



**TOWN OF LOCKPORT
COUNCIL MEETING
FRIDAY, NOVEMBER 28, 2025
MINUTES**

Present: Mayor Derek Amalfa, Deputy Mayor Craig Hillen, Councillor Anna Chetwynd, Councillor Candace Malik, Councillor Kevin Chetwynd, Town Clerk/Treasurer, June Harding, Public Works Supervisor, Kevin Snow, Fire Chief, Wayne Chetwynd and Recording Secretary, Jill Cassibo

1. Call to order

The Meeting was called to order by Mayor Amalfa at 1:00 p.m.

2. Silence Electronic Devices

All electronic devices were silenced at this time.

3. Approval of Agenda, including additions or deletions

11-28-25-01

It was duly moved and seconded that Council approve the agenda for the November 28, 2025, meeting with the following addition under Department Reports: Fire Chief's Report. Motion Passed

4. Conflict of Interest

There were no Conflicts of Interest declared at this time.

5. Approval of Minutes of November 14, 2025, Regular Council Meeting

11-28-25-02

It was duly moved and seconded that Council approve November 14, 2025, meeting Minutes as circulated. Motion Passed

6. Business arising from previous Minutes.

All business was dealt with at the previous meeting.

7. Community Forum (Open Mic)

- 20 Minutes Maximum
- Each resident is allowed a maximum of five minutes.
- Each resident is to state their name and where they live.
- The resident is to speak directly to the Council.
- There will be no interaction by Council at this time.
- If questions are posed by residents the question will be recorded to be researched.

Bonnie Nickerson, a resident of Lockeport discussed the Christmas tree at the corner of Beech and Hall St. and stated why it should not be cut down. It is a historic tree that brings biodiversity and is a vital asset to this Town. When Council tried to have the tree cut down five years ago there was backlash from the community. She suggested alternatively having LED projector spotlights on a timer at no cost to the Town. She asked what factors contributed to entertaining the removal of the tree by Council? She asked if a professional forest technician has been brought in to determine the health of our tree. Bonnie asked, “Will you, as our elected representatives, assure us that our Lockeport community will be made aware of any consideration by Council to remove this tree?”

Pastor Tim Garron, a resident of Lockeport, spoke about the Lockeport and Area Food Bank that covers anyone in the 656-phone exchange. A special Christmas box will be given out to families in need on December 16th. The food bank is open the third Tuesday of each month from 12:30 to 1:30 at the United Baptist Church in Lockeport. A notice will be placed on the Town’s Facebook page.

Linda Hardiman, a resident of Lockeport asked about Christmas decoration around Town and the Business District. She also asked questions that were to be addressed during the Council meeting.

8. Presentations

There are no presentations scheduled for this meeting.

9. Department Reports

- Public Works Department Report

Council remarked how well the paving work that was completed looks.

Councillor Malik asked about the convex mirror and why it has not been installed yet. Wayne Chetwynd had sent an email to Nova Scotia Power to ask about putting items like this up on hydro poles and has not heard back. The Town Clerk/Treasurer will contact Kim Ringer again.

- Administration Report

In a letter from Nicole Blades from the Municipality of the District of Shelburne, it was discovered that the Nova Scotia Health Stakeholders Group requires the Mayor and Town Clerk/Treasurer to be on the Committee. Therefore, the following motion was made:

11-28-25-03

It was duly moved and seconded that Council agree to replace the current members, Councillors A. Chetwynd and K. Chetwynd, of the Nova Scotia Health Stakeholders Group with Mayor Amalfa and Town Clerk/Treasurer June Harding. Motion Passed.

- Crescent Beach Centre Staff Report

It was suggested that there may be grants that can be applied for to clean up the Beach Centre/VIC.

- Fire Chief Report

Fire Chief Wayne Chetwynd proposed the Town purchasing a new Fire truck as the oldest truck is a 1994.

Deputy Mayor Hillen stated that based on the request of the Fire Chief for council to purchase a new fire truck, he indicated that it is recognized and applauded that the fire department maintains financial records. However, when requests to make a purchase of this cost are made to council. It is appropriate and required to request an independent audit of the fire department finances when the town conducts its annual independent audit of all town assets.

Councillor A. Chetwynd asked Fire Chief Chetwynd to talk about underwriters. Fire Chief Chetwynd explained that homeowners house insurance goes up if you are using older fire equipment. Councillor K. Chetwynd expressed concern that we should be saving money for new equipment instead of buying Christmas decorations for the boardwalk. The price we have now of \$635,000.00 plus tax is only good for 30 days and it will keep going up. Fire Chief Chetwynd stated that the Fire Department put money towards the last truck and will put money towards this truck also.

10. Finance

- List of invoices already paid in the amount of \$269,828.31.

There were no questions asked regarding invoices already paid.

- Christmas Decorations

Councillor Malik provided a Notice of Motion for lights to be put on the Lobster trap at the Beach Centre close to dumping day in support and recognition of our lobster fishers, the main industry of our community. Councillor Malik said the lights would cost approximately \$60 and then a timer and extension cord would also need to be purchased. Councillor A. Chetwynd suggested that the Heritage and Tourism Committee could fundraise for that. The Recreation Committee are making use of the four sets of lights that were salvaged from the big tree last year and have asked for donations for lights, to be able to decorate Seacaps Park. Deputy Mayor Hillen suggested a decorating group and turn it into a multiyear project. The Town Clerk/Treasurer said that there was money allowed in the budget this year to purchase lights. Councillor A. Chetwynd said that just because the money is in the budget does not mean we have to spend it.

11-28-25-04

It was duly moved and seconded that the Town of Lockeport annually install and light up the lobster trap at the Beach Centre no later than the Friday before dumping day, starting in 2026. Motion Passed

Councillor Malik's next Notice of Motion proposed lighting of the big Christmas Tree and stated that there is no intention of cutting down the tree, unless it becomes a hazard. Councillor A. Chetwynd stated that Public Works had stated that Nova Scotia Power told them it was becoming unmanageable to light up the tree, but as George Harding pointed out after calling Nova Scotia Power, it was the employees of NS Power, not the company. Councillor K. Chetwynd was not in favour of the lights, saying that each time you put the lights on and take them off, you are stressing the limbs of the tree. Mayor Amalfa liked the idea of the projection lights.

11-28-25-05

It was duly moved and seconded that the Town of Lockeport allow a Community group, working together with the Recreation Committee, to install and light up the annual Christmas tree at the corner of Hall and Beech St., by way of flood lights and/or projection lights. No string lights will be used so the limbs of the tree will not be damaged. This will coincide with Santa's arrival. Motion Passed

Councillor Malik last Notice of Motion was to light up the boardwalk poles with lights. Councillor A. Chetwynd contacted Lester Swansburg, an electrician and he said that it is too windy for lights to go across from pole to pole and if you go up the pole it can rub the paint off the poles. Nancy Cotter suggested wreaths with lights on them. K. Chetwynd said they would be too heavy for the poles. This motion will be tabled by next year.

11. Other Business

- Youth Summit, NSCC Burrige Yarmouth Campus

11-28-25-06

It was duly moved and seconded that the Town of Lockeport grant all of Council permission to attend the Youth Summit at Nova Scotia Community College, Burrige Campus, in Yarmouth, to support our youth. Motion Passed

- Theatre Arts Group at Crescent Beach Centre

Councillor Malik and Natalie Meisner wish to start up a theatre group for kids of all ages. Councillor Malik suggested the Beach Centre, but since the water is shut off there during the winter, it was suggested that the Recreation Centre is another option as it is already heated and water is on there all the time. Then once the water is turned on at the Beach Centre, they can use the Beach Centre.

- Letter from George R. Harding

Being as the tree is not being cut down, the letter from George R. Harding is a moot point.

- Policy L-002 Review

After going through the Policy, A. Chetwynd thought there needed to be a set time for rebuttal to a question as well as reasons listed for ejection from Council meetings. Deputy Mayor Hillen stated that the Code of Conduct should be in there with follow-up and accountability and well as Conflict of Interest. Councillor Malik said that she wants video recordings of Council Meetings for residents that cannot come. She would also like to see it being recorded in the Minutes who is making the motion.

12. Committee Reports

There were no Committee Reports for this meeting.

13. Correspondence

- Correspondence between Town Clerk's and Anne Piece RE: Motion 10-24-25-04

The Town Clerk/Treasurer was instructed to respond to Ms. Pierce as there was no denial of the Legions requests in the minutes or the motion. Council is unclear as to what the Conflict-of-Interest is that Ms. Pierce is referring to.

- Invitation to Dedication Ceremony for Mike Shand

Someone from Council will attend the ceremony for Mike Shand.

14. Information Only

There was nothing for Information Only

15. Date of next meeting

- Friday December 12, 2025, at 1:00 p.m.

16. "In Camera"

There was nothing for "In Camera."

17. Adjournment

11-28-25-07

There being no further business, it was duly moved and seconded that the meeting be adjourned. Time 3:06 p.m. Motion Passed

—
Mayor Derek Amalfa

Town Clerk/Treasurer June Harding

Regular Council Meeting 11282025min.