



**TOWN OF LOCKEPORT
COUNCIL MEETING
FRIDAY DECEMBER 12, 2025, AT 1:00 P.M.
AGENDA**

1. Call to order

2. Silence Electronic Devices

3. Approval of Agenda, including additions or deletions

Staff Suggested Motion – That Council approve the agenda for the December 12, 2025, meeting with the following additions/deletions.

4. Conflict of Interest

5. Approval of Minutes

- Regular Council Meeting Minutes November 28, 2025

Staff Suggested Motion – That Council approve the Minutes from the Regular Council Meeting of November 28, 2025.

6. Business arising from Previous Minutes

Bonnie Nickerson, resident of Lockeport expressed concern regarding the big Christmas tree at the corner of Seacaps Park. She asked if a professional forest technician has been brought in to determine the health of our tree. Bonnie asked, “Will you, as our elected representatives, assure us that our Lockeport community will be made aware of any consideration by Council to remove this tree?”

The tree at the corner of Beech and Howe St. will not be cut down at this point in time.

7. Community Forum (Open Mic)

- 20 Minutes Maximum
- Each resident is allowed a maximum of five minutes
- The resident is to speak directly to Council
- There will be no interaction by Council at this time
- If questions are posed by residents the question will be recorded to be researched

8. Presentations

There are no presentations scheduled for this meeting

9. Finance

- List of invoices already paid in the amount of \$61,604.85 (Page 1-2)
- Recommendation from the Amalgamation Steering Committee Update (Page 4-11)

Staff Suggested motion: That Council approve the recommendation brought forward from the Amalgamation Steering Committee, for the Town of Shelburne, the Municipality of the District of Shelburne and the Town of Lockeport to share in the expense of \$5000.00 to cover the cost of a presentation to the Amalgamation Committee by Kevin Latimer, Attorney.

- Yellow Fencing from Seacaps Park

10. Other Business

11. Council Reports

- Mayor Derek Amalfa (Page 12)
- Deputy Mayor Craig Hillen (Page 13)
 - o November 18, 2025 draft minutes for Heritage and Tourism Committee (Page 14-18)
- Councillor Anna Chetwynd (Page 19)
- Councillor Kevin Chetwynd (Page 20)
 - o Region 6 Budget Report (Page 21-33)
- Councillor Candace Malik (Page 34-35)
 - o Student Advisory Council request (Page 36)

12. Correspondence

- Email from Chief Michelle Glasgow, Sipekne'katik First Nation to the Honourable John A. MacDonald, Minister of Municipal Affairs. (Page 38)

13. Information Only

14. Date of next meeting

- January 9, 2026, at 1:00 p.m.

15. "In Camera"

16. Adjournment

(1)

LIST ON INVOICES ALREADY PAID TO BE PRESENTED AT THE		
NOVEMBER 28, 2025 MEETING		
AGAT LABORATORIES	WATER SEWER TESTS	381.90
BELL ALIANT	BEACH CENTRE	153.59
CANADA POST	600 STAMPS	848.16
CHETWYND, ANNA REIMBURSEMENT	SR. BINGO PRIZES	63.00
CULLIGAN WATER STORE	DRINKING WATER	43.08
HARDING, JUNE	MILEAGE FOR NOVEMBER AND LIFE INSURANCE	190.33
I.B.E.W.	UNION DUES	230.91
LESTER SWANSBURG	REPLACE BOARDWALK AND GAZEBO LIGHT, REPLACE WATERPROOF DISCONNECT AND CONNECTORS AT TREATMENT PLANT	587.10
LOCKEPORT TOWN MARKET	TRAY FOR VOLUNTEER BANQUET	102.60
MANULIFE	PENSION PLAN FOR THE MONTH OF NOVEMBER	1,474.24
MARK WILLIAMS EXCAVATING	EXCAVATE PERIMETER OF PLAYPARK AND PUT CRUSHER DUST DOWN, REPAIR HOLE IN ROAD ON NORTH ST., LOAD OF GRAVEL TO TREATMENT PLANT	7,482.96
NOVA SCOTIA FEDERATION OF MUNICIPALITIES	INSURANCE PROGRAM	2,336.46
NOVA SCOTIA POWER	BOARDWALK	130.76
NOVA SCOTIA POWER	UV SYSTEM	601.78
NOVA SCOTIA POWER	STREETLIGHTS, PLAYGROUND, TREATMENT PLANT	2,815.45
NOVA SCOTIA POWER	TRANSPORTATION, ROODS HEAD, LIBRARY, WIDOW'S WALK	513.21
NOVA SCOTIA POWER	LIFT STATION 1, 2, 4, 5	972.09
NOVA SCOTIA POWER	LIGHTHOUSE STAGE, MFR	211.99

Amalgamation Steering Committee Meeting – December 3, 2025

The Minister of Municipal Affairs, the Honourable John A. MacDonald identified the following program as our only source of funding for this initiative.

Municipal Innovation Program Funding (MIP)

I spoke to Ahmed Yaiesh from the Province of Nova Scotia regarding how MIP funding may relate to the proposed Amalgamation Process between our three Units.

I explained to him that the Municipality of the District of Shelburne, the Town of Shelburne and the Town of Lockeport are entering into discussions regarding the costs associated with a potential amalgamation of the three units. This would include, but is not limited to HR Reports, Boundary Reviews, Financial Reports, and other related studies.

I asked him if this process would be eligible for funding through the MIP Program, should the three Units decide to proceed with this plan. We are guesstimating that this process may cost in the range of \$500,000.00 or more.

Ahmed responded with the following information:

MIP has a budget of \$578K and can cover up to 75% of eligible costs. For a projected cost of \$500K, MIP could potentially

contribute up to \$375K, assuming all costs meet eligibility criteria. Here are some general guidelines:

- Needs at least 2 municipal units to be considered eligible.
- One municipal unit needs to be the lead applicant, who officially submits the application and with whom the Terms and Conditions (T&Cs) will be with.
- Each partner unit should have financial contribution toward the initiative (managed by the lead).
- MIP applicants are encouraged to submit additional information along with the application form.
- MIP projects should be focused on action, or plans of actions as opposed to feasibility studies.
- To close out MIP projects, individual Councils ideally accept the product produced from the funding.

The Funding will open for applications again in February 2026 and they are happy to discuss and review proposals in advance of official submission. The application window is typically open for 8 weeks.

He also clarified that though the program may cover up to 75% of eligible costs, funding at that percentage (if successful) is not guaranteed as it is subject to budget availability. This program has been competitive and oversubscribed in past years.

Town of Lockeport - Notice of Motion

Title: Amalgamation Update

Prepared by: Mayor Derek Amalfa

Date: December 7, 2025

Motion: That the Town of Lockeport Council allocate a budget to support the Town's participation in the exploration of municipal amalgamation, to cover expenses related to the consulting, facilitation, reporting, for the 2025–26 fiscal year.

Status: For Information / For Discussion / For Decision

Purpose:

The purpose of this motion is to allocate a budget to support Lockeport's participation in the municipal amalgamation exploration process. The Amalgamation Steering Committee identified the immediate need to engage a consultant to facilitate a workshop that will help the Committee clearly articulate its purpose, shared goals, and rationale for exploring amalgamation ("why we are here").

Establishing a set budget allows the Town to proceed efficiently with required workshops, reports, and resources without returning to Council for individual project approvals, ensuring predictable participation and transparency in the 2025–26 fiscal year.

Background:

The Amalgamation Steering Committee held its inaugural meeting on December 7, 2025 in front of a full public audience. Presentations were provided by:

- Lisa Wallace, (Chief Clerk, Nova Scotia Regulatory and Appeals Board), who provided an overview of the (9-12 month) process associated with municipal restructuring.
- Brian Cullen, CAO, Municipality of Pictou County, who shared lessons learned from the 2016 Pictou amalgamation initiative, including administrative, financial, and community impacts.

Town of Lockeport - Notice of Motion

An overview of potential cost ranges associated with an amalgamation process was presented to the Committee (Appendix A). Based on Pictou's experience, it is estimated that total estimated costs to the amalgamation process to be \$375,000 - \$447,000 plus legal fees (\$200,000). The four units in Pictou County each contributed close to \$200,000 during an ultimately unsuccessful amalgamation attempt. Over 100 reports were created and filed with many of the documents produced in house by staff.

Should the three municipal units elect to proceed to a formal proposal before the Nova Scotia Utility and Review Board (UARB), provincial funding of up to 75% may be available to offset eligible restructuring costs through the Municipal Innovation Fund.

Before any significant financial commitment is made, the Committee recommended participating in a facilitated workshop led by Kevin Latimer, a lawyer experienced in municipal restructuring and a key participant in the recent amalgamation in Hants County. The workshop will focus on building shared understanding, transparent priorities, articulating motivations, and clarifying how amalgamation may support each community.

Public engagement and transparency were identified as essential components of the process. Future meetings of the Amalgamation Steering Committee will occur on the third Wednesday of each month at 6:00 PM at the Municipality of Shelburne Office. Meetings will be recorded and uploaded to a dedicated website hosting agendas, minutes, reports, and relevant background materials.

For Discussion:

Before participating in the facilitated workshop, it is recommended that Lockeport Town Council hold an internal discussion to clarify our collective reasons for exploring amalgamation.

The purpose of this discussion is to ensure that Lockeport's representatives on the Amalgamation Steering Committee carry forward the unified perspective of the full Council. Establishing this shared understanding will allow our representatives to participate confidently and constructively, and will ensure that Lockeport's interests, priorities, and values are clearly articulated throughout the exploration process.

Town of Lockeport - Notice of Motion

This discussion will include a review of:

- Lockeport's strengths, weaknesses and capacity challenges
- Opportunities for regional collaboration and growth
- Threats to long-term sustainability — and how amalgamation may support the Town's long-term stability, service delivery, and governance capacity.

Financial Considerations:

The estimated cost of the workshop facilitated by Kevin Latimer is \$5,000, shared among the three municipal units. Additional costs may include additional consultant fees, facilitation, specialized reports, and resources required by the Steering Committee throughout the exploration phase.

Amalgamation Cost Estimates:

Facilitation & Engagement:

Estimate provided by Chrystal Fuller:

- **\$5,000** - Planning out Next Steps presentation by Chrystal Fuller, Brian Smith & Kevin Latimer
- **\$20,000** - Coming up with an engagement plan
- **\$40,000 - \$50,000** - Conducting the public engagement & generating a "What we Heard Report"
- Note Antigonish spent \$180,000 on public engagement with 26 events

Financial Report:

Estimate provided by Grant Thorton:

- **\$200,000 - \$250,000**

Human Resources Report:

Estimate provided by Davis Pier:

- **\$72,000 – \$85,000**

Boundary Review Report:

Estimate provided by C&D Community Design:

- **\$37,500**

Total Estimated Costs:

- **\$374,000 - \$447,000**
- **Note: Does not include cost of:**
 - Legal adviser to guide an application through the Nova Scotia Regulatory & Appeals Board process.
 - Individual Municipal reports to determine replacement schedule for major utility items (sewer, water, roads etc.)
 - Policing status report
 - Fire services report
 - Shared services report

Policing Contract Discussion:

- PPSA (70/30) vs MPSA (90/10) costing

(10)

- If the amalgamating units end up with a population over 15,000 then they would be forced to switch from a PPSA agreement to the more expensive MPSA agreement.
 - There is one exception to this forced conversion whereby the resulting entity remained either a “County of” or “District of”. In the situation of MODS, TOS & TOL the only way to avoid the forced conversion to an MPSA would be to have the two towns dissolve into the District. This would have to be verified by a lawyer.
 - Example: the Antigonish plan was to dissolve the town into the County and therefore maintain the PPSA contract.
 - Example: the Windsor West Hants example was different, the resulting entity was a brand new entity and therefore did not qualify for the exclusion and then were forced to surrender their PPSA contracts in favour of the more expensive MPSA contract.



Recommendation from the amalgamation Steering Committee:

Staff suggested Motion that Council approve the recommendation brought forward from the Amalgamation Steering Committee, for the Town of Shelburne, the Municipality of the District of Shelburne and the Town of Lockeport to share in the expense of \$5000.00 to cover the cost of a presentation to the Amalgamation Committee by Kevin Latimer, Attorney.

Council Status Report: November 2025
Mayor Derek Amalfa

<i>Date</i>	<i>Committee</i>	
November 3, 2025	Climate Resilience Coastal Communities Workshop	
November 4, 2025	Shelburne Co Events Committee	
November 5, 2025	Myra Media - Website Planning	
November 5, 2025	Town of Lockeport Community Appreciation	
November 6, 2025	TOL Signage Sub Committee	
November 10, 2025	Climate Resistant Coastal Communities- Lockeport Workshop	
November 11, 2025	Remembrance Day Ceremonies	
November 10, 2025	Shelburne Co Arena Committee	
November 12, 2025	Meeting with Minister Armstrong - Policing Review	
November 12, 2025	Town of Lockeport & Harmony Bazaar	
November 14, 2025	Town of Lockeport Council	
November 17, 2025	Heritage & Tourism Committee	
November 19, 2025	Shelburne County Leadership Meeting	
November 24, 2025	Clean Foundation Check in	
November 25, 2025	Meeting with Minister Armstrong- Municipal Affairs	
November 25, 2025	C&D RFP Discussion	
November 28, 2025	Town of Lockeport Council	

*Office Hours - Monday's & Friday 8:00 - 15:00

C. Hillen
Deputy Mayor

Monthly Reports- November

Nov 5/25- Lockeport Community Awards Event

Nov 12/25- Meeting with Harmony Bazaar Committee

Nov 14/25- Regular Council Meeting

Nov 17/25- Heritage & Tourism Committee

Nov 28/25- Regular Council Meeting

Other

Nov 11/25- Attended Remembrance Day Services

MINUTES

Town of Lockeport Heritage and Tourism Advisory Committee

Monday November 17, 2025
Council Chambers, Town of Lockeport
26 North Street, Lockeport
Time: 6pm – 8:30 pm

Call to Order was made at 6:04 PM on Monday November 17, 2025

Regrets: Mr. George Benham, Ms Emily Swim

Silence of All Electronic devices

Conflict of interest Declarations- None

Approval of the November 17, 2025, Agenda: It was duly moved, seconded and motion passed to accept the Nov 17, 2025, agenda.

Approval of previous minutes October 21, 2025: It was duly moved, seconded and motion passed to accept the Oct 21, 2025 minutes.

1.) Reports- None

2.) Public Presentation- None

3.) Outstanding Business

08-19-2025- Tourist Site- Little Mermaid of Lockeport- C. Hillen provided update that he Mayor Amalfa and have extended an invite to the Harbour Authority to meet in February T. Rhyno is looking at a wood supplier for the carver and has been speaking with other

Fishermen who are supportive. Schools will be approached after Christmas season to set up a contest for school children to identify name of mermaid in the story. C.Hillen will provide a gift certificate to the winner. It is suggested that the Little Mermaid of Lockeport is registered as a non-profit to facilitate fundraising and provide tax receipts for donations. D. Amalfa requested that the process of this project be shared with council regularly this suggestion was unanimously supported by all members.

01-13-25 Recognition and Appreciation Award- C. Hillen thanked the HTC for its vision and support in creating the community Love Lockeport award and recognition event. It was a nice collaboration between the Chairs of the HTC and Recreation Committee to facilitate this event to showcase both Love Lockeport Award recipients as well as Community Volunteer Award recipients. The event was held on November 5th and was well attended with over 40 people in attendance. It was a wonderful evening enjoyed by all. Congratulations to all 2025 recipients.

05-20-25- Roods Head Park. No updates at this time. Requests for quotes of contractors made by Town of Lockeport. There was a round-table discussion of potential multi uses of the park as a tourist attraction while maintaining public use. It is recognized that this property is a town asset acquired through a lease agreement. The Town was and is responsible to maintain this property. It is recognized by all that the area has been seriously neglected and is overgrown with dead wood and scrub. Trails and building have been left almost unmaintained.

Some suggestions are as follows:

- Creation of a lookoff platform with seating with scenic view of Crescent Beach
- Creation of a "Night Sky" observation tourist site for sky gazing and astrology identification
- Benches and designated Family eating area
- Restoration and completion of Park washrooms and showers for public use and properly maintained once completed
- Nature conservation for birds and bat habitats
- Several designated overnight campsites
- Upgrade and restore trails and accessible walking routes
- Designated parking
- Music events (small)
- Signage for dangerous areas and/or possible rail fencing
- Must have a plan with public engagement and park design with multi year plans and budget presented to council in a timely manner so they can review with adequate time

Challenges and areas not supported for the park are as follows:

- Costs (must be fiscally budgeted may be a multi-year plan)
- Not supported to install gate and close park in evening
- Vandalism and/or misuse
- Light pollution primarily from High school impacts sky gazing
- Lack of scheduled park and building maintenance
- Overnight RV camping
- Campfires
- Fireworks

06-17-2025- Interpretive Signs Sub-committee- D. Amalfa provided updates on the progress of the sub-committee. Special mention of Mr. Braydon Chetwynd and his artistic vision and leadership of this group.

09-16-2025- Tourism Digital Platform (TDAP) – D. Amalfa and C. Hillen updates, MYRA Digital out of Mahone Bay has been authorized by the Town to develop a new digital platform. Work is currently in progress for development. Very excited as to the potential benefits for use of residents and visitors alike. To provide a vibrant refreshed outlook for the Community to showcase Lockeport. This will enhance Town driven communication and uses, enhance tourism and potential investors for economic diversity and sustainability

06-17-2025- Lockeport Cenotaph Restoration Sub- committee/ temporary working group partnered with the Royal Canadian Legion- C. Lamm provided updates. Grant development is in progress with assistance from D. Holdaway, D. Amalfa, N. Stephens and C. Hillen.

. 09-16-2025- Lockeport Committees Realignment of Advisory Responsibility- There will be a meeting scheduled in the very near future with the Chairs of the Heritage & Tourism Committee and the Recreation Committee, the Town Clerk and Mayor with input provided by the Visitor Information Centre Crescent Beach Supervisor. To avoid conflicting priorities, agendas and to identify what committees are best suited to provide advisory support. Any committee correspondence is to be channeled through the respective committee chairpersons.

4.) New Business

11-17-2025- Jeff Wood and Tim Rhyno discussed the idea of Lockeport engaging with South Shore Tourism and identify local events that would be part of the Lobster Crawl Events scheduled in February. Some topics discussed included having a Fisherman competition of fake baiting traps, knot tying etc as well as a Biggest Lobster of the season and an annual trophy that would have the Fishing Boats name inscribed for each season. Also suggested is that there might be interest from the Kilted Chef to conduct a culinary episode in Lockeport that may have media attention and be a draw for both visitors and residents. It is recognized that the season in Area 33 has already commenced and to put this together before February 2026 is very ambitious with a very short window. Realistically, may not be doable until 2027. Designated members are going to approach local Lobster processing plants to see if they would be interested in partnering and creating a local Lockeport tourist event for Lobster Crawl Festivities.

11-17-2025- For Information purposes only. There was a brief discussion regarding the responsibility of Committee Chairperson(s) to maintain proper decorum and respectful discussion at all meetings. If the behaviour of a committee member (s) or public attendee(s) of the gallery is abusive, profane and/or disrespectful it is to be addressed immediately. All Town committees are Provincially mandated to conduct themselves with strict adherence to the Code of Conduct. Failure to address inappropriate behaviour may result in a formal complaint being filed to be investigated by a designated investigator. If deemed that the alleged behaviour is substantiated or condoned through failure to act it may result in penalties and/or actions including removal of seat.

11-17-2025- Note- There will be no meeting scheduled for December 2025 as per the Heritage & Tourism Committee Terms of Reference (TOR).

The Heritage & Tourism committee Wishes all the Fishermen, their Families and all those within Lockeport and areas Fishing Community a Safe and Prosperous Season.

Further we wish to extend Christmas and Season Holiday Wishes to Everyone and All the Best in the New Year 2026.

5.) In-Camera

Adjournment

Next meeting will be

January 20, 2026 at 6pm

Lockeport Town Council Chambers

Meetings for November 2025 – Councillor A. Chetwynd

Nov 03- Rec/MYM Committee (Council chambers)

Nov 05- Website Meeting (Council Chambers)

Nov 05- TOL Volunteer/Business Awards (Firehall)

Nov 06- Leadership Engagement meeting, Healthy Tomorrow Foundation MYM (online)

Nov 06- Assist June with Canada Summer Job applications (Office)

Nov 07- Communities on the Move (online)

Nov 10- Climate Resilience (Council Chambers)

Nov 11- Remembrance Day Services

Nov 12- Playground Design Committee (Council Chambers)

Nov 12- Harmony Bazaar/TOL discussion (Council Chambers)

Nov 14- Regular Council Meeting (Council Chambers)

Nov 15- Christmas Craft Sale/ Volunteer Awards to Joann Swimm (Firehall)

Nov 18- Lockeport/Challenger Sports (on line)

Nov 18- Seniors Bingo (Rec Center)

Nov 19- Shelburne County Leadership Meeting (Barrington Council chambers)

Nov 19- Decorate Seacaps Park Meeting (Council Chambers)

Nov 21- Our House Pizza Bingo, caller (Rec Center)

Nov 26- Assisted June with Final Reports/Grants (Office)

Nov 26- Decorate Seacaps Park Construction/ Donation collection (Rec Center)

Nov 28- Regular Council (Council Chambers)

Councilor Chetwynds

Meetings and events

Nov 14th region solid waste.

Nov14th regular council meeting

Nov28th regular council meeting.

BUDGET REPORT 2026-27

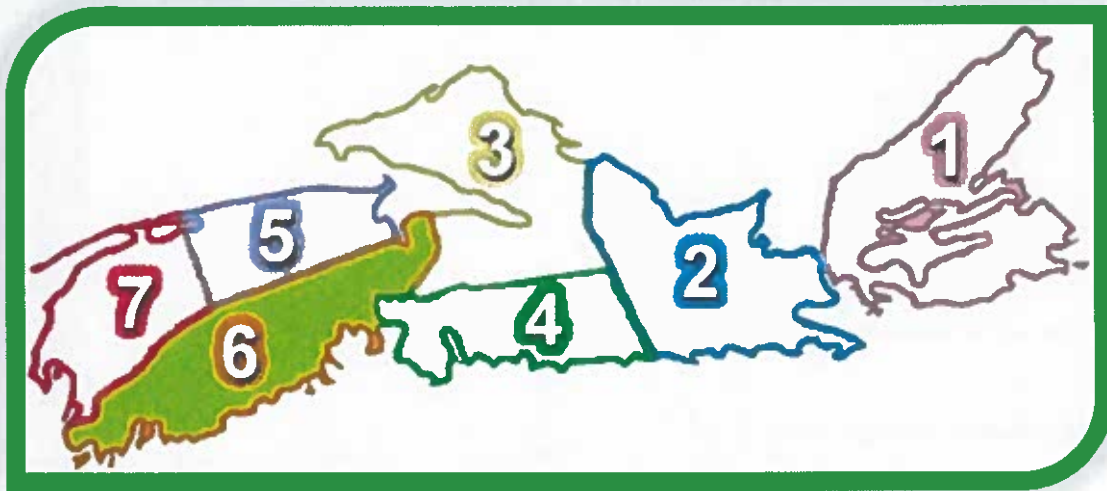


Christine McClare, Regional Coordinator
Region 6 Solid Waste Management
November 28 2025
Christine.McClare@Region6SWM.ca

MUNICIPAL DETAILS:

Region 6 Solid Waste-Resource Management serves 12 municipalities.

- Town of Clark's Harbour
- Municipality of the District of Barrington
- Municipality of the District of Shelburne
- Town of Shelburne
- Town of Lockeport
- Region of Queens Municipality
- Municipality of the District of Lunenburg
- Town of Bridgewater
- Town of Mahone Bay
- Town of Lunenburg
- Municipality of the District of Chester
- West Hants Regional Municipality



Facilities:

Within our jurisdiction, we have:

- 3 second generation municipal solid waste landfills
- 1 compost facility
- 1 material recovery facility (processes blue bags) **Queens Closing Dec 2025**
- 1 Construction and Demolition (Only) landfill
- 2 organics transfer stations
- 2 construction and demolition transfer stations **Shelburne possibly closing Dec 2025**
- 1 waste transfer station

Presented for information only as Region 6 has no responsibility in operations or administration of the facilities.

ADMINISTRATION:

1. Distribute funds Regionally:

a. Diversion Credits	c. Enforcement	e. Municipal Approved Program
b. Dairy Stewardship	d. Hazardous Waste grant	
2. Datacall – Assist with Municipal data input and output to Nova Scotia Environment/Divert NS
3. R6RECYCLES – Manage and maintain ReCollect waste app
4. @Region6SWM – Manage and maintain social media
5. Voice on provincial initiatives:

a. Divert Nova Scotia –	b. Nova Scotia Environment –
i. Municipal Approved Programs	i. Policy review, Act review, Regulations review
ii. Enforcement	ii. Materials markets
iii. Municipal Adoption Funding	iii. Stewardship liaison
iv. Municipal Efficiency Funding	iv. Packaging/Extended Producer Responsibility
	v. 300 kg/capita goal

EDUCATION:

1. Deliver the Divert Nova Scotia Contract (this is the funding source for our education programs)

Complete required focus area delivery to:

 - a. Institutions – Schools, hospitals and colleges
 - b. Offices
 - c. Food Services – Grocery stores, farm markets, restaurants
 - d. Specific initiatives (such as waste reduction campaign)
 - i. Other: Community Halls, business visits, compliance promotion, public spaces, information booths, council presentations, community group presentations
 - ii. Special Events – Waste Reduction Week, Compost Awareness Week, Environment Week
2. Maintain existing programs:
 - a. Schools – Compliance promotion (are they sorting properly? do they have bins/signs?), curriculum-based presentations, how to sort properly presentations, composting presentations, presentations at staff meetings
 - b. Public spaces – checking for types of containers in public spaces and the signage on the containers, working with municipal/provincial and federal parks,
 - c. Public Relations – Newspaper ads, Education/outreach, webinars, contests, media outreach
 - d. Ongoing support to Municipal outreach –assisting in the delivery of tailored education messages to whomever our stakeholders want

FINANCES

Region 6 has several goals outlined in the Inter-Municipal Agreement (Sept 2018). Two of these goals:

"To strive for an optimum balance between maximizing the long-term benefits achievable by diversion from disposal and minimizing Costs, both operating and capital, associated with implementation of the SWRM system;"

AND

"To conduct its operations equitably and in a fiscally responsible manner."

Revenues

<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Coordinator Funds</p>	<p>ABOUT Each region is provided a stipend in exchange for contract services that support the role of a liaison on behalf of the Region and partners; Nova Scotia Environment, Divert Nova Scotia, Stewards and other regions and municipalities.</p> <p>FROM Divert Nova Scotia</p> <p>HOW IS IT CALCULATED An equal amount per year. Currently at \$43,286. This money offsets some of the costs associated with employing a coordinator, the office, travel and overhead expenses.</p> <p>WHEN AND HOW OFTEN A one-year extension (2025-26) to the last 3-year contract (2022-2025) has been signed. Quarterly deposits are made to the Region 6 account. New 3 year contract expected in 2026-27</p>
<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Education Funds</p>	<p>ABOUT Each region must deliver a set amount of program deliverable hours to residents, businesses and schools on proper waste management and promoting its environmental benefits. A portion of the contract is reserved for provincial strategic areas and a stipend was assigned. Started in F2022, the stipend was an extra \$20,000.</p> <p>FROM Divert Nova Scotia</p> <p>HOW IS IT CALCULATED Deliverables to specific target areas, which are revised annually, are required to be completed. An approved work plan includes an allowance for Region specific goals. Total NS funding is \$770,000 distributed as a Stipend of \$25,000 per region and remainder distributed on % of population. Currently, \$79,090.</p> <p>WHEN AND HOW OFTEN A plan is submitted in April for approval. The contract is drafted and issued with a 15% advance in May each year. The remainder is released based on meeting contract obligations for deliverables; 50% mid-year and 35% at year end.</p>

Municipal Approved Programs (MAP)	<p>ABOUT Solid Waste-Resource Regulations Section 8(1) (b) <i>paying out of the Fund money to provide financial assistance and incentives under an approved program.</i></p> <p>FROM Divert Nova Scotia</p> <p>HOW IS IT CALCULATED Distributed based on the % of tonnes of solid waste diverted in the province and eligible only towards program costs that keep waste from going to landfill. This money is not permitted to be used to offset any costs associated with the disposal of waste. The estimated revenue issued to member units is approximately \$0.69 per person.</p> <p>WHEN AND HOW OFTEN An amount is advanced to Region 6 following the AGM for Divert Nova Scotia and is distributed after the final contribution is made in February/March.</p>
Diversion Credits	<p>ABOUT Solid Waste-Resource Regulations Section 8(1) (a) <i>paying a minimum of 50% of the net revenues in the Fund to provide financial support, to be divided between or among municipalities or regions based on the solid waste diverted by the municipality or region;</i></p> <p>FROM Divert Nova Scotia</p> <p>HOW IS IT CALCULATED Based on the solid waste diverted by the member municipal units. Some areas share services; in these cases, the total is paid to the service area, i.e. Municipal Joint Services and Shelburne Shared Services. Three-year average = \$20.25 per tonne diverted</p> <p>WHEN AND HOW OFTEN Diversion payments are made to each area following final confirmation of the datacall numbers to Nova Scotia Environment. Typically, after January.</p>
Dairy	<p>ABOUT A voluntary stewardship agreement that was developed in 2001 and has been renegotiated between the Atlantic Dairy Council and the Municipalities (Chairman of Regional Chairs) every year since. Agreement to end with EPR for PPP Dec 1, 2025.</p> <p>FROM Atlantic Dairy Council</p> <p>HOW IS IT CALCUALTED Based on the total tonnes of fluid milk containers¹ sent to market each year. Three-year average = \$755 per tonne</p> <p>WHEN AND HOW OFTEN The amount is negotiated each June (based on previous year data) and a cheque issued in August or early September</p>

¹ Fluid milk – yogurt, ice cream, butter and other similar containers are not part of the program. Likewise, soy, almond and milk replacement products are also not part of the program.

Enforcement Fund

ABOUT

This program began in 2009 in response to the increasing demand for support to help fund compliance outreach as more enforcement was required to supplement the education programs. Several employees within Region 6 are partially paid using this fund.

FROM Divert Nova Scotia.

HOW IS IT CALCULATED

The region receives between \$88-\$89,000 based on a stipend (base funding plus a % for our portion of provincial population plus a percent for our portion of the land area). Within the region, it is distributed based on regional population. Each unit must demonstrate meeting the contract eligibility requirements to release the funds both from Divert Nova Scotia and within the region. Deliverables of how many complaints were followed up on and warnings or tickets issued as well as proof of expenditures for staff and equipment to complete the contract deliverables.

WHEN AND HOW OFTEN

A progress report must be submitted mid-year and a final report at year-end after which funds are released to area participants based on eligible expenses.

Inter-Municipal Fund

ABOUT

This account was generated on the inception of Region 6 with \$100,000 grant from the province. That money was used to pay for a study and support the formation of the region. Since that time, a few grants had been earned (based on surplus at the RRFB at the time) and added to the account. This is a reserve fund and can be accessed based on motion of the Inter-Municipal Committee.

FROM Region 6 - Reserves

WHEN AND HOW OFTEN

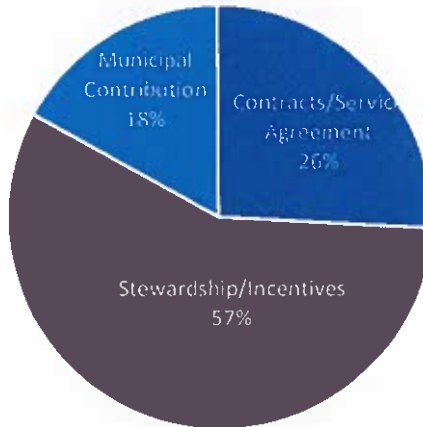
On an as needed basis and only on motion of the Inter-Municipal Committee. Past uses: Public Bins Program, Compost transport and Processing study, R6RECYCLES waste app

BUDGET (Summary)

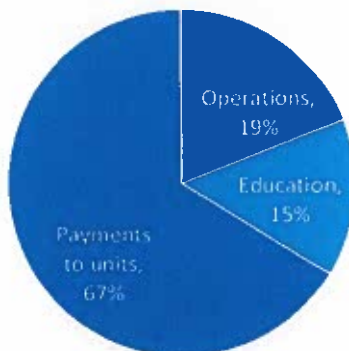
REVENUE SUMMARY	2025-26 Projection	2025-26 Budget	2026-27 Proposed Budget	% of Revenue
Contracts/Service Agreement	\$213,103	\$213,103	\$210,998	26%
Stewardship/Incentives	\$483,000	\$483,000	\$467,000	57%
Municipal Contribution	\$149,942	\$129,858	\$147,885	18%

EXPENSE SUMMARY	2025-26 Projection	2025-26 Budget	2026-27 Proposed Budget	% of Expenses
Operations	\$154,090	\$154,090	\$156,659	19%
Education	\$119,530	\$119,530	\$121,967	15%
Payments to units	\$572,425	\$572,425	\$555,622	67%

REVENUE



EXPENSES



REVENUE	2025-26 Projection	2025-26 Budget	2026-27 Proposed Budget
Contracts/Service Agreements			
Education Contract	80,392	80,392	79,090
Coordinator Agreement	43,286	43,286	43,286
Enforcement Contract	89,425	89,425	88,622
Sub-total	\$ 213,103	\$ 213,103	\$ 210,998
Stewardship/Incentives			
Dairy Stewardship	53,000	53,000	37,000
Diversion ¹	350,000	350,000	350,000
Municipal Approved Programs	80,000	80,000	80,000
Interest	0	0	0
Sub-total	\$ 483,000	\$ 483,000	\$ 467,000
Municipal Contribution			
Municipal Billing ²	149,942	129,858	147,885
Sub-total	\$149,942	\$129,858	\$147,885
TOTAL	\$ 846,045	\$ 825,961	\$ 825,883

EXPENSES	2025-26 Projection	2025-26 Budget	2026-27 Proposed Budget
OPERATING EXPENSE			
Admin Salaries and Benefits	108,025	108,025	109,969
Administration (host)	9,390	9,390	9,390
Travel	2,500	2,500	2,500
Training and conference	2,000	2,000	2,000
Office Rental	9,500	9,500	9,500
Office supplies/computer	8,300	8,300	8,300
Insurance	4,050	4,050	4,500
Legal & Auditor	10,325	10,325	10,500
Sub-total	\$ 154,090	\$ 154,090	\$ 156,659
EDUCATION			
Education salaries and benefits	87,030	87,030	88,597
Education travel	14,000	14,000	14,000
Program materials ⁴	4,000	4,000	3,500
Advertising	1,000	1,000	1,000
R6 Recycles	13,500	13,500	14,870
Inter-Municipal program expenses ³	0	0	0
Sub-total	\$ 119,530	\$ 119,530	\$ 121,967

PAYMENTS TO UNITS

Enforcement Contract	89,425	89,425	88,622
Dairy Agreement	53,000	53,000	37,000
Diversion ¹	350,000	350,000	350,000
Municipal Approved Program	80,000	80,000	80,000
Sub-total	\$ 572,425	\$ 572,425	\$ 555,622
TOTAL	\$ 846,045	\$ 846,045	\$ 834,248

Revenue/Expenditure	\$ -	-\$ 20,084	-\$ 8,365
----------------------------	------	------------	-----------

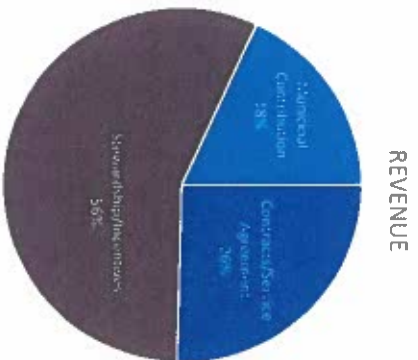
Notes to BUDGET:

1. Dairy Credits - Dairy containers marketed is down from 71 tonnes to 49 tonnes. Queens material has been stockpiled.
2. Diversion Credits - Expected decrease provincially from \$6.6 million available last year. Projections not available yet.
3. Municipal Billing - this now includes two lines, the first line pays for the operations that are not covered through grant and contracted services. The second line, shows the surplus for 2024-25 which is subtracted from the first line resulting in the subtotal, showing the required Municipal Billing (see Table 1 for details).

<i>Municipal Area Serviced:</i>	<i>2021 Population</i>	<i>% of Region</i>	<i>2026-27</i>
Shelburne Shared Services	6,456	6.99%	\$ 10,344.16
Town of Bridgewater	8,790	9.52%	\$ 14,083.83
Town of Mahone Bay	1,064	1.15%	\$ 1,704.80
Municipality of Lunenburg	25,545	27.68%	\$ 40,929.62
Municipality of Barrington	6,523	7.07%	\$ 10,451.51
Town of Clark's Harbour	725	0.79%	\$ 1,161.64
Municipality of Chester	10,804	11.71%	\$ 17,310.77
Town of Lunenburg	2,396	2.60%	\$ 3,839.00
Region of Queens Municipality	10,486	11.36%	\$ 16,801.25
West Hants Regional Municipality	19,509	21.14%	\$ 31,258.41
Total	92,298	100.00%	\$ 147,885.00

Region 6 Solid Waste Management

REVENUE SUMMARY	2025-26	2025-26	2026-27	% of Revenue
	Projection	Budget	Proposed Budget	
Contracts/Service Agreement	\$213,103	\$213,103	\$210,998	26%
Stewardship/Incentives	\$483,000	\$483,000	\$467,000	57%
Municipal Contribution	\$149,942	\$129,858	\$147,885	18%
EXPENSE SUMMARY	2025-26	2025-26	2026-27	% of Expenses
	Projection	Budget	Proposed Budget	
Operations	\$154,090	\$154,090	\$156,659	19%
Education	\$119,530	\$119,530	\$121,967	15%
Payments to units	\$572,425	\$572,425	\$555,622	67%



REVENUE	2025-26	2025-26	2026-27
	Projection	Budget	Proposed Budget
Contracts/Service Agreements			
Education Contract	80,392	80,392	79,090
Coordinator Agreement	43,286	43,286	43,286
Enforcement Contract	89,425	89,425	88,622
Sub-total	\$ 213,103	\$ 213,103	\$ 210,998
Stewardship/Incentives			
Dairy Stewardship	53,000	53,000	37,000
Diversion ¹	350,000	350,000	350,000
Municipal Approved Programs	80,000	80,000	80,000
Interest	0	0	0
Sub-total	\$ 483,000	\$ 483,000	\$ 467,000
Municipal Contribution			
Municipal Billing ²	149,942	129,858	147,885
Sub-total	\$149,942	\$129,858	\$147,885
TOTAL	\$ 846,045	\$ 825,961	\$ 825,883

EXPENSES



EXPENSES 2025-26 Projection 2025-26 Budget 2026-27 Proposed Budget

OPERATING EXPENSE

Admin Salaries and Benefits	108,025	108,025	109,969
Administration (host)	9,390	9,390	9,390
Travel	2,500	2,500	2,500
Training and conference	2,000	2,000	2,000
Office Rental	9,500	9,500	9,500
Office supplies/computer	8,300	8,300	8,300
Insurance	4,050	4,050	4,500
Legal & Auditor	10,325	10,325	10,500
Sub-total	\$ 154,090	\$ 154,090	\$ 156,659

EDUCATION

Education salaries and benefits	87,030	87,030	88,597
Education travel	14,000	14,000	14,000
Program materials ⁴	4,000	4,000	3,500
Advertising	1,000	1,000	1,000
R6 Recycles	13,500	13,500	14,870
Inter-Municipal program expenses ³	0	0	0
Sub-total	\$ 119,530	\$ 119,530	\$ 121,967

PAYMENTS TO UNITS

Enforcement Contract	89,425	89,425	88,622
Dairy Agreement	53,000	53,000	37,000
Diversion ¹	350,000	350,000	350,000
Municipal Approved Program	80,000	80,000	80,000
Sub-total	\$ 572,425	\$ 572,425	\$ 555,622
TOTAL	\$ 846,045	\$ 846,045	\$ 834,248

Revenue/Expenditure \$ - -\$ 20,084 -\$ 8,365

Region 6 Solid Waste Management

INCOME	2025-26 Actuals as of September 30	2025-26 Projection	2025-26 Budget	2026-27 PROPOSED BUDGET
Contracts/Service Agreements				
Education Contract	\$ 11,863	\$ 80,392	\$ 80,392	\$ 79,090
Coordinator Agreement	\$ 10,821	\$ 43,286	\$ 43,286	\$ 43,286
Enforcement Contract	\$ 13,293	\$ 89,425	\$ 89,425	\$ 88,622
Sub-total	\$ 35,978	\$ 213,103	\$ 213,103	\$ 210,998
Stewardship/Incentives				
Dairy Stewardship ¹	\$ 53,834	\$ 53,000	\$ 53,000	\$ 37,000
Diversion ²	\$ 448,000	\$ 350,000	\$ 350,000	\$ 350,000
Municipal Approved Programs	\$ 67,300	\$ 80,000	\$ 80,000	\$ 80,000
Interest	\$ 10,297	\$ -	\$ -	\$ -
Sub-total	\$ 579,431	\$ 483,000	\$ 483,000	\$ 467,000
Municipal Contribution				
Municipal Billing ³	\$ 64,929	\$ 149,942	\$ 149,942	\$ 156,250
Previous Year Deficit (Surplus) ³	\$ -	\$ -	\$ (20,084)	\$ (8,365)
Sub-total	\$ 64,929	\$ 149,942	\$ 129,858	\$ 147,885
TOTAL	\$ 680,338	\$ 846,045	\$ 825,961	\$ 825,883

Inter-Municipal Reserves Schedule	Previous Years Expenses	2025-26 Projection	Approved Expense	Program Amount Remaining
Inter-Municipal program	\$ -	\$ -	\$ -	\$ -

EXPENSES	2025-26 Actuals as of September 30	2025-26 Projection	2025-26 Budget	2026-27 PROPOSED BUDGET
OPERATING EXPENSE				
Coordinator Salary	\$ 39,123	\$ 91,325	\$ 91,325	\$ 92,969
Coordinator Benefits	\$ 10,554	\$ 16,700	\$ 16,700	\$ 17,001
Travel (Coordinator)	\$ 637	\$ 2,500	\$ 2,500	\$ 2,500
Training and conference	\$ 832	\$ 2,000	\$ 2,000	\$ 2,000
Office Rental	\$ 4,438	\$ 9,500	\$ 9,500	\$ 9,500
Cell phones	\$ 434	\$ 1,400	\$ 1,400	\$ 1,400
Internet/Phone/Fax	\$ 597	\$ 1,300	\$ 1,300	\$ 1,300
Office supplies and services	\$ 1,312	\$ 2,000	\$ 2,000	\$ 2,000
Computer/materials	\$ 486	\$ 3,600	\$ 3,600	\$ 3,600
Insurance	\$ 2,956	\$ 4,050	\$ 4,050	\$ 4,500
Administration	\$ (386)	\$ 9,390	\$ 9,390	\$ 9,390
Legal & Auditor	\$ 9,900	\$ 10,325	\$ 10,325	\$ 10,500
Sub-total	\$ 70,882	\$ 154,090	\$ 154,090	\$ 156,659
EDUCATION				
Education salary	\$ 29,490	\$ 71,920	\$ 71,920	\$ 73,215
Educator Benefits	\$ 8,777	\$ 15,110	\$ 15,110	\$ 15,382
Travel (education)	\$ 6,641	\$ 14,000	\$ 14,000	\$ 14,000
Advertising	\$ -	\$ 1,000	\$ 1,000	\$ 1,000
R6RECYCLES	\$ 12,898	\$ 13,500	\$ 13,500	\$ 14,870
Program materials	\$ 562	\$ 4,000	\$ 4,000	\$ 3,500
Sub-total	\$ 58,368	\$ 119,530	\$ 119,530	\$ 121,967



Region 6 Solid Waste Management

PAYMENTS TO UNITS					
Enforcement Contract	\$ -	\$ 89,425	\$ 89,425	\$ 88,622	
Dairy Stewardship	\$ 53,834	\$ 53,000	\$ 53,000	\$ 37,000	
Diversion ¹	\$ -	\$ 350,000	\$ 350,000	\$ 350,000	
Municipal Approved Programs	\$ -	\$ 80,000	\$ 80,000	\$ 80,000	
Sub-total	\$ 53,834	\$ 572,425	\$ 572,425	\$ 555,622	
TOTAL	\$ 183,085	\$ 846,045	\$ 846,045	\$ 834,248	
Revenue/Expenditure	\$ 497,253	\$ -	\$ -	\$ 20,084	-\$ 8,365

Notes to BUDGET:

1. Dairy Credits - Dairy containers marketed is down from 71 tonnes to 49 tonnes. Queens material has been stockpiled.
2. Diversion Credits - Expected decrease provincially from \$6.6 million available last year. Projections not available yet.
3. Municipal Billing - this now includes two lines, the first line pays for the operations that are not covered through grant and contracted services. The second line, shows the surplus for 2024-25 which is subtracted from the first line resulting in the subtotal, showing the required Municipal Billing (see Table 1 for details).

TABLE 1: **Municipal Billing 2026-27**

Municipal Area Serviced:	2021 Population	% of Region	2026-27
Shelburne Shared Services	6,456	6.99%	\$ 10,344.16
Town of Bridgewater	8,790	9.52%	\$ 14,083.83
Town of Mahone Bay	1,064	1.15%	\$ 1,704.80
Municipality of Lunenburg	25,545	27.68%	\$ 40,929.62
Municipality of Barrington	6,523	7.07%	\$ 10,451.51
Town of Clark's Harbour	725	0.79%	\$ 1,161.64
Municipality of Chester	10,804	11.71%	\$ 17,310.77
Town of Lunenburg	2,396	2.60%	\$ 3,839.00
Region of Queens Municipality	10,486	11.36%	\$ 16,801.25
West Hants Regional Municipality	19,509	21.14%	\$ 31,258.41
Total	92,298	100.00%	\$ 147,885.00



Councillor Malik November report:

5th - attended community awards ceremony and took photos

6th - had a meeting with a resident regarding starting a theater/arts community group

7th - Canada Day committee meeting; request from committee to Council to have a meeting

10th - climate workshop in chambers

11th - attended Remembrance Day Ceremony

12th - Council met with Harmony Bazaar as requested by the committee

14th - regular council meeting; motion submitted and passed to install trial convex mirror at corner of Hall and Beech Streets

18th - submitted indepth feedback for MYRA Media regarding the new Town website format and aesthetics

18th - SAC meeting; acting as interim chair; request to MYM to assist with purchase of volleyball equipment, to be presented at first meeting of council in December

19th - final approval of EAR - Equity & Anti-Racism plan to be posted on Town website

21st - met with Mayor and Jill to finalize Seniors Holiday Supper details; sourced Sobeys Shelburne to cook required turkeys at no additional cost, created save the date and invite to be shared on social

21st - spoke with Pastor Garrin regarding the Town foodbank, asking if he could do a short presentation to Council to give us details on it and how we can offer our support

21st - attended family pizza & bingo night at rec center

26th - Roseway Charitable Hospital phone call re: ultrasound machine fundraising letter

28th - regular council meeting; submitted three notices of motion regarding Christmas decorations

Throughout the month of November, I met and spoke with several residents regarding holiday decor and the annual tree lighting. It was determined at the last Council meeting that the Town tree is healthy and fit for lighting by way of flood/LED lights for the foreseeable future. Some of our generous residents have come together to organize and purchase the necessary items needed to continue this tradition with the support of Council and Recreation.

Can you please print this off and include in the agenda package for the next meeting? It will be a request of MYM as follows:

5. Alisha Ross - Original proposal from last year - referee stand, net stand, poles. Cost has increased since the original proposal last year. \$3,799.00 plus tax, shipping included. Last year the amount was approved for \$2400.
1. Discussion around this proposal - SAC to cover the original cost and put forward the remaining cost to Make Your Move Lockport - asking up to \$2000. This would be used by both students in the building, and making the equipment available to community groups, through recreational use.

(regardless of the decision from Make Your Move, the cost of the equipment will be covered, if they do not make that contribution SAC will cover the reminder) Motion Mandi, motion carried.

--

Councillor
Candace Malik

37



SIPEKNE'KATIK
FIRST NATION

Via: dmamin@novascotia.ca

December 1, 2025

John A. MacDonald
Minister of Municipal Affairs
Department of Municipal Affairs
8th Floor, North, Maritime Centre
1505 Barrington Street
PO Box 216
Halifax, NS B3J 2K5

Dear Sir,

Upon receipt of your letter to all the Mayors, Wardens, and Chiefs of Nova Scotia, I am deplored of the inaccuracies and assumptions you have made on your comprehensive "spreadsheet" regarding how our local governments are funded.

Firstly, you have not taken the time or effort to meet with the Sipekne'katik Council during your fact-finding mission, which clearly disregards your government's commitment to increasing public awareness and understanding of Aboriginal issues. It also undermines efforts to build a fairer future for Indigenous Peoples of Nova Scotia through renewed Nation-to-Nation, Government-to-Government relationships. The "false narrative" of transparent and fair information sharing has been poorly conceived, and your divisive actions further contribute to racial and paternalistic attitudes towards the Mi'kmaw of Nova Scotia.

As you are aware, municipal funding comes from the Department of Municipal Affairs and the tax dollars of its residents within its jurisdiction. I cannot speak for other Nova Scotia First Nations governments, but the population numbers of many municipalities include members of our Sipekne'katik community members who live off-reserve and own homes in various municipalities across Nova Scotia.

The actual funding received from the Province of Nova Scotia for 2024-2025 was \$172,696.40, derived from proposal-based grants that Sipekne'katik successfully secured. The revenues Sipekne'katik received from taxation revenues for lands that are not designated reserve lands is \$0, yet Sipekne'katik paid \$47,980.45 in property taxes and municipal services.



SIPEKNE'KATIK
FIRST NATION

The reported \$74,123,072.00 in your spreadsheet also includes own-source revenues. The total funding Sipekne'katik receives and earns each year is an economic driver for the Province of Nova Scotia. The local businesses and municipalities around Sipekne'katik prosper from the fiscal leakage of our funding streams.

It is disgraceful that you would compare Sipekne'katik's funding sources with those of municipal governments. Just so it is clear, Sipekne'katik is funded through federal programs and initiatives and is guided by the *Indian Act*, which covers education, health, housing, infrastructure, and economic development. The federal government has a fiduciary responsibility to First Nations for placing us on reserve lands. The responsibility of Sipekne'katik's Chief and Council is to ensure that our members have culturally appropriate programming and services that will create a strong and viable community – now and for the future.

I expect that you provide the Sipekne'katik Council with a public apology for misconstruing inaccurate information to the public and that you qualify and quantify your assumptions with comparable facts.

In the Spirit of Reconciliation,

Chief Michelle Glasgow,
Sipekne'katik First Nation

- cc. Mayors, Wardens, and Chiefs of Nova Scotia
- Honourable Tim Houston, Premier of Nova Scotia
- Claudia Chender, Leader of the Official Opposition, New Democratic Party
- Derrek Mombourquette, Liberal Interim Leader

