



**TOWN OF LOCKPORT  
COUNCIL MEETING  
FRIDAY MAY 9, 2025  
MINUTES**

**Present: Mayor Derek Amalfa, Deputy Mayor Anna Chetwynd, Councillor Craig Hillen, Councillor Candace Malik, Councillor Kevin Chetwynd, Town Clerk/Treasurer June Harding, and Recording Secretary Jill Cassibo.**

**1. Call to order**

The meeting was called to order at 10:00 am.

**2. Silence Electronic Devices**

All electronic devices were silenced at that time.

**3. Conflict of Interest**

There were no Conflicts of Interest declared.

**4. Approval of Agenda, including additions or deletions**

**04-09-25-01**

**It was duly moved and seconded that Council approve the agenda for the May 9, 2025, meeting, as presented. Motion Passed**

**5. Approval of Minutes**

- Regular Council Meeting Minutes April 25, 2025

**04-09-25-02**

**It was duly moved and seconded that Council approve the Minutes from the Regular Council Meeting of April 25, 2025, with the change of meeting time from 1:00 pm to 10:00 am Motion Passed**

## **6. Business arising from Previous Minutes**

There was no business arising from the previous minutes.

## **7. Community Forum (Open Mic)**

- 20 Minutes Maximum
- Each resident is allowed a maximum of five minutes
- The resident is to speak directly to Council
- There will be no interaction by Council at this time
- If questions are posed by residents the question will be recorded to be researched

## **8. Presentations**

There are no presentations scheduled for this meeting.

## **9. Finance**

- List of invoices already paid for the month of March 2025 in the amount of \$14,425.20.

Councillor Malik noted that the money we spent for the inspection of the Playpark was money well spent.

Council will review the contract with Maritime Event Rentals as they will not be used for the Spring into Lockeport as intended, due to weather challenges, but could be used for Canada Day. Yarmouth Big Bounce was booked instead.

Councillor Hillen noted that the direction the Community Coordinator was given, was disregarded.

The Town of Lockeport paid Lindsay Construction for emergency Sub-Contracting services that were incurred due to a design error by the engineer. This design issue is being addressed by CBCL's engineer and the money for the emergency services will be reimbursed through the project.

The Town Clerk was asked to keep checking with CBCL on this issue.

- List of invoices already paid for the month of April 2025 in the amount of \$253,658.11.

If the Fire Hall renovations came in under budget, the Fire Department is asking the Town of Lockeport to pay for the sealant expenses.

**04-09-25-03**

**It was duly moved and seconded that Council agreed that the cost of the sealant for the Fire Hall floor be paid for by the Sustainable Services Growth Fund if the project came in under budget. Motion Passed. Councillor Kevin Chetwynd abstained from this vote.**

- Staff report from the Municipality of the District of Shelburne regarding SCEEMO – Funding for Generators

**04-09-25-04**

**It was duly moved and seconded that Council agree that the Town of Lockeport's share (\$2,031.65), from the dissolution of SCEEMO be put into a separate account and it be used for service and gas for the generator at the Fire Hall. Motion Passed**

- Kids Free Play invoices (Make Your Move Funds)

**04-09-25-05**

**It was duly moved and seconded that Council approve the Community Coordinator spending \$17.49 for snacks at the Kids Free Play Afterschool Program out of the Make Your Move Funds. Motion Passed**

- Final invoices for the Wastewater Systems Upgrades Project

**04-09-25-06**

**It was duly moved and seconded that the Town Clerk/Treasurer be authorized to transfer the remaining funds in the amount of \$52,640.72, from the Debenture account to the General Operating Account, to help cover invoices to the Town of Lockeport for the Wastewater Systems Upgrade project. Motion Passed**

- Confirmation of funding for Canada Day from the Municipality of the District of Shelburne

The Town Clerk reported that funding in the amount of \$5000.00 has been approved and received for Canada Day from the Municipality of the District of Shelburne.

## 10. Other Business

- Washrooms at Seacaps Park

**04-09-25-07**

**It was duly moved and seconded to rescind motion 01-24-25-08 which had approved opening the Lighthouse Stage outside bathroom to the public.**

**Motion Passed**

**Councillor Hillen opposed the rescinding of this motion.**

- Request from the Baptist Church

**04-09-25-08**

**It was duly moved and seconded that Council decline the request for the Lockeport Baptist Church to erect a memorial on Town property as the Town of Lockeport is exploring development of all properties. Motion Passed**

- Code of Conduct Investigator resume

This item will be tabled until the next meeting to give time to explore the option of sharing this service with the Municipality of the District of Shelburne.

- Seacaps Playpark

Mayor Amalfa is meeting with Chad Stephens at the Playpark on Monday to determine if there is anything that is salvageable to use for wooden platforms or if the whole structure needs to come down and be taken away.

Mayor Amalfa reported that the fundraising for the park has over \$12,000.00 already. It was suggested that we reach out to our suppliers for donations.

- June 27, 2025, Council meeting (Change of Meeting time)

The Council Meeting scheduled for June 27, 2025, is scheduled to take place at the same time as the graduation ceremony.

**04-09-25-08**

**It was duly moved and seconded that the Council meetings for June 27, July 11, and July 25, as well as any Council meetings that are scheduled to be held in August, will be held at 10:00 am. Motion Passed**

## 11. Council Reports

- Mayor Derek Amalfa
  - o Make Your Move
- Proposed Assessment of Roods Head Park

### 04-09-25-09

**It was duly moved but not seconded that as recommended by the Make Your Move Committee, Council approves the Make your Move Lockeport be authorized to engage Snow Owl Consulting Inc. at the cost of \$1490.06 to carry out an assessment of work required to upgrade Roods Head Park. Motion Defeated.**

- Summer Employment positions funded by Communities on the Move

### 04-09-25-10

**It was duly moved and seconded that as recommended by the Make Your Move Committee, Council authorizes Make Your Move Lockeport to spend up to \$8500 of Communities on the Move funds for two eight-week summer employment positions. Motion Passed**

- Deputy-Mayor Anna Chetwynd
  - o Roseway Hospital Emergency Department Plan
- Councillor Craig Hillen
  - o Accessibility Plan
- Councillor Kevin Chetwynd
- Councillor Candace Malik
  - o July 1<sup>st</sup> Committee Meeting

### 04-09-25-11

**It was duly moved and seconded that as recommended by the July 1<sup>st</sup> Committee, that Council approves the July 1<sup>st</sup> Committee to pay Cory Nickerson \$3000.00 to purchase the fireworks and provide the fireworks display. Motion Passed**

### 04-09-25-12

**It was duly moved and seconded that as recommended by the July 1<sup>st</sup> Committee, that Council approve the July 1<sup>st</sup> Committee to pay Cory Nickerson \$700.00 to provide music for the Street Dance. Motion Passed**

**04-09-25-13**

**It was duly moved and seconded that Council approves replacing the wooden platforms in front of all shanties. It was suggested that there may be wood from the Playpark that can be salvaged and used for this. Motion Passed**

**12. Correspondence**

- Letter from the Honourable John Lohr, Minister of Municipal Housing, regarding Fire Records Management System
- Letter from the Honourable John Lohr, Minister of Municipal Housing, regarding Reprofiling of Beautification and Streetscaping Program and the Community Works Program

**13. Information Only**

- Letter from Christine Blair, Mayor of the Municipality of Colchester to the Honourable John Lohr, Minister of Municipal Housing regarding the Minimum Planning Requirements Regulations.

**14. Date of next meeting**

- May 23, 2025, at 1:00 p.m.

**04-09-25-14**

**It was duly moved and seconded that Council go ‘In Camera’ at 11:57 am. Motion Passed**

**15. “In Camera”**

- Contract Negotiations

Council returned to Regular session at this time.

**16. Adjournment**

**04-09-25-15**

**There being no further business, it was duly moved and seconded that the meeting be adjourned. Time 12:50 pm. Motion Passed**