

**TOWN OF LOCKEPORT
COUNCIL MEETING
MONDAY JULY 24, 2023
MINUTES**

PRESENT: MAYOR CORY NICKERSON, DEPUTY MAYOR DAWN DEMINGS-TAYLOR, COUNCILLOR DAYLE ESHELBY, COUNCILLOR MARY MEAGHER, COUNCILLOR KENT BALISH, TOWN CLERK/TREASURER JOYCE YOUNG AND COMMUNITY COORDINATOR FRANCES SCOTT.

1. Call to order

The meeting was called to order by Mayor Nickerson at 1:00 p.m.

2. Silence Electronic Devices

Mayor Nickerson asked that all electronic devices be silenced at this time.

3. Approval of Agenda

07-24-23-01

It was duly moved and seconded that the agenda be approved with the addition of 4(a) Open Mic. Motion Passed

4. Presentation – Belliveau Veinotte 2022/23 Audit

Paul Richardson of Belliveau Veinotte, CA reviewed the details of the 2022/23 audited financial statements with Council. The Town realized a small surplus at the end of the fiscal year of \$1,547.69 which will be transferred to the Operating Reserve.

07-24-23-02

It was duly moved and seconded that Council approve the 2022/23 financial statements and audit as presented. Motion Passed

4(a) Open Mic

A Town resident spoke to Council regarding the variance application process. The resident was advised that this process is set out by the Province of Nova Scotia. The Town Clerk/Treasurer suggested that she would send the process details to the resident.

Another resident spoke to Council regarding additional posting of information outlining the dates and times of upcoming Council meetings. This information has always been provided on the Town's website and this practice will continue. Other means will be considered by Council and direction will be made to staff.

5. Approval of Minutes

- Regular Council Meeting Minutes July 10, 2023

07-24-23-03

It was duly moved and seconded that the minutes of the July 10, 2023 Regular Council Meeting be approved as circulated. Motion Passed

6. Department Reports

- Community Coordinator Report
 - Basic information provided regarding various summer programs, an update on the Tennis Courts project and an update on the planned training to take place of the line painting equipment.
 - Report from the Sustainable Transportation Coordinator was reviewed.
- Administration Report was reviewed.

7. Finance

- List of invoices already paid in the amount of \$57,654.43 were reviewed.

- Funding request – Lockeport Greenwave Jr. Girls Basketball

There was a discussion regarding fundraising efforts by the Lockeport Greenwave Jr. Girls Basketball team. The Community Coordinator suggested that she will provide advice on fundraising opportunities to the team and determine what they are currently doing themselves.

8. Other Business

- Consultation with adjacent Municipality Policy

07-24-23-04

It was duly moved and seconded that the Municipal Planning Strategy “Consultation with adjacent Municipality Policy MPS 8-1” be approved by Council as presented. Motion Passed

- Public Participation Policy

07-24-23-05

It was duly moved and seconded that the Municipal Planning Strategy “Public Participation Policy MPS 8-2” be approved by Council as presented. Motion Passed

- Street Closures for Harmony Bazaar

07-24-23-06

It was duly moved and seconded that Council approve the closure of Hall Street between Beech and Spruce Streets for Harmony Bazaar on Friday, July 28th from 5:00 p.m. to 9:00 p.m. and Saturday, July 29th from 9:00 a.m. to 11:00 p.m. Motion Passed

9. Committee Reports

- Recreation Report (Deputy Mayor DeMings-Taylor)

The Recreation Report was reviewed. Included was a recommendation from the Rec Committee for Council to consider approving the hiring of a Community Navigator within the Communities on the Move Pilot project.

07-24-23-07

It was duly moved and seconded that as recommended by the Communities on the Move Leadership Team, Council authorizes the Team to proceed with advertising and hiring for a part-time, one year position of Community Navigator to start September 11, 2023. Motion Passed

10. Correspondence

- Two Billion Trees Program Launch

This letter was an invitation to submit an “expression of interest” to a program through the Clean Foundation for projects funded by the Government of Canada’s 2 Billion Trees program. Council directs staff to develop an expression of interest and submit it to the program.

- Letter from Property Valuation Services Corporation
- Letter from Kids Fair Play Fund

11. Date of next meeting

- September 11, 2023 at 6:00 p.m.

12. Adjournment

There being no further business, it was duly moved and seconded that the meeting be adjourned. Time 2:41 p.m.

Cory Nickerson, Mayor

June Harding, Town Clerk/Treasurer