



**TOWN OF LOCKPORT
COUNCIL MEETING
FRIDAY, AUGUST 22, 2025
MINUTES**

Present: Mayor Derek Amalfa, Deputy Mayor Anna Chetwynd, Councillor Craig Hillen, Councillor Kevin Chetwynd, Town Clerk/Treasurer, June Harding, Public Works Supervisor, Kevin Snow and Recording Secretary, Jill Cassibo.

Regrets: Councillor Candace Malik

1. Call to order

The meeting was called to order at 10:02 a.m.

2. Silence Electronic Devices

All Electronic devices were silenced at this time.

3. Conflict of Interest

There were no conflicts of interest declared.

4. Approval of Agenda, including additions or deletions

08-22-25-01

It was duly moved and seconded that Council approve the agenda for the August 22, 2025, meeting with the following additions: Approval of minutes from Special Council meeting of August 20, 2025, under Finance, heat pump for the Beach Centre, under Other Business, concrete slab for Playpark and under Committee Reports, Heritage and Tourism Committee update. Motion Passed

5. Approval of Minutes of August 8, 2025, Regular Council Meeting

08-22-25-02

It was duly moved and seconded that Council approve the August 8, 2025, meeting Minutes as circulated. Motion Passed

08-22-25-03

It was duly moved and seconded that Council approve the minutes of the Special 'In Camera' Council meeting of August 20, 2025. Motion Passed

6. Business arising from previous Minutes.

There was no business arising from the previous minutes.

7. Community Forum (Open Mic)

- 20 Minutes Maximum
- Each resident is allowed a maximum of five minutes.
- Each resident is to state their name and where they live.
- The resident is to speak directly to the Council.
- There will be no interaction by Council at this time.
- If questions are posed by residents the question will be recorded to be researched.

8. Presentations

Belliveau Veinotte 2024/2025 Audit – Jennifer Thomas

Jennifer presented the Town of Lockeport's audit for the 2024/2025 fiscal year.

08-22-25-04

It was duly moved and seconded that Council approve the 2024/2025 audit completed and presented by Belliveau Veinotte. Motion Passed

9. Department Reports

- Public Works Department Report

A resident had called this morning inquiring about barricades being put up along access points to the old railway path that goes from Lockeport to Allendale. Although the Town of Lockeport does not own the property, Kevin was asked to place barriers up at the start of the trail by Wayne Chetwynd's in Brighton and where it ends in Lydgate, until the Province of Nova Scotia lifts the ban on trails and wooded areas being accessed by the public. The Town Clerk was asked to contact Adam Dedrick from the Municipality of the District of Shelburne to let him know what we have done.

- Administration Report

There is a residence on Hall St. that has been sent a registered letter regarding the Dangerous and Unightly state of his property. Included in this letter was the fact that the property is home to rodent infestation from this property not being properly maintained. The deadline for actions listed in the letter states that he has until August 25 to address all infractions listed in the letter or the Town will be forced to take it upon themselves to have the items addressed at the expense of the property owner. There have been several complaints from residents regarding the rodent problem that seems to be linked to this property.

10. Finance

- List of invoices already paid in the amount of \$92,578.84.
- Extension of Communities on the Move project until March 31, 2027.

Deputy Mayor Chetwynd, Benn Himmelman have had discussions with Elaine Shelton (Make Your Move), requesting an extension to this project deadline. The full update to the new timelines will be committee if the extension is granted. This project is to promote any type of simple movement and, or exercise. Connie Lamm will promote a walking market on October 12, 2025, in Lockeport. It will also be messaged to the community that when they put on an event, they encourage people to make simple movements during or getting to the event. There are flags that can be used to promote the project. The budget will be revisited by the Recreation Committee which is combined with the Make Your Move Committee.

08-22-25-05

It was duly moved and seconded that Council approve extending the Communities of the Move project until March 31, 2027. Motion Passed

- Playpark budget

08-22-25-06

It was duly moved and seconded to rescind motion 08-08-25-06. Motion Passed.

08-22-25-07

It was duly moved and seconded to revise motion 08-08-25-07 to state that the playpark budget will not exceed \$246,105.00 for the equipment, installation, and rubber ground cover. Motion Passed

- Heat pump for the Beach Centre

The heat pumps at the Beach Centre are over 10 years old and the motor has gone in one. It will cost \$1100.00 to replace the existing motor, or \$5800.00 for a new heat pump and a warranty of 10 years with payments that can be made. The bulk of this amount was not budgeted for this fiscal year.

08-22-25-08

It was duly moved and seconded that Council direct the Town Clerk/Treasurer to get quotes on the cost of a new heat pump, and a decision will be made at the next meeting. Motion Passed

11. Other Business

- Request from Mike Cotter for items for Crescent Beach Car Show

08-22-25-09

It was duly moved and seconded that Council approve the request for Mike Cotter's use of tables, chairs, tents, porta potties and garbage bins for the Crescent Beach Car Show. Motion Passed

- Cement pad for Playpark

08-22-25-10

It was duly moved and seconded that Council approve Nick Stewart to excavate, form and pave a 60' x 80' cement pad as site preparation for the Playpark for the quoted price of \$37,000.00 plus HST. Motion Passed

12. Committee Reports

- Heritage and Tourism Committee

The Committee put out an expression of interest for members to join the Committee and four people were interested in three positions. Based on the recommendation from the Committee, Council made the following motion:

08-22-25-11

It was duly moved and seconded that Council approve appointing Nicole Stephens, Gabriel Buchanan and Rudy Sommer to the Heritage and Tourism Committee. Motion Passed

13. Correspondence

There was nothing for correspondence.

14. Information Only

There was nothing for Information Only

15. "In Camera"

There was nothing for "In Camera."

16. Date of next meeting

- Friday September 12, 2025, at 1:00 p.m.

17. Adjournment

08-22-25-12

There being no further business, **it was duly moved and seconded that the meeting be adjourned. Time 12:07 p.m.**

Mayor, Derek Amalfa

Town Clerk/Treasurer, June Harding

Regular Council Meeting 08222025.min.