



**TOWN OF LOCKPORT  
COUNCIL MEETING  
FRIDAY, JANUARY 23, 2026 AT 1:00 P.M.  
AGENDA**

1. Call to order
2. Silence Electronic Devices
3. Approval of Agenda, including additions or deletions

**Staff Suggested Motion: That Council approve the agenda for the January 23, 2026, meeting as presented/with the following additions/deletions**

4. Conflict of Interest
5. Approval of Minutes of January 9, 2026, Regular Council Meeting

**Staff Suggested Motion: That Council approve the January 9, 2026, meeting Minutes as circulated.**

6. Business arising from previous Minutes

All business was dealt with at the previous meeting.

7. Community Forum (Open Mic)

- 20 Minutes Maximum
- Each resident is allowed a maximum of five minutes.
- Each resident is to state their name and where they live
- The resident is to speak directly to the Council.
- There will be no interaction by Council at this time.
- If questions are posed by residents the question will be recorded to be researched.

## 8. Presentations

Paul Beazley – Property Valuation Services Corporation (Virtual)

## 9. Department Reports

- Public Works Department Report (Page 1A)
- Administration Report (Page 1-5)
- Mishell Itkind – Clean Foundation Report (Page 6 – 17)
- Connie Lamm, Make Your Move Budget Report (18 – 19)

## 10. Finance

- List of invoices already paid in the amount of \$63,635.64 (Page 20 - 21)
- Lockport Lobster Sea Catch Festival (Page 22- 24)
- Transfer money from Sustainable Services Growth Fund to General Operating Account.

**Staff Suggested Motion:** The Council approve the Town Clerk/Treasurer to move \$46,292.07 from the Sustainable Services Growth Fund to the General Operating account to cover final invoices for the Sustainable Services Growth Fund projects. This will complete the project

- Laneway behind the Town Market and proposed costs for clearing of unused street. (Page 25 – 29)

## 11. Other Business

- Letter from Mike Cotter – Signs at Soccer field (Page 30)

## 12. Committee Reports

- Deputy Mayor Craig Hillen
  - o Heritage and Tourism Advisory Committee (Page 31 – 35)
- Councillor Anna Chetwynd
  - o Recreation/MYM Committee Draft Minutes (Page 36 – 43)

## 13. Correspondence

## 14. Information Only

15. Date of next meeting

- Friday February 13, 2026, at 1:00 p.m.

16. "In Camera"

17. Adjournment

Regular Council Meeting 012326.agd.

## PUBLIC WORKS REPORTS

- PUT TRAFFIC MIRROR UP, NO FACTORY BRACKETS FOR BRACING, INSTALLED PER INSTRUCTIONS FROM THE COMPANY FOR 'POLE' MOUNTING
- DRAINED WATER AND WINTERIZED TOILETS AT CRESCENT BEACH CENTRE
- FOUR WHEEL DRIVE WORK DONE ON 1 ½ TON REPLACED FRONT 4WD DRIVE SHAFT
- WALLY HALLETS WATER PROBLEM
- UV MACHINE OVERFLOW – REALIZED HIGH LEVEL FLOAT WAS STILL ACTIVATED AND WHEN TIPPED, PUMP 1 AND PUMP 2 COME ON PUSHING TOO MUCH WATER TOO QUICKLY THROUGH UV MACHINE. CALLED ADAM AND HE WAS GOING TO MANIPULATE SCADA SO ONLY 1 PUMP WILL COME ON. NEVER!!! 2 PUMPS AT A TIME
- WAITING ON DECISION FOR TOILET SEATS AT BEACH CENTRE
- CLEARED AND SALTED STREETS...SEVERAL TIMES
- DEALING WITH POWER SUPPLY ISSUED AT PUMP #10. IT'S BEEN AN ONGOING PUZZLE – TRIAL AND ERROR, GETTING LOTS OF HELP AND INFO FROM RANDEL AT SURFLINE OVER THE PHONE

**ADMINISTRATION REPORT  
COUNCIL MEETING  
JANUARY 23, 2026**

**BUILDING PERMITS ISSUED 2025/2026 FISCAL YEAR**

There has been a total of Three (7) building permits issued for the 2025/2026 fiscal year.

**TAX COLLECTIONS**

As of January 19, 2026, taxes are as follows:

2022 & prior = \$35,582.24

2023 = \$14,332.32

2024 = \$35,278.31

2025 = \$132,003.15

**Total taxes are \$217,196.02.**

**Outstanding Sub-Lease account**

The total owed on this sub-leased account is \$25,206.57 plus \$20,026.11 interest. I have spoken once again to my contact that works in the Government "Grants in Lieu" section. He is pushing to have them pay the balance on this account.

The total outstanding taxes on the gear shed accounts are \$3,082.39 plus \$2,469.71 interest on four Gear Sheds. Three of the four gear sheds are owned by the same person.

**Capital Budget 2026/2027**

I have included the Municipal Finance Borrowing Estimates sheet and a blank Capital Budget Form for Council to fill in their wishes for Capital Budget projects in the next Fiscal Year. We will then discuss the results at the Finance Committee Meeting and bring forth recommendations to Council.

**Mayors/Wardens/CAO's Meeting**

Mayor Amalfa, Deputy Mayor Hillen and I attended the Meeting in Clark's Harbour in December 2025. After the Meeting we were invited out for a Christmas meal celebration which I enjoyed immensely. We have a great working relationship with our neighbouring Municipal Representatives.



## **Wastewater Treatment Plant Upgrades Project**

It is my understanding from Dave Trudel, Engineer, that the new discharge site has been approved and an RFP has been issued for someone to complete the work on this project.

## **Play Park**

The new Play park has been progressing despite some harsh weather. Hoping for a soft opening soon.

## **Crescent Beach Accessible ramp**

The ramp has been installed for wheelchair access to Crescent beach, and it looks wonderful. I have heard many positive comments on it. The Mobi-Mats and roller have been ordered, and we have also ordered a Mobi-Chair that can allow folks to go in the water. The Mobi-Chair is a joint purchase by the Sustainable Services Grant fund and the Make your Move Fund.

## **Mess on Crescent Beach**

I would like to suggest that Council write a letter to the Province of Nova Scotia regarding the extremely large amount of seaweed that has washed up on Crescent beach and does not seem to want to wash back into the ocean on its own. I have had many complaints about the smell and with the seaweed just sitting there as it is now; it will continue to rot. In some ways I suppose this could be considered an environmental issue. I would like to know Council's thoughts on this subject.

## **Sustainable Services Growth Fund Update**

I thought I had finished with this project but then realized that there was still money left (a matter of a duplicate invoice), so that is why the Mobi-Mats have been ordered. As soon as these items have been paid for this fund will be at zero balance and I will be able to complete the final report and send it in.

I have been extremely busy this month with Meetings, reports and situations/issues that arise daily.

**Vacation**

It is hard for me to schedule vacation, so I had to just do it. I will be on vacation and unavailable from February 22 and back in the office on March 9, 2026.

Respectfully Submitted by:

June Harding-Town Clerk/Treasurer  
Town of Lockeport



**PNS Municipal Finance Borrowing Estimates - Please Respond**

From McAfee, Ben <Ben.McAfee@novascotia.ca>

Date Thu 1/15/2026 1:34 PM

Cc Provoe, Angela <Angela.Provoe@novascotia.ca>; MacDonald, Ross <Ross.MacDonald@novascotia.ca>; Haughn, Jason M <Jason.Haughn@novascotia.ca>

**Please respond by: Monday, February 2, 2026**

Hi Everyone,

Every year Municipal Finance gathers estimates for upcoming fiscal capital borrowings from municipal clients and municipal enterprises. These estimates are required to inform the borrowing program requirements for the upcoming fiscal year of the Province.

**If you plan to participate in the 2026 Spring and/or Fall debentures**, please reply and copy your Municipal Advisor to confirm your intent to participate in the Spring and/or Fall debenture with estimated amounts. Submitting your estimates is not a commitment to borrow the stated amounts but should reflect your approved capital plan and estimated project completion for the upcoming year. Please include in the format below:

<b><u>Spring Debenture:</u></b>		<b><u>Fall Debenture:</u></b>	
Project X	\$\$\$\$\$	Project C	\$\$\$\$\$
Project Y	\$\$\$\$\$	Project D	\$\$\$\$\$
Balloon Z	\$\$\$\$\$	Balloon E	\$\$\$\$\$
Total	\$\$\$\$\$	Total	\$\$\$\$\$

- Please include Balloon payment refinancing in your debenture estimates. I'll be sending out balloon payment reminders in the upcoming week.

**If you do not plan to participate in the 2026 Spring or Fall debentures**, please reply and copy your Municipal Advisor to confirm that you have no plans to participate in the Spring and Fall debentures.

**For Your Information:**

Municipal Finance only finances completed capital projects. As per FRAM 3(3)(e)vi, a project is completed at the point of takeover by the municipality. Upon completion of a project, permanent funding must be put in place within one year.

The Spring debenture package and timelines will be emailed to you in late February/ early March.

Please let me know if you have any questions with the estimates process. Also feel free to send me any contact updates you may have.

Thank you,  
Ben





# Climate Initiatives for the Town of Lockeport

Prepared for January 23, 2026, Council Meeting

## Lockeport Causeway and Climate Action Team (LCCAT)

- **Provides strategic guidance** on the redevelopment and resilience planning of critical infrastructure and broader municipal climate action priorities.
- Serves as an **advisory body** to the Town Council, ensuring that planning, funding and execution efforts align with community priorities, broader government goals and climate resilience.

## Joint Climate Action Plan (JCAP)

**A joint climate action plan (JCAP) is created in partnership with neighbouring communities and municipalities to increase regional resilience against climate change.**

- **Participating communities:** Municipality of the District of Shelburne, Town of Shelburne, Municipality of Barrington and Town of Lockeport.
- **Purpose:** To develop a joint climate action plan for the Town of Lockeport in participation with the Shelburne Cohort as part of the JCAP.
- **Benefits:**
  - Aligns regional resources to support environmental priorities like conservation and infrastructure protection.
  - Need updated climate action plan for funding applications.
  - Provides foundation that can be built upon for a climate resilient future.

**A standard climate action plan includes a mitigation and adaptation section.**

- **Mitigation** refers to the prevention of greenhouse gas emissions, with the goal of lessening the severity of climate change by focusing on reducing the source of the problem.
- **Adaptation** has the goal of adjusting existing systems (e.g. infrastructure) to cope with current and future climate impacts.

	JCAP Elements	
	Mitigation section	Adaptation section
Resources already <b>acquired</b>	N/A	Climate risk assessment for coastal regions.



		<ul style="list-style-type: none"> <li>• Lockeport has already partnered with AIM to identify coastal risks and adaptations.</li> </ul>
Resources <b>not yet acquired</b>	Greenhouse gas emissions inventory.. <ul style="list-style-type: none"> <li>• Purpose: identify and quantify Lockeport's emissions sources.</li> <li>• Next steps: Hire consultant (normally \$5,600 but comes at no cost).</li> </ul>	Climate risk assessment for non-coastal regions. <ul style="list-style-type: none"> <li>• Purpose: provide a structured and comparable method to evaluate vulnerabilities and prioritize actions to prevent harm.</li> <li>• Next steps: Hire a consultant to do the high-level screening (normally \$13,320 but comes at no cost).</li> </ul>

### LCCAT and JCAP: Complementary Initiatives

The LCCAT and JCAP are separate but complementary initiatives. The LCCAT provides community based advisory capacity, while the JCAP focuses on technical planning and implementation at the municipal level.

### Approximate Schedule

Timeline	JCAP	LCCAT
Winter 2026	Liaise with consultant to deliver GHG inventory and non-coastal climate risk assessment.  Begin planning engagement.	Begin planning engagement.
Spring 2026	Finalize engagement strategy.	Finalize engagement strategy.
Summer 2026	Conduct regional engagement.	Conduct regional engagement.  Review applicants and hold first LCCAT committee meeting.
Late 2026 – Early 2027	Draft CAP	N/A
Late 2027-Early 2028	Plan launch	N/A



# Clean Foundation and the Town of Lockport's Partnership

Mishell ItKind, Community Navigator, Clean Foundation  
January 23, 2026

(9)



# About Clean

Clean Foundation is an environmental organization that helps communities prepare for the realities of a changing climate. We protect local environments and build stronger, more resilient places to live and work.

As a trusted partner to governments, non-profits and community organizations, we implement practical programs that deliver meaningful results across the region.

[cleanfoundation.ca](http://cleanfoundation.ca)

# Community Climate Capacity

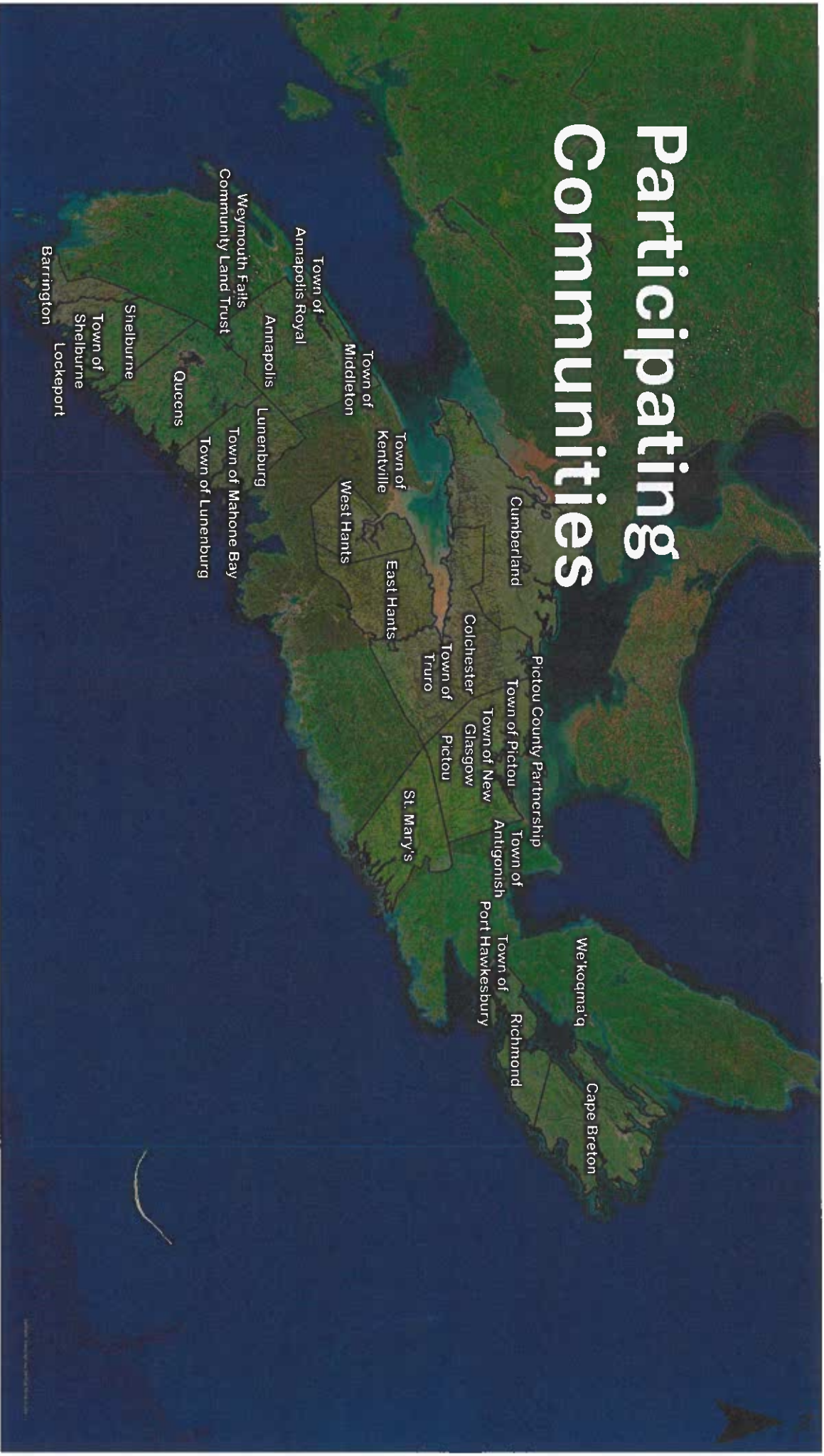
Empowers participating Nova Scotian communities to take on local climate challenges.

**28** Participating communities

**‘28** Program runs until March 31, 2028



# Participating Communities



# Program Structure

A team of collaborators and specialists, working together to empower staff and residents within our communities to further their objectives.



**Climate Lead & Community Navigator**  
Provides direct and tailored support to assigned community.

**Staff of Specialists**  
Provides expertise and support in key areas: project management policy, planning, mitigation, adaptation, funding and engagement.



**Program Manager**  
Supports the direction of the program and liaises with program partners.





# Lockeport Climate and Causeway Action Team (LCCAT)

- Advisory body to the town council meant to support environmental planning
- Refined to include climate and causeway to broaden scope





# Joint Climate Action Plan (JCAP)

- Developing JCAP with the Municipality of the District of Shelburne, Town of Shelburne and Municipality of Barrington.
- Provides framework to reduce greenhouse gas emissions and adopt climate adaptation and resilience measures.
- Guides administrative bodies in prioritizing local climate actions.

# JCAP Elements

JCAP Elements		
	Mitigation section	Adaptation section
Resources already acquired	N/A	<ul style="list-style-type: none"> <li>Climate risk assessment for coastal regions.</li> <li>Lockeport has already partnered with AIM to identify coastal risks and adaptations.</li> </ul>
Resources not yet acquired	<p>Greenhouse gas emissions (GHG) inventory.</p> <ul style="list-style-type: none"> <li>Purpose: identify and quantify Lockeport's emissions sources.</li> <li>Next steps: Hire consultant for GHG inventory (normally \$5,600 but comes at no cost to Lockeport).</li> </ul>	<p>Climate risk assessment for non-coastal regions.</p> <ul style="list-style-type: none"> <li>Purpose: Evaluate vulnerabilities and prioritize actions to prevent harm.</li> <li>Next steps: Hire a consultant to do the high-level screening (normally \$13,320 but comes at no cost to Lockeport).</li> </ul>

# Approximate Timeline

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Late 2026 – Early 2027	Draft CAP	Review applicants and hold first LCCAT committee meeting.
Late 2027-Early 2028	Plan launch	N/A

Subject to change

(17)



# Thank you!

[cleanfoundation.ca](http://cleanfoundation.ca)

Memo

To: Lockeport Town Council  
From: Connie Lamm, MYML Navigator  
Date: January 19th, 2026  
Re: MYML Budget Update

To recap the history of the current MYML budget, we redesigned the budget and had it approved by Elaine (MYM provincial coordinator) in October 2025. Below is a breakdown of the budget updates based on categories in the budget.

- 1) Wages:
  - a) All student wages have been paid out.
  - b) The remaining wages to be paid out are for the MYML Navigator, Connie Lamm. As of January 19th, the MYML budget has paid Connie \$3,527. In that line item, we still have \$6,472.00. I will discuss this section at the end of this memo\*.
- 2) Infrastructure Enhancements:
  - a) Seaside Playpark: \$21,000 has been paid out.
  - b) Trail enhancement: We have paid out \$178 and still have \$621.00. It has been decided that no shredder will be purchased so some of these funds can be reallocated.
  - c) Foodshare partnership: We have ordered five metal raised beds allocated for growing food. We have currently spent \$2,032 and still need to pay out \$2,605. These remaining funds will likely be used up by purchasing soil, seedlings, and fertilizer. Connie will discuss with Lavender Hill in the next few weeks.
  - d) Refresh crosswalks: \$1,219.00 has been paid out. Kevin has ordered white paint and June has ordered a crosswalk painting machine to replace one of the ones they currently have but is not working well. If funds are available at the end of the budget year, we can purchase a second crosswalk painting machine to replace the other one that is not working well. These machines are not the one Fran purchased.
  - e) Lockeport information signage: \$6,270 has not yet been paid out but the committee is moving along in redesigning the signs and should be paid out well before the end of March.
- 3) Inclusion Initiatives
  - a) Walking market: \$2027 has been paid out. This line item was increased due to paying the remainder of the cost for the bounce house and climbing wall originally booked for MYM day in May.
  - b) Skating: \$125 has been paid out and \$1,075 still needs to be used. These funds should be used up with the remaining three skating dates. We still need to get billed for SouWest transportation and for hot drinks.
  - c) Make your move and spring into Lockeport: This event was organized and conducted by Fran in May of 2025. \$8,994 was paid out.

- d) Canada Day: \$1000 was paid out
- 4) Flexible Activities:
  - a) MYM merchandise/funding cushion: We currently have \$1,026 in this line and have not purchased any merchandise.

\*In the remaining time until the end of March, the Lockeport Navigator will likely only use approximately \$2,500 of roughly \$6,500 leaving roughly \$4,000 unspent (Connie only really started working on MYML activities towards the end of September). In consultation with June, it has been proposed that the unspent funds be used towards a floating wheelchair made by Mobi (MobiChair: see images below). Elaine has approved this reallocation of funds.

Currently, there is \$18,170 unspent of \$66,922



LIST OF INVOICES ALREADY PAID TO BE PRESENTED AT THE		
JANUARY 23, 2026 MEETING		
AGAT LABORATORIES	SEWER WATER TESTS	381.90
ASSOCIATION OF MUNICIPAL ADMINISTRATORS	AMANS PROFESSIONAL SERVICES FEE	339.99
BELL ALIANT	FAX, FIRE HALL KITCHEN, LIBRARY, SEWER, REC. CENTRE, EMO	469.18
BELL ALIANT	FIRE DEPARTMENT	68.85
BELL MOBILITY	STREETS AND GEN. GOV'T FOR DEC	179.96
CASSIBO, JILL	MILEAGE FOR CHRISTMAS DINNER - TO BE PAID FOR BY SR. SERVICES	35.59
CBCL	PROGRESS CLAIM	1,675.80
CHETWYND, WAYNE REIMBURSEMENT	FRONT DRIVE SHAFT. WIPER BLADES, ZIP TIES, BOARDWALK LIGHTING	591.06
DESCHAMPS MATS SYSTEMS INC	MOBI MATS, ROLLAR AND CHAIR	14,633.77
HARDING, JUNE	MILEAGE FOR DECEMBER AND LIFE INSURANCE	176.68
HILLEN, CRAIG	MILEAGE FOR DECEMBER	158.98
I.B.E.W.	UNION DUES FOR DECEMBER 2025	230.91
LAMM, CONNIE REIMBURSEMENT	SUPPLIES FOR RAISED GARDEN BEDS - SHEARS, GLOVES, LOPPERS, 9 IN 1 GARDEN KIT	2,209.26
LINDSAY CONSTRUCTION	BALANCE OF INVOICE FOR WASTERWATER SYSTEM	190.61
LOCKEPORT TOWN MARKET	SUPPLIES FOR SR. CHRISTMAS DINNER	20.94
LYDGATE LOCK STOCK AND BARREL	SR. CHRISTMAS DINNER (REIMBURSED), WASHER FLUID FOR PUBLIC WORKS VEHICLES	85.91
MALIK, CANDACE	MILEGE FOR DECEMBER - \$35.59 TO BE PAID FOR BY SR. SERVICES	71.18
MBW COURIER	COURIER SERVICE	223.14
MUNICIPALITY OF BARRINGTON	REGIONAL EMO FOR 2025/26	3,078.40



PROPERTY VALUATION SERVICES	25% ASSESSMENT SERVICES COST RECOVERY FOR 2026	2,602.86
RBC VISA - TOWN CLERK/TREASURER	SUPPLIES FOR FUTSAL BALL, CHRISTMAS LUNCH FOR CAO'S/WARDEN'S, PLAYPARK AND BEACH RAMP SIGNS AND STAFF TURKEYS FOR CHRISTMAS	873.34
REGION OF QUEENS	TIPPING FEES	1,936.10
SCOTIA BUSINESS CENTRE LIMITED	ELEVATOR MONITORING, MFR/FIRE DISPATCH FOR JANUARY	610.13
SHELBURNE COUNTY ARENA ASSOCIATION	ICE TIME FROM MYML	136.80
SOU'WEST NOVA TRANSIT ASSOCIATION	SHUTTLE SERVICE TO FIRE HALL FOR SKATING (MYM)	100.00
SWIM, LUKE	PLAYPARK PERIMETER	3,946.32
TELUS HEALTH	EMPLOYEE ASSISTANCE PROGRAM	12.83
TRI-COUNTY REGIONAL CENTRE FOR EDUCATION	MONTHLY EDUCATION TAX FOR JANUARY	11,727.15
WINDSOR SALT	SALT FOR ROADS	1,930.16
WOODWORKERS HOME HARDWARE	PLAYGROUND CONSTRUCTION MATERIAL	11,315.65
WORKERS COMPENSATION	FIRE FIGHTERS FOR OCT, NOV AND DEC	569.16
WORKERS COMPENSATION	SUBCONTRACTORS FOR OCT, NOV AND DEC	1,880.18
WORKERS COMPENSATION	MUNICIPAL OPERATIONS ADMINISTRATIONS FOR DEC	410.24
WORKERS COMPENSATION	OPERATIONS, CONSTRUCTION & MAINTENANCE FOR DEC	395.46
XEROX	LEASE 37 OF 60	246.13
XEROX	SERVICE INVOICE	121.02
	TOTAL	63,635.64



**Re: Lobster Crawl working document**

**From** craig hillen <craig67hillen@outlook.com>

**Date** Fri 1/16/2026 6:04 PM

**To** townoflockeport@ns.sympatico.ca <townoflockeport@ns.sympatico.ca>

**Cc** Nicole Stephens <nfoote88@hotmail.com>; Jeff Wood <fishynovascotia@gmail.com>; Connie Lamm <connie.lamm@gmail.com>; Gabe <buchgf2025@gmail.com>; Emily Swim <emily.c.swim@gmail.com>; derekamalfalockeport <derekamalfalockeport@gmail.com>; Tim Rhyno <Timrhyno@hotmail.com>; George Benham <benhamb02@gmail.com>; Rudy Sommer <rudy.sommer@gmail.com>; Becky Williams <beckysknitandyarn@gmail.com>; Natasha Amalfa <natashaamalfa@gmail.com>; Jill Cassibo <adminassistant@lockeport.ns.ca>

Thanks June,

I would like to put this on the agenda for our next council meeting. It is a benefit to the Town and Town sponsored so I feel it is in our best interest to waive the vendors fees.

Craig

Sent from my iPhone

On Jan 16, 2026, at 4:10 PM, townoflockeport@ns.sympatico.ca wrote:

Hi Craig

This is just a reminder that anyone selling goods that day must apply for a vendors permit so we can have proof of liability insurance on file. Anyone selling food on Town owned property is required to have a permit so the Town is not liable if anyone gets ill from the food.

Because this event is a Town sponsored event It does not matter to me if the Committee asks Council to waive the vendor's fees for anyone selling, but that must be a Council decision.

Sorry to be such a voice of reason lol

**June Harding**  
**Town of Lockeport**  
Clerk-Treasurer  
(902)656-2216

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(23)

**From:** craig hillen <craig67hillen@outlook.com>  
**Sent:** Friday, January 16, 2026 3:06 PM  
**To:** Nicole Stephens <nfoote88@hotmail.com>  
**Cc:** Jeff Wood <fishynovascotia@gmail.com>; Connie Lamm <connie.lamm@gmail.com>; Gabe <buchgf2025@gmail.com>; Emily Swim <emily.c.swim@gmail.com>; derekamalfalockeport <derekamalfalockeport@gmail.com>; Tim Rhyno <Timrhyno@hotmail.com>; George Benham <benhamb02@gmail.com>; Rudy Sommer <rudy.sommer@gmail.com>; Becky Williams <beckysknitandyarn@gmail.com>; Natasha Amalfa <natashaamalfa@gmail.com>; townoflockeport@ns.sympatico.ca townoflockeport@ns.sympatico.ca <townoflockeport@ns.sympatico.ca>; Jill Cassibo <adminassistant@lockeport.ns.ca>  
**Subject:** Re: Lobster Crawl working document

I feel the overall sentiment is that we "stay the course" and the invitation to Flippin Mikes will not be rescinded. You all brought up very valid reasons and that is appreciated. If Tammy Krick is concerned with Food Trucks in Lockeports she is welcome to make a formal presentation to HTC, Town Council or both.

I have advised Becky Williams as she is organizing vendors and she is in agreement with everyone here.

Curtis "The Fish Man" from Pubnicos who often comes to Lockeport to sell fresh seafood has agreed to come that day and will be located outside with Flippin Mike.

Side note, have been working on a event name with the Vendors and it has been agreed that the event will be called "Lockeport Lobster Sea Catch Festival"

Thank you for your input, have a great weekend

Craig

Sent from my iPhone

On Jan 15, 2026, at 10:16 PM, Nicole Stephens <nfoote88@hotmail.com> wrote:

Hi all,

I believe that it is a benefit to town residents and visitors to have options (both local restaurants and take out when available as well as food trucks/vendors)

I would vote against a retraction of the invitation.

Have a great evening 😊

Nicole

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(24)

**From:** Jeff Wood <fishynovascotia@gmail.com>  
**Sent:** January 15, 2026 7:46 PM  
**To:** Connie Lamm <connie.lamm@gmail.com>  
**Cc:** Gabe <buchgf2025@gmail.com>; Emily Swim <emily.c.swim@gmail.com>; craig hillen <craig67hillen@outlook.com>; derekamalfalockeport <derekamalfalockeport@gmail.com>; Tim Rhyno <Timrhyno@hotmail.com>; Nichole Stephens <nfoote88@hotmail.com>; George Benham <benhamb02@gmail.com>; Rudy Sommer <rudy.sommer@gmail.com>; Becky Williams <beckysknitandyarn@gmail.com>; Natasha Amalfa <natashaamalfa@gmail.com>; townoflockeport@ns.sympatico.ca townoflockeport@ns.sympatico.ca <townoflockeport@ns.sympatico.ca>; Jill Cassibo <adminassistant@lockeport.ns.ca>  
**Subject:** Re: Lobster Crawl working document

that's not a good reason that's like me saying I'm the only rental business .



**Jeff Wood**  
 Owner, Seaside Cottages At Ginger Hill  
 Jeff Wood Drone and Photography  
 Cell 902-875-7613 | Business 902-874-0748 | [www.seasidecottages.ns.ca](http://www.seasidecottages.ns.ca)  
 207 Locke Street, Lockeport, Nova Scotia, B0T 1L0  
[info@seasidecottages.ns.ca](mailto:info@seasidecottages.ns.ca)

On Thu, Jan 15, 2026, 7:19 PM Connie Lamm <[connie.lamm@gmail.com](mailto:connie.lamm@gmail.com)> wrote:

Hi all,

Her reason for requesting the withdrawal of the invitation is because she believes the businesses in town should be allowed to capture that business.

If I remove my town employee hat, I agree with you Emily. I am a big proponent of food trucks and competition and would vote against the withdrawal of the request to Flipp'n Mike's.

Thank you,  
 Connie

On Thu, Jan 15, 2026, 7:04 p.m. Gabe <[buchgf2025@gmail.com](mailto:buchgf2025@gmail.com)> wrote:  
 Hey connie! I'm also curious as to know her reasonings behind wanting us to retract our invitation.  
 In my opinion, I think having as many vendors as possible, can only benefit the event, especially if there's attendees who may have allergies or those who simply don't like the options

# Proposal to Assume Responsibility for the Town Market Laneway

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## Purpose:

The purpose of this proposal is to request that the Town of Lockeport formally assume ownership and responsibility for the laneway running between Beech Street and Spruce Street, behind the Town Market and adjacent to residential and commercial properties.

This laneway is currently unassumed, which has created confusion around responsibility, led to inconsistent maintenance, and increased safety and potential liability concerns.

## Background

The laneway borders five (5) properties, a mix of residential and commercial. It is currently used by residents for pedestrian access, mostly students, and historically when maintained, used by service and delivery vehicles.

- Letter from Donna Sim (17 North Street): Highlights the laneway's importance for property access, pedestrian use, and traffic flow, and requests that municipal maintenance be resumed.
- Correspondence from Tammie Kirk (Town Market): Notes that the owners of the Town Market have maintained the laneway at its own expense for more than 30 years, however the situation is no longer sustainable. There is staff parking available in the rear however the laneway is inaccessible. She requests that either the town assume responsibility or cede the laneway to Town Market to be used at their discretion.
- Letter from Emily Swim (19 North Street): Emphasizes that the laneway provides essential rear access to her property and potential parking for future commercial use. She requests that the Town of Lockeport retain ownership rather than transferring it to a private party and encourages

Council to engage all adjacent property owners before making a final decision.

Currently, the laneway is overgrown, rutted, and unsafe, creating hazards for vehicles, pedestrians, and unable to be safely accessed. The town has never maintained this laneway in the past, occasionally Public Works has provided maintenance when requested.

## Benefits to the Town

### 1. Safety

- Provides a safer route for pedestrians, including students and community members. Residents and visitors currently walk through overgrown weeds and icy conditions in winter.
- Improves emergency access by reducing congestion on North Street and ensuring service vehicles can safely reach properties. The laneway would provide staff parking and access for service vehicles thereby reducing vehicles on North St.
- Reduces risk of accidents and potential liability. Even if “unassumed,” it is doubtful that “not ours” would serve as a strong legal defense if an injury occurred.

### 2. Long-Term Planning

- Protects the town's interest in strategically located land in the town core. With future development at 21 North Street, and the existing Canada Post building at the corner, it is in the town's best interest to preserve and manage the laneway for public use.
- Provides clear direction on responsibility. Prevents ongoing ownership and responsibility disputes, when properties change hands (The Town Market is currently for sale - Council taking action now provides clarity and control for long term planning & development.

### 3. Beautification & Consistency

- Ensures the laneway is maintained to the same standard as the rest of Lockeport, improving appearance, usability, and pride in the town core.
- Aligns with council's responsibility under Section 309 of the Municipal Government Act, which grants municipalities authority to establish, maintain, and operate roads within their boundaries.

#### MGA – Section 309: Maintenance of Streets and Highways

Summary: Section 309 deals with who is responsible for maintaining streets, roads, and highways within a municipality.

- Section 309(1):  
The municipality is responsible for the maintenance, repair, and improvement of all streets, highways, and roads that are vested in or owned by the municipality.
- Section 309(2):  
A municipality is not responsible for maintaining or repairing a street, road, or highway that has not been accepted (assumed) by the municipality.
- Section 309(3):  
The municipality may, by resolution of council, accept (assume) responsibility for a street or road, at which point it becomes part of the municipal street system.

#### Recommendation

That Council, pursuant to Section 309 of the Municipal Government Act, formally assume ownership and maintenance responsibility for the Town Market Laneway. This will:

- Provide clarity and accountability for property owners and businesses.
- Enhance safety for pedestrians and vehicles.
- Support essential small businesses like Town Market and Canada Post.
- Protect the town's long-term planning interests in the core of Lockeport.

## Council Minutes from discussion on October 24, 2025

There was a lengthy discussion about this laneway behind the Town Market. Deputy Mayor Chetwynd is not in favour of the Town of Lockeport, assuming ownership and responsibility for the laneway. The Town has not been responsible for it in the past. Public Works do not have the time or additional resources to deal with it and keep it up to standard and it opens up other laneways that the Town does not look after to potentially become the responsibility of the Town. Councillor Hillen's opinion is that the residents involved need to deal with it. Councillor Malik was in favour of the proposal submitted to address the ongoing ambiguity of who is responsible for the laneway.

**10-24-25-10 It was duly moved that Council under section 309 of the MGA Act, that the Town assume responsibility of the maintenance of the laneway behind the Town Market. Motion Defeated**

Councillor Hillen suggested we revisit if again and suggested a written agreement from all parties involved. Deputy Mayor Chetwynd is not in favour of spending more legal fees on this laneway.

**10-24-25-11 It was duly moved and seconded that Council agree to investigate how much it would cost to bring the laneway up to standard. Motion Passed.**

### Financial Considerations:

- Initial clearing & grading: Hire contractor to clear down trees & brush
- Gravel & grade roadbed (300–500 ft)
- Annual winter maintenance (plowing/salting)
- Annual mowing/brush control

These maintenance costs are modest compared to the value of preserving strategic land, supporting local business, and ensuring safety and liability protection for the town.



(29)

6:52

LTE+ 79



# Tree Removal...



XLSX - 12 KB

	A	B	C	D
1	INVOICE #100			
2	<b>UnderCut Tree Removal</b>			
3	[Box 414 Barrington Passage Shelb.Co Ns			
4	Bow 1go			
5	902 635 1519			
6				Noven
7	QUOTE		FOR	
8	Town of lockeport		[PRODUCT DESCRIPTION]	
9	November 24 2025			
10				
11	[PHONE]			
12	DESCRIPTION		AMOUNT	
13				
14	Clear unused Street		\$1,800.00	
15	Clear sides removing over grown grass and bushes			
16	remove fallen tree.Remove garbage			
17				
18			TAX RATE 14.00%	
19				
20			TOTAL \$2,052.00	
21				
22	Make all checks payable to UnderCut Tree Removal. If you have any questions concerning this invoice, contact Wade at 902 635 1519 or email at wadeanickerson@hotmail.com			
23	<b>THANK YOU FOR YOUR BUSINESS!</b>			
24				
25				
26				
27				
28				

I am asking Council's permission to have three signs attached to the fence at the soccer field recognizing the accomplishments, through the Sports Hall of Fame in Nov Scotia, of Walter Nickerson, Marjorie Bailey Turner and Patti Langille-Hutchinson all from the Town of Lockeport.

There will be no cost to the Town as I will cover the cost of the signs and attach them to the fence at the soccer field.

Sincerely,

Mike Cotter



(30 A)

Doggie  
Park

← 30' →

→

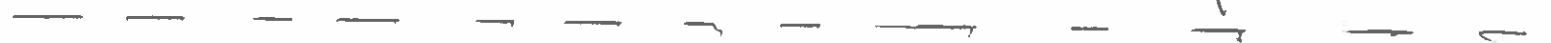
← 3 1/2' →

GATE


← 20' →

Soccer Field

Road INTO Lockport



(30B)

 this is where like  
to put signs

- the fence by Doggie Parks is

53½ long with gate in, Gate is 3½ x 8

the fence is 8<sup>ft</sup> high the whole way.

there would be 3 signs each 4' wide 8' high

**Town of Lockeport Heritage and Tourism Advisory Committee**

**Tuesday, January 13th, 2026**

**Lockeport Town Council Chambers at 6PM**

Present: Craig Hillen, Connie Lamm, Nicole Stephens, Gabe Buchanan, Tim Rhyno, Jeff Wood and Emily Swim

Regrets: George Benham, Derek Amalfa and Rudy Sommer

Call to Order at 6:02 pm

**Additions to Agenda:**

- Roods Head Survey - Connie
- Draft Little Mermaid of Lockeport Concept for the Public - Craig
- Bucket List for South Shore Tourism - Jeff Wood
- Issue of Seaweed Build Up on Crescent Beach - Jeff Wood
- Shelburne & Area Chamber of Commerce at Lockeport Town Market - Craig (Derek)

**Approval of the January 13th agenda - Jeff Wood moved, Connie Lamm seconded; All in favour.**

**Approval of previous minutes from the November 17th, 2025 meeting - Tim Rhyno moved, Jeff Wood seconded; All in favour.**

**Old Business**

**Tourist Site- Little Mermaid of Lockeport**

Tim Rhyno provided an update on this project after recently meeting with Sam Nickerson, who will be carving the mermaid sculpture. Sam already has secured a log to use for the carving that has a nice natural curve in it that will work well for the shape of the sculpture. Sam is planning to start the project in April and then leave it to dry for some time.

Connie Lamm had questions regarding the drying time of the epoxy when the sculpture is installed since epoxy typically takes 4 days to cure. Jeff Wood suggested reaching out to PL Premium to see what products that would recommend using for this project and to see if they would be interested in sponsoring the epoxy products.

Craig Hillen, Derek Amalfa, Connie Lamm and June Harding will have a discussion about starting an account for the Little Mermaid of Lockeport donations and providing tax receipts for any donations that come in for this project. Craig is going to reach out to

Seeblick printing to get a display printed with the story of the Mermaid to have on display at the Lobster Crawl events on February 21st.

### **Recognition and Appreciation Award**

January's recipients are Allendale Electronics and The Bayman; February will recognize the Lillian Benham Memorial Library and Royco Plumbing; March will recognize South Shore Construction (Mike Williams) and C. Stephens Construction.

Emily will add these dates to the working business list and forward to the committee. Jeff Wood suggested that we start collecting logos to add to the list to each business to make the process easier for public acknowledgement.

Emily will add Addy Mackenzie Massage (check for name of business), Dylan Hodgson Towing, and Giggles & Grins Daycare to the working list of businesses.

### **Roods Head Park**

There were no new updates at this time. Connie Lamm has been working on a public survey through Google Forms to collect data on what the public would like to see for the future of the park. There was discussion around what other local events or locations could be used to collect data. There will be data collection at the February 21st Lobster Crawl event which will be led by Connie and Gabe with the use of tablets.

Emily suggested that there are some upcoming Harmony Bazaar events that data collection could happen at also, starting with an event on Saturday, January 24th from 2-4pm at the Lockeport Legion in support of the local food bank. Gabe has offered to help Emily with this. Craig suggested that the monthly Seniors Bingo at the Recreation Centre would also be a good option. Nicole suggested getting the high school students involved.

There was discussion around adding an age demographic to the survey also to know what age groups are responding to the survey.

### **Interpretive Signs Sub-committee**

There were no new updates since the meeting that was scheduled for the previous week had to be rescheduled.

### **Lockeport Committees Realignment of Advisory Responsibility**

Council, June Harding and the Chairs of both the Recreation and Heritage & Tourism committees will meet to have further discussions around the realignment. Updates will be provided to the committee at the next meeting.

### **Additions to the Agenda**

Jeff Wood discussed the 'Bucket List' of things around Lockeport to be provided to South Shore Tourism. This list would be accessed through the South Shore Tourism website and would list things to do, places to stay and places to eat in the Lockeport area. This would include Districts 6 and 7. Jeff is going to work on this and make a list and provide it to the committee to look over and provide any additions before submitting.

### **Seaweed on Crescent Beach**

There was discussion regarding the excessive amount of seaweed that has washed up on the beach this winter and Jeff Wood has concerns about the effects this will have for the businesses (cottages) at both ends of the beach if the seaweed does not remove itself naturally as it is also currently difficult to walk the beach with so much debris on it. Tim Rhyno raised concerns about the smell and flies that would occur if the seaweed remains on the beach as the temperatures warm in the spring time.

Emily brought up concerns that if the seaweed was removed by machinery that it could have adverse effects on the wildlife and shorebirds that use the beach as well as disturbing the habitat on the beach especially as we start welcoming migratory shore birds in April and May. There was also discussion around the beach being a protected beach as well as a Species at Risk habitat for Piping Plovers.

**Connie Lamm made the motion that The Heritage and Tourism Committee recommend to Council that they reach out to the Province of Nova Scotia to advise them on the current situation and the potential removal of the seaweed on Crescent Beach in the instance that it does not remove itself naturally. Gabe Buchanan seconded. All in favour.**

### **New Business**

Craig Hillen provided an update on all the planning for the Lobster Crawl events that will be taking place on February 21st, 2026 in Lockeport.

Silver Surfers film viewing will be taking place at the Crescent Beach Centre. Local surfers Gordon Grover and Greg Kenward along with the help of other locals have created a 15 minute long film that has been nominated for two Nova Scotia Short Film Awards. There will be two showings at 11am and 1pm and is free to the public with non perishable food bank item donations accepted at the door.

The Kilted Chef, Alain Bosse, will be giving a presentation on behalf of Nova Scotia Loyal at the Fire Hall with food samples and culinary discussion.

Becky Williams has organized 20 to 30 vendors to attend.

Connie Lamm has confirmed Flippin Mike Burgers Food Truck as a food vendor for the day.

There will be the Heaviest Lobster weigh-in event with Local Fishermen, local Lobster Plants & Mike Cotter. Tim Rhyno has reached out to all the local lobster processors to be involved and they have all offered to be sponsors for the competition. There will be a trophy purchased with all the sponsors names on it and then the winners name will be added each year and the trophy can be displayed at the beach centre along with the sea derby trophies. There was discussion around how we can get the word out to the local fishermen for the Heaviest Lobster competition; it was suggested that we get it out on Facebook and the Lockeport Now page. It will be advertised as all fishermen welcome in the District 33-34 area from Liverpool to Pubnico.

There will be tables dedicated to NS Loyal, Make Your Move, HTC Little Mermaid of Lockeport and Lockeport Sea Derby.

June Harding has also made the committee aware that Lockeport's 119th Birthday is on February 26th so there will be free birthday cake also available at the events in the Fire Hall that day. Connie Lamm has offered to reach out to Cakes by Darlene to provide the cake.

Set up for the film showing at the Beach Centre will take place on Thursday, February 19th at 12pm; chairs and projector screen are needed.

Set up for the Fire Hall will take place on Friday, February 20th with a time TBA; tables and chairs to be set up. The tear down will take place on the event day at 4pm.

### **Finance**

Craig discussed the creation of a budget for the committee to cover such costs as events, food for events, recognition awards and decorations around town. All committee members agreed that this would be a good idea and would help with the planning of future events.

There is also a proposal to make the Committee a non-profit entity so donations to town projects, such as the Little Mermaid, Roods Head and Painting of Nautical Buoys on the boardwalk/end of beach can provide tax receipts and help with funding these projects.

### **District 33 Christmas Lights at Beach Centre Lobster Trap**

Council has asked if the Heritage and Tourism Committee would be interested in decorating the Lobster Trap at the Visitor Beach Centre when Lobster season begins for the 2026 season. Emily suggested having the Lobster Trap lit up all year long with white solar lights and then red plug-in lights could be added before the start of the lobster season in November.

Jeff Wood suggested it would be a nice addition to have lights along the boardwalk that are similar to those that are on the street poles in Shelburne and Barrington and the Cape Island Causeway. They could be kept up all year around and there were suggestions that they depict mermaids, anchors, surfers, lobsters, nautical themed. Craig offered to reach out to the Municipality of Barrington for information on the lights they currently use.



**Gabe Buchanan made a motion to recommend to Council that the Heritage and Tourism Committee organize the decorations along the boardwalk and lobster trap at Crescent Beach Centre. Nicole Stephens seconded. All in Favour.**

**Next Meeting**

The next meeting will be Wednesday, February 11th, 2026 at 6pm in Lockeport Town Council Chambers.

**Connie Lamm moved to adjourn the meeting; Gabe Nickerson seconded. All in favour. Adjournment at 8:08 pm.**

Town of Lockeport Recreation/MYM Meeting Minutes  
January 5, 2026 6:00 p.m.  
Council Chambers

Present: Mayor Derek Almalfa, Councillor Anna Chetwynd, MYM Community Navigator Connie Lamm, Sue Crosby, Benn Himmelman, Dawn DeMings-Taylor, Jan Fiske, Will Chetwynd and Recording Secretary Mary Meagher

Regrets: Rhiannon Hinerman

Meeting called to order at 6:04

Approval of Agenda: Moved by Dawn and seconded by Will.  
Motion Carried

Approval of December 1, 2025 Minutes: Moved by Derek and seconded by Will.  
Motion Carried

There were no Presentations/Guests tonight.

There was nothing under Old Business.

Make Your Move Lockeport:

Skating – there were 39 from Lockeport, 25 from Shelburne and 7 from the municipality for a total of 78 who attended the free skate December 30. Connie reported that it went very well. Perhaps provide hot chocolate next time on January 11 from 2:00 to 3:30. Sou'West Transit was used this time and will again next skate.

Connie updated us on how she and Benn had discussed how to use the MYM money to best benefit the town. Anna joined them in this discussion. An idea that came from this meeting was to improve the walkway behind the guardrail in Brighton Road to make it more walkable by laying weed guard and crusher stone.

Connie updated us on a report from Elaine concerning interviews held with people participating in MYM that dealt with lack of bathroom availability while walking. We later were told that this was gathered from a relatively small sample of people. A lengthy discussion and disagreement ensued on this topic concerning availability and locations etc.

Open Drop In/Indoor Walking – The drop- in scheduled for December 19 was cancelled. Benn plans to check again for this month with the school but he is considering moving it back to the Recreation Centre if he can't work it out at the school. Benn is going to see if there may be an opportunity to use soccer indoor.

MYM Video – Connie showed us a video produced by the Antigonish MYM Group. It was noted that the difference in size between Antigonish and Lockeport needs to be recognized and expectations tempered.

Playground Installation Update:

Anna reported that Luke will finish the boardwalk this week and he will anchor the inclusive activity units. The remainder of the blue pads need to be installed and a check for metal debris. Also fencing needs to be picked up as it was loaned out to Shelburne.

Park decorations/dismantle: Date selected to take down Seacaps Christmas decorations was this Thursday at 10 a.m.

Playground Fundraising Group: Sue reported that the finances need to be finalized and some of the remaining loose ends tied up and then the group will make plans on future fundraising events. More details will follow.

School Update: Will reported that the Senior Boys Basketball have a home game Wednesday and an away game on Friday. Exams will be held for two days at the end of the month.

**New Business – 2025 Events Review (what worked/what didn't)**

Winterfest – No

Spring Into Lockeport – No

MYM Day – Yes

Nova Scotia Walks Day – Yes May 13 – Grand Walk

Family Beach Bash – may move to another date with various games and activities.

Sea Derby duct tape races ??– MYM helped by donating prizes

Turkey Trot – No

Free Skates – Yes

August Beach Bash – Yes

Decorate Seacaps Park for Christmas – Yes

Holiday Walking Lights – Yes

Christmas Craft Fair – Yes – Sponsored by “The Big Beach Market”

Trail Cleanups – Yes

**Playground policy review/discussion:**

Anna read the existing policy and it was agreed that a new policy needs to be created and not locking it to be included in the policy. Anna showed us a sign that covers what insurance requires. Sue and Dawn will compose the policy that should also include the Soccer Field, Baseball Field, Tennis/Pickleball Court.

**Volunteer of the Month Nominations:**

It was moved by Will and seconded by Sue that Lily Ann Roache be nominated for January. Motion Carried

It was moved by Dawn and seconded by Will that Ragged Island Artisans Group be nominated for February. Motion Carried

Anna read an email from Rhiannon with some ideas that we will follow up with at our next meeting.

Next meeting: February 5, 2026 at 6 p.m.

Meeting adjourned at 8:02

Attached please find 2 documents: one outlining phases of the project, the other explaining how we arrived at the decision to order the swings indicated in the first document.

We have two motions to bring to council regarding the park as recommendations of the committee:

1). Recommend that the old policy #GG-023 known as the "Play Park Seasonal Policy", be rescinded and approval given to write a new Playground policy to allow the park to remain open year round unless deemed necessary by the Town of Lockeport to close it"

This recommended motion was moved by Dawn, seconded by Will. Motion passed.

2). Recommend to allow a "soft opening" of the park on or after January 31, 2026, weather permitting.

This recommended motion was moved by Sue, seconded by Will. Motion passed

**Purpose**

A soft launch of the Seacaps Playground will allow the space to be used by the public while final details and planning continue prior to full project completion. No formal advertising, ceremony, or speeches should be planned, as the goal is to introduce the new playground to the community and keep it open from this point forward.

As part of the soft launch, a shanty will be open to serve hot drinks, juice, cookies, and snacks. This will be provided and operated by the Seacaps Playground Fundraising Group

**Sample Announcement Info**

Phase I of the Seacaps Playground project is complete. A soft launch will be scheduled for a Saturday or Sunday on a date on or after January 31, 2026

Following the soft launch, the playground will remain open for public use.

The playground will be monitored for safety, and any required adjustments or temporary restrictions will be implemented as needed. The Town of Lockeport retains the authority to close the playground at any time due to inclement weather, safety concerns, or operational requirements.

\*\*A grand opening will be held at a later date to officially celebrate the new playground

## **Seacaps Playground Project Update January 19th 2026**

Phase 1 of the Seacaps Playground Project has been successfully completed.

The swing equipment has been ordered and is scheduled to ship on January 20, 2026 with a delivery day early February.

The remaining scope of work for the Swing Area playground project at Seacaps Park will be completed through the following structured steps:

### **Step 1**

Fulfil all requirements of the ACOA Tourism Growth Program (TGP) to enable reimbursement for the total perimeter costs and the newly purchased swing equipment, including:

- Two-Bay Arch Swing Frame
- 1 Tot Swing
- 1 Accessible Swing Seat
- 2 Soft Edge Seats
- All required hangers

Upon completion of these requirements, the project will receive a \$38,874 non-repayable contribution.

### **Step 2**

Order the remaining four murals required for completion of the project scope.

### **Step 3**

Prepare a comprehensive report identifying all remaining items required to complete the swing area, including detailed cost estimates and supporting quotations. This report will be presented to the Lockeport Recreation Committee and Town Council for review, discussion, and approval.

### **Step 4**

Following receipt of the TGP non-repayable contribution, a review of all available funds in the Seacaps Park Fundraising Account will be conducted. Based on available funding, begin implementation of the remaining components required to complete the swing area.

### **Step 5**

Re-establish fundraising efforts and the Legacy Donation Program as project priorities. A coordinated fundraising plan will be developed to support completion of the remaining project elements.

### **Step 6 – Completion of the Swing Area**

Construction and installation will proceed in the following order:

1. Excavation and ground preparation
2. Installation of swing equipment
3. Installation of turf and shock pad
4. Completion of the perimeter

This project continues to advance through strong collaboration between community volunteers, funding partners, and the Town of Lockeport, and remains focused on the successful completion of a safe, inclusive, and enhanced accessible swing area at Seacaps Playground.

## **Equipment Order Timeline**

- Due to the defined ordering and delivery timeline required for ACOA Tourism Growth Program (TGP) eligibility, the Seacaps Playground Fundraising Group contacted the two original suppliers who had provided quotes for the September 2025 report.
- These quotes formed part of the report submitted to Council for the October 10, 2025 meeting.

## **Quote Sources**

### **Fundy Fencing Limited – Saint John, NB**

- Provided original swing equipment quote in September 2025.
- Contacted on December 16, 2025, for an updated quote.
- Pricing remained unchanged from September 2025.
- Confirmed shipping date: January 20, 2026.
- Expected delivery: First week of February 2026.
- Payment terms: Invoice payable after receipt of equipment.
- Timeline and payment structure align with project schedule and cash flow requirements.

### **Cobequid Consulting – Economy, NS**

- Provided original swing equipment quote in September 2025.
- Contacted on December 16, 2025, for an updated swing quote.
- Supplier advised they also provide the required turf; a turf quote was requested.
- Updated swing quote increased from September 2025 pricing.
- Turf quote substantially higher than quote received from Turf Masters Landscaping Ltd. (Eldersbank, NS).
- Required a significant upfront payment.
- Delivery timeline less defined, with delivery estimated for end of February 2026.



**Seacaps Playground Fundraising Group – Items to be funded:**

Turf Masters Landscaping Ltd. – Eldersbank, NS

- 30 ft × 40 ft turf.
- 30 ft × 40 ft shock pad (50 mm, CSA compliant).
- Installation costs for one installer.

Mark Williams Excavating

- Excavation and ground preparation for the swing area.

Contractor Support

- Assist with turf installation.
- Complete swing area perimeter.