

**TOWN OF LOCKEPORT  
REGULAR COUNCIL MEETING  
MONDAY, FEBRUARY 11, 2019 AT 6:00 P.M.  
MINUTES**

**PRESENT: MAYOR GEORGE R. HARDING, DEPUTY MAYOR JOANN SWIMM, COUNCILLOR DAWN DEMINGS-TAYLOR, COUNCILLOR DAYLE ESHELBY, COUNCILLOR KENT BALISH, TOWN CLERK/TREASURER, JOYCE YOUNG AND RECORDING SECRETARY, JUNE HARDING**

**1. Call to order**

The Meeting was called to order by Mayor Harding at 6:00 p.m.

**2. Silence Electronic Devices**

All electronic devices were silenced at this time.

**3. Approval of Agenda**

**02-11-19-01**

**It was duly moved and seconded that the agenda be approved with the following addition: Under “In Camera” “Acquisition, Sale, Lease and Security of Municipal Property.”**

**Motion Passed**

**4. Approval of previous minutes**

- *Regular Council Meeting Minutes, January 14, 2019*

**02-11-19-02**

**It was duly moved and seconded that the Regular Council Meeting Minutes from January 14, 2019, be approved.**

**Motion Passed**

**5. Open Mic**

- ½ hour Maximum time allowed
- Each person is allowed a maximum of 5 minutes
- The individual is to speak directly to Council
- There will be no interaction by Council at this time
- If questions are posed by residents, the question will be recorded to be researched

**6. Presentations**

There were no presentations scheduled for this evening.

## 7. Finance

- *Western Counties Regional Library Proposed Funding Model*

There was a short discussion regarding the increase in Municipal contributions to the Western Counties Regional Library.

This item will be deferred to budget deliberations.

- *South Shore Regional Enterprise Network, Transfer to Partners*

Joyce explained that the reimbursement to the Town of Lockeport is \$489.00 due to the windup of the organization. A strategic plan has been developed for South West Nova Scotia. Joyce has a copy of the plan.

- *Amendment to GIS technician Contract*

### 02-11-19-03

**It was duly moved and seconded that the GIS Tech hourly rate of pay be increased from \$28.00 per hour to \$30.00 per hour. This will increase the cost to the Town of Lockeport of this shared service by \$370.00 for a six month term.**

**Motion Passed**

- *Request for funding from Sou'West Nova Transit Association*

Sou'West Nova Transit Association is looking for \$500.00 per year from the Town of Lockeport in addition to the \$500.00 that we already give them annually.

This item will be deferred to budget deliberations.

## 8. Recommendations from Other Committees

## 9. Other Business

- *Nomination requests for Volunteer Week*

Nominations for Volunteer week will be discussed at the upcoming July 1<sup>st</sup> Meeting and will be brought to Council by the Recreation Committee.

- *Nomination requests for the Order of Nova Scotia*

All members of Council were asked to give this item great thought to see if anyone knows of an individual that fits the criteria and would deserve the honour of receiving the Order of Nova Scotia.

- *Introduction email from Juanita Spencer, Chief Executive Officer, Nova Scotia Federation of Municipalities*

It was considered a nice gesture for Ms. Spencer to send this email of introduction.

- *Email follow up to 2018 Recommendation on Council Compensation Adjustments*

Council have had previous discussions on this topic but have made no motions. There will be no increases for Council at this time.

- *Request for input from Elizabeth Bailey, Nova Scotia Health Authority*

The new Health Care Centre in Shelburne Open House is scheduled for February 12, 2019 from 4:00 p.m. to 6:00 p.m.

Some Council members plan to attend the Open House.

- *Dates for upcoming Nova Scotia Federation of Municipalities Spring Workshop*

This is to share the dates for these upcoming events so Council members have time to think about whether they wish to attend.

Councillor Balish expressed interest in attending the Spring Conference in May. Joyce explained that Council members usually wait until the program is available to see if they have specific interest in the subjects up for discussion during these events before making a final decision.

- *Letter of Understanding between the Town of Lockeport and Margaret (Cox) Ruiz, ODRC*

Joyce reviewed the Letter of Understanding and answered Council's questions. The Town of Lockeport is very fortunate to have the services of Ms. (Cox) Ruiz as Overall Direct Responsible Charge for our Wastewater Treatment Facility. The following motion was made:

**02-11-19-04**

**It was duly moved and seconded that Council approve the letter of Understanding between the Town of Lockeport and Margaret (Cox) Ruiz, ODRC, as presented. This will be a cost to the Town of \$5,200.00 per year, no HST.**

**Motion Passed**

- *Interest in Pilot Program to Remove CAP*

Joyce and Mayor Harding are already extremely involved in many other programs at the moment. Joyce informed Council that whichever Municipal Unit or units take part in this program to remove CAP, in the end the Town of Lockeport will benefit from it. Council agreed to pass on this pilot program.

There was a general discussion regarding CAP versus no CAP and what effects it may have if it was removed.

## **10. For Information**

- *Request from Nova Scotia Association of Realtors regarding Deed Transfer Tax*

This item should be a subject for discussion with the Nova Scotia Federation of Municipalities.

- *Letter from Margaret Miller, MLA, Minister of Environment regarding changes to the Solid Waste Resource Management Regulations*

## **11. Council Reports**

- *Councillor Eshelby*
  - *Levee – January 1*
  - *Regular Council Meeting – January 14*
  - *Recreation Committee Meeting – January 21*
  - *Committee of the Whole Meeting – January 28*
- *Councillor DeMings-Taylor*
  - *Levee – January 1*
  - *Regular Council Meeting – January 14*
  - *Recreation Committee Meeting – January 21*
  - *Committee of the Whole Meeting – January 28*
- *Councillor Balish*
  - *Western Counties Regional Library Board, December, 2018 (Attached as Schedule “A”)*
  - *Levee – January 1*
  - *Regular Council Meeting – January 14*
  - *Health Coalition Meeting – January 15*
  - *School Advisory Committee Meeting – January 17*
  - *Committee of the Whole Meeting – January 28*

- *Mayor Harding*
  - *Levee – January 1*
  - *Office Hours – January 3*
  - *Office Hours – January 8*
  - *Shelburne County Beach Stewardship Meeting – January 9 (Shelburne)*
  - *Office Hours – January 10*
  - *July 1<sup>st</sup> Meeting – January 10*
  - *Council Meeting – January 14*
  - *Office Hours – January 15*
  - *Office Hours – January 17*
  - *School Advisory Meeting – January 17*
  - *Office Hours – January 22*
  - *Meeting with Armed Forces Personnel – January 24*
  - *Provincial Gov’t Meeting – Minimum Planning Standards (Yarmouth) – January 25*
  - *Committee of the Whole Meeting – January 28*
  - *Office Hours – January 29*
  - *Meeting with Clearwater Pierce Fisheries Division – January 29*
  - *Asset Management Meeting - January 29 – Shelburne*
  - *Office work – January 30*
  - *Asset Management Integration Meeting – January 31 - Middleton*

## **12. Correspondence**

There was no correspondence this evening.

## **13. Date of next meeting**

- *Monday, March 11, 2019*

## **14. “In Camera”**

**02-11-19-05**

**It was duly moved and seconded that the Committee go “In Camera” to discuss an item concerning “Acquisition, Sale, Lease and Security of Municipal Property.” Time 7:20 p.m.**

**Motion Passed**

The Committee returned to Regular session.

**15. Adjournment**

**02-11-19-06**

**There being no further business to discuss, the meeting was adjourned. Time  
8:10 p.m.**

**Motion Passed**

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**George R. Harding,  
Mayor**

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**Joyce Young,  
Town Clerk/Treasurer**