



**TOWN OF LOCKPORT
COUNCIL MEETING
FRIDAY AUGUST 8, 2025
MINUTES**

PRESENT: Mayor Derek Amalfa, Deputy Mayor Anna Chetwynd, Councillor Craig Hillen, Councillor Kevin Chetwynd, Councillor Candace Malik, Town Clerk/Treasurer June Harding and Recording Secretary Jill Cassibo.

1. Call to order

The meeting was called to order at 10:03 a.m.

2. Silence Electronic Devices

All electronic devices were silenced at that time.

3. Conflict of Interest

No one declared a conflict of interest for this meeting.

4. Approval of Agenda, including additions or deletions

08-08-25-01

It was duly moved and seconded that Council approve the agenda for the August 8, 2025, meeting. Motion Passed

5. Approval of Minutes

- Regular Council Meeting Minutes July 25, 2025

08-08-25-02

It was duly moved and seconded that Council approve the Minutes from the Regular Council Meeting of July 25, 2025. Motion Passed

6. Business arising from Previous Minutes

There was no business arising from the previous minutes.

7. Community Forum (Open Mic)

- 20 Minutes Maximum
- Each resident is allowed a maximum of five minutes
- The resident is to speak directly to Council
- There will be no interaction by Council at this time
- If questions are posed by residents the question will be recorded to be researched

8. Presentations

9. Finance

- List of invoices already paid in the amount of \$89,679.59

There were explanations provided for NS Power bills, regarding the Cyber attack and that there were no bills paid in June and now we are catching up and the same with the Tri-County Regional Centre for Education. We have now got the new bill for Tri-County monthly education tax and just paid for the catch-up balances.

- Make Your Move Business Navigator

The hiring panel interviewed 2 candidates. Both did very well with great answers and were asked the same questions.

08-08-25-03

It was duly moved and seconded that Council approve Connie Lamm for the Business Navigator project position in conjunction with Make Your Move Lockeport. Motion Passed

10. Other Business

- Playpark project award

There were seven tenders that came in for the work on the Playpark (one company submitted three tenders). There was as a lengthy discussion with Council regarding the tenders. Mayor Amalfa had concerns regarding the one tender from Playground Canada in that it was an additional cost for a cement pad, a swing set and fencing for the swing set. He also thought the design looked to suburban and that it didn't fit the theme. He also expressed concerns over the company being from Ontario and not Nova Scotia.

Council created a scoring matrix as part of the evaluation process. During discussion, we reviewed the results and noted that the wide range of scores created statistical irregularities. Council then asked what the results would look like if extreme scores were removed, which placed two companies in a tie. These two were shortlisted for further consideration. The scoring matrix was a significant part of the process and helped shape the decision, as had been agreed.

08-08-25-04

It was duly moved and seconded that the tenders be short listed to Terra Construction and Playground Canada. The decision of who gets awarded the tender needs to be made by Thursday Aug. 14, 2025. Council will then get together to meet and award the tender that day. Motion Passed

11:35 Council called for a recess so the Town Clerk/Treasurer could reach out to Nick Stewart for a quote on a 80 x 60 concrete slab that would be needed for one of the tenders.

12:05 Council was back in session

08-08-25-05

It was duly moved and seconded to rescind motion 08-08-25-04. Motion Passed

After another lengthy discussion about the added cost of the cement pad, Council discussed the pros and cons of wood chips instead of foam padding. The Mayor did not cast a vote for either tender. He expressed a preference for the Terra tender during discussion but did not vote against Playground Canada.

Council voted for Playground Canada as they felt they were getting more equipment for what they are paying. The urgency to make this decision was based on grants that will expire soon. The discussion acknowledged budget constraints and considered options, but no motion or approval was given for wood chips.

Councillor Hillen wanted a separation of some adult equipment and the children's as some people may not want children running around while exercising, but not too far as to not see your children. Deputy Mayor Chetwynd wants the best deal we can get with our money and suggested we explore ways to reduce installation costs.

08-08-25-06

It was duly moved and seconded that Council agrees not to exceed the budget of \$246,105.00 for equipment and site preparation. Motion Passed.

08-08-25-07

It was duly moved and seconded that Council award the tender to Playground Canada. Motion Passed

- 2nd reading of REEMO By-Law

08-08-25-08

It was duly moved and seconded that this be considered second and final reading of the Regional Emergency Management By-Law and is approved by Council. Motion Passed

11. Council Reports

- Mayor Derek Amalfa
- Councillor Craig Hillen
 - o Heritage & Tourism Advisory Committee
- Councillor Candace Malik

12. Correspondence

There was nothing under Correspondence

13. Information Only

There was nothing under Information Only

14. Date of next meeting

- Aug 22, 2025, at 10:00 a.m.

15. "In Camera"

There was nothing for 'In Camera'

16. Adjournment

08-08-25-09

There being no further business, it was duly moved and seconded that the meeting be adjourned. Time 1:07 p.m. Motion Passed

Mayor, Derek Amalfa

Town Clerk/Treasurer, June Harding

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