

**TOWN OF LOCKEPORT  
COUNCIL MEETING  
MONDAY, NOVEMBER 22, 2021  
IN COUNCIL CHAMBERS  
MINUTES**

**Present: Mayor Cory Nickerson, Deputy Mayor Dawn DeMings - Taylor, Councillor Dayle Eshelby, Councillor Kent Balish, Councillor Mary Meagher, Town Clerk/Treasurer - Joyce Young, Community Coordinator - Frances Scott, Working Streets Foreman - Kevin Snow and Recording Secretary - Jill Cassibo.**

**1. Call to order**

The meeting was called to order by Mayor Nickerson at 1:00 p.m.

**2. Silence Electronic Devices**

All electronic devices were silenced at this time.

**3. Approval of Agenda**

**11-22-21-01**

**It was duly moved and seconded that the agenda be approved with the addition of a request from a Legion member - under Other Business.**

**Motion Passed**

**4. Approval of Minutes**

- Regular Council Minutes November 08, 2021

**11-22-21-02**

**It was duly moved and seconded that the minutes of the Regular Council meeting of November 8, 2021 be approved as circulated.**

**Motion Passed**

**5. Department Reports**

- Community Co-ordinator Report

The Community Co-Ordinator reviewed her report with Council. There is a portable washroom that has been placed beside the Lighthouse washroom and it will be available through the winter, although it is not wheelchair accessible.

The Connect 2 project has been approved for additional funding from the N.S. Department of Communities, Culture, Tourism and Heritage.

**11-22-21-03**

**It was duly moved and seconded to accept \$90,000.00 for additional funding for the Connect 2 project.**

**Motion Passed**

The project consists of multiple components. The first component is the work to be completed on Brighton Road to widen the shoulder; the second component will involve the removal of the existing sidewalk along Hall Street and completing the pre-work for paving; the third component will be the paving of the bike lane along Hall Street, replacing the sidewalk; and the fourth component will be installing a rumble strip and line marking that will separate the bike lane from the street portion.

**11-22-21-04**

**It was duly moved and seconded that Council authorize staff to request three quotes for the Brighton Road shoulder component of the Connect 2 project as outline in the Town of Lockeport Procurement Policy.**

**Motion Passed**

The Community Coordinator is currently working on the Celebrate Canada application on behalf of the Town of Lockeport.

**11-22-21-05**

**It was duly moved and seconded that Council authorize Frances Scott to submit and sign the Celebrate Canada application on behalf of the Town of Lockeport.**

**Motion Passed**

There was a brief discussion regarding the COVID-19 policy and how it relates to volunteers.

- Administration Report

The Administration Report was presented and there were questions asked about back taxes from 2018. The majority of the outstanding amount is being dealt with by the Federal Government.

Work that is being done on property adjacent to the Town owned property at 21 North Street has involved the digging of a trench for the installation of power to the adjacent property. An easement with the Town is in place for this project, including the installation of a power pole by Nova Scotia Power Inc. During the digging on Town property the sewer line was damaged. It will be necessary for the damage to be corrected before the trench is filled back in. Mayor Nickerson suggested that the Town contact the property owner to discuss this issue.

## 6. Finance

- List of invoices already paid in the amount of \$37,696.71

There were no questions or concerns regarding the list of invoices

- Invoice Re: Clean River

It had been previously approved by Council to purchase 3 - three stream waste receptacles for the Town. One will be placed along North Street, one will be placed across from the soccer field and one will be placed at Seacaps Park.

### 11-22-21-06

**It was duly moved and seconded that Council approve the invoice from Clean River in the amount of \$7,388.96 for the purchase of three public waste receptacles.**

**Motion Passed**

- Sou'west Nova Transit Association requesting grant for services

Additional funding is being requested by the Sou'West Nova Transit Association to help offset fare costs. They stated in their request that residents of the Town of Lockeport have benefitted from over \$6,000 of fare reductions through an existing program. Council asked that a letter be sent to Sou'west Nova Transit Association asking for confirmation of the location of the residents utilizing the service. The number associated with Lockeport seems high.

### 11-22-21-07

**It was duly moved and seconded that the request from Sou'west Nova Transit Association for additional funding consideration be dealt with during budget deliberations for the 2022/2023 fiscal year.**

**Motion Passed**

- Xylem Canada LP RE: quote for repair to pump

A pump has been sent to Xylem Canada LP for assessment and repair. A quote was received for the repair as well as a quote for a replacement pump. Replacement pumps will be considered during the 2022/2023 budget deliberations.

### 11-22-21-08

**It was duly moved and seconded that Council approve the repair of the 3102 pump as outlined in the quote from Xylem Canada LP at a cost of \$5,610.35 plus HST.**

**Motion Passed**

## 7. Other Business

- George Harding appointment to the Asset Management Committee

George Harding has volunteered to become a member of the Town's Asset Management Committee. Mr. Harding has already completed the training through the Cohort #1 project with AIM Network and would be a great benefit as a Community member on the Town's Asset Management Committee.

**11-22-21-09**

**It was duly moved and seconded that Council approve the appointment of George Harding as a Community Member to the Lockeport Asset Management Committee.**

**Motion Passed**

- Request from Legion member

Deputy Mayor DeMings - Taylor had a request from a Legion member to have banners with veterans' names on them posted along the boardwalk, utilizing the brackets already on the light poles, during the week of Remembrance Day. There are only 13 poles with brackets, which may not be sufficient. Another suggestion was to put names on the LED sign close to Remembrance Day. Mayor Nickerson will talk with the Legion and come up with a plan.

## 8. Committee Reports

- Canada Day Committee (Mayor Nickerson)

The Craft sale was a success with over 100 people visiting.

- Recreation Committee (Deputy Mayor DeMings-Taylor)

There was further discussion regarding the Town's COVID-19 Workplace Safety Protocol Policy #038 and how it relates to volunteers acting on behalf of the Town of Lockeport. Section 5.3 outlines the requirement for volunteers to be tested but it was suggested that the statement needs to be clearer.

**11-22-21-10**

**It was duly moved and seconded that Council is hereby given notice of intent to review and possibly revise the COVID-19 Workplace Safety Protocol Policy #038 at the next Council meeting.**

**Motion Passed**

## 9. Correspondence

- Thank you letter from Royal Canadian Legion Branch 80, President for support during Poppy Campaign

## 10. Information Only

There was nothing presented under “Information Only” for this meeting.

## 11. Date of next meeting

- Monday, December 13, 2021 at 6:00 p.m.

## 12. “In Camera”

There was nothing under “in Camera” for this meeting.

## 13. Adjournment

**11-22-21-10**

There being no further business, **it was duly moved and seconded that the meeting be adjourned. Time 3:16 p.m.**

**Motion Passed**

---

Mayor Cory Nickerson

---

Town Clerk/Treasurer Joyce Young