

**TOWN OF LOCKEPORT  
REGULAR COUNCIL MEETING  
MONDAY, JUNE 12, 2017 AT 6:00 P.M.  
MINUTES**

**PRESENT:**     **MAYOR GEORGE R. HARDING, DEPUTY MAYOR JOANN SWIMM, COUNCILLOR DAYLE ESHELBY, COUNCILLOR DAWN DEMINGS-TAYLOR, TOWN CLERK/TREASURER, JOYCE YOUNG AND RECORDING SECRETARY, JUNE HARDING**

**1. Call to order**

The Meeting was called to order by Mayor Harding at 6:00 p.m.

**2. Silence Electronic Devices**

All electronic devices were silenced at this time.

**3. Approval of Agenda**

**06-12-17-01**

**It was duly moved and seconded that the agenda be approved with the following additions:  
Under Other Business – Painting of the Bell Buoys and Enabling Accessibility Fund Call for Proposals.**

**Motion Passed**

**4. Approval of previous minutes**

- *Regular Council Meeting Minutes, May 8, 2017*

**06-12-17-02**

**It was duly moved and seconded that the Regular Council Meeting Minutes from May 8, 2017 be approved.**

**Motion Passed**

- *Special Council Meeting Minutes, June 5, 2017*

**06-12-17-03**

**It was duly moved and seconded that the Special Council Meeting Minutes from June 5, 2017 be approved.**

**Motion Passed**

**5. Open Mic**

- ½ hour Maximum time allowed
- Each person is allowed a maximum of 5 minutes
- The individual is to speak directly to Council
- There will be no interaction by Council at this time
- If questions are posed by residents, the question will be recorded to be researched

Suzanne Crosby informed Council that the Epic Canadian 150 will be taking place in Lockeport this year and asked if the Mayor or Deputy Mayor could be available to present medals on June 30<sup>th</sup> and July 1<sup>st</sup>. They are excited that along with Canada being 150 this year, Lockeport is celebrating its' 110<sup>th</sup> birthday.

**6. Presentations**

- No Presentations scheduled for this evening

## 7. Recommendations from Other Committees

- *Recreation Committee Meeting May 15, 2017*
- *Booking of Glow Parties for July 1<sup>st</sup>*

### 06-12-17-04

**It was duly moved and seconded that the July 1<sup>st</sup> Committee be authorized to proceed with booking Glow Parties from Halifax to provide two large bounces for July 1, 2017 at a cost of \$2,287.00 plus HST.**

**Motion Passed**

Deputy Mayor Swimm informed Council that the Committee tried to hire Yarmouth Bounce for this year and due to a mix up were unable to. The Committee has secured Yarmouth Bounce for all future Canada Day celebrations at a significantly lower cost than this year.

Councillor Eshelby brought forward a concern regarding the antique cars on July 1<sup>st</sup>. After they finished their parade last year they apparently could not find an exit route due to the Grand Street Parade coming at the same time. The Committee will make sure that the antique car drivers are aware of the route to exit after their parade.

- *Acceptance of Canada Summer Jobs Funding*

### 06-12-17-05

**It was duly moved and seconded that the July 1<sup>st</sup> Sub-Committee be authorized to accept Canada Summer Jobs funding to hire a student as soon as possible at a net cost to the festival of up to \$2000.00.**

**Motion Passed**

- *Approval of Recommended Street Closures for 2017 Lockeport & Area July 1<sup>st</sup> Celebrations*

### 06-12-17-06

**It was duly moved and seconded that the following street closures be approved for the 2017 Lockeport & Area July 1<sup>st</sup> Celebrations:**

**Friday, June 30, 2017 – Beech Street from Hall to Howe Streets be closed to vehicular traffic from 6:00 p.m. to 12:00 a.m. for the Lockeport Rocks Concert; Saturday, July 1, 2017 – Hall Street from Spruce Street to Beech Streets be closed to vehicular traffic from 9:00 a.m. to 12:00 a.m.**

**Saturday, July 1, 2017 - Beech Street from Howe Street to the Elementary School all Day Saturday, July 1, 2017 – during the parades, on Street parking shall be prohibited throughout the parade route. Local Traffic must have access at all times.**

**Motion Passed**

- *Approval of Lockeport & Area July 1<sup>st</sup> 2017 Events List*

### 06-12-17-07

**It was duly moved and seconded that the Lockeport & Area July 1<sup>st</sup> list of events be approved as attached.**

**Motion Passed**

- *Approval of 2017 Lockeport & Area July 1<sup>st</sup> Celebrations Risk Management Measures*

**06-12-17-08**

**It was duly moved and seconded that the Lockeport & Area July 1<sup>st</sup> Celebrations Risk Management Measures be approved as attached.**

**Motion Passed**

**8. Finance**

- *Grant from the Municipality of the District of Shelburne to the Lockeport Visitors Information Centre*

**06-12-17-09**

**It was duly moved and seconded that Council send a letter to the Municipality of the District of Shelburne thanking them for their generous grant to the Lockeport Visitor Information Centre.**

**Motion Passed**

- *HST on Contracted Services Agreement*

There was a discussion regarding what contracted services can and cannot be taxed and Joyce has spoken to Paul Wills about this letter. Paul's advice is to wait until the Canada Revenue Agency has made a ruling before determining how it will be handled.

- *Memo from Joyce Young, Town Clerk/Treasurer re:Transfer of Funds*

**06-12-17-10**

**It was duly moved and seconded that \$2,228.00 be transferred from the Town's Operating Account # 119-199-8 to the Town's Operating Reserve Account # 119-226-9.**

**Motion Passed**

- *Operating Budget 2017/2018*

- *Remunerations and salaries*

**06-12-17-11**

**It was duly moved and seconded that the Mayor's remuneration for the fiscal year 2017/2018 remain at \$15,500.00 and;  
The Deputy Mayor's remuneration for the fiscal year 2017/2018 remain at \$12,000.00 and;  
The Councillor's remuneration for the fiscal year 2017/2018 remain at \$11,000 and;  
The Town Clerk/Treasurer's salary for the fiscal year 2017/2018 be set at \$51,972.00.**

**Motion Passed**

- *Residential Tax Rate*

**06-12-17-12**

**It was duly moved and seconded that the Residential Tax Rate for the 2017/2018 fiscal year remain at \$2.31 per \$100 of assessment.**

**Motion Passed**

- *Commercial Tax Rate*

**06-12-17-13**

**It was duly moved and seconded that the Commercial Tax Rate for the 2017/2018 fiscal year remain at \$5.39 per \$100 of assessment.**

**Motion Passed**

- *Interest rate on Outstanding Taxes*

**06-12-17-14**

**It was duly moved and seconded that the interest rate on outstanding taxes remain at 16% annum for the 2017/2018 fiscal year.**

**Motion Passed**

- *Operating Budget 2017/2018*

**06-12-17-15**

**It was duly moved and seconded that the Operating Budget for 2017/2018 be approved as presented.**

**Motion Passed**

After Joyce scrolled through the budget there was a short discussion regarding the deficit this year from Tri County Housing that was more than double the amount it has ever been. Joyce will research this and find out why this happened.

Deputy Mayor Swimm informed Council that the July 1<sup>st</sup> Committee will receive \$5000.00 from the Municipality of the District of Shelburne and two workers on July 1<sup>st</sup> for eight hours each.

- *List of Invoices already paid to March 31, 2017 in the amount of \$6,072.94*
- *List of current invoices already paid in the amount of \$99,848.87*

## **9. Other Business**

- *Certificate of Appreciation from the Canada Revenue Agency*
- *Request for Street closures on July 29<sup>th</sup> for Harmony Bazaar Activities*

**06-12-17-16**

**It was duly moved and seconded that Council approve the closure of three streets of the square around Seacaps Memorial Park to be closed on July 29, 2017 for the Harmony Bazaar activities. This includes Howe Street, Hall Street and Beech Street, from the hours of 10:30 a.m. to 12:00 midnight. Local traffic must have access at all times.**

**Motion Passed**

Joyce will send a response to Bonnie Williams-Lloyd notifying her of the motion that was made by Council.

- *Reply to Mayor Harding's letter to Premier Stephen MacNeil regarding Electoral Boundaries*

It was noted after discussion that this letter does not promise anything so Council will wait to see what takes place in the future.

- *Email from Kim Ringer, Waste Diversion Co-Ordinator, Municipality of the District of Shelburne Council is pleased that we are doing so well with waste diversion.*
- *Hiring Summer staff*

**06-12-17-17**

**It was duly moved and seconded that the following students be hired for the summer of 2017: Madison Lyle – Visitor Information Centre, Emily Stewart – Visitor Information Centre, Catherine Henneberry – Little School Museum and Connor MacIntosh – July 1<sup>st</sup>.**

**Motion Passed**

- *Invitation to CBDC Annual General Meeting*

It was decided that anyone who wishes to attend this Meeting should respond to the invitation by the deadline which is tomorrow, June 13, 2017.

- *First Reading of Civic Addressing By-Law # 106*

A short discussion was held regarding where the poles can be purchased to hang the civic numbers on. Lou Acker's and Home Hardware were two suggestions.

**06-12-17-18**

**It was duly moved and seconded that this be considered first reading of the Civic Addressing By-Law # 106.**

**Motion Passed**

- *First Reading of Open Air Fires By-Law # 107*

**06-12-17-19**

**It was duly moved and seconded that this be considered first reading of the Open Air Fires By-Law # 107.**

**Motion Passed**

- *Appointment to Roseway Manor Board*

**06-12-17-20**

**It was duly moved and seconded that Deputy Mayor Joann Swimm be appointed to the Roseway Manor Board to fill the vacancy left with the passing of Deputy Mayor Townsend. After the Special Election has been conducted and the Town of Lockeport has a full Council again this appointment will be revisited.**

**Motion Passed**

- *Report from Municipality of the District of Lunenburg regarding an assessment of the railway trail and bridges*

Joyce reported on the meeting with the Engineers from Lunenburg. She has been in touch with the Town of Lockeport's Municipal Advisor regarding the possibility of the Town participating in a pilot assessment project. The assessment would be in conjunction with the Town of Shelburne and would include water, sewer and roads. Joyce is waiting for response to her email at this time. Future discussions will be with Joyce, Dylan and Ahmad.

- *Painting of the Bell Buoys*

**06-12-17-21**

**It was duly moved and seconded that Kenny Beck be hired to scrape and paint the two Bell Buoys at a cost of \$400.00 per buoy. The Town will purchase the materials required at the Lydgate Lock, Stock & Barrel.**

**Motion Passed**

Kenny wanted Council to be aware that an ideal job on the buoys would have meant having them sandblasted.

- *Enabling Accessibility Fund Call for Proposals Open*

**06-12-17-22**

**It was duly moved and seconded that Council authorize the Town Clerk/Treasurer to acquire the services of an engineer to assess the Town Hall building to determine the feasibility of installing an elevator in the building as well as addressing additional Community and workplace accessibility issues existing with the building and to proceed making application through the enabling Accessibility Fund program for the completion of identified required projects.**

**Motion Passed**

It was noted that we must look toward future uses of the building when we are deciding what improvements should be done now.

## **10. Council Reports**

- *Councillor Dayle Eshelby*
  - *Shelburne County Housing Coalition Report*

There was a considerable discussion regarding the report from the Shelburne County Housing Coalition. Councillor Eshelby reported that the Coalition is looking for land donations or reasonably priced plots that may be suitable for affordable housing.

Joyce listed the pieces of property owned by the Town of Lockeport and the conclusion was drawn that we are not in possession of anything suitable for what they require.

The Coalition is also looking for a contribution of \$200.00 towards a consulting company to do a needs assessment at a reduced cost.

It was decided that Councillor Eshelby should write a letter to the Housing Coalition telling them that the Town of Lockeport has an interest and would like to know what other units are saying about this first.

- *Round Table on Environment and Sustainable Prosperity*

After reviewing the report it was decided that Councillor Eshelby will create and send a report to the UNSM.

- *Councillor Dawn DeMings-Taylor*

Councillor DeMings-Taylor reported that she had attended the Mutual Aid Meeting and after she arrived the Meeting was cancelled. She will attend the next one.

- *Deputy Mayor Joann Swimm*

Deputy Mayor Swimm had no reports this evening.

- *Mayor George R. Harding*
  - *Region 6 Inter-Municipal Committee Meeting Minutes & Boardroom Brief*
  - *2017 Report re: Youth engagement*

**06-12-17-23**

**It was duly moved and seconded that Lockeport 2017 be authorized to offer Harmony Bazaar the sum of \$1900.00 to cover employment costs associated with their Festival Intern working on Lockeport 2017 initiatives.**

**Motion Passed**

**11. Correspondence**

**06-12-17-24**

**It was duly moved and seconded that the correspondence be accepted.  
Motion Passed**

- *Letter from Arthur J. Gallagher, Insurance & Risk Management*

Mayor Harding also shared some condolences that were received from other Municipal Units for the passing of Deputy Mayor Alonzo (Lonnie) Townsend.

**12. Date of next meeting**

*Monday, July 10, 2017*

**13. "In Camera"**

**14. Adjournment**

**06-12-17-25**

**There being no further business it was duly moved and seconded that the meeting be adjourned. Time 8:55 p.m.**

**Motion Passed**

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**George R. Harding,  
Mayor**

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**Joyce Young,  
Town Clerk/Treasurer**