



**TOWN OF LOCKPORT
COUNCIL MEETING
FRIDAY JULY 11, 2025, AT 10:00 A.M.
AGENDA**

- 1. Call to order**
- 2. Silence Electronic Devices**
- 3. Conflict of Interest**
- 4. Approval of Agenda, including additions or deletions**

Staff Suggested Motion – That Council approve the agenda for the July 11, 2025, meeting with the following additions/deletions.

- 5. Approval of Minutes**

- Regular Council Meeting Minutes June 27, 2025

Staff Suggested Motion – That Council approve the Minutes from the Regular Council Meeting of June 27, 2025.

- 6. Business arising from Previous Minutes**

There was no business arising from the previous minutes.

- 7. Community Forum (Open Mic)**

- 20 Minutes Maximum
- Each resident is allowed a maximum of five minutes
- The resident is to speak directly to Council
- There will be no interaction by Council at this time
- If questions are posed by residents the question will be recorded to be researched

8. Presentations

Matt Delorme – Climate-Resilient Coastal Communities (CRCC)

9. Finance

- List of invoices already paid in the amount of \$100,599.20 (Page 1-3)

10. Other Business

- Letter from Emily Swim regarding use of the well on Hall Street (Page 4)

Staff Suggested Motion: That Council approve Emily Swim to use the well located on 21 Hall St at no cost to the Town.

- Shelburne County Regional Emergency Measures Advisory Committee Minutes (Page 5-7)
- First Reading of Regional Emergency Management By-Law (Page 8-12)

Staff Suggested Motion: That Council approve the first reading of the Regional Emergency Management By-Law

- Letter from Mayor Amalfa to the Municipality of the District of Shelburne regarding the closure of the C & D site (Page 13-14)

11. Council Reports

- Mayor Derek Amalfa (Page 15)
- Deputy-Mayor Anna Chetwynd (Page 16-17)
 - o RCMP Draft Minutes (Page 18-20)
- Councillor Kevin Chetwynd (Page 21)
- Councillor Candace Malik (Page 22-23)
 - o Western Counties Regional Library (Page 24-45)
 - o Canada Day (46-47)

12. Correspondence

- Letter from Becky Druhan, attorney General and Minister of Justice to Mayor Amalfa regarding the Comprehensive Policing Review (Page 48-50)

13. Information Only

14. Date of next meeting

- July 25, 2025, at 10:00 a.m.

15. “In Camera”

16. Adjournment

Regular Council Meeting 07112025.agd



LIST ON INVOICES ALREADY PAID TO BE PRESENTED AT THE		
JULY 11, 2025 MEETING		
AGAT	SEWER WATER TESTS	381.90
BARRINGTON FIRE DEPARTMENT	GRAND STREET PARADE	100.00
BLL ENTERPRISES INC - NAPA	TWO LEGEND BATTERIES FOR MFR TRUCK - THIS WAS INVOICED TO MFR DEPARTMENT	805.27
BLL ENTERPRISES INC - NAPA	12 GREASE TUBES FOR TREATMENT PLANT	153.35
CASSIBO, JILL	JULY 1ST CLEANING	500.00
CHETWYND, WAYNE REIMBURSEMENT	3-WAY VALVES (FD), V-BELT FOR LAWNMOWER, GRASS TRIMMER HEADS	438.75
COLLUPY, KATHY	REFUND FOR CRAFT FAIR	20.00
CROWELL, JENNIFER	FACE PAINTING FOR JULY 1ST CELEBRATIONS	200.00
CULLIGAN WATER	DRINKING WATER FOR STAFF	19.12
DOANE, SHERRY	PARADE OF LIGHTS - 2ND PLACE	250.00
EAST COAST INTERNATIONAL	PARTS FOR FIRE TRUCK	34.84
EAST COAST INTERNATIONAL	TWO BELTS, HUB PULLEY FOR FD	364.08
HARDING, JUNE	MILEAGE FOR JUNE 2025, LIFE INSURANCE	53.30
I.B.E.W.	UNION DUES FOR JUNE 2025	379.90
LEN'S PLUMBING AND HEATING	HEAT PUMP REPAIRS AT SEWER PLANT	592.68
LIFESAVING SOCIETY	LIFEGUARD FOR GREASE POLE	232.33
LINDSAY CONSTRUCTION	PROGRESS CLAIM	67,979.53
LOCKEPORT FIRE DEPARTMENT	GRAND STREET PARADE	100.00
LOCKEPORT IND. BAPTIST CHURCH	GRAND STREET PARADE - 2ND PLACE	250.00
LOCKEPORT PHARMACHOICE	GRAND STREET PARADE - 1ST PLACE	500.00
LOCKEPORT PHARMACHOICE	JULY 1ST SUPPLIES	26.17
LOCKEPORT TOWN MARKET	SUPPLIES FOR MULTICULTURAL DAY	57.61
LOCKEPORT VOLUNTEER MFR	GRAND STREET PARADE	100.00
LYDGATE LOCK STOCK & BARREL	PARADE OF LIGHTS - 1ST PLACE	500.00
MALIK, CANDACE	MILEAGE FOR JUNE 2025	36.78

MUNICIPALITY OF THE DISTRICT OF SHELBURNE	C & D SITE	13.16
MYRA, SHON	GRAND STREET PARADE - 3RD PLACE	100.00
PETTY CASH/JUNE HARDING	MULTI-CULTURAL DAY, SAND SCULPTURES	880.00
PROPERTY VALUE SERVICES CORP.	25% ASSESSMENT SERVICES COST RECOVERY	2,602.86
R. BAKER FISHERIES LTD.	PARADE OF LIGHTS - 3RD PLACE	100.00
R. ZWICKER TRUCK AND TRAILOR REPAIR	REPAIRS TO MFR TRUCK - THIS WAS INVOICED TO MFR	4,199.84
ROACHE, DALE	HONORARIUM FOR CLEANING BALLFIELD - JUNE 21 - JULY 4	60.00
ROYAL BANK VISA	BELT FOR LAWNMOWER, CLEANING SUPPLIES, FLAGS, COMPUTER PROGRAMS	964.02
SCOTIA BUSINESS CENTRE LIMITED	ELEVATOR MONITORING, FIRE/MFR DISPATCH	598.73
SILVERS	REAR LEAF SPRINGS FOR MFR TRUCK - THIS WAS INVOICED TO MFR	1,276.75
TRI-COUNTY REGIONAL CENTRE FOR EDUCATION	MONTHLY EDUCATION TAX	10,643.80
WILLIAMS, NANCY - REIMBURSEMENT	PAPER PLATES FOR STRAWBERRY SHORTCAKE	22.23
WINCHESTER DISPOSAL	PORTA POTTY'S - BEACH CENTRE, BALLFIELD	934.23
WOODWORKERS HOME HARDWARE	ASPHALT REPAIR, GATORLINE FOR ROAD PAINTING	1,109.57
WORKERS COMPENSATION	OPERATIONS, CONSTRUCTION & MAINTENANCE	429.73
WORKERS COMPENSATION	FIREFIGHTERS	569.16
WORKERS COMPENSATION	MUNICIPAL OPERATIONS ADMINISTRATION	663.81
XEROX	SERVICE INVOICE	148.68

(3)

	REMAINDER OWED FOR ENTERTAINMENT FOR JULY 1ST CELEBRATIONS	785.45
YARMOUTH BIG BOUNCE		
YARMOUTH BIG BOUNCE	FINAL INVOICE	421.57
	TOTAL	100,599.20

(41)

Emily Swim
35 Hall Street, P.O. Box 223
Lockeport, Nova Scotia
B0T 1L0

June 27th, 2025

Town of Lockeport
26 North Street, P.O. Box 189
Lockeport, Nova Scotia
B0T 1L0

Dear Mayor and Councilors of the Town of Lockeport,

Many of you know that I own the property at 19 North Street and have been slowly renovating it over the past several years. The building was built around 1850 and there have been several issues that my contractor has fixed and replaced and we are finally in the stages of redoing all of the electrical and figuring out the water supply before we can move onto insulating all three levels.

I am looking into different water options for the property since the well that was originally on the property was a very old rock well that we ended up filling in since it wasn't very deep and it was also in terrible condition. Currently there is no water source on the property. I know that there is a well on the property adjacent to me at 21 Hall Street that was originally the old Huskilson property that burnt down several years ago, and I am also aware that the property at 22 Spruce Street is currently using that well as their water source. My contractor is currently looking into the well to see what the flow rate is and if it would even be a viable option for me to hook into for a water supply.

I did reach out to the province about the ability to hook into town water since my property is a commercial one and the bottom level is taxed at a commercial rate but they will not entertain hooking anyone onto town water so that only leaves me with the two options: drilling a well or hooking into the existing well.

I am hoping that Council will consider allowing me to hook into the well at 21 Hall Street. This would be done at no cost to the town and I will also pay for the cleaning of the well annually. I am unsure of what the cost to use that well would be to me but I am hoping we can discuss this more if you will consider it.

Thank you for your consideration.
Sincerely,

Emily Swim
emily.c.swim@gmail.com
(902)319-0223

(5)

Minutes

Shelburne County Regional Emergency Measures

Advisory Committee

Wednesday June 25, 2025, at 1:00pm

Municipal Building Conference Room

In Attendance: Marcia Deon, Warren Macleod (MOS), Jennifer Jones, Clay Kenney, Max Kenney (TOCH), Sarah Mattatall, Stan Jacklyn (TOS) Chris Frotten, George El-Jakl (MOB), Anna Chetwynd, Derek AlMalfa (TOL) Mike Shand and Dwayne Hunt (EMC's)

Meeting was called to order at 1:07 pm by Acting chair, George El-Jakl

1. Additions to the Agenda

The chair called for any additions. None were proposed.

2. Approval of the Agenda

It was moved by Clay Kenney and 2nd by Stan Jacklyn that the agenda be approved. Motion Carried

3. Review of proposed Bylaw

Discussion on the bylaws and amendments that were sent to all members prior to the meeting.

It was moved by Stan Jacklyn and 2nd by Max Kenney that the bylaw proposed with amendments suggested by Warren Macleod be recommended to all councils for first reading. Motion Carried

4. REMO Plan

Discussion on the REMO plan that was provided to all members prior to the meeting, that it is a living document and the REMAC would approve any changes during the year with any major revisions going to the councils yearly.

It was moved by Anna Chetwynd and 2nd by Clay Kenney That the plan be recommended to councils for approval with the understanding that changes can be made by the REMAC throughout the year and any major revisions would go to councils for approval yearly

5. Next Steps

Discussion on merging the two Facebook groups into one in such a way as to not lose the combined followers of the two groups. Mike Shand will head up this project.

We will also explore a dedicated email, phone number and domain name for the REMO

Mike and Dwayne will work together to establish a planning committee.

Warren suggested that the NS Guard be invited to the next meeting

6. Regional Emergency Readiness Grant

Discussion about the new Department of Emergency Management and the changes being proposed for standards for municipalities. There is a grant available to assist REMO's in hiring staff or consultants, purchase equipment for the shared ECC, develop governance and operating procedures, fund joint training, etc.

The application and information were provided to members prior to the meeting.

The deadline for applying is August 1 so we will have to move quickly to get an application in.

Some ideas mentioned were hiring a full-time dedicated EMC which is indicated in the proposed standards and an ECC equipment trailer.

Those with ideas for the funding are to forward the information to Chris Frotten ASAP and a virtual meeting will be called in a couple of weeks.

7. Other Business

none

8. Adjournment

Meeting adjourned 1:45 pm

By-law ##
REGIONAL EMERGENCY MANAGEMENT BY-LAW

The Council of the Town of Lockeport pursuant to section 10(1)(a) *Emergency Management Act*, S.N.S. 1990, c.8, enacts as follows:

SHORT TITLE

1. This By-law may be cited as the Emergency Management By-Law

INTERPRETATION

2. In this By-law,
 - (a) **Act** means the *Emergency Management Act*, S.N.S. 1990, c.8;
 - (b) **Agreement** means an Agreement entered into pursuant to section 10(1)(c) of the Act, and section 60 of the *Municipal Government Act* on February 18, 2025 among the Municipality of the District of Barrington, Municipality of the District of Shelburne and the Towns of Lockeport, Shelburne and Clarks Harbour to form a REMO;
 - (c) **REMO** means regional Emergency Management Organization formed subsequent to the signing of the agreement;
 - (d) **PMU** means participating municipal units to the agreement;
 - (e) **MA** means municipal administrators which includes Chief Administrative Officers and Clerks or successor legislation as may be enacted from time to time
 - (f) **Clerk** means clerk of the Town of Lockeport in accordance with the MGA;
 - (g) **Council** means the Council of the Town of Lockeport;
 - (h) **Councillor** means a member of the Town of Lockeport Council;
 - (i) **Emergency** means a present or imminent event in respect of which the Minister or a municipality, as the case may be, believes prompt co-ordination of action or regulation of persons or property must be undertaken to protect property or the health, safety or welfare of people in the Province;
 - (j) **Mayor** means the Mayor of the Town of Lockeport;
 - (k) **MGA** means the *Municipal Government Act*, S.N.S., 1998 c.18, as amended;
 - (l) **Town of Lockeport** means the Town of Lockeport;
 - (m) **Emergency Management Advisory Committee** means the Advisory Committee established pursuant to s. 10(1)(d) of the Act;

- (n) **Emergency Management Coordinator** means the person appointed by Council to coordinate plans and responses related to an Emergency;
- (o) **Emergency Management Organization** means the organization required pursuant to s. 10(1)(b) of the Act;
- (p) **Emergency Management Planning Committee** means a committee comprising public sector staff and not-for-profit personnel with a mandate to assist the Emergency Management Coordinator and the Emergency Management Advisory Committee;
- (q) **Emergency Management Plans** means plans, programs or procedures prepared by the REMO that are intended to mitigate the effects of an emergency or a disaster and to provide for the safety, health or welfare of the civil population and the protection of property in the event of such an occurrence, as set out in clause 2(d) of the Act; and
- (r) **State of Local Emergency** means a state of local emergency declared by the Town of Clarks Harbour pursuant to the Act and enabled regulations, and this By-law.

DECLARING A STATE OF LOCAL EMERGENCY

- 3. In accordance with the Act, Council may declare a State of Local Emergency when satisfied that an Emergency exists or may exist in all or any area of the Town Lockeport.
- 4. If Council is unable to act promptly per section 15 of the Act, the Mayor may declare a State of Local Emergency.

LOCAL AND REGIONAL EMERGENCY MANAGEMENT

- 6. In accordance with s. 10 of the Act and with this By-law, the Town of Lockeport may enter into an Agreement with the [Municipality of Barrington, Municipality of Shelburne Towns of Clarks Harbour and Shelburne] to form a Regional Emergency Management Organization (REMO). With an Agreement in effect, a Regional Emergency Advisory Committee shall act in the stead of the Town of Lockeport's Emergency Advisory Committee. Similarly, a Regional Emergency Management Planning Committee and a Regional Emergency Management Coordinator will act in place of a Municipal Committee and Coordinator.
- 7. An Emergency may be declared a State of Local Emergency by the Council or by the Mayor in accordance with the Act regardless of whether the State of Local Emergency is exclusive to the Town of Lockeport.
- 8. The Clerk shall appoint a [municipal] staff member to serve as a [municipal] liaison to the Regional Emergency Management Planning Committee.
- 9. Once the State of Local Emergency is declared, and when the declared State of Local Emergency involves two of more of the parties to an Agreement, the Mayor shall authorize REMO to act in his or her stead during the declared State of Local Emergency per subsection 15(1)(b) of the Act,. REMO will work in coordination with the PMU's and their respective MA's involved in the

emergency such that each PMU retains the authority to make decisions for its respective PMU during an emergency, irrespective of the identity or affiliation of the incident commander. This ensures local autonomy and governance are maintained, allowing each PMU to address specific needs and circumstances unique to their jurisdiction while still cooperating with the broader REMO emergency management framework. As an example, specific needs of PMU's and their respective MA's may include issues such as creating evacuation zones, road closures, resident and elected official communications and any other activities normally conducted in emergency coordination center.

- 10. When there is an Agreement in effect, and when the declared State of Local Emergency is exclusive to the Town of Lockport, the Mayor shall authorize REMO to act in his or her stead during the declared State of Local Emergency per subsection 15(1)(b) of the Act. REMO will work in coordination with the PMU's and their respective MA's involved in the emergency such that each PMU retains the authority to make decisions for its respective PMU during an emergency, irrespective of the identity or affiliation of the incident commander. This ensures local autonomy and governance are maintained, allowing each PMU to address specific needs and circumstances unique to their jurisdiction while still cooperating with the broader REMO emergency management framework. As an example, specific needs of PMU's and their respective MA's may include issues such as creating evacuation zones, road closures, resident and elected official communications and any other activities normally conducted in emergency coordination center.
- 11. Cost-recovery policy under REMO shall be detailed in the Agreement.

REGIONAL EMERGENCY MANAGEMENT ORGANIZATION AGREEMENT

- 12. The Council hereby authorizes the establishment of a REMO pursuant to an Agreement per section 10 of the Act.
- 13. Without limitation, an Agreement shall contain provisions respecting:
 - (a) the composition and role of a Regional Emergency Advisory Committee;
 - (b) the terms of engagement and responsibilities of a Regional Emergency Management Coordinator; and
 - (c) the composition and role of a Regional Emergency Management Planning Committee.

DUTIES DURING AN EMERGENCY

- 14. Following the activation of any Emergency Plan or a declaration of a State of Local Emergency:
 - (a) MA's and/or their designee's shall work in coordination with REMO to respond to the emergency and enact the emergency management plan
 - (b) . Every Councilor shall advise the Mayor as to their location and how they may be contacted;

- (c) Every employee and agent of the Town of Lockeport who has a role in such emergencies as assigned in the Emergency Management Plans, shall:
 - i. Advise the Emergency Management Coordinator or the Regional Emergency Management Coordinator, as the case may be, of their location and how they may be contacted; and
 - ii. Fulfill such duties as may be prescribed by the Emergency Management Coordinator or the Regional Emergency Management Coordinator, as the case may be.

REPEAL

- 20. Town of Lockeport ## (Emergency Measures) are repealed and replaced by this Bylaw.

DRAFT

Clerk's Annotation for Official By-law Book

Date of first reading: _____

Date of advertisement of Notice of Intent to Consider: _____

Date of second reading: _____

Date of mailing to Minister a certified copy of By-law: _____

Date of Ministerial approval (s. 10 (1) (a) of the Act): _____

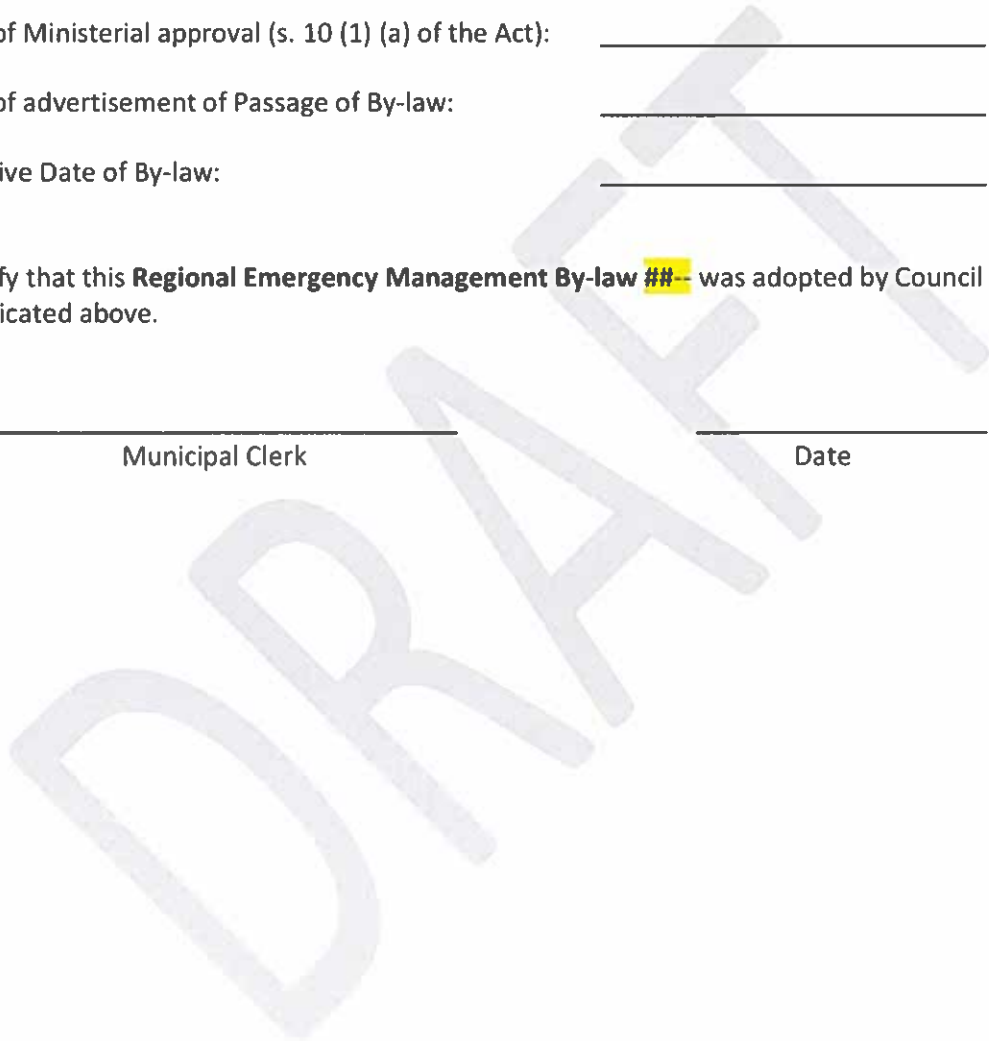
Date of advertisement of Passage of By-law: _____

Effective Date of By-law: _____

I certify that this **Regional Emergency Management By-law ##** was adopted by Council and published as indicated above.

Municipal Clerk

Date





26 North Street
P.O. Box 189
Lockeport, NS
B0T 1L0

Phone: (902) 656-2216

Fax: (902) 656-2935

Email: townoflockeport@ns.sympatico.ca

WWW.LOCKEPORT.NS.CA

July 7, 2025

To: The Municipality of the District of Shelburne
136 Hammond Street
Shelburne, NS B0T 1W0

RE: Closure of Regional Materials and Recovery Facility

On behalf of the Town of Lockeport and its residents, Lockeport Town Council wishes to express serious concern regarding the announced closure of the Regional Materials and Recovery Facility in West Green Harbour, scheduled to take place at the end of 2025.

We recognize the financial and regulatory challenges that informed this decision. However, the closure of this site—one of the few municipally operated construction and demolition (C&D) waste facilities in the province—will have a considerable impact on our residents and the surrounding region.

Following the announcement, many Lockeport residents have expressed concern about what life will look like without access to the facility. In particular, there are growing fears that the absence of a local C&D waste disposal option will lead to an increase in illegal dumping, the accumulation of waste materials on private properties, and create barriers to accessing alternative disposal sites—placing additional strain on both the environment and municipal enforcement resources. Additionally, we anticipate contractors and waste haulers will pass higher disposal costs on to residents, making it more expensive for individuals to undertake even small home projects responsibly.

To support greater transparency and help residents fully understand the scope of this issue, we would appreciate receiving more detailed information regarding the environmental regulations and permitting requirements that were cited as the basis for the closure. Sharing this information will allow us to communicate clearly with our community about the challenges involved and the standards that must be met in order to operate such a facility.

As a regional facility, the Materials and Recovery site has served as a valuable shared asset, supporting responsible waste management across several communities. In that spirit, we look forward to working closely with our neighbouring municipalities to find both short & long-term, collaborative solutions that allow us to protect our environment, provide accessible and appropriate services for waste disposal, and ensure the financial burden is not unfairly downloaded onto residents.

We value the positive relationship shared between our municipal units and are committed to being part of the solution. We welcome the opportunity to participate in any upcoming discussions, planning sessions, or working groups focused on next steps.

Thank you for your attention to this matter.

Sincerely,

Mayor Derek Amalfa
On behalf of Lockeport Town Council
Town of Lockeport

Council Status Report: June 2025
Mayor Derek Amalfa

Meetings Attended:

<i>Date</i>	<i>Committee</i>	<i>Notes</i>
June 2	Recreation Committee	
June 9	Playground Design Sub Committee	
June 9	CCTH Meeting	
June 9	Shelburne County Events Committee	
June 9	Shelburne Arena AGM	
June 11	LRHS Grad Breakfast	
June 12	LRHS Sports Awards Banquet	
June 13	Town of Lockeport Council	
June 16	Make Your Move Committee	
June 18	Mayors Wardens CAO's Leadership Meeting	
June 23	Playground Design Sub Committee	
June 25	NS Comprehensive Policing Review	
June 25	Shelburne Co REMO Advisory Committee	
June 27	Town of Lockeport Council	
June 27	LRHS Graduation	
June 27	MultiCultural Day at Beach Centre	
June 29	Legion Breakfast	
June 29	Seamen's Memorial Service	

DEPUTY MAYOR – ANNA CHETWYND

June 02 - RECREATION COMMITTEE (council chambers)

June 04- MEETING WITH CONCERNED CITIZEN (council chambers)

June 07- LOCKEPORT ACTIVE START SOCCER U6 & U12 (Old son's soccer field)

June 09- PLAYGROUND DESIGN COMMITTEE (council chambers)

ACTIVE GRANTS MEETING (online/ council chambers)

June 11- GRAD BREAKFAST (Lockeport Fire Hall)

JOB INTERVIEWS SUMMER STAFF (council chambers)

June 13- REGULAR COUNCIL (council chambers)

June 14- LOCKEPORT ACTIVE START SOCCER U6 & U12 (Old son's soccer field)

June 16- SHELBURNE COUNTY LEADERSHIP MEETING (online)

EQUITY & ANTI RACISM MEETING (Lockeport Rec center)

June 17-20- PREPARED A DRAFT COPY OF SUMMER STAFF SCHEDULE

June 21- LOCKEPORT ACTIVE START SOCCER U6 & U12 (Old son's soccer field)

NATIONAL INDIGENOUS PEOPLES DAY (Crescent Beach center)

June 22- MISS & LITTLE MISS LOCKEPORT PRINCESS TEA (Crescent Beach center)

June 23- MAKE YOUR MOVE CONTINGENCY MEETING (council chambers)

PLAYGROUND DESIGN COMMITTEE (council chambers)

June 24- SENIORS BINGO (Rec center)

June 25- SHELBURNE COUNTY REMO ADVISORY COMMITTEE (online)

June 27- SENIORS SERVICES MEETING re: SENIORS PICNIC (Beach center)

REGULAR COUNCIL (council chambers)

ASSISTED JULY 1st COMMITTEE SETTING UP THE FIELD (Seacaps park)

June 29- JUDGING MISS & LITTLE MISS LOCKEPORT PRINCESS PAGEANT (Beach Center & Seacaps park)

June 30- ATTENDED AND ASSISTED SET UP OF SENIORS SOCIAL (Lockeport Fire Hall)

Eastern Shelburne County RCMP Advisory Board

Thursday, April 24th, 2025

The Eastern Shelburne County RCMP Advisory Board was held on Thursday, April 24th, 2025, at 6:00 pm at the Town of Shelburne Council Chambers, located at 63 King Street, Shelburne.

THOSE IN ATTENDANCE

Deputy Mayor Anne Chetwynd – Town of Lockeport
Community Member Howard Roszel - Town of Lockeport
Councillor Sheldon Ringer – Town of Shelburne
Councillor Donnie Acker – Town of Shelburne
Community Member - Bruce Bennett – Town of Shelburne
Deputy Mayor Heidi Wagner – Municipality of Shelburne
Fred Greenwood - Community Member
Councillor Paula Sutherland – Municipality of Shelburne
Community Member- Pam Mingo – Municipality of Shelburne

REGRETS

Sarah Mattatall – Town of Shelburne CAO
Councillor Craig Hillen – Town of Lockeport
Dawn DeMings-Taylor – Town of Lockeport
Warren MacLeod - Municipality of Shelburne CAO
Marcia d'Eon – Municipality of Shelburne

NON -VOTING MEMBERS

RCMP Detachment Shelburne – Staff Sgt. Mark MacPherson
Recording Secretary Jill Webb – Town of Shelburne

1. CALL TO ORDER

Chair, Deputy Mayor Donnie Acker, called the meeting to order at 6:00 p.m. He welcomed everyone to the meeting.

2. APPROVAL OF THE AGENDA

It was duly moved and seconded that the agenda of April 24th, 2025, be approved with the addition of item 5. e) Graffiti.

- **MOTION CARRIED**

3. APPROVAL OF MINUTES – January 16th, 2025

It was duly moved and seconded that the minutes of January 16th, 2025, be approved as circulated.

- **MOTION CARRIED**

4. OUTSTANDING BUSINESS

There was no outstanding business brought forward for discussion.

5. NEW BUSINESS

a) RCMP 4th QUARTER STATISTICAL & INCIDENTS REPORT

Staff Sgt. Mark MacPherson presented the committee with the Fourth Quarter Police Report for Eastern Shelburne County from January – March 2025.

The following updates were provided:

- Staffing
- Calls for service and stats were broken down by crime type and area

APPROVAL RCMP 4th QUARTER STATISTICAL & INCIDENTS REPORT

It was duly moved and seconded that RCMP 4th quarter Statistical & Incidents Report, be approved as circulated.

- **MOTION CARRIED**

b) INVESTIGATION UPDATE

Municipality Community Member Pam Mingo asked for an update on an ongoing investigation, Staff Sergeant Mark MacPherson could not provide details but did confirm charges have been laid.

c) ONLINE 764

d) THE COM

Municipality Community Member Pam Mingo requested the above two items be added to the agenda. The committee reviewed and discussed both topics.

e) GRAFFITI

Councillor Sheldon Ringer requested that this topic be added to the agenda to inquire whether the RCMP was aware of recent graffiti incidents occurring around the Town of Shelburne. Staff Sergeant MacPherson confirmed that the RCMP had received reports and that the matter is currently under investigation.

6. IN CAMERA:

At the last meeting, CAO Mattatall requested clarification on the reasoning behind the in-camera session. It was discussed that only personnel needed to be in-camera. At this time, there was no personnel matters to discuss, thus, the committee did not need to move to go in-camera.

7. NEXT MEETING

July 17th, 2025 @ 6:00 pm, Community Centre - 63 King Street, Shelburne.

8. ADJOURNMENT

There being no further business the meeting was adjourned at 7:04pm.

Jill Webb
Recording Secretary

Meetings and events for June Councillor Chetwynd

June 2nd - shelb co / NSH committee

June 6th - July 1st meeting

June 7th - community soccer

June 13th regular council

June 14th - community soccer

June 20th - July 1st meeting

June 21st - community soccer

June 27th - regular council

June 27th - attended multicultural day.

June 28th - setup for the video dance

June 28th - helped clean up after the video dance

June 29th - attended the legion breakfast

June 29th - attended the fisherman's memorial and laid the wreath for town of Lockeport

June 29th - attended / helped setup last minute things for the little miss pageant

June 29th - manned a checkpoint for the firefighters poker walk.

June 30th - from 11:30- 5:30 helped blowup balloons and set up for July 1st carnival events.

July 1st - 11am -12:30 attended the grease poll with the ambulance to provide medical coverage, then filled in where needed.

July 1st - attended Merimack live music event

July 2nd - 10am - 1pm cleaned up garbage, put away fencing, stacked and put away chairs on the lighthouse stage.

Month of June report Councillor Candace Malik

2nd - Rec./MYM meeting

4th - SAC meeting

5th - WCR Library Audit & Budget meeting

6th - Canada Day meeting

9th - Roseway Charitable Foundation Board meeting - regrets

10th - Equity & Anti-Racism (EAR) panel meeting

13th - Met with former Councillor Eshelby re: Indigenous Day

13th - Council meeting

16th - Beach Centre re: Indigenous Day

16th - MYM meeting

17th - HAT meeting - regrets

18th - EAR engagement at Rec. Centre

19th - WCR Library AGM

20th - Canada Day meeting

21st - Indigenous Day

23rd - Hurricane Forecast webinar

24th - Housing webinar and discussion

27th - Council meeting

27th - Street dance set up

29th - Legion breakfast

29th - Beach Centre (stand in for Emily so she can set up for pageant)

29th - Seaman's Memorial service

30th - Seniors social

30th - Craft fair set up in firehall for Canada Day

This month was heavily focused on our annual Canada Day Celebrations that span 1+ weeks. The organization required for this is a lot and a HUGE thank you goes to Emily, Ellen and Nancy for their hard work and dedication, year after year!

--

Councillor
Candace Malik

Library Report

Lots of work getting books on shelves

Are you surprised to see newer books available in library book sales? Do empty shelves in the library make you wonder what is going on? How do library staff make room on the shelves for all the new books and bestsellers that come out every year? The answers to these questions are all part of maintaining the library's collection.

"People would be surprised by the amount of time and steps to get materials on the shelves," says Bonnie Doucette. Doucette is the clerk in headquarters who helps maintain the catalogue and collection.

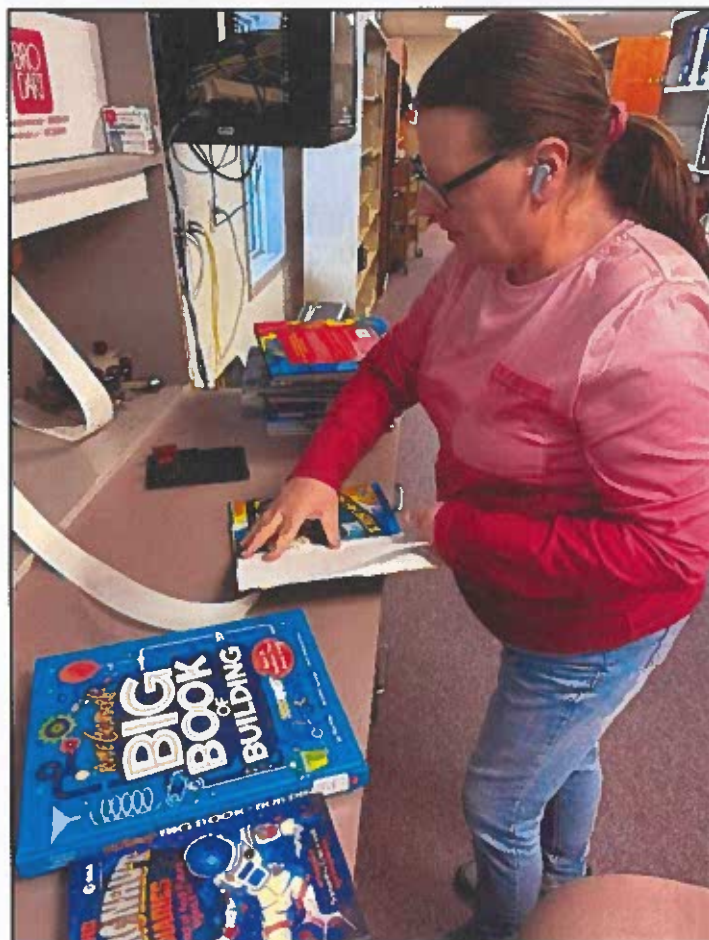
The collections librarian chooses the books. A clerk in headquarters orders the books. The bookkeeper ensures the library pays for the books. Once the books arrive, clerks add protective covers, bar codes and other identifiers. A clerk enters them into the library catalogue. The librarian chooses which books go to each branch, and a clerk delivers them to the branches.

"It's a lot of communication," says Lydia Hunsberger. Hunsberger is the librarian in charge of the collection and digital services.

Because a book can be very popular, the available copies are in people's hands and not on the shelves, she adds. "That contributes to why you're not seeing them at your branch."

Book sellers offer libraries selection plans. Hunsberger also chooses books and other material based on many sources. These include reviews by readers, trade publications and

"People would be surprised by the amount of time and steps to get materials on the shelves,"
— Bonnie Doucette



Acquisitions clerk Karen Doucette prepares newly arrived books for use in the library.

websites.

"We need to balance what's new coming in with what's already on the shelves."

Making space on the shelves is one way that bestsellers end up in library book sales.

The library orders a lot of copies of a bestseller to meet reader demand for the books. After an early rush, demand for the book goes down and not as many copies are needed. This means extra copies get withdrawn and end up in the book sale, making room for new books on library shelves.

Continued on next page

Backup collection houses 'classics'

From Page 1

"Another reason a new book ends up in book sale is we get a donation of a book that we have enough copies of, so it goes into a book sale," says Hunsberger.

Sometimes older books that are still popular or considered "classics" get moved to the library's backup collection. This creates space for new books in the branch. The backup collection is in Yarmouth. It is where the library keeps older items that may still be in demand, like Canadian award winners or books that are a part of a long-running series.

Older books that are no longer getting checked out and don't find a home in the backup collection are sold or recycled, depending on what shape they are in.

If people can't find what they're looking for on the shelves, they can ask a library clerk for help tracking it down. It might be



Ken Henry loads a books and other library material into the van for another delivery.

in the backup collection or at another one of our branches.

There are also times when people walk in the library and see empty shelving and wonder

what is happening.

"Accessibility requirements change how we store things on our shelves," says Hunsberger.

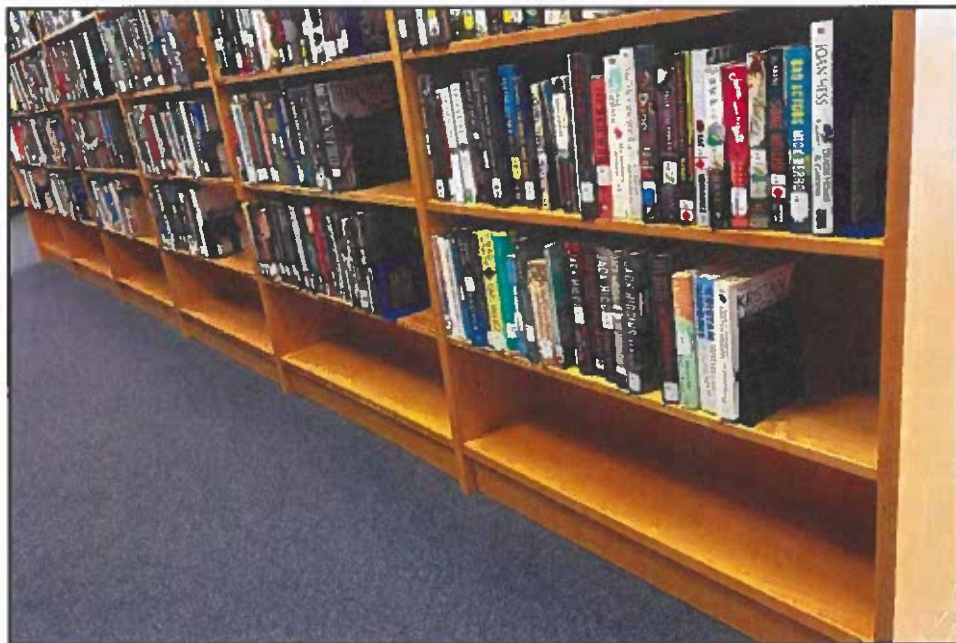
Shelves might be empty because sections are being reviewed and updated.

They may also be empty to create space for items shifting from one library branch to another.

A book may be removed from circulation for repairs. Headquarter clerks conduct minor repairs and clean material.

This includes replacing damaged DVD cases, re-gluing broken bindings, and fixing ripped pages.

Maintaining a library collection is never-ending work by a lot of library staff. But, it is important work to keep the collection fresh and user-friendly.



Empty shelves may be related to changing accessibility requirements, the review and updating of sections, or the need to create space for new items.

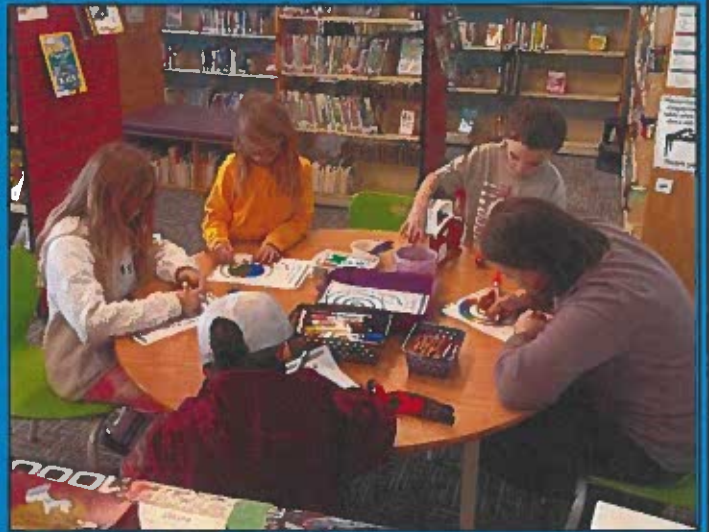
AROUND THE BRANCHES

Headquarters



Public Relations Manager Ian White, right, received his 20-year work anniversary certificate on Feb. 4 from Executive Director Erin Comeau.

Digby



Students from Islands Consolidated School visited the Digby library on Feb. 28. They enjoyed storytelling while learning about and exploring the library.

Barrington



Matthew Roy of Coastal Grove Farm discussed permaculture techniques that enhance gardens or yards on Feb. 12. The program is part of a food literacy series.

The library received a big donation of seeds for its seed library from The Shelburne Garden Club. The donation coincides nicely with two library programs in April.

Lockeport



Lockeport library had its first class visit from the Grade 1/2 class from Lockeport Elementary School in late February. The kids listened to a story, explored the branch, and had the opportunity to get their own library cards. The class will visit again in March.

Clare



Clare library branch held its second craft swap from Jan. 23 to 25.

Pubnico

Pubnico has a new branch clerk and has resumed regular hours of service.

Shelburne

McKay Memorial Library is partnering with Shelburne County Senior Services to offer income tax services to seniors and low-income earners. The program is also at Digby and Yarmouth.

AROUND THE BRANCHES

Shelburne



The Nimble Thimbles quilting group continues to meet at McKay Memorial Library on the third Thursday of each month. New members are welcome.

Cat Takes a Nap. Mother and child were very pleased that the library has children's talking books that are easy and fun to use.



Lydia Hunsberger, manager of collections and digital services, holds two VOX books. The audiobooks combined with print books are available to borrow at all 10 branches.

Westport



The popularity of the Shelburne library's Christmas tree wall art project in December led to a Valentine's Day display. Branch staff is working on a giant shamrock for St. Patrick's Day. It has been a great activity for visitors to the children's room, including families and Hillcrest Academy students on class visits.



The Brier Island Board Game Club meets once a month at the Westport library.

Yarmouth



Participants got to work making pasta with chef Kate Giglio at Yarmouth library on Feb. 25, part of the food literacy series.

Weymouth

One of Weymouth's young patrons was excited the library's VOX books. The child read *Nat the*

Library Report

Lovers of reading enjoy big savings

Avid readers have discovered the library has the books they need and can save them a bundle in the process.

"I have had a passion for reading since I first learned to read," says Kaitlin Smith. "I have always been a reader and been known as such to friends and family. I love fantasy and sci-fi (science fiction) especially, but will dip my toe into other genres on occasion."

She says she likes to try different types of books. The library's selection allows her to try something she may not like without spending money.

For Courtney Boudreau, her passion for reading started early, too.

"I have always loved to read even as a little kid," says Boudreau. "Growing up I used to read a children's chapter book to fall asleep. I was a big fan of the Babysitter's Club."

While Smith is a long-time library user, Boudreau only started using the library.

"I believe one of my aunts set up a library card for me as a child," says Smith. "If I had to guess I'd say five years old."

"I always knew the library existed, but I only started using it in May," says Boudreau.

"I was always hesitant to use the library for fear of not remembering to return a book



Avid reader Courtney Boudreau picks up her books she had requested from the Yarmouth library. She estimates she is saving \$230 a month by borrowing instead of buying.

and fear of damaging a book."

A New Year's resolution, money, and the advice of a friend guided Boudreau to the library and its many resources and services.

"I began reading more when I made a New Year's resolution to read 100 books in a year," she says, adding the money needed to meet that goal was out of reach.

"A dear friend who works at the library listened to my fears and addressed them," Boudreau says. "I had shared my goal with her and expressed how I was finding it very difficult to find the finances to continue to buy new books."

She learned there are no fines for late returns at the library.

Through her friend, Boudreau learned how to order books, track them, receive updates and notices, and renew her books.

Smith uses the library for two main reasons.

"The two biggest factors for using the library as my source of books have been saving money and supporting the library," says Smith. "It is so critical, now more than ever, that local libraries exist and be well funded. They are a pillar of the community and offer many important resources."

Continued on next page

Borrowing from the library pays dividends

Continued

Both estimate they have saved hundreds to thousands of dollars by using the library.

“Over my lifetime I would say hundreds, if not thousands, of dollars easily,” says Smith. “In May alone, I read six books through the library via Libby. With some quick research that cost in eBooks would have been \$80 and physical hardcover copies would be \$185.”

‘Over my lifetime I would say (I’ve saved) hundreds, if not thousands, of dollars easily.’ — Kaitlin Smith

“I was averaging around 10 books a month,” says Boudreau. “At roughly \$23 a book, that saves me \$230 a month!”

“I have also discovered that a lot of the books have an

audiobook version as well,” she adds. “I plan to save even more money in the future by borrowing those and cancelling my monthly audiobook subscription.”

Boudreau has also passed on her love for the library to her four children.

“They do enjoy visiting (the library) often, and we always go to the events that the library puts on,” Boudreau says.

Wi-Fi units let users take the Internet with them

The library’s 10 new mobile Wi-Fi hotspot units will allow people to take free access to the Internet anywhere they go.

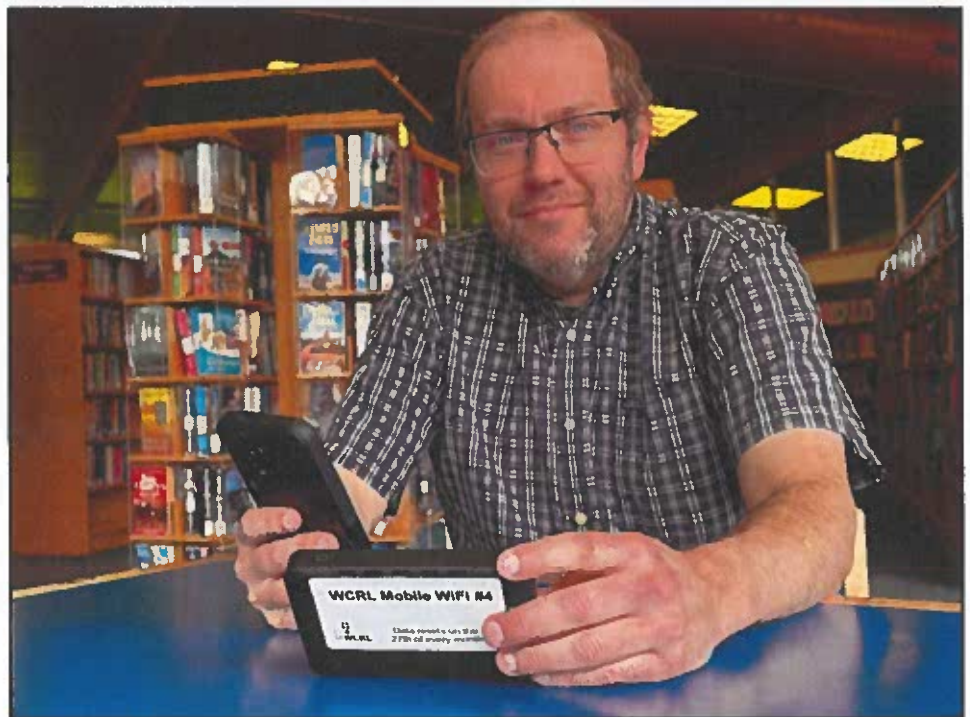
All 10 Western Counties Regional Library branches have a unit to borrow, offering 80 GB of data through its connection to an Eastlink cellular tower. The units are in the library’s online catalogue.

“The borrower needs a device, a computer, tablet, phone or Smart TV,” says Shannon Raynard, the library’s training and development manager.

She says a charged, mobile hotspot unit is easy to use. Each unit comes with a user guide to help people connect the device to the Internet. The connecting device does need to have a web browser such as Google, Safari, Opera or Firefox to accept the device’s terms and conditions.

The mobile hotspot unit is small and portable.

Raynard believes there are all kinds of uses for it. It is ideal for those who cannot afford Internet access or people who



Ryan McKenzie of Western Counties Regional Library holds one of the library’s new mobile Wi-Fi hotspot units.

don’t have immediate access to the Internet because of circumstances such as a recent move.

Borrowers have to be 18 years or older and have a Western Counties Regional Library card. They can borrow a unit for up to three weeks with three renewals if there are no holds on the unit by other

people.

“For those who forget to return the device, the library can turn it off,” Raynard says.

The units were provided through a partnership between @NS and Nova Scotia regional libraries. Unlike the library’s initial mobile Wi-Fi units, these devices can access all Canadian content.

AROUND THE BRANCHES

Headquarters



Western Counties Regional Library headquarters staff celebrated bookkeeper Carol Surette's, seated right, retirement. She received her 25-year work certificate from library director Erin Comeau, left, and her retirement cake on March 27 at library headquarters. She officially retired May 29.



Pictured left, Yarmouth MLA Nick Hilton, centre, receives a tour of library headquarters from library director Erin Comeau, right on April 30. Pictured right, Argyle MLA Colton LeBlanc, left, received a similar tour on Feb. 24. The tours were to provide local MLAs with a greater understanding of the challenges libraries are facing in Nova Scotia.



A new cement pad and bike rack was installed at library headquarters in Yarmouth in early June.

Barrington



Barrington library launched its seed library on April 9 with a seed swap. The seed library includes information on saving seeds for biodiversity and community self-sufficiency.

Clare



Grade 7 students from École secondaire de Clare stopped by the Clare library to view their exhibit on June 5.

The branch hosted an art exhibit highlighting the work of Grade 7 students from École secondaire de Clare. The exhibit, "Les coraux nous racontent", included drawings and sculptures inspired by corals. It was admired by patrons, young and old. Many remarked how bright and colourful the artwork was and how it brought life to the library. The project was led by local artist Jay LeBlanc as part of the GénieArts program by La fédération culturelle acadienne de la Nouvelle-Écosse (FÉCANE).

Digby

The branch's plant swap was very well received by the patrons. They loved that it was a swap and not a sale. Pictured right, a patron is all smiles after swapping out one of her old plants for a new one.



AROUND THE BRANCHES

Lockeport



Despite some wet weather, a good crowd turned out for the Friends of the Lockeport Library plant and bake sale in May. The event raised \$702 for the group which supports the library.

Shelburne



New toys and a new art project arrived just in time for a busy week at McKay Memorial Library in Shelburne in late March. The staff enjoyed sharing the new activities with young patrons, a Sparks group, and its first ever Pre-Primary class visit.

Weymouth



Digby MLA Jill Balsler, second from left, attended a program on using library apps and cybersecurity on May 16.



Programs and Services Manager Breanne Muise, standing, provides guidance during the All About Apps and Cybersecurity program at the Weymouth library on May 16. The program discussed how to safely download and use apps, and general cybersecurity while using your device or browsing the web.

- Weymouth library users are happy they can print from their own devices using the wireless printers and use the library photocopier.

Yarmouth



Systems Administrator Ryan McKenzie, right, discussed library services during the Seniors Expo at NSCC Burrige Campus on May 21. The outreach opportunity allowed library staff to highlight the many services for older adults.



Students from Port Maitland Consolidated School try out the library's Sphero robots during a visit to Yarmouth library on May 28.

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Annual Report

April 1, 2024 – March 31, 2025



West**rn Counties**
Region**al Libr****ary**

From Our Board



Western Counties Regional Library's annual report highlights the crucial role libraries play in serving the 11 diverse communities that we are part of.

Libraries supply lifelong learning opportunities, access to books, newspapers, entertainment and programs for all ages. They give people digital access via free Wi-Fi networks and computer/Internet access stations.

Equally importantly, they provide physical public spaces for community engagement and connection. These are much needed in rural areas where opportunities for people to gather, socialise and learn from each other are limited.

Public library services are only possible with the financial support from our municipal and provincial governments and the dedication and hard work of our library staff and board.

Partnerships and collaborations with governments, municipal and provincial, and community organizations require staff. Without adequate funding, the essential services that result from these partnerships are lost.

As we look forward to the year ahead and beyond, it is with great discomfort that we prepare to begin reducing our services in response to deficiencies in library funding. Despite these immediate challenges, we remain hopeful that library supporters and stakeholders will rally to help establish sustainable library funding well into the future. As the saying goes, "you can't get back what you've lost".

Sherry Thorburn Irvine
Chair

From Our Executive Director

We are pleased to share our report for the activities that took place in our libraries over the last year.

Together, staff in our 10 branches and library headquarters continue to provide valuable services to people in Digby, Shelburne and Yarmouth counties. As our societies change, so do our services.

By combining the knowledge and skills of our staff with those of our partners, we have succeeded in providing a variety of programs that help meet the needs of our communities. Some highlights include our annual Community Volunteer Income Tax Clinics, children's science clubs and technology skills training for seniors. We were also fortunate to receive generous support from our library users in the form of donations during our Adopt-a-Book campaign, which takes place every other year.

Public libraries are rather unique in that they serve all members of society, regardless of age, background, or socioeconomic status. Our doors are open to all, no appointments are necessary, and services are free. Where else can you find LEGO club for children, English language conversation groups and dementia support programs for caregivers all in one location? We have been entrenched in our communities for 56 years growing alongside them and responding to their changing needs. We thank all who have helped to support our continued operations whether it be by participating on a committee or board, volunteering at a program, donating to a local library branch, or supporting funding initiatives.



Erin Comeau
Executive Director

Library as Space & Place

“This was a fantastic opportunity! Thank you so much for providing engaging educational opportunities for all”

— Tiffany Trefry about **Discovering Dinosaurs** at Weymouth Waterfront Library, Aug. 28, 2024



“I want to participate (in the Summer Reading Club) again next summer!” Annie-Claire Boudreau, 9.



10,902

Active Members



199,459

Items Borrowed



109,649 In-Person Visits

72,952 Virtual Visits

That's 746 Visits Per Day



Download.

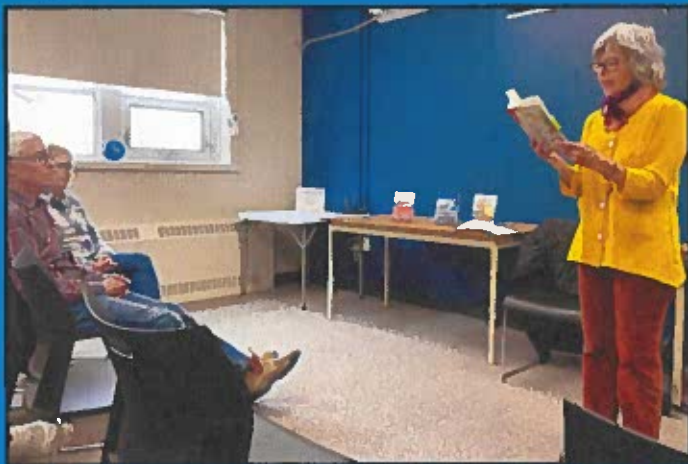
56,212

Digital Loans

509,854 Digital loans and articles read



Library as Space & Place



Author Carol Bruneau read from her 2020 novel 'Brighten the Corner Where You Are' on May 9 at the Digby library.

1,139

Children's & Adult Programs.*
Enjoyed by



10,666
People



* Includes passive programs

We help people connect digitally

Older adults in Barrington, Clare, Digby, Shelburne, Weymouth, and Yarmouth participated in basic technology skills workshops. They learned to use settings on their tablets and mobile devices and about ways to connect with services in the community. They also received tips on Internet safety.



Breanne Muise, Manager of Programs and Services provides tablet training to older adults in Yarmouth on Nov. 8. Technology training programs took place in branches in Digby, Shelburne and Yarmouth counties.

Library as Space & Place

We welcome everyone and share interactions that people have enjoyed over the year

Author readings, paint nights, science clubs, group meditation, art exhibits, LEGO clubs, puzzle exchanges and drop-ins, needle craft afternoons, book clubs, story and play times, travel and historical presentations.



Passive programming such as a monthly drop-in craft program in Clark's Harbour library are very popular. They also attract newcomers by providing an opportunity to work on their English and socialize.



Jennifer Spencer of Yellow Brick Road Farm led a workshop All About Canning at Barrington Municipal Library on Oct. 16. The program was part of the library's food security initiative, funded by a Nova Scotia Provincial Library grant.



Sandra Hubbard-LeBlanc from Alzheimer Society of NS shared information about the society's programming and services and answered questions about dementia at Weymouth Waterfront Library on Oct. 16, 2024. The program was held at six library branches.

Branches by the Numbers

Barrington

	1,173 Members
	1,129 Program Participants
	13,936 Visits
	19,802 Items Borrowed
	510 Computer Bookings
	9,695 Wireless Connection

Outreach & Book Deposits:

Bay Side Home
Home Away From Home Family Day Care
Ocean View Christian Academy



Library clerk Kathleen MacIsaac, upper left, leads a group of children through the program Candy Chemistry on Nov. 27. The program was in partnership with Scientists in School.

Clark's Harbour

	247 Members
	386 Program Participants
	4,838 Visits
	2,457 Items Borrowed
	124 Computer Bookings
	2,524 Wireless Connections

Clare

	629 Members
	473 Program Participants
	8,694 Visits
	12,143 Items Borrowed
	740 Computer Bookings
	2,619 Wireless Connections







Outreach & Book Deposits:

École Stella-Maris
Foyer Celeste








A huge crowd attended the Craft Swap at the Clare library from Jan. 23 to 25. The program allows people to donate craft items they don't need and swap them for ones they do need. Leftovers are given to local organizations.

Digby

	1,605 Members
	3,003 Program Participants
	17,582 Visits
	29,128 Items Borrowed
	856 Computer Bookings
	3,529 Wireless Connections
<u>Outreach & Book Deposits:</u>	
Digby Preschool Co-Op	

Lockeport

-  293 Members
-  762 Program Participants
-  4,488 Visits
-  8,314 Items Borrowed
-  398 Computer Bookings
-  3,580 Wireless Connections

Outreach & Book Deposits:
 The Fox and the Hare Daycare
 Lockeport Elementary School Pre-Primary









On Feb. 28, Lockeport library clerk Catherine Henneberry reads to a class visiting from Lockeport Elementary School.









Shelburne summer technology trainer Chrissy teaches a youngster how to use the library's Sphero robots on Aug. 2.

Shelburne

-  1,513 Members
-  3,696 Program Participants
-  12,315 Visits
-  26,478 Items Borrowed
-  919 Computer Bookings
-  6,015 Wireless Connections

Outreach & Book Deposits:
 King Street Family Centre
 Mary's Abide Awhile Home Limited
 Roseway Manor Inc.

Pubnico

-  261 Members
-  3 Program Participants
-  2,777 Visits
-  4,221 Items Borrowed
-  162 Computer Bookings
-  1,301 Wireless Connections

Outreach & Book Deposits:
 Nakile Home for Special Care









Argyle MLA Colton LeBlanc, left, meets Interlibrary Loan Clerk Karen Comeau during a tour of library headquarters by Executive Director Erin Comeau, centre, on Feb. 24.









Members of the Brier Island Board Game Club meet during the winter months at Westport library.

Westport

-  124 Members
-  184 Program Participants
-  2,239 Visits
-  2,845 Items Borrowed
-  20 Computer Bookings
-  1,347 Wireless Connections

Outreach & Book Deposits:
 Old School Stop & Shop in Freeport
 Islands Consolidated School

Weymouth

-  801 Members
 -  357 Program Participants
 -  7,732 Visits
 -  13,094 Items Borrowed
 -  552 Computer Bookings
 -  4,669 Wireless Connections
- Outreach & Book Deposits:**
 Maison Jerome
 Weymouth Consolidated School









On Oct. 1 at Weymouth Waterfront Library, families created scarecrows for the library entryway and around the village of Weymouth.



Delivery driver clerk Ken Henry loads up books, movies and other material from headquarters for a delivery to the branches.

Yarmouth

-  4,154 Members
 -  2,294 Program Participants
 -  39,536 Visits
 -  75,913 Items Borrowed
 -  4,063 Computer Bookings
 -  12,006 Wireless Connections
- Outreach & Book Deposits:**
 9 local seniors residences



The library's partnership with Aidaen's Place, a youth support organization, has resulted in creative programming such as ZomBarbies on Oct. 29.



Jordan Chowen of Canada Revenue Agency provides information on tax credits and other benefits during a presentation on May 21, 2024.

Meeting the Needs of the Community

We work with community members and organizations to provide valuable programs and services. Here are some highlights:

Bettering the Community

- Community members in Clare participated in a craft supply swap and all leftover supplies was given to a local senior home.
- Local businesses send people to the library to set up an email address to access benefits such as an app to receive points and rewards.
- There are adult children of parents in palliative care who borrow material from the library for their parents to provide them with comfort, entertainment and mental stimulation during a difficult time.
- All library branches offer free menstrual products in the washrooms.

Diversity

The library continued to offer a place for creativity, socializing and friendship through its Create with Pride program for 2SLGBTQ+, friends and allies.

Exhibit Space

The library provides space and publicity for local artists to exhibit their artwork. The exhibits bring people to the



Matthew Roy of Coastal Grove Farm shares his knowledge about the relationships among insects, bacteria, and fungal communities in your soil and provided manageable plans on how enhancing your soil on Feb. 11 at Shelburne library.

library and raise awareness of the talent in the community.

Food Security

The library offered a variety of programs at its branches to help address food insecurity. Make Pasta from Scratch, All About Canning, and Sourdough 101 provided people with the tools to make their own food and meals. Programs such as Optimizing Greenhouse Growing taught people how to improve their food production and overcome possible challenges.

Discover Mushrooms and

Herbs showed people on how to grow and harvest mushrooms and herbs.

Dietitians Jane Cunningham & Heather Baillie gave a presentation on food insecurity in Nova Scotia. They defined food insecurity and its root causes. They led a discussion on what we can do to mitigate the effects.

Dietitian Kaitlyn Comeau did two separate programs in our Clare branch. One about building healthy habits and the benefits of habit-stacking and micro-habits.

Working with the Community

Helping, training, providing and discovering

Home for Homeschoolers

The library is a valuable resource to homeschoolers. They receive all kinds of information and guidance on a wide range of resources from library clerks.

Life-Long Learning

Library branches host a range of informative programming on topics such as Learn About Mi'kmaw Language, Archaeology and Climate Change, mining in Nova Scotia, history and travel. Many of these program are presented in-person and remotely via Zoom, allowing people to join from across the region.

Meeting Space and Room Rentals

Library branches provided a valuable meeting space to clubs, organizations and businesses.

Outreach

Library staff delivered books monthly to seniors at residential facilities throughout the Tri-Counties in addition to book drops at various locations.

Partnerships

- The library's partnerships allowed people of the region to experience things such as Clean Foundation programs relating to environmental topics and the Halifax Discovery Centre's Fueling Our Future science show for kids and families at the library.
- The library worked with Aidaen's Place Youth Wellness Centre to offer programming such as ZomBarbies for tweens and teens.
- The library partnered with Service Canada to introduce people to the many programs and services available.



Semise'I Sa'n, left, presented on the origins of the Mi'kmaw language and how it relates to the broader Algonquin language family at the Digby and Yarmouth libraries on May 1.

- Waste Check worked with the library to host community Halloween costume swaps in Digby and Yarmouth. The swap provided free shopping for those needing new costumes and diverted gently used costumes from the landfill.
- The Kespu'kwitk Métis Council celebrated National Indigenous Peoples Day and shared indigenous cultures through drumming, singing and fire-free smudging.
- Volunteers from Canada Revenue Agency (CRA) Community Volunteer Income Tax Program helped older adults and low-income earners file their income taxes in Digby, Shelburne and Yarmouth.
- Shelburne County Family Resource Centre, Barrington Municipal Recreation Department, and Parents Place (Yarmouth) delivered preschool story times and hosted community playgroups.
- SuperNOVA Dalhousie University led a week-long summer science camp in Shelburne.

Working with the Community

Partnerships (continued)

- Sou'West Nova Transit provided free rides to and from library youth and family programs in Shelburne Counties in April and May of 2024.
- Sandra Hubbard-LeBlanc from Alzheimer Society of NS shared information about the society's programming and services and answered questions about dementia at seven library branches.

Safe Space

The library continued to be a safe space for those who live in difficult situations. There are people at all library branches who find daily shelter and warmth at the library, make use of the washrooms, and talk to the library clerks. During a time when homelessness is on the rise, libraries provide a daily sanctuary for some. There are social service caseworkers who bring their charges to the library as a safe place to spend time. It is a role that the library plays in each of its communities, but it is not listed as a service.

Social Hub

- The library acts as a social hub for older



Children learned how to make a lava lamp during the Science Club program at the Digby library on May 16, 2024.



Children aged 5 to 11 worked with simple tools to build, paint a fairy door, and take their project home at the Shelburne library in April 2024. The woodworking project was one of several skills-related programs developed in partnership with Skills Nova Scotia at the library's 10 branches.

adults attending regular programming such as Scrabble, board games, book clubs and knitting groups. Participants value the social interaction and challenges which are important for mental health and maintaining cognitive function.

Technology

The library offered training and support for people to help them learn how to use a variety of technology, including smartphones, tablets and laptops. They also received tips on Internet safety. There is a range of programming allowing people to experience new technology from robots controlled by tablets to programmed gadgets created with specialized LEGO.

Welcoming Newcomers

Regular programming such as board game nights, drop-in craft and regular programs attracted newcomers, who find the programs give them a chance to socialize and practice speaking English.

Behind the Scenes

(44)

Lots of work getting books on shelves

Are you surprised to see newer books in library book sales? How do library staff make room on the shelves for all the new books and bestsellers that come out every year? The answers to these questions are all part of maintaining the library's collection.

"People would be surprised by the amount of time and steps to get materials on the shelves," says Bonnie Doucette. Doucette is the clerk in headquarters who helps maintain the catalogue and collection.

The collections librarian chooses the books. A clerk in headquarters orders the books. The bookkeeper ensures the library pays for the books. Once the books arrive, clerks add protective covers, bar codes and other identifiers. A clerk enters them into the library catalogue. The librarian chooses which books go to each branch, and a clerk delivers them.

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enough copies of, so it goes into a book sale," says Hunsberger.

Sometimes older books that are still popular get moved to the library's backup collection. This creates space for new books in the branch. The backup collection is in Yarmouth.

If people can't find what they're looking for on the shelves, they can ask a library clerk for help tracking it down. It might be in the backup collection or at another one of our branches.

There are also times when people walk in the library and see empty shelving and wonder what is happening.

"Accessibility requirements change how we store things on our shelves," says Hunsberger.

Shelves might be empty because sections are being reviewed and updated. They may also be empty to create space for items shifting from one library branch to another.

A book may be removed from circulation for repairs. Headquarter clerks conduct minor repairs and clean material.

Maintaining a library collection is never-ending work by a lot of library staff. But, it is important work to keep the collection fresh and user-friendly.

Library Support

The 2024 Adopt-A-Book campaign ran from Oct. 1 to Nov. 30, raising \$21,362.75 adding 690 new books to library shelves. The goal was \$20,000 to purchase 750 books, but books prices rose significantly since the last campaign in 2022.

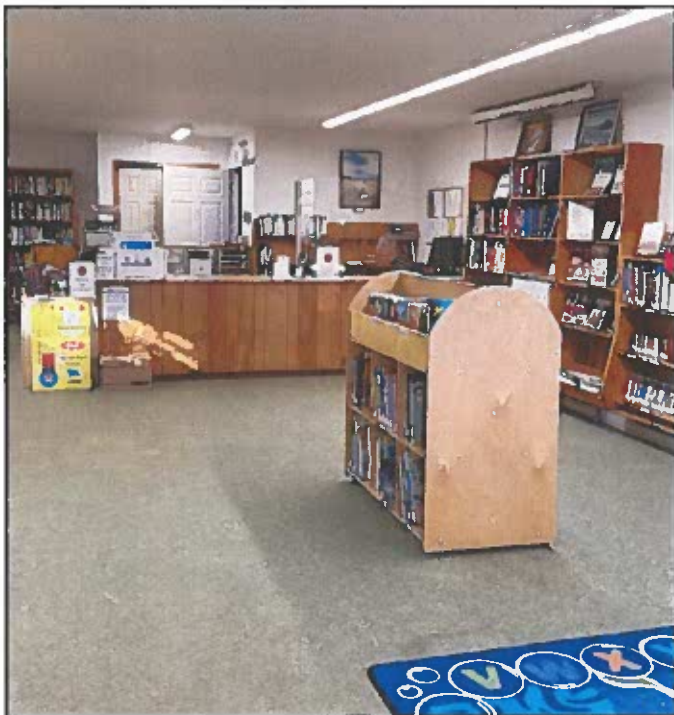
In March, 100 Women Who Care Yarmouth County donated \$5,500 to the library. The funding will be used for programming in 2025-2026.

Businesses continued to support the library's Summer Reading Club, providing prizes for the children's, teen and adult club.

Book sales and regular giving continued to help the library meet its annual fundraising goals.

Regional Library Finances

Expenditures	2023-2024		2024-2025		
	2023-2024	2024-2025	2023-2024	2024-2025	
Salaries and Benefits	\$1,462,493	\$1,532,073	Province of Nova Scotia	\$1,462,500	\$1,426,500
Library Materials	\$ 200,434	\$ 196,278	Municipalities	\$ 447,800	\$ 460,700
Other Expenses	\$ 299,759	\$ 332,008	Other Revenues	\$ 203,783	\$ 220,958
Total Expenditures	\$1,962,686	\$2,060,359	Total Revenues	\$2,078,083	\$2,108,158



Lillian B. Benham Library in Lockport received a new coat of paint to brighten up the library's interior in October. Funds for the new paint were provided by Friends of the Lockport Library.



Library staff received training on administering Naloxone to people overdosing on fentanyl during an inservice on Nov. 15 at library headquarters. Such training is critical to keeping staff prepared, informed and able to provide the level of service required to meet the needs of library users.

Lockeport and Area Canada Day Celebration Committee

Lockeport N.S.

Friday June 20, 2025

Present were: Emily Swim, Ellen Suttle, Nancy Williams, Candace Malik, Kevin Chetwynd, and Debbie Nickerson.

As this was an informal meeting, the following items were discussed:

Face Painter – Candace stated that another face painter has been found. The first face painter is not sure if she can come or not. After discussion it was decided to have just the one face painter hired.

Seniors Social - Nancy reported that she is not sure if the cakes that Surf Lodge contribute to the Seniors Social will be available or not. It was noted that there is plenty of food with the cakes if they do not arrive on time.

Indigenous Day – Ed Benham will be displaying his art work on Indigenous Day.

SouWest Nova Transit – Candace reported that SouWest Nova Transit will not charge any extra fees for picking up residents from John Street Apartments.

Parade – 3 judges have been found to judge the parade.

Air Compressor – Kevin will bring an air compressor to the green room on Monday to blow up the balloons.

Little Miss Lockeport – A parade float is being decorated for the Little Miss Lockeport and the Miss Lockeport contestants.

Flag Raising – Has Derek Amalfa contacted Ruth MacIntosh to sing O'Canada at the Flag Raising ceremonies.

Fire Works – Emily stated that the Summer Staff Students would be policing the boardwalk while the Fire Works display is taking place.

Beach Bash – It was brought to our attention that the Make Your Move Committee is not organizing this event now and because it has been advertised, the July 1st Committee will have to organize it using the funds from Make Your Move. Ellen, Kevin, Debbie and Nancy have volunteered to work this event. There will be a sand sculpture contest, Buried Treasure Find, Family Tug of War, 3 legged races, Water bucket race, Catch the ball in the Bucket.

There being no further business, Candace moved to adjourn the meeting at 7:38 p.m.

Candace Malik declared no further business and moved the meeting adjourned at 07:10 p.m.

Respectfully submitted,

Ellen Suttle

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**Attorney General
Justice
Office of the Minister**

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June 25, 2025

Via email: derekamalfalockeport@gmail.com

Dear Mayor Derek Amalfa,

Today marks a pivotal moment for the future of policing in Nova Scotia. Following an extensive and inclusive process that began in September 2023, the Government of Nova Scotia is releasing the outcomes of the Comprehensive Policing Review (the "Review"). I write to you in your role as Mayor of Town of Lockeport to share details of the Review, including the Report from Deloitte and Government's response entitled, *Shaping the Future: Policing in Nova Scotia*, [here](#).

This Review represents one of the most significant evaluations of our policing system in recent history, and I want to express my deepest gratitude to the more than 6,900 Nova Scotians who participated directly, as well as the hundreds of police officers, municipal leaders, and system partners who generously contributed their time, insights, and lived experiences.

As you know, in Nova Scotia, the responsibility for policing is shared. Municipalities are responsible for funding and maintaining an adequate, efficient and effective police service within their jurisdiction, including staffing, equipment and facilities. The Province is responsible for setting policing standards and oversight.

The result of the Review is clear and compelling: the status quo is not an option. Citizens have a right to feel safe in their communities and they are demanding more. They are right: under-resourcing and inconsistent policing levels across the Province cannot continue.

We are committed to working collaboratively with municipalities to build a stronger system of public safety where every Nova Scotian—regardless of where they live—has access to high-quality, modern policing services.

Deloitte has recommended a path forward that will ensure policing in Nova Scotia is consistent, responsive, community-focused and equipped to meet evolving needs. Based on extensive research and analysis, Deloitte recommends the implementation of foundational changes and the expansion of the provincial police, being the RCMP. Deloitte didn't take this process lightly and their detailed report lays out the reasons for their recommendations. All Nova Scotians

deserve to have safe communities, supported by visible officers who can respond promptly and effectively to the full spectrum of public safety issues.

The province intends to adopt six foundational recommendations that will serve as the cornerstone of a renewed policing model in Nova Scotia. We will be taking immediate actions to address each one and we will increase our investment in provincial systems to support these changes, as well as make the necessary changes to the Nova Scotia *Police Act*.

The foundational changes are:

1. **Unified Records Management System:** A single, province-wide records management system for all police agencies to improve data sharing, coordination, and oversight, and to support evidence-based decision-making.
2. **Enhanced Police Resourcing:** Ensuring that police services across the province are adequately resourced to increase visibility, responsiveness, and meaningful engagement with the communities they serve.
3. **Layered Policing Model:** Introducing deployment of Community Safety Officers and Special Constables allowing for more effective responses to a range of public safety needs, while enabling sworn officers to focus on core policing duties.
4. **Establishment of Community Safety Boards:** Providing civilian oversight and governance across the full spectrum of public safety services, including law enforcement, Community Safety Officers and Special Constables, enhancing transparency, accountability and community trust.
5. **Provincial Policing Standards:** Augmenting existing standards and introducing new ones to ensure consistent, high-quality service delivery across Nova Scotia. New standards will also include training requirements for all officers in cultural competency and the experiences of vulnerable populations.
6. **A New Billing Framework:** We will implement a revised billing framework for municipalities served by the RCMP, promoting financial sustainability, transparency, and enabling reinvestment into local, community-driven safety initiatives for municipalities policed by the RCMP.

Deloitte has also recommended an expansion of the provincial police service. We know that there are many communities in which the RCMP detachment is under-resourced. A plan to appropriately resource detachments will be supported by the establishment of a new billing framework and working collaboratively with 'H' Division and municipalities to assess current need.

This vision of policing in Nova Scotia will require both provincial and municipal action. We are committed to working collaboratively with the RCMP and municipalities to build a stronger system of public safety where every Nova Scotian—regardless of where they live—has access to high-quality, modern policing services.

This summer, I will be meeting with you to discuss your municipality's role in policing and how we can work together to align with the new provincial framework. These conversations will help us chart a path that reflects local needs and realities without compromising public safety. I look

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forward to these conversations and to building a stronger, safer Nova Scotia together.

Thank you for your continued leadership and dedication to public safety.

With respect and appreciation,



Becky Druhan
Attorney General and Minister of Justice

cc. June Harding, Chief Administrative Officer