

**TOWN OF LOCKEPORT
COUNCIL MEETING
MONDAY, OCTOBER 25, 2021
AT 1:00 P.M. IN COUNCIL CHAMBERS
MINUTES**

Present: Mayor Cory Nickerson, Deputy Mayor Dawn DeMings-Taylor, Councillor Dayle Eshelby, Councillor Kent Balish, Councillor Mary Meagher, Town Clerk/Treasurer – Joyce Young, Community Co-Ordinator – Frances Scott and Recording Secretary Jill Cassibo.

Absent with Regrets: Working Streets Foreman – Kevin Snow

1. Call to order

The Meeting was called to order by Mayor Nickerson at 1:00 p.m.

2. Silence Electronic Devices

All electronic devices were silenced at this time.

3. Approval of Agenda

10-25-21-01

It was duly moved and seconded that the agenda be approved with the addition of COVID-19 Workplace Safety Policy under Other Business.

Motion passed

4. Approval of Minutes

- Regular Council Minutes October 12, 2021

10-25-21-02

It was duly moved and seconded that the minutes of the Regular Council meeting of October 12, 2021 be approved as circulated.

Motion Passed

5. Department Reports

- Community Co-ordinator Report

The Community Co-ordinator reviewed her report with Council. There is a Community Play Box on the Athletic Field that families can utilize and funding has been provided through our Shared Physical Activity Strategy.

The Community Co-ordinator is also requesting additional funding up to \$10,000 to assist with the Connect 2 Project as she continues to try to stretch out timelines for this project.

10-25-21-03

It was duly moved and seconded that up to \$10,000.00 from the Operating Reserve be put towards the Connect 2 Project.

Motion Passed

- Administration Report

The Administration Report was presented to Council. There have been no submissions received for the positions of Audit Committee or the Housing Authority Volunteer.

The school board is considering removing a piece of the guardrail along Locke Street and installing a gate. This project will be at no expense to the Town.

10-25-21-04

It was duly moved and seconded that Council give approval for the Tri-County Regional Centre for Education to modify the guardrail in front of the Elementary School, along Locke Street, to incorporate an entrance allowing for snow removal equipment to access the property.

Motion Passed

- Waste Diversion Officer Report

Comments were made regarding Council's appreciation of the professional reports submitted by the Waste Diversion Officer.

6. Finance

- List of invoices already paid in the amount of \$32,657.65

There were no questions or concerns regarding the list of invoices.

- Shelburne County Student Sponsorship Committee Re: requesting contribution

A request was received for the continuation of support from the Town towards the Medical Student Sponsorship program.

10-25-21-05

It is duly moved and seconded that Council commit to an annual contribution of \$252.00 for the next five years to the Shelburne County Medical Student Sponsorship program.

Motion Passed

- Arena Re: partnership

A request was received for Council to consider entering into a five year agreement in support of the Shelburne County Arena.

10-25-21-06

It is duly moved and seconded that Council commit to entering into a five-year funding agreement in partnership with the Shelburne County Arena Association, the Municipality of the District of Shelburne and the Town of Shelburne, commencing April 1, 2022 with Town of Lockeport's contribution being \$1000.00 per year for the next five years.

Motion Passed

7. Other Business

- Notice to revise Use of Town Owned Properties Policy and COVID-19 Workplace Safety Policy

These policies will be sent out to Council to be reviewed before the next meeting scheduled for November 08, 2021.

- Councillor Balish suggestion Re: Beach Bash, Festivals, Events (Donations)

Councillor Balish reported that multiple individuals have approached him regarding making donations towards events. All donations are to be done through the Town office.

- Crescent Beach Car Show

Councillor Balish reported that the event was a success.

8. Committee Reports

- Canada Day Committee (Mayor Nickerson)
- Trick or Trunk event expenses

10-25-21-07

It is duly moved and seconded that as recommended by the Canada Day Committee, approval be given to spend up to \$100.00 towards treats to be handed out from Emily Swim's trunk at the "Trick or Trunk" event being held on October 31, 2021.

Motion Passed

- Recreation Committee (Deputy Mayor DeMings-Taylor)
- Trick or Trunk event requirement for street closures

10-25-21-08

It is duly moved and seconded that Council approve the use of the parking lot beside the Play Park and behind the Fire Hall on October 31, 2021 for the "Trick or Trunk" event, provided that the Province of Nova Scotia does not change the present rules regarding Halloween events. Council also approves the closure of the section of Beech Street from Hall Street to Howe Street and the section of Howe Street from Beech Street to Spruce Street between 5:00p.m. and 8:30 p.m. on October 31, 2021 while the "Trick or Trunk" event takes place.

Motion Passed

- Halloween Yard Decorating Contest

10-25-21-09

It is duly moved and seconded that as recommended by the Lockeport Recreation Committee, prizes be approved for the Halloween Yard Decorating Contest consisting of gift cards as follows: first place \$75.00; second prize \$45.00; and third prize \$30.00.

Motion Passed

9. Correspondence

There was nothing under "Correspondence".

10. Information Only

Councillor Balish spoke of Dorothy Walker-Robbins who passed October 15, 2021. Dorothy was 100 years old and was the first female Physical Education teacher.

Frances Scott talked about our junior girls' soccer team making it to the district finals on November 3, 2021.

11. Date of next meeting

- Monday, November 08, 2021 at 6:00 p.m.

12. "In Camera"

- Low Income Municipal Tax Exemptions

10-25-21-10

It was duly moved and seconded that Council proceed "In Camera" to review applications for Low Income Municipal Tax Exemptions.

Motion Passed

Council proceeded in regular session

10-25-21-11

It be duly moved and seconded that Council approve the qualifying Low Income Municipal Tax Exemption as submitted.

Motion Passed

13. Adjournment

10-25-21-12

There being no further business to discuss, it was duly moved and seconded that the meeting be adjourned. Time 3:00 p.m.

Motion Passed

**Cory Nickerson,
Mayor**

**Joyce Young,
Town Clerk/Treasurer**