



**TOWN OF LOCKPORT
COUNCIL MEETING
FRIDAY, MAY 23, 2025
MINUTES**

PRESENT: Mayor Derek Amalfa, Deputy Mayor Anna Chetwynd, Councillor Craig Hillen, Councillor Candace Malik, Councillor Kevin Chetwynd, Town Clerk/Treasurer June Harding, Public Works Supervisor Kevin Snow and Recording Secretary Jill Cassibo.

1. Call to order

The meeting was called to order by Mayor Amalfa at 1:00 pm.

2. Silence Electronic Devices

All electronic devices were silenced at this time.

3. Conflict of Interest

No Conflicts of Interest were declared at this time.

4. Approval of Agenda, including additions or deletions

05-23-25-01

It was duly moved and seconded that the Council approve the agenda for the May 23, 2025, meeting as presented/with the following additions: approval of the minutes from the Special Council Meeting of May 16, 2025. Motion Passed

5. Approval of Minutes of May 9, 2025, Regular Council Meeting

05-23-25-02

It was duly moved and seconded that the Council approve May 9, 2025, meeting Minutes as circulated. Motion Passed

Approval of Special Council Minutes of May 16, 2025

05-23-25-03

It was duly moved and seconded that the Council approve the minutes of the Special Council Meeting of May 16, 2025, with the only change being that it was ‘recommended to Council by the Recreation Committee, not the July 1st Committee, that Nancy Willimas be nominated as Volunteer of the Year Award’. Motion Passed

6. Business arising from previous Minutes

There was no business arising from the previous minutes

7. Community Forum (Open Mic)

- 20 Minutes Maximum
- Each resident is allowed a maximum of five minutes.
- Each resident is to state their name and where they live
- The resident is to speak directly to the Council.
- There will be no interaction by Council at this time.
- If questions are posed by residents the question will be recorded to be researched.

8. Presentations

Shelburne and Area Community Development Co-Operation – Peter Frampton

The presentation was done by Peter Frampton and Connie Lamm. This is a community owned project where they are looking for potential property for housing. They are looking for a representative from the Town of Lockeport to join their project.

9. Department Reports

- Public Works Department Report

The Public Works Supervisor provided a list of spots in the Town where sidewalks need repair and where the asphalt needs to be repaired on the streets. Kevin stated that the streets are all a priority and asphalt repair will only temporarily fix the problem.

- Administration Report

The Town Clerk/Treasurer reviewed her report for Council.

10. Finance

- List of invoices already paid in the amount of \$33,855.44
- Spring into Lockeport Event invoices from Sobeys.

These invoices were included in the budget for Spring into Lockeport so have already been approved.

- Quote from Cory Nickerson for printing July 1st flyers and postage

05-23-25-04

It was duly moved and seconded that pending discussion at the next July 1st Committee Meeting, Council agreed to have the July 1st Committee engage Cory Nickerson to print and mail the July 1st flyers at a cost not to exceed \$2,210.00. Council also allowed for the July 1st Committee to determine quantity and delivery method due to a potential Canada Post Strike. Motion Passed

- Portable toilet at Seacaps Park for the summer

05-23-25-05

It was duly moved and seconded that Council agreed not to have a porta potty at Seacaps Park this summer. If there is an event held there and someone would like to have the key for the washroom, they can borrow the key from the Town Office during normal business hours. Motion Passed

11. Other Business

- Municipal Modernization

There was a discussion on Council feedback from the learning day put on at the Municipality of the District of Shelburne office regarding the formation of a Municipal Joint Services Board, amalgamation, and dissolution. The next step is to form a Steering Committee with the three units represented. Public feedback is a necessity for this endeavor and Council will provide as much information as possible.

05-23-25-06

It was duly moved and seconded that the Council of the Town of Lockeport will participate in the formation of a Steering Committee that will have representation from the Town of Lockeport, Town of Shelburne and the Municipality of the District of Shelburne. The Town of Lockeport will participate in further education regarding Municipal Modernization. Motion Passed

05-23-25-07

It was duly moved and seconded that Mayor Amalfa put out a press release to inform the residents of the Town of Lockeport and to be transparent about the Steering Committee regarding costs and other information as it becomes available. Motion Passed

05-23-25-08

It was duly moved and seconded that the Council of the Town of Lockeport make a commitment to be fully engaged with the residents of the Town to ensure that all information be shared with them. Motion Passed

- Playpark discussion

The playpark is to be demolished soon, the Town Clerk/Treasurer has been in contact with three different people to get quotes for the demolition and she has received one quote to date.

12. Committee Reports

- Recreation Committee – (Deputy Mayor Anna Chetwynd)

05-23-25-09

It was duly moved and seconded that as recommended by the Recreation Committee, the Council agrees to the blending of the Make you Move Lockeport Committee and the Recreation Committee. Motion Passed

- Tourism and Heritage Advisory Committee draft minutes (Councillor Hillen)

13. Correspondence

There was nothing for correspondence

14. Information Only

- Letter to Pam Mood, NSFPM President from Eleanor Roulston, Warden of East Hants regarding challenges with the Code of Conduct Online Module

15. Date of next meeting

- Friday June 13, 2025, at 1:00 p.m.

16. “In Camera”

There was nothing for “In Camera”

17. Adjournment

05-23-25-10

There being no further business, it was duly moved and seconded that the meeting be adjourned. Time 2:52 pm. Motion Passed

Mayor Derek Amalfa

Town Clerk/Treasurer June Harding