

**TOWN OF LOCKEPORT
COUNCIL MEETING
IN COUNCIL CHAMBERS
MONDAY, DECEMBER 13, 2021
MINUTES**

1. Call to order

The meeting was called to order by Mayor Nickerson at 6:00 p.m.

2. Silence Electronic Devices

All electronic devices were silenced at this time.

3. Approval of Agenda

12-13-21-01

It was duly moved and seconded that the agenda be approved with the addition of a second Personnel Issue under “In Camera”.

Motion Passed

4. Approval of Minutes

- Regular Council Meeting Minutes November 22, 2021

12-13-21-02

It was duly moved and seconded that the minutes of the Regular Council meeting of November 22, 2021 be approved as circulated.

Motion Passed

5. Open Mic

6. Finance

- List of invoices already paid in the amount of \$91,358.96

There were no questions or concerns regarding the list of invoices.

- Letter requesting short term loan Re: Fire Truck

The Town Clerk/Treasurer - Joyce Young explained why this short-term loan was needed, stating that debentures are only issued in the Spring and in the Fall. This short-term loan is bridge financing until the Spring when the debenture is processed.

12-13-21-03

It was duly moved and seconded that Council issue a letter to the Municipal Finance Corporation requesting approval for a short-term loan up to \$364,108.00 as bridge financing for the purchase of the new fire truck.

Motion Passed

- Roseway Hospital Charitable Foundation Request for funding

There was a brief discussion in regards to this funding.

12-13-21-04

It was duly moved and seconded that the request from the Roseway Hospital Charitable Foundation for additional funding consideration be dealt with during budget deliberations for the 2022/2023 fiscal year.

Motion Passed

- Region 6 - 2022/2023 proposed operating budget

The Town of Lockeport received the proposed Region 6 – 2022/2023 Operating budget for review and approval.

12-13-21-05

It was duly moved and seconded that Council approve the Region 6 proposed 2022/2023 Operating Budget as presented.

Motion Passed

7. Other Business

- Review of COVID-19 Workplace Protocol Policy

Following a discussion, various sections of the COVID-19 Workplace Protocol Policy were revised.

12-13-21-06

It was duly moved and seconded that Council revise the COVID–19 Workplace Protocol Policy to include the following: Section 5.2 - the words “once per week” after the word testing in the first sentence; Section 5.3 – the words “once per week” after the word testing in the first sentence and the words “and volunteers” after the word members in the second sentence; that section 5.4 be renamed 5.4 (A); that 5.4 (B) be added with the following details – Volunteers and Committee of Council members who test positive on a rapid test will be required to provide confirmation of a negative PCR test before being allowed to return to serving as a volunteer or Committee member for the Town of Lockeport; and the section 7.2 be amended to read as follows – If an employee does not comply with this Policy and does not have a valid reason for non-compliance (such as a reason protected by human rights legislation) the Town will place the employee on a two-week unpaid administrative leave. Upon completion of the two-week unpaid administration leave the employee will be terminated from employment with the Town of Lockeport.

Motion Passed

8. Council Reports

- Councillor Dayle Eshelby
- Deputy Mayor DeMings-Taylor
- Councillor Kent Balish
- Councillor Mary Meagher

9. Correspondence

- Letter from Province Regarding Review of Code of Conduct Regulations

10. Information Only

There was nothing under “Information Only”

11. Date of next meeting

- Monday, January 10, 2022 at 6:00 p.m.

12. “In Camera”

- Personnel - COVID-19 Workplace Protocol Policy
- Personnel Issue

12-13-21-07

It was duly moved and seconded that Council proceed “In Camera” to discuss two personnel issues.

Motion Passed

Council proceeded in regular session.

12-13-21-08

It was duly moved and seconded that the classification of Public Works Assistant be changed to the “Regular Employee” status as defined in the Collective Agreement Article 3(1).

Motion Passed

13. Adjournment

12-13-21-08

There being no further business to discuss, it was duly moved and seconded that the meeting be adjourned. Time 7:24 p.m.

Mayor Cory Nickerson

Town Clerk /Treasurer Joyce Young