

**TOWN OF LOCKEPORT  
COUNCIL MEETING  
MARCH 22, 2021  
MINUTES**

**Present:** Mayor Cory Nickerson, Deputy Mayor Dawn DeMings-Taylor, Councillor Dayle Eshelby, Councillor Kent Balish, Councillor Mary Meagher, Community Co-Ordinator – Frances Scott, Working Streets Foreman – Kevin Snow and Town Clerk/Treasurer – Joyce Young

**1. Call to order**

The Meeting was called to order by Mayor Nickerson at 1:00 p.m.

**2. Silence Electronic Devices**

All electronic Devices were silenced at this time.

**3. Approval of Agenda**

**03-22-21-01**

**It was duly moved and seconded that Council approve the agenda with the following addition under Other Business: Nova Scotia Covid-19 Directives.**

**Motion Passed**

**4. Approval of minutes**

- *Regular Council Minutes, March 8, 2021*

**03-22-21-02**

**It was duly moved and seconded that the Minutes from March 8, 2021 be approved as presented.**

**Motion Passed**

**5. Department Reports**

- *Public Works Report*

The Working Streets Foreman reviewed his report with no questions arising.

- *Community Co-Ordinator Report*

The Community Co-Ordinator reviewed her report with no questions arising.

- *Recreation Committee Report (Chair Deputy Mayor Dawn DeMings-Taylor)*
- *Math & Movement Training*

**03-22-21-03**

**It was duly moved and seconded that as recommended by the Recreation Committee, \$326.21 be paid from Active Community funds to support Janice Holden in training for “Math & Movement”.**

**Motion Passed**

- *Provincial Volunteer Awards*

**03-22-21-04**

**It was duly moved and seconded that as recommended by the Recreation Committee, George Harding be named the Town of Lockeport 2021 representative to the Provincial Volunteer Awards.**

**Motion Passed**

- *Canada Day Report (Chair Mayor Cory Nickerson)*

Mayor Nickerson reviewed the Canada Day Report with no questions arising.

- *Administration Report*
  - o *Shelburne RCMP detachment – Building/Planning*

**03-22-21-05**

**It was duly moved and seconded that Mayor Nickerson address the email from Corporal Lindsay Powers with the other Mayors and Wardens within Shelburne County as recommended by the Clerk/Treasurer.**

**Motion Passed**

- o *Iris Communications & Public Affairs*

**03-22-21-06**

**It was duly moved and seconded that Council approve the proposal for an extension of services from Iris Communications as outlined in the Statement of Work.**

**Motion Passed**

**03-22-21-07**

**It was duly moved and seconded that Council approve the expenditure of \$53.88 per month as the Town’s share of the cost of the Iris Communications & Public Affairs costs.**

**Motion Passed**

- o *Meeting Procedure Change*

**03-22-21-08**

**It was duly moved and seconded that a deadline of 4 o’clock p.m. on the Wednesday prior to our meeting be established for the submission of presentations, reports and minutes, to be included in Council Meeting packages.**

**Motion Passed**

## 6. Finance

- *List of invoices already paid in the amount of \$94,957.12*

The List of invoices was reviewed with no questions arising.

- *Signing Officer Change*

### 03-22-21-09

**It was duly moved and seconded that June Harding replace Louise DeMings as a signing officer for the Town of Lockeport, effective immediately.**

**Motion Passed**

## 7. Other Business

- o *Appointment of Auditor 2020/2021*

### 03-22-21-10

**It was duly moved and seconded that Belliveau Veinotte Inc. be appointed Auditor for the Town of Lockeport for the fiscal year 2020/2021 audit.**

**Motion Passed**

- o *Appointment of Returning Officer/Assistant Returning Officer*

### 03-22-21-11

**It was duly moved and seconded that Joyce Young be appointed as Returning Officer and June Harding be appointed as Assistant Returning Officer for the fiscal year 2021/2022.**

**Motion Passed**

- o *Public Washrooms*

There has been a public request for the Town to provide year-round public washrooms. After considerable discussion, the Clerk/Treasurer was asked to collect information pertaining to the availability of portable toilets during the winter months. No decision has been made as of yet as to whether or not the Town will take on this responsibility and cost.

- o *Public Concerns re: Feeding Gulls and Dogs running free*

Mayor Nickerson will address the “Feeding Gulls” issue in his upcoming newsletter.

Signs that specify that dogs are to be kept on a leash will be posted in strategic locations to address the “Dogs running free” issue.

- o *Request from Del & Darlene MacIntosh*

### 03-22-21-12

**It was duly moved and seconded that Council of the Town of Lockeport decline the request from Del & Darlene MacIntosh to purchase a portion of the Town owned property at the corner of Beech and Hall Street.**

**Motion Passed**

- *Roseway Manor Wind-up*

**03-22-21-13**

**It was duly moved and seconded by the Council of the Town of Lockeport that:**

- 1. It approves the transfer by Roseway Manor Incorporated (the “Corporation”) of all of the Corporation’s assets to an independent and newly incorporated not-for-profit organization, not to be owned or controlled by the Town or the Corporation, at such date and time as to be determined (the “Transfer”);**
- 2. Upon completion of the Transfer, it approves the wind-up of Roseway Manor Incorporated;**
- 3. The Chief Administrative Officer of the Town, or such other person as may be designated by the Town, is hereby authorized and directed to do, execute, and deliver such things or documents as may be necessary in order to carry out such Transfer and subsequent wind-up of Roseway Manor Incorporated.**

**Motion Passed**

- *Memo Re: Eastern Shelburne County Accessibility Advisory Committee*

**03-22-21-14**

**It was duly moved and seconded that as recommended by the nomination Committee forming the membership for the Eastern Shelburne County Accessibility Advisory Committee, Council hereby approved the appointments of Holly Perry, Sylvia Snow, Wanda Buchanan, Elizabeth Chute, Bil Atwood and Terry Stacey.**

**Motion Passed**

- *Covid Restrictions*

**03-22-21-15**

**It was duly moved and seconded that:**

**Whereas** we are in the middle of a pandemic and this situation demands that we respond quickly to changing epidemiology in order to prevent the spread of COVID-19; and

**Whereas** we are currently in a Provincial State of Emergency; and

**Whereas** the Province of Nova Scotia has provided updated directives dated March 19, 2021 with an effective date of March 20, 2021 that apply to the entire Province;

**Therefore** be it resolved that for the duration of the Pandemic and Provincial State of Emergency, Town owned indoor facilities will not be utilized for any functions other than Town business.

**Motion Passed**

## **8. Information Only**

There was nothing for Information Only this afternoon.

## **9. Date of next meeting**

*Monday, April 12, 2021 at 6:00 p.m.*

**03-22-21-16**

**It was duly moved and seconded that Council go “In Camera” at this time to discuss a Dangerous & Unsightly Premises issue and a Personnel issue.**

**Motion Passed**

**10. “In Camera”**

- *Dangerous & Unsightly Premises*

Deputy Mayor Dawn DeMings-Taylor declared a conflict of interest regarding the Personnel discussion at this time and left the Meeting.

- *Personnel*

Council returned to Regular Session and the following motion was made:

**03-22-21-17**

**It was duly moved and seconded that June Harding be promoted to the position of Accounting Administrative Assistant effective March 15, 2021.**

**Motion Passed**

**11. Adjournment**

**03-22-21-18**

**There being no further business to discuss it was duly moved and seconded that the Meeting be adjourned. Time 3:50 p.m.**

**Motion Passed**

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**Cory Nickerson,  
Mayor**

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**Joyce Young,  
Town Clerk/Treasurer**