



**TOWN OF LOCKPORT  
COUNCIL MEETING  
FRIDAY AUGUST 14, 2026, AT 10:00 A.M.  
AGENDA**

- 1. Call to order**
- 2. Silence Electronic Devices**
- 3. Approval of Agenda, including additions or deletions**

**Staff Suggested Motion – That Council approve the agenda for the August 14, 2026, meeting with the following additions/deletions.**

- 4. Conflict of Interest**
- 5. Approval of Minutes**

- Regular Council Meeting Minutes July 10, 2026

**Staff Suggested Motion – That Council approve the Minutes from the Regular Council Meeting of July 10, 2026.**

- Finance Committee Meeting Minutes July 31, 2026 (Page 1-3)

**Staff Suggested Motion – That Council approve the Minutes from the Finance Committee Minutes of July 31, 2026**

- 6. Business arising from Previous Minutes**

## **7. Community Forum (Open Mic)**

- 20 Minutes Maximum
- Each resident is allowed a maximum of five minutes
- The resident is to speak directly to Council
- There will be no interaction by Council at this time
- If questions are posed by residents the question will be recorded to be researched

## **8. Presentations**

Dave Holdaway – Lockeport Legion Branch 80 (Page 4)

Tim Rhyno – Letter of support (Page 5)

## **9. Finance**

- List of invoices already paid in the amount of \$166,054.36 (Page 6-9)
- Motion to transfer \$27, 212.93 from the Gas Tax account to General operating account to cover the cost of two new sewer pumps purchased from Xylem. (Page 10)
- Installation of alarms in Town Office and Council Chambers (Page 11-12)

**Staff Suggested Motion – That Council approve the Town Clerk engaging with Superior Alarms in Barrington Passage, to install panic buttons and camera as shown in quote**

- Request for sponsor from Barrington and Area Chamber of Commerce (Page 13-14)

## **10. Other Business**

- Request for a representative for the Shelburne and Area Chamber of Commerce (Page 15-16)

**Staff Suggested Motion – That Council appoint a representative from the Town of Lockeport to support the Shelburne and Area Chamber of Commerce.**

- Artist recognition plaque for the Red Petticoat Interpretative sign at the Widow's Walk (Page 17-18)

**Staff Suggested Motion – That Council approve the Town Clerk/Treasurer having a 4" by 6" plaque made to be placed on the Red Petticoat Interpretative sign at the Widow's Walk. This sign will depict the artist acknowledgement and acknowledgement of the Ragged Island Historical Society**

- First reading of Regional Emergency Management By-Law #109 (Page 19-25)

**Staff Suggested Motion - That Council approve first reading of the Regional Emergency Management By-Law**

- Review of proposed Municipal Communication process and Town of Lockeport Social media policy (Page 26-34)

**Staff Suggested Motion – that Council approve the proposed Municipal Communication process as presented**

- Review of Committee appointments (Page 35)
- Request from REMO for staff representative from Lockeport (Page 36)

**Staff Suggested Motion – that Council approve June Harding, Town Clerk/Treasurer to represent the Town of Lockeport on the REMO committee as Public Works liaison**

- Preliminary Staff report – Public Works (Page 37)

## **11. Council Reports**

- Mayor Derek Amalfa (Page 38)
  - o Canada Day meeting minutes for July 29, 2026 (Page 39-41)
  - o Regional Emergency Management Advisory Committee Minutes July 16, 2026 (Page 42-47)
- Deputy Mayor Craig Hillen (Page 48)
  - o Heritage and Tourism Minutes from June 15, 2026 (Page 49-53)
- Councillor Anna Chetwynd (Page 54)
  - o Recreation Meeting Minutes from July 6, 2026 and August 4, 2026 (Page 55-60)
  - o Update from Seacaps Playpark Fundraising Group (Page 61-63)
  - o Sample sign for Playpark (Page 64)
- Councillor Candace Malik (Page 65)

## **12. Correspondence**

## **13. Information Only**

- Thank you card from recipient Kaitlyn Brown for Town of Lockeport Bursary (Page 66)
- Letter of concern from Jeff Wood, owner of Seaside Cottages at Ginger Hill (Page 67-68)
- News release from NSFM (Page 69)
- Modernization of Ground Search and Rescue in Nova Scotia – report prepared by NS Department of Emergency Management (Page 70-79)
- Tri-County Youth Summit report – Shelburne County (Page 80-84)
- Letter of approved funding support from the REMO Capacity Grant Program (Page 85-93)
- Change of hours notice for Lockeport Library (Page 94-95)
- Notice of South Shore Labour Councils Annual Labour Day event (Page 96)
- Thank you letter from Harmony Bazaar (Page 97)

**14. Date of next meeting**

- September 11, 2026, at 1:00 p.m.

**15. "In Camera"**

- Personnel

**16. Adjournment**

Regular Council Meeting 08142026.agd



**TOWN OF LOCKPORT  
FINANCE MEETING  
FRIDAY JULY 31, 2026  
MINUTES**

**Present: Mayor Derek Amalfa, Deputy Mayor Craig Hillen, Councillor Anna Chetwynd, Councillor Candace Malik, Councillor Kevin Chetwynd, Town Clerk Treasurer June Harding, and Recording Secretary Jill Cassibo**

**1. Call to order**

The meeting was called to order by Mayor Amalfa at 10:02 am.

**2. Silence Electronic Devices**

All electronic devices were silenced at this time.

**3. Approval of Agenda, including additions or deletions**

**07-31-26-01**

**It was duly moved and seconded that Council approve the agenda for the July 31, 2026, meeting as presented. Motion Passed.**

**4. Conflict of Interest**

Councillor A. Chetwynd declared a conflict of interest regarding the MFR Compiled Financial Information completed by the auditors.

**5. Presentation of Annual Audit**

Jennifer Thomas and Mike Metcalfe presented the 2025/2026 annual audit to Council. Questions were asked by Council and Ms. Thomas took the time to explain the audit.

**07-31-26-02**

**It was duly moved and seconded that it is recommended that Council approve the 2025/2026 audit completed by Belliveau Veinotte. Motion Passed.**

#### 6. Staff Update and recommendations regarding property disposal

As directed by Council, Ms. Harding presented a list of properties that could potentially be sold. This list included vacant property as well as buildings whose services could be relocated or unused buildings. There was a discussion about the property on Crest Street, near the Widow's Walk.

Councillor K. Chetwynd suggested that we consider doing this in phases, for example, using the money from the sale of the empty properties, to assist with any renovations for the Community Hub idea. Deputy Mayor Craig Hillen stated that community involvement will be needed to make the Town Hall into a community hub. Councillor Malik stated that this may solve the problem of library staff being alone if we considered moving the library to a community hub with other staff members, inside the Town Hall building. Councillor A. Chetwynd mentioned the grant from Canada Community Building Fund that may be applied for if this concept were to proceed. Councillor A. Chetwynd also suggested that all members of Council should be included if establishing a community hub committee as well as some residents. Mayor Amalfa proposed we initiate a tender for a real estate agent to help determine the market value of the properties identified and to potentially assist with this process.

#### 07-31-26-03

**It was duly moved and seconded that Council instructs staff to put out for tender a Real Estate Agent to act on behalf of the Town to sell the vacant properties owned by the Town of Lockeport: 3339 #3 Highway in Lydgate, a piece of property on Brighton Rd., (next to the railroad tracks) and Lot 3 on Crest St. Motion Passed.**

#### 07-31-26-04

**It was duly moved and seconded that Council approves moving forward with relocating the services of the Medical Centre to the Community Centre. Motion Passed**

#### 7. Taxation Review

Mayor Amalfa discussed user rates for things like sewer and garbage collection. The formula will take time to work out but will be separate from residential taxes. This will ensure all residents are paying the same amount for the same

service. Councillor A. Chetwynd thought this may be a good way to attract businesses to the area

8. Update on education tax

The cost of education tax was presented to Council.

9. Adjournment

**07-31-26-05**

**There being no further business, it was duly moved and seconded that the meeting be adjourned. Time 11:50 am. Motion Passed.**

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Mayor Derek Amalfa

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Town Clerk Treasurer June Harding

07312026min.

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Wednesday 29 July 2026

Lockeport Town Council

Lockeport Legion Branch 80

Subject: Cenotaph Grounds

Good afternoon Council , Branch 80 has several requests to obtain permission for the following items.

1. This Remembrance period we are looking at following Shelburne's example of hanging posters of Locals who served and made the ultimate sacrifice for the Country. As each poster is 150.00 dollars the legion is forecasting to spend between 12 and 1500 on 10 to 12 banners this year. Prior to exploring this option, I would need authorization to hang the banners along the boardwalk stations.
2. The Cenotaph itself is still missing a second flag pole for the Provincial flag. It is a requirement for both National and Provincial flags to be present. When the old wooden flag pole was removed and replaced I gave the Council at the time the Name of the Flag Emporium in Dartmouth as I had already done some leg work on costs. I believe it was in the area of 1300.00 for a 20ft telescopic mast. The Legion is ready to either fund raise or pay for the flag pole if there are no funds available.
3. The 2 benches on the Cenotaph grounds are in need of a make up. I would like permission to get them either painted or stained. The Legion would look after this detail.
4. Grounds upkeep, Legion would like permission to keep the grounds trimmed. The bushes at the front of the walkway need to be trimmed or removed to improve access. Also I have 50 red and white tulip bulbs on order arriving in September I wish to plant along the walkways. I need permission to dig up a 3ft area along the pathway to implement the planting. Will also be mulching the garden and placing a small wire fence on the outside of the area to prevent accidental cutting of the tulips.
5. Update the Cenotaph completion date is still unknown at this time. The Arch completion is waiting for a plasma cutter to be returned date unknown. The walkway painting is being done but will depend on when the Contractor comes down to do the work for the Township.
6. Once the Cenotaph is completed I am doing to hold a blessing by clergy and a smudging hopefully by a Local Band. A luncheon will follow. I hope to have our MP, MLA and Shelburne Wardens to attend.

For your consideration



David Holdaway CD1

President

Branch 80 Lockeport

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## June Harding

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**From:** Tim Rhyno <timrhyno@hotmail.com>  
**Sent:** August 10, 2026 6:42 PM  
**To:** townoflockeport@ns.sympatico.ca  
**Subject:** Hello

To the Mayer and councillors of Lockeport, I am asking for a letter of support for my grandson Parker Stevens to be sent to the district office I will explain all this to you in the meeting on Friday .

Tim Rhyno

Sent from my iPhone=

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| LIST ON INVOICES ALREADY PAID TO BE PRESENTED AT THE |                                                                               |          |
|------------------------------------------------------|-------------------------------------------------------------------------------|----------|
| AUG 14, 2026 MEETING                                 |                                                                               |          |
|                                                      |                                                                               |          |
| AGAT LABORATORIES                                    | SEWER WATER TESTS FOR JUNE                                                    | 335.73   |
| AGAT LABORATORIES                                    | SEWER WATER TESTS FOR JULY                                                    | 404.81   |
| AMALFA, DEREK                                        | MILEAGE FOR JUNE 2026                                                         | 36.00    |
| ATWELL, DANNY                                        | ENTERTAINMENT FOR BEACH BASH<br>(DONATION OF \$600.00 FROM TIM RHYNO)         | 1,600.00 |
| BELL ALIANT                                          | OFFICES, ELEVATOR AND EMO FOR JUNE                                            | 171.51   |
| BELL ALIANT                                          | FAX, FIREHALL KITCHEN, LIBRARY,<br>SEWER, REC CENTRE FOR JUNE                 | 571.70   |
| BELL ALIANT                                          | BEACH CENTRE FOR JULY                                                         | 113.86   |
| BELL ALIANT                                          | FIRE DEPARTMENT FOR JULY                                                      | 68.85    |
| BELL ALIANT                                          | FAX, FIRE HALL KITCHEN, LIBRARY,<br>SEWER, REC. CENTRE FOR JULY               | 571.55   |
| BELL ALIANT                                          | OFFICES, ELEVATOR AND EMO FOR JULY                                            | 170.91   |
| BELL MOBILITY                                        | STREETS AND GENERAL<br>GOVERNMENT FOR JULY                                    | 216.45   |
| BLL ENTERPRISE (NAPA AUTO<br>PARTS)                  | CASE OF HARD GREASE                                                           | 125.51   |
| BRAMAC                                               | PLUMBING FOR SEWER PLANT                                                      | 4,259.27 |
| BUCHANAN, CHETT                                      | SR. PICNIC ENTERTAINMENT                                                      | 500.00   |
| BURKE HARRIS TRUCKING                                | SEPTIC PUMPING                                                                | 969.00   |
| CHETWYND, ANNA                                       | SR. BINGO FOOD BINGO                                                          | 71.44    |
| CHETWYND, LEWIS                                      | ODRC SERVICES WHILE DAN<br>VINCENT WAS OFF                                    | 900.00   |
| CHETWYND, WAYNE                                      | REIMBURSEMENT FOR ELECTRIC<br>SCREWDRIVER, PARTS FOR POWER<br>WINDOW ON TRUCK | 263.87   |
| CULLIGAN WATER                                       | DRINKING WATER                                                                | 99.24    |
| HARDING, JUNE                                        | MILEAGE AND LIFE INSURANCE FOR<br>JULY                                        | 54.54    |
| HARDING, JUNE                                        | REIMBURSEMENT FOR TOILET<br>PAPER AT BEACH CENTRE                             | 39.42    |

(7)

|                               |                                                                                        |           |
|-------------------------------|----------------------------------------------------------------------------------------|-----------|
| HILLEN, CRAIG                 | MILEAGE FOR JUNE 2026                                                                  | 36.00     |
| HILLEN, CRAIG                 | MULTICULTURAL NIGHT DINNER                                                             | 98.61     |
| I.B.E.W                       | UNION DUES FOR AUGUST                                                                  | 307.88    |
| LIFESAVING SOCIETY            | LIFEGUARD FOR GREASE POLE AT CANADA DAY                                                | 85.50     |
| LINDSAY CONSTRUCTION          | WASTEWATER PROJECT                                                                     | 10,025.11 |
| LOCKEPORT PHARMACHOICE        | DUCT TAPE FOR DUCT TAPE RACES                                                          | 54.00     |
| LYDGATE LOCK STOCK AND BARREL | SR. SOCIAL, PAINT SUPPLIES FOR BELL BUOY, GARDEN HOSE FOR RAISED BEDS, ANT TRAPS       | 1,348.59  |
| MANULIFE                      | PENSION FOR EMPLOYEES FOR JULY                                                         | 1,474.24  |
| MBW COURIER INC.              | COURIER SERVICE                                                                        | 119.11    |
| MINISTER OF FINANCE           | HAYDEN LAKE WATER UTILITY                                                              | 592.50    |
| MUNICIPALITY OF SHELBURNE     | STEEL DOOR FROM SEWER PLANT THAT WAS REPLACED                                          | 10.00     |
| NICKERSON, CORY               | TECH SERVICES FOR JULY                                                                 | 108.33    |
| NOVA SCOTIA POWER             | BOARDWALK FOR JULY                                                                     | 141.24    |
| NOVA SCOTIA POWER             | UV SYSTEM FOR JULY                                                                     | 646.76    |
| NOVA SCOTIA POWER             | STREET LIGHTS, PLAYGROUND AND TREATMENT PLANT FOR JULY                                 | 3,043.42  |
| NOVA SCOTIA POWER             | FIRE HALL, POINT STREET, MEDICAL CENTRE, MARINE ROOM AND LITTLE SCHOOL MUSEUM FOR JULY | 3,351.82  |
| NOVA SCOTIA POWER             | BANDSTAND, BALLFIELD CANTEEN, BEACH CENTRE FOR JULY                                    | 3,846.72  |
| NOVA SCOTIA POWER             | LIFT STATION 6 - 13 FOR JULY                                                           | 1,015.36  |
| NOVA SCOTIA POWER             | TOWN HALL AND REC. CENTRE FOR JULY                                                     | 854.84    |
| NOVA SCOTIA POWER             | LIGHTHOUSE STAGE (75%) AND MFR BUILDING (25%) FOR JULY                                 | 438.58    |
| NOVA SCOTIA POWER             | LIBRARY, WIDOW'S WALK AND TRANSPORTATION BUILDING FOR JULY                             | 471.44    |

|                                          |                                                                   |           |
|------------------------------------------|-------------------------------------------------------------------|-----------|
| NOVA SCOTIA POWER                        | LIFT STATION 1,2,4, AND 5 FOR JULY                                | 817.47    |
| NOVA SCOTIA POWER                        | ROODS HEAD FOR JULY                                               | 33.14     |
| NOVA SCOTIA POWER                        | LIFT STATION #3 FOR JULY                                          | 50.17     |
| PARKS KEVIN                              | AIR BRAKE LICENSE FOR FIRE TRUCKS DRIVER                          | 92.40     |
| PAYROLL                                  | JUNE 27 TO JULY 10                                                | 21,564.49 |
| PAYROLL                                  | JULY 11 - JULY 24                                                 | 20,485.28 |
| PAYROLL                                  | JULY 25 - AUG 7                                                   | 20,448.33 |
| RBC VISA - TOWN CLERK                    | NITRILE GLOVES, COMPOST SOIL THEOMETER (PD BY MYM)                | 269.00    |
| REGION OF QUEENS                         | TIPPING FEES FUR JULY                                             | 2,053.50  |
| RICHARD SWANSBURG CARPENTRY              | NEW STEEL DOOR AT SEWER PLANT AND INSTALLED                       | 2,063.40  |
| ROSEWAY HOSPITAL CHARITABLE FOUNDATION   | STUDENT SPONSORSHIP PROGRAM FOR 2025 AND 2026                     | 504.00    |
| ROYCO PLUMBING                           | CLEARING TOILET AT FIRE HALL                                      | 114.00    |
| SANSOM EQUIPMENT LTD.                    | ANNUAL GENERATOR MAINTENANCE                                      | 2,080.50  |
| SCOTIA BUSINESS CENTRE                   | ELEVATOR, MFR/FIRE DISPATCH FOR JULY                              | 610.13    |
| SCOTIA BUSINESS CENTRE                   | ELEVATOR, MFR/FIRE DISPATCH FOR AUGUST                            | 610.13    |
| SOBEYS                                   | LARD FOR GREASE POLE                                              | 32.94     |
| SUTTLE, ELLEN                            | REIMBURSEMENT FOR SEAMANS MEMORIAL TOWN WREATH AND OTHER SUPPLIES | 336.94    |
| SWIM, EMILY                              | REIMBURSEMENT FOR CANADA DAY SUPPLIES                             | 35.53     |
| TELUS                                    | MEDICAL AND LIFE INSURANCE FOR JULY                               | 1,314.71  |
| TELUS                                    | MEDICAL AND LIFE INSURANCE FOR JULY FOR STAFF AND COUNCIL         | 1,314.71  |
| TRI-COUNTY REGIONAL CENTRE FOR EDUCATION | MONTHLY EDUCATION TAX FOR AUGUST                                  | 12,021.20 |



Motion to transfer \$27,212.93 from the Gas Tax Account to the General Operating Account to cover the cost of two new sewer pumps purchased from Xylem.



CONDITIONAL  
SALES AND  
INSTALLATION  
CONTRACT



# SUPERIORALARMS

|                                   |           |      |
|-----------------------------------|-----------|------|
| CUSTOMER NAME: Town of Lockeport  |           |      |
| INSTALLATION ADDRESS              |           |      |
| STREET ADDRESS: Att: June Harding |           |      |
| CITY/TOWN:                        | PROV.     |      |
| POSTAL CODE:                      | EMAIL:    |      |
| TEL.RES:                          | TEL.BUS.: | FAX: |
|                                   |           |      |

BARRINGTON PASSAGE:(902)637-3636  
CELL NUMBER (902) 637-8272

P.O. BOX 12  
BARRINGTON, N.S.  
BOW 1E0

EMAIL: superioroffice@gmail.com

| SECURITY CONTROL EQUIPMENT                                  |                                  |            |        |
|-------------------------------------------------------------|----------------------------------|------------|--------|
| EQUIPMENT- DESCRIPTION                                      | QTY.                             | UNIT PRICE | PRICE  |
| Central processing unit                                     | 1                                |            | 0      |
| Hardware Touchpads 8LED [ ] 16LED [ ] LCD 1-32 [ x ]        | 1                                |            | 0      |
| Backup Battery(size 12v 7 ah ) Transformer 16V 40 va        | 1                                |            | 0      |
| Sirens Interior [ ] Exterior [ ] Strobe Light               | 1                                |            | 0      |
| Smoke Sensor# Heat Detector#                                |                                  |            | 0      |
| Carbon Monoxide Sensor [ ] Panic Button                     |                                  |            | 0      |
| Motion Sensor(Location) [1]                                 |                                  |            | 0      |
| [2] [5]                                                     |                                  |            | 0      |
| [3] [6]                                                     |                                  |            | 0      |
| [4] [7]                                                     |                                  |            | 0      |
| Panic Buttons                                               | 2                                |            | 0      |
| Door Contracts(Location) [1] [3] [5]                        |                                  |            | 0      |
| [2] [4]                                                     |                                  |            | 0      |
|                                                             |                                  |            | 0      |
| Optional- Cellular Back-up \$ 479.00 YES [ ] NO [ ] INITIAL |                                  |            | 0      |
| -Cellular Monitoring \$ 17.95/ month                        |                                  |            | 0      |
| -Monitoring Service Per Year \$ 26.95/ month                |                                  |            | 0      |
| COMMENTS:<br>Price does not include yearly monitoring fees. | SUB-TOTAL                        |            | 0      |
|                                                             | LABOUR & WIRE<br>MISC. MATERIALS |            |        |
|                                                             | SUB-TOTAL                        |            | 1890   |
|                                                             | H.S.T.                           |            | 283.5  |
|                                                             | TOTAL                            |            | 2173.5 |

"This conditional sales and installation contract includes all information, terms and conditions found on this and the reverse side of this contract. I/we (the undersigned) certify that I/we have read and agreed to all the terms and conditions of this contract including those found on the reverse of this contract. This contract shall not be considered valid unless accepted in writing by an authorized manager of SUPERIOR ALARMS LIMITED, their agents or distributors. The undersigned certifies that the supplied information to be true and correct."

Don Dorey  
SALES REPRESENTATIVE  
July 6 -2026

SIGNATURE OF CUSTOMER

DATE:

Thank-you for allowing  
Superior to give you this  
quotation for your premises.

[1788]

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CONDITIONAL  
SALES AND  
INSTALLATION  
CONTRACT



# SUPERIORALARMS

|                                   |           |       |
|-----------------------------------|-----------|-------|
| CUSTOMER NAME: Town of Lockeport  |           |       |
| INSTALLATION ADDRESS              |           |       |
| STREET ADDRESS: Att: June Harding |           |       |
| CITY/TOWN:                        |           | PROV. |
| POSTAL CODE:                      | EMAIL:    |       |
| TEL.RES:                          | TEL.BUS.: | FAX:  |
|                                   |           |       |

BARRINGTON PASSAGE:(902)637-3636  
CELL NUMBER:(902)635-1666

P.O. BOX 12  
BARRINGTON, N.S.  
B0W 1E0

EMAIL: superioroffice@gmail.com

## SECURITY CONTROL EQUIPMENT

| EQUIPMENT- DESCRIPTION                                  | QTY.            | UNIT PRICE | PRICE |
|---------------------------------------------------------|-----------------|------------|-------|
| (Location) [1] Install HD camera for premise            | 1               | ✓\$625     |       |
| Camera & Lens location to be determined by customer     |                 |            | 0     |
| Color [ ] [3]                                           |                 |            | 0     |
| Exterior Housing [ ] Quantity [4]                       |                 |            | 0     |
| [5]                                                     |                 |            | 0     |
| [6]                                                     |                 |            | 0     |
| [7]                                                     |                 |            | 0     |
| [8]                                                     |                 |            | 0     |
| [9]                                                     |                 |            | 0     |
| [10]                                                    |                 |            | 0     |
|                                                         |                 |            | 0     |
|                                                         |                 |            | 0     |
| Digital Video Recorder 8 [ x ] 16 [ ]                   | 1               | ✓944       |       |
| Monitor Size 24 inch computer type                      | 1               | ✓275       |       |
| UPS for DVR                                             | 1               | ✓375       |       |
|                                                         |                 |            | 0     |
|                                                         |                 |            | 0     |
| COMMENTS:                                               | SUB-TOTAL       |            |       |
| Price for camera includes installation and programming. | LABOUR & WIRE   |            |       |
|                                                         | MISC. MATERIALS |            |       |
|                                                         | SUB-TOTAL       |            |       |
|                                                         | H.S.T.          |            | 0     |
|                                                         | TOTAL           |            | 0     |

"This conditional sales and installation contract includes all information, terms and conditions found on this and the reverse side of this contract. I/we (the undersigned) certify that I/we have read and agreed to all the terms and conditions of this contract including those found on the reverse of this contract. This contract shall not be considered valid unless accepted in writing by an authorized manager of SUPERIOR ALARMS LIMITED, their agents or distributors. The undersigned certifies that the supplied information to be true and correct."

Don Dorey  
SALES REPRESENTATIVE

SIGNATURE OF CUSTOMER

DATE:

Thank-you for allowing  
Superior to give you this  
quotation for your premises.

[932]

**June Harding**

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**From:** Barrington and Area Chamber Of Commerce  
<barringtonchamberofcommerce@gmail.com>  
**Sent:** August 6, 2026 2:15 PM  
**To:** Barrington and Area Chamber Of Commerce  
**Subject:** Potential Sponsor cutoff date correction Aug 21

**Correction: cutoff date on sponsorship is Aug 21st**

**Dear Potential Sponsor,**

The Barrington & Area Chamber of Commerce and the Shelburne Chamber of Commerce are once again partnering to celebrate the outstanding achievements of businesses throughout Shelburne County by hosting the **Shelburne County Business Awards 2026**.

This year's awards gala will be held on **Thursday, October 22, 2026**, at the **Barrington Municipal Recreation Centre (RecPlex) Barrington, Nova Scotia**.

Following the tremendous success of the 2024 event, we are excited to once again recognize the individuals and businesses that contribute to the strength and growth of our local economy. Award categories include:

- Business of the Year
- Business Excellence Award
- Young Entrepreneur of the Year
- Employee of the Year
- Exporter of the Year
- Diversity in Business Excellence
- Community Dedication Award (Barrington & Shelburne)

These awards celebrate innovation, leadership, customer service, community involvement, and business excellence across Shelburne County.

Planning for this event is already underway, with support from our volunteer committee and community partners, including CBDC. We are inviting local businesses, organizations, and institutions to partner with us by becoming event sponsors.

Your sponsorship helps make this celebration possible while demonstrating your organization's commitment to supporting and recognizing the businesses that help drive our local economy. Together, we can celebrate the accomplishments of our business community and inspire continued growth and success.

### **Sponsorship Opportunities**

#### **Community Sponsor – \$500 to \$1,000**

- Recognition on event marketing materials and social media.
- Company logo displayed during the awards event.
- Acknowledgement by the Master of Ceremonies during the evening.

#### **Award Sponsor – \$1,500+**

Includes all Community Sponsor benefits, plus:

- Opportunity for you or a representative of your organization to present an award during the ceremony.
- Premium recognition throughout the event and promotional campaign.

Award presentation opportunities will be assigned on a first-confirmed, first-selected basis.

We sincerely hope you will consider partnering with us to celebrate the achievements of Shelburne County's business community. Your support plays a vital role in making this event a memorable and meaningful evening for our nominees, award recipients, and guests.

We are hoping to finalize the event preparations by **August 21, 2026**

Thank you for your consideration. We look forward to working with you and would be pleased to discuss sponsorship opportunities in more detail.

Shelburne Chamber - [admin@shelburnechamber.com](mailto:admin@shelburnechamber.com)

Barrington Chamber- [barringtonchamberofcommerce@gmail.com](mailto:barringtonchamberofcommerce@gmail.com) or call Della at 902-637-7723

**Sincerely,**

**The Shelburne County Business Awards Committee**

Jennifer Newell Sears- President- Barrington & Area Chamber of Commerce

Anita Telford- Chair-Shelburne Chamber of Commerce

Cheque can be made to: **Barrington & Area Chamber of Commerce**

**2447 Highway 3, Box 16, Comp 4**

**Barrington NS, B0W 1E0**

Or E-Transfer- [barringtonchamberofcommerce@gmail.com](mailto:barringtonchamberofcommerce@gmail.com)

Della Nickerson

Coordinator

Barrington & Area Chamber of Commerce

Phone: 902-637-7723

Box 7, Comp 1

Barrington, NS

B0W 1E0

**June Harding**

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**From:** Derek Amalfa <derekamalfalockeport@gmail.com>  
**Sent:** July 29, 2026 6:06 PM  
**To:** June Harding  
**Subject:** Fwd: Your membership in the Shelburne & Area Chamber of Commerce

Please see below.

This looks like a request for someone from the town to join their board meetings.

Let's add to the discussion regarding committee appointments at our next meeting.

Thank you

Derek Amalfa  
 Mayor  
 Town of Lockeport

----- Forwarded message -----

**From:** **anita goodfellow** <[anita@shelburnechamber.com](mailto:anita@shelburnechamber.com)>  
**Date:** Wed, Jul 29, 2026, 2:48 a.m.  
**Subject:** Your membership in the Shelburne & Area Chamber of Commerce  
**To:** Derek Amalfa <[derekamalfalockeport@gmail.com](mailto:derekamalfalockeport@gmail.com)>, Anna Chetwynd  
 <[annachetwyndlockeport@gmail.com](mailto:annachetwyndlockeport@gmail.com)>, Craig Hillen <[craighillenlockeport@gmail.com](mailto:craighillenlockeport@gmail.com)>, Kevin  
 Chetwynd <[kevinchetwyndlockeport@gmail.com](mailto:kevinchetwyndlockeport@gmail.com)>, [candacemaliklockeport@gmail.com](mailto:candacemaliklockeport@gmail.com)  
 <[candacemaliklockeport@gmail.com](mailto:candacemaliklockeport@gmail.com)>, <[susanhardinglockeport@gmail.com](mailto:susanhardinglockeport@gmail.com)>

Dear Mayor and Members of Council,

On behalf of the Board of Directors of the Shelburne and Area Chamber of Commerce, thank you for deciding to becoming a member of the Chamber. We sincerely appreciate your support and look forward to building a strong and productive partnership with the Town of Lockeport.

We believe Chamber membership is much more than supporting an organization—it is an opportunity to strengthen communication and collaboration between the Town and the local business community. Healthy businesses are essential to healthy communities, and by working together we can help ensure Lockeport remains a vibrant place to live, work, invest, and visit.

We encourage the Town to appoint a representative to attend our monthly Board meetings whenever possible. We are fortunate to already have Donnie Acker representing the Town of Shelburne and Heidi Wagner representing the Municipality of Shelburne at our meetings. Their participation has strengthened communication, allowed for the sharing of ideas and initiatives, and created valuable opportunities for collaboration. We would welcome the Town of Lockeport being part of those conversations as well.

The Chamber is also pleased to support our municipal partners in a variety of ways. We prepare and publish the Lockeport and Town of Shelburne community brochures at no cost to the municipalities, helping promote our communities to residents and visitors alike. Together with the Barrington and Area Chamber of Commerce, we also host the annual Business Excellence Awards, an event that celebrates the entrepreneurs, employers, and organizations that contribute so much to the economic and social well-being of our region.

We are also excited to invite the Mayor to contribute a message to our fall edition of *Shorelines*. We hope this will become another opportunity for the Town to connect directly with businesses and residents while sharing Council's priorities, initiatives, and vision for Lockeport.

Thank you again for your membership and your confidence in the Chamber. We look forward to working with Council in the months and years ahead as partners in building a strong business community and an even stronger Lockeport.

Sincerely,

Anita Goodfellow  
Chair  
Shelburne and Area Chamber of Commerce

Hi June,

I hope you are doing well. As George Harding suggested, I wanted to share the original March 29, 2023 correspondence regarding the Red Petticoat painting commission.

I am grateful that the acknowledgement plaque is moving forward. Creating the artwork for the interpretive sign was a meaningful project for me, and I appreciate the effort to make sure the work is properly acknowledged.

The attached correspondence confirms that I would be listed as the artist and that we could decide on the wording of the acknowledgement later. The wording I would like used for the plaque is:

"Artwork commissioned by local Lockeport artist Layla Crouse"

George has confirmed that the plaque will be developed. If there is anything else you need from me as this comes together, please let me know.

Thank you again,



## Layla Crouse

Owner & Strategic Director

Salty Swabbers Housekeeping

*"Committed to Growth, Community, and  
Modernizing the South Shore Workforce"*

T: 902-319-0026

E: [hello@saltyswabbers.ca](mailto:hello@saltyswabbers.ca)

W: [www.saltyswabbers.ca](http://www.saltyswabbers.ca)

Servicing Shelburne County, Nova Scotia



**Salty Swabbers Housekeeping**

Professional Housekeeping • Shelburne County Trusted



**June Harding**

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**From:** Mary Meagher <marymeagher23@gmail.com>  
**Sent:** July 11, 2026 12:17 AM  
**To:** Mayor Derek Amalfa; Deputy Mayor Craig Hillen; Councillor Candace Malik; Councillor Kevin Chetwynd; Jill Cassibo; June Harding; annachetwyndlockeport@gmail.com  
**Subject:** Red Petticoat Sign

Good Evening, I was reading the recent council package for the meeting today and saw the letter from Layla Crouse concerning the Red Petticoat Sign that she had been commissioned for. Along with her request I also have a request and that is that the sign recognises that it was funded by the Ragged Island Historical Society. I do not believe that is noted anywhere on the sign but that can be double checked and in hindsight it was an oversight of mine to not have that as a requirement.

The Society had provided \$1800.00 for this project and there was to be two other murals so there should be available funds to pay for what Layla is requesting as well as my request. It would also be greatly appreciated if I were able to see what would be put there in both instances as it was due to my role as Secretary/Treasurer to the Society that enabled this project to happen along with ex-mayor George Harding.

It is with the continued collaboration and cooperation of many organizations, committees and peoples of Lockeport that we can continue to improve and beautify our community.

I appreciate your time and consideration in this matter.

Regards,  
Mary Meagher

**By-law # 109**  
**REGIONAL EMERGENCY MANAGEMENT BY-LAW**

The Council of the Town of Lockeport pursuant to section 10(1)(a) *Emergency Management Act*, S.N.S. 1990, c.8, enacts as follows:

**SHORT TITLE**

This By-law may be cited as the Emergency Management By-Law

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## Part 1 Purpose

The Nova Scotia *Emergency Management Act* requires municipalities to adopt a Municipal Emergency Management By-law with the aim of establishing a municipal emergency management organization and preparing and approving emergency management plans. This by-law will allow for the Town of Lockeport to work with neighboring municipal units of the Municipality of the District of Barrington, Municipality of the District of Shelburne, Town of Clarks Harbour and the Town of Shelburne to develop coordinated plans on a regional level which will better serve residents.

## Part 2 Definitions

- 2.1 **Act** means the *Emergency management Act*, S.N.S. 1990, c,8;
- 2.2 **Agreement** means the Agreement entered into accordance with Clause 10(1)(a) of the Act, among the Municipality of the District of Shelburne, the Municipality of the District of Barrington, the Town of Clarks Harbour, the Town of Shelburne and the Town of Lockeport dated September 1, 2024 attached as Appendix A.
- 2.3 **Assistant Regional Emergency Management Coordinators** means a staff member appointed from the Municipality to liaison with the coordinator.
- 2.4 **Council** means the Council of a municipality, town or village.
- 2.5 **Deputy Regional Emergency Management Coordinator** means the person charged to back up or replace the Regional Emergency Management Coordinator during all phases of emergency planning.
- 2.6 **Emergency** means a present or imminent event in respect of which the Minister or a Municipality, as the case may be, believes prompt co-ordination of action or regulation of persons or property must be undertaken to protect property or the health, safety, or welfare of people in the municipality/municipalities.
- 2.7 **Emergency Management** means the prevention and mitigation of preparedness for, response to and recovery from emergencies.
- 2.8 **Mayor** means the Mayor of the Town of Lockeport
- 2.9 **Town** means the Town of Lockeport.
- 2.10 **Regional Emergency Management Executive Committee** means the Advisory Committee established pursuant to the Agreement, and as required by Clause 10(1)(d) of the Act.
- 2.11 **Regional Emergency Management coordinator** means coordinator, the person appointed by Council, and in accordance with the Agreement, as required by Clause 10(1)(c) of the Act.

- 2.12 **Regional Emergency Management Organization (REMO)** means the organization established by the Agreement, and as required by Clause 10(1)(b) of the Act.
- 2.13 **Regional Emergency Management Planning Committee** the Committee established by the Agreement responsible for recommending policy and procedures to the Executive Committee for maintaining a reasonable state of preparedness for emergencies.
- 2.14 **Regional Emergency Management Plans** means plans, programs or procedures prepared by the Regional emergency Management Organization that are intended to mitigate the effects of an emergency or a disaster and to provide for the safety, health, or welfare of the civil population of property in the event of such an occurrence, as set out in Clause 2(d) of the Act.
- 2.15 **State of Local Emergency** means a state of local emergency declared by a Municipality pursuant to the Act and the Regulations made pursuant thereto, and this By-Law.

### Part 3 Regional Emergency Management Organization

- 3.1 Council hereby establishes a Regional Emergency Management Organization (REMO), and shall create an intermunicipal agreement with its partners, specifying funding, governance, and other requirements of Councils.
- 3.2 The Regional Emergency Management Organization shall consist of the following persons and committees:
- 3.2.1 The Regional Emergency Management Executive Committee (Executive Committee);
  - 3.2.2 The Regional Emergency Management coordinator;
  - 3.2.3 The Regional Emergency Planning Committee (Planning Committee)
  - 3.2.4 Assistant Emergency Management coordinator (Assistants).

### Part 4 Regional Emergency Management Executive Committee

- 4.1 Council shall appoint representatives to the Executive Committee in accordance with the Agreement.
- 4.2 The Council's representative on the Executive Committee shall always be no fewer than two members of the Council, one of whom shall be the Warden/Mayor, as referenced in the REMO Agreement.

- 4.3 The Executive Committee shall, on behalf of REMO:
- 4.3.1 Shall approve of REMO plans and policies;
  - 4.3.2 Recommend the annual budgets to Council;
  - 4.3.3 Provide direction to the coordinator and the Planning Committee, as deemed appropriate by the Executive Committee from time to time;
  - 4.3.4 Brief Council on the development and approval of REMO plans and policies whenever required to do so by Council;
  - 4.3.5 Brief Council on developments during a State of Local Emergency when deemed necessary.

### **Part 5 Regional Emergency Management Coordinator**

- 5.1 The coordinator and Deputy coordinator shall be appointed in accordance with the Agreement.
- 5.2 The coordinator shall:
- 5.2.1 Be responsible to appoint a Chair of the Planning Committee;
  - 5.2.2 Coordinate and prepare REMO plans, training, and exercises;
  - 5.2.3 Be responsible for on-going public education programs related to emergency preparedness;
  - 5.2.4 Following the activation of the REMO Plan or a declaration of state of local emergency, coordinate municipal operations with those of the provincial and federal governments during a declared emergency;
  - 5.2.5 Ensure all emergency operations centers and equipment are fully operational;
  - 5.2.6 Advise the Department of Emergency Management of any real or anticipated event or emergency as required by the *Emergency Management Act*
  - 5.2.7 Perform such other duties as may be required by the Executive Committee.

### **Part 6 Regional Emergency Planning Committee**

- 6.1 The Planning Committee, as per the Agreement, Section (17), shall be comprised of the coordinator the Deputy coordinator and the Assistant coordinators.
- 6.2 The Planning Committee may include, but not limited to, persons responsible during

an emergency to provide:

- 6.2.1 Local Law Enforcement;
- 6.2.2 Ground Search and Rescue;
- 6.2.3 Fire Services;
- 6.2.4 Municipal Public Works representatives;
- 6.2.5 Provincial OSD and Red Cross;
- 6.2.6 Provincial Department of Health and Wellness;
- 6.2.7 Regional Housing Authority;
- 6.2.8 Emergency Health Services;
- 6.2.9 Provincial Department of Natural Resources;
- 6.2.10 Provincial Department of Public Works;
- 6.2.11 Telecommunications;
- 6.2.12 Public Information Services;
- Department of Emergency Management

**6.3 The Planning Committee shall:**

- 6.3.1 Assist the coordinator in the preparation and coordination of REMO Plans, to maintain a reasonable state of preparedness for emergencies.
- 6.3.2 Formulate policy and procedure recommendations, planning, training, and exercises.

## **Part 7 Assistant Emergency Management Coordinators**

- 7.1 The Assistant Emergency Management coordinator/ appointed in accordance with Clause 25 of the Agreement shall:
  - 7.1.1 Participate in Planning Committee meetings;
  - 7.1.2 Assure that the interests of the Town are served by participating in training, exercises, and responses.

## **Part 8 Agreements**

- 8.1 Council hereby agrees that the Executive Committee may enter into agreements with the Government of Canada, the Province of Nova Scotia, a Municipality, or any other person or organization, for the provision of services in the development and implementation of Regional Emergency Management Plans.

## **Part 9 Budget Considerations**

- 9.1 The Town shall share the normal operational costs of the REMO based on an annual budget divided proportionally based upon a blended formula including uniform assessment, population, and equal shares, in accordance with Clauses 41, 42 and 43 of the Agreement.

## **Part 10 Declaration of a State of Local Emergency**

- 10.1 Council may, when satisfied that an emergency exists or may exist in all or any area of its own Municipality, declare a State of Local Emergency in respect of their own Municipality or an area thereof.
- 10.2 If any of the Councils are unable to act promptly under Section 12(2), the Mayors of the Towns of Clarks Harbour, the Town of Shelburne and the Town of Lockeport and the Wardens of the Municipality of Barrington and Municipality of Shelburne may declare a State of Local Emergency, subject to Section 12(3) of the Act, in respect of their own Municipality or area thereof.

If both the Mayors and/or Wardens and Councils of the Municipality of the District of Barrington the Municipality of the District of Shelburne and the Town of Clarks Harbour, The Town of Shelburne and the Town of Lockeport are unable to act promptly to declare a State of Local Emergency in their own jurisdiction under Section 15(2) of the Act, any one of the Mayors or Wardens may, subject to the provisions of Sections 12(2) and 12(3) of the Act, declare a State of Local Emergency in regards to an emergency that exists or may exist in all or within any area of the Municipality of the District of Barrington, the Municipality of the District of Shelburne, the Town of Clarks Harbour, the Town of Shelburne or the Town of Lockeport.

After signing a declaration or termination of a State of Local Emergency or the issuance of an order under Section 14 of the Act, Council shall immediately communicate or publish details on the municipal website or by the means most likely to inform the affected residents.

## **Part 11 Duties During an Emergency**

- 11.1 Following the activation of any Regional Emergency Plan or a declaration of a state of local emergency:
- 11.1.1 Every Councilor shall advise the coordinator and Warden as to their location and how they may be contacted.
- 11.1.2 Every employee and agent of the Town who has a role in such

emergencies as assigned in the Regional Emergency Management Plans, shall:

- 11.1.2.1 Advise the coordinator of their location and how they may be contacted; and
- 11.1.2.2 fulfill such duties described in the emergency operational plan.
- 11.1.2.3 Provide the Minister with a copy of the Declaration of a State of Local Emergency, and renewals thereof, as required by the *Emergency Management Act*.

## Part 12 Repeal

12.1 This by-law repeals and replaces Municipal Emergency Management By-law # ##

### Clerk's Annotation for Official By-law Book

Date of first reading: \_\_\_\_\_

Date of advertisement of Notice of Intent to Consider: \_\_\_\_\_

Date of second reading: \_\_\_\_\_

Date of mailing to Minister a certified copy of By-law: \_\_\_\_\_

Date of Ministerial approval (s. 10 (1) (a) of the Act): \_\_\_\_\_

Date of advertisement of Passage of By-law: \_\_\_\_\_

Effective Date of By-law: \_\_\_\_\_

I certify that this **Regional Emergency Management By-law ##** was adopted by Council and published as indicated above.

\_\_\_\_\_  
Municipal Clerk

\_\_\_\_\_  
Date

## **Town of Lockeport Municipal Communications Process**

The Municipal Communications Process establishes how the Town of Lockeport maintains municipal communications.

Its purpose is to:

- provide timely, accurate, and consistent information;
- clearly define roles and responsibilities;
- ensure the Town maintains ownership and control of its digital communications.

Municipal communications are an operational responsibility of Administration. This process is intended to improve communication while creating a more efficient and coordinated approach to managing the Town's communications.

Council establishes strategic direction and communication priorities through policies and decisions. Administration is responsible for planning, preparing, publishing, and maintaining municipal communications in accordance with those directions.

### **2. Roles & Responsibilities**

**Council** establishes the strategic direction and communication priorities of the municipality. Council receives regular communications updates through staff reports.

**Town Clerk** is responsible for the overall administration of municipal communications and ensuring this process is followed.

**Administrative staff** are responsible for the day-to-day management of municipal communications, including:

- Maintaining the Town website.
- Preparing website and social media content.
- Publishing approved information.
- Coordinating communication requests.
- Maintaining municipal records published on the website.

The Town may retain an **external technical support provider** to assist with:

- Website hosting
- Website maintenance
- Security updates
- Backups
- Troubleshooting
- Staff training

### **3. Municipal Communications Process**

**Step 1** – Information requiring public communication is received by the Town Office.

Examples include:

- Council decisions
- Committee updates
- Staff reports
- Municipal projects
- Public notices
- Recreation programs
- Events
- Service interruptions
- Emergency information

**Step 2 – Town staff review the information and determines:**

- Is public communication required?
- Who is the intended audience?
- Which communication method(s) should be used?
- When should the information be published?

**Step 3 – Administration prepares or finalizes the communication.**

Where appropriate, committees or community groups may prepare draft content for review. Administration may edit the content for consistency, accessibility, formatting, and municipal standards before publication.

Administration is responsible for reviewing, editing, formatting, and publishing all official municipal communications.

**Step 4 – Administration publishes approved communications using the most appropriate channels.**

The Town website is the official source of municipal information.

Where appropriate, information published on the website will also be shared through the Town's social media channels.

**Step 5 – Monitor & Maintain**

Administration regularly reviews published communications to ensure information remains accurate, current, and relevant. Updates, corrections, and new communication requests are managed through the Town's Communication Request process.

#### **4. Communication Requests**

All requests for communications should be submitted to the Town Office.

Communication requests may originate from:

- Council
- Committees
- Administrative Staff

- Public Works
- Recreation
- Community organizations

Upon receiving a request, Administration will:

1. Review the request.
2. Determine the appropriate communication method.
3. Assign a priority.
4. Schedule the communication.
5. Publish the communication.

Website requests will generally be prioritized as follows:

- **High Priority** – Emergency information, public safety notices, service interruptions, or time-sensitive municipal information.
- **Medium Priority** – Council information, public notices, municipal projects, scheduled events, and operational updates.
- **Routine Priority** – General website improvements, committee & document updates, community information, and other non-urgent requests.

## 5. Monthly Communications Calendar

Council will receive a monthly Communications Calendar as part of the regular staff report, see appendix A for template.

The report is intended to:

- Keep Council informed of upcoming communications.
- Coordinate municipal communications across departments and committees.
- Identify upcoming projects, notices, and events.
- Support long-term communication planning.

The report may include:

- Upcoming website updates
- Planned social media posts
- Public notices
- Council and committee announcements
- Municipal projects
- Community events
- Seasonal reminders
- Public engagement opportunities

## 6. Technical Support Services

The Town may retain technical support services to assist as required.

Technical support services may include:

- Software updates
- Technical maintenance
- Troubleshooting

- Security monitoring
- Data backups
- Staff training

[illegible]

TOWN OF LOCKEPORT  
POLICY STATEMENT

SOCIAL MEDIA POLICY

GG-026

Effective Date: June 11, 2018

Revision Date:  
March 7, 2024

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**General Statement of Policy**

It shall be the policy of the Town of Lockeport ("Town") to provide clarity and direction respecting the use of social media for employees, volunteers and elected officials.

**Policy Objectives**

1. To establish a policy that promotes municipal transparency and accountability to the public; and,
2. Provides clarity to employees, volunteers and elected officials with respect to their role representing the Town, and their interactions and representations on social media.

**Policy Directions**

**Town's Social Media Accounts and Postings**

1. The creation and administration of social media sites, including but not limited to, LinkedIn, Facebook, Twitter, Instagram, Snapchat, representing the Town must be authorized in advance by the Town Clerk/Treasurer.
2. Administrative Access to the Town's social media accounts and postings will be authorized by the Town Clerk/Treasurer. Only persons authorized per the Town Clerk/Treasurer shall post on behalf of the Town on any social media medium. Further, only content approved by the Town Clerk/Treasurer or their delegate shall be posted on behalf of the Town.
3. When the Town uses a social media site which allows public comments and posts, the following content will not be permitted:
  - ~ Comments/posts not related to a posted article/topic/information;
  - ~ Business solicitation;
  - ~ Profane or inappropriate language;
  - ~ Content considered to be defamatory, disparaging, disrespectful or insulting to individuals, including Town Council, staff or representatives;
  - ~ Content that promotes, fosters, or perpetuates discrimination on the basis of race, creed, color, age, religion, gender, marital status, status with regard to public assistance, national origin, physical or mental disability, sexual orientation or any

TOWN OF LOCKEPORT  
POLICY STATEMENT

SOCIAL MEDIA POLICY

GG-026

Effective Date: June 11, 2018

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March 7, 2024

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other prohibited ground of discrimination under the *Nova Scotia Human Rights Act*;

- ~ Sexual content or links to sexual content;
- ~ Conduct or encouragement of illegal activity; and
- ~ Any content deemed inappropriate by the Town.

The Town reserves the right to monitor its social media sites and remove any content. Without limiting the generality of the foregoing, if the Town finds any content on its social media site that offends section 3 herein, it will remove the content, or contact the appropriate administrator or network and request the content be removed.

4. User comments and messages posted to official social networking sites are considered transitory records and will not be kept as a permanent record by the Town.

**Use of any Social Media**

5. Social Media sites are public, regardless of the privacy settings. As such, any postings (content, statements, pictures or comments, etc.) by an employee, volunteer or elected official, regardless of whether posted on Town sites or otherwise, could negatively impact the Town, its reputation, workplace, other employees, partners/vendors or its customers/clients.

Employees, volunteers and elected officials are required to comply with the following guidelines when making posts or comments on any social media site, regardless of whether their social media interactions are during or outside of work hours:

- a. Conduct and represent themselves professionally;
- b. Posts, pictures, comments or any content involving the following will not be tolerated:
  - i. Proprietary and confidential Town information, including internal information and activities, confidential information of Town employees, businesses, partners, customers or clients;
  - ii. Inappropriate content, including harassing, bullying, intimidating and discriminatory content or sexual innuendoes; and
  - iii. Defamatory, derogatory or disparaging statements regarding the Town, its employees, management, volunteers, Council members or other elected officials, customers/clients, corresponding organizations, or vendors.

TOWN OF LOCKEPORT  
POLICY STATEMENT

SOCIAL MEDIA POLICY

GG-026

Effective Date: June 11, 2018

Revision Date:  
March 7, 2024

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- c. No employee, volunteer or Council member shall purport to speak or post on behalf of the Town, unless they have received the authorization to do so, as outlined in this policy (as amended from time to time).
  - d. Unless acting as the official or authorized spokesperson, the comments or postings of staff or elected officials do not represent the Town, however, all staff, volunteers and elected officials shall comply with this policy.
  - e. No employee, volunteer or Council member shall post their personal opinion regarding the Town, its employees, management, volunteers, Council members or other elected officials, customers/clients, corresponding organizations, or vendors.
- 6. The use of social media in the workplace must not have a negative impact on that employee's productivity or efficiency, or the productivity or efficiency of others in the workplace.
  - 7. Any communications sent over the Town's networks and computers are the Town's records. At any time without prior notice, the Town reserves the right to examine and analyze email, personal file directories, internet access logs, and any other information stored on the Town's computers. Such examinations support external and internal investigations, assure compliance with various policies, and assist in the management of information systems. Employees, volunteers and elected officials should have no expectation of privacy associated with the information they store in or send through these systems, whether encrypted or not. Employees, volunteers or elected officials using the Town's information systems and/or Internet access should realize that their communications are not automatically protected from viewing by third parties. Do not send information over the Internet or internally that is considered sensitive or private without encrypting the message.
  - 8. The Town will adhere to all applicable legislation regarding privacy and freedom of information, including but not limited to, the *Freedom of Information and Protection of Privacy Act*. In addition, the town's records may be subject to subpoena by a court of competent jurisdiction. As such, employees, volunteers and elected officials should be aware that personal and other information contained in electronic correspondence (or printed versions thereof) which are directed to the Town or other information contained on the Town's networks and computers may be required to be disclosed under legislation

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TOWN OF LOCKEPORT  
POLICY STATEMENT

SOCIAL MEDIA POLICY

GG-026

Effective Date: June 11, 2018

Revision Date:  
March 7, 2024

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or pursuant to a subpoena from a court of competent jurisdiction. The anonymity or confidentiality of the sender or author of any information contained within the correspondence or otherwise contained on the Town's networks and computers cannot be presumed or relied upon.

**Failure to Abide by Policy**

9. Any employee who fails to follow this policy may be subject to disciplinary action, up to and including termination of employment.

Any volunteer who fails to follow this policy, may face a restriction or removal from volunteer roles, activities or opportunities.

Council members who fail to follow this policy may be subject to corrective action by Council in accordance with the Code of Conduct for members of Council.

Town Clerk/Treasurer's Annotation for Official Policy Book

Date of Passage of Current Policy: June 11, 2018

I certify that this Policy was adopted by Council as indicated above.

  
Town Clerk/Treasurer

June 11, 2018  
Date

March 7, 2024  
Revision Date

## **Review of Committee Appointments**

August 7, 2026

Following my appointment to the Canada Day Committee, I would like Council to review a small number of my committee appointments, consistent with my previous commitment that accepting additional committee responsibilities would require stepping back from others.

The purpose of this review is to ensure committee responsibilities remain balanced as Council priorities evolve while creating opportunities for broader participation among members of Council.

As Mayor, I will continue to serve as an **ex-officio** member of Town committees and remain available to attend, participate, or provide support whenever appropriate.

### **Current Responsibilities**

#### **Council Leadership**

- Chair – Regular Council
- Chair – Finance & Audit Committee
- Chair – Strategic Planning Committee

#### **Town Committees**

- Recreation Committee
- Canada Day Committee
- Emergency Measures Organization (REMO & REMAC)
- Asset Management Committee

#### **Regional & External Committees**

- Region 6 Intermunicipal Committee (Solid Waste)
- Regional Shared Services Committee
- Chair – Eastern Shelburne County Amalgamation Committee
- Roseway Manor Board
- Shelburne / Nova Scotia Health Community Group
- Shelburne County Arena Association
- Sou West Nova Transport
- Shelburne County Events Committee
- Shelburne County Leadership Committee
- Shelburne County Climate Action Committee
- Community Economic Development (CED) Housing Society

#### **Recommended Committee Redistribution**

- Recreation Committee
- Shelburne County Arena Association
- Region 6 Intermunicipal Committee (Solid Waste)
- Shelburne County Climate Action Committee

## June Harding

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**From:** Derek Amalfa <derekamalfalockeport@gmail.com>  
**Sent:** July 16, 2026 1:34 PM  
**To:** June Harding  
**Subject:** Public Works Liaison for REMO

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Follow up from the REMO Meeting.

Jason needs a staff representative from each community to act as a Public Works lead.

There will be quarterly meetings, and their purpose is to represent Lockeport and advise on how emergency plans are going to work.

I think this will probably be something for you to consider, please connect with Jason for more details. We should add to the agenda for next meeting for Council to approve and then get the information to Jason.

Thank you

Derek Amalfa  
Mayor  
Town of Lockeport

PUBLIC WORKS REPORT FOR AUGUST 2026

- MAIN CROSSWALKS PAINTED WITH 'ZEBRA' LINES
- TWO STOP SIGN LINES PAINTED
- HOLE IN 8" EFFLUENT LINE TO UV SYSTEM HAS BEEN REPAIRED AND RE PIPED OUTSIDE OF STATION WITH NEW DRESSER COUPLING
- GATE FOR ROODS HEAD IS BUILT AND TWO POSTS HAVE BEEN INSTALLED AT HEAD OF ROAD
- PATCH PAVING DONE; CORNER OF HALL AND SOUTH STS AND SEVERAL HOLES ON HOWE ST.
- ONE SPOT BY WHITE GULL RESTAURANT TO BE PATCHED
- REPAIRED SUPPORT ARM ON SEWER ROTOR GEARBOX
- REPAIRED SHOWER AT BEACH CENTRE
- INSTALLED NEW INTREPRETATIVE SIGNS, STILL ONE MORE TO GO

**Council Status Report: July 2026**

*Mayor Derek Amalfa*

**Meetings Attended:**

| <i>Date</i> | <i>Committee</i>                            |
|-------------|---------------------------------------------|
| July 1      | Canada Day Celebrations                     |
| July 6      | Recreation Committee                        |
| July 7      | Amalgamation Steering Committee             |
| July 10     | Town of Lockeport Regular Council           |
| July 13     | Jason LaGreca - REMO                        |
| July 13     | Shelburne Arena Committee                   |
| July 13     | Clean Foundation - Check In                 |
| July 15     | Civonas Review                              |
| July 16     | REMAC Meeting                               |
| July 21     | Clean Foundation - SCCF Funding Application |
| July 22     | Seniors Social Lunch                        |
| July 22     | Meeting - Jessica Fancy                     |
| July 24     | Harmony Bazaar                              |
| July 26     | Legion Breakfast                            |
| July 27     | SWNT Board of Directors                     |
| July 29     | Minister Armstrong - Police Billing Model   |
| July 29     | Canada Day Committee                        |
| July 30     | Joint Services Committee                    |
| July 31     | Town of Lockeport - Finance Committee       |

## **Lockeport and Area Canada Day Celebration Committee**

### **Lockeport N.S.**

**Wednesday, July 29th, 2026**

**Present were:** Emily Swim in the Chair, Ellen Suttle, Nancy Williams, Connie Lamm, Steven Williams, Derek Amalfa and Tiffany Morash

**Regrets:**

The meeting was called to order at 6:10 p.m.

**Minutes:** The minutes of the meeting of June 24, 2026 as circulated were approved on motion by Connie Lamm and seconded by Nancy Williams. Motion carried.

**Old Business:**

**Indigenous Day** - This year an Indigenous language booth was set up for people to use which was a huge success. Approximately 20 people attended this event. It was suggested that perhaps we could try to build a relationship with the Indigenous community to host this event next year.

**Family Beach Bash** – Make Your Move organized this event with games, music and food. This was very well attended.

**Multicultural Day** – Italian culture was showcased this year with information boards and Italian food. Approximately 20 people attended this event.

**Seaman's Memorial Service** – Pastor Tim Garron officiated at this event. It was noted that there seems to be less people attending this event. Nicole Stevens has come forward to take the lead in organizing and revitalizing this event for the next year. A committee is being formed to work with Nicole.

**Afternoon Social** – Nancy reported that 120 people attended this event. Senior Social Services is interested in sponsoring this event next year.

**Craft Fair** – Well attended

**Strawberry Festival** – Not as well attended as in other years but this could have been due to the weather.

**Grease Pole** – This event had 10 participants. \$1000.00 of prize money was distributed. A new pole is needed for next year and this has to be started now.

**Flag Raising Ceremony** – Well attended thought it was raining. All cupcakes passed out under the big tent instead of by the flag.

**Carnival** – This was well attended. \$538.00 in tickets for games were sold. Further discussion will be had in the future as to whether we continue with the carnival as it is very labour intensive or just turn it over to Charlie's Treasure Chest and Yarmouth Big Bounce.

**Children's Parade** – There were 32 participants in the parade.

**Talent Show** – People enjoyed having the music between flag raising and the beginning of the parade.

**Little Mac's Antique Car Parade** – Clearwater Parking Lot was not accessible for the antique cars to line up at as this was forgotten to be asked for. Notation will be made for next year. Were the car magnets passed out?

**Grand Street Parade.** There were four floats in the Grand Street Parade. This may have to be organized differently next year to increase the number of entries.

**Pie Eating Contest** – There were 11 participants.

**Award Ceremonies** – Canada Day Raffle Ticket Sales were \$1975.00. \$900.00 was put up as prizes which leaves a total of \$1075.00. Need to find somebody to sell tickets on the beach road next year.

**Beans and Brown Bread Supper** – United Baptist Church organized this event.

**Harding Boys Music Concert** - Good turn out for this event.

**Volunteers** - Emily asked for a list of volunteers that helped with the July 1<sup>st</sup> celebrations so that Than You Cards could be sent out. This list includes Steve Belaiz, Lars, Claudia MacLauchlin, Aiden, Alfreda Malone, Garrett and Jerrica Chetwynd, Shelley Chetwynd-Swim, Debbie Williams, Bradon Chetwynd and our Sponsors.

**Fireworks** - Fireworks were not shot off July 1<sup>st</sup> night due to weather. It was decided that the family glow party and fireworks would take place on August 8<sup>th</sup>, rain date August 9<sup>th</sup>. Ellen will speak to Cory regarding same.

## **New Business**

**Senior Services** - Senior Services would like to combine the July 1<sup>st</sup> Seniors Afternoon Social with the Seniors Services Picnic and they will help sponsor. This will be discussed at a later date.

**Resignations** – A resignation letter was received from Councillor Candace Malik. Mayor Derek Amalfa is replacing Councillor Candace Malik on the July 1<sup>st</sup> Committee.

A letter of resignation from the July 1<sup>st</sup> Committee was received from Nancy Williams. A huge Thank You was expressed from this Committee for all the work she has done for the July 1<sup>st</sup> events.

**New Members** – Steven Williams nominated Tiffany Morash to be a member of the July 1<sup>st</sup> Committee. Connie Lamm seconded. Motion carried.

Derek will submit Tiffany's name to Council.

Emily stated that Brittany and Trevor Morash, Jeanette Townsend and Colin Pentz are all interested in becoming July 1<sup>st</sup> Committee members. Emily will follow up.

An expression of interest will be put on social media to generate new committee members.

**Yarmouth Big Bounce** – Emily reported that the Big Slide, Obstacle Course and the Rug Rats has been booked for next year from Yarmouth Big Bounce.

**Celebrate Canada Grant** -The Celebrate Canada's Final Report is being worked on by Emily and June.

**Mersey Band** – Anne Dunlop approached Emily regarding an outdoor concert.

Ellen Suttle moved that we sponsor the Mersey Band at a cost of \$550.00 to provide an outdoor concert for the public at Surf Lodge on August 25<sup>th</sup> 2026 at 7:00 p.m. Derek Amalfa seconded. Motion carried.

There being no further business, Derek Amalfa moved the meeting adjourned at 7:35 p.m.

**Next meeting** – August 26th, 2026 at 6:00 p.m. at Council Chambers, Lockeport. Finances on the agenda.

Respectfully submitted,

Ellen Suttle

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# SHELBURNE COUNTY

REGIONAL EMERGENCY MANAGEMENT ORGANIZATION

## MINUTES

### Regional Emergency Management Advisory Committee

July 16, 2026

**Called to Order**

1:05 p.m.

**Chair**

George El-Jakl

**Adjourned**

1:43 p.m.

**Next Meeting**

August 20, 2026 at 1:00 p.m.

### 1. Attendance

| Committee Members Present                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | In Attendance                                                                                                                                                                                | Regrets                                                                                                                                                                                                                                                                                                                                                                                                                              |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"><li>• Anna Chetwynd - Councillor, Lockeport</li><li>• Clay Kenney - Mayor, Clark's Harbour</li><li>• Derek Almalfa - Mayor, Lockeport</li><li>• Dwayne Hunt - Fire Coordinator, Municipality of Barrington</li><li>• George El-Jakl - Councillor, Municipality of Barrington (Chair)</li><li>• Jenn Bell - Protective Services, Municipality of Shelburne</li><li>• Jennifer Jones - Clerk, Clark's Harbour</li><li>• Shaun Hatfield - Councillor, Municipality of Barrington</li><li>• Warren MacLeod - CAO, Municipality of Shelburne</li></ul> | <ul style="list-style-type: none"><li>• Craig Hilen - Deputy Mayor, Lockeport</li><li>• Ryan Doherty - Region 6 Operations Manager, Nova Scotia Department of Emergency Management</li></ul> | <ul style="list-style-type: none"><li>• Chris Frotten - CAO, Municipality of Barrington</li><li>• Heidi Wagner - Deputy Mayor, Municipality of Shelburne</li><li>• June Harding - Clerk, Lockeport</li><li>• Penney Smith - Warden, Municipality of Shelburne</li><li>• Sarah Mattatall - CAO, Town of Shelburne</li><li>• Therese Cruz - Councillor, Town of Shelburne</li><li>• Max Kenney - Councillor, Clark's Harbour</li></ul> |

### 2. Agenda

#### 2.1 Additions to the Agenda

Jason LaGreca requested the following additions:

- Public Works liaisons for the Regional Emergency Management Planning Committee
- ECC location change
- Budget items: travel, internet and phone
- Appointment of Assistant REMO Coordinators

#### 2.2 Approval of Agenda

**MOTION**

**That the agenda be approved as amended.**



# SHELburne COUNTY

## REGIONAL EMERGENCY MANAGEMENT ORGANIZATION

|                    |                |
|--------------------|----------------|
| <b>Moved by</b>    | Stan Jacklyn   |
| <b>Seconded by</b> | Shaun Hatfield |
| <b>Disposition</b> | <b>CARRIED</b> |

### 3. Approval of Previous Minutes

|                    |                                                                  |
|--------------------|------------------------------------------------------------------|
| <b>MOTION</b>      | <b>That the minutes of the May 22, 2026 meeting be approved.</b> |
| <b>Moved by</b>    | Shaun Hatfield                                                   |
| <b>Seconded by</b> | Derek Almalfa                                                    |
| <b>Disposition</b> | <b>CARRIED</b>                                                   |

### 4. New Business

#### 4.1 Public Education and Outreach Budget

Jason LaGreca requested the creation of a Public Education and Outreach budget. Because internet and telephone services at the Shelburne Firehall ECC are being discontinued, he proposed reallocating funds from those budget lines.

|                 |                                                                                                                                                                                                        |
|-----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>MOTION</b>   | <b>That the Advisory Committee authorize the reallocation of funds from the REMO internet and telephone budget lines to establish a Public Education and Outreach budget, to a maximum of \$2,000.</b> |
| <b>Moved by</b> | Shaun Hatfield                                                                                                                                                                                         |

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## SHELBURNE COUNTY

### REGIONAL EMERGENCY MANAGEMENT ORGANIZATION

**Seconded by**

Anna Chetwynd

**Disposition**

**CARRIED**

**ACTION REQUIRED**

Provide an updated REMO budget reflecting the approved reallocation.

**RESPONSIBLE**

Jason LaGreca

**DUE / STATUS**

Next meeting

#### 4.2 Travel Budget Line

The approved travel budget is \$1,000. More than \$700 had been incurred during the previous two weeks. An increase may be required because the REMO Coordinator must travel throughout the county and province.

**ACTION REQUIRED**

Prepare an estimate of the travel budget required to support REMO duties.

**RESPONSIBLE**

Jason LaGreca

**DUE / STATUS**

Next meeting

**Disposition: TABLED until the next meeting.**

#### 4.3 Shelburne Firehall ECC Internet and Telephone Services

Telephone and internet services at the Shelburne Firehall ECC will be terminated on July 31, 2026 because the services are redundant.

#### 4.4 Public Works Liaisons

Public works liaisons are required from each municipal unit for the REMO Planning Committee. Warren MacLeod identified Marcia D'Eon as the Municipality of Shelburne representative.

**ACTION REQUIRED**

Identify a public works liaison and forward the representative's information to

**RESPONSIBLE**

Each municipal unit

**DUE / STATUS**

As soon as practical



# SHELburne COUNTY

## REGIONAL EMERGENCY MANAGEMENT ORGANIZATION

Jason LaGreca.

### 4.5 Shelburne ECC Location

The current ECC at the Town of Shelburne Firehall is not accessible and is not well suited to ECC operations. The Municipality of Shelburne Administration Building was identified as a more modern and suitable location. Warren MacLeod supported the proposed relocation.

#### MOTION

**That the Shelburne ECC be relocated from the Town of Shelburne Firehall to the Municipality of Shelburne Administration Building.**

**Moved by**

Stan Jacklyn

**Seconded by**

Clay Kenney

**Disposition**

**CARRIED**

### 4.6 Appointment of Assistant REMO Coordinators

Jason LaGreca requested the appointment of Dwayne Hunt and Jenn Bell as Shelburne County Assistant REMO Coordinators. Warren MacLeod expressed support for the appointment of Jenn Bell.

#### ACTION REQUIRED

Discuss the proposed appointments with Chris Frotten, as appointment authority rests with the host municipality, and report confirmation to the Committee.

#### RESPONSIBLE

Jason LaGreca

#### DUE / STATUS

Pending host municipality confirmation



# SHELburne COUNTY

## REGIONAL EMERGENCY MANAGEMENT ORGANIZATION

### 5. REMO Update

The REMO outreach tent has arrived and was used at the Clark's Harbour Canada Day Festival. Jason LaGreca also planned to attend Shelburne Dock Street Days.

Stakeholders throughout Shelburne County are being contacted to assemble the REMO Planning Committee, as required by the Emergency Management Act.

### 6. Action Register

| No. | Action                                                                                                           | Responsible         | Due / Status         |
|-----|------------------------------------------------------------------------------------------------------------------|---------------------|----------------------|
| 1   | Update the REMO budget to reflect the approved reallocation of up to \$2,000 to Public Education and Outreach.   | Jason LaGreca       | Next meeting         |
| 2   | Estimate the travel budget required to support REMO duties.                                                      | Jason LaGreca       | Next meeting         |
| 3   | Identify and submit a public works liaison for the REMO Planning Committee.                                      | Each municipal unit | As soon as practical |
| 4   | Discuss the proposed Assistant REMO Coordinator appointments with the host municipality and report confirmation. | Jason LaGreca       | Pending confirmation |

### 7. Next Meeting and Adjournment

Next meeting: Thursday, August 20, 2026 at 1:00 p.m.

The meeting adjourned at 1:43 p.m.



## SHELBURNE COUNTY

REGIONAL EMERGENCY MANAGEMENT ORGANIZATION

July 16, 2026

**Regional Emergency Management Organization Executive Committee**

Shelburne County Regional Emergency Management Organization

c/o Municipality of the District of Barrington

2447 Highway 3

Barrington, Nova Scotia

B0W 1E0

**Re: Appointment of Dwayne Hunt and Jennifer Bell as Assistant Regional Emergency Management Coordinators**

Dear Members of the Regional Emergency Management Organization Executive Committee:

I am writing to request that the Executive Committee approve and appoint **Dwayne Hunt** (Municipality of Barrington) and **Jennifer Bell** (Municipality of Shelburne) as **Assistant Regional Emergency Management Coordinators (AREMCs)** as required by Clause 22 of the Intermunicipal Agreement.

Mr. Hunt and Ms. Bell offer a wide range of experience in emergency management and incident command. Their current roles as Fire Service Coordinator and Administrator of Protective Services with their prospective municipalities provide a perfect fit for the role of AREMC.

Therefore, I am formally requesting that Ms. Bell and Mr. Hunt be appointed as the AREMC's for the Shelburne County Regional Emergency Management Organization.

Sincerely,

Jason LaGreca

REMO Coordinator

Shelburne County Regional Emergency Management Organization

902-776-0501

**JULY 2026**

**REPORTS FOR C. HILLEN, Deputy Mayor**

|            |                                             |
|------------|---------------------------------------------|
| 07/07/2026 | Amalgamation Steering Committee             |
| 16/07/2026 | REEMO Meeting (Barrington)                  |
| 16/07/2026 | RCMP Advisory Board – Cancelled (No Quorum) |
| 31/07/2026 | TOL Finance Meeting                         |

## **Town of Lockeport Heritage and Tourism Advisory Committee**

**Monday June 15, 2026**

**Council Chambers, Town of Lockeport**

**6pm – 8:30 pm**

In attendance: Craig Hillen, Derek Amalfa, Connie Lamm, Nicole Stephens, Rudy Sommer, Jeff Woods, Emily Swim, Gabe Buchanan

Regrets: Tim Rhyno, George Benham

Audience/Guests: Mary Meagher, Anita Goodfellow, David Chute

Call to Order at 6:02pm

**Connie Lamm moved to approve the June 15th, 2026 agenda. Nicole Stephens seconded; All in favour.**

**Correction noted for May 19th minutes:** Add Debbie Williams name as an attendee for the public presentation on Floyd's Little Harbour.

**Rudy Sommer moved to approve the previous minutes from the May 19, 2026 meeting. Connie Lamm seconded; All in favour. Motion carried.**

### **Public Presentation**

The Shelburne Chamber of Commerce, Ms. Anita Goodfellow and David Chute gave a presentation to the Heritage & Tourism Committee. This was a great opportunity for both groups to introduce ourselves to one another, build positive relationships and network.

David Chute spoke about the importance of tourism for our area and how it plays a major role for Shelburne County. He shared that recent guest speakers presented by the Chamber focused on promoting various aspects of cultivating tourism and attractions (both historical and natural) for the area.

There was an engaging and positive discussion between the presenters and the committee discussing challenges, marketing strategies and engagement. One of the main take-aways was that collaboration and complimenting one another is advantageous in achieving success.

**Post presentation and once Anita and David left the committee discussed further and a motion was made to support the request of the Chamber of Commerce that the Town of Lockeport join as a member. This motion was presented by Gabe Buchanan; seconded by Emily Swim. All in favour. Motion carried.**

### **Floyd's Little Harbour**

The HTC had a previous public presentation regarding Floyd Stuarts Little Harbour. The request was for the committee to see if there was interest in forming a community-based working group to assist Floyd. There was a commitment of support for the idea but since this presentation new information came forward that suggests that this is not required. The HTC remains available to discuss further should circumstances change.

### **Nautical Buoy Re-painting**

Update- The committee members volunteered their time to grind, sand and prep the Boardwalk Nautical Buoy from priming and repainting. The primer was donated by Shelburne Ship Repair which is much appreciated. It was identified that the Bell was casted in 1931 location unknown. The goal is to have this completed for July 1<sup>st</sup>. The committee will attempt to clean up the bell, and it has been discussed informally that the committee would like to decorate the Nautical Buoy with Christmas lights along with the Beach Centre Lobster trap.

This Buoy had not been maintained for some time. It is recommended that the Town direct Public works to periodically throughout the year check the Buoy for rust spots and touch up with paint when necessary.

Special thanks to committee and public members Tim Rhyno, Jeff Wood, Gabe Buchanan, Connie Lamm, Rudy Sommer, Jill Cassibo and Craig Hillen.

### **Christmas Lights and Sign decoration at Beach Centre Lobster Trap**

This will be an agenda item next meeting. Member Emily Swim has found some old Christmas lights decorations at the Beach Centre.

In addition to this item will be the discussion of decorating the Boardwalk Nautical Buoy.

### **Crescent Beach Visitor Information Centre**

The Committee made previous recommendations to the Town regarding upgrades to the Beach Centre Cabana. A budget request was made and approved by council to upgrade the Cabana so it can eventually be used to create revenue and offset costs associated with maintenance, upgrades and new projects for the Beach Centre. Its current state is that it is a prime location and being used as storage during summer operations does not generate revenue for the Town for Beach Centre maintenance and upgrades.

The water test results showed that the well needs to be maintained with cleaning and shock. The water test results did not report any restrictive elements that would prevent its

use.

**Recommendation to Council that the well is Crescent Beach Centre is cleaned professionally. Motion made by Emily Swim; Seconded by Connie Lamm. All in Favour. Motion carried.**

#### **Art Attraction Site/ Memorial - Little Mermaid**

No updates currently. Tim is in consultation with the Artist and with the Family who are supportive of this artwork also being dedicated to the memory of a young local girl who drowned at Crescent Beach.

Derek Amalfa, Craig Hillen and other Committee members will be drafting and presenting to council in the fall.

#### **Fisherman's Memorial Restoration**

Nicole Stephens provided an update after speaking with Alden & Sterling Stephens who have expressed their interest in being a part of the updating the fishermen's memorial. They suggested a stone with the names of the lost souls should be included at the site as well as creating a park style area with benches or picnic tables. There was discussion around looking into grants that may be available to assist with this project and what can be done to have this site improved upon before the Seaman's Memorial Service in 2027. There were also suggestions from the committee to light up a memorial tree or trap tree during the month of December to send well wishing to the fishermen for the season.

#### **Use for Former Directory Sign to a Welcome to Lockeport Sign**

Derek Amalfa presented the idea of having a contest to help determine what the sign would look like. He provided a document outlining all the parameters that potential participants would have to follow to submit artwork.

There was discussion around community engagement to determine what the sign would look like as well as increasing the beautification around the signage once completed.

#### **Directional Sign Posts at the Beach Centre**

Craig Hillen presented the idea of the installation of a direction signpost to world locations and distances from Lockeport at the Beach Centre. Examples of Beach Sign posts used in Key West, Florida and other locations were shared. The committee has indicated that this may fall under Town beautification projects. The directional signpost may be something we complete during the winter and install for the summer of 2027. Emily suggested using the old wooden volleyball poles for this project. Derek suggested that like the proposed Town Welcome sign we develop a process to engage the public for potential location/waypoint

sites.

### **Dedicated Historical Advisor for the Heritage & Tourism Committee**

Craig Hillen read Mary Meagher's expression of interest for this position to the committee. Mary is a life-long resident who brings years of experience of the area including that of a business owner and working with the Town of Lockeport as a staff member and as a former Councillor. She was also the Treasurer of the former Ragged Island Historical Society for several years and has much knowledge of the history of the town and surrounding area.

**The committee will make the recommendation to council to accept Mary Meagher as a committee member and the designated historical advisor for the Heritage and Tourism Committee. Motion made by Nichole Stephens ; Seconded by Jeff Wood. All in Favour. Motion carried.**

### **Roods Head Strategy**

Rood's Head Park has been temporarily closed by the Town after being deemed a fire hazard in its current state. Funding sources are being explored that would cover 75-80 percent of the clean up that is needed in the park if approved. The Clean Foundation is helping with finding funding for this project and currently working on a grant. Western Wood Lot Services Cooperative LTD has provided a quote of \$35,000 to the Town to clean the park up. It is the hope that this project will be completed before the summer of 2027.

### **Invitation to Future Meeting**

Invitation to the Shelburne County Arts Council to attend a future HTC Meeting  
An invitation will be made over the summer if they are interested in attending the meeting in September. Emily has offered to reach out to Braden Chetwynd and/or Darcy Rhyno to extend the invitation.

### **Paved Parking & Accessible Designated spaces at Crescent Beach Visitor Centre**

Craig Hillen provided an update to the committee. This will be a future project, as the wheels are in motion to get quotes provided and price out what the project would cost.

### **Public Engagement**

There was a suggestion to create 2 questions for the public to identify 3 current attractions/services/events or reasons to visit and live in Lockeport and identify 3 possible future attractions/services/events or reasons that would enhance the experience of visiting or living in Lockeport. Emily suggested that this is something that the summer staff could work on.

There is no scheduled meeting for the month of July 2026. The next meeting will be held on August 18th, 2026 at 6pm in Lockeport Town Council Chambers.

**Emily Swim moved for adjournment at 8:32pm; Jeff Wood seconded; All in favour.**

## July Meetings/events of Councilor A Chetwynd

July 01- MFR booth where I was able to speak with many residents  
(Lighthouse Stage)

July 04- Community Youth Soccer (Athletic Field)

July 06- Rec/MYM Committee Meeting (Council Chambers)

July 07- Observed Amalgamation Meeting (Rec Center)

July 10- Regular Council Meeting (Council Chambers)

July 11- Touch a Truck with MYM Games (Fire Station & Seacaps Park)

July 14- Sr Bingo (Rec Center)

July 16- REMAC Meeting (online)

July 18- Community Youth Soccer (Athletic Field)

July 20- Summer Staff morning update & encouragement. (Crescent Beach Center)

July 22- Sr Picnic - serving & cleanup (Lockeport Fire Hall)

July 22- Photo op with MP Jessica Fancy re: Seacaps Playground funding  
(Seacaps Playground)

July 23- Playground Fundraising Committee (Council Chambers)

July 24- Met with Library rep regarding Storybook walk (Seacaps Park/Playground)

July 25- Community Youth Soccer (Athletic Field)

July 28- CoM Checkin (Online)

July 29- Observed July 1st meeting (Council Chambers)

July 31- Finance Committee (Council Chambers)

(55)  
Town of Lockeport Recreation/ Make Your Move Meeting Minutes  
July 06, 2026

Councilor A Chetwynd called the meeting to order at 18:04

Attending: Councilor Anna Chetwynd, Mayor Derek Amalfa, MYM Navigator Connie Lamm , MPAL Coordinator Benn Himmelman, Sue Crosby, Janice Fiske, Mary Meagher, Dawn DeMings-Taylor

Regrets: William Chetwynd

Absent: Rhiannon Hinerman

**Approval of Agenda:**

**Motion:** Moved that the agenda be approved as circulated.

Moved by Connie, Second by Janice. *Motion Carried*

**Approval of previous minutes June 01, 2026:**

**Motion:** Moved that the minutes for the regular meeting of June 01/26 be approved as circulated.

Moved by Sue, Second by Mary. *Motion carried.*

**Approval of previous minutes Special Meeting June 15, 2026:**

**Motion:** Moved that the minutes of the special meeting of June 15/26 be approved as circulated.

Moved by Ben, Second by Connie. *Motion carried.*

**Presentations/guests:**

There was one guest in attendance. There were no scheduled presentations.

**Old Business:**

- ***New Horizons Grant application:*** Anna advised the committee that Council had given approval for Connie to apply for the New Horizons Grant. Connie advised it was being worked on and the application would be submitted on Thursday July 9/26 well in advance of the deadline. Sue offered a contact name and number, to Connie, for someone familiar with this grant application who may offer guidance.

**Reports/Updates:**

- ***Community Challenge Update:*** Anna advised that the Community Challenge was over however the Wellnify.AI app was still functioning with a new monthly challenge for anyone who wished to continue using it and it was still free to use. Anna thanked the committee and all those who participated in the Community Challenge. Well done Lockeport!!
- ***Lockeport Interpretive Sign Project-*** Anna and Connie noted that the Interpretive Signs were now printed and the majority of them have been installed. They look great. It was noted that the web address printed on the new signs will be the new website when it's completed but Derek advised until then, it is pointing to the existing website.
- ***Raised Veggie Beds*** – Connie advised that these are now assembled and placed, and it is her hope to have them all completed within the next week or two. The committee feels they look great. We will monitor the impact they have on other departments, particularly mowing.
- ***Summer Staff*** - Connie and Emily will manage the summer staff. Connie advised that the first Monday morning stand up meeting went well and the staff were putting together ideas for activities. They are planning a Karaoke night, a storybook walk, and a paint day, initially. Anna advised that the Western County Regional Library rep contacted her about a storybook walk program and will meet with Anna on July 26<sup>th</sup>. Connie will work closely with the students doing MYM activities this year. It was suggested that the students be given Make Your Move Lockeport T-shirts to wear for events and/or as their daily "uniform". This will help them stand out to tourists as well as ambassadors of Lockeport.

- **Bike Day** – Ben advised rather than a week long bike camp he was thinking about a one day Bike Rodeo perhaps around the last week of July? It was thought a half day learning to fix your bike and then a planned bike ride around town. It was suggested that this should be for children who can already ride, rather than those learning to ride. It was also mentioned that 2 of our 3 summer students have had the bike training course and would be a huge asset for this event.
- **MYM Lockeport Facebook page:** Connie advised that June has been added as an admin on the Make Your Move Lockeport Facebook page. It was suggested that since this is an official Town page we should shorten the Bio section and list the admins to avoid speculation. There were no objections so Connie and Anna will ensure this gets done.
- **Playground Updates:** Sue is in regular communication with Turf Masters, who are coordinating all contractors for Phase 2 (swing installation). They are looking for a week without rain. A discussion was had around the mural installation and the general feeling was they should be installed after the ground work of Phase 2 to avoid any damage. Unveiling of the murals will be during the Grand Opening once everything has been completed.
- **Tennis/Pickleball:** Sue advised the courts are open for public use and the Club encourages everyone to come and play. Drop in play is also encouraged during scheduled times. To ensure the rules are followed and the courts are kept in ideal condition people wishing to use the courts, **on non scheduled times**, are asked to call Sue or Bill at **902-874-1012** for a list of rules and the access code. Once they are familiar with the rules and have the code they are able to use the courts as often as they wish. It was noted that the contact number at the courts have been updated to reflect this new number.
- **Family Beach Bash Debrief:** This was held June 27<sup>th</sup> and the committee would like to thank everyone who came out to this event. Overall it was a great day! The BBQ raised \$340.00 with proceeds going to the Seacaps Playground. Many thanks to Alma, Dot, and Bonnie for all their hard work and delicious food. The music was perfect and the events were well attended. Nothing but happy smiling faces all day long.  
**Potential improvements next year:** an itinerary for the MC, t-shirts for the staff, smaller area for the treasure hunt, more clip boards, event leads to arrive at a designated time, defined area for sand sculptures and team identification markers. All very small adjustments that would help pull the organization together a bit better. Well done team. This was a great event.
- **Partnership Recognition Mural/Sign:** We are still working on the Partnership Recognition Mural/Sign to acknowledge the grants received toward this project. Since this is a grant requirement, this will come to Council for final approval but will be paid for by the Playground Fundraising Group. The committee would like to acknowledge and thank all who so generously contributed to this project.
- **Playground Fundraising Group** - The group is focusing on the weekly Big Beach Market which continues to be a huge success and well attended by both vendors and the community. Sue noted that they have raised an additional \$1,383.00 from the Chance Auction as well as the \$340.00 from the Family Beach Bash BBQ. The group has also agreed to do the BBQ for the upcoming Touch a Truck. Thanks to everyone for their continued support.
- **School Update** – Will sent his regrets for this meeting however reports School is Out for the Summer!!! The committee would again like to congratulate all students for a successful year at LRHS and Best Wishes to the Graduates 😊

#### NEW BUSINESS:

- **Big Beach Bash** - Date was set for Aug 1<sup>st</sup> (with a rain date of Aug 2<sup>nd</sup> ). **It was agreed that the time would be dependent on the tide.** Anna advised she would reach out to Danny to confirm time once the date got closer. Anna advised that she spoke to Emily who has been in talks with Sugar Hut and Rossignal Surf Shop. Both are still planning to attend. Emily will try to secure a good price for anyone wishing to participate in Surf Lessons with Rossignal's, this will be at the individual's expense. Sue advised the Pickleball group will host the BBQ. Anna advised that Stacey and Tanya have requested to do cold drinks and possibly nachos as a fundraiser for their high school sports teams. This is shaping up to be a fun day. Sponsors to date include Tim Rhyno Fisheries, the Ragged Island Artisan's group, and Ocean Escape Cottages. Many thanks to our sponsors.
- **Touch a Truck**- Anna advised that the RCMP have asked the Fire Department to partner with this event. Date will be July 11<sup>th</sup>. This is a public relations event that the RCMP does. They will organize emergency vehicles (Police, Fire, MFR), and possibly heavy equipment like a tow truck, etc. The community is invited to come out and explore the vehicles. Kids love these events and it adds another activity for the community to enjoy. MYM

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will be on site to set up/run the outdoor games at SeaCaps park and the Playground Fundraising Group will do the BBQ and a 50/50 draw.

- **Brighton Road Trail Repair-** Connie will reach out to Mark next week to see if there is a timeline on this project. Anna asked if the weed guard would go under/around the guardrail to help reduce the grass growth a bit longer. Connie will inquire.
- **50+ Food for Thought Potluck launch-** Connie and Anna organized a **FREE** 50+ Potluck supper with a guest speaker called "**Food for Thought**" on **June 15<sup>th</sup> from 3:00-5:00 pm**. This was open to everyone aged 50+ and Anna lead a talk on "What to expect when you call 911 & Medical First Response in our community". Sadly this event was not well attended; however we are considering another event perhaps at a different time sometime in the future.
- **Volunteer of the Month-** there were no nominations presented for the Month of July.

**Next Regular Meeting will be Aug 04, 2026 at 18:00 (Note this is a Tuesday as Monday is a Holiday)**  
**Having no further business the meeting was adjourned at 19:47**

## Town of Lockeport Recreation/ Make Your Move Meeting Minutes

Aug 04, 2026

Councilor A Chetwynd called the meeting to order at 18:00

Attending: Councilor Anna Chetwynd, Mayor Derek Amalfa, MYM Navigator Connie Lamm, MPAL Coordinator Benn Himmelman, Sue Crosby, Janice Fiske, Mary Meagher, Dawn DeMings-Taylor, Will Chetwynd

Absent: Rhiannon Hinerman

**Approval of Agenda:** Our scheduled presentation was moved out to next month,

**Motion:** Moved that the agenda be approved as amended.

Moved by Benn, Second by Connie. *Motion Carried*

**Approval of previous minutes July 06, 2026:**

**Motion:** Moved that the minutes for the regular meeting of July 06/26 be approved as circulated.

Moved by Sue, Second by Will. *Motion carried.*

**Presentations/guests:**

There were no guests in attendance. The scheduled presentation was moved out to next month.

**Old Business:**

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**Reports/Updates:**

- **Brighton Road Trail Repair** – Work is in progress. Connie advised the committee that work commenced ahead of schedule. The committee is looking forward to its completion and would like to thank Mark Williams and team for the great work done so far, it looks great. We've had many comments about what a huge improvement it is for walking and running.
- **Mobi-Mats**- It was noted that everyone loves the Mobi-Mats and the new ramp at the beach. Connie will reach out to Mobi to find solutions for the ever shifting sand. Connie mentioned the Crescent Beach Staff are looking at putting the roller together and it may require a regular schedule to ensure the mats have a flat base.
- **Summer Staff** - Connie noted that some staff only have a few weeks remaining and provided a list of some activities they are working on or will be helping with.
  - **Aug 5-** staff will make beach games available from 1:00-3:00. Go to the Beach Center to sign them out
  - **Aug 7-** staff will assist Benn & Ruth Marie with a Bike Rodeo at Seacaps Park in the morning from 10:00-11:30 and help with Duct Tape Boat Races from 6:00– 8:00 pm at Freddy's Beach
  - **Aug 10-** staff are organizing a washer toss day from 1:00-3:00 pm at the soccer field
  - **Aug 11-** staff to assist the Harmony Bazaar student with seniors Karaoke 1:00-3:00 at the Fire Hall.
  - **Aug 17-20-** staff to assist the Harmony Bazaar student with Kid's Music Camp at the Beach Center 1:00-4:00 pm daily.
  - **Aug 27-** staff to organize Teddy Bear Picnic 11:00-1:00 rain date Aug 28<sup>th</sup> (location TBA)

It was noted that fewer staff may be required next year.
- **Bike Day** – Benn advised the Bike Rodeo is planned for Friday Aug 7<sup>th</sup> from 10:00- 11:30 am. They will learn how to maintain their bikes, patch tires, rules of the road, games, etc. Benn has picked up some prizes as well as some that were available in the Rec office. This is open to everyone, of all ages. Benn advised he has contacted the Sea Derby committee to ensure no overlap of activities and gone over the bikes in the bike barn. Those in need of repair have been donated to the Shelburne High School bike repair club/class and any remaining after the Bike Rodeo should probably be discarded, with the exception of the tricycles. Contact Benn or Connie before disposal.
- **Teen Surfing Lessons**- Benn advised the Municipality of the District of Shelburne will be hosting teen surfing lessons at Crescent Beach on Friday Aug 7<sup>th</sup>

- **Bird Watching-** Benn has had to reschedule the introduction to Bird Watching a couple of times due to weather. He will be planning this again for later in the month, as well as a possible introduction to Geocaching.
- **Town wide Yard Sale:** The Town Wide Yard Sale is being planned by Tammy again this year and scheduled for Saturday Aug 8<sup>th</sup>. This is another great example of how the community is stepping up, not only to provide events but also to promote simple movement. The committee would encourage those who are able, to walk to as many vendors as possible.
- **Make Your Move Navigator-** The Make Your Move Navigator has advised the committee that due to personal reasons she will need to be away from Thanksgiving until early January. She will continue to work and attend meetings remotely. The committee thanks her for her dedication and totally supports this plan.
- **Big Beach Bash Debrief-** This was held August 1<sup>st</sup> and the committee would like to thank everyone who came out to this event. Overall it was a great day! There were many comments on the Ramp and Mobi Mats. People in wheelchairs said this was the first time they could get to close enough, to feel like they were part of the event. The vendors said they felt well supported by the committee, who took the time to check in with them throughout the day. All the vendors said they did well and are looking forward to next year. The music was perfect and the event was well attended, with an estimated 500+ in attendance. Nothing but happy smiling faces all day long.

**Potential improvements next year:** Summer staff was not scheduled to work that day and we could have used the extra help. Bathroom signage would have helped reduce long lines as many didn't realize bathrooms were available inside the beach center. Both very small adjustments that would help pull the organization together a bit better. Well done team. This was a great event.

- **Partnership Recognition Sign-** Anna presented a concept of the proposed sign to highlight the contributions made by Government grants and community partners for the Seacaps Playground Project. It was suggested that we include; the year 2026, that we seek Government approvals with respect to the logos, and that it go to Ulrich for mock-up... at which time it will go to Council for approval, prior to printing. Janice will take the lead in working with Ulrich to ensure color matching etc.
- **Seniors Picnic/Social-** Derek and Anna attended the Seniors Picnic held at the Lockeport Fire Hall due to inclement weather. This was a most enjoyable day and all the seniors reported having had a wonderful time. It was mentioned at the event and again at the July 1<sup>st</sup> committee about combining the July 1<sup>st</sup> social and the Seniors Picnic into one event as they are so close together. Anna reminded the committee of the New Horizon's grant application and asked that the members of this committee remind the other committees that we are hoping to increase the number of seniors programs rather than decrease them. Derek noted that SWN transit reported good use of their service to transport people to the Seniors Picnic. Dawn noted that 17 residents were able to attend both events and they look forward to getting out. It was suggested that rather than have them two weeks apart, perhaps we could work with Senior Services to have the picnic scheduled last on the list, instead of first, thus moving it into August. It was also suggested that perhaps the Rec committee should take the burden off the July 1<sup>st</sup> committee by organizing the Seniors Picnic so each do one event.
- **Playground Updates:** Sue is in regular communication with Turf Masters, who are coordinating all contractors for Phase 2 (swing installation). They have a tentative date of August 24<sup>th</sup> to begin the work. Communications will need to be made that the playground will be closed for the duration of this work, in accordance with the contractor's policies for safety and liability.  
A meeting of the playground group was held on July 23<sup>rd</sup> with Councilor A Chetwynd present. (see attached minutes). Sue updated the committee on that meeting, and the things the Playground Fundraising group wish to repair and/or maintain going forward, such as: the annual cost of the port-a-potty, park inspection fees, help with insurance cost of the playground, ongoing beautification of the park, ongoing repairs to the playground, another (or better) high resolution security camera, and repair to the small stage (trim, deck, door, and doorstep). Sue also advised that two new garbage cans have been purchased by the Fundraising group (one for the playground, and one for the lighthouse stage) and that the Playground Fundraising group would support/sponsor Christmas at Seacaps Park and the Easter Egg Hunt. The committee would like to thank the Playground Fundraising group for their ongoing commitment to this vital piece of infrastructure and the budget relief that this commitment brings.
- **Big Beach Market and how it relates to Seacaps Playground Fundraising-** The Playground committee would like the community and Council to understand that this weekly market is a major fundraiser for their group. It also provides vendors a place to sell their wares as well as a place for the community to come together and socialize. They feel that they have been very respectful in so much as; they make sure anything moved is put back in

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place, everything is tidied up, and they have avoided blocking areas such as showers, etc as agreed upon. The group has secured all the necessary permits and insurances to operate the markets and as such, would appreciate better co-operation. Overlapping events, such as the first karaoke night, could have been avoided and the market inspector has received so many unfounded complaints, that it may be considered aiming. The Playground Fundraising Committee would like to see the kitchen at the Beach Center be a certified kitchen, now that the water tests have come back, as other events are held there.

- **School Update** – Will reports School is out for the summer! Work is being done on the High school roof which looks great. The grant for the elementary pad has been awarded and expectation is the work will be done before school starts in September.

#### **NEW BUSINESS:**

- **Mersey Band Concert** - July 1<sup>st</sup> committee will be handling this event at Seacaps park on Aug 25<sup>th</sup>. This was information in case members of the committee wished to attend.
- **Sea Derby**- Summer staff will be organizing the Duct Tape Boat Races. There is no request of Rec/MYML this year. This will take place at 6pm on Friday Aug 7<sup>th</sup> at Freddy's Beach. Always a fun event, come out and show support for all those taking part.
- **50+ Food for Thought Potluck**- Connie and Anna will try this again on Sept 16<sup>th</sup>. It was suggested that a Coffee house/sweets possibly later in the evening might work better than an afternoon supper. They will get together and plan the details before the next meeting.
- **Lockeport Open Golf Tournament**- Date is set for Aug 15<sup>th</sup> at River Hills Golf & Country Club. There are still available spaces to register. Registration is on line and easy to complete.
- **Make Your Move Budget**- Connie asked the committee to be thinking of suggestions, in the event we have room in the budget.
- **Volunteer of the Month**- there were no nominations presented for the Month of August.

**Next Regular Meeting will be Sept 08, 2026 at 18:00 (Note this is a Tuesday as Monday is a Holiday)**  
**Having no further business the meeting was adjourned at 19:32**

## **SeaCaps Playground Fundraising Group**

### **Meeting Minutes**

**Date:** July 23, 2026

**Location:** Council Chambers, Lockeport

### **Attendance**

- Dawn DeMings-Taylor
- Janice Fiske
- Sue Crosby
- Councillor Anna Chetwynd

### **1. Group Bank Account**

The SeaCaps Playground Fundraising Group is in the process of opening a group bank account at the RBC Lockeport Branch. An appointment has been scheduled for August 7, 2026.

### **2. Future Funding Priorities**

Committee members discussed future priorities for additions, maintenance, and ongoing financial commitments once Phase II of the playground project is complete.

The group unanimously agreed to prioritize:

- Seasonal rental of a wheelchair-accessible portable washroom.
- Annual playground inspection costs.
- Insurance (depending on the annual cost).
- Ongoing beautification of the playground and surrounding area.
- Maintenance and repairs as required which includes a higher resolution camera that has more capabilities
- Annual Christmas decorations for Christmas at SeaCaps Park.
- Sponsorship of the annual Easter Egg event.

### 3. Small Stage Improvements

The committee discussed repairs required for the small stage in the coming weeks, including:

- Installation and painting of new trim boards.
- Replacement of damaged deck boards.
- Installation of a new steel door.
- Construction of a new entrance step/platform.
- Purchase more paint

It was also agreed that the mural plywood and turf timbers will be delivered and stored at the small stage following the completion and cleanup of Harmony Bazaar on July 25, 2026.

### 4. Monthly Reporting

The group agreed to provide a written monthly report to the Recreation Committee, beginning with the August 4, 2026 meeting.

It was also agreed that any requests requiring Town Council approval will first be submitted in writing to the Recreation Committee so the Chair can present them to Council through the appropriate process. The committee acknowledged that this has been the established process to date and agreed to continue following it.

### 5. Fundraising

Current fundraising initiatives were reviewed, including:

- Weekly food booth at The Big Beach Market (our most significant fundraiser)
- Seafood Raffle
- Big Beach Bash 50/50
- Barbecue fundraiser at the Sea Derby Concert on August 7, 2026

Additional fundraising ideas will be discussed at the next SeaCaps Playground Fundraising Group meeting following the completion of Phase II and the conclusion of The Big Beach Market season.

#### 6. Phase II Playground Project

The committee reviewed the responsibilities of each contractor involved in the completion of Phase II and is currently awaiting confirmed start dates.

The project timeline and anticipated completion schedule were also reviewed, with further updates to be provided as they become available.

#### 7. Recognition of Investors/Contributors Sign

Councillor Anna Chetwynd presented a draft of the Recognition of Investors/Contributors sign. The committee agreed that all required information has been included and the design looks excellent. The remaining task is to verify the sponsor logos before sending the sign to Seeblick Printing for design and a proof for approval.

#### 8. Grand Opening

Preliminary discussion was held regarding the Grand Opening. Additional planning will take place once a project completion date has been confirmed.

#### Next Meeting

To Be Determined (TBD)

\* Minutes completed by Sue Crosby, Secretary

# SEACAPS PLAYGROUND

*Built by Community*

The Seacaps Playground was made possible through the generosity, vision, and support of our funding partners.

## WE GRATEFULLY ACKNOWLEDGE OUR FUNDING PARTNERS

### GOVERNMENT FUNDING



Rural Economic  
Development  
(RFD) Program



Atlantic Canada  
Opportunities  
Agency (ACOA)



Government of Canada  
Enabling Accessibility  
Fund (EAF)



Make Your Move  
Initiative



Town of  
Lockeport



Seacaps Playground  
Fundraising  
Committee

*Thank you to our funding partners for investing in  
a vibrant space where children and families can play, connect, and grow.*

Councillor Malik July 2026 report:

1st - assisted with various Canada Day Celebrations all day

10th - regular Council meeting in chambers; formal resignation from Canada Day committee for personal reasons

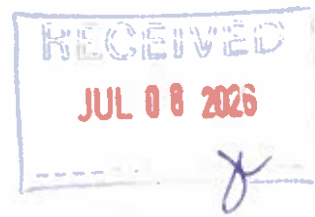
16th - NSFM webinar "Rethinking Women's inclusion in Municipal Politics"

24th to 26th - attended various Harmony Bazaar events

30th - joint services meeting with Shelburne County Municipal units

31st - finance meeting in chambers

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Town of Lockeport

...SO, SO MUCH.

As the recipient of your bursary for Lockeport Regional High School, I'd like to say thank you! I am grateful to have received this and will use it for my studies at Saint Mary's University in September

-Kaitlyn Brown

July 12, 2026

Mayor Derek Amalfa  
Town Clerk June Harding  
Members of the Town Council  
Town of Lockeport

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**REGARDING: Official Response to Factual Inaccuracies in Correspondence from Bill Crosby (June 2026)**

Dear Mayor Amalfa, Ms. Harding, and Members of Council,

I am writing to you today as Jeff Wood, the owner of Seaside Cottages at Ginger Hill, to formally address and correct the serious, factually incorrect allegations made against me and my business by Bill Crosby in his recent letter to Council.

Mr. Crosby's correspondence publicly accuses me of a conflict of interest regarding a series of promotional posts shared on the Town's Tourism Facebook page. Had Mr. Crosby performed even basic due diligence before submitting a formal complaint to Council, he would have discovered that his claims are entirely groundless.

Please note the following undeniable facts for the public record:

- **Provincial Production (April 26 Video):** The April 26 video referenced by Mr. Crosby was fully funded, designed, and executed by Tourism Nova Scotia as a provincial tourism initiative. Neither myself, Seaside Cottages, nor any municipal committee had any editorial control, financial investment, or input regarding which regional businesses the Province chose to feature. Sharing this content represents standard, responsible municipal practice to leverage higher-level marketing for our geographic region.
- **No Involvement in May & June Posts:** Mr. Crosby explicitly references further posts on May 12, May 19, and June 6 as evidence of a pattern of favoritism. I had absolutely zero involvement in the creation, scheduling, or publishing of those updates.
- **Strict Governance and Oversight:** While I do hold administrative access to the Tourism Facebook page as part of my volunteer duties, I possess no independent scheduling or posting authority. No content is published to the page without the explicit approval and direction of the committee or the committee chair, completely precluding any opportunity for personal or preferential exposure.

It is highly regrettable that a former tourism operator would leverage a formal Council platform to launch a public attack on a local business and a community volunteer without verifying the origin or authorship of the media he is complaining about. Launching an official conflict of interest accusation based on complete assumptions shows a reckless disregard for the facts.

I completely support a review of Policy GG-026. Implementing clear, formalized guidelines for social media will ensure that Town staff and volunteers are protected from groundless public grievances in the future.

I request that this letter be officially appended to the Council record to fully clear my name and Seaside Cottages of any wrongdoing.

Respectfully yours,

**Jeff Wood**

Owner, Seaside Cottages at Ginger Hill



**NOVA SCOTIA FEDERATION  
OF MUNICIPALITIES**

**FOR IMMEDIATE RELEASE**

**NSFM Condemns Violence and Intimidation Following Wolfville Incident**

**Halifax, Nova Scotia – July 16, 2026** — The Nova Scotia Federation of Municipalities (NSFM) is condemning the violence and intimidation that occurred in Wolfville on Wednesday, when Premier Tim Houston's vehicle was surrounded by protesters following a speaking engagement at Acadia University.

Peaceful protest is a fundamental democratic right. Nova Scotians must always be able to raise concerns, challenge decisions, and participate in public debate. However, there is no place in public life for threats, property damage, or actions that put elected officials, staff, police, protesters, or members of the public at risk.

"What happened in Wolfville must be condemned clearly and without qualification," says David Mitchell, President of NSFM and Mayor of Bridgewater. "Disagreement is part of democracy. Violence and intimidation are not. Whether someone serves at the municipal, provincial, or federal level, they should be able to do their work and engage with the public without fearing for their safety."

NSFM has previously raised concerns about the increasing hostility being directed toward municipal leaders and public servants across Nova Scotia. Online threats, harassment, and aggressive rhetoric have become a more common feature of political life, and in some cases, municipal officials have received messages that were physically threatening in nature and referred to law enforcement.

"Public service depends on people being willing to step forward for their communities," adds Mitchell. "When harassment and intimidation become normalized, it discourages good people from participating in local government and weakens the democratic institutions our communities rely on. We can disagree strongly, but we must do so safely, respectfully, and within the bounds of the law."

NSFM urges all Nova Scotians to help lower the temperature of public discourse. Elected officials at every level of government are accountable to the people they serve, but accountability must never be expressed through threats, violence, or behaviour that compromises public safety.

NSFM encourages any elected official who receives threats or experiences harassment to report the matter to their local police force immediately.

###

**About NSFM**

The Nova Scotia Federation of Municipalities (NSFM) is non-profit organization representing municipalities across the province. NSFM supports its members through advocacy, collaboration, education, and sustainability initiatives—working to address shared challenges, strengthen local governance, and ensure municipalities are prepared to meet the needs of their communities now and into the future.

**Contact:**

Charlene Fekeshazy  
Communications Advisor  
Nova Scotia Federation of Municipalities  
cfekeshazy@nsfm.ca | (902) 266-2739



# Modernizing Ground Search and Rescue in Nova Scotia: A Path Forward

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Prepared by the Nova Scotia Department of Emergency Management with  
research findings provided by  
by Tracy Crowell, Project Lead

July 16, 2026

This document is intended as a discussion paper that reflects what was heard through engagement with Ground Search and Rescue (GSAR) teams, the Nova Scotia Ground Search and Rescue Association (NSGSARA/GSARA), municipalities, policing partners, and emergency management organizations.

Rather than presenting fixed recommendations, this report captures shared perspectives on pressures within the current system and identifies areas where participants indicated that change, collaboration, or investment would improve the effectiveness and sustainability of GSAR in Nova Scotia.

The actions described throughout are best understood as a potential path forward—one that would require continued collaboration, shared leadership, and joint decision-making among all partners.

## FINDINGS

Nova Scotia's GSAR system is an essential component of the province's public-safety network, including municipal and provincial emergency response systems. More than 1,200 trained volunteers across 23 community-based teams respond to hundreds of incidents each year, including missing-person searches, storm response, evacuations, wellness checks, and other civil-emergency tasks. Collectively, GSAR volunteers contribute over half a million hours annually to search operations, civil emergencies, training, and public education.

GSAR teams are activated by the Royal Canadian Mounted Police (RCMP), municipal police, and, for civil emergencies, by the Department of Emergency Management (DEM) and Regional Emergency Management Organizations (REMOs). Under the *Emergency Management Act* and the *Emergency Preparedness and Nova Scotia Guard Act*, municipalities have primary responsibility for emergency management at the local level and rely on a range of emergency response assets—including GSAR teams—to support preparedness, response, and recovery activities.

GSAR team experience, dedication, deep local knowledge and professionalism make them one of Nova Scotia's most capable and cost-effective emergency services. Yet, GSAR teams and supporting partners indicate the system faces growing pressures: unclear governance, inconsistent funding, uneven access to training and technology, and a growing burden on volunteers who shoulder complex operational and administrative responsibilities.

On behalf of the Province of Nova Scotia, DEM, in consultation with the Department of Justice, initiated this review to clarify roles and responsibilities and strengthen consistency and accountability. The review also identifies sustainable approaches to modernizing GSAR, reducing risk, and ensuring efficient use of resources in line with municipal and provincial mandates. Engagement with 21 GSAR teams, the Nova Scotia Ground Search and Rescue Association (NSGSARA), policing organizations, the Halifax Regional Municipality, and emergency-management partners highlighted six interrelated areas requiring coordinated action to support modernization.

As will become clear throughout this report, any movement toward modernization depends on shared responsibility. The recommendations in this report outline policy, funding, and operational decisions and actions requiring shared leadership and responsibility across provincial and municipal partners, RCMP and municipal police, and the volunteer GSAR community.

## Key Themes

Nova Scotia benefits from a dedicated and capable GSAR system. Volunteers demonstrate professionalism, resilience, and a strong commitment to their communities. Teams report effective search capability, collaboration across jurisdictions, and a shared commitment to continuous improvement. Many have also developed strong local partnerships that support both search operations and a growing range of civil-emergency activities.

At the same time, participants consistently noted that existing structures and supports have not fully kept pace with the expanding scope and complexity of GSAR operations. The key findings that follow reflect areas where modernization and clearer structures would greatly assist to sustain and empower GSAR for the future.

- **Governance arrangements vary across the system.** Many of the systems that exist to support GSAR teams (e.g., standards, provincial leadership and coordination, funding), are informal and lacking in clarity on roles, accountability, and authority. As GSAR's role expands within Nova Scotia's integrated Emergency Management model, a comprehensive governance model is needed to strengthen provincial and association (NSGSARA) leadership and the engagement of key partners such as municipalities and the RCMP.
- **Municipal reliance on GSAR is increasing.** As municipalities fulfill their legislated emergency management responsibilities, GSAR teams are increasingly relied upon to support local preparedness, response, and recovery activities. However, levels of municipal integration, funding, and formalized arrangements vary significantly across the province.
- **Funding is inconsistent and inadequate.** Teams operate with modest budgets that vary widely by community. Provincial and municipal funding falls short of operational demand, leaving volunteers to invest substantial personal time and resources.
- **Training, technology and equipment standards are incomplete and unenforced.** A training and standards framework is needed to ensure all teams can meet consistent expectations, integrate effectively with police and emergency-management partners, and maintain safe, interoperable operations provincially.
- **Critical technology and communications systems require modernization.** RTT radios, mapping platforms, and other systems are at end of life or lack interoperability with RCMP, DEM, and municipal partners.
- **Volunteer sustainability presents an emerging risk.** Aging membership, high administrative load, and out-of-pocket costs are creating barriers to recruitment and retention.
- **Operational frameworks are outdated.** The 1994 MOU, municipal arrangements, and activation protocols (particularly for remote rescues) need updating to current realities and emerging demands.

The options presented for consideration in this report are intended to support informed decision-making and coordinated action by provincial and municipal governments, policing partners, and the volunteer GSAR community. Taken together, they provide a foundation for strengthening consistency, accountability, sustainability, and resilience within Nova Scotia's GSAR system, while respecting its volunteer-based nature and its evolving role within the province's emergency management framework.

## The Path Forward

The path forward for GSAR modernization in Nova Scotia is not defined by a single set of actions, but by a commitment to continued collaboration among partners. What we heard throughout this engagement points to the need for a more coordinated, transparent, and sustainable approach—one that reflects the shared responsibilities of the Province, municipalities, policing partners, GSAR teams and GSARA. Based on engagement findings and jurisdictional insights, this report outlines a coordinated set of recommendations for consideration, organized around six themes. Together, they present options to strengthen and sustain GSAR as a modern, reliable and integrated part of Nova Scotia's emergency-management system.

### 1. Governance and Leadership

- A provincial governance and accountability framework supporting shared provincial and municipal leadership, strengthening provincial coordination capacity, clarifying roles within emergency management, and reinforcing GSAR's role as an integrated volunteer emergency service provider supporting municipal and provincial emergency responsibilities.

### 2. Funding and Sustainability

- Predictable multi-year funding approaches shared between the Province and municipalities, alongside modernization of funding tools and support for regional collaboration and shared infrastructure investments. Shared funding should consider municipal emergency management responsibilities and GSAR's role in supporting local response capacity.

### 3. Training and Standards

- Provincial service, training, technology and equipment standards, supported by a coordinated training framework and instructor network strengthening consistency among GSAR Teams and interoperability with municipal and provincial emergency management systems.

### 4. Technology and Interoperability

- A coordinated approach to technology modernization to replace RTT radio, mapping and other critical at-risk systems along with ongoing technology refreshes and maintenance and improved connectivity via satellite for field operations.

### 5. Volunteer Recruitment and Retention

- Reduced volunteer burden through increased funding for PPE and training and by streamlining administrative processes and enhancing mental health supports.

### 6. Interoperability and Activation

- Modernized agreements and formalized partnerships. Broaden activation pathways for remote rescues. Standardize command, mutual aid, and multi-team operations and strengthen integration with regional operations.

## What We Heard

Participants consistently emphasized that strengthening GSAR will depend on coordinated action across partners. The items outlined below reflect what we heard would make the greatest difference to GSAR effectiveness, sustainability, and integration within the broader emergency management system.

These are not prescriptive recommendations, but areas for further discussion, prioritization, and collaborative action.

### Governance and Leadership

#### 1. Establish a Formal Governance Framework

Participants consistently identified the need for a clearer and more formalized governance framework. What we heard suggests that strengthening governance could include:

- Clarifying roles and responsibilities across the Province, municipalities, GSARA, and GSAR teams
- Creating or strengthening a provincial forum or committee to support coordination and transparency

There was also strong feedback that GSARA could play a more defined leadership and coordination role within a formal governance model.

#### 2. NSGRA Structures and Capacity

NSGARA updates including by-law and committee arrangements, priority setting, member engagement, and more. They should also consider establishing a full-time program director role and a training coordinator role.

#### 3. Municipal Governance, Alignment, and Integration

Municipal engagement supports effective coordination of GSAR. Municipalities should recognize GSAR as a part of their emergency-service network, integrate GSAR into their emergency management plans, and update agreements and activation protocols to clarify expectations.

#### 4. Reactivate and Empower the Provincial GSAR Committee

Reactivate and empower the provincial GSAR committee by: reviewing and updating committee membership, resuming regular meetings, and introducing consistent reporting and communications practices to promote transparency.

#### 5. Modernize and Formalize Partnerships

Modernize and formalize partnerships by: replacing existing 1994 NSEMO-NSGAR-RCMP memorandum with a modern services agreement between DEM-GSAR team and encouraging the RCMP to implement a memorandum of understanding with GSAR teams.

#### 6. Roles and Relationships within the Emergency Management System

Clarify GSAR's role within municipal and provincial emergency management structures to promote effective collaboration, and clarify the roles, activation criteria and protocols of the Nova Scotia Guard.

#### 7. Communication and Collaboration

Communication and collaboration could be improved by encouraging participation in joint exercises, meetings and debriefs with GSAR partners.

### Funding and Sustainability

#### 8. Predictable Multi-Year Core Funding, Shared with Municipalities

GSAR can achieve financial stability by increasing provincial funding going specifically towards operational costs to reduce reliance on fundraising. Opportunities for cost-effectiveness such as provincial insurance for GSAR assets are also encouraged.

#### 9. Emergency Services Provider Fund

Emergency Services Provider Fund; targeted and flexible funding mechanisms to reflect GSAR-specific needs including training and technological improvements.

#### 10. Expense Claim Reporting

Expense claim reporting could be improved by developing a more standardized expense claims process, promoting consistency and accuracy.

#### 11. Regional Collaboration and Shared Infrastructure

Regional collaboration and shared infrastructure can support equitable access to specialized resources and strengthen regional capacity. This can include: supporting standardized GSAR incident command resources, developing regional equipment caches, and using regionalization incentive grants to encourage facilities and equipment sharing.

#### 12. Financial Support to Reduce Volunteer Costs

To lessen the financial cost for GSAR volunteers, the province can consider: covering the costs of standardized PPE and training, adjustments to the volunteer tax credit, and exploring options for stipends or wage-replacement mechanisms.

#### 13. Federal Partnerships

Federal partnerships could assist GSAR operations by advocating for the inclusion of GSAR within federal emergency management funding programs and use other federal funding sources such as the Search and Rescue New Initiatives Fund (SARNIF).

### Training and Standards

#### 14. Provincial Standards

Clear and consistent provincial standards support GSAR service delivery. The province should work to develop standards in areas that lack them, including establishing base capabilities, training, equipment, and technology standards.

#### 15. Provincial Training Framework and Instructor Network

To streamline GSAR training, curricula must be standardized, 'train-the trainer' models could be implemented, partnerships with post-secondary institutions to expand instructor capacity, developing a provincially accessible training calendar, supporting centralized tracking related to training participation and completion, and identifying emerging training needs.

#### 16. Accessible and Modular Training Delivery

Standardizing the delivery of core training programs allows for consistency across GSAR teams. Standardized training can also be flexibly delivered (some virtual, some in-person) to increase volunteer participation.

#### 17. Training Costs

Consistent funding for training instead of needs-based funding keeps training costs down, and promotes the consistent skill development, safety, and readiness of GSAR teams.

#### 18. Leadership and Search Manager Development

GSAR teams are only as effective as their leaders. The province should explore leadership development, shadowing, and mentorship opportunities including administrative and governance-related training for GSAR team executives. Defining the roles within Incident Command and supporting delivery of ICS 200, ICS 300 and provincial mock exercises are encouraged to strengthen GSAR leadership capacity.

#### 19. Safety and Wellness Training

Consistent safety and wellness training protects volunteers, ensures operational effectiveness and promotes risk management across GSAR activities. Expanded access to Safety Officer training and review of Safety Manual Guidelines are encouraged.

### Technology and Interoperability

#### 20. Modernize and Standardize Core Systems

Modernize and standardize: GSAR radio fleet, integrate mapping and communications technologies, replace existing incident management system, implement consistent cybersecurity, and mandate the use of common tools and platforms.

#### 21. Technology Refresh and Maintenance Approach

Regular technology refresh and maintenance using shared funding.

#### 22. Connectivity Solutions

Reliable connectivity is essential to effective field operations, therefore funding satellite internet solutions in low-coverage areas and exploring additional technology solutions is recommended.

### 23. Technology Training and Technical Assistance

To use and integrate modern technology into GSAR efforts, technological proficiency should be covered in provincial training frameworks, and mechanisms for technical support should be explored.

### Volunteer Recruitment and Retention

#### 24. Volunteer Workload

Streamline the administrative process to support volunteer sustainability. This could include: consolidating administrative processes, simplifying Criminal Record Check requirements, encouraging partners to provide updated contact information to NSGSARA, and developing standardized 'how-to' guides for common administrative tasks.

#### 25. Employer Engagement and Policy Change

Employer partnership initiatives such as emergency leave policies, incentive programs, or recognition measures can enable volunteers to respond to emergencies during work hours.

#### 26. Mental Health and Peer Support

Supporting access to critical incident stress management services and integrating mental health and resilience into training models will ensure the wellbeing of GSAR volunteers.

#### 27. Recruitment and Retention Initiatives

Targeted recruitment efforts can be used to support long-term sustainability and diversity of the GSAR volunteer workforce. This can be achieved by: promoting GSAR on social media and at community events, align GSAR recruitment and promotion activities with the Nova Scotia guard or other emergency service providers, and integrating GSAR volunteers into inter-agency training.

### Interoperability and Activation

#### 28. Activation Authority for Remote Rescue and Other Calls

Timely activation can be supported by: exploring Fire Services' and EHS' role in initiating GSAR activation, clarifying policy and funding frameworks, work with 911 administrators to align dispatch and triage with wilderness and remote-area conditions, and encouraging joint training and communication among GSAR and auxiliary agencies.

#### 29. Command and Mutual Aid Frameworks

Consistent command structures and mutual-aid agreements support effective coordination during GSAR operations.

#### 30. Coordination and interoperability

Coordination and information sharing, and joint-training exercises amongst GSAR and emergency response partners will ensure effective collaboration.

### **31. Specialized Initiatives and Programs**

**Targeted initiatives to create specialized programs include: a one-time funding option for up-front costs, reduce financial barriers for families, and supporting coordinated promotion and awareness efforts.**

### **32. Cross-Border and Regional Collaboration**

**Cross-border and regional collaboration support operational flexibility. Eg; create a mutual aid understanding with New Brunswick**

## NS GSAR Modernization: Action Plan





Youth Wellbeing Network

July 17th, 2026

Dear Elected Officials,

On behalf of the Tri-County Youth Wellbeing Network, we are pleased to share the **Tri-County Youth Summit Report: Shelburne County.**

This report reflects the voices of local youth who participated in the Youth Summit and provides valuable insight into how young people experience living, learning, and growing in Shelburne County, providing clear direction for action.

The report highlights both strengths and opportunities. Youth identified Healthy Living and Safety & Security as areas where they feel supported, demonstrating that Shelburne County has a strong foundation to build upon. At the same time, they reported challenges related to mental wellness, purpose, belonging, learning and growth, and access to spaces where they feel connected. Perhaps the most important message is that youth are not simply asking for more programs, they are asking for a community where they feel they belong, where they can access opportunities, and where their voices are heard.

The recommendations in this report are practical and achievable. They focus on creating welcoming youth spaces, exploring transportation solutions, improving communication about existing opportunities, strengthening mental wellness and belonging, and meaningfully involving youth in local decision-making.

These priorities are not only investments in young people today, they are investments in the future of Shelburne County. Research consistently shows that young people who feel connected to their communities are more likely to stay, return after education, contribute to the local workforce, and become future community leaders.

We encourage you to read this report with curiosity and optimism. It is more than a summary of youth wellbeing; it is a roadmap created by young people themselves. Their ideas provide a clear opportunity for municipalities, community organizations, schools, and local partners to work together in building a community where every young person feels valued, connected, and able to thrive.

Thank you for your continued commitment to supporting youth in Shelburne County. We look forward to working alongside you to turn these insights into meaningful action.

Sincerely,

Josie Hatfield  
Youth Wellbeing Network Coordinator

# Tri-County Youth Summit Report

## Executive Summary: Shelburne County



### Overview

Compared with Yarmouth and Digby Counties, youth in Shelburne County consistently rated their community as less supportive across nearly all wellbeing domains. Findings from Shelburne reflect responses from a small but important sample (n=21), offering meaningful insight into youth experiences and priorities.

While results should be understood as **indicative rather than statistically representative**, the consistency across domains and strong alignment with youth comments provides clear and actionable direction.

### Overall Wellbeing, Key Strengths & Areas of Improvement

Shelburne County shows the lowest overall wellbeing score across the three counties:

- Shelburne: **3.2 / 5**
- Yarmouth: **3.7 / 5**
- Digby: **3.6 / 5**

Shelburne County's greatest strengths are in **Healthy Living (3.4/5)** and **Safety & Security (3.4/5)**, where more than half of youth reported "Doing Good or Great". **Relationships (3.3/5)** is another relative strength, with the lowest proportion of youth reporting they are "In Crisis or Just Surviving" (10%). Supportive relationships are widely recognized as a protective factor for youth wellbeing, making this an important community strength to build upon. Youth noted that **Community (3.1/5)** and **Places & Spaces (3.1/5)** requires attention. The most concerning domains, where a greater percentage of youth reported "Doing OK" or "Just Surviving/In-Crisis" are:

- **Learning & Growing: 2.9 / 5** (*lowest score in the entire regional dataset*)
- **Mental Wellness: 3.0 / 5**
- **Purpose: 3.0 / 5**

Together, these results suggest youth are experiencing challenges related to **connection, opportunity, and future outlook**.

While Shelburne County has the lowest overall wellbeing score across the three counties, the data reveals both important strengths and opportunities for growth. Across all eight wellbeing domains, between **62% and 90%** of youth reported they are at least "Doing OK," suggesting that most young people have a foundation of wellbeing to build upon. However, a notable proportion of youth also reported they are "In Crisis or Just Surviving," particularly in **Purpose (38%), Places & Spaces (33%), Community (33%),** and **Mental Wellness (29%).**

These findings highlight the importance of continuing to support youth experiencing the greatest challenges while also strengthening the conditions that help more young people thrive.

**Learning & Growing** deserves particular attention. Although it received the lowest average score (2.9/5), it also had the highest proportion of youth reporting they were **"Doing OK"** (57%) and the lowest proportion reporting they were **"Doing Good or Great"** (19%). This suggests many youth have a foundation for success but may benefit from additional opportunities, supports, and experiences that help them move from doing okay to thriving.

## What Youth Are Telling Us

Youth comments reinforce this story. Rather than simply asking for more activities, they describe barriers such as limited transportation, a lack of youth spaces, feelings of isolation, and uncertainty about available opportunities. **Together, the findings suggest that improving youth wellbeing is not just about increasing programming, it is about creating environments where young people feel connected, valued, heard, and optimistic about their future.**

For many youth in Shelburne County, the core questions are:

- "Do I belong here?"
- "Can I get where I need to go?"
- "Are there safe spaces for me?"
- "Do adults value my voice?"
- "Can I imagine a future here?"

## Five Key Priorities for Action

### 1. Create youth spaces that build belonging

Youth want informal drop-in spaces such as cafés, recreation areas, and evening hangouts – consistent places where they feel connected and included.

### 2. Explore transportation solutions

Transportation is a major barrier in rural communities. While there is no simple solution, it must be explored to ensure access is not limited by geography or income.

### 3. Improve communication with youth

Youth report low awareness of existing supports. Clear, consistent communication through social media (Instagram and TikTok), schools, and

community spaces can significantly improve access and participation.

### 4. Strengthen mental wellness and belonging

Mental wellness is closely tied to isolation and disconnection. Strengthening this area requires accessible supports, safe environments, and better awareness of existing resources.

### 5. Move to shared youth leadership

Youth want ongoing partnership, not one-time consultation. This includes meaningful roles in decision-making, leadership structures, and recognition for their contributions.

## Why This Matters

This report presents a clear opportunity for Shelburne County. Youth have identified both challenges and practical solutions for building a stronger, more connected community. Acting on these findings means moving beyond improving programs to **actively partnering with youth in shaping decisions that affect their lives.**

When youth see their voices reflected in action, they develop stronger belonging, ownership, and connection to place. For rural communities, this is especially important. Youth who feel connected are more likely to stay, return after education or training, contribute to the local economy, and become future community leaders.

## Conclusion

This report is more than a snapshot of youth wellbeing. It is a roadmap created by young people themselves. The opportunity now is to act on what they have shared and ensure Shelburne County is a place where every young person feels they belong, can thrive, and can build their future.

*For more information* see pages 8 (Lockeport, Shelburne & Barrington) of the final report: <https://canva.link/w9ll5ntwkcm59ob>



## YOUTH WELLBEING NETWORK

CONNECT. EMPOWER. THRIVE.

# TRI-COUNTY YOUTH SUMMIT OVERVIEW - 2026

## YOUTH WELLBEING IN FOCUS

INSIGHTS AND RECOMMENDATIONS FOR COMMUNITY LEADERS

### ABOUT COUNCIL CONNECT

In April 2026, the Youth Wellbeing Network brought together youth and municipal leaders from across Digby, Yarmouth and Shelburne Counties to strengthen dialogue on youth wellbeing. Through five regional engagement sessions and supporting survey data, youth shared what matters most to their wellbeing and future success.

### YOUTH WELLBEING SNAPSHOT

Average rating by youth on how well their community is supporting wellbeing.



MODERATE  
OVERALL  
SUPPORT



**HIGHEST RATED**  
Safety & Security



**LOWEST RATED**  
Places and Spaces  
Learning and Growing

Key gaps remain in community spaces and opportunities for youth development.

### WHAT YOUTH TOLD US

Across all communities youth identified consistent priorities:



More Safe  
Spaces to  
Connect



Better  
Transportation



More affordable  
Recreation &  
Activities



Improved  
Access to Health  
Supports



Opportunities  
for Employment  
& Life Skills



A More Meaningful  
Voice in Decision-  
Making



Youth made it clear that engagement works best when it is:



Accessible



Welcoming



Interactive



Ongoing



Connected to  
Real Action

### 5 KEY RECOMMENDATIONS FOR COMMUNITY LEADERS

1

#### CREATE MEANINGFUL YOUTH ENGAGEMENT

Create ongoing, youth-friendly engagement by meeting youth where they are, ensuring voices shape decisions, and turning feedback into visible action.

2

#### INCREASE ACCESS TO SAFE, WELCOMING SPACES

Expand access to safe inclusive youth spaces by increasing evening and weekend opportunities for recreation, arts, and informal gathering: cafés, study spaces, drop-in

3

#### IMPROVE TRANSPORTATION & RURAL ACCESS

Reduce access barriers by improving youth transportation options, strengthening safe walking and biking routes and supporting rural outreach.

4

#### FOSTER GROWTH & LEADERSHIP

Strengthen youth pathways by increasing access to employment, mentorship, life skills development, and leadership opportunities within local communities.

5

#### STRENGTHEN ACCESS TO WELLBEING SUPPORTS

Improve youth wellbeing by increasing access to mental health supports, health education, basic resources, and stigma-free pathways to care.

Strong youth wellbeing is the foundation of resilient communities. When adults create safe, inclusive, and supportive environments – where young people feel heard, valued, and connected – they help build the conditions for youth to thrive! Creating resilient communities is a shared responsibility, requiring adults to listen, invest, and act alongside youth to foster belonging, opportunity, and hope for the future.



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**Emergency Management  
Office of the Minister**

Duke Tower, 5251 Duke Street, Halifax, Nova Scotia, Canada B3J 1P3 • Telephone 902-424-5620 • Minister EmergencyManagement@novascotia.ca

July 21, 2026

Chris Frotten

Via email: [cfrotten@barringtonmunicipality.com](mailto:cfrotten@barringtonmunicipality.com)

Dear Chris Frotten:

I am pleased to advise that funding support for year two of your application to the REMO Capacity Grant Program has been approved and is available for release. Shelburne Co. REMO has been approved to receive the amount of \$57,656 for 2026-27 funding year.

This letter confirms funding approval for the current year only. Funding for year three of the Shelburne Co. REMO application (2027-28) will be confirmed following receipt of your 2026-2027 interim report.

We ask you acknowledge receipt of this grant and indicate your acceptance by completing the following:

- Sign the enclosed Amending Letter of Agreement and return it to [REMOgrants@novascotia.ca](mailto:REMOgrants@novascotia.ca)
  - One municipality is required to execute the Amending Letter of Agreement on behalf of the REMO group. By signing, the municipality confirms that it is authorized to sign on behalf of the partner municipalities.
- Make any required updates to your original workplan that outlines key activities, timelines and budget allocation for the approved project.

We also ask you to be aware of reporting requirements detailed in the Letter of Agreement:

1. Submit an interim progress report by February 27, 2027.
2. Submit a final report no later than 60 days following project completion.

The REMO Capacity Grant Program is designed to support municipal units in building capacity and working toward provincial standards. We recognize that municipal units may be in transition while forming or joining REMOs, and that needs may evolve over time.

If your circumstances change or updates to your application are required, please contact the department to discuss further.

Sincerely,

Kim D. Masland  
Minister of Emergency Management

C: Andrew Mitton, Director, Regional Operations  
Ryan Doherty, Regional Manager, Regional Operations

## Amending Letter of Agreement

This Amending letter of Agreement ("Amendment") is made on the \_\_\_\_\_ day of \_\_\_\_\_, 2026, and amends the original Letter of Agreement dated the 19<sup>th</sup> day of November 2025, between:

- Shelburne REMO, and
- Department of Emergency Management

### PURPOSE

The purpose of this Amendment is to modify certain terms of the original Letter of Agreement related to the Shelburne REMO Co. project funding regarding the Department of Emergency Management REMO Capacity Grant Program.

### AMENDMENTS

The parties agree to amend the 2025-26 REMO Capacity Grant Program Letter of Agreement (attached as Appendix A) as follows:

1. Term paragraph 1 is hereby amended by replacing "March 31, 2026" with "March 31, 2029"
2. Roles and Responsibilities paragraph 6 is hereby amended by replacing "March 31, 2026" with "March 31, 2029"
3. Schedule A – Statement of Work is hereby amended by replacing "March 31, 2026" with "March 31, 2029"
4. Schedule A – Statement of Work is hereby amended by replacing "February 27, 2026" with "February 26, 2027"
5. Schedule A – Statement of Work is hereby amended by replacing "May 31, 2026" with "May 31, 2029"
6. The Agreement is amended to include a Funding Schedule, which shall read as follows:

Funding Schedule:

| Year | Base Funding – Province of Nova Scotia | REMO Contribution | Total Project Cost |
|------|----------------------------------------|-------------------|--------------------|
| 1    | \$56,250.00                            | \$18,750.00       | \$75,000.00        |
| 2    | \$57,656.00                            | \$19,219.00       | \$76,875.00        |
| 3    | \$39,399.00                            | \$39,399.00       | \$78,797.00        |
| 4    | \$20,238.00                            | \$60,715.00       | \$80,853.00        |

*[The remainder of this page intentionally left blank]*



### **NO OTHER CHANGES**

All other terms and conditions of the original Letter of Agreement remain unchanged and in full force and effect.

### **DECLARATION**

For funding to be administered, one municipality is required to sign on behalf of the REMO group. Please identify the municipality that will act as the signatory municipality for the purposes of this Amending Letter of Agreement. By executing this Agreement, the signatory municipality confirms that:

- It is authorized to execute this Agreement and submit this request on behalf of all participating municipalities.
- All participating municipalities have reviewed and endorsed this Amending Letter of Agreement.
- The information provided in this form is complete and accurate to the best of its knowledge.
- This Agreement will be signed and returned to DEM. Failure to do so may result in the loss of grant funding.

**Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Municipality:** \_\_\_\_\_

**Date:** \_\_\_\_\_

## Appendix A

# Letter of Agreement

**Program:** REMO Capacity Grant Program  
**REMO:** Shelburne REMO (referred to herein as "Proponent")  
**Project:** Funding to hire full-time emergency management coordinator.  
**Project #:** REMO 2025-08  
**Approved Grant Funding:** \$56,250

The following schedules form part of the Terms and Conditions:

- Schedule A – Statement of Work
- Schedule B – Cost Eligibility

Funding approval for the above-noted project is subject to the acceptance of the following Terms and Conditions.

The purpose of this document is to set out the terms and conditions agreed to by the Proponent in relation to the grant funding that the Department of Emergency Management ("DEM") provides to the Proponent to support the delivery of the Proponent's project (hereinafter referred to as the "Project"), as described in Schedule A to this document, and as per the application received by DEM.

### TERM

- These Terms and Conditions, herein referred to as the "Agreement", come into effect on the date of the Proponent's signature, and end on March 31, 2026, unless terminated earlier in accordance with this Agreement.
- The parties may extend the term of this Agreement by written amendment at any time.

### TERMINATION

- This Agreement may be immediately terminated by DEM without further liability, damage, or cost, if, in the opinion of DEM, the Proponent has breached or defaulted or failed to comply with any of the terms and conditions of this Agreement and has failed to remedy the same after being given 30 days notice in writing to remedy the breach, default or failure.
- In the event of termination, any funds provided to the Proponent which remain unspent, or which were provided for a deliverable not yet provided at the date of termination or expiration of this Agreement, must immediately be returned to DEM.
- DEM may immediately terminate the Agreement if any of the following events ("Termination Events") occur, and such termination events are not cured by the Proponent within 30 days of DEM providing notice of the Termination Event:
  - The Proponent has presented false or misleading information or made false representations.
  - The Proponent makes a material misrepresentation or omission or provides materially inaccurate information.
  - The Proponent's acts or omissions constitute a substantial failure of performance.
- DEM in its sole discretion may extend the curation period outlined in Article 6, if deemed appropriate in the circumstances.

### DISPUTE RESOLUTION

- The Parties will use reasonable efforts to find a satisfactory resolution to any conflict regarding the interpretation or application of this Agreement.
- The Parties will in good faith endeavour to resolve differences, conflicts or disagreement through direct dialogue and discussion.

#### **ROLES AND RESPONSIBILITIES**

- The approved grant funding amount will be provided to the Proponent by DEM following the Proponent's signature on this Agreement, and the delivery of the signed Agreement to DEM.
- All references to monetary amounts in this Agreement or any Schedule shall be to Canadian dollars.
- The Proponent will use the grant funding for eligible costs as detailed in Schedule B to this Agreement, for the purpose of carrying out the Project as detailed in Schedule A to this Agreement, and for no other purpose.
- All interest accrued from the funding provided by DEM to the Proponent shall be used towards eligible expenses incurred for this Project.
- The Proponent will immediately notify and seek approval from DEM in writing if it becomes aware of any significant changes in circumstances that may affect the project timelines or scope.
- Project costs will only be eligible from April 1, 2025, to March 31, 2026, unless otherwise approved by DEM.
- The Proponent will be responsible for any costs incurred in carrying out the project over and above the approved amount.
- The Project must be completed by the end date included in Schedule A (the "End Date") unless otherwise agreed to in writing. If the Project may not be completed by the End Date, the Proponent is responsible to notify DEM at least one month prior to the End Date in writing. Rationale for why the project will not be complete by the specified End Date must be included in the notification.
- The Proponent must submit to DEM a summary of expenditures and an account of key activities and outcomes within 180 days of the project Start Date and within 60 days of the project End Date.
- The Proponent will refund to the Government of Nova Scotia any unexpended portion of the grant funding and any amounts expended for purposes other than for those specified in this Agreement.
- The Proponent shall, without limiting their obligation or liabilities and at the Proponents' own expense, provide, maintain, and pay for, all insurance, including that required under the Workers Compensation Board, which it is required by law to carry, or which it considers necessary.
- If the Proponent engages contractors or subcontractors for the purpose of performing the Proponent's obligations under this Agreement, the Proponent will ensure that it takes prudent and reasonable steps in selecting contractors or subcontractors. The Proponent will ensure that contractors or subcontractors engaged have appropriate commercial general liability insurance, however, such insurance shall not be required by contractor or subcontractors carrying out solely administrative tasks such as research, inspection, or evaluation services.
- Unless otherwise agreed to, the Proponent shall follow the intent of the Nova Scotia Government Procurement Policy in awarding contracts.
- The Proponent cannot claim any portion of Provincial sales tax, goods and services tax, or harmonized sales tax for which the Proponent is eligible for a rebate, and any other costs eligible for rebates.

- The Proponent will keep proper and accurate financial accounts and records, including but not limited to its contracts, invoices, statements, receipts, and vouchers, in respect of each Project it participates in for at least six (6) years after the Agreement End Date and that the Province has the contractual right to audit such accounts and records.
- The Proponent will ensure all provincial funding provided is only used for eligible project costs as identified in Schedule B (Cost Eligibility).
- The Proponent shall ensure that the Project is conducted in compliance with all applicable laws.

#### **INDEMNITY**

- The Proponent shall indemnify and hold harmless the Province of Nova Scotia, its Ministers, employees, servants and agents from and against all damages, costs, losses, expenses (including legal fees), claims, demands, actions, suits or other proceedings of any kind or nature, in relation to the Project, which they, or any of them, may at any time incur or sustain as a result of or arising directly or indirectly and whether by reason of anything done or omitted to be done, as a result of negligence or otherwise, from the performance of any default or delay in the performance of the Proponent's obligations under this Agreement. Notwithstanding the foregoing, the Proponent shall not be liable for any indirect or consequential damages sustained by the Province of Nova Scotia.
- DEM shall not be liable for any loan, capital lease or other long-term obligation in relation to the Project.

#### **ENTIRE AGREEMENT**

This Agreement and Schedules attached or referred to constitute the whole Agreement between the parties unless duly modified in writing and signed by both parties. No representation or statement not expressly contained in this Agreement shall be binding on either party.

#### **GOVERNING LAWS**

This Agreement shall be construed and interpreted in accordance with the laws of the Province of Nova Scotia.

#### **CONSENT TO BREACH NOT WAIVER**

No term or provision of this Agreement shall be deemed waived and no breach excused, unless such waiver or consent shall be in writing and signed by the party claimed to have waived or consented. Any consent by any party to, or waiver of, a breach by the other, whether expressed or implied, shall not constitute a consent to, a waiver of, or excuse for any different of subsequent or a continuation of the same breach unless expressly stated.

#### **PARTIAL INVALIDITY**

If any term or provision of this Agreement shall be found to be illegal or unenforceable, notwithstanding, this Agreement may, at DEM option, remain in full force and effect and such term or provision shall be deemed removed from the Agreement.

#### **CONFLICT OF INTEREST**

The Proponent confirms and warrants that it will, for the duration of this Agreement, avoid and immediately notify DEM of any interest, pecuniary or otherwise, in any business matter that would put it in a real and/or apparent conflict of interest. The Proponent shall immediately notify DEM in writing should any real and/or apparent conflict of interest arise that could have a direct impact on DEM contribution to the operation.

**AUTHORITY**

- The signatories of this Agreement personally warrant that they have the full power and authority to enter into this Agreement on behalf of their respective principals and that the person signing this Agreement on behalf of each has been properly authorized and empowered. Each party further acknowledges that it has read the Agreement, understands it, and agrees to be bound by it.
- This Agreement (and any amendments) may be signed in several counterparts. A copy of a signed counterpart may be delivered email or other electronic means which shows a reproduction of the signature and the copy will be deemed to be a signed original.
- All representations and obligations contained in this Agreement on the part of each of the Parties expressly or by nature shall survive the early termination or expiration of this Agreement until they are satisfied or until they expire by nature.
- This Agreement must be signed and returned to DEM. Failure to do so may result in loss of grant funding.

On behalf of the Proponent, I accept and agree to the above Terms and Conditions.

**Municipality of Barrington**

Name: Chris Frothen

Title: Chief Administrative Officer

Signature: *Chris Frothen*

Date: November 17, 2025

**Municipality of Shelburne**

Name: WARREN MACLEOD

Title: CAO

Signature: *W. Macleod*

Date: 2025-11-17

**Town of Clark's Harbour**

Name: Jennifer Jones

Title: Clerk/Treasurer

Signature: *Jennifer Jones*

Date: Dec 17, 2025

**Town of Lockport**

Name: Jane Harding

Title: Town Clerk/Treasurer

Signature: *Jane Harding*

Date: Nov. 19, 2025

(more)

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**Town of Shelburne**

Name: SARAH MATTATALL

Title: CAO

Signature: S. Mattatall

Date: NOV. 19/25

Please return a scan of the signed agreement to DEM via email: [remogrants@novascotia.ca](mailto:remogrants@novascotia.ca)

## **SCHEDULE A - STATEMENT OF WORK**

|                        |                                                             |
|------------------------|-------------------------------------------------------------|
| Program:               | Remo Capacity Grant Program                                 |
| Proponent:             | Shelburne REMO                                              |
| Project Number:        | REMO 2025-08                                                |
| Project Scope:         | Funding to hire full-time emergency management coordinator. |
| Project Approval Date: | November 4, 2025                                            |
| Project End Date:      | March 31, 2026                                              |
| Initial Reporting Due: | February 27, 2026                                           |
| Final Reporting Due:   | May 31, 2026                                                |

## **SCHEDULE B - COST ELIGIBILITY**

### **ELIGIBLE EXPENDITURES**

- Grants may be used to hire employees or consultants, purchase equipment for a shared emergency operations center, purchase supplies, develop governance and operating procedures, or organize training. Projects must be incremental to current capacity and connected to provincial standards.

### **INELIGIBLE EXPENDITURES**

- Municipalities may not use the grant funding for vehicle purchases or day-to-day operating costs.

As of September 2025, the provincial government is exploring coordinated approaches to mapping systems, computer-aided dispatch, records management systems, and public alerting. Technology purchases in any of these four areas are not eligible expenses in the 2025-26 year. Eligibility of requests in these areas for future years will be determined once the broader direction on these technology platforms is established.

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## June Harding

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**From:** Erin Comeau (Director) <director@westerncounties.ca>  
**Sent:** July 24, 2026 12:41 PM  
**To:** June Harding; Candace Malik  
**Cc:** Lockeport Library; Lydia Hunsberger (Collections and Digital Services Manager)  
**Subject:** Library Open Hours Changes - September 1

Good afternoon,

We recently reviewed the staff and open hours for the Lockeport Library and are implementing a change to the library's open hours in September. We will inform the public of the change a month before it is scheduled to occur. WCRL will also look after changing the open hours sign. We may need someone from the town to install the new sign once it has been updated.

This review was triggered by a number of factors, including:

- Safety concerns for staff working alone in the evenings (similar reviews are taking place in the other single staff branches in our region)
- Ineffective use of staff closed time
- General library usage patterns

We consulted with Catherine, the Library Branch Clerk in Lockeport, and reviewed usage statistics over the last year. With this information, we redistributed her hours to allow for more open time and greater consistency in programming hours. Because the library in Lockeport does not have a program room, most programs must take place during "closed" hours.

Note that we did not survey the public regarding the changes to our service hours since the statistics spoke for themselves and we were very limited in how we could redistribute the few hours in question. While these changes may impact a few individuals, we are confident that they will have minimal impact on the wider community.

### **Changes to Lockeport Branch Library Hours**

Changes to note:

- The open hours have increased from 18.5 hours to 21.5 hours
- We have kept the hours for one evening program per month which is consistent with the current evening program schedule. Again, because the library in Lockeport does not have a program room, most programs must take place during "closed" hours.
- Evening hours have been removed due to staff safety concerns. This is the direction that the library is going in with all of its single person branches.

Effective September 1, 2026

Open Hours

|           |                               |
|-----------|-------------------------------|
| Tuesday   | 10:00 - 12:30 and 1:30 - 6:00 |
| Wednesday | 1:30 - 5:00                   |
| Thursday  | 1:30 - 6:00                   |
| Friday    | 1:30 - 5:00                   |
| Saturday  | 10:00 - 1:00                  |

We will begin advertising these changes August 1 but wanted you to get the information first so that you may be able to answer any questions you may get from the public.

As always, let me know if you have any questions.

Thank you,  
Erin

**Erin Comeau** ([She/Her](#))  
Executive Director and Regional Librarian  
Western Counties Regional Library  
405 Main Street, Yarmouth, NS, B5A 1G3  
Phone: 902-742-2486 (ext. 225)  
[director@westerncounties.ca](mailto:director@westerncounties.ca)  
[www.westerncounties.ca](http://www.westerncounties.ca)

**June Harding**

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**From:** Don Calhoun <dcjc@eastlink.ca>  
**Sent:** August 5, 2026 3:47 PM  
**To:** townoflockeport@ns.sympatico.ca  
**Subject:** The South Shore Labour Councils annual Labour Day Event.

The South Shore Labour Councils annual Labour Day Event will take place Monday September 7th 2026 in Liverpool Nova Scotia at the Privateer Park 94 Henry Hensley Drive from 11:30 am-2:00pm.

Labour Day is an annual celebration of social and economic achievements of workers. Worker's struggles achieved paid vacations, minimum annual paid leave, pension schemes and other employee benefits which are enjoyed today.

In 1894 The Dominion Government of Canada declared the first Monday of September to be a holiday to recognize the many contributions of workers have made to the strength prosperity and wellbeing of Canada.

For many years the Labour Council has sponsored a Labour Day Event which is open to the public. Organizations are participating with the view of getting information out, perhaps fundraising, perhaps recruiting valuable volunteers, networking with others and having a good time. Each organization is responsible for bringing their own table and chairs,

Last year 350 people were in attendance and we expect a larger turnout this year. Also more organizations will be taking part. In terms of weather, barring a major storm this is a rain or shine event. Come prepared for the weather!

Great music, food and awesome organizations will again be present.

The Labour Council will be providing free hotdogs and beverages. Members of the Lunenburg/Queens Special Olympics will be hosting the food booth. This is a fundraiser for them that they look forward to every year.

An event to look forward to and not to miss!

A focus for 2026 will be fighting for affordability, housing and strengthening worker power against corporate greed.

Any questions or suggestions please feel free to contact me at 902-543-8686 or email at dcjc@eastlink.ca

In solidarity,

Don Calhoun

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Sent from my iPhone

973

## June Harding

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**From:** Harmony Bazaar <info@harmonybazaar.com>  
**Sent:** August 6, 2026 2:20 PM  
**To:** townoflockeport@ns.sympatico.ca  
**Subject:** Thank You

### Harmony Bazaar Festival of Women & Song

August 6th, 2026

The Town of Lockeport,

We at the Harmony Bazaar Festival of Women & Song want to extend our most sincere thanks for your participation and contribution to our festival this year.

It takes a strong and dedicated team to stage a festival like Harmony Bazaar. Without folks like you, this would not be possible.

Thanks & take care,

**Harmony Bazaar Festival of Women & Song Society**

**Board of Directors**

**Rian Stuart**

**Festival Intern**

[info@harmonybazaar.com](mailto:info@harmonybazaar.com)

PO Box 249  
Lockeport, NS

[harmonybazaar.com](http://harmonybazaar.com)



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