



**TOWN OF LOCKPORT  
COUNCIL MEETING  
FRIDAY APRIL 11, 2025  
MINUTES**

**PRESENT:** Mayor Derek Amalfa, Deputy Mayor Anna Chetwynd, Councillor Craig Hillen, Councillor Kevin Chetwynd, Councillor Candace Malik, Town Clerk/Treasurer June Harding and Recording Secretary Jill Cassibo.

**1. Call to order**

The meeting was called to order by Mayor Amalfa at 1:00 p.m.

**2. Silence Electronic Devices**

All electronic devices were silenced at this time.

**3. Conflict of Interest**

There were no conflicts of interest declared at this time.

**4. Approval of Agenda, including additions or deletions**

**04-11-25-01**

**It was duly moved and seconded that Council approve the agenda for the April 11, 2025, meeting with the following additions under ‘Other Business’ – Dog waste concern. Motion Passed**

**5. Approval of Minutes**

- Regular Council Meeting Minutes March 28, 2025

**04-11-25-02**

**It was duly moved and seconded that Council approve the Minutes from the Regular Council Meeting of March 28, 2025. Motion Passed**

## 6. Community Forum (Open Mic)

- 20 Minutes Maximum
- Each resident is allowed a maximum of five minutes
- The resident is to speak directly to Council
- There will be no interaction by Council at this time
- If questions are posed by residents the question will be recorded to be researched

Rudy and Susan Sommer, residents of the Municipality of the District of Shelburne, spoke about the laundry facility they have at the Lockeport Campground & Cottages and that previous Council increased their sewer charges, so they shut down the laundry facility to people not staying at their campground. They would like to re-open the laundry facility to people who aren't staying at the campground with no additional sewer charges. When the wells go dry, people must drive to Shelburne to do their laundry.

Jeff Wood, resident of the Municipality of the District of Shelburne stated that people staying at his cottages were using that laundry facility until they shut it down, now they must go to Shelburne to do laundry, which in turn makes them spend money in Shelburne, not Lockeport.

May 11-12, 2025 the Cottages at Ginger Hill will be hosting a sand sculpture contest. Mr. Wood suggested that Make Your Move could provide sand pails and shovels and when the contest is over, the shovels and pails can go to the Beach Centre for visitors to use.

## 7. Presentations

Communities on the Move Update – postponed until the next Council meeting.

Council went on to discuss Make Your Move Lockeport and had concerns about the spending on printing for flyers when they can be down in house. There is spending on activities for Seniors and young children but it misses other populations. This grant concludes the end of September. Council wants to see this committee more structured. Council asked for a more broken-down budget with additional details for the next meeting.

**04-11-25-03**

**It was duly moved and seconded that Make Your Move Lockeport will send recommendation to Council for future spending, until then all future spending is to cease. Motion Passed**

## 8. Finance

- List of invoices already paid for the month of March 2025 in the amount of \$166,876.29
- List of invoices already paid for the month of April 2025 in the amount of \$35,292.31

There were questions asked concerning certain invoices.

- Lester Swansburg Electric quote to supply and install three boardwalk lights on the west end. This does not include trench digging and concrete work.

### 04-11-25-04

**It was duly moved and seconded that Council would like to put this project on hold for the time being. Motion Passed**

- Approve payment of deposit of \$1518.00 to be used for the Spring into Lockeport Event for a climbing wall, bouncy castle and three workers.

### 04-11-25-05

**It was duly moved and seconded that Council approve \$1518.00 to be used for the Spring into Lockeport Event for a climbing wall, bouncy castle and three workers. Motion Passed**

## 9. Other Business

- Letter from Nova Scotia Works – Job Fair in Shelburne May 2, 2025
- Make Your Move Lockeport opening ceremonies on May 9, 2025, (Council Meeting day)

### 04-11-25-06

**It was duly moved and seconded that Council approve the May 9, 2025, meeting to be held at 10:00 a.m. as Mayor Amalfa was invited to attend the Spring into Lockeport Grand Launch. Motion Passed**

- Appointment of Returning Officer and Assistant Returning Officer.

### 04-11-25-07

**It was duly moved and seconded that Council approve June Harding as the Returning Officer and Jill Cassibo as Assistant Returning Officer. Motion Passed**

- Appoint Belliveau Veinotte as Auditors for the 2024/2025 fiscal year

#### **04-11-25-08**

**It was duly moved and seconded that Council approve Belliveau Veinotte as the Auditors for the 2024/2025 fiscal year. Motion Passed**

- Risk Management Measures for Canada Day

#### **04-11-25-09**

**It was duly moved and seconded that Council approve the Risk Management Measures provided by the Canada Day Committee for Canada Day. Motion Passed**

- Dog Waste

There was a complaint sent to Councillor Hillen regarding people not picking up after their dogs at the beach, the dog park and around town. There are dog waste bags and receptacles around town as well as many signs. Mayor Amalfa has a map of where those receptacles are and that will be placed on our social media site as well as painted dog paws on the receptacles so people will be aware that these bins are only for dog waste and not garbage. Hopefully, this will help keep our community clean of dog waste.

### **10. Council Reports**

- Mayor Derek Amalfa
- Deputy-Mayor Anna Chetwynd

Deputy Mayor Chetwynd talked about the sub-committee of the Recreation Committee for the playpark. The Community Coordinator has someone coming the week of April 14 to inspect the playpark.

- Councillor Craig Hillen
  - o Accessibility Advisory Committee Draft Meeting Minutes

Councillor Hillen talked about the meeting he and Mayor Amalfa had with MP Rick Perkins. Mr. Perkins was asking about housing, economics in our community and about the harbour. With the pulp and paper mill to come to Liverpool, people will be looking for places to buy or rent.

Councillor Hillen also relayed that the Accessibility Advisory Committee will be meeting quarterly not monthly.

- Councillor Candace Malik

The bi-annual newsletter for the Town is posted on social media and will be in print this week and mailed out to Lockeport residence.

- Kevin Chetwynd

Councillor Chetwynd talked about the shared services for garbage pick up is up for renewal the end of the year. Circular Waste is the working group for this contract. The Municipality of the District of Shelburne has asked for an extension for the pervious contract while it deals with the uncertainties of waste from businesses.

## **11. Correspondence**

There was nothing for Correspondence

## **12. Information Only**

- Email from Pam Mood, President of Nova Scotia Federation of Municipalities – Update on Public Bills Process and Advocacy Efforts

Code of Conduct training is to be completed online by all Council and Mayor by the end of April 2025.

## **13. Date of next meeting**

- April 25, 2025, at 1:00 p.m.

## **14. “In Camera”**

There was nothing for “In Camera”

## **15. Adjournment**

**04-11-25-10**

**There being no further business, it was duly moved and seconded that this meeting be adjourned. Time 2:41 p.m. Motion Passed**

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Mayor, Derek Amalfa

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Town Clerk/Treasurer, June Harding