



**TOWN OF LOCKPORT
COUNCIL MEETING
FRIDAY JUNE 13, 2025
MINUTES**

PRESENT: Mayor Derek Amalfa, Deputy Mayor Anna Chetwynd, Councillor Craig Hillen, Councillor Candace Malik, Councillor Kevin Chetwynd, Town Clerk/Treasurer June Harding, and Recording Secretary Jill Cassibo.

1. Call to order

The meeting was called to order by Mayor Amalfa at 1:00 p.m.

2. Silence Electronic Devices

All electronic devices were silenced at that time.

3. Conflict of Interest

There were no Conflicts of Interest declared.

4. Approval of Agenda, including additions or deletions

06-13-25-01

It was duly moved and seconded that Council approve the agenda for the June 13, 2025, meeting with the following additions under Finance: (1) hiring of summer staff, (2) technical support proposal and maintenance quote and (3) Additional Code of Conduct Investigator information package. Motion Passed

5. Approval of Minutes

- Regular Council Meeting Minutes May 23, 2025

06-13-25-02

It was duly moved and seconded that Council approve the Minutes from the Regular Council Meeting of May 23, 2025. Motion Passed

6. Business arising from Previous Minutes

There was no business arising from the previous minutes.

7. Community Forum (Open Mic)

- 20 Minutes Maximum
- Each resident is allowed a maximum of five minutes
- The resident is to speak directly to Council
- There will be no interaction by Council at this time
- If questions are posed by residents the question will be recorded to be researched

8. Presentations

Davie Hartley – Shelburne County Community Health Board

Mr. Hartley and his group are doing research to gain information regarding the needs of Lockeport residents such as housing, transportation, access to food and mental health. He is looking for someone from Lockeport to join his research team as well as funding to help with the project.

9. Finance

- List of invoices already paid until the end of March 2025 in the amount of \$1,435.00.

There were no questions about these invoices.

- List of invoices already paid for the month of May 2025 in the amount of \$66,208.62.

There were no questions about these invoices.

- Transfer of \$17,601.64 from the Gas Tax account to the General Operating account for the purchase of two sewer pumps

Councillor K. Chetwynd asked how many sewer pumps we have on hand at any given time. The Town Clerk/Treasurer will ask the Public Works Supervisor for an answer to this question.

06-13-25-03

It was duly moved and seconded that Council approve the Town Clerk/Treasurer to transfer \$17,601.64 from the Gas Tax account to the General Operating account for the purchase of two sewer pumps. Motion Passed

2025/2026 Operating Budget

- Council Remuneration

06-13-25-04

It was duly moved and seconded that the 2025/2026 Council Remunerations remain the same: Mayor \$16,500, Deputy Mayor \$12,500, and Councillors \$11,500. Motion Passed

- Residential Tax Rate

06-13-25-05

It was duly moved and seconded that the Residential Tax Rate for the 2025/2026 fiscal year remain at \$2.40 per \$100 of assessment. Motion Passed

- Commercial Tax Rate

06-13-25-06

It was duly moved and seconded that the Commercial Tax Rate for the 2025/2026 fiscal year remain at \$5.41 per \$100 of assessment. Motion Passed

- Interest Rate on Outstanding Taxes

06-13-25-07

It was duly moved and seconded that the interest rate on outstanding taxes for the 2025/2026 fiscal year remain at 16% per annum. Motion Passed

- Approval of 2025/2026 Operating Budget

06-13-25-08

It was duly moved and seconded that the Operating Budget for 2025/2026 be approved as presented. Motion Passed

- Town of Lockeport Financial Condition Indicators 2022/2023

Council members found this report very informative.

- Code of Conduct Investigator

Council decided that they did not have enough information on the second candidate for the Code of Conduct Investigator so this decision will be tabled until the next meeting after the Town Clerk brings more information to Council.

- Summer Staff

06-13-25-09

It was duly moved and seconded that Council approve hiring Grace Garren as Youth Recreational Leisure Activities Counsellor for 10 weeks at 35 hours a week. Motion Passed

06-13-25-10

It was duly moved and seconded that Council approve hiring Gabriel Buchanan as Youth Recreational Leisure Activities Counsellor for 10 weeks at 35 hours a week. Motion Passed

06-13-25-11

It was duly moved and seconded that Council approve hiring Grace Anderson as Recreation/Museum Curator/Crescent Beach Centre staff for eight weeks at 30 hours a week. This position will be funded through the Communities on the Move initiative. Motion Passed

06-13-25-12

It was duly moved and seconded that Council approve hiring Olivia Swansburg as Recreation/Museum Curator/Crescent Beach Centre staff for eight weeks at 30 hours a week. This position will be funded through the Communities on the Move initiative. Motion Passed

- Technical Support and website maintenance

Cory Nickerson sent in a quote to look after all the Town's technical support and website maintenance. This item will be tabled until the next meeting, so that there is time for a contract to be drawn up and approved by Council.

10. Other Business

- Request to rename Lockeport Regional High School Gymnasium

The Student Advisory Committee in Shelburne tried to do this and the School Board did not allow it. The Committee suggested a small ceremony and a plaque be unveiled in this person's name.

06-13-25-13

**It was duly moved and seconded that the Town Clerk respond to the letter submitted and support the recognition of the lifelong achievement and honour that this individual's impact has had on the community, in the field of sports.
Motion Passed**

- Four Committees that need Councillors to sit on

It was decided that Mayor Derek Amalfa will sit on the Shelburne and Area Community Development Co-Operation.

Deputy Mayor Anna Chetwynd would sit on the MPAL Committee.

Councillor Kevin Chetwynd would sit on the Kids Fair Play Fund Committee.

Councillor Craig Hillen already sits on the Accessibility Advisory Committee and

Councillor Candace Malik will sit on the Equity & Racism Committee.

- Shelburne County Senior Services

It was decided that summer staff will help with the Senior Picnic as well as Council and staff (if needed).

- Street Closure for Canada Day

06-13-25-14

It was duly moved and seconded that Council approve the following street closures for Canada Day Celebrations: Tuesday July 1st, 2025 – Hall St. from Spruce to Beech St be closed to vehicular traffic form 9:00 a.m. to 10:00 p.m. (events all day). When required throughout the day, temporary supervised traffic restrictions may be implemented to accommodate specific events. It should be noted that for all these recommended street closures, access by emergency vehicles for emergency purposes will be accommodated. Motion Passed

11. Council Reports

- Mayor Derek Amalfa
- Deputy-Mayor Anna Chetwynd

Nissel de Molitor is the Volunteer of the month for June 2025

Bike Federation will be coming to Lockeport and doing a bike camp from July 14 – 17 led by Ruthmarie. Lockeport Regional High School is donating \$50 to this program.

06-13-25-15

It was duly moved and seconded that Council approve a donation of \$50 from Make Your Move to the Bike Federation, for overhauling all the bikes. Motion Passed

- Councillor Craig Hillen
 - o Heritage and Tourism Advisory Committee

06-13-25-16

It was duly moved and seconded that as recommended by the Heritage and Tourism Committee, Council approve a volunteer-based group led by the Heritage and Tourism Committee, that could be utilized to make Roods Head Park more presentable and accessible based on what is allowed as per the original deed. Motion Passed

06-13-25-17

It was duly moved and seconded that as recommended by the Heritage and Tourism Committee, Council approve this committee to approach the Province of Nova Scotia to suggest Roods Head Park as a designated Provincial or Federal Day Use Park based on what is allowed as per the original deed. Motion Passed

- Councillor Kevin Chetwynd
- Councillor Candace Malik

Sou'West Nova will provide transportation for the seniors from Surf Lodge to attend Canada Day events at a cost of \$200. Councillor Malik will ask about pick up at Beachview Apartments also.

06-13-25-18

**It was duly moved and seconded that Council approve paying Sou'West Nova \$200 from July 1st funds to provide transportation for the seniors at Surf Lodge to attend events at the Canada Day Celebrations at Seacaps Park.
Motion Passed**

12. Correspondence

- RCMP costs for 2025/2026

RCMP costs for the 2025/2026 fiscal year went up 6.67% for a cost of \$228,183.00.

13. Information Only

- Email from Jim Karygiannis, GTA Strategies regarding the First Ministers Meeting
- Letter from Sandra McKenzie, Deputy Minister of Emergency Management on the Update on our path forward with GSAR
- Email from Warden Linda Gregory, Region 7, Chair of Nova Scotia Solid Waste-Resource Management Regional Chairs Committee to the Honourable Tim Halman, Minister of Environment and Climate Change
- Return letter from the Honourable Tim Halman to Linda Gregory
- Letter from Kacy DeLong, Chair Region 6 Solid Waste Management Committee to the Honourable Tim Halman Minister of Environment and Climate Change about Small Business in the Extended Producer Responsibility Program for Packaging, Paper Products and Packaging-like Products.

14. Date of next meeting

- June 27, 2025, at 10:00 a.m.

15. "In Camera"

06-13-25-19

**It was duly moved and seconded that Council go 'In Camera' at 3:29 p.m.
Motion Passed**

- Contract Negotiations

Council resumed regular session.

16. Adjournment

06-13-25-20

There being no further business, it was duly moved and seconded that this meeting be adjourned. Time 3:54 p.m. Motion Passed

Derek Amalfa
Mayor

Town Clerk/Treasurer
June Harding

Regular Council Meeting 06132025.min