

**TOWN OF LOCKEPORT
COUNCIL MEETING
TUESDAY, MAY 25, 2021 VIA MICROSOFT TEAMS
MINUTES**

PRESENT: Mayor Cory Nickerson, Deputy Mayor Dawn DeMings-Taylor, Councillor Kent Balish, Councillor Dayle Eshelby, Councillor Mary Meagher, Town Clerk/Treasurer – Joyce Young, Community Co-Ordinator – Frances Scott and Recording Secretary – June Harding

1. Call to order

The Meeting was called to order by Mayor Nickerson at 1:04 p.m.

2. Silence Electronic Devices

All electronic Devices that were not in use were silenced at this time.

3. Approval of Agenda

05-25-21-01

It was duly moved and seconded that the agenda be approved as presented.

Motion Passed

4. Approval of minutes

- *Regular Council Minutes May 10, 2021*

05-25-21-02

It was duly moved and seconded that the minutes of the Regular Council meeting of May 10, 2021 be approved as circulated.

Motion Passed

5. Department Reports

- *Public Works*

The Town Clerk/Treasurer reported that the Public Works Department has purchased one new whipper snipper to replace one of the stolen ones. They want to try this new one out before purchasing any more of the same brand.

- *Community Co-Ordinator Report*

The Community Co-Ordinator reviewed her report and a discussion was held regarding the possible purchase of a Video Bulletin Board, to be placed on the side of the Lighthouse Stage building. The following motion was made:

05-25-21-03

It was duly moved and seconded that Council approve the purchase of the largest Video Bulletin Board (28" x 90"), to be placed on the side of the Lighthouse Stage building at a cost of \$2400.00 plus HST.

Motion Passed

The Community Co-Ordinator gave an update on the status of the Active Transportation Project. She is currently waiting on ABLE Engineering before the project can move forward.

The counters that the Community Co-Ordinator secured to track how many walkers, that were placed on Hall Street and the Brighton Road, have been removed and will be put out again when the project is done, to determine the difference in the amount of activity.

There was a concern regarding the lack of a bench on Hall Street for walkers to rest on. The Community Co-Ordinator has arranged a setting for a bench at the mouth of the driveway of the Pentecostal Church. One of the existing Town owned benches will be relocated to this site along with one of the wooden planters.

- *Administration Report*

The Town Clerk/Treasurer reported that she has received the invoice from Housing Nova Scotia for the 2020/2021 deficit, and it is about half of the forecasted amount. The invoice was for 11,002.03. Council is very pleased with this news.

The Town Clerk/Treasurer reported that she and the Working Streets Foreman have updated the Wastewater Emergency Response Plan, and there are copies located at the Town Office, at the Wastewater Treatment Plant and with Dan Vincent - ODRC for the Town of Lockeport.

- o *Wastewater Emergency Response Plan*

05-25-21-04

**It was duly moved and seconded that Council approve the statement of commitment for the implementation and maintenance of the Wastewater Emergency Response Plan as presented.
Motion Passed**

- *Waste Diversion Officer Report*

Council is impressed with the thorough Report from Ryan Jamieson – Waste Diversion Officer.

6. Committee Reports

- *Recreation Committee Report - Deputy Mayor DeMings-Taylor*

Deputy Mayor DeMings-Taylor reviewed the Recreation Report.

- *Canada Day Report – Mayor Nickerson*

Mayor Nickerson reviewed the Canada Day Report and the following motion was made:

05-25-21-05

It was duly moved and seconded that as recommended by the Canada Day Committee, Council authorize the Canada Day Committee to book Razzmatazz Children’s Entertainers to perform on July 1, 2021 at a cost of \$750 plus HST and;

That as recommended by the Canada Day Committee, Council authorize the Canada Day Committee to book Jamie Cotter to perform on July 1, 2021 at a cost of \$250 with technical services to be provided by the festival.

Motion Passed

7. Finance

- *List of invoices already paid in the amount of \$62,841.19*

The list of invoices was reviewed with no questions arising.

- *Quote from ABLE Engineering*

05-25-21-06

It was duly moved and seconded that Council approve engaging ABLE Engineering to complete the design phase for the Active Transportation project, at a cost of \$12,600 plus HST, as outlined in their quote dated May 7, 2021.

Motion Passed

8. Other Business

- *Resident's concern re: Church Street Cemetery*

Mayor Nickerson has spoken to this concerned resident several times regarding the Church Street Cemetery. He has also met with the Public Works crew to see what they can do there. Maintenance and beautification of this site has been on Councils' radar for some time. There are some plans in place that will commence very soon and there are some additional concerns that still need to be addressed.

- *Request from Michael Whiteway*

There was a discussion regarding a telephone call received from Michael Whiteway concerning the paving on the corner of his property situated on the corner of South and John Streets.

It was determined that the pavement has been angled the way it is for drainage purposes and also, the paved area has been there since prior to 1979.

Being unsure what exactly Mr. Whiteway is suggesting that the Town do, the Town Clerk/Treasurer will contact Mr. Whiteway and let him know that whatever his concern is, and the solution he expects will need to be submitted in writing to Council.

- *Request for letter of support re: Warm Line*

05-25-21-07

It was duly moved and seconded that Council provide a letter to the Shelburne County Mental Health & Wellness Association in support of their "Warm Line" project funding application.

Motion Passed

- *Dangerous & Unsightly Premises*

There were several properties discussed that were noted to have yards with debris, houses in need of paint, etc. The Mayor will be sending out letters to the property owners asking them to address the issues as soon as possible.

9. Correspondence

- *Confirmation of approval of Grants from the Municipality of the District of Shelburne for the Lockeport & Area July 1st Celebrations and the Visitor Information Centre*

It was decided that a letter will be sent to the Municipality of the District of Shelburne, thanking them for their continued support.

10. Information Only

There was nothing for Information Only today.

11. Date of next meeting

- *June 14, 2021 at 6:00 p.m.*

12. “In Camera”

There was nothing for “In Camera” today.

13. Adjournment

05-25-21-08

There being no further business to discuss, it was duly moved and seconded that the Meeting be adjourned. Time 2:48 p.m.

Motion Passed

**Cory Nickerson,
Mayor**

**Joyce Young,
Town Clerk/Treasurer**