



**TOWN OF LOCKPORT  
COUNCIL MEETING  
FRIDAY, SEPTEMBER 26, 2025 AT 1:00 P.M.  
AGENDA**

1. Call to order
2. Silence Electronic Devices
3. Conflict of Interest
4. Approval of Agenda, including additions or deletions

**Staff Suggested Motion: That Council approve the agenda for the September 26, 2025, meeting as presented/with the following additions/deletions**

5. Approval of Minutes of September 12, 2025, Regular Council Meeting

**Staff Suggested Motion: That Council approve the September 12, 2025, meeting Minutes as circulated.**

6. Business arising from previous Minutes

All business was dealt with at the previous meeting.

7. Community Forum (Open Mic)

- 20 Minutes Maximum
- Each resident is allowed a maximum of five minutes.
- Each resident is to state their name and where they live
- The resident is to speak directly to the Council.
- There will be no interaction by Council at this time.
- If questions are posed by residents the question will be recorded to be researched.

## 8. Presentations

There are no presentations scheduled for this meeting.

## 9. Department Reports

- Public Works Department Report (Page 1)
- Administration Report (Page 2-3)

## 10. Finance

- List of invoices already paid in the amount of \$80,870.05 (Page 4-5)
- Years of Service Award Policy Review (Page 6-7)

## 11. Other Business

- Roods Head Park
- Draft Briefing Paper - Exploring a Municipal Joint Services Board for Shelburne County, prepared by CAO/Clerks of the five Eastern Counties Municipal Units (Page 8-14)
- Draft Briefing Paper for Funding Requests from Non-Profit Organizations (Page 15-16)
- Woods Restrictions/Roods Head (Page 17-18)
- Laneway behind Town Market
- Policy for Partial Street Closing – Spruce Street (Page 19-20)

## 12. Committee Reports

## 13. Correspondence

- Letter from Mayor Rod Gilroy, Municipality of Cumberland to Pam Mood, President of Nova Scotia Federation of Municipalities regarding Strong Mayor Powers. (Page 21-22)
- Letter from Doug Glasser, Mayor, Town of Stewiacke to the Honourable Scott Armstrong, Minister of Opportunities and Social Development, MLA, Colchester-Musquodoboit Valley regarding Strong Mayor Powers (Page 23-24)
- Email from Pam Mood, President of Nova Scotia Federation of Municipalities to all Municipalities regarding Municipal Governance Survey (Page 25)

14. Information Only

15. Date of next meeting

- Friday October 10, 2025, at 1:00 p.m.

16. "In Camera"

17. Adjournment

Regular Council Meeting 09262025agd.

PUBLIC WORKS REPORT SEPTEMBER 26, 2025

- PLACED BARRICADES AT EACH END OF RAIL TRAIL AND ROODS HEAD PARK DUE TO WOODS RESTRICTIONS
- REPLACED SEVERAL PLANKS ON BOARDWALK
- HAD DOUG DOWN FROM GFL, CLEANED LIFT STATIONS (DONE YEARLY) AND CLEARED THREE STORM DRAINS
- REPLACED HANDLE ON #1, 3085 PUMP IN SEWER #12
- REPLACED "HIDDEN DRIVEWAY" SIGN ON BRIGHTON ROAD
- TOOK "INTERPRETIVE" SIGNS DOWN, SOME SHOULD BE "REFACED" BEFORE BEING PUT BACK UP IN SPRING
- CUT ALDERS AND BUSHES AT HEAD OF PINE ST. SO TRAFFIC ON BRIGHTON RD. IS MORE VISIBLE WHEN EXITING PINE ST. ONTO BRIGHTON RD.
- REPAIRED 4 X 4 POST (TEMPORARILY) ON LITTLE BRIDGE ON BOARDWALK
- SHOWED DEXTER CONSTRUCTION REPS INDIVIDUAL PAVING SPOTS AROUND TOWN THAT WERE IDENTIFIED FOR REPAVING
- BUILT SHELVES IN TRUCK BAY FOR BARRICADES AS WELL AS BUILT TWO MORE COMPLETE BARRICADES
- MADE GRAVEL RAMP AT END OF BOARDWALK AT COVE (SOUTH AND WATER ST.)
- REPLACED TOILET FLUSH HANDLE ON TOILET AT BEACH CENTRE
- REPLACED 9015 PUMP CONTROLLED IN STATION #8 (BY SCHOOL) SENT OTHER CONTROLLER AWAY TO BE REPAIRED OR REBUILT
- REPAIRED SOCCER GOALS AND NETTING (TO GET THROUGH THIS HIGH SCHOOL SOCCER SEASON) IF NEW NETTING IS TO BE INSTALLED, IT PROBABLY SHOULD BE DONE WELL AHEAD OF NEXT SEASON
- HAVE BEEN PUTTING 'WASTEGO' IN SOME OF OUR SLOWER LIFT STATIONS SO IT WILL MAKE ITS WAY THROUGH ALL OF OUR STATIONS TO HOPEFULLY KEEP THEM CLEANER AND START BACTERIA PROCESS BEFORE WATER REACHES AERATION DITCH AT SEWER PLANT.

**ADMINISTRATION REPORT  
COUNCIL MEETING  
SEPTEMBER 26, 2025**

**BUILDING PERMITS ISSUED 2025/2026 FISCAL YEAR**

There has been a total of Three (3) building permits issued for the 2025/2026 fiscal year.

**TAX COLLECTIONS**

As of September 22, 2025, taxes are as follows:

2022 & prior = \$35,870.69  
2023 = \$22,299.50  
2024 = \$43,458.85  
2025 = \$494,769.74  
**Total taxes are \$596,398.78**

**Outstanding Sub-Lease account**

I have heard no more regarding this account. The total owed on this sub-leased account is \$25,206.57 plus \$18,710.57 interest.

The total outstanding taxes on the gear shed accounts is \$3,082.39 plus \$2,308.15 interest on four Gear Sheds. The same person owns three of the four gear sheds.

**Mayors/Wardens/CAO's Meeting**

Mayor Amalfa, Deputy Mayor Chetwynd and I hosted this meeting here on September 17. We had 11 people attend.

**MYM**

Anna, Connie and I have been busy with Make Your Move, budgeting, planning etc.

**Wastewater Treatment Plant Upgrades Project**

The Engineer from CBCL is confident now that the Department of Environment will be fine with the new discharge location. He is working on a new plan (Drawing) for this fix. He finally came out and said that CBCL's Insurer will be covering the cost of these changes plus they will reimburse us for the extra work that Lindsay Construction had to do when the discharge backed up. I am so relieved that he finally shared this information with us.

## **Play Park**

The fundraising group is amazing and just keep going. They have now raised an incredible \$66,000.00 plus, as of today. We will soon be getting the ground prepped for the concrete pad to be laid. Exciting times. It will be great to see things start to happen at the site.

## **Old Son's Ballfield Project**

I purchased a field drag and borrowed Bevon's 4-wheeler so Travis could drag the infield until the weeds and grass came out. It looks fantastic. It will have to be done periodically to keep the weeds down.

I spoke again to Tyler Harris regarding the outfield portion of this project, he is checking his schedule and will contact me as soon as possible.

## **Boardwalk**

Mike Balish is back to work strengthening the boardwalk at all joints to prevent the sections from lifting during high water events. I have also asked him to replace the railing at the little bridge and install new railings at a couple of sections near the gazebo and behind the athletic fields.

## **Crescent Beach Centre**

The Beach Centre will be closing on October 3, 2025. It has been a busy and productive season.

At this time, I would like to acknowledge Greg Vanderveen and all the work he did for us at the Crescent Beach Centre over the years. Greg was a wealth of information and although he did not work for us this year he will be greatly missed.

Respectfully Submitted by:

June Harding-Town Clerk/Treasurer  
Town of Lockeport

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LIST ON INVOICES ALREADY PAID TO BE PRESENTED AT THE		
SEPTEMBER 26, 2025 MEETING		
AJ'S GLASS LIMITED	NEW WINDSHIELD FOR PUBLIC WORKS VEHICLE	712.50
BELL ALIANT	FIRE DEPARTMENT	68.85
BELL ALIANT	REC OFFICE, FAX, FIRE HALL KITCHEN, LIBRARY, SEWER PLANT, REC CENTRE, EMO	718.86
BELL ALIANT	OFFICES, ELEVATOR	171.02
BELL MOBILITY	STREETS AND GENERAL GOVERNMENT	182.26
HARDING LAW	PROFESSIONAL SERVICES RENDERED (PLAYPARK CONTRACT)	1,162.80
LOCKEPORT TOWN MARKET	BLEACH FOR BEACH CENTRE, MILK AND BLEND FOR SR. BINGO	17.14
LYDGATE LOCK STOCK AND BARREL	HOSPITALITY FOR SUMMER STAFF, DECK SCREW, TANK LEVER	184.90
MBW COURIER	COURIER	108.28
NICKERSON, CORY	WI-FI UPSTAIRS TOWN HALL, TECH SERVICES FOR JUNE, JULY AND AUGUST	681.99
NOVA SCOTIA HEALTH AUTHORITY	WATER TEST	30.00
ON TOWN AUTO SERVICE	SERVICE TO F350 TRUCK	164.92
PAYROLL	SEPT. 6 - SEPT 19, 2025	16,793.54
PROVINCE OF NOVA SCOTIA	Q2 BILLING RCMP	57,045.83
ROACHE, DALE	HONORARIUM FOR CLEANING BALL FIELD AUG. 30 - SEPT 12	60.00
SOUTHWEST HOME COMFORT	REPAIR TO HEAT PUMP AT TREATMENT PLANT	815.35
VISA - TOWN CLERK/TREASURER	PAPER TOWEL, DRAG MAT FOR BASEBALL FIELD, FRAME FOR KING CHARLES PICTURE	889.42



TOWN OF LOCKEPORT

6

POLICY STATEMENT

Policy # GG - 011

<b>YEARS OF SERVICE AWARDS</b>	<b>Effective Date: July 11, 2011</b>	<b>Revision Date: March 7, 2024</b>
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**Purpose**

To establish guidelines for Years of Service Awards

**Objectives**

The objective of the Years of Service Policy will be to:

1. Show staff appreciation for consecutive years of service
2. As an incentive for a job well done

**Policy**

The Town of Lockeport shall present Years of Service awards to individual staff members that have completed or will complete, in any calendar year, one of the following categories of service: five years, ten years, fifteen years, twenty years, twenty-five years and thirty years.

The following shall be the guideline used by Council when providing Years of Service Awards:

5 years	Certificate
10 years	Gift with Town logo valued at \$50.00
15 years	Gift with Town logo valued at \$75.00
20 years	Gift with Town logo valued at \$100.00
25 years	Painting/Photo
30 years	To be determined at the time

Years of Service awards shall be presented annually by the Council, at a time determined by Council, for all staff members achieving a Years of Service Award during that calendar year.

The actual years of service shall be determined by the staff member's present cumulative years of employment with the Town of Lockeport as long as employment has been continuous.

(7)

**TOWN OF LOCKEPORT  
POLICY STATEMENT**

**Policy # GG - 011**

**YEARS OF  
SERVICE AWARDS**

**Effective Date:  
July 11, 2011**

**Revision Date:  
March 7, 2024**

Town Clerk/Treasurer's Annotation For Official Policy Book

Date of Notice to Council Members

Of Intent to Consider (7 days minimum): April 6, 2011

Date of Passage of Current Policy: July 11, 2011

I certify that this Policy was adopted by Council as indicated above.

  
Town Clerk/Treasurer

July 12, 2011  
Date

March 7, 2024  
Revision Date

# Draft Briefing Paper:

## Exploring a Municipal Joint Services Board (MJSB) for Shelburne County

### 1) Context and Purpose

Shelburne County is made up of **five municipalities**:

- **Municipality of the District of Shelburne**
- **Town of Shelburne**
- **Town of Lockeport**
- **Municipality of the District of Barrington**
- **Town of Clark's Harbour**

In recent months, the **three eastern municipalities** (District of Shelburne, Town of Shelburne, and Town of Lockeport) have had preliminary discussions about whether to consider amalgamation as one possible option for addressing long-term capacity and sustainability challenges. At this point, no decision has been made by councils. Any further exploration would require councils to pass a motion to create a steering committee and commission a cost-benefit analysis to fully understand the potential impacts on each unit and community.

Amalgamation is a complex undertaking that can be disruptive, requiring extensive restructuring of governance, finances, staff, and service delivery. Councils may therefore wish to carefully consider whether formal exploration is appropriate at this stage. At the same time, **all five municipalities** share an interest in whether a **Municipal Joint Services Board (MJSB)** could deliver many of the same benefits of shared capacity, efficiency, and service quality, while each unit maintains its **individual identity and independence**. **Purpose of this brief:**

- Explain **what an MJSB is** and why it may be preferable at this time
  - Compare an MJSB with **amalgamation**
  - Lay out **pros and cons**
  - Consider a **phased approach** to shared services (starting with Senior Services/Senior Safety)
  - Address **governance, menu-based participation, and commitment** safeguards
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## 2) Why Explore a Joint Services Board?

Common pressures facing our municipalities:

- **Capacity limits:** small staff complements stretched thin
- **Rising costs & duplication:** parallel systems doing similar work
- **Service gaps:** hard-to-sustain specialized or technical functions
- **Financial sustainability:** need to maximize every tax dollar
- **Identity & local voice:** desire to retain municipal councils and community character

An MJSB offers a **middle ground**—shared delivery where it makes sense, with each municipality retaining autonomy.

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## 3) MJSB vs. Amalgamation

### Amalgamation

- Permanent restructuring into a single government
- Requires political alignment, provincial processes, and full integration of staff, assets, and policies
- Reduces or eliminates independent municipal identities

### MJSB

- A legal mechanism for municipalities to **plan, fund, and deliver services jointly**
- **Flexible & scalable:** municipalities choose which services to share and can add more over time
- **Lower risk:** councils remain; budgetary and policy authority stay local

**Bottom line:** While amalgamation can remain a long-term conversation, an MJSB is a **practical, lower-risk step** that could be pursued now with all five Shelburne County units. At this stage, staff require clear direction from the three eastern councils on whether they wish to continue the conversation about amalgamation, in addition to exploring an MJSB with all five municipalities. Both options—amalgamation and an MJSB—would require extensive staff time and a financial commitment to secure professional support for data gathering, financial modeling, and community impact analysis. Councils will therefore need to decide where to focus resources and staff capacity, recognizing that advancing either path will require significant investment of time, funding, and collaboration.

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## 4) Pros and Cons of an MJSB

### Pros

- **Efficiency & savings:** less duplication; pooled purchasing and overhead
- **Better service delivery:** access to specialized expertise; consistent standards
- **Flexibility:** share only where value exists for each unit
- **Funding & scale:** stronger position for grants and regional initiatives
- **Identity retained:** local councils, bylaws, and community voice remain intact

### Cons

- **Governance complexity:** must be designed to be fair, clear, and durable
  - **Uneven participation:** not all municipalities may opt into the same services
  - **Commitment risk:** early exits can undermine planning and investment
  - **Transition costs:** start-up effort; harmonizing policies and processes
  - **Service-level differences:** alignment work needed to avoid friction
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## 5) Phased Approach to Shared Services

A **phased rollout** allows municipalities to test the model, build trust, and expand only when proven effective.

### Phase 0 – Preparation (3–4 months)

- Circulate this briefing paper to all five councils for discussion.
- Councils provide feedback and instructions.
- If there is consensus, issue an **RFP** for a consulting firm to guide governance design, financial modeling, and public communications.

### Phase 1 – Pilot Service (Year 1)

- Launch a **Senior Services / Senior Safety** program (one employee).
- One municipality **volunteers to manage the MJSB** during this period.
- The managing unit receives a **management fee** from the MJSB, funded by participating municipalities.

## Phase 2 – Administrative & Technical Services (Years 2–3)

- Expand into shared **IT, HR, and Occupational Health & Safety** services. These are just suggestions that can be discussed. Some could be eliminated and some could be added.
- Use the pilot governance and cost-sharing model as a template.

## Phase 3 – Broader Services (Years 3–5)

- Introduce larger, more complex services that may or may not include:
  - **Waste management and recycling**
  - **Procurement and fleet management**
  - **Planning & inspection services**

## Phase 4 – Public Works Services (Years 5+)

- Consider expansion into public works, including the services below. Once again these could be discussed and added earlier if deemed necessary:
  - Wastewater management
  - Drinking water systems
  - Building and facility maintenance
  - Infrastructure and asset management

## Phase 5 – Self-Sustaining MJSB

- As services expand, the Board transitions to its **own dedicated staff**, moving away from reliance on a managing municipality.
- Comprehensive governance and financial review conducted.
- The transition to a dedicated staff could occur at an earlier phase if it is determined to be financially self sustaining.

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## 6) Governance: Getting the Model Right (and Durable)

Leadership's priority is an **optimum model** that is fair to all participants and reduces future conflict. Recommended features:

### A. Two-tier structure

1. **Core Board (all five municipalities):**

- Approves by-laws, oversight policies, audit/reporting standards, and cross-cutting risk management
  - One vote per municipality for core rules (keeps things balanced and identity-respecting)
2. **Service Committees (by service area):**
- **Only participating municipalities** sit and vote on the committee for that service
  - Committee recommends that service's budget, service standards, work plan, and KPIs to the Core Board for formal adoption limited to participating members' contributions

## B. Voting design

- **Core matters:** one-municipality/one-vote (simple majority, with supermajority reserved for foundational by-law changes)
- **Service matters:** voting **only by participating municipalities**, with either:
  - **Equal votes**, or
  - **Light weighting** tied to cost share or population (kept modest to avoid dominance)

## C. Financial clarity

- **Ring-fenced budgets by service:** no cross-subsidy; each service stands on its own
- Annual budget cycle with transparent cost drivers, unit rates, and performance reporting

## D. Dispute management

- Early issue-resolution protocol (staff-to-staff), then committee-level, then neutral mediation/arbitration
- Clear triggers and timelines to keep services running while disputes are resolved

## 7) “Menu” Participation: Pick-and-Choose Services

If municipalities can **opt into some services but not others**, governance and finance should reflect that:

- **Participation agreements per service** (short schedules or appendices) define scope, standards, KPIs, and cost-sharing method
- **Only participants** vote on that service's budget and standards

- **Non-participants** still sit on the Core Board for overall governance but do **not** pay for or vote on services they don't use
- **Join/exit windows** (e.g., annually) with financial adjustments so services can plan capacity confidently

This keeps the model inclusive while ensuring fairness and accountability for each service.

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## 8) Commitment & Exit Safeguards

To prevent resource waste and build long-term stability:

- **Minimum participation periods:** e.g., **3–5 years** per service before eligibility to withdraw
  - **Notice to withdraw:** e.g., **12 months** aligned to fiscal year-end
  - **Cost recovery on early exit:** proportionate share of **sunk costs**, winding-down expenses, and any outstanding commitments
  - **Onboarding fees for late joiners:** to fairly recognize prior investments by early participants
  - **Performance & value reviews:** annual service KPIs; 3-year strategic review to recalibrate scope and cost-share if needed
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## 9) Initial Service Candidate: Senior Services/Senior Safety

Why it's a strong Phase 1 pilot:

- Clear community benefit and council salience
- Low-capital, single-FTE structure is easy to govern and budget
- Provides a **clean test** of committee governance, ring-fenced budgeting, reporting, and commitment rules
- Establishes a template (participation schedule, KPIs, cost share) reusable for later services

Illustrative cost-share options (to be finalized by the participating municipalities):

- **Equal split** among participating units (simple for a single-FTE program)
- **Population-based** (aligns with service reach)
- **Hybrid** (base fee + per-capita variable)

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## 10) Lessons from Nova Scotia Practice (at a high level)

- Start with **low-risk, high-value** services; **document standards** clearly
- Use **ring-fenced budgets** and **service committees** to match decision-making with who pays/benefits
- Build in **minimum terms, join/exit windows**, and **neutral dispute resolution** to protect stability
- **Measure and report**: simple KPIs, quarterly dashboards, and an annual public report to maintain trust

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## 11) Conclusion

An MJSB offers Shelburne County a **flexible, scalable, and lower-risk** path to collaborate while preserving each municipality's identity. A **phased approach**—beginning with Senior Services/Senior Safety—lets councils validate benefits early, refine governance, and expand only when value is proven. With **two-tier governance, menu-based participation, ring-fenced finances**, and **commitment safeguards**, the model can deliver efficiency, capacity, and service quality while minimizing friction and future conflict.

## **Briefing Paper**

### **County-Wide Committee on Core Funding Requests from Non-Profit Organizations**

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#### **Purpose**

This paper outlines a proposal for the creation of a joint committee among the five municipal units in the county to review and provide recommendations on annual or multi-year core funding requests from selected county-wide non-profit organizations.

#### **Background**

Each year, several organizations serving residents across the entire county approach the five municipalities for core funding support. While each municipal council currently considers these requests individually, the organizations in question serve all communities and their operations extend across municipal boundaries.

The following organizations have been identified as county-wide service providers:

- Sou'West Nova Transit
- Woodland Multi-Use Trail Association
- Ground Search and Rescue
- Senior Services
- Kids Fair Play Fund

The municipalities collectively recognize the value of these services, but the current approach has led to duplication of review, varying levels of support, and challenges in achieving consistent and predictable funding for the organizations.

#### **Proposal**

It is proposed that the five municipalities establish a joint committee with the mandate to:

- Review annual or multi-year core funding requests from the above-listed organizations.
- Evaluate requests using agreed-upon criteria such as service reach, financial need, accountability, and alignment with community priorities.
- Provide a recommendation to each municipal council on a coordinated funding level.

The committee's role would be advisory. Final decisions on funding allocations would remain with each municipal council.

#### **Committee Structure**

The committee would be composed of representatives appointed by each municipal council.

To ensure fairness and consistency, a legal agreement between the five municipal units would be required. This agreement would:

- Establish the committee's structure and governance model.

- Define its mandate and responsibilities.
- Outline a county-wide funding formula, agreed to by all municipalities, for sharing the financial support of the identified organizations.

### **Benefits**

- Creates a more coordinated and transparent process for handling county-wide funding requests.
- Reduces duplication of effort across municipal councils.
- Provides stability and predictability for non-profit organizations.
- Strengthens inter-municipal cooperation and ensures equitable distribution of costs.

### **Considerations**

- Municipalities will need to negotiate and agree on the structure of the committee and the funding formula.
- The legal agreement should clearly establish roles, responsibilities, and dispute resolution mechanisms.
- While the committee will provide recommendations, councils will retain ultimate authority over funding decisions.

### **Next Steps**

- If supported, direct staff to draft a framework for the committee structure and funding formula for further discussion.
- Develop and execute a legal agreement among the five municipalities to formalize the arrangement.

### **Conclusion**

Establishing a joint committee to review county-wide core funding requests presents an opportunity to streamline decision-making, provide consistency for non-profit partners, and promote fairness among the municipalities. With an agreed legal framework and funding formula, this approach could strengthen collaboration and enhance support for essential services across the county.

(17)

**From:** Derek Amalfa <derekamalfalockeport@gmail.com>  
**To:** Anna Chetwynd <annachetwyndlockeport@gmail.com>  
**CC:** Craig Hillen <craighillenlockeport@gmail.com>, Kevin Chetwynd <kevinchetwyndlockeport@gmail.com>, townoflockeport@ns.sympatico.ca townoflockeport@ns.sympatico.ca <townoflockeport@ns.sympatico.ca>, Candace Malik <candacemaliklockeport@gmail.com>  
**Date:** Sep 19, 2025, 2:31:07 PM  
**Subject:** Re: Re: Woods Restrictions Lifted Except in Annapolis County

Hi everyone,

Thanks for all of your input. May I suggest we table this for next week's Council meeting for further discussion?

In the meantime, it would be helpful to get input from Public Works and the Fire Chief on the current state of Rood's Head and whether reopening is advisable in their opinion.

If we do keep it closed, I think we need a clear direction on what specific conditions would have to change (for example, rainfall, reduced fire risk, or a recommendation from Public Works/Fire Chief) before it can be reopened, and when that might realistically happen.

Until then, I think it may be best to keep it closed to avoid confusion from opening and closing it again. I would feel more comfortable making this decision if I had additional information from our staff.

It sounds like there's agreement that the walking trails are fine to reopen.

Thank you.

Derek Amalfa  
Mayor  
Town of Lockeport

On Fri, Sep 19, 2025, 1:55 p.m. Anna Chetwynd <[annachetwyndlockeport@gmail.com](mailto:annachetwyndlockeport@gmail.com)> wrote:

The Provincial fire ban is still in place, that has not been lifted. \$25,000 fines are still in place for anyone having an open fire. What is being discussed/ considered is if we should continue to ban access.

Personally, if someone really wanted to go to Roods Head, they could simply walk around the barriers and we would never know.

I don't have strong options either way... one could equally argue:

- ban access, in the hope people comply, to prevent possible fire or
- remove the ban, possibly allowing more eyes on the property, to prevent someone starting an open fire.

Anna Chetwynd, Deputy Mayor  
Town of Lockeport  
[annachetwyndlockeport@gmail.com](mailto:annachetwyndlockeport@gmail.com)

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**From:** Craig Hillen <[craighillenlockeport@gmail.com](mailto:craighillenlockeport@gmail.com)>  
**Sent:** Friday, September 19, 2025 1:26:57 PM  
**To:** Kevin Chetwynd <[kevinchetwyndlockeport@gmail.com](mailto:kevinchetwyndlockeport@gmail.com)>  
**Cc:** [townoflockeport@ns.sympatico.ca](mailto:townoflockeport@ns.sympatico.ca) [townoflockeport@ns.sympatico.ca](mailto:townoflockeport@ns.sympatico.ca) <[townoflockeport@ns.sympatico.ca](mailto:townoflockeport@ns.sympatico.ca)>; Anna Chetwynd <[annachetwyndlockeport@gmail.com](mailto:annachetwyndlockeport@gmail.com)>; Candace Malik <[candacemaliklockeport@gmail.com](mailto:candacemaliklockeport@gmail.com)>; Derek Amalfa <[derekamalfalockeport@gmail.com](mailto:derekamalfalockeport@gmail.com)>  
**Subject:** Re: Re: Woods Restrictions Lifted Except in Annapolis County

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Kevin,

A municipality can continue or impose a fire ban even if the Province lifts the provincial ban. It is usually based on the conditions specific to that municipality.

I don't have an issue opening the walking trails but I stand by my previous statement on keeping Roods Head closed for the time being. It's just too dry and if we have a fire up there it could really endanger the neighborhood and residents in the immediate vicinity.

Craig

On Fri, Sep 19, 2025 at 1:01 PM kevin Chetwynd <[kevinchetwyndlockeport@gmail.com](mailto:kevinchetwyndlockeport@gmail.com)> wrote:

If the Province has lifted the ban then we cant stop someone from going up. We used the closure as a guide to close it in the first place, so we should keep consistent with the removal of the ban to open it.

If someone really wants to start a fire you not going to stop it anyways even if it is closed.

Just my input.

Have a good weekend

On Fri, Sep 19, 2025, 9:45 a.m. [townoflockeport@ns.sympatico.ca](mailto:townoflockeport@ns.sympatico.ca) <[townoflockeport@ns.sympatico.ca](mailto:townoflockeport@ns.sympatico.ca)> wrote:

Hi Anna

At the Mayor's request I am having Public Works do a walk through of Rood's Head Park to check on things. Our barricades on the walking trail will be removed whenever they get a chance to do it today. I am hoping everyone agrees to leave the barricades in place at Rood's Head for the present time. As you stated, it is a matter of public safety.

June Harding  
Town Clerk/Treasurer  
Town of Lockeport  
902-656-2216  
[townoflockeport@ns.sympatico.ca](mailto:townoflockeport@ns.sympatico.ca)

**TOWN OF LOCKEPORT  
Policy Statement**

**Partial Street Closing – Spruce Street**

**Policy Number:**

**Effective date:**

**Approval by Council  
Motion Number;**

**1.0 Purpose**

The purpose of this policy is to permanently close a portion of Spruce Street, pursuant to the Municipal Government Act, Section 315.

**2.0 Scope**

This Policy applies to the Traffic Authority and the properties that abut the partial Street closure.

**3.0 References**

Municipal Government Act, Section 315

**4.0 Definitions**

N/A

**5.0 Policy**

Council does hereby close to public use, a portion of Spruce Street as shown on the attached Property Online printout. This drawing will be replaced with a survey plan.

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# Property Online Map

Date: May 29, 2025 15:20:19



**PID:** 82515602 Details  
**County:** SHELBURNE COUNTY  
**LR:** NOT LAND REGISTRATION

**Address:** SPRUCE STREET  
 LOCKEPORT  
**Owner:** ROAD PARCEL OWNER  
 UNDETERMINED

**AAN:**  
**Value:** No information found

The Provincial mapping is a graphical representation of property boundaries which approximate the size, configuration and location of parcels. Care has been taken to ensure the best possible quality, however, this map is not a land survey and is not intended to be used for legal descriptions or to calculate exact dimensions or area. The Provincial mapping is not conclusive as to the location, boundaries or extent of a parcel [Land Registration Act subsection 21(2)]. THIS IS NOT AN OFFICIAL RECORD.

### Property Online Version 1.0

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September 12, 2025

Mayor Pam Mood  
President,  
Nova Scotia Federation of Municipalities

Via Email: [mayor.mood@townofyarmouth.ca](mailto:mayor.mood@townofyarmouth.ca)

Your Worship,

Re: Strong Mayor Powers

We are writing to you today to express our collective concern regarding the potential enactment of so-called Strong Mayor Power legislation in Nova Scotia.

There have been media reports that the province is considering legislative amendments on this issue and discussions regarding this possibility have been making the rounds in municipal circles all summer.

Having discussed this issue at a recent meeting of Committee of the Whole, we are unanimous in our concerns for the potential negative impacts on the operations of our municipality and on the potential erosion of the relevance of district councillors in decision making.

Cumberland Municipal Council has zero interest in the implementation of strong mayor powers. As elected members we work as a team and respect the fact that the majority rules, and that obviously means that individually we, including the mayor, may not always get our own way. We also respect the role, responsibility, and authority of the CAO to make day to day decisions regarding the management of the operations and human resources of the municipality. He is accountable to the whole of Council, not just the mayor, for his decisions. It works well and we do not support changing that structure.

This issue is potentially the biggest municipal governance issue in Nova Scotia since the creation of HRM and CBRM. That said, we've not seen or heard of NSFM's position on this issue. We are writing to request and strongly encourage the NSFM to take a public position on this important issue.

We request that you advocate on behalf of your membership to the Province of Nova Scotia against the implementation of Strong Mayor Powers in Nova Scotia.

We look forward to hearing from you.

Sincerely,

Deputy Mayor Fred Gould, District 1  
Councillor Anthony Fromm, District 2  
Councillor Jennifer Houghtaling, District 3  
Councillor Kathy Redmond, District 4  
Councillor Angela McCormick, District 5

Councillor Scott Lockhart, District 6  
Councillor Carrie Lee, District 7  
Councillor Marchel Strong, District 8  
Mayor Rod Gilroy



Rod Gilroy  
Mayor

CC: CAO  
Juanita Spencer, CEO NSFM  
All NS Municipalities

(23)



**Doug Glasser**  
**Mayor – Town of Stewiacke**

September 16, 2025

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**To: The Honourable Scott Armstrong, Minister of Opportunities and Social Development**  
**MLA, Colchester-Musquodoboit Valley**

CC: The Honourable Tim Houston, Premier Nova Scotia  
CC: The Honourable John Lohr, Minister of Municipal Affairs, MLA, Kings North  
CC: Town of Stewiacke Council  
CC: NSFM  
CC: AMANS

**RE: Strong Mayor Powers**

Minister Armstrong,

I am writing to you today regarding Strong Mayor Powers.

As you and your colleagues prepare for the Fall sitting of the Legislature, it is our Councils understanding that Strong Mayor Powers (SMP) are being considered for municipalities in Nova Scotia.

At Town of Stewiacke's Committee of the Whole Meeting on September 11, 2025 the possibility of SMP was discussed. At this meeting it was clear that Council members in attendance were unanimously opposed to Strong Mayor Powers and recommends that no change be made to the Municipal Government Act that would alter our current municipal government structure. A motion was tabled and voted on. The motion stated:

**“That we recommend to Council that a letter regarding Strong Mayor's powers be sent to MLA Scott Armstrong, outlining our desire to maintain the Municipal Government Act in its current state”**

Town of Stewiacke | 295 George Street | P.O. Box 8 | Stewiacke, NS B0N 2J0  
Office 902-639-2231 | Fax 902-639-2221 | Email [dglasser@stewiacke.net](mailto:dglasser@stewiacke.net)



The motion was supported unanimously and has been recommended to Council for final ratification at our meeting on September 25<sup>th</sup>, 2025. I fully support this motion.

The Municipal Government Act provides that Mayors are leader among equals and having a single vote at council. This form of local government is in place across Canada, with the only exception being in Ontario.

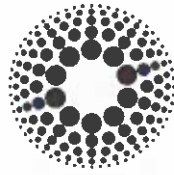
Ontario introduced strong mayor powers, to be used to advance the provincial priority of building more houses, with three main elements: Administrative, Provincial Priorities and Municipal Budgets. There is no evidence that SMP in Ontario is helping to achieve this goal.

This type of legislation threatens to undermine the foundational democratic principles that ensure accountable, transparent, and effective municipal governance. It risks politicizing local government, weakening the role of municipal senior management and members of Council, and reducing public confidence in municipal institutions, all of which are crucial for healthy democracy.

Sincerely,

A handwritten signature in blue ink, appearing to read "Doug Glasser", with a long horizontal stroke extending to the right.

Doug Glasser  
Mayor, Town of Stewiacke



NOVA SCOTIA  
FEDERATION OF  
MUNICIPALITIES

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1809 Barrington Street Suite #1500 Halifax NS B3J 3K8 Tel: (902) 423-8331 E-mail: [info@nsfm.ca](mailto:info@nsfm.ca)

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September 15, 2025

**RE: Municipal Governance Survey**  
**Delivered via email**

Dear Members,

I am writing to thank you for your participation in our recent Municipal Governance Survey. NSFM has been very active in engaging members on this important issue. The survey on this matter was distributed to you August 1 with a timeline to complete by August 13.

NSFM received 119 replies to the survey, which is a response from approximately one-third of elected municipal leaders in Nova Scotia. In addition, a large number of comments were submitted, which require some analysis.

On behalf of the Board, I want to share that the results demonstrate a very clear lack of support for a strong mayors powers model in the province. The results continue to be analyzed, including the many comments. The Province will be advised of the survey results as well so they are aware of where our membership stands on this issue. We can commit that a comprehensive review will be completed in time for the NSFM Fall Conference in November.

Thanks again for your input, which is always very valuable. If you have any questions or concerns, please contact us at [info@nsfm.ca](mailto:info@nsfm.ca).

Sincerely,

Pam Mood  
President  
Nova Scotia Federation of Municipalities