



**TOWN OF LOCKPORT
COUNCIL MEETING
FRIDAY APRIL 10, 2026
MINUTES**

PRESENT: Mayor Derek Amalfa, Deputy Mayor Craig Hillen, Councillor Anna Chetwynd, Councillor Candace Malik, Councillor Kevin Chetwynd, Town Clerk/Treasurer June Harding, and Recording Secretary Jill Cassibo.

1. Call to order

The meeting was called to order by Mayor Amalfa at 1:05 p.m.

2. Silence Electronic Devices

All devices were silenced at this time.

3. Approval of Agenda, including additions or deletions

04-10-26-01

It was duly moved and seconded that Council approve the agenda for the April 10, 2026. Motion Passed

4. Conflict of Interest

There were no Conflicts of Interest declared.

5. Approval of Minutes

- Regular Council Meeting Minutes March 27, 2026

04-10-26-02

It was duly moved and seconded that Council approve the Minutes from the Regular Council Meeting of March 27, 2026. Motion Passed

- Finance Committee Meeting Minutes March 27, 2026

Deputy Mayor Hillen stated that the RCMP Police Advisory Committee has asked Sgt. Toope for the stats in just the Town of Lockeport. Deputy Mayor Hillen also suggested that a letter be sent to the Municipality of the District of Shelburne on behalf of the Medical First Responders that service Districts 6 and 7 with the suggestion of cost sharing that service.

Councillor A. Chetwynd agrees with Deputy Mayor Hillen about cost sharing the Medical First Responders, she cannot understand why they do not want to support the service for their residents of Districts 6 and 7. Councillor Malik said that she will bring it forward at the Shared Services Steering Committee Meeting.

A letter will also be sent to the Department of Justice to find out about the exact number of RCMP officers we have for the Town of Lockeport not including Districts 6 and 7. Also, a letter will be sent to the Tri-County Regional School Board asking about where the tax money that the Town pays monthly goes, and do the schools receive money from Districts 6 and 7?

04-10-26-03

It was duly moved and seconded that Council approve the Minutes from the Finance Committee Meeting of March 27, 2026. Motion Passed

04-10-26-04

It was duly moved and seconded that Council will draft a letter to be sent to the Municipality of the District of Shelburne regarding cost sharing for Districts 6 and 7 in relation to the Medical First Responders. Motion Passed

04-10-26-05

It was duly moved and seconded that Council send a letter to the Nova Scotia Department of Education and the Tri-County Regional Centre for Education requesting clarification on:(1) how education tax revenues collected from the Town of Lockeport are allocated and (2) whether education tax revenues from surrounding areas, including Districts 6 and 7, contribute to the funding of schools located in Lockeport. Motion passed.

04-10-26-06

It was duly moved and seconded that Council approve a letter to be sent to the Department of Justice asking if the 1.5 RCMP officers allocated to the Town of Lockeport include District 6 and 7. Motion Passed

6. Business arising from Previous Minutes

Letter from Sue Crosby with questions about amalgamation.

The response to the letter will be ready by the beginning of next week, April 13.

7. Community Forum (Open Mic)

- 20 Minutes Maximum
- Each resident is allowed a maximum of five minutes.
- The resident is to speak directly to Council.
- There will be no interaction by Council at this time.
- If questions are posed by residents the question will be recorded to be researched

Sue Crosby stated she liked the three motions that Council just passed, letters to the Department of Justice, Department of Education, and the Municipality of the District of Shelburne. Sue also reported that the Playpark has just reached the \$90,000.00 mark in fundraising.

8. Presentations

There are no presentations scheduled for this meeting

9. Finance

- List of invoices already paid for the month of March in the amount of \$64,096.84
- List of invoices already paid for the month of April in the amount of \$1,920.41

Councillor A. Chetwynd asked about turning the internet off at the Beach Centre when it is closed for the season. Ms. Harding replied that it is too costly to re-hook it up each year.

- Resident tire replacement request because of damage by Town owned grate

Ms. Harding explained that the Town was unaware that the grate had become sharp and after this lady damaged her tire, the Public Works department was asked to turn it over until it can be replaced and asked the Public Works Department to check all the other grates in Town to assess any damage. This resident had to replace one tire, and her husband was able to plug the second one. The resident submitted a receipt for the one tire at a cost of \$197.50 plus HST.

Deputy Mayor Hillen suggested that the Public Works department do regular checks as the roads are getting older. Ms. Harding stated that she contacted the Town of Shelburne to see what they do for issues like this and they replied that it is on a situational basis for them. Councillor Malik stated that we need to be cautious when making decisions to reimburse residents for items like this as the streets are full of potholes, so we need to proceed with caution. Councillor K. Chetwynd would like to see a picture of the tire that was damaged before the motion can be made, what if the tire was already worn out? Councillor A. Chetwynd stated that the first step in something like this is to take a picture of the damage and she agrees with Councillor Malik about setting precedence.

04-10-26-07

It was duly moved and seconded that Council will wait to decide on this matter until all the information from the resident is received. Motion Passed.

- Interpretative Signs

Deputy Mayor Hillen and Councillor K. Chetwynd think the Interpretative signs look great. Councillor A. Chetwynd would like the MYM logo more prominent, as that committee is funding the signs. Councillor Malik asked what type of material will be

used and that all signs in Town should start using the same material, so they all look uniform. It was suggested that Ms. Harding reach out to contact Mike Cotter to obtain an update on his progress and coordinate any proposed signage to ensure consistency with the new interpretive signs.

04-10-26-08

It was duly moved and seconded that Council approve the Interpretative Sign Plans as presented. Motion Passed.

- Appointment of Auditor

Deputy Mayor Craig Hillen suggested that moving forward all assets (which includes all departments including LVFD and MFR) needs to be audited on an annual basis. The Town is responsible to ensure this audit is completed, council needs to know this information and the residents (taxpayers) have a right to know of all town asset expenditures and revenues.

Councillor A. Chetwynd asked if it was just going to be financials or all assets. Councillor A. Chetwynd stated that there is truly little money coming in for the Medical First Responders donations and that money is used to repair the vehicles. Councillor K. Chetwynd wants to know how much it will cost as their may not be money in the budget for this. Ms. Harding will contact the auditor to obtain a revised quote based on the expanded scope of the audit.

04-10-26-09

It was duly moved and seconded that Council approve Belliveau Veinotte as the auditor for the 2025-2026 fiscal year and that all Town assets be audited. Motion Passed.

Councillor A. Chetwynd and Councillor K. Chetwynd were not in favour of this motion as it reads. Councillor A. Chetwynd and Councillor K. Chetwynd both support the appointment of Belliveau Veinotte as auditors but felt that additional information regarding costs is needed before determining whether to expand the audit.

- Appointment of Returning Officer

Ms. Harding stated that she does not have the time to serve as Returning Officer and will be putting out an employment Ad to solicit someone, but she will fill the position in the interim. Councillor Malik asked what the cost would be to hire someone else to do it? Ms. Harding stated that it cost the Town of Lockeport \$2,976.53 for the Returning Officer for the election in 2024. Council must keep in mind that this cost will undoubtedly be higher when hiring someone from outside the organization. The total cost of the Election in 2024 was \$8,829.61.

04-10-26-10

It was duly moved and seconded that Council approve Ms. Harding to be appointed as the Returning Officer in the Interim, until a new one is hired. Motion Passed.

10. Other Business

- Draft Video Surveillance Policy

04-10-26-11

It was duly moved and seconded that Council approve the Video Surveillance Policy as presented. Motion Passed

- Camera sign quotes

04-10-26-12

It was duly moved and seconded that Council approve the purchase of eight rectangular metal signs indicating video surveillance, as required under the Town's Video Surveillance Policy. Motion passed.

- Waste Diversion reports and invite to C & D site

Council is invited to attend the viewing of the C & D site on April 14th, and Councillor Malik will attend. Deputy Mayor Hillen and Councillor A. Chetwynd send their regrets for this.

11. Council Reports

- Mayor Derek Amalfa

Mayor Amalfa provided an update on the Amalgamation Steering Committee. The Committee has identified the need to obtain reports in the following priority areas: infrastructure assessments, human resources, and detailed financial reporting. All three Councils, along with the Committee agreed that a follow-up request be sent to the province regarding funding for these reports, as many of the questions raised by residents are expected to be addressed through this work. A letter was previously sent to the province requesting that it cover costs associated with the process. The province has since responded, indicating that a delegation will be arranged to meet with the Committee later. A request was also made to MLA Nolan Young to attend the next Amalgamation Steering Committee meeting. Mayor Amalfa encouraged residents to submit questions to the Steering Committee via its dedicated email address, noting that a single point of contact is being used to ensure consistent communication. Council agreed to hold a Strategic Planning Meeting to further discuss amalgamation. Discussion also took place regarding hosting a future engagement session between Council and residents. Councillor Malik noted that such a session would be beneficial in helping residents better understand the process. Councillor A. Chetwynd suggested that Mayor Amalfa create a social media post addressing amalgamation. Mayor Amalfa stated that there is information going out in the upcoming Council newsletter. Deputy Mayor Hillen stated that Council needs to start engaging with the community.

Mayor Amalfa also reported that the new REMAC Co-Ordinator has been hired and that MacLeod Cares Group made a significant contribution to Sou'West Nova for providing transportation to its residents. Ms. Harding wanted to commend Mayor Amalfa on the number of meetings he attends and the information he is bringing back for Council.

- Deputy Mayor Craig Hillen
 - o Heritage and Tourism draft minutes - March 17, 2026

Deputy Mayor Hillen spoke about Roseway Manor and that that Board is waiting for MLA Nolan Young to attend the next meeting to provide an update as the project is ongoing, but date undetermined. The Board and MacLeod Care Group are concerned that it is taking so long to break ground.

Deputy Mayor Hillen suggested having the Lockeport Lobster Sea Catch Festival as an annual event. Councillor K. Chetwynd spoke about arriving at 2:00 pm and vendors were packing up; the event was scheduled to run until 3:00 pm. Deputy Mayor Hillen said that the Heritage and Tourism Committee is having a debrief from the festival before their meeting on April 14, 2026.

The committee has also been approached by a resident regarding helping to keep Floyd Stewart's boats painted and repaired, and the other thing on their radar is the restoration of the Fisherman's Memorial. Deputy Mayor Hillen discussed that all the historical records from the Ragged Islands Historical Society are in Woods Harbour and that it is just genealogical paperwork, no artifacts. The Town of Shelburne has sent their genealogical paperwork there as well. It was mentioned that it is good that it is in one spot for people looking for family roots.

04-10-26-13

It was duly moved and seconded that Council approve the Lockeport Sea Catch Festival as an annual event. Motion Passed

- Councillor Anna Chetwynd
 - o Make Your Move

Pictures of where the raised garden beds will be located were handed out to Council with their Council packages. MYM Coordinator, Connie Lamm is organizing local volunteers to assist with the ongoing maintenance of the gardens. The following motion was made:

04-10-26-14

It was duly moved and seconded that Council approve the locations of the five raised beds in conjunction with MYM at work. Motion Passed

- Recreation draft Minutes – Mar 30, 2026

The Recreation Committee has nominated Angie Nickerson as Volunteer of the Month

04-10-26-15

It was duly moved and seconded that as recommended by the Recreation Committee that Council approve Angie Nickerson as Volunteer of the Month for the month of April. Motion Passed

- Councillor Candace Malik
 - Canada Day Committee Minutes – Mar 11, 2026

SAC has had several resignations, however, enough were present to hold a quorum and nominate new members. There is still a vacancy for a community member and one senior student from the high school needed to round out the committee. Business was able to move forward, and motions were made to spend funds before this year's school end, with a significant portion yet to be allocated. Councillor Malik also stated that the draft newsletter for April from Council is done and should be in print by April 20, 2026

- Councillor Kevin Chetwynd

12. Correspondence

There was nothing for Correspondence

13. Information Only

- Letter from MacLeod Cares – pending strike

Mayor Amalfa relayed an email that he had received stating that staff at Roseway Manor in the CUPE Union will be striking at 7:00 am on Monday April 13, 2026, but there was no update about Surf Lodge.

14. Date of next meeting

- April 24, 2026, at 1:00 p.m.

15. “In Camera”

There is nothing for “In Camera”

16. Adjournment

04-10-26-16

There being no further business, **it was duly moved and seconded that the meeting be adjourned. Time 2:34 p.m. Motion Passed**

Mayor Derek Amalfa

Town Clerk/Treasurer June Harding

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