



**TOWN OF LOCKPORT
COUNCIL MEETING
FRIDAY, AUGUST 22, 2025 AT 10:00 A.M.
AGENDA**

1. Call to order
2. Silence Electronic Devices
3. Conflict of Interest
4. Approval of Agenda, including additions or deletions

Staff Suggested Motion: That Council approve the agenda for the August 22, 2025, meeting as presented/with the following additions/deletions

5. Approval of Minutes of August 8, 2025, Regular Council Meeting

Staff Suggested Motion: That Council approve the August 8, 2025, meeting Minutes as circulated.

6. Business arising from previous Minutes

There was no business arising from the previous minutes

7. Community Forum (Open Mic)

- 20 Minutes Maximum
- Each resident is allowed a maximum of five minutes.
- Each resident is to state their name and where they live
- The resident is to speak directly to the Council.
- There will be no interaction by Council at this time.
- If questions are posed by residents the question will be recorded to be researched.

8. Presentations

Belliveau Veinotte 2024/2025 Audit – Jennifer Thomas

9. Department Reports

- Public Works Department Report (Page 1)
- Administration Report (Page 2-3)

10. Finance

- List of invoices already paid in the amount of \$92,578.84 (Page 4-5)
- Extension of Communities on the Move project until March 31, 2027.

Staff Suggested Motion: That Council approve extending the Communities of the Move project until March 31, 2027.

- Playpark budget (Page 6)

Staff Suggested Revised Motion: That Council agrees not to exceed the budget of \$262,000.00 (as stated in the tender documents), for playground equipment. This budget is intended for Phase 1 of the Redevelopment Project.

11. Other Business

- Request from Mike Cotter for items for Crescent Beach Car Show (Page 7)

Staff Suggested Motion: That Council approve the request for Mike Cotter's use of tables, chairs, tents, porta potties and garbage bins for the Crescent Beach Car Show.

12. Committee Reports

13. Correspondence

14. Information Only

15. Date of next meeting

- Friday September 12, 2025, at 1:00 p.m.

16. "In Camera"

17. Adjournment

Regular Council Meeting 08222025.adg.

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PUBLIC WORKS REPORT – AUGUST 2025

- INSTALLED NEW FLOAT HANGER BRACKET IN PUMPING STATION #4
- BUILT AND PAINTED NEW BARRICADES
- HAD PAVEMENT REPAIRED NEAR LOCKEPORT INN DUE TO HAVING IT CUT TO DO REPAIRS TO MAIN SEWER LINE
- PUT UP 'HIDDEN DRIVEWAY' SIGN ON LOCKE STREET
- SCRAPED AND PAINTED GARAGE DOOR ON SEWER PLANT BUILDING (MAIN DOOR WILL ALSO BE DONE)
- GOT SHOWER WORKING, SHOCKED WELL, HOOKED SINK/DRAIN UP AND REPLACED CLEANOUT PLUG UNDER BEACH CENTRE
- COLD PATCHED AND GRAVELLED LARGE POTHOLE BY LIFT STATION #3 – FREDDIE'S BEACH PARKING AREA
- PICKED UP TWO GEAR REDUCERS FOR SEWER SYSTEM ROTOR FROM WIL (TOWN OF SHELBURNE). THEY WILL BE SPARES IF ANYTHING SHOULD HAPPEN TO OURS. (UPWARDS OF \$3500.00 A PIECE IF THERE WERE TO BE PURCHASED NEW)
- HAVE MANAGED TO REACH TWO PAVING COMPANIES TO GET QUOTES ON LIST OF PAVING PROJECTS AS WAS ASKED TO DO BY COUNCIL AND HAVEN'T HEARD BACK FROM EITHER ONE OF THEM AS OF YET, BUT EXPECT TO SHORTLY

(2)

**ADMINISTRATION REPORT
COUNCIL MEETING
AUGUST 22, 2025**

BUILDING PERMITS ISSUED 2025/2026 FISCAL YEAR

There has been a total of Three (3) building permits issued for the 2025/2026 fiscal year.

TAX COLLECTIONS

As of August 18, 2025, taxes are as follows:

2022 & prior = 36,653.41

2023 = \$ 22,323.05

2024 = 48,091.16

2025 = \$97,477.05

Total taxes are \$204,544.67.

Outstanding Sub-Lease account

I have heard no more regarding this account. The total owed on this sub-leased account is \$24,137.82 plus \$18,388.81 interest.

The total outstanding taxes on the gear shed accounts is \$2,967.68 plus \$2,268.52 interest on four Gear Sheds. The same person owns three of the four gear sheds.

Mayors/Wardens/CAO's Meeting

Mayor Amalfa and I attended this meeting virtually.

Canada Summer Jobs and MYM

The summer students are heading towards the end of their terms. Grace Garren has already finished and did an exemplary job.

Wastewater Treatment Plant Upgrades Project

We are still waiting for the Department of Environment to decide on the location of the drain off.

Play Park

After the tender was posted on the procurement site it resulted in us receiving seven possibilities to replace our playground structure. Playground Canada was chosen to do the project.

The fundraising group continues to have events/markets, and the numbers are climbing quickly.

Old Son's Ballfield Project

Jonah Rogers will be addressing the weeds and grass that are growing up through the new infield.

After speaking with Tyler Harris regarding the outfield portion of this project, he determined that he was too late this year so he will do the prep work this fall and finish the work in the Spring of 2026. I have asked for and received an extension date on this project of June 30, 2026, so that should give Tyler plenty of time to complete the project in the Spring.

Boardwalk

Mike Balish is still strengthening the boardwalk at all joints to prevent the sections from lifting during high water events. He took some time off due to extreme heat events.

Crescent Beach Centre

The Beach Centre has been bustling this year with children's activities, Museum activities, and many visitors.

Respectfully Submitted by:

June Harding-Town Clerk/Treasurer
Town of Lockeport

LIST ON INVOICES ALREADY PAID TO BE PRESENTED AT THE		
AUGUST 22, 2025 MEETING		
BELL ALIANT	FIRE DEPARTMENT	68.85
BELL ALIANT	OFFICES, ELEVATOR, EMO	170.71
BELL ALIANT	REC OFFICE, FAX, FIRE HALL KITCHEN, LIBRARY, SEWER	718.95
BELL MOBILITY	STREETS, GEN. GOV'T	192.89
BUCHANAN, GABRIEL REIMBURSEMENT	TOWN MARKET SNACKS FOR DAY CAMP	9.50
CULLIGAN WATER	DRINKING WATER	43.12
EASTERN OFFICE SUPPLIES	ENVELOPES AND WHITE OUT	204.07
LOCKEPORT TOWN MARKET	FRUIT FOR BIKE CAMP	14.45
LYDGATE LOCK STOCK AND BARREL	SR. PICNIC SUPPLIES	746.52
MBW COURIER	COURIER SERVICE	41.48
MUNICIPALITY OF THE DISTRICT OF SHELBURNE	Q2 SHARED SERVICES	41,478.68
NICK STEWART CONCRETE	REPAIRS TO SIDEWALKS	9,536.10
NOVA SCOTIA POWER	TRANSPORTATION, ROOD'S HEAD, LIBRARY, WIDOW'S WALK	530.85
NOVA SCOTIA POWER	LIFT STATIONS 1,2,4 AND 5	1,109.09
NOVA SCOTIA POWER	LIGHT HOUSE STAGE, MFR BUILDING	271.87
NOVA SCOTIA POWER	TOWN HALL POWER, REC. CENTRE POWER	671.62
NOVA SCOTIA POWER	LIFT STATIONS 6,8,9,10,13	751.40
NOVA SCOTIA POWER	FIRE HALL, FIRE SIRENS, MEDICAL CENTRE, MARINE ROOM, LITTLE SCHOOL MUSEUM	2,106.01
NOVA SCOTIA POWER	BANDSTAND, BALLFIELD CANTEEN, BEACH CENTRE	519.76
NOVA SCOTIA POWER	BEACH CENTRE	3,720.18
NOVA SCOTIA POWER	LIFT STATION 3	48.52
NOVA SCOTIA POWER	LIFT STATIONS 7,11, AND 12	145.56
PAYROLL	JULY 26 - AUG 8	20,038.38
SCOTIA BUSINESS CENTRE	ELEVATOR MONITORING, MFR/FIRE DISPATCH	598.73

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Rescind motion # 08-08-25-06

STAFF RECOMMENDED REVISED MOTION

Duly moved and seconded that Council agrees not to exceed the budget of \$262,000.00 (as stated in the tender documents), for playground equipment. This budget is intended for Phase 1 of the Redevelopment Project.

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To: Lockeport Town Council

August 18, 2025

I, Mike Cotter would like to request the following items for the car show that is scheduled to take place on the Lockeport soccer field on September 6&7, 2025.

4 Tables

12 Chairs

2 Tents

Garbage Bins

2 Porta Potties

Please advise me as soon as possible if this request is approved.

Thank You



Mike Cotter

902-874-0499

Quote

Nick Stewart Concrete Work

893386904 RT0001
9431 Upper Clyde Rd.
Po Box 1238
Shelburne, N.S
B0T1W0
concretework@live.ca
902-874-0682

Date: 2025/08/20
Quote No.: 10154

Bill To:

Town Of Lockeport
26 North Street
PO Box 189
Lockeport NS
B0T 1L0

Qty	Item	Description	Unit Price	VAT	TAX %	Total
1		60X80 foot concrete slab for playpark	\$37,000.00			\$37,000.00
1		includes concrete, forming, pouring and excavation				

Subtotal \$37,000.00
HST \$5,180.00
Total \$42,180.00

Please contact us for more information about payment options.

Thank you for your business.

From: Craig Hillen <craighillenlockeport@gmail.com>
Sent: August 21, 2025 9:03 AM
To: June Harding; Derek Amalfa; Jill Cassibo
Subject: Late Agenda additions

Hello,

If possible, I would like to add an addition from the Heritage & Tourism Committee.

Information only

- I would like to inform council that candidates from the public EOI that closed on Aug 1st have been identified. The new members of the committee are : Nicole Stephens, Gabe Buchanan and Rudy Sommer.

- The HTC has established two sub-committees/working groups the first is the Interpretive Sign sub-committee , Branden Chetwynd has been identified to assist on this sub-committee and brings artistic skills and connections to the arts community to the committee and the second will be the Lockeport Cenotaph restoration group that will be partnered with the Royal Canadian Legion.

- would like to announce the TDAP grant approval for a new Town website that was initiated by the Committee and pursued with the Town.

Information and Discussion

Rood's head update- obviously fire ban is in effect so everything is on pause. We will need to develop a clean-up strategy wood, garbage etc any removal of scrub done by volunteer work and equipment must have a letter from council/town to authorize them to do any work.

Awards night- The committee has landed on Wednesday November 5th at 6pm to present Love Lockeport Appreciation awards to Business and Service Groups recipients of the 2025 year. The Recreation Committee is also asked to combine the evening so they can present awards for Volunteer appreciation for 2025. All recipients would receive a certificate in a frame from their respective committees. Light refreshments (tea and coffee) would be available . Would like to hold this event in the Towns Fire Hall.

Lockeport Tourism Attraction Site- The HTC is interested in building a tourist attraction site for Lockeport. Several ideas have been discussed but a Little Mermaid of Lockeport similar to the Little Mermaid in Copenhagen Denmark is the front running. We are also going to draft a whimsical yarn or tale (no pun intended) for the Little Lockeport Mermaid. It also been suggested that a dedication memorial to fishermen of the community who have passed away be associated with this. We would partner with the Fishing Community and Lockeport Harbour Authority and funded through fundraising among local fishermen, business and private donation. It is not expected to be a big ticket item.