



**TOWN OF LOCKEPORT
COUNCIL MEETING
FRIDAY, SEPTEMBER 26, 2025
MINUTES**

PRESENT: Mayor Derek Amalfa, Deputy Mayor Anna Chetwynd, Councillor Craig Hillen, Councillor Kevin Chetwynd, Councillor Candace Malik, Town Clerk/Treasurer June Harding, Fire Chief Wayne Chetwynd, Public Works Supervisor Kevin Snow, and Recording Secretary Jill Cassibo

1. Call to order

The meeting was called to order by Mayor Amalfa at 1:02 p.m.

2. Silence Electronic Devices

All electronic devices were silenced at this time.

3. Conflict of Interest

There were no conflicts of interest declared.

4. Approval of Agenda, including additions or deletions

09-26-25-01

It was duly moved and seconded that Council approve the agenda for the September 26, 2025, meeting with the following additions; Under Finance, Request for the Town of Lockeport to place an ad in the Sports Hall of Fame Magazine in honor of Patti Langille Hutchinson, Under 'In Camera', a Personnel Issue and for Deletion, Roods Head Park is listed twice. Motion Passed

5. Approval of Minutes of September 12, 2025, Regular Council Meeting

09-26-25-01

It was duly moved and seconded that Council approve the September 12, 2025, meeting Minutes as circulated. Motion Passed

6. Business arising from previous Minutes.

All business was dealt with at the previous meeting.

7. Community Forum (Open Mic)

- 20 Minutes Maximum
- Each resident is allowed a maximum of five minutes.
- Each resident is to state their name and where they live.
- The resident is to speak directly to the Council.
- There will be no interaction by Council at this time.
- If questions are posed by residents the question will be recorded to be researched.

Rudy Sommers, owner of Lockeport Campground and Cottages in the Municipality of the District of Shelburne asked for an update on the status of the C&D site. The mayor responded that the C & D will remain open until the end of March 2026 at which time the permit to operate will expire and staff at the Municipality have been bringing recommendations for possible solutions to their Council. The Town of Lockeport has input, but the operations of the C&D site are carried out by the Municipality of the District of Shelburne. As information becomes available, it will be shared with the public.

8. Presentations

There are no presentations scheduled for this meeting.

9. Department Reports

- Public Works Department Report

The stage at the beach from the beach bash will be put away next week and Emily at the Beach Centre will do a call out for volunteers to help with that.

Councillor Malik asked if the netting for the soccer nets comes from the Town of Lockeport or the Student Advisory Committee and Mr. Snow advised that the Town provides netting.

Mr. Snow also advised that some of the street repairs have begun in the initial stages.

- Administration Report

October 1, 2025, the Department of Environment will take a tour of the sewer plant.

Ms. Harding is expecting to hear from the Department of Natural Resources regarding the permit for the beach Ramp, the last week of September or the first week of October.

10. Finance

- List of invoices already paid in the amount of \$80,870.05.

Councillor Malik asked when the porta potties are taken away for the winter and was told that it will be just before Hallowe'en.

- Years of Service Award Policy Review

After a discussion, the following motion was made:

09-26-25-03

It was duly moved and seconded that Council approve removing "Gift with Town logo" from the Years of Service Awards and the award for 25 years of service be \$250.00 and a certificate, the award for 30 years of service be \$500.00 and a certificate and for 35 years of service to be determined. Motion Passed

- Ad in Sports Hall of Fame Magazine

Patti Langille Hutchinson grew up in Lockeport, many of the banners in the school auditorium are from her playing basketball. She has also been coming back to Lockeport in the summers to teach basketball. She played in the 1982 Red Fox Senior Women's Basketball Team. She has been inducted into the Nova Scotia Sports Hall of Fame. The Town is being asked if they would like to purchase an ad for the magazine that will be handed out on the night of the induction. This will also be placed on our website and the electronic sign, closer to the time.

09-26-25-04

It was duly moved and seconded that Council approve the purchase of a quarter-page advertisement at a cost of \$300.00, in honor of the induction of Patti Langille Hutchinson into the Nova Scotia Sports Hall of Fame. Motion Passed

11. Other Business

- Roods Head Park

The Fire Chief stated that Roods Head is a tinder box and is worried that not only could the park go up in flames but there are residents close by that could be affected. The fire ban is still in effect and putting signage up stating that it is an extreme fire hazard and that there is a camera up may help to not have a fire there. It was suggested that when cleaning up begins there, we have some people from the Fire Department on standby in case something happens. Sometimes the summer students would do some cleaning there, but that has not happened in the past two years. It was suggested to look at grants for students for cleaning up trails and companies to come in and clean them out. Make Your Move via Recreation Committee & Heritage, Tourism Culture Committee are working on plans to assist with a community clean up and maintenance of the Park moving forward

09-26-25-05

It was duly moved and seconded that Council instruct the Town Clerk/Treasurer to explore professional options available to us to start clearing Roods Head Park. Motion Passed

The Fire Chief went on to discuss an issue with street closures for events. He stated that the streets in Town are not that wide and when the street is blocked off, it is hard to get the big fire trucks around due to traffic. The events could utilize more of the Seacaps Park or even the Soccer Field so as not to interfere with any emergency. Deputy Mayor will look into the current plans regarding the upcoming Make Your Move walking market to take place on Howe St and if plans can be readjusted as per the Fire Chief's comments.

- Draft Briefing Paper - Exploring a Municipal Joint Services Board for Shelburne County, prepared by CAO/Clerks of the five Eastern Counties Municipal Units

This is in its initial phase and includes all five Municipal Units, with two representatives from each municipality. Council talked about maintaining autonomy and that they do not have to be a part of every aspect, but what they are not a part of, they do not get a vote on. Council will work on a document of what they like and dislike on the briefing paper that was put out by the CAO/Clerks.

- Draft Briefing Paper for Funding Requests from Non-Profit Organizations

The Town of Lockeport will continue to review requests for non-profit organizations and choose not to participate in a joint committee.

- Laneway behind Town Market

Council continues to work through ownership of the laneway, Property Online shows that part of the laneway belongs to the Town Market, but a laneway was made for staff parking and service vehicles. Tammie Krick from the Town Market provided Council with information on how their usage as a parking lot for staff, and use for deliveries. The Town Clerk/Treasurer is still waiting for the Lawyer to get back to her, so this issue will be tabled again.

- Policy for Partial Street Closing – Spruce Street

Councillor Malik questioned about having a public hearing with the residents that this laneway affects.

09-26-25-06

It was duly moved and seconded that Council approve the policy for Partial Street Closing – Spruce Street. Motion Passed

12. Committee Reports

Deputy Mayor Chetwynd reported that the fundraising committee for the Playpark has raised over \$67,000.00. She also reported that Dalhousie students will be in Town on October 3, 4 and 5, counting people walking, running, and biking around town.

13. Correspondence

- Letter from Mayor Rod Gilroy, Municipality of Cumberland to Pam Mood, President of Nova Scotia Federation of Municipalities regarding Strong Mayor Powers.
- Letter from Doug Glasser, Mayor, Town of Stewiacke to the Honourable Scott Armstrong, Minister of Opportunities and Social Development, MLA, Colchester-Musquodoboit Valley regarding Strong Mayor Powers
- Email from Pam Mood, President of Nova Scotia Federation of Municipalities to all Municipalities regarding Municipal Governance Survey

14. Information Only

15. Date of next meeting

- Friday October 10, 2025, at 1:00 p.m.

16. “In Camera”

09-26-25-07

It was duly moved and seconded that Council proceed “In Camera” to discuss a personnel issue. Motion Passed

Council returned to regular session

17. Adjournment

09-26-25-08

There being no further business, it was duly moved and seconded that the meeting be adjourned. Time 3:48 p.m. Motion Passed

Mayor Derk Amalfa

Town Clerk/Treasurer June Harding

Regular Council Meeting 09262025min.