

**TOWN OF LOCKEPORT
COUNCIL MEETING
MONDAY MAY 8, 2023
MINUTES**

PRESENT: Mayor Cory Nickerson, Deputy Mayor Dawn DeMings-Taylor, Councillor Kent Balish, Councillor Mary Meagher, Town Clerk/Treasurer Joyce Young and Recording Secretary Jill Cassibo.

REGRETS: Councillor Dayle Eshelby

1. Call to order

The meeting was called to order by Mayor Nickerson at 6:00 p.m.

2. Silence Electronic Devices

All electronic devices were silenced at this time.

3. Approval of Agenda

05-08-23-01

It was duly moved and seconded that the agenda be approved with the additions as follows:

Under Finance: July 1st budget; and Transfers to and from Reserve Accounts

Under Other Business: Dangerous & Unsightly Premises Notice; and Concern regarding the feeding of seagulls.

Under “In Camera”: Personnel Motion Passed.

4. Approval of Minutes

- Regular Council Meeting Minutes April 24, 2023

05-08-23-02

It was duly moved and seconded that the minutes of the Regular Council meeting of April 24, 2023 be approved as circulated. Motion Passed.

5. Finance

- List of invoices already paid for the month of March in the amount of \$2,792.94
- List of invoices already paid for the month of April in the amount of \$38,508.53

There were no questions or concerns pertaining to the invoices.

- Anchored Recruiting

Council had a discussion with regards to engaging a firm to recruit a Town Clerk/Treasurer and the salary for this position. The firm will handle the complete process resulting in a recommendation to Council.

05-08-23-03

It was duly moved and seconded that Council approves engaging Anchored Recruiting and selecting option three from their firm to post, screen and recommend for hire, until the position of Town Clerk/Treasurer is filled. Motion Passed.

05-08-23-04

It was duly moved and seconded that Council set the annual salary at \$60,000 for the position of the Town Clerk/Treasurer with a probationary period of 6 months. Motion Passed.

- RFP re: Paving

Dexter Construction was the only company to submit a tender for paving specific areas in the Town of Lockeport.

05-08-23-05

It was duly moved and seconded the Council accept the proposal put in by Dexter Construction to complete the paving in the Town of Lockeport for the amount \$195,800.00 plus HST. Motion Passed.

- July 1st budget

05-08-23-06

It was duly moved and seconded that the 2023 July 1st Celebration budget, in the amount of \$38,500 be approved by Council as presented by the Canada Day Committee. Motion Passed.

- Transfer to and from Reserve Accounts

05-08-23-07

It was duly moved and seconded that Council authorize the Town Clerk/Treasurer to set up a Special Reserve Account at the Royal Bank of Canada for the Sustainable Services Growth fund that was received from the Province of Nova Scotia in the amount of \$232,473 and to transfer the funds into the new account from the Town's General Operating Account. Motion Passed.

05-08-23-08

It was duly moved and seconded that Council authorizes the Town Clerk/Treasurer to transfer \$55,337.85 from the Town's Gas Tax Special Reserve Account to the General Operating Account to supplement budgeted expenses that exceed the 2022/23 annual rebate. Motion Passed.

05-08-23-09

It was duly moved and seconded that Council authorizes the Town Clerk/Treasurer to transfer a total of \$468.76 from the Tax Sale Surplus Accounts to the Town's General Operating Account to reallocate the interest earned in these accounts for the 2022/23 fiscal year. Motion Passed.

6. Other Business

- Porta-Potty misuse and vandalism

The Town Clerk/Treasurer received correspondence from Winchester Disposal stating that upon cleaning the Porta-Potty they discovered a large amount of rocks, diapers, clothing and dog waste bags, which can destroy their vacuum. A sign will be put up in every Porta-Potty advising that we will lose this service if this behaviour continues.

- Dangerous and Unsightly

Posters will be put up around town and online about keeping your property looking neat and tidy and having respect for your community. Letters will also be mailed out to those residents who own properties here in Lockeport but do not reside in them, if these properties are in a neglected state.

- Feeding the Seagulls

Posters will be put up around town and online as the office has received complaints about residents again feeding the Seagulls.

At 6:54 p.m. Deputy Mayor Dawn DeMings-Taylor took over as Chair of the meeting as Mayor Nickerson was called away due to an emergency.

7. Council Reports

- Mayor Cory Nickerson
- Deputy-Mayor Dawn DeMings-Taylor
- Councillor Dayle Eshelby
- Councillor Kent Balish
- Councillor Mary Meagher

8. Date of next meeting

- Tuesday, May 23, 2023 at 1:00 p.m.

9. “In Camera”

05-08-23-10

It was duly moved and seconded that Council proceed ‘In Camera’ to discuss a personnel concern, as per MGA 22(c) Motion Passed.

Council proceeded in regular session.

10. Adjournment

05-08-23-11

There being no further business to discuss, it was duly moved and seconded that the meeting be adjourned. Time 8:49 p.m. Motion Passed.

Mayor, Cory Nickerson

Town Clerk/Treasurer, Joyce Young

Regular Council Meeting 050823.min