena and book dates so we can advertise well.
- **Community Food Share Raised Beds:** Connie advised she would winterize the raised beds by removing the crops at the end of the season. She suggested the one by the Lighthouse stage might be used as part of "Decorate SeaCaps Park". The decorating committee will take that under advisement. Connie also noted she is working on some small signage for the raised beds for next year so residents understand they are for everyone's use and they can help themselves.
- **Draft Waiver for Equipment Loan:** Benn presented the committee with a draft waiver he developed for the equipment loan program and the Mobi-chair. The Committee will review it, bring back recommendations to the next meeting, and then Anna will present it to Council for adoption. Benn advised the committee that he used

wording from other Make Your Move Communities as some of them loan out paddleboards and other forms of equipment. Benn also advised that June had received a copy and had sent it off to the insurance company who advised they had no concerns.

- **NOTE:** It was with great sadness that Benn advised the committee that he has tendered his resignation with the Municipality of the District of Shelburne and would be moving at the end of September. As such, this will be Benn's final meeting with us. The committee thanked Benn for all the work he has done for the Town of Lockport and assured him he would be missed on the committee. (*Anna will set up a meeting with Benn to ensure a smooth hand off of Benn's work.*)
- **Washrooms:** Connie advised that there was a discussion at the HTC meeting around utilizing MYM funds for public washrooms. It was noted that this has been discussed several times and we have been told that a public washroom does not meet the criteria for the MYM program. It was also discussed that the Playground Fundraising Committee has already agreed to ensuring a porta-pottie is kept at the playground which is centrally located, along with the already established washrooms at the Town Office and Library (during open hours). The MYM Navigator noted that this should fulfill the gap especially if the porta-pottie was there year round and it's central location was indeed ideal. Going forward, it is recommended that if other Town committees wish to utilize MYM funding, the Chairperson of those committees should attend and give a formal presentation to the Rec/MYM Committee.

Recreation:

- **Helen Ghent Tennis/Pickleball Club:** Anna read the Year End Report as presented from the Tennis/Pickleball Club. Many thanks to the Club President for voluntarily providing this information to the committee. The committee acknowledges and thanks the Club for the excellent work they are doing to maintain the courts.
- **Summer Soccer Update:** Anna presented a brief report on the Summer Soccer program. This was a volunteer lead, free program, offered weekly to all children and their families who wished to attend. This was well attended and hopefully this will continue again next year. Many thanks to Ryan and Kevin for leading this program.
- **Food For Thought:** Anna and Connie will attempt this event again on September 16th at 6:30 pm. Tea/Coffee/and sweets will be provided and Anna will present as the speaker "MFR's in our Community". This is open to all aged 50+ as we attempt to kick off new programming.

Playground Fundraising Group:

- **Partnership Recognition Sign-** Sue presented a draft of the proposed sign to highlight the contributions made by Government grants and community partners for the Seacaps Playground Project. It was noted we are waiting for one more logo approval, should they wish the text removed from under their logo (as the Govt of Canada) then the recommendation to Council will be to remove all text and just have the logos so it looks uniform. We expect word back this week. *Anna will take this to Council for approval to print as soon as we receive final logo approval.*
- **Playground Updates:** Sue advised the swings needed a slight adjustment, to allow for the proper encroachment zones. The installation team will return Thursday/Friday to do that work. This was a simple measurement error, no fault of the committee, and it will not cost the project any additional fees to have it corrected. This will delay the final phase and reopening but it is beyond our control. There are 3 markets remaining and fundraising will continue for ongoing maintenance of the park. The SeaCaps Park Playground Fundraising Committee will be setting up their own bank account (as part of their Not for Profit organization) to help manage ongoing expenses. They currently have approximately \$3000 and discussions will need to be had around insurance costs, inspections, etc.
Motion: The Playground Fundraising group would like approval of Council to purchase a new, upgraded security camera for better coverage of the playground and murals, and one that ties into the towns system rather than a separate system. To be paid for by the Fundraising Committee. Moved by Sue Second by Will.
Motion Carried.
- **School Update –** Will reports School is now back in for a new year. Today, Sept 8th the Sr Girls had soccer practice and Mrs Harlow had a meeting with anyone interested in forming a golf team. Sept 9th is Sr Girls Volleyball practice, Jr Girls Volleyball drop-in/ open gym, and Sr Boys soccer. Sept 10th is Sr Girls Soccer practice. Sept 11th will be Cross Country. Due to low numbers there will not be any Jr Soccer teams this year so Jr's who are interested in playing should speak with the Sr coaches.

NEW BUSINESS:

- **Christmas by the Sea Craft Fair:** Tentative date of Nov 14th was set. There are some questions around insurance that need answering and location was discussed. We hope to have this finalized soon so we can reach out to vendors.
- **Decorating SeaCaps Park:** The Recreation Committee is excited to be part of this again this year. We hope to build on what was done last year with some new updates/additions.
Motion: It was moved by Will Seconded by Connie that we seek approval/update Council that we would like to start putting the lights up at the Pavilion/Park, weather permitting, on or after November 12th, 2026; with the understanding official lighting will be December 4th when Santa makes his annual visit. **Motion Carried.**
- **Grand Opening SeaCaps Playground:** A tentative date was set for October 2nd, 2026, barring any further complications or delays. Anna will ask Mayor Amalfa to reach out to MP Fancy's office to see if she is available on that date or to provide dates that may work with her schedule. Mayor Amalfa will be asked to reach out to MLA Nolan Young, Minister Ritcey, and others once we have confirmation from Ms Fancy's office.
- **Dance Classes for Seniors:** We have had a request for use of space for Sr Dance Classes. The committee noted that this is offered in Sable River and is well received. Also, it would be nice to see more programming and utilization of our facilities. The committee felt there should be a written confirmation of the request, an agreement between the person and the Town, and directed the MYM Coordinator to reach out on behalf of the committee.
Motion: Upon written confirmation of the request, Connie will take the information to June to have an agreement drawn up. The committee recommends to Council that rental fees be waived provided she waives her fee and agrees to record numbers attending, for statistical purposes. Moved by Connie Second by Benn. **Motion Carried.**
- **Volunteer of the Month-** Anna read a nomination requesting Liam Chedd be considered as Volunteer of the Month for September.
Motion: Recommend to Council that Liam Chedd be nominated as Volunteer of the Month for September 2026. Moved by Sue Second by Janice. **Motion Carried.**

Next Regular Meeting will be October 05 , 2026 at 18:00

Having no further business the meeting was adjourned at 19:53