



**TOWN OF LOCKPORT
COUNCIL MEETING
FRIDAY NOVEMBER 14, 2025, AT 1:00 P.M.
AGENDA**

1. Call to order

2. Silence Electronic Devices

3. Approval of Agenda, including additions or deletions

Staff Suggested Motion – That Council approve the agenda for the November 14, 2025, meeting with the following additions/deletions.

4. Conflict of Interest

5. Approval of Minutes

- Regular Council Meeting Minutes October 24, 2025

Staff Suggested Motion – That Council approve the Minutes from the Regular Council Meeting of October 24, 2025.

6. Business arising from Previous Minutes

There was no business arising from the previous minutes.

7. Community Forum (Open Mic)

- 20 Minutes Maximum
- Each resident is allowed a maximum of five minutes
- The resident is to speak directly to Council
- There will be no interaction by Council at this time
- If questions are posed by residents the question will be recorded to be researched

8. Presentations

There are no presentations scheduled for this meeting

9. Finance

- List of invoices already paid in the amount of \$112,629.58 (Page 1-2)
- Municipal Corporation – Borrowing Resolution (Page 3)

10. Other Business

- New Deputy Mayor position (Page 4-7)
- New Committees (Page 8-12)
- Letter from Anne Pierce (Page 13-14)
- Modernization Council Meetings & Proceedings Policy (Page 15-16)
- Staff Report from Adam Dedrick (Page 17-40)

11. Council Reports

- Mayor Derek Amalfa (Page 41)
- Deputy Mayor Anna Chetwynd (Page 42)
 - o Recreation draft minutes (Page 43-46)
- Councillor Craig Hillen (Page 47)
 - o October 21, 2025 draft minutes for Heritage and Tourism Committee and Recommendations (Page 48-62)
- Councillor Kevin Chetwynd (Page 63)
 - o Region 6 (Page 64-65)
- Councillor Candace Malik (Page 66)
 - o Canada Day draft minutes (Page 67-68)

12. Correspondence

- Email from Doug van Hemessen (Page 69-70)
- Letter to John MacDonald, Minister of Municipal Affairs from Eleanor Roulston, Warden, Municipality of West Hants (Page 71-72)
- Letter from Property Value Services Corporation (Page 73-76)

13. Information Only

- Canada Day – Final Report (Page 77-83)
- Property Valuation Services Corporation funding requirements (Page 84-85)
- Article on desalination (Page 86-90)

14. Date of next meeting

- November 28, 2025, at 1:00 p.m.

15. “In Camera”

16. Adjournment

LIST ON INVOICES ALREADY PAID TO BE PRESENTED AT THE		
NOVEMBER 14, 2025 MEETING		
AGAT	WATER SEWER TESTS	381.90
BALISH, MIKE	RAILINGS ON BOARDWALK	697.50
BELL ALIANT	BEACH CENTRE	113.86
BURLIN NICKERSON TREE SERVICE	REMOVAL OF TWO TREES FROM PLAYPARK	1,824.00
D & W SERVICE	ALIGNMENT FOR BOTH PUBLIC WORKS TRUCKS	136.74
GFL ENVIRONMENTAL	CLEANING OF LIFT STATIONS AND THREE STORM DRAINS	4,693.46
HARDING, JUNE	MILEAGE FOR OCTOBER, LIFE INSURANCE	62.79
I.B.E.W	UNION DUES	307.88
MANULIFE	EMPLOYEES PENSION	2,113.08
MUNICIPALITY OF SHELBURNE	C & D SITE - METAL JUNK, WOOD	26.69
NICK STEWART CONCRETE WORK	EXCAVATING AND CONCRETE WORK AT BEACH RAMP WITH HAND RAILS	28,272.00
NICK STEWART CONCRETE WORK	EXCAVATING AND CONCRETE WORK AT PLAYPARK	42,180.00
NICKERSON, CORY	IT SUPPORT, SOUND FOR MYM EVENT	590.86
NOVA SCOTIA POWER	BOARDWALK	130.76
NOVA SCOTIA POWER	STREET LIGHTS, PLAYGROUND AND TREATMENT PLANT	2,813.21
NOVA SCOTIA POWER	UV SYSTEM	695.39
PAYROLL	OCT 4 - OCT 17, 2025	14,032.04
PROVINCE OF NOVA SCOTIA	DNA ANNUAL BILLING	407.28
REGION OF QUEENS	TIPPING FEES FOR AUGUST AND SEPTEMBER (MAIL STRIKE)	8,448.83
ROSZEL, HOWARD	MILEAGE FOR RCMP ADVISORY BOARD MEETING	36.19
TELUS	EMPLOYEES MEDICAL AND LIFE INSURANCE	965.42
TERRI DEAN MUSIC	ENTERTAINMENT FOR TURKET TROT	300.00

UNDERCUT TREE REMOVAL	REPAIR ASPHALT ON JOHN ST AND CORNER OF SOUTH AND WATER	2,280.00
WOODWORKERS HOME HARDWARE	WOOD FOR BOARDWALK RAILING, BLEACHER REPAIR, TARP, STAIN AND BRUSHES	784.14
XEROX	LEASE INVOICE	246.13
XEROX	SERVICE INVOICE	89.43
	TOTAL	112,629.58

Account No.

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**NOVA SCOTIA
MUNICIPAL CORPORATION — BORROWING RESOLUTION**
(Made in Duplicate)

To authorize the borrowing of certain moneys from **ROYAL BANK OF CANADA** to meet the current expenditure of the Corporations of the Town of Lockport (hereinafter called "the Corporation") for the year 2025.

WHEREAS it is necessary to borrow the sum of \$ 482,600.00 from the **ROYAL BANK OF CANADA** to meet the now current expenditure of the Corporation until such time as the taxes to be levied therefore can be collected.

BE IT THEREFORE RESOLVED by the Municipal Council of the Corporation as follows:

1. That the Mayor with the Treasurer of the Corporation, be and they are hereby authorized under the seal of the Corporation to borrow from the **ROYAL BANK OF CANADA** the sum of Four hundred & Eighty-two thousand, Six hundred XX dollars as the same may be required from time to time to meet the now current expenditure of the Corporation which said expenditure has been duly authorized by the Council.

2. That the said Mayor with the Treasurer aforesaid, be, and they are hereby authorized to pay or allow to the said bank interest on the said sum of Four Hundred & Eighty-two thousand Six Hundred XX dollars at a rate of Royal Bank Prime per cent per annum, which may be paid or allowed in advance by way of discount or otherwise howsoever as they may deem best.

3. That the said sum of \$ 482,600.00 so to be borrowed shall be made payable on or before the 30th day of November, 2026 next; and the promissory note or notes of the Corporation, if any, given therefore, if made payable before the said 30th day of November, 2026 may be renewed by the said Mayor and Treasurer from time to time, but no renewal thereof shall fall due later than the said 30th day of November, 2026 next.

4. That the promissory note or notes of the Corporation, sealed with the corporate seal and signed by the Mayor and Treasurer of the Corporation be given from time to time as required, in security for the amounts borrowed from time to time under the provisions of this resolution.

5. That the giving of such renewal note or notes, as aforesaid, shall not be deemed satisfaction to the said bank of the said advance or interest, but as evidence only in indebtedness.

Passed in open council this 14th day of November 2025.

(CORPORATE SEAL)

Warden/Mayor

Clerk

CERTIFICATE

I hereby certify that the forgoing is a true copy of a resolution of the council of the Municipal Corporation of the Town of Lockport passed at a meeting of said council duly called and held on the 14th day of November A.D. 2025 at which a quorum of the council was present and voting.

(FOR BANK USE ONLY)

INITIALS	
Prepared By	Checked By

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**TOWN OF LOCKEPORT
POLICY STATEMENT**

DEPUTY MAYOR POLICY

**Effective Date:
July 11, 2011**

**Policy # L-003
Revision Date:
February 29, 2024**

Policy

It is the policy of Council to, each year, select a Deputy Mayor to serve for a one-year term.

Definition

In this policy “majority” means a majority of Council Members who are present at the meeting.

Procedures

1. At the first regular Council Session following:

- (a) a general municipal election
- (b) the expiry of the term of a previous Deputy Mayor
- (c) Council receiving notice of the resignation of a Deputy Mayor
- (d) the Deputy Mayor’s removal from office in accordance with this Policy; or
- (e) the office of the deputy Mayor otherwise becoming vacant,

Council shall select from among its members, a Deputy Mayor, in accordance with the process and rules set out in this Policy.

2. The selection process for the office of Deputy Mayor shall be as follows:

- (a) The Mayor or, in the absence of the Mayor, the CAO shall preside as Chair during the Deputy Mayor selection process.
- (b) After announcing that the agenda business item is to select a Deputy Mayor, the Chair shall call for nominations. All nominations and secondings shall be made openly and publicly, by raising of the hand to attract the attention of the Chair and announcing the nomination or seconding of a candidate when called upon.
- (c) A candidate may be nominated by any other Council member, including a Council member who is a nominator or seconder of a previously nominated candidate, or who is a previously nominated candidate.
- (d) The Chair shall ask if there is a seconder for the nomination. Any Council member except the nominator and the candidate may second the nomination.

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**TOWN OF LOCKEPORT
POLICY STATEMENT**

DEPUTY MAYOR POLICY

**Effective Date:
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**Policy # L-003
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Failure to obtain a seconder shall result in the nominee's name not being included in the list of candidates to be voted upon.

(e) Each nominee shall be asked if he or she consents to being nominated. If the nominee declines to give unconditional consent, the nominee's name shall not be included in the list of candidates to be voted upon.

(f) The Chair shall repeatedly call for nominations until, after three successive times without a successful nomination, the Chair shall announce that nominations are closed.

(g) When there is only one candidate, the Chair shall call for a motion to elect the Deputy Mayor, and the candidate shall be elected Deputy Mayor if the motion passes by majority vote.

(h) When there is more than one candidate to be voted upon, the CAO shall prepare ballots with each candidate's name and shall distribute the ballots, one to each Council member. Before the voting occurs, Council may by resolution appoint a scrutineer to verify the vote and to assist the CAO in connection with the vote.

(i) The Council members shall vote by placing a mark beside the candidate of their choice, and folding the ballot. A candidate may vote for himself or herself.

(j) The ballots shall be collected and counted in a manner that preserves the confidentiality of each Council member's ballot. The CAO shall declare a ballot to be spoiled if the ballot does not disclose a clear preference in favour of any one candidate.

(k) If, after any vote, the CAO determines that a majority has voted for any one candidate, Council may pass a motion authorizing the CAO to destroy the ballots.

(l) If, after any vote, a majority has not voted for any one candidate, new ballots shall be prepared but the name of the candidate with the fewest number of votes on the previous vote shall be excluded from the new ballot. Voting shall

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POLICY STATEMENT**

DEPUTY MAYOR POLICY

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continue in the same fashion until a Deputy Mayor is declared elected by the CAO.

(m) In the event of a tie or deadlock, the Chair shall fairly use the following methods firstly, in an effort to have the voting process towards reducing the number of candidates to two, and secondly in an effort to elect a Deputy Mayor by a majority:

- If, with no candidate elected by majority, there is more than one candidate in a tie with the fewest votes, all candidates in the tie shall be excluded from the ballot unless their exclusion would result in less than two candidates remaining upon the ballot.

- The Chair shall ask if any candidate is prepared to withdraw his or her name from the next ballot.

- Where three or more candidates remain, and one candidate had more votes than the others, a run-off ballot may be carried out amongst the others to see which candidate should progress to a final vote.

- The Chair may call for individual motions to elect as Deputy Mayor one of the candidates, to determine whether a majority can be obtained in this fashion for any candidate, calling for such motions in a logical sequence beginning with candidates who attracted the greatest support on previous balloting, and otherwise using alphabetical order to determine the sequence in which the motions will be called for.

- After every reasonable effort by the Chair to find a candidate with majority support, the deadlock shall be broken by having the CAO take the position of Chair to allow the Mayor/Chair the opportunity to participate in the nomination process.

3. The term of the office of the Deputy Mayor shall expire at the call to order of the regular Council Session in November or when the term of office of the Council expires following a general municipal election, whichever comes first.

4. The Deputy Mayor may resign and may cease to be qualified to hold office in the same manner as stipulated in respect of Councillors in applicable legislation.

(7)

**TOWN OF LOCKEPORT
POLICY STATEMENT**

DEPUTY MAYOR POLICY

**Effective Date:
July 11, 2011**

**Policy # L-003
Revision Date:
February 29, 2024**

5. The Deputy Mayor may be removed from office, by Council, by a vote of two-thirds of the Council Members after 20 days notice in writing has been provided to the CAO and Council Members.

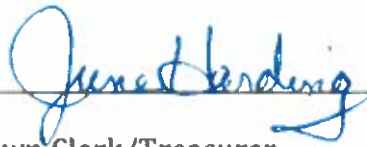
Town Clerk/Treasurer's Annotation For Official Policy Book

Date of Notice to Council Members

Of Intent to Consider (7 days minimum): April 6, 2011

Date of Passage of Current Policy: July 11, 2011

I certify that this Policy was adopted by Council as indicated above.



Town Clerk/Treasurer

July 12, 2011

Date

February 29, 2024
Revision Date

**TOWN OF LOCKEPORT
COMMITTEES**
(as of Oct 16, 2025)



NOTE: The Mayor serves as Ex Officio member of each committee.

1. REGULAR COUNCIL # 1

(Meets the 2nd Friday of the month at 1:00 p.m.)

Chairperson: Mayor Amalfa

All Council

REGULAR COUNCIL # 2

(Meets the 4th Friday of the month at 1:00 p.m.)

Chairperson: Mayor Amalfa

All Council

Kevin Snow

2. FINANCE COMMITTEE

(Meets after the budget is set in January, March & November the 4th Monday of the month)

Chairperson: Mayor Amalfa

Committee of all Council

3. AUDIT COMMITTEE

(Meets once prior to the audit and once after the audit)

All Council

Town Clerk/Treasurer

Two members of the public

4. RECREATION

(Meets the 3rd Monday of the Month at 6:30 p.m.)

Mayor Amalfa

Deputy Mayor A Chetwynd

Will Chetwynd - Student Representative

Dawn DeMings-Taylor

Sue Crosby

Janice Fiske

Mary Meagher

5. CANADA DAY COMMITTEE

(Meets as required)

Councillor K. Chetwynd

Councillor Malik

Ellen Suttle 656-2479

Emily Swim 319-0223

Nancy Williams 656-2477

6. PLANNING ADVISORY

All Council

7. POLICE ADVISORY

(Meets quarterly with rotating venue and Chairperson)
Deputy Mayor A Chetwynd annachetwyndlockeport@gmail.com
Councillor Hillen craighillenlockeport@gmail.com
Howard Roszel 656-2073 howardroszel@hotmail.com
Dawn DeMings-Taylor 874-1393 ddemingstaylor@gmail.com

8. EMERGENCY MEASURES ORGANIZATION (EMO)

(Meets in February, June, September and November the 4th Monday of the month)
All Council
Town Clerk/Treasurer
Fire Chief

9. HERITAGE ADVISORY AND TOURISM

(Meets as needed)
Councillor Hillen Derek Amalfa
Connie Lamm
Emily Swim Tim Rhyno
George Benham Jeff Wood

10. PROPERTY CONDITION ASSESSMENT TEAM (DANGEROUS & UNSIGHTLY PREMISES)

(Meets as needed)
All Council

11. ASSET MANAGEMENT COMMITTEE

Mayor Amalfa
Deputy Mayor A. Chetwynd
Town Clerk/Treasurer
Kevin Snow

**TOWN OF LOCKEPORT
OUTSIDE BOARD APPOINTMENTS**

(10)

1. **REGIONAL EMERGENCY ADVISORY COMMITTEE**
All Council
 1. **(A) EMO LIAISON COMMITTEE**
Mayor Amalfa
Alternate: Councillor Malik
 2. **(B) EMO PLANNING COMMITTEE**
Mayor Amalfa
Councillor Hillen Councillor K. Chetwynd
Town Clerk/Treasurer
 3. **(C) REGIONAL EMERGENCY MANAGEMENT PLANNING COMMITTEE**
Mayor Amalfa
Councillor Hillen
2. **REGION 6 SOLID WASTE/EAST SHELBURNE/QUEEN'S SOLID WASTE COMMITTEES:**
 - 2 **(A) REGION 6 INTERMUNICIPAL COMMITTEE:**
Mayor Amalfa
Alternate: Councillor K. Chetwynd
 - 2 **(B) REGION 6 TECHNICAL COMMITTEE:**
Town Clerk/Treasurer
3. **WESTERN REGIONAL HOUSING AUTHORITY**
4. **REGIONAL LIBRARY BOARD**
Councillor Malik
5. **KID'S FAIR PLAY FUND**
Councillor K. Chetwynd
6. **SCHOOL ADVISORY COMMITTEE**
Councillor Malik
7. **TOWN'S CAUCUS**
Mayor Amalfa
8. **SHELBURNE COUNTY HOUSING COALITION**
Deputy Mayor A. Chetwynd

9. **ROSEWAY MANOR BOARD**
(Meets the quarterly)
Mayor Amalfa
Councillor Hillen
Councillor Malik

10. **SHELBURNE COMMUNITY/NOVA SCOTIA HEALTH AUTHORITY
STAKEHOLDERS GROUP**
Councillor K. Chetwynd
Alternate: Deputy Mayor A. Chetwynd

12. **ROSEWAY HOSPITAL CHARITABLE FOUNDATION**
Councillor Malik

13. **SHELBURNE COUNTY ARENA ASSOCIATION**
Mayor Amalfa

14. **EASTERN SHELBURNE COUNTY ACCESSABILITY ADVISORY
COMMITTEE**

– Chair	Holly Perry – Secretary
Councillor Hillen - TOL	Eric MacIntosh
Wanda Buchanan	Jessie Dyer – TOS
Alyssa Adams	Adam Dedrick – MODS

15. **ANTI-RACISM AND EQUITY COMMITTEE**
Councillor Malik

16. **SHELBURNE AND AREA COMMUNITY DEVELOPMENT CO-
OPERATION**
Mayor Derek Amalfa

17. **AMALGAMATION STEERING COMMITTEE**
Mayor Derek Amalfa
Councillor Hillen
Alternative – Deputy Mayor Chetwynd

18. **JOINT SERVICES BOARD STEERING COMMITTEE**
Mayor Derek Amalfa
Councillor Malik
Alternative – Deputy Mayor Chetwynd

(12)

**TOWN OF LOCKEPORT COMMITTEES SCHEDULED FOR SPECIFIC DAYS
AND TIMES EVERY MONTH**

(as of Oct 16, 2025)

REGULAR COUNCIL MEETING # 1

(Meets the second Friday of the month at 1:00 p.m.) (If Friday is a holiday it is held on the following business day at 1:00 p.m.)

REGULAR COUNCIL MEETING # 2

(Meets the 4th Friday of the month at 1:00 p.m.) (If Friday is a holiday it is held on the following business day at 1:00 p.m.)

REMO

(Meets when scheduled at 7:00 p.m.)

November 7, 2025

Dear Mayor and Council Members: Re: Motion 10-24-25-04 It is with sadness and a degree of disbelief that I express my disappointment at the above-noted motion in response to our Legion's request for support in painting a commemorative crosswalk between the United Baptist Church and the cenotaph. I have read and understand that Council's reason for denying the request (and providing an alternative) is that "This is a busy intersection in Town" and that you are unwilling to block off the affected streets to allow the paint on the crosswalk to dry. I am immediately reminded of October 29, 2025: the exciting day the new playground equipment was delivered! I heard an early morning traffic advisory on CBC Radio that Lockeport motorists were being advised by the town to select alternate routes to allow the equipment offloading to proceed unimpeded and safely. Alternate routes in Lockeport are not difficult to find and to my knowledge, choosing them has never caused undue hardships for motorists. We can all recall countless occasions throughout the years where streets have been temporarily blocked off for various reasons. We all managed to get where we were going, and I would guess that a relatively short interruption at that particular intersection would be no different. I fail to see the relevance of the comment, "Shelburne did the same thing" (referring to the alternative option you offered). I am compelled by that statement, however, to bring to your attention that Lunenburg, Bridgewater, Trenton, Stewiacke, Port Hawkesbury, Amherst and many communities across CBRM, not to speak of the hundreds of cities, towns and rural communities all across Canada have received overwhelming support from their respective administrations for commemorative crosswalks. They serve as year-round reminders of the sacrifices of our veterans and active service members. These crosswalks honour those who made the ultimate sacrifice as well as those who live daily with the physical and emotional scars of war. The freedoms we enjoy today were definitely not free. Lest we forget. Commemorative crosswalks encourage residents and visitors alike to pause, reflect and never forget the legacy of our military heroes. They encourage conversation, foster civic pride and help educate younger generations about local veterans and Canada's military history. The Royal Canadian Legion was established 100 years ago this year, and there are over 1300 branches across this great country of ours. The Legion is considered the "Guardian of Remembrance" in Canada and provides critical support to both actively-serving and retired Canadian Armed Forces and RCMP members regardless of whether they are Legion members. The Legion advocates at all government levels to ensure that veterans receive the benefits they need and deserve. The funds from the annual poppy campaign go directly to supporting veterans and their families. The Legion is a large supporter of youth programs like Cadets, Scouts and Guides. We are all very fortunate to have our Legion Branch 80 here in Lockeport. With their small membership and the sad loss of elderly, long-standing members and veterans, they continue to work desperately hard to stay active and open. This is due in no small part to the leadership and dedication of our President, Dave Holdaway, himself a veteran, and the people who give support in many ways to our small branch. Our Legion asks for very little. I am bitterly disappointed that you, as our elected representatives, would refuse to honour and enthusiastically support such a small request which would have such meaningful and lasting impacts. I can confidently tell you that your decision certainly does not reflect the views of the majority of Lockeport residents and ratepayers. Surely an organization which does so much for so many deserves our support for their project! I respectfully ask you all to set aside your concerns for a short-lived, minor traffic inconvenience, get behind this wonderful project, support our Legion and rescind Motion 10-24-25-04. Sincerely, Anne Pierce CC Royal Canadian Legion Branch 80

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- Letter from Royal Canadian Legion Branch 80 Lockeport asking for commemorative crosswalk

Mr. Holdaway, president of Legion Branch 80 wrote a letter asking for a commemorative crosswalk that would lead from the Baptist Church to the Cenotaph. To do this the street would have to be blocked off for the paint to dry. This is a busy intersection in town. Council decided that the Legion should use the sidewalk and the walkway up to the cenotaph. The Town of Shelburne did the same thing, and a group of volunteers completed the project. The Legion will pick the design. There may not be enough time this year, but it will give the Legion enough time to fundraise for the project.

10-24-25-04

It was duly moved and seconded that Council support the concept of the commemorative crosswalk using the sidewalk and walkway up to the actual cenotaph. The Legion will steer this project with the support of the Town.

Motion Passed

FOR INFORMATION

Modernizing Council Meetings & Proceedings Policy (L-002)

Prepared by: Mayor Derek Amaifa

Date: November 10, 2025

Purpose

To update Policy L-002 in order to support a meeting structure that is more efficient, organized, and clearer in process, helping Council to:

- Allow for thoughtful, focused, and respectful discussion;
- Provide opportunity to bring information forward before it reaches the decision stage;
- Provide Councillors more structure and preparation support; and
- Strengthen public confidence in how Council makes decisions.

Background

Over the past year, Council has consistently engaged in strong discussion and accomplished substantial work during meetings. However, meetings that run to their full length can be demanding and may limit the attention available for later agenda items.

Shorter, well-structured meetings encourage:

- Better preparation by all participants
- More balanced, focused and thoughtful discussion
- Stronger accountability and decision-making
- Improved public understanding, participation, and trust
- More accurate minute-taking and faster turnaround for posting minutes to the public

This work also supports Lockeport's ongoing **Make Your Move** pilot — promoting efficiency, accountability, and a healthy culture within local government. As a *Make Your Move* community, developing policies that reduce prolonged sitting and improve meeting structure aligns with our shared goals of increased movement, efficiency, and modernization.

The current maximum meeting length is three hours. Under the proposed update, meetings will be limited to a maximum of 90 minutes, with a 10-minute break at the halfway point. This structure encourages focus, clarity, and consistent energy throughout the meeting.

Council has also expressed interest in clarifying a clear process for bringing information forward before a formal vote is required. Previous Councils used informal “check-ins” to share updates, however future procedures will ensure that matters are discussed openly through regular Council meetings. The intent is to provide a consistent and clear process for items to move from information sharing to recommendation and decision.

The proposed update to Policy L-002 will:

- Introduce new procedure for submitting items to the agenda that include:
 - Intent (Information / Discussion / Decision) to clarify the purpose of each item;
 - Assign a lead to ensure complete background information is provided before the meeting. The lead will be responsible to answer any related questions, and be responsible for follow ups and action items;
- Establish clear deadlines for agenda inclusion and a template to submit a ‘Notice of Motion’ to council that promotes consistency, transparency and accountability;
- Incorporate learnings from “Make Your Move” mandate that support efficient meetings, and the incorporation of simple movement
- Update the policy to plain, simple language so the public and all Council members can easily understand meeting procedures.
- These changes align with Lockeport’s goals of building a respectful, efficient, and transparent culture in municipal decision-making.

Next Steps

1. Revise Policy L-002 using plain language and outline new proposed procedures for formal adoption.
2. Pilot the new agenda submission procedure for the next 1–2 meetings.
3. Collect feedback from Council and staff on what worked well and where adjustments are needed.
4. Table Policy L-002 for formal adoption.
5. Communicate the updated procedures publicly to reinforce transparency and consistency.

Objective:

To provide an updated Policy L-002 that reflects modern governance standards, enabling Lockeport Council to work more efficiently, streamline discussions, communicate clearly, and make well-informed decisions, while fostering meetings that are open, respectful, and accessible to the community.

17

STAFF REPORT



To: Council
From: Adam Dedrick, Director of Recreation & Parks
Approved by: Warren MacLeod, Chief Administrative Officer
Date: November 12, 2025
Subject: Eastern Shelburne County Equity & Anti-Racism Plan 2025-2028

Origin

Public sector bodies such as municipalities are required to develop an Equity & Anti-Racism plan as per the Dismantling Race and Hate Act (2022).

Recommendation

THAT, Council of the Municipality of the District of Shelburne approve the Eastern Shelburne County Equity & Anti-Racism Plan 2025-2028.

Background

The Dismantling Racism and Hate Act (2022) outlines the provincial government's approach to addressing systemic hate, inequity and racism. It requires some public sector bodies, such as Municipalities, to develop equity and anti-racism plans. These plans must identify actions that will promote equity and anti-racism in our policies, programs and services by consulting with and considering the needs of equity-deserving groups. The Municipality of Shelburne, Town of Shelburne, and Town of Lockeport have partnered to develop a joint equity and anti-racism plan for Eastern Shelburne County.

Discussion

The Eastern Shelburne County Equity & Anti-Racism Plan is a three year plan (2025-2028) that outlines how the Municipality of the District of Shelburne, Town of Shelburne, and Town of Lockeport are going to identify, prevent and remove barriers for people of all backgrounds in our spaces, policies, programs and services. It will make sure that every person will be respected and treated fairly, no matter their race, gender, sexual orientation, abilities and more. It is a requirement to update the plan every three years.

The plan has four Priority Areas that include Community Engagement, Inclusive Policies, Leadership Commitment and Accountability, and Education and Training. Each has specific action items.

To develop the plan public consultations were conducted that included engagement sessions with equity-deserving groups and the organizations that represent them, public meetings in Shelburne and Lockeport, a public survey, and a Municipality/Towns staff and Councillor survey. Also, a temporary Advisory Panel made up of members from these communities and Council representatives from the Municipality/Towns were put together to advise during the development of the plan. The Panel provided input, feedback and guidance on the public meetings, surveys and the plan itself. The EAR Advisory Panel supports the plan and its potential approval by the three municipal units.

Attachments

-Eastern Shelburne County Equity & Anti-Racism Plan 2025-2028

EASTERN SHELBURNE COUNTY Equity & Anti-Racism Plan

2025-2028



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Plain Language Summary

What the plan is about:

This plan is about how the Municipality of the District of Shelburne, Town of Shelburne, and Town of Lockeport are going to identify, prevent and remove barriers for people of all backgrounds in our spaces, policies, programs and services. It will make sure that every person will be respected and treated fairly, no matter their race, gender, sexual orientation, abilities and more.

The *Dismantling Racism and Hate Act* (2022) is an important part of our plan. It will improve things for everyone.

In line with the law, our plan explains what we'll do next to keep making things better, and how we'll measure our progress.

Key areas of our plan:

- We will listen to people from all backgrounds about barriers they face
- We will help our staff and Councils learn about equity and anti-racism
- We will change or create policies that make sure everyone is included
- We will lead by example and be accountable for what we do

Who we talked to:

We talked to people of all backgrounds, groups that support them, and staff and Councillors. They told us about their experiences, concerns, barriers and suggestions on how to address them.

Plan Background

The *Dismantling Racism and Hate Act* and our response to it:

- The *Dismantling Racism and Hate Act* (2022) outlines the provincial government’s approach to addressing systemic hate, inequity and racism.
- It requires some public sector bodies, such as Municipalities, to develop equity and anti-racism plans.
- These plans must identify actions that will promote equity and anti-racism in our policies, programs and services by consulting with and considering the needs of equity-deserving groups.
- The Municipality of Shelburne, Town of Shelburne, and Town of Lockeport have partnered to develop a joint equity and anti-racism plan for Eastern Shelburne County.
- We are legislated to update our plan every three years.
- This is our first plan.
- **An important note:** This plan will be a responsive, flexible document that may change over time to keep up with new laws and the needs of our communities.

Equity-deserving groups: A group of people who, because of systemic discrimination, face barriers that prevent them from having the same access to the resources and opportunities that are available to other members of society, and that are necessary for them to attain just outcomes. Such groups face barriers based on factors such as race, age, disability, gender, gender identity, sexual orientation, economic status, and more.

Statement of Commitment

The Municipality of Shelburne, Town of Shelburne and Town of Lockeport recognize that our community includes many groups and individuals who don't have access to full participation in public life due to barriers created by racism and discrimination.

We're aware there are unique challenges faced by these communities, and will do our part to eliminate barriers for all in our organizations whenever possible.

To meet this goal, we are committed to the following:

- Engaging with equity-deserving groups in the community
- Making sure equity and anti-racism plans and work are informed by the valuable first-voice feedback from equity-deserving groups
- Using an equity and anti-racism lens in all we do to identify, prevent and remove barriers that make it harder for equity-deserving groups to access what we provide
- Aligning our equity and anti-racism plans with the *Dismantling Racism and Hate Act (2022)*

What We Heard

Community engagement (asking our community for feedback) is an essential component of the development of our equity and anti-racism plan.

The purpose of engagement is:

- To listen to community members' first-voice perspectives on equity and anti-racism in order to better understand what these groups experience (historically and currently)
- To identify what barriers there are to equitable access to Municipal and Town spaces, policies and procedures
- To determine what should be the actions we should prioritize to address these barriers

Engagement methods used:

- Engagement sessions with equity-deserving groups and the organizations that represent them
- A temporary Advisory Panel made up of members from these communities and Council representatives from the Municipality/Towns
- Public meetings in both Shelburne and Lockeport
- A public survey, online and in print
- A survey for staff and Councillors, online and in print

Equity Deserving Groups engaged with, but not limited to:

- Mi'kmaw
- African Nova Scotians and people of African descent
- Newcomers
- 2SLGBTQIA+
- People with disabilities
- Seniors
- Low income

Organizations engaged with, but not limited to:

- Black Loyalist Heritage Centre
- Centre for Environmental Justice Society (CEJ)
- Eastern Shelburne County Accessibility Advisory Committee
- Nova Scotia Mental Health and Addictions
- Our House Youth Wellness Centre
- Refugee Sponsorship Groups
- Kitchen Table Talks (A Shelburne County Community Health Board initiative)
- Shelburne County Family Resource Centre
- Shelburne County Senior Safety and Services
- Wasoqopa'q First Nation

Summary of findings from community engagement:

Main barriers to equity in the community

- Systemic racism and discrimination throughout society
- Lack of equity and anti-racism education for the general public
- Lack of resources, such as public transportation, affordable housing, food security, clean water and services, especially mental health services
- Lack of employment and employment opportunities
- Lack of access to healthcare and mental health services
- Social isolation and lack of support for seniors and newcomers, i.e. immigrants and refugees
- Poverty, often linked to generational trauma, affects many equity-deserving groups, and can limit their access to participating fully in society

Main barriers to equity at a Municipal and Town Level

- Systemic racism and discrimination, e.g. the presence or absence of an equity and anti-racism lens in policies and practices

- Lack of equity and anti-racism education and training opportunities for Municipal staff and Councillors
- Equity-deserving groups don't see themselves represented in Municipal and Town staff, Councils and in decision-making roles
- Physical barriers limit people with disabilities from accessing spaces
- Lack of transportation options prevent some, especially low-income residents and people with disabilities, from reaching events, programs and services
- Digital-only communication methods and a lack of multilingual options exclude those without internet, tech skills, or English fluency

Suggested Municipal and Town Actions

- Equity and anti-racism training for all staff and Councillors
- Ongoing community engagement with equity-deserving groups, including public meetings, online surveys and more
- Create an equity and anti-racism advisory committee and associated task-forces as needed, with equity-deserving groups represented and informing decision-making
- Review practices and policies with input from equity-deserving groups, starting with inclusive event planning, hiring, procurement, land use, and any codes of conduct
- Consider hiring dedicated equity and anti-racism staff
- Explore transportation options to help more people with disabilities and low-income residents attend events, etc.
- Increase support and programming for seniors and newcomers wherever possible
- Make communication more accessible, e.g. use less digital-only methods and explore ways to provide multilingual documents
- Consider ways to improve public awareness of available resources and how to access them, e.g. public meetings, a Community Conversations video and staff support for newcomers
- Lead by example on equity by considering the representation of equity-deserving groups when updating signs, the raising of diverse flags in

central locations and using inclusive language in surveys and forms, e.g. wording related to gender identity

- Prioritize accountability through a committee, public transparency on equity efforts and considering clear and safe ways for residents to report racism or discrimination at the Municipal and Town level
- More advocacy wherever possible

Summary of findings from Municipality/Towns Staff and Councillors Survey

A survey for Municipality/Towns employees and Councillors was completed. A total of 38 responses were collected with 19 from the Municipality of Shelburne, 13 from the Town of Shelburne, and 6 from the Town of Lockeport.

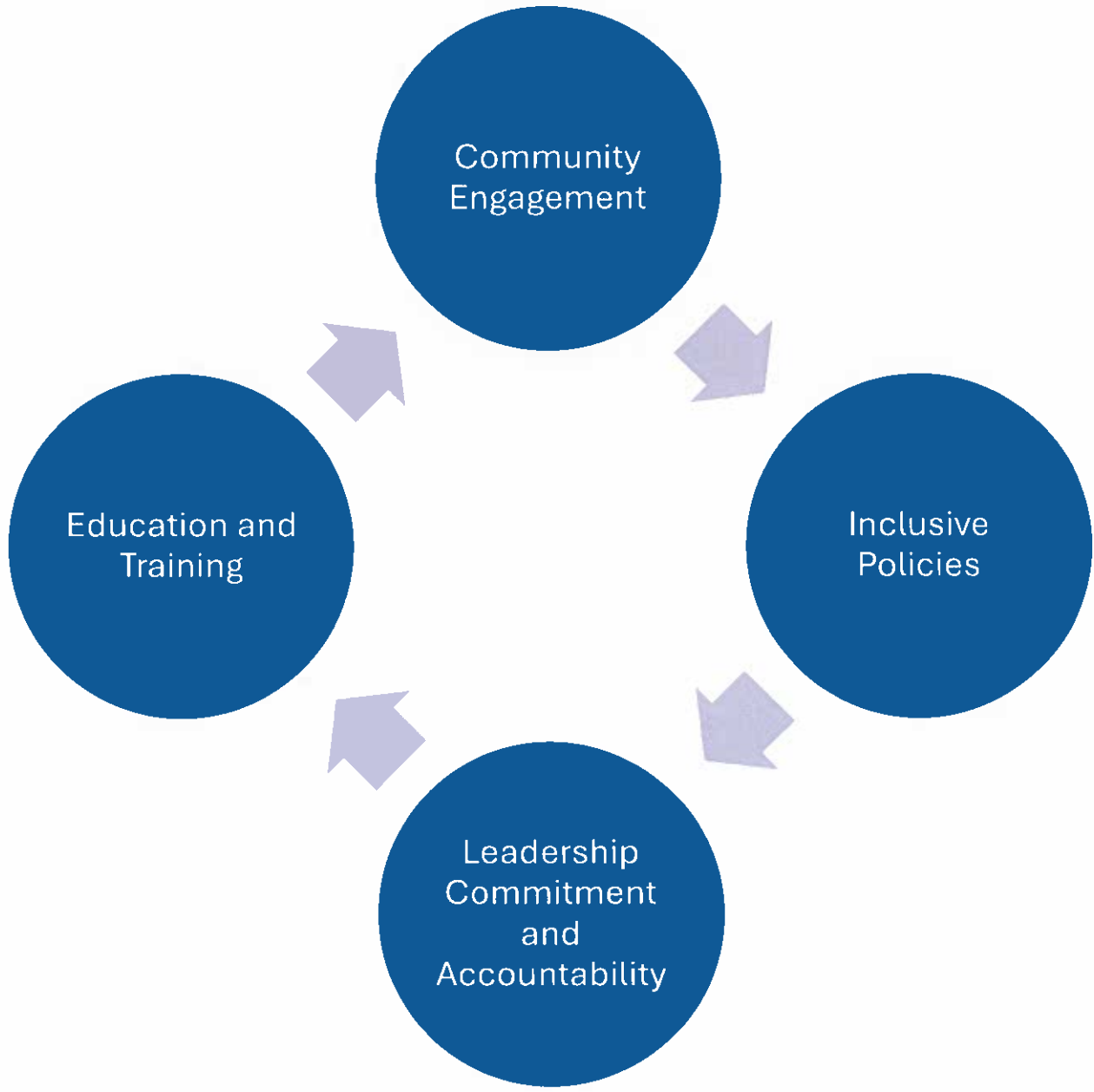
- Most respondents (95%) felt that they had a very good to excellent understanding of racism and what it means.
- Most respondents (83%) felt that they had a very good to excellent understanding of discrimination and what it means.
- Most respondents (98%) felt that they were somewhat to very knowledgeable of the Municipality/Town's existing policies on diversity, equity and inclusion.
- For the question "What do you see as the biggest barriers to advancing equity and anti-racism in your organization?", the top barriers selected were:
 - Insufficient resources (34%)
 - Resistance to change (34%)
 - Lack of awareness (32%)
 - Fear of retaliation (16%)
 - Discrimination (13%)
 - Racism (11%)
 - A notable portion of respondent selected "I don't see any barriers" (34%)

(27)

- For the question “What resources or support do you think would help you or others engage in equity and anti-racism work?”, the top selections were:
 - Anti-racism and equity training for Municipal and Town staff and Council (63%)
 - Increase engagement of people with lived experiences (including staff members with lived experiences) in reviewing and planning programs, policies and services (63%)
 - Access to mental health support (57%)
 - Clear reporting mechanisms for incidents of racism and discrimination (43%)

Priority Areas

Our plan includes four priority areas: community engagement, education and training, inclusive policies and leadership commitment and accountability. In each of these areas, we will state our goal and actions we will take in that area.



Actions

Community Engagement

Intentionally engaging with and supporting equity-deserving groups in meaningful ways.

Actions

Action 1.1 Establish an Equity and Anti-Racism Advisory Committee made up of people from equity-deserving groups and organizations.

Consider:

- Combining this new committee with the existing Accessibility Advisory Committee to create a single Equity Committee
- Associated sub-committees and working groups as needed

Action 1.2 Strengthen current and build new partnerships and relationships with equity-deserving groups and organizations.

Action 1.3 Use partnerships and relationships with equity-deserving groups and organizations to address issues relevant to equity and anti-racism and to inform decision making.

Education and Training

Provide ongoing education and training opportunities for the organization that focus on equity and anti-racism education.

Actions

Action 2.1 Involve equity-deserving groups and organizations when selecting equity and anti-racism training for Municipal and Town staff and Councillors.

Action 2.2 Make equity and anti-racism training mandatory for all Municipal and Town staff and Councillors.

Action 2.3 Ensure that education is ongoing to promote a culture of equity and anti-racism.

Action 2.4 When possible, make training and educational opportunities available to the public as well as staff to raise public awareness of equity and anti-racism.

Inclusive Policies

The presence of policies that actively promote equity and anti-racism within the organization.

Actions

Action 3.1 Conduct a review of existing Municipal and Town policies to identify gaps, biases, and systemic barriers that may affect equity-deserving groups.

Action 3.2 Using an equity and anti-racism lens, make a plan to update or create new policies as necessary.

Action 3.3 Involve equity-deserving groups and organizations when updating or creating new policies relevant to equity and anti-racism.

Leadership Commitment and Accountability

The extent to which the organization leadership demonstrates a commitment to equity and anti-racism principles.

Actions

Action 4.1 Consider hiring dedicated staff to lead the development and implementation of actions in this plan, ensuring accountability.

Action 4.2 Develop a vision statement for our commitment to equity and anti-racism.

Action 4.3 Incorporate the vision statement into Municipal and Town documents.

Action 4.4 Align policies and operations with the vision statement.

Action 4.5 Develop a workplan that outlines the actions in this plan with timelines and staff responsibilities.

Action 4.6 Establish regular reporting to share updates on equity and anti-racism initiatives with Councils and the public.

Next Steps

To monitor and evaluate our plan and equity and anti-racism work:

- We will create an annual equity and anti-racism progress report for the Municipal and Town Councils.
- The report will detail what we have accomplished in our priority areas.
- The report will be completed by the end of each fiscal year.
- It will be a public document that will be posted on our websites.
- Community engagement will be ongoing, and will inform updates of the equity and anti-racism plan.
- We'll keep a record of all official equity and anti-racism complaints and concerns. This information may also inform updates of the equity and anti-racism plan.

Acknowledgments

The development of the Equity & Anti-Racism Plan was a process that involved public engagement and staff support from the Municipality/Towns.

The input from members of the public, representatives from equity deserving groups, and organizations that represent them greatly informed the development of the plan.

Thank you to:

- Those who attended public meetings on equity and anti-racism
- Those who completed the public survey
- The individuals and organizations who took part in engagement sessions with staff on equity and anti-racism
- The Eastern Shelburne County Equity and Anti-Racism Advisory Panel, for your dedication to equity and anti-racism in your community, and for the important role you play in advising the Municipality and Towns on equity and anti-racism

Throughout the process staff from the Municipality/Towns engaged groups, conducted consultations, developed drafts of the plan, and provided administrative support among other things.

Staff included:

- Frances Scott, Former Community Coordinator, Town of Lockeport
- Jessie Dyer, Executive Coordinator, Town of Shelburne
- Adam Dedrick, Director of Recreation and Parks, Municipality of the District of Shelburne
- Michelle Vacon, Administrative Support (for the Municipality/Towns)

Definitions

2SLGBTQIA+: An acronym for 2-Spirit, lesbian, gay, bisexual/biromantic, transgender, queer and/or questioning, intersex, and asexual/aromatic with the “+” representing the diversity of ways people self-identify their gender identity and sexual orientation.

Accessibility: When our environments, services, policies, and more are proactively designed and constructed so that people with disabilities can fully and equitably participate without experiencing barriers.

Anti-racism: The work of actively opposing racism by advocating for changes in political, economic, and social life. The goal is to remove racism, fix the harm it has caused in the past and present, and make sure power and opportunities are shared equitably by everyone.

Barrier: Barriers are anything that excludes or makes it harder for an individual or group to fully take part in society. Some types of barriers are attitudinal barriers, physical barriers, or systemic barriers. Barriers are not always intentional.

Discrimination: Treating people or groups unfairly by not giving them the same chances as others. It happens through policies or practices that stop people or groups from getting things like jobs, housing, services, or other benefits in society. Discrimination includes racism, as well as sexism, Islamophobia, Anti-Semitism, ableism, homophobia, transphobia, etc.

Dismantling Racism and Hate Act (2022): The law enacted by the province of Nova Scotia to address systemic hate, inequity, and racism. ([Read the full Act.](#))

Diversity: Having a variety of people from a range of different social, economic and ethnic backgrounds, gender identities, sexual orientations, life experiences, competencies and faiths represented on teams, in workplaces in general and particularly in processes like engagement.

Eastern Shelburne County: Includes The Town of Shelburne, The Municipality of Shelburne and the Town of Lockeport.

Equity: Understanding that not everyone starts with the same chances in life. Some people face more barriers and challenges, so they may need extra support to reach the same goals as others, even if they try just as hard.

Equitable: Having or exhibiting equity.

Equity and anti-racism lens: A framework for ensuring policies, services, and environments are inclusive and barrier-free for equity-deserving groups. It involves considering equity and anti-racism at every stage of decision-making to promote full participation for all.

Equity-deserving groups: A group of people who, because of systemic discrimination, face barriers that prevent them from having the same access to the resources and opportunities that are available to other members of society, and that are necessary for them to attain just outcomes. Such groups face barriers based on factors such as race, age, disability, gender, gender identity, sexual orientation, economic status, and more.

First Voice: A person telling their own story, from their own point of view.

African Nova Scotians: A distinct people who descend from free and enslaved Black planters, Black loyalists, Black refugees, Maroons and other Black people who inhabited the original 52 land-based Black communities in that part of Mi'kma'ki known as Nova Scotia.

Inclusion: Intentionally offering equitable access to opportunities and resources to people who might otherwise be left out.

Mi'kmaq: The original inhabitants of Mi'kma'ki. Mi'kma'ki encompasses what is known as present-day Nova Scotia, PEI, Quebec, New Brunswick, parts of Newfoundland and Labrador, and parts of Maine.

Newcomers: Those who have recently immigrated or settled in Canada, typically within the last five years. This term can refer to immigrants, refugees, or those who came as temporary residents and are now seeking to stay permanently.

People of African Descent: People who have ancestry from the African continent, including descendants of those who were brought to North and South America through the transatlantic slave trade, recent migrants, and others with historical or cultural ties to Africa.

People with Disabilities: People who face barriers to their full and effective participation in society when chronic, long-term, episodic or recurring physical, sensory, mental, learning, developmental, or intellectual conditions or illnesses interact with various social and physical environments.

Plain Language: Language that is clear and easy for the reader or listener to understand. Plain Language is usually at a 6th grade reading level.

Racism: When a person, group, or system treats a person or a group unfairly because of their race, and has the power to support that unfair treatment through rules, policies, and social attitudes. Race itself is a social idea, not a biological fact, created to benefit those in power.

Systemic: Describes what relates to or affects an entire system. For example, systemic changes to an organization, such as designing policies, practices, and procedures with equity in mind, would have an impact on the entire organization, including its most basic operations.

Wasoqopa'q First Nation: Wasoqopa'q First Nation's unique geographical composition spreads through the Southwestern regions of Nova Scotia spanning five counties from Yarmouth to Halifax. A Mi'kmaw Nation with ties to traditional territory. Wasoqopa'q First Nation encompasses six reserves - Yarmouth, Ponhook, Medway, Wildcat, Gold River, and Hammonds Plains. Additionally, Wasoqopa'q First Nation has separate land holdings in Gardner's Mill and Shelburne.

Resources

Black Loyalist Heritage Centre. *Black Loyalist Heritage Centre.*

<https://blackloyalist.com/>

Government of Canada. 2022. *Guide on Equity, Diversity and Inclusion*

Terminology. <https://www.canada.ca/en/department-national-defence/maple-leaf/defence/2022/05/guide-equity-diversity-inclusion-terminology.html>

Government of Nova Scotia. 2022. *Dismantling Racism and Hate Act.*

<https://nslegislature.ca/sites/default/files/legc/statutes/dismantling%20racism%20and%20hate.pdf>

Government of Nova Scotia. *Office of Equity and Anti-Racism.*

<https://beta.novascotia.ca/government/equity-and-anti-racism/about>

Government of Nova Scotia. *Office of Equity and Anti-Racism Public*

Engagement Site. <https://www.oeaengagement.ca/>

Government of Nova Scotia. *We are all treaty people.*

<https://novascotia.ca/treaty-education/treaty-education-brochure-english.pdf>

Municipality of Shelburne, Town of Shelburne, and Town of Lockeport. 2025. *Eastern Shelburne County Accessibility Plan 2025-2028.*

<https://www.municipalityofshelburne.ca/wp-content/uploads/2025/03/Eastern-Shelburne-County-Accessibility-Plan-2025-2028.pdf>

Wasoqopa'q First Nation, Nova Scotia. 2025. *Wasoqopa'q First Nation.*

<https://www.acadiafirstnation.ca/>

Appendix A: Equity and Anti-Racism Plan Advisory Panel Members

Community Members

- Mimi Champagne - Refugee sponsorship group
- Andrea Davis, Black Loyalist Heritage Centre
- Louise Delisle, Centre for Environmental Justice (CEJ)
- Lyndi Goulden, Our House Youth Wellness Centre
- Vanessa Hartley, Centre for Environmental Justice (CEJ)
- Davie Hartley, Kitchen Table Talks (A Shelburne County Community Health Board initiative)
- Catherine Jones, Eastern Shelburne County Accessibility Advisory Committee Member
- Troy Lawrence, African Nova Scotia Affairs
- Jeanette Nickerson, Wasoqopa'q First Nations
- Sandie Organ, Shelburne Family Resource Centre
- Shawna Symonds, Shelburne County Senior Safety and Services

Council Members

- Therese Cruz, Town of Shelburne
- Sherry Thorburn Irvine, Municipality of the District of Shelburne
- Candace Malik, Town of Lockeport

Appendix B: Tree of Diversity

The cover page includes an image of the **Tree of Diversity**. It symbolizes growth, strength, and the interconnectedness of all people. It visually represents how equity and inclusion create a thriving, resilient community - one that's rooted in shared values and nourished by diversity.



Council Status Report: October 2025
Mayor Derek Amalfa

<i>Date</i>	<i>Committee</i>	
October 1, 2025	Coastal Climate Resilience Project	
October 4, 2025	Empty Bowls Fundraiser - Shelburne	
October 6, 2025	Recreation Committee	
October 8, 2025	Shelburne Co Events Committee	
October 9, 2025	TOL Signage Sub Committee	
October 10, 2025	Town of Lockeport Council	
October 11, 2025	Nova Scotia Giant Pumpkin Regatta	
October 12, 2025	Make Your Move - Turkey Trot	
October 13, 2025	CED Housing Society	
October 15, 2025	Shelburne Co - Mayors, Wardens, CAO's	
October 16, 2025	TOL Signage Sub Committee	
October 17, 2025	TDAP Interviews	
October 20, 2025	CED Housing Society	
October 20, 2025	Built Environments Information Session	
October 20, 2025	Shelburne Co Events Committee	
October 21, 2025	GMF - Climate Adaptation Grant	
October 21, 2025	Heritage, Culture & Tourism	
October 24, 2025	Town of Lockeport Council	
October 27, 2025	Playground Fundraising	
October 27, 2025	CRCC Check In	
October 30, 2025	Senior Services - Lockeport Christmas Dinner	
October 30, 2025	Shelburne Co Climate Action Committee	

*Office Hours - Monday's & Friday 8:00 - 15:00

October 2025 Deputy Mayor Meetings

- Oct 01- Met with Mark Williams (Seacaps Park)
- Oct 03- Met with Graham Page (Seacaps Park)
- Oct 03- Met with Town Clerk and prepared information for Council around recommendations to extend cement pad.
- Oct 06- Special meeting regarding playground pad (Council Chambers)
- Oct 06- Recreation/MYM Committee (Council Chambers)
- Oct 07- Communities on the Move (online)
- Oct 10- Regular Council Meeting (Council Chambers)
- Oct 12- Turkey Trott (Seacaps Park)
- Oct 13- Met with Nick Stuarts team re concrete pad (Seacaps Park)
- Oct 15- Shelburne County Leadership Meeting (Shelburne Council Chambers)
- Oct 16- RCMP Advisory Committee (Shelburne Council Chambers)
- Oct 17- Met with Nick Stuart Concrete (Seacaps Park)
- Oct 21- Seniors Bingo (Recreation Center)
- Oct 24- Regular Council (Council Chambers)
- Oct 27- Playground Design Committee (Council Chambers)
- Oct 28- Coordinated Arrival with Town Clerk and Volunteers (phone)
- Oct 29- Organized Off load of Container of Playground Equipment and Layed Rubber Matting for Playground with Volunteers (Seacaps Park)
- Oct 30- Met with Luke Swim re edging (Seacaps Park)
- Oct 31- Met with Playground Installation Team (Seacaps Park)

Town of Lockeport Recreation/MYM Committee Meeting
October 6th, 2025
6 p.m.

Present: Mayor Derek Amalfa, Deputy Mayor Anna Chetwynd, Connie Lamm MYM Navigator, Sue Crosby, Jan Fiske, Dawn DeMings-Taylor, Benn Himmelman, Rhiannon Hinerman, Will Chetwynd and Recording Secretary Mary Meagher.

Regrets: Emily Swimm, Councillor Candice Malik

Meeting called to order at 6:06 p.m.

Approval of Agenda: Moved by Jan seconded by Derek.

Motion carried

Approval of September 8th, 2025 Minutes: Moved by Sue seconded by Jan.

Motion carried

No Presentations/Guests this evening.

Make Your Move Lockeport: The budget has gone to Elaine Shelton. Sue asked Connie if she got a price from Ulrich for each size of signs to be put in various locations around town. Connie said he quoted \$550 for the large size. There will be a meeting this Thursday with Heritage/Tourism Committee at 6 p.m. concerning signs. Sue plans to attend.

Turkey Trot: There will be the climbing wall, bouncy house, 18 vendors, food vendors at the SeaCaps Park. There will be three MYM tents, Benn suggested putting up the MYM pink flags and take pictures as Elaine Shelton will be looking for this material. Rhiannon is organizing food share for families. She asked for tables and a scale which will be located under the pavillion. Rhiannon is looking

for donations of extra food grown and preserves. MYM is financing five raised beds in the future.

Social Media: Connie has made five postings. Anna will be added to MYM facebook page, Derek has already been added. Connie has created the Instagram page but is having some difficulty linking Instagram and Facebook.

Playground Fundraising Group: Fundraising will be a large component going forward with the plans to put up a thermometer showing the monies raised and being transparent on what the monies will be spent on. They will also be working on additional funding from other avenues when possible. They will continue to work closely with the Town of Lockeport.

Tennis Court Maintenance: The materials are not here currently for the work to be done on repairs. There is no insurance on the tennis court but there are plans to remedy this.

School Update: Senior boys soccer game today, one this Friday and one last Friday. There was a Senior Girls game today and last Friday and one tomorrow in Liverpool. There will be four basketball teams and a volleyball team as well. The school held their first school dance of the year. There was a Golf event with 97 kids participating, 2 of which were from the Lockeport area.

Volunteer Awards to be held November 5th at the Firehall. There will be tea, coffee and snacks provided. Anna showed us the certificate she designed. It was agreed that it was very nice and everyone approved of it.

Christmas by the Sea Craft Sale/Events: The registration is full with a wait list. Table cost of \$10 per and that as well as the kitchen monies will go to the playground. Breakfast sandwiches and lunch will be served. Becky is putting together a basket for ticket sales.

Hallowe'en trick or trunk: Dawn is passing on running this event this year after doing it for several years. Rhiannon had several ideas – monster mash, haunted walk with naming the streets such as “Beware of Beech Street”, “Hallows of Howe Street”, “Haunting of Hall Street” and “Nightmare of North Street”. Connie suggested a walk around with voting on the decorated houses. It was agreed that there may not be enough time and volunteers to pull this off for this year but keep in mind for next year.

Park Decoration vs Tree Lighting ideas: Jan suggested putting the effort into really decorating the pavilion with an archway running down the walkways as one option. Rhiannon said there are grants available to decorate parks, this would have to be investigated. The fundraising group wish to put lights on the shanties using white solar lights that can be utilized for various events and seasons. December 5th will be the tree lighting and Santa visit at the firehall with hot chocolate, hot dogs, popcorn and cookies. As well there will be games for kids while waiting to visit Santa. There was a discussion of the old Christmas tree and whether to decorate it this year. Most of the group (except myself, Mary) agreed that they would prefer another tree on a stand on the stage or area suitable. Sue will speak to Sherm about a tree.

Volunteer of the Month Nominations: Sue has some ideas that she will bring forward to the next meeting. Others on the committee can make suggestions as well.

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Proposal by Heritage Tourism Committee: There was a long discussion with a motion made by Sue and seconded by Derek for the Members of the Recreation/MYM to review the proposal and send any feedback to Anna. Motion carried

Anna asked Benn if he is a liaison with the schools and if it is possible to have an afternoon program at least every few weeks or monthly of multisport activities.

Next meeting: November 3rd, 2025

Meeting adjourned at 8:43 p.m.

Reports October 2025

C. Hillen, Councillor

Oct 6th, 2025- " Special Meeting" Council Chambers re: Playground

Oct 10th, 2025- Regular Council Meeting

Oct 12th, 2025- Home Office Work 6 hrs- Research Cenotaph Project (Servicemembers)

Oct 15th, 2025- Joint Meeting- RCL and HTC- Cenotaph Project (Grant)

Oct 15th, 2025- Home Office Work 2 hrs – HTC Agenda preparation

Oct 17th 2025- Accessibility Beach Ramp – Initial visit with contractors

Oct 18th – Accessibility Ramp site visit

Oct 20th- Accessibility Ramp site visit

Oct 21st- Accessibility Ramp site visit and photos for Town records

Oct 21st- Heritage & Tourism Committee Meeting

Oct 22nd- Home Office Work 2 hrs- Drafted Town EOI for Accessibility Committee Vacancies

Oct 23rd- Attended the Lockeport Harbour Authority AGM as an observer

Oct 24th- Regular Council Meeting

Personal choice attendance- no official capacity

Attended and supported the LRHS Senior Girls Volleyball game

Lockeport Legion Breakfast

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Town of Lockeport Heritage and Tourism Advisory Committee

Tuesday, October 21st, 2025

Lockeport Town Council Chambers at 6PM

Present: Craig Hillen, Connie Lamm, Nicole Stephens, Gabe Buchanan, Tim Rhyno, Derek Amalfa, Emily Swim and Rudy Sommer

Public Present: Sam Nickerson and Jane Alexander

Regrets: George Benham

Call to Order at 6:00 pm

Approval of the October 21, 2025 agenda - Jeff Wood moved, Connie Lamm seconded; All in favour.

Approval of previous minutes from the September 16, 2025 meeting - Jeff Wood moved, Rudy Sommer seconded; All in favour.

Public Presentation

Sam Nickerson, local artist and carver, attended the meeting to provide the group with examples of his carvings and hear about our visions of the Little Mermaid of Lockeport. He has been carving since 2013 in Canada, the USA and Europe. He also donated some of his carvings to the IWK, local hospitals and animal shelters as fundraisers with all of the proceeds going to the organizations.

Tim Rhyno discussed the groups ideas for the Mermaid sculpture with Mr. Nickerson which would consist of using large logs to carve the sculpture and then it would be fibreglassed and attached to a rock. It was mentioned that if you cannot see the mermaid at high tide (this would be based on her size and location to make her completely submerged at hightide), you would have to wait until low tide when she 'emerges' from the water; this could potentially be an element that would keep visitors in the area longer when visiting. It was acknowledged that there is no other known mermaid sculpture of any kind in Nova Scotia.

Mr. Nickerson brought a photo album of some of his past work for the committee to look at which was very impressive. After some discussion around the proposed size of the project, Mr. Nickerson said that it was in his wheelhouse to do the work since his typical carving sizes are 7-8 feet in height. He suggested that we use pine since it is the largest available tree we have in the province. The project would take a couple of weeks to carve and also suggested that we use wood that was cut the previous year so that it would be dried out well. Connie questioned what the circumference of the log should be that is provided, which would be the same size of a typical person.

If the committee is able to provide the log that the sculpture would be carved from, it would reduce the cost of the overall project. Mr. Nickerson gave a ballpark estimate for the cost of the project around \$2000. He will carve the features deep enough so that after it is fibreglassed that the features still stick out enough. There was some discussion around what colour the sculpture would be and it seems that most are interested in keeping an overall natural tone. Jane Alexander was interested in sponsoring some of the cost associated with this project and also liked the idea of keeping the colouring of the sculpture similar to that of a seal.

Jeff Wood suggested that in the future perhaps we could also get a seal carving, sea horse or something else sea related carved also to have on display near the Crescent Beach Centre.

Outstanding Business

Tourist Site- Little Mermaid of Lockeport

There were several discussions about the specifics of the mermaid during the public presentation with Sam Nickerson, which is noted above.

Recognition and Appreciation Award

The Recognition and Appreciation Award event will be held at the Community Fire Hall on Wednesday, November 5th at 6pm. The Heritage and Tourism Chair and Mayor will present awards to Love Lockeport recipients, while the Recreation Committee Chair and Mayor will present awards to community volunteers identified by their committee. Light refreshments will be available.

Beginning in November we will begin a new year for 2025/2026 “ Love Lockeport Recognition Awards” as a reminder any Business, Service or Group identified last year will be ineligible to be nominated the following year. The committee identified which businesses and groups will be recognized for November, December and January 2026.

November - The Lockeport Legion & Finder’s Keeper’s at 40 North

December - Lockeport Pharmacy & Lockeport Town Market

January (2026) - The Bayman & Allendale Electronics

Connie also made Emily aware that her business name has changed from Lockeport Live Edge to Timber & Tide Studio. Emily will change this on the working list of local businesses and groups.

Accessibility Ramp at VIC Crescent Beach Centre

The permit for this project was authorized by the Department of Natural Resources and work has been completed on the ramp.

Once the final installment of Make Your Move project money has been received in April 2026, Mobi-mats and a roller will be purchased to increase the accessibility with the new ramp.

Roods Head Park

The Park is open but the NS Fire Ban is still in effect. The Park was discussed at Town Council and the Fire Chief shared his concern and concurred with our committee's findings that the overall area is extremely overgrown with a lot of dense, dead and dry bush and trees. It is a potential fire hazard that is compounded by extremely dry conditions. The Town Council has authorized the Town clerk to explore tree removal contractors.

There was discussion among the committee to keep in mind the coastal erosion along the cliff area of the park when removing some of the dead trees. We discussed the liability issues for the town if members from the public were to do any of the clean up work in the park. It was suggested that we search out an arborist to consult with and choose selective cutting techniques when determining what goes/stays and always keeping in mind the impacts to the local wildlife. Tim Rhyno and Mark Williams have both offered to help with some of the work.

There was a lot of discussion around trees versus open space and what amount of open space was envisioned for the park. Nicole suggested that we reach out to the public to hear what they envision for the area and get input from the community so that there is engagement when deciding what to do. Nicole also mentioned that RBC can offer volunteer hours to help.

Jeff Wood made a motion to create a google form to survey and engage our community with what to do with Roods Head Park. Nicole seconded; All in favour.

All committee members were asked to bring at least one question idea for the survey to the next meeting.

Interpretive Signs Sub-committee

Derek updated the committee. So far there have been two meetings to go over all the signs, of which there are 10 in total to be replaced/updated - 9 which will be funded by Make Your Move and one funded by the Town of Lockeport. There was discussion around what information should be on each sign and their locations. The sign that will be at Seacaps Park will be the sign with primarily Make Your Move content. The sign that is located in the parking area at the middle of Crescent beach will have a business directory and be funded by the Town of Lockeport.

Tourism Digital Platform (TDAP)

(51)

The TDAP grant has been approved and three bidders have submitted their proposals. Derek gave the committee a briefing of the three candidates and he and Craig explained which candidate was best suited for the job in their opinion.

All three candidates were asked the same questions and evaluated with a four point value scoring. 2 out of 3 had good knowledge of the area. Myra Media stuck out as the best suited for the job. They are based out of Mahone Bay and are a husband and wife team. They own restaurants and Bed & Breakfasts in the Mahone Bay area and they acknowledged how special Lockeport as a town is. They are willing to come to Lockeport for community engagement on this project and they could start right away. It is estimated that the process would take 10-14 weeks to complete.

They use Wordpress as the website platform which is easy to navigate and they would expect the Town of Lockeport to provide content, pictures and any other media.

Tim Rhyno made the motion to move forward with accepting Myra Media as the successful candidate for the renewal of the Town of Lockeport website, as a recommendation to council. Gabe Buchanan seconded; All in favour.

Lockeport Cenotaph Restoration Sub-Committee

Craig and Derek provided updates to the committee. The sub-committee consists of: Craig Hillen, Derek Amalfa, Connie Lamm, Nicole Stephens, Dave Holdaway and Cyril Meagher. The federal grant that is available through Veterans Affairs, up to \$25,000, is due December 1st, 2025. If this grant is awarded, it can only be used for work on the monument itself, which would include the top cross, the stone masonry work and the brass plaques. In 2026, there could possibly be grant money available through Accessibility for wheelchairs and benches.

Craig went through the Military records and discovered that WW1 was mainly Lockeport residents, whereas WW2 was many soldiers from the surrounding area in Districts 6 and 7. There is currently space on two sides of the cenotaph to add more names, wars, battles, etc.

The Legion needs permission from Town Council to do what is needed to the cenotaph since it is owned by the Town of Lockeport

Jeff Woods made a motion for Craig Hillen to draft a letter to council in support of improvements to the site to allow the Legion to do the necessary work to the Cenotaph. Connie Lamm seconded; All in favour.

New Business

Lockeport Committees Realignment of Advisory Responsibility

(52)

There was much discussion around the proposed future model and recommendation to council for clearly defining the advisory responsibilities of the Heritage & Tourism Committee and the Recreation Committee.

Craig went through the proposed list of items that the Heritage and Tourism Committee would be responsible for overseeing, such as the Crescent Beach Centre and Museum, whereas the Recreation Committee would be responsible for the sports fields and facilities. It was suggested that HTC should make recommendations to Council about unsightly premises/properties in the town.

There was long discussion around the proposed Events Committee which would include July 1st, Beach Bash and any other annual events in Town. Emily suggested that July 1st should stay as its own committee since it is a year long planning that is required and several elements to it. Nicole suggested that a 'Summer Series' of music in the summer would be a nice addition to events in the summer months and could take place on Friday evenings with people volunteering to play music, similar to what they have taking place in Barrington currently.

Nicole Stephens made a motion for Craig Hillen to write up a proposal for realignment of the responsibilities of the town committees to present to Council. Gabe Buchanan seconded; All in favour.

Next Meeting

The next meeting will be Tuesday, November 17th, 2025 at 6pm in Lockeport Town Council Chambers.

Adjournment at 8:30pm.

Heritage & Tourism Committee Recommendation

BACKGROUND: Lockeport is a small coastal town in Eastern Shelburne County, Nova Scotia. Until recently, a permanent Recreation Coordinator managed recreation, senior programs, heritage initiatives, and tourism. Advisory recommendations were provided to Council by the Recreation Committee, Ragged Island Historical Society, and July 1st Committee.

The Historical Society was dissolved several years ago, leading to a primary emphasis on recreation programming. Consequently, heritage preservation, tourism, and tourism development were not actively supported. This is noteworthy given that tourism and its related economic benefits represent the second largest economic driver for Lockeport and the surrounding area.

Following the 2024 elections, the Lockeport Heritage & Tourism Committee was established.

The principal committees currently active in Lockeport are the Heritage & Tourism Committee and the Recreation Committee. The Town of Lockeport continues to oversee and guide all municipal operations. Council retains responsibility for decision-making and establishes strategic direction based on input and recommendations from its committees.

Occasionally, certain projects, events, or locations may necessitate participation from other committees.

The following presentation and discussion concern a proposed future model and recommendation to council for clearly defining the advisory responsibilities of the Heritage & Tourism Committee and the Recreation Committee.

The working document has been shared with the Chair of the Recreation Committee, who subsequently tabled it for discussion within that committee. It is anticipated that the Recreation Committee may also provide recommendations for council review. On October 21, 2015, the Heritage & Tourism Committee (HTC) convened to thoroughly discuss the contents of the working document.

The following presentation and associated discussion address a proposed future model and recommendation for council consideration regarding the clear definition of advisory responsibilities for both the Heritage & Tourism Committee and the Recreation Committee. Under this proposal, the Heritage & Tourism Committee would be responsible to oversee and provide recommendations on all heritage sites and tourism sites and events, encompassing historic landmarks, cultural festivals, and visitor engagement initiatives. Conversely, it is suggested that the Recreation Committee is better positioned to oversee and advise on sports parks and recreational activities, including oversight of sports facilities, playgrounds, and community recreation programs including children and seniors. By delineating these distinct functions and areas of responsibility, it is recommended that council formally establish, through committee endorsement, the specific domains, locations, and events assigned to each committee. This clarification is expected to facilitate effective management, enhance accountability, and advance the Town's strategic objectives.

RECCOMEDATIONS:

Areas of Community Advisory Oversight by the Lockeport Heritage & Tourism Committee

The Lockeport Heritage & Tourism Committee (HTC) is responsible for a wide range of community oversight activities that promote and support heritage preservation, tourism development, marketing brand and the enhancement of local attractions. The following outlines the specific areas and projects within the mandated scope and area of responsibility of the HTC :

Interpretive Signs & Murals Sub-Committee

The HTC has established a dedicated sub-committee tasked with the creation, maintenance, and enhancement of interpretive signs and murals throughout Lockeport. This initiative aims to enrich the visitor experience by

providing historical context and artistic engagement across key community sites.

Lockeport Cenotaph Restoration Working Group

In partnership with the Royal Canadian Legion, the HTC has formed a temporary working group focused on the restoration and preservation of the Lockeport Cenotaph. This effort ensures that the monument remains a dignified and meaningful tribute to the community's veterans and their sacrifice.

“Love Lockeport Recognition Award”

The Committee oversees the “Love Lockeport Recognition Award,” which celebrates local businesses and service providers demonstrating exceptional commitment to the community. This recognition fosters civic pride and encourages a standard of excellence among local enterprises.

Partnership with South Shore Tourism

The HTC actively partners with South Shore Tourism to promote Lockeport as a destination and to coordinate regional tourism strategies that benefit both visitors and the local economy.

Online Tourism Survey

The Committee has developed an online tourism survey designed to gather valuable feedback from visitors and residents. Insights collected through this survey inform future tourism planning and help identify areas for improvement or growth.

Town Website Development (TDAP)

Under the Tourism Development Action Plan (TDAP), the HTC is leading the development and implementation of a new Town website. The website will feature tourism links, a business directory, and highlight points of interest to provide comprehensive information for both tourists and residents.

Accessible Ramp at Crescent Beach Visitor Centre

In collaboration with the Town and Accessibility Committee, the HTC is working to construct an accessible ramp at the Crescent Beach Visitor

Centre. This project will ensure public access for all, supporting the Town's commitment to inclusivity.

We will continue to partner with the Eastern Shelburne Accessibility Committee to eliminate barriers to accessibility within our community.

Historic Nautical Buoys Repainting Project (2026)

The HTC is planning a project for 2026 to repaint Lockeport's historic nautical buoys. This initiative will help preserve these significant maritime artifacts and enhance their visibility as local landmarks.

Heritage Discussions with CBC Radio Canada

The Committee is partnering with CBC Radio Canada to facilitate discussions about Lockeport's heritage, further raising awareness and promoting the community's rich history to a broader audience.

Roods Head Restoration

The HTC partners with Public Works to maintain and restore Roods Head, ensuring the preservation of this important site for both current residents and future generations.

Little Mermaid of Lockeport Collaboration

Collaboration with the Harbour Authority and local fishermen supports the care and promotion of the Little Mermaid of Lockeport, an iconic symbol and attraction for the area.

Town of Lockeport Sign Initiative (2026)

The Heritage & Tourism Committee (HTC) has initiated preliminary discussions regarding the development of a new Town of Lockeport sign to be placed at the town boundary near Lydgate. The proposed sign aims to serve as a welcoming landmark for visitors and residents alike, highlighting key aspects of Lockeport's identity and heritage.

The envisioned sign will feature the settlement date of Lockeport, 1762, as well as the official Town Logo. It will also display the current population and an inviting welcoming message to those entering the community. Additionally, there has been public suggestion for the HTC to consider acknowledging notable Lockeport

residents on the new sign, further celebrating the achievements and history of the community.

Crescent Beach Visitor Information Centre

The Committee would work closely with the Centre Supervisor to manage and enhance the Crescent Beach Visitor Information Centre, ensuring it remains a valuable resource for tourists and visitors seeking information and assistance.

In collaboration with the Centre Supervisor the HTC will support through consultation and recommendation new uses, possible grants, initiatives, possible future upgrades and expansion, marketing and revenue generating ideas.

Little Schoolhouse Museum

The HTC provides oversight and support for the Little Schoolhouse Museum, preserving and sharing Lockeport's educational history and heritage with visitors and residents alike.

Widows Walk Lookoff

The Committee is responsible for promoting the Widows Walk Lookoff, a scenic viewpoint that offers unique perspectives of the coastline and connects visitors with Lockeport's maritime heritage.

Lockeport Historic Streetscape and Historical Properties

The Heritage & Tourism Committee (HTC) is dedicated to highlighting and preserving Lockeport's unique architectural heritage. The Town is home to Nova Scotia's first officially recognized historical streetscape, which features a collection of meticulously maintained homes representing a blend of Greek Revival, Colonial Vernacular, and Second Empire architectural styles.

In addition to these prominent examples, Lockeport contains numerous homes of similar periods and design throughout the community. Among these are many Victorian-era residences, including those built in the Queen Anne and Folk Victorian traditions, which add further character and historical value to the Town's streetscape.

The Committee remains committed to supporting private homeowners in their efforts to share the significance of these historical properties. By encouraging awareness and appreciation of these buildings, the HTC emphasizes the importance of ongoing preservation to ensure Lockeport's rich architectural legacy endures for future generations.

Church Street Cemetery Preservation

The Heritage & Tourism Committee (HTC) is committed to safeguarding Lockeport's heritage and historical properties, which includes the Church Street Cemetery. This site holds considerable historical importance as it serves as the final resting place for many of Lockeport's earliest residents. Among those interred are individuals from the New England Planter migration—the first “Come From Aways” (CFA's)—as well as United Empire Loyalists (UELs). Descendants of these newcomer families continue to reside in the Lockeport area, further emphasizing the cemetery's significance within the local community.

While the Church Street Cemetery preservation initiative is identified as a future project, specific parameters and details have not yet been determined. The Committee plans to foster collaborations and partnerships with cemetery organizations, horticultural groups, and, most importantly, engage members of the community to ensure meaningful input and involvement throughout the process.

At present, the Town is responsible for lawn maintenance at the cemetery. However, there is a recognized need for broader attention to the entire site, including the restoration and upkeep of headstones. The HTC aims to address these needs as part of its ongoing commitment to Lockeport's heritage preservation.

Future Wharf Development

The HTC is engaged in planning for future wharf development to adequately accommodate both fishing and recreational vessels, as well as potential tourism-related activities. This work involves partnering with the Harbour Authority, federal and provincial government entities, the Department of

Fisheries and Oceans (DFO), and private sector stakeholders to ensure a balanced, sustainable approach to waterfront growth.

The Heritage & Tourism Committee new recommendations to Town Council:

Derelict, Abandoned, and Unsightly Properties

The enforcement and management of derelict, abandoned, and unsightly properties within the Town of Lockeport fall entirely under the responsibility of Town Council and the Town's administration. These properties, if not addressed, can deter future investment, negatively affect tourism, and undermine the efforts of Lockeport residents who take pride in maintaining their homes and properties.

The Heritage & Tourism Committee (HTC) acknowledges that oversight of such properties is beyond its mandate and has never intended to assume this role. This responsibility has always been recognized as outside the Committee's scope.

However, as engaged community members, the Committee may, upon becoming aware of properties that negatively impact the community, advise the Town so that the appropriate actions can be taken. The HTC remains committed to supporting the overall well-being and aesthetic of Lockeport by ensuring concerns are relayed to the proper authorities.

Advisory Role in Commercial Development

The Heritage & Tourism Committee (HTC) serves strictly in an advisory capacity regarding matters of commercial development within Lockeport. Through formal recommendations to the Town and Council, the Committee highlights the significance of fostering commercial growth and the need to maintain a robust commercial sector.

By emphasizing the importance of ongoing investment in local businesses, the HTC supports efforts that contribute to a healthy, sustainable, and diversified local economy. The Committee's role is to encourage policies and initiatives that attract future business investment, recognizing that a thriving commercial environment is essential for Lockeport's long-term prosperity.

Events Sub-Committee (Not Recommended)

The Heritage & Tourism Committee (HTC) has considered the possibility of forming an Events Sub-Committee. Currently, the HTC is neither supportive of nor recommending the establishment of such a sub-committee. This decision reflects the Committee's current priorities and approach to event leadership and participation. The HTC remains focused on directly supporting and encouraging community-driven, tourism-related events, and will revisit the need for an Events Sub-Committee if future circumstances warrant further organizational support or by Town request.

HTC Leadership and Support for Tourism-Driven Events

The Heritage & Tourism Committee (HTC) is committed to providing leadership for selected events that are directly related to tourism within Lockeport. The Committee strongly encourages and supports events that are rooted in the community and initiated at the grass-roots level, recognizing their value in fostering local engagement and enhancing the visitor experience.

At present, the HTC has determined that the only event it wishes to take a leading role in organizing is the Annual Beach Bash. This decision is based on several factors: the event's proven ability to attract tourists and visitors to Lockeport, its close proximity to the Beach Centre, and the active interest of key contributors who are engaged with the HTC. By leading the Annual Beach Bash, the Committee aims to maximize the event's positive impact on tourism and community spirit.

HTC Recommendations for Future Tourism and Cultural Events

The Heritage & Tourism Committee (HTC) recommends exploring a variety of future tourism and cultural events that have the potential to enrich Lockeport's community and visitor experience. The Committee is open to assisting with, or potentially leading, the organization of such events to further promote the town as a vibrant destination.

Potential Event Initiatives

- **Lockeport Food Truck Event:** The HTC recognizes the appeal of hosting a food truck event, which could attract visitors and residents alike by offering diverse culinary options and fostering a festive atmosphere.
- **Music Performances:** The Committee supports the idea of organizing live music performances, celebrating local and regional talent, and creating engaging experiences for both the community and tourists.
- **Art Show Events:** The HTC is also interested in exploring art show events, providing a platform for artists to showcase their work and contributing to the cultural vitality of Lockeport.

By considering these event ideas, the HTC demonstrates its commitment to supporting initiatives that enhance tourism and cultural engagement. The Committee remains flexible and responsive to opportunities for future events that align with its mandate and the interests of the Lockeport community.

Note : The HTC is committed to partner and collaborate with Make Your Move programming on all applicable sites and events.

Committee Approval and Submission Process

On 2025-10-21, the Heritage & Tourism Committee held a meeting to review the working document outlining recommendations for future tourism and cultural events in Lockeport. During this meeting, Committee members discussed the content and implications of the recommendations in detail. Following a thorough

review, a motion was made to present these recommendations to the Town of Lockeport Council. The motion was passed unanimously, signifying the Committee's full agreement and endorsement of the proposed initiatives. This collective decision underscores the Committee's commitment to advancing tourism and cultural opportunities for the benefit of the Lockeport community.

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Councilor Chetwynds Meetings and events
For oct.

Oct 6th playground meeting regarding extending the cement pad by 10 extra feet. Voted against by Derek and Craig.

Oct 10th Regular council meeting

Oct 12th attended the MYM turkey trot, which was well attended. I made my move and even climbed the wall.

Oct 29th unloaded playground equipment and laid the rubber padding.

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All PPP items

45 School St Box 639 Mahone Bay NS B0J 2E0
Christine.McClare@Region6SWM.ca

Past Committee Meetings

Regional Coordinators Oct 9 & 30	Regional Chairs Sept 19	Municipal-Provincial Priorities None
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EPR for PPP Program

- EPR for Printed Paper and Packaging (PPP) transition continues. Circular Materials (CM) held an official program launch event Nov 5th at Halifax City Hall with CM, NSECC, Divert NS and Confederacy of Mainland Mi'kmaq all represented. Press release [here](#).
- Collections and Post-collection facility contracts continue to be signed after an acceptable compromise was reached on Insurance requirements.
- Many meetings continue for the Municipal Working Group, NS Solid Waste Managers & Directors and Regional Coordinators. Collaboration and agreement for a consistent program roll-out is the focus.
- An agreed unified material sort list will ensure consistency across the province. Communications are aligned to put forward a consistent message and maximize exposure with all municipalities doing similar communications at similar times.
- This is a soft launch as CM does not take responsibility for the program until Dec 1st.
- Waste app, municipal collection schedules, sort guides and bylaws are being updated.
- There are still questions on whether certain items are included (clarity being sought), Depot network locations (and gaps), what enforcement looks like, audit requirements.
- Municipalities will need to inform their Small ICI locations participating in curbside collection that they will be limited to 6 bags per collection. Anything more than the bag limit will be their responsibility to recycle. This is a result of municipalities negotiating to continue service for Small ICI at curbside. Municipalities will pay CM to collect and process this commercial material as it is non-obligated material under the program.

Waste Reduction Week Oct 19 - 25

Divert NS thanked municipalities for a successful Waste Reduction Week.

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Region 6 celebrated Waste Reduction Week with social media postings, a promotion event at the Bridgewater Farmers Market and a pop-up awareness event at Amigos Thrift Store in Windsor.

Visitors were encouraged to continue thrifting and many rewarded with a gift certificate for inside the store. A re-usable items and hand tools prize draw was held.

Mobius Awards Nov 5th in Halifax

The 25th annual Mobius Awards were held in Halifax Nov 5th. Although Region 6 did not have a winner, the event promotes recycling excellence.

NEXT Committee Meetings

Regional Coordinators
Nov 20

Regional Chairs
Dec 5

Municipal-Provincial Priorities
TBA

R6 Inter-Municipal Comm – Nov 28th

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Councillor Candace Malik – October 2025

10th - regular Council meeting

10th - July 1st committee meeting

12th - Turkey Trot; assisted with monitoring bouncy castle for 1 hr, stayed to enjoy festivities and help with clean up

21st – Student Advisory Committee meeting; in need of a chair and one or two community members

23rd – Equity and Anti Racism panel meeting; final draft of plan approved to bring to Council next month

24th - regular Council meeting

This month has been an exciting one, with progress happening at the playpark and beach center. It's great to see all the hard work and dedication that has been happening behind the scenes turning into a visual representation!

Canada Day Final Report 2025

\$25,981.00 was the total overall cost associated with our 2025 celebrations that was submitted to Celebrate Canada for the final report at the end of August 2025.

We apply for funding for National Indigenous People's Day (June 21st), Multicultural Day (June 27th) and Canada Day (July 1st) events. Our celebrations started on June 21st with National Indigenous Peoples Day and this year it ended on July 5th with the Family Beach Bash during the day and the Family Field Dance and Mini Fireworks Display because they were postponed due to the weather.

Financial Donations & Grants received:

\$16,000 from Celebrate Canada
\$5,000 from the Municipality of Shelburne
\$1,000 from Clearwater Seafoods
\$100 - Celia Melanson
\$250 - CBDC
\$100 - Lombard Motoring Ltd.
\$500 - Woodworkers Home Hardware
\$20 - Andy Nguyen
\$40.10 - Donations from the Street Dance
\$542 - Ticket Sales from the Carnival in the Park
\$175 - Table rental fees at Craft Sale

Total = \$23,727.10

National Indigenous People's Day - This event was scaled back this year for a more manageable size since the event takes place during the day at the Crescent Beach Centre. Honorariums were provided for the presenters and the cost of food and tobacco offerings. **\$569.22**

Multicultural Share Fair - This year we focus on the four of the main cultures of Nova Scotia and the cost was for honorariums for the presenters and for the cost

of food and display boards for the event. (Food \$91.60; Honorariums \$280; Utensils \$21.84; Display Boards \$25.65) **\$419.09**

Make Your Move Beach Bash - This event was very well attended and the cost included prizes for the sand sculpture contest and the various relay games, as well as supplies (Prizes \$307; Cash Prizes \$600; Supplies for games \$30). The total was **\$937** (This was paid for by MYM)

Outdoor Video Dance - Unfortunately the weather did not cooperate for this event and it was not well attended. This event will not be happening for 2026. Cory Nickerson did the music, lights and sound (\$700), Paladin Security was on site during the event (\$555.98). **\$1255.98**

Little Miss Lockeport Pageant - Our committee's contribution to this event was for the reimbursement of supplies to decorate the float the participants went on in the Grand Street parade. **\$106.48**

Seaman's Memorial - This annual event doesn't usually have a cost as Pastor Garren holds the service and anyone is welcome to attend and lay their own wreath. This year a new wreath for the Town of Lockeport was purchased. **\$100**

Afternoon Social - This was the most well attended social to date. Nancy Williams and Debbie Williams did an amazing job of preparing the food (Food = \$158.47; Plates/Napkins = \$51.59; Tablecloths = \$59.40) and organizing the musical entertainment (\$700). SouWest Nova Transit was also hired to provide rides for attendees for \$200; This has definitely become a staple event during our celebrations. **\$1169.46**

Flag Raising and Cupcakes - Cupcakes are purchased instead of cake from SASI in Shelburne and passed out to attendees. **\$241.50**

Annual Grease Pole - This event puts \$1000 in money on the pole for participants to have the opportunity to win. For a life guard to attend the event it costs = \$232.33. The lard to grease cost = \$35.94. We also provide Trevor Morash with an honorarium of \$100 for setting up the pole, bringing the supplies from R. Baker fisheries, using his boat and volunteers to grease the pole, as well

as helping to tear down the pole once the event is finished. Total cost for this event was **\$1368.27**

Awards Ceremony - It was nice to have Mayor Amalfa help out with the Awards Ceremony as well as members of the Heritage and Tourism Committee help out with judging the Grand Street Parade floats. Each year the July 1st Committee donates a cash prize of five hundred dollars as one of the main prizes for the Day Pass Ticket draws. **\$500**

The Band 'Merimac' - The family entertainment this year features the band Merimac from Halifax. It was a great performance and the turn out wasn't too bad considering the weather. The band's cost covered the sound and lighting with no additional costs for set up. **\$5520**

Children's Parade - We had around 40 children attend and walk down to Surf Lodge Nursing home. Each child is given a treat bag for participating. **\$143.96**

Grand Street Parade - This is one of the main features of our celebrations. Mersey Band comes down to perform for a cost of \$550. We provide the float prizes: 1st place=\$500; 2nd place=\$250; 3rd place=\$100, \$300 to Random Draw Service Vehicles; Trophies cost \$156. Total was **\$1856**

Parade of Lights as Part of Grand Street Parade - This will be the last year for this event since it has not been well attended. The money was carried over from sponsors from last year and 1st place=\$500; 2nd place=\$250; 3rd place=\$100 was given out in cash prizes to anyone who decorated a boat for the Grand Street Parade. **\$850**

Antique Car Parade - Magnets were ordered to give out to participants. **\$42**

Bounce Castles during Carnival in the Park - Yarmouth Big Bounce did a great job with providing and running all of the bounce castles and even stayed an hour longer than originally planned since the children were enjoying themselves. **\$1580.10**

Carnival in the Park - This event continues to be a highlight of the celebrations. Charlie's Treasure Chest (No Cost), Balloon Animals by Wendy (\$310), Face Painting by Jenn (\$200) and the Clown Whisperer & Bubbles (\$150) were all great additions to the carnival. Mary Ayer graciously donated half of her original cost to be at the event. Prizes = \$2402.80; Supplies = \$104.03. Total was **\$3166.83**

Pie Eating Contest - This event was sponsored by Lombard Motoring Ltd. and is a crowd favorite. Nancy Williams made all the pie for the event which cost \$73.12 and the Trophies cost \$60. **\$133.12**

Glow Party - Glow products were donated by Lockeport Pharmacy at a cost of **\$500** (This cost was not included in the total amount sent in since it was a donation)

Mini Fireworks - Cory Nickerson ordered the fireworks and put on the show at a great savings to our celebrations. This continues to be an excellent fireworks display year after year. **\$3000**

Program Brochure and Mailing - 6000 brochures were ordered (\$960.00) Mailing through Canada post cost \$886.85. Total was **\$1846.45**

Other - banners and signs, cleaner fee, use of equipment from Cory Nickerson **\$1175.40**

Total Cost = \$25,980.86

Canada Day in Lockeport was once again very well attended and enjoyed by all. It was a nice addition to have some additional food vendors at this year's events and we are hoping to add more for 2026.

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Lockeport & Area July 1st Committee
PO Box 189
Lockeport, N.S.
BOT 1L0

November 7th, 2025

Town of Lockeport
26 North Street, PO Box 189
Lockeport, N.S. BOT 1L0

Dear Mayor, Members of Council and Town of Lockeport Staff,

The Lockeport & Area July 1st Committee is writing this letter to express some of the frustrations that we encountered during our 2025 Celebrations and to ensure that we don't go through the same issues during our upcoming 2026 Celebrations.

We have always believed that our committee falls under the umbrella of the Town of Lockeport and therefore did not think that we had to ask for the use of staff to facilitate different aspects to help the celebrations run smoothly, such as providing barricades for street closures, garbage cans, garbage removal, moving of bleachers, putting up yellow fencing and the use of town owned tents. All of the above mentioned items can be done during regular work hours before or after the day of the celebrations, which we acknowledge is a holiday.

Garbage was one of the main issues with this year's celebrations. There were garbage bins located in Seacaps park that were noticed during the set up for the street dance that had not been changed for several months since they were full of water, dog poo bags and even old apples. The smell was so disgusting that we couldn't even drain the water from them because when we attempted to do so it made the smell even worse. These full garbage cans were still in Seacaps Park three days later. This is a huge event that happens every year over an 11 day period, starting on June 21st and ending on July 1st annually. These celebrations bring over a thousand people to the town just on July 1st alone, so in turn there is a lot of garbage.

The Administrative Assistant for the Town of Lockeport had already reached out to the Municipality of Shelburne to bring down additional garbage cans which were stored in the baby barn behind the fire hall, which the Town crew was aware of, yet they never put them out for the celebrations and at the time it was noticed it was too late to get them put out. Our committee had to get a volunteer with a truck to get two garbage cans that were stored at

Crescent Beach Centre and that still was not enough to accommodate all the people that attended Canada Day.

Since Covid, we have also had to pay for the services of a cleaner, but as a committee under the direction of the Town of Lockeport, we feel it should not be the committee's responsibility to pay for cleaning services of Town facilities, such as the Fire Hall and Public Washrooms.

We would like some clarity on what our committee is required to inform the Town staff of prior to our event and also what council requires from this committee in terms of how we spend money for the celebrations (ie. what amount of spending needs to go before council to be approved first?). Information such as our schedule, certain street closure requirements, risk management plan, pavilion walls and required garbage bins can be provided following the submitting of our Celebrate Canada application at the end of November, since these items do not change much in capacity from year to year.

We are looking to streamline the current process with Town staff and Council since our committee is a very small one and our celebrations already require a lot of work outside of ensuring that basic items are provided for the day. We are requesting a meeting with the Town Councillors and Mayor to discuss this further.

Sincerely,

Lockeport & Area July 1st Committee

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From: Doug Van Hemessen <Doug.vanHemessen@natureconservancy.ca>
CC: Scotian Shores Beach and Shoreline Clean Up <scotianshores@gmail.com>, Dave Ireland <Dave.Ireland@natureconservancy.ca>, Jennifer White <Jennifer.White@natureconservancy.ca>
Date: Nov 4, 2025, 10:54:55 AM
Subject: West Head Clean Up results
Attachments: West Head Clean Up November 2 2025.JPG

Hi all, many thanks to those who joined Scotian Shores and Nature Conservancy of Canada for the clean up at West Head this past Sunday.

After a few blustery days the weather was perfect and 25 volunteers helped to remove 75 lobster traps and a total of 3760 lbs of waste in total!

Many thanks to Angela and the Scotian Shores crew for their leadership and inspiration!

Cheers



Doug van Hemessen

Stewardship Manager

Nature Conservancy of Canada | Nova Scotia

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October 31, 2025

Mr. John A. MacDonald
Minister of Municipal Affairs
Department of Municipal Affairs
8th Floor North, Maritime Centre
1505 Barrington Street
PO Box 216
Halifax, NS
B3J 2K5

Via Email: dmamin@novascotia.ca

Dear Minister MacDonald,

The Municipality of East Hants Council would like to bring your attention to a change to the Municipal Government Act (MGA) that we feel does not serve the people of Nova Scotia, nor the municipalities that serve them, well. The amendments to the MGA through Bill 141 that introduced Section 69B, enabling Councils to reduce the taxes payable on a property that has been rebuilt following a natural disaster, should be reviewed and amended.

Following the wild fires in 2023, the Province engaged with the Property Valuations Services Corporation (PVSC) to assess rebuilt homes per a formula laid out in the *Residential and Resource Property Taxation Assessment Regulations*. This resulted in a fair and consistent application of policy in all areas affected and provided data to municipalities from which they could bill taxes through their systems.

The PVSC has the information and systems in place to determine classes of persons, classes of properties and valuation of a property. They also have professional staff to evaluate damage, new construction and the state of properties. Municipalities do not have this information, which is required to make informed and fair decisions.

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Municipalities are not equipped to change a large number of values in billing systems for the multiple years that a policy may be in place. Following a large event, the exchange of information for this level of financial adjustment to be made is extensive and will require a great deal of administration and financial control within the municipal billing process. Both PVSC and municipalities will be impacted. A memo from PVSC explaining their role in this process is attached.

Municipalities bill taxes based on the filed assessment roll. The PVSC assesses properties based on a significant amount of property data and expert knowledge. By introducing the ability for a Council to amend the taxes owing on a fully reconstructed property, this balance will be altered.

East Hants Council supports tax relief for those impacted by natural disaster however we would like to see the Province move to a regulation based approach similar to what was established in 2023. We would request that consultation with PVSC and municipalities, through NSFAM and AMANS, takes place prior to putting anything new into law.

Regards,



Eleanor Roulston
Warden, Municipality of East Hants

Cc: NSFAM Board
AMANS Board

Memo

TO: Association of Municipal Administrators
Nova Scotia Federation of Municipalities

FROM: Property Valuation Services corporation

DATE: October 14, 2025

SUBJECT: Property Assessment and the *Municipal Modernization Act* (Bill No. 141)

Purpose

This memo provides important information to municipal staff and elected officials on Property Valuation Services Corporation's (PVSC) authority within the *Nova Scotia Assessment Act* R.S., c. 23, s. 1 ("Assessment Act") related to the valuation and CAP administration of properties impacted by natural disaster, having regard to the recent introduction and passage of Bill 141.

Background

Section 45A of the *Assessment Act*, which establishes the Capped Assessment Program (CAP), does not specify how the CAP applies to new construction following property loss from fire or other natural disasters.

In 2023, following the destruction of 165 properties in wildfires, the Province passed a regulation directing PVSC to use each affected property's 2023 capped assessment when administering the CAP upon completion of reconstruction. This measure was intended to alleviate financial hardship for affected homeowners and applied only to that specific class of properties rebuilt after the 2023 wildfires.

On October 3, 2025, the *Municipal Modernization Act* came into effect, giving municipal councils the authority to establish policies that reduce taxes payable on properties rebuilt after being destroyed by wildfire, hurricane, flood, storm, or other natural disaster.

Implication

The authority to provide tax relief to property owners rebuilding after natural disaster now rests solely with municipalities. PVSC does not have the authority to replicate the 2023 approach or otherwise modify the application of the CAP in similar circumstances. Going forward, PVSC will administer assessments in accordance with the *Assessment Act*, which requires new construction value to be excluded from the benefit of the CAP until the subsequent assessment year.

The recent legislative amendments do not include authority to provide tax relief for individual fires unrelated to a natural disaster.

Revised Opinion of Value to Support Municipal Tax Relief

In accordance with Section 69A of the *Municipal Government Act*, 1998, c. 18, s. 1 (“MGA”), municipalities may ask PVSC to provide a revised opinion of value for a property that has been destroyed or damaged by fire or other natural disaster and this process is intended to support the municipality in recalculating property taxes to provide relief for the current municipal taxation year. This revised opinion of value letter will include a property’s assessed and taxable assessed values prior to, and after, the destruction of the dwelling.

In subsequent years, a property’s assessed and taxable assessed values, reflective of any reconstruction or changes, will be captured through PVSC’s regular annual assessment process and reflected on the official assessment roll.

Summary:

The authority to determine and administer post-disaster tax relief now resides with municipalities. PVSC does not have the authority to preserve or carry forward a property’s pre-destruction capped assessment. However, PVSC will continue to provide revised opinions of value during a current assessment cycle, upon request by the Municipal Clerk, to support municipalities in responding to destruction of property by fire.

PVSC Contact Information

For questions regarding this memo or property assessment, please contact PVSC’s municipal service desk at servicedesk@pvsc.ca or 1-800-380-7775.

Useful links:

[The Municipal Modernization Act](#)

[The Nova Scotia Assessment Act](#)

[The Municipal Government Act](#)

Frequently Asked Questions

Can PVSC help create a tax relief policy?

The authority to create and administer tax relief policies rests with the municipality. PVSC can provide information and technical input during policy development to help ensure clarity around assessment processes and respective roles.

What role does PVSC play in supporting municipal tax relief programs?

PVSC provides information and assessment data to municipalities. This includes:

- A one-time revised opinion of value during a current assessment cycle upon request by the Municipal Clerk, which shows a property's assessed and taxable assessed values before and after destruction.
- Annual assessment roll which shows a property's assessed and taxable assessed values after destruction, which includes value from new construction or other changes to the property.

PVSC does not administer or implement tax relief; municipalities are responsible for designing and applying relief policies.

What is a revised opinion of value, and how should municipalities use it?

A revised opinion of value is a one-time assessment letter provided to support tax relief for the current municipal year. It is not part of the assessment roll, cannot be appealed, and does not replace the annual assessment process. Municipalities may reference it when calculating or approving tax relief under their local policies.

How often will PVSC update a property's assessment after reconstruction?

PVSC's annual assessment process will reflect reconstruction or other property changes each year. For example, a property rebuilt in 2025 after a natural disaster will have its updated assessed and taxable assessed values included on the official 2026 assessment roll.

Does PVSC monitor rebuilding efforts?

Municipalities are responsible for issuing building and occupancy permits. PVSC receives this information from each municipality and uses it, along with inspection and review processes, to assess the value of any new construction. If construction is not finished, a value will be added for the percentage that is completed.

Is there a process for providing tax relief when a single property is destroyed by fire or another natural disaster?

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Yes. In these situations, PVSC can provide a *revised opinion of value* upon request by the Municipal Clerk to support municipal tax relief for the current tax year. All new construction will be captured through the regular assessment process in accordance with the *Assessment Act*. The creation and administration of any tax relief program remain the responsibility of the municipality.



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This is a **Draft** application.

Portal Account ID P011042
File Number PCH-2024-20361

Celebrate Canada – Final Report

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Draft

FINAL ACTIVITY REPORT

General Information

Applicant Organization
Town of Lockeport

Case File Number
PCH-2024-20361

Project Title
Lockeport & Area July 1st Celebrations

Funding requested from Celebrate Canada
\$5,001 and over

*** Total cost of your event (required)**
\$ 25,981

In your application, you requested support for the following days:

- National Indigenous People's Day** Yes
- Saint-Jean-Baptiste Day** No
- Canadian Multiculturalism Day** Yes
- Canada Day** Yes

National Indigenous People's Day

Original Event Date (YYYY-MM-DD)
2025-06-21

Actual Event Date
2025-06-21

Original number of participants (In-person)
200

Actual number of participants (In-person)
157

Virtual event views (as required)
-

Original description of planned event

Members of our local indigenous population will share teachings, artwork, food and music. Building on the deep relationships that have been established with our indigenous communities through our events in previous years. We will include a land acknowledgement, a smudging ceremony, drumming performance, and story telling. The food offerings will be a reflection of the indigenous culture. Invitations will be sent out to our various indigenous communities to celebrate and educate. We will extend the invitation to our local schools to participate and build on connections established over the years. These events are free and open to everyone.

Describe the actual event, including all celebratory activities (required)

We opened with a land acknowledgement and a tobacco offering for the two Indigenous presenters from our local community who came to take part in the event. One of the presenters bought the Community Drum and offered drumming and singing that the attendees of the event could also take part in. There were multiple artifacts set up inside and outside on display for the public to enjoy and ask questions about. One of our presenters is also an Indigenous artist who brought his artwork to have on display as well as answer any questions about his art. We had

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different videos playing on a large television screen inside the venue for the public to watch that were very informative and educational about National Indigenous People's Day. There were food offerings for the public to sample so that they could experience the local cultural foods which included: blueberry tea, Luskniqn (Mi'kmaq bannock), maple syrup and preserves made from local strawberries and gooseberries.

Canadian Multiculturalism Day

Original Event Date (YYYY-MM-DD)

2025-06-27

Actual Event Date

2025-06-27

Original number of participants (in-person)

200

Actual number of participants (in-person)

243

Virtual event views (as required)

-

Original description of planned event

A multicultural share fair is offered each year that will focus on celebrating a different culture in the world. This year the culture being explored will be Italy and the Italian culture. The community is invited to come out and learn about their culture through exhibits, artifacts, food and music. The participants and attendees are encouraged to share their stories and ask questions to fully immerse ourselves within a culture different to ours. It is hoped that we will have several members of the public from a wide demographic group attend to encourage understanding and collaboration in the wider community. These events are free and open to everyone.

Describe the actual event, including all celebratory activities (required)

We decided to change the theme of this year's event from learning about Italy to instead learning about some of the interesting cultures that make up Nova Scotia. We invited presenters and had display for four of the main cultures that are in Nova Scotia: The Mi'kmaq, Acadian, Scottish and African Nova Scotian. Each presenter had a table with a display and a food offering for attendees to sample that was specific to their culture. There were videos displayed on a large television screen to explain about the Acadian culture and we also have two presenters come from the Musee des Acadiens des Pubnicos et centre de recherche who dressed in traditional clothing and also did a presentation of hand knitting heads of a lobster trap with an actual lobster trap on display. They served their traditional Rappie pie with butter and molasses and cinnamon rolls. The lady who did a presentation on the African Nova Scotian culture had several photos and artifacts from her visit to Africa and there were lots of questions for her from the public. She served a dish made of beans and rice and combread. The gentlemen who came to present about the Mi'kmaq culture lives in one of the local Reservations and he bought several personal artifacts from his childhood, as well as the different medicinal plants that are used and different animal furs. He did a presentation about smudging and offered to smudge anyone who was at the event who was interested. He prepared fresh fry bread for sampling and served it with maple syrup, and preserves made from local strawberries and gooseberries. The lady who came to do a presentation about her Scottish culture also dressed in her family tartan and had several artifacts on display. She prepared traditional shortbread for everyone to sample. There were many great discussions and questions asked by those who attended and everyone enjoyed the various food offerings and the educational component to the displays.

Canada Day

Original Event Date (YYYY-MM-DD)
2025-07-01

Actual Event Date
2025-07-01

Original number of participants (In-person)
7000

Actual number of participants (in-person)
5783

Virtual event views (as required)
-

Original description of planned event

A day of free of charge, family friendly events celebrating all things Canadian, with particular emphasis on the cultural richness of our community as a part of Canada. The day's events will include: opening ceremony with the raising of the Canadian flag and singing of the national anthem and Canada Day decorated cupcakes will be provided. Children's Parade with face painting and costumes and a RCMP escorted visit to our local long term care facility. Children's carnival with games for all ages which will be operated by students from our local high school. There will also be a bounce castle on site for the children to enjoy. Our Antique Car Parade has numerous entries and is followed by our Grand Street Parade with a marching bands, various floats and community participation; it one of the highlights of the days celebrations. There is also our annual Pie Eating challenge and Celebration Ceremony. The Grease Pole is another annual water event that is unique to our town. There is a mixture of live and recorded music throughout the day, with an emphasis on live local performers. The day is wrapped up by a Family Dance/Glow party, and our renowned Fireworks Display that draws spectators from neighboring communities.

Describe the actual event, including all celebratory activities (required)

Canada Day celebrations in Lockeport are one of the most anticipated events that happen in our community each year. It was greatly attended and enjoyed by all, even the weather cooperated this year with a slightly overcast but warm day. We had an official opening with the Canada flag raising, the singing of 'O Canada' by one of the children in the community as well as 120 free cupcakes for everyone. The RCMP and local Legion were both in attendance for the flag raising. We host an annual craft fair every year to support our local crafters and artisans. Our annual Grease Pole event is another well attended spectator event and one that is definitely unique to our town and always has a large number of spectators that come out to watch the participants see how far they can slide out on a greased up pole before falling in the water. Our Carnival in the Park was very well attended with several carnival games for all ages to try their luck at and three different bouncy castles for enjoyment for small children up to adults. There was a lady on site making balloon animals, another lady making bubbles, as well as a face painter. This year we had a family beach bash on our local beach right in the town of Lockeport, that was very well attended by several community members as well as visitors to the area. There were multiple relay games, tug-o-war, sand sculpture building and games for all ages to enjoy. Our annual Seniors Social was our most well attended social to date. We had three different local country and gospel music artists perform and there was an array of refreshments for all in attendance to enjoy. We hold a Seaman's Memorial every year during our Canada Day Celebrations to remember the fishermen that have been lost from our community throughout the years. A local minister holds a service and the families of the lost fishermen, as well as our town, lay wreaths on the Memorial. The Children's Parade had over forty children in attendance. The Grand Street & Antique Car parades had all the streets in town lined with spectators and it is one of the highlights of the day with several different parade floats and emergency vehicles also in the line up. There were several vendors who also came to the town for the day that added value to the day for people looking for crafts and food. We had live music on the main stage during the evening. The band was from Halifax and offered a variety of music for all ages to enjoy. Our annual fireworks display is one that people travel

from nearby communities to come and watch. We play music in the field for all ages while they pick up free glow products that we have available for attendees. Our committee focuses on events for all ages to enjoy, with a focus on things for children to take part in.

Requirements

- * **Were your events free of charge and open to the public? (required)**
Yes
- * **Did you publicly acknowledge – in English and in French – the financial support received from the Government of Canada? (required)**
Yes
- * **Was basic information on the project available in English and in French? (required)**
Yes

Web Page Link(s)

Please share the web page link(s) where you publicized your event.
<https://lockeportjuly1.ca/> <https://www.facebook.com/lockeportjuly1>
<https://www.lockeport.ns.ca/index.php/tourism-recreation/festivals>

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SUPPORTING DOCUMENTS

Please share any promotional posters or documents used to promote your event, as well as event photos, so that our team can assess the success of your event.

We are not attaching any documents

Yes

File Name	Date attached	Document Type	Action
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Canadian
Heritage

Patrimoine
canadien

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SIGNATURE

* I agree (required)

Yes

Report representative

Emily Swim

Title within the organization

-

Date

2025-08-27

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Park Place II
Suite 200, 2nd Floor
238A Brownlow Ave
Dartmouth NS B3B 2B4

Toll 800 380 7775
Fax 902 720 7873
www.pvsc.ca

October 23, 2025

Dear: June Harding

I am reaching out to provide advanced notification regarding Property Valuation Service Corporation's (PVSC) municipal funding requirements for fiscal 2026/27.

At PVSC, our cornerstone priorities are providing reliable, objective, and valued data products and services in a secure and cost-efficient manner. Through a disciplined approach to budgeting, cost management, resource utilization, and risk management, PVSC seeks to deliver excellent value to its clients. The 2025 Canadian industry benchmarking results reflect this focus — PVSC's cost per assessment is 41% below the national average, and we lead the country in assessed properties per appraisal staff.

Like the rest of the public sector, PVSC has seen increases in operational costs, with substantial increases in the cost of benefits, cyber security, information technology and postage.

Over the past five years, operational costs have grown by 24%. Despite these pressures, municipal billing has remained relatively flat, rising only 4% in total over the last five years (from \$17.7m in 2021/22 to \$18.4m in 2025/26). The ability to maintain a modest increase has been largely due to drawdowns from our Operating Reserve. The Operating Reserve will be fully depleted by the end of this fiscal year.

After careful consideration of available options, the Board, in its fiduciary duty to the Corporation, has approved a fiscal 2026-27 budget of \$21.6M which includes \$19.9M in municipal unit recovery, an 8% increase from fiscal 2025-2026. To mitigate impacts on municipalities, the budget is also supported by a planned drawdown from PVSC's Contingency Reserve.

The forecasted increase for fiscal years 2027/28 and 2028/29 is 8% and 4%, respectively.

To assist in planning, the table below provides insights into key metrics related to your funding share.

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Municipal Funding for 2021-2022	Municipal Funding for 2025-2026	2021-25 Total % Increase (decrease) in contribution
\$10,098.35	\$10,411.45	3.10%

If you have any questions regarding the funding requirements or the factors influencing this decision, please don't hesitate to reach out at servicedesk@pvsc.ca. We value transparency and are happy to provide additional information or context about our process.

Sincerely,

Scott Farmer, CEO

[Nova Scotia](#)

After years of drought and wells running dry, this Nova Scotia community is looking to the sea

Barrington to test a wave-powered desalination system designed by a Quebec company



[Moira Donovan](#) · CBC News · Posted: Dec 26, 2023 6:00 AM AST | Last Updated: December 26, 2023

Listen to this article
Estimated 6 minutes



One of Oneka Technologies' units — which is a smaller unit than the one that will be used in Barrington, N.S. — being tested in Florida. (Submitted by Oneka Technologies)

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For most of the decades he's been a volunteer firefighter, Walter Scott, chief of the Island and Barrington Passage Volunteer Fire Department, had never seen firefighters asked to help out with water shortages.

But that changed in 2016 during an unusually dry summer when the fire department found itself delivering water to dozens of households in southwestern Nova Scotia whose wells had run dry.

"We were doing between 20 and 30 trips with water every week," he says. "Doing two nights of water deliveries every week for probably two months, it got to be very strenuous for the people that were taking part in it."

In the years since then, water shortages have happened repeatedly, posing concerns for Scott who says it puts a worrisome strain on firefighters who are also dealing with other emergencies.



The fire in Shelburne County was the largest wildfire in recorded N.S. history. Fire Chief Walter Scott says delivering water, on top of responding to other emergencies like the 2023 wildfires, overtaxed volunteer fire crews. (Communications Nova Scotia)

And as the effects of climate change intensify, the Municipality of Barrington is looking to the sea as it faces threats to its water supply.



The municipality is partnering with a Quebec-based company called Oneka Technologies to test a sustainable approach to desalination, which could potentially see some of the community's drinking water coming from the ocean. The pilot project is set to start in 2024.

- [Nova Scotia saw its most devastating wildfire season on record in 2023](#)

While freshwater availability may not feel urgent to all Nova Scotians, particularly after the province's record-breaking rain in July 2023, project participants say it's part of preparing for an uncertain future.

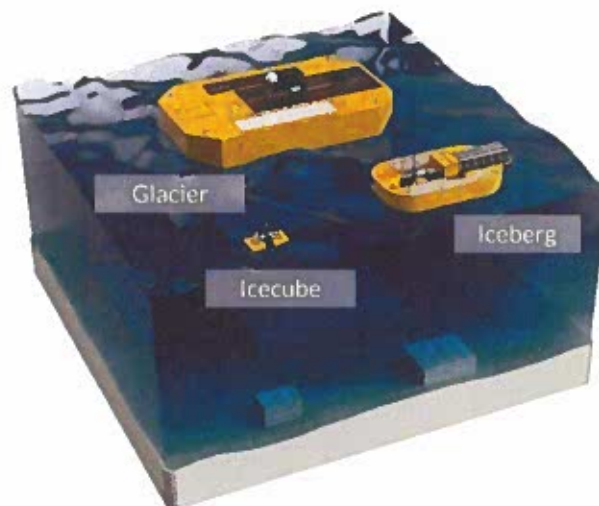
"We should, in general, think proactively to adapt and prepare for a new reality," says Dragan Tutic, Oneka Technologies' founder and CEO. "Adapting instead of reacting will really make it so much easier to prepare for next steps."

Droughts a frequent phenomenon since 2016

As a result of climate change, precipitation is projected to become more unpredictable in Canada, with consequences for water availability. Demand for water is also increasing.

The Barrington area came face to face with that reality in 2016. Some residents who depend on wells because they don't have access to a water utility were left without drinking water, unable to cook, wash or do laundry.

"We had never experienced that before," says Chris Frotten, chief administrative officer of the Municipality of the District of Barrington. "We considered it a local emergency."



A size comparison of the units Oneka Technologies is developing. The Glacier is the unit that is being piloted in Barrington in 2024. CEO Dragan Tutic describes it as 'utility scale.' (Submitted by Oneka Technologies)

The municipality outfitted some of its buildings with washers and dryers and delivered water through the three local volunteer departments.

After drought struck again in 2018, the municipality began thinking of water shortages as a chronic issue and offered financing for residents to upgrade their water supplies.

- [Another dry summer leaves South Shore communities with water woes](#)
- [Halifax providing drinking water to residents whose wells are going dry](#)

But in 2020, a third drought prompted the community to look at more systemic changes, including a community water source. Oneka Technologies was looking for community partner and got in touch.

"It was good timing because we were thinking about the future and the long term sustainability of the municipality," says Frotten. "Continuing to provide this assistance year after year... was just not feasible for us and it was putting a huge burden on our volunteer fire department."

Wave-powered desalination

Oneka's pitch to the community is an approach to desalination that uses wave power to turn salt water into fresh water, using a large, floating buoy anchored to the sea floor.

By wobbling with the motion of the waves, the 11-metre-wide buoy sucks in sea water, pressurizes it, and passes it through a membrane to remove the salt, similar to how air passes through a bike pump. Freshwater is then piped to shore.

This addresses one of the core concerns with desalination plants, which require large amounts of electricity or diesel to power motors. That's both expensive and, depending on the power source, polluting. Oneka's design, by contrast, does not require electricity.

- [Water, water, everywhere — and maybe here's how to make it drinkable](#)

Tutic says the design also addresses another concern with desalination plants — the discharge of brine, which is the concentrated saltwater. Unlike a typical plant, which discharges brine from one point, often in a shallow coastal area, Oneka's unit discharges water offshore from multiple drainage points.

Its brine is also 30 to 50 per cent saltier than sea water, compared to up to 150 per cent saltier in a conventional system. "So it's lower concentration and it's really well diffused."

While this project will be the first time Oneka Technologies has deployed a system of this size, which Tutic calls the utility scale, the company has tested smaller systems in the ocean since 2016, in Eastern Passage, N.S., and Lawrencetown, N.S., as well as in Florida and Chile.

Oneka is based in Sherbrooke, Que., but has an office at COVE, the marine tech hub located in Dartmouth.

In Barrington, Frotten says the company has been working with the community for several years, addressing residents' questions about the technology, and the municipality has emphasized the need to protect fishing interests.

"The seafood industry is the backbone of our community and we wouldn't want to participate in the pilot project if it had any negative implications on the industry and [Oneka] were supportive of that from day one."

'Easier to try and solve the problem'

Since the intention of the 2024 deployment is to test how the buoy operates, Frotten says the municipality hasn't yet developed a plan for how water would be distributed in the community.

- [Short on fresh water, North Africa turns to desalination for water security](#)

Nonetheless, he says by partnering on the project, the municipality is able to play a direct role in climate change adaptation both in the community and beyond.

"This is a great fit for the municipality. We're not developing the equipment, we're not building it. But we do have the proper environment landscape to help this organization develop something that potentially addresses a need."

As for Scott at the fire department, he says given the way local conditions are changing, it makes sense to plan ahead.

"If they don't come up with a solution for water, everybody's just going to have to suffer for it," he says. "Easier to try and solve the problem than just let it keep being a problem."