



**TOWN OF LOCKPORT
COUNCIL MEETING
FRIDAY, MAY 23, 2025 AT 1:00 P.M.
AGENDA**

1. Call to order
2. Silence Electronic Devices
3. Conflict of Interest
4. Approval of Agenda, including additions or deletions

Draft Motion: That Council approve the agenda for the May 23, 2025, meeting as presented/with the following additions/deletions

5. Approval of Minutes of May 9, 2025, Regular Council Meeting

Draft Motion: That Council approve May 9, 2025, meeting Minutes as circulated.

6. Business arising from previous Minutes
7. Community Forum (Open Mic)

- 20 Minutes Maximum
- Each resident is allowed a maximum of five minutes.
- Each resident is to state their name and where they live
- The resident is to speak directly to the Council.
- There will be no interaction by Council at this time.
- If questions are posed by residents the question will be recorded to be researched.

8. Presentations

Shelburne and Area Community Development Co-Operation – Peter Frampton

9. Department Reports

- Public Works Department Report (Page 1)
- Administration Report (Page) coming soon

10. Finance

- List of invoices already paid in the amount of \$33,855.44 (Page 2-3)
- Spring into Lockport Event invoices from Sobeys. (Page 4-5)

Staff Suggested Motion: That Council approve the expenses incurred by the Spring into Lockport Event from Sobeys.

- Quote from Cory Nickerson for printing July 1st flyers and postage (Page 6)

Staff Suggested Motion: That Council agree to have Cory Nickerson print and mail the July 1st flyers at a cost of \$2,210.00.

- Portable toilet at Seacaps Park for the summer

11. Other Business

- Municipal Modernization
- Playpark discussion

12. Committee Reports

- Recreation Committee – (Deputy Mayor Anna Chetwynd)(Page 7)
- Tourism and Heritage Advisory Committee draft minutes (Councillor Hillen)(Page 8-10)

13. Correspondence

14. Information Only

- Letter to Pam Mood, NSFPM President from Eleanor Roulston, Warden of East Hants regarding challenges with the Code of Conduct Online Module (Page 11-12)

15. Date of next meeting

- Friday June 13, 2025 at 1:00 p.m.

16. "In Camera"

17. Adjournment

Regular Council Meeting 05232025.agd

PUBLIC WORK REPORT MAY 2025

- OVERFLOW IN COVE, FOUND DRAIN AT MARINE ROOM AND EXTENDED 6" DRAINPIPE APPROXIMATELY 3 FEET SO WATER SHOULD DRAIN FROM LAWN AREA
- PUT UP SOME INTERPRETIVE SIGNS
- TOOK SHUTTERS OFF MUSEUM AND MARINE ROOM WINDOWS
- TURNED WATER ON FOR SHOWERS AT BEACH CENTRE
- HAULED JAMMED PUMP IN COVE DUE TO RAG, NOTICED CHAIN WAS ABOUT TO SNAP, REPLACED OLD CHAIN WITH NEW CHAIN
- REPAIRED WATERLINE AT BEACH CENTRE
- MEASURED SEVERAL POTENTIAL PAVING SPOTS AROUND TOWN AND BRIGHTON AND WEST HEAD APPROACH
- RELOCATED MEDICAL CENTRE SIGN AND REMOVED OLD POSTS
- OILED AND FREED UP LOCKS AND HINGES ON SHANTYS
- LEVELED GRAVEL AND HAULED AWAY EXCESS FROM LIBRARY AND MEDICAL CENTRE
- PUT SIGNS UP AT PLAYPARK FOR INSURANCE REASONS

LIST ON INVOICES ALREADY PAID TO BE PRESENTED AT THE		
MAY 23, 2025 MEETING		
BALISH, MIKE	WHEELCHAIR RAMP AT MEDICAL CENTRE	3925
BARRINGTON GROUND SEARCH AND RESCUE	YEARLY GRANT	660.00
BELL ALIANT	FIRE DEPARTMENT	68.85
BELL ALIANT	OFFICES, ELEVATOR PHONE, EMO	170.91
BELL ALIANT	REC OFFICE, FAX, FIRE HALL KITCHEN, LIBRARY, SEWER, REC. CENTRE	719.32
BELL MOBILITY	STREETS, REC., GENERAL GOVERNMENT	279.86
BURBINE, DAVID	ENTERTAINMENT FOR SPRING INTO LOCKEPORT	500.00
CULLIGAN WATER	DRINKING WATER	51.62
ENSLOWS MAINTENANCE & CLEANING	STRIP AND REFINISH TILES AT FIRE HALL	820.80
HELEN GHENT TENNIS & PICKLEBALL CLUB	BARBEQUE SERVICES AT SPRING INTO LOCKEPORT	200.00
KILEY, THOMAS	ENTERTAINMENT FOR SPRING INTO LOCKEPORT	400.00
LOCKEPORT REGIONAL HIGH SCHOOL	THREE BURSARIES FOR GRADUATION	600.00
LOCKEPORT TOWN MARKET	SR. BINGO, SR. CONNECTIONS, WATER FOR HOSPITATILY MEETING	28.86
MBW COURIER	COURIER SERVICE	111.33
MUNICIPALITY OF THE DISTRICT OF SHELBURNE	MPAL GRANT	1,000.00
MUNICIPALITY OF THE DISTRICT OF SHELBURNE	C & D SITE	10.44
NICKERSON, CORY	SOUND SERVICE FOR SPRING INTO LOCKEPORT	500.00

Spring Welcome

21223-2-6-24



Box 1140 Shelburne BOT 1WO
Thanks from STORE MANAGER & STAFF
Shelburne 875-2458
HST# R895588788

Served by: Kim

Member card number: *****470
Member card number: *****096

GROCERY

GnnBars Trl Mix Frt	\$12.99	1C
YOU SAVED \$1.50		
Bar Granola Chewy Ch	\$12.99	1C
Bars Cereal Treat	\$7.99	1C
YOU SAVED \$1.50		
Gran Bars Stra Frt	\$2.77	1R
YOU SAVED \$1.02		
Gran Bars Stra Frt	\$2.77	1R
YOU SAVED \$1.02		
Gran Bars Stra Frt	\$2.77	1R
YOU SAVED \$1.02		
Gran Bars Stra Frt	\$2.77	1R
POINTS EARNED	400	PTS
YOU SAVED \$1.02		

PRODUCE

Apples McIntosh 5lb
8 @ 1/ \$6.99

Produce Department Offer 5 PTS

SUBTOTAL \$100.97
HST 1 14% \$6.31

TOTAL \$107.28

Charge Account TENDER \$107.28
Cash CHANGE \$0.00

NUMBER OF ITEMS 15

*****YOUR SAVINGS*****
 Discounts & Specials \$7.08
 Your Total Savings \$7.08
 Percentage Savings 7%

SCENE+ POINTS	
Member number:	*****470
Total Points Earned	405
Your SCENE+ POINTS Balance	
Scene+ Balance	455

Earn 2 Scene+ points for every \$1 spent when using the Scotiabank Scene+ Visa Card. Learn more at scotiabank.com/2xthepoints

Name _____

Signature _____

Term Tran Store Oper 05/05/25
30 9594 520 110 13:47:06

(4)

21223-2-6-24



Box 1140 Shelburne BOT 1WO
Thanks from STORE MANAGER & STAFF
Shelburne 875-2458
HST# R895588788

Served by: Jaden

Member card number: *****096

GROCERY

Big8 Spring Water	\$3.00	C
1 @ 2/ \$6.00		
YOU SAVED \$0.99		
+Deposit	\$2.40	R
Big8 Spring Water	\$3.00	C
1 @ 2/ \$6.00		
YOU SAVED \$0.99		
+Deposit	\$2.40	R
Big8 Spring Water	\$3.00	C
1 @ 2/ \$6.00		
YOU SAVED \$0.99		
+Deposit	\$2.40	R
Big8 Spring Water	\$3.00	C
1 @ 2/ \$6.00		
YOU SAVED \$0.99		
+Deposit	\$2.40	R
Big8 Spring Water	\$3.00	C
1 @ 2/ \$6.00		
YOU SAVED \$0.99		
+Deposit	\$2.40	R
Big8 Spring Water	\$3.00	C
1 @ 2/ \$6.00		
YOU SAVED \$0.99		
+Deposit	\$2.40	R
Big8 Spring Water	\$3.00	C
1 @ 2/ \$6.00		
YOU SAVED \$0.99		
+Deposit	\$2.40	R
Big8 Spring Water	\$3.00	C
1 @ 2/ \$6.00		
YOU SAVED \$0.99		
+Deposit	\$2.40	R

SUBTOTAL \$54.00
TOTAL TAX \$0.00

TOTAL \$54.00

Charge Account TENDER \$54.00
Cash CHANGE \$0.00

NUMBER OF ITEMS 10

(6)

Cory Nickerson

PO Box 106
Lockeport, NS
Phone: (902) 874-0929

QUOTE

	DATE
	5/2/2025

BILL TO

Town of Lockeport
July 1st Committee

DESCRIPTION	AMOUNT
6000 Full Color Flyer Double Side Half Fold 11x17 \$.54ea	960.00
5000 Direct Mailing if Required \$.25ea Lockeport, Shelburne, Clyde, Sable River, Jordan Falls (Mailing Quantity not exact due to post changes)	1,250.00
TOTAL	
	\$ 2,210.00

Seablick
Printing
was
2300.00
in
2023
Did not include postage

Cory Nickerson

If you have any questions about this invoice, please contact
[Cory Nickerson, 9028740929, cory@corynick.com]



Town of Lockeport Recreation Committee Minutes

May 5, 2025

Council Chambers, Lockeport Town Hall

Present: Mayor Derek Amalfa, Deputy Mayor Anna Chetwynd, Will Chetwynd, Mary Meagher, Janice Fiske, Sue Crosby, Dawn DeMings-Taylor, Emily Swim and Community Coordinator Frances Scott.

The meeting was called to order at 6:03 pm

The agenda for May 5, 2025 was approved by Janice and Dawn.

Minutes from April 14, 2025 meeting were approved by Sue and Will.

Summer programming discussion

- Emily Swim, VIC Manager will partner with Ruthmarie on Tuesdays to run a kids program including crafts, board games, beach activities. This will run from the first part of July until Aug 30.
- The Beach Centre will also be running markets on Thursdays from 4:30 pm to 7:30 pm with all money made being donated to the Playpark.

Provincial Volunteer Award

- Nancy Williams has been nominated as the 2025 Provincial Volunteer for Lockeport.

With no other business, the meeting was adjourned at 8:30 pm

Town of Lockeport Heritage and Tourism Advisory Committee

Tuesday, April 15th, 2025

Town of Lockeport - Council Chambers - 6PM

Present: Craig Hillen, Derek Amalfa, Jeff Wood, Connie Lamm, Emily Swim, Daniel Williams, Rudy Sommer, Susan Sommer

Regrets: Will Tremaine, Natasha Amalfa, Becky Williams, George Benham, Tim Rhyno

Chair Craig Hillen called the meeting to order at 6:05 pm

Minutes from the last meeting

Derek Amalfa moved to approve the minutes from the March 18th meeting; Jeff Wood seconded. All in favor.

Old Business

Jeff Wood reported that the TDAP (Tourism Digital Assistance Program) grant application deadline was extended so it will be a little longer hearing back from that grant. He will wait another week to hear about approval before reaching out again for another update.

Connie did submit the Compelling Tourism Community Marketing Initiatives (CTCMI) grant and is waiting to hear back.

Recognition and Appreciation for Local Businesses within Lockeport and area - This has commenced and so far R. Baker Fisheries and Cotters Ocean Products were both recognized for the month of April. Halimar Fisheries and Bill Crosby Photography have been nominated for the month of May. The feedback for this recognition award has been very positive in the community.

Emily will work on the list of businesses and remove/add columns so that we can add the dates that each business receives awards. Emily will send this list to Jeff so he can share with Robin Smith at the Municipality of Shelburne.

Lockeport and Area Tourist Site Attraction - Tim Rhyno is currently working on this but was unable to be at the meeting this evening. Craig has some updates from Tim - he has been thinking of different ways to create the sculptures (Lobster and Mermaid) - wood and fibreglass versus concrete structures, several factors to consider.

Accessibility Ramp at Crescent Beach Centre - Craig Hillen reported that Town Council has approved a wheelchair accessible ramp at the Beach Centre. This project has been budgeted for, and the Town is currently looking for contractors to provide a quote for the additional wooden deck that would be built beside the existing one to support an

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aluminum ramp over the dunes. It was discussed that there would be less environmental issues and red tape if there is no disturbance to the dunes which would be the benefits of going over the dune. The proposed aluminum ramp would be dismantled in the winter months to extend its longevity. It is the intent to have this project completed prior to the summer season operations and it is currently a work in progress.

Letter of Introduction - Craig Hillen presented a draft letter for the committee to review that was a Letter of Introduction on behalf of the Lockport Heritage & Tourism Committee. There was discussion around getting the letter sent out to municipalities, provincial level, resorts, businesses, etc. in the upcoming months. It was also suggested that our committee invite Robin Smith from the Municipality of Shelburne to one of our upcoming meetings.

Jeff Wood made a motion to send out the letter of Introduction. Derek Amalfa seconded. All in favour.

Community site attraction restoration - Town Council has requested that the Heritage Tourism Committee identify a contractor/painter who can restore the two Bell Buoys located in Town. Jeff Wood spoke with Mark Williams about providing a quote for the restoration of the bell buoys. Mark said that the buoys cannot be lifted because of their weight, and they cannot be sandblasted because of their age and integrity. It is suggested for the longevity of the buoys that we steel brush the rust off them and hand paint them. This would likely have to be done every three years.

Jeff suggested we could make a sign for the bell buoy that you ring the bell in memory of lost fishermen, family members, etc. Also suggested putting lights on the bell buoys at Christmas time and having historical signage about the buoys.

Site attraction signs - Jeff Wood will work with Janice Fiske (Playpark Fundraiser Group) to get quotes (Alrich, IT Simple Barrington) as well as a company he has worked with previously in Ontario.

He suggested that we have several business sponsors per sign instead of just one, perhaps up to five businesses per sign. This would help with funding the signs as well as advertising for local businesses.

New Business

Concerns regarding Dog waste and Pets on leash at the Beach - Residents have raised concerns regarding dogs off leash on Crescent Beach. Jeff Wood has been monitoring some dogs off leash activity on the beach and sending that info to the Town if the persons are known.



It was suggested that we spruce up the dog waste bins around town and let people know about the locations of the waste bins. This could help to alleviate some of the dog waste that continues to be left in public spaces.

Emily mentioned that we have had some Piping Plover sightings on Crescent beach. She will make a post and send it to Derek to repost on the town site.

Vacant member seats - Natasha Amalfa and Will Tremaine have both stepped down from the committee so there are currently two vacant seats available. It was suggested that we post this on the Town of Lockeport website and provide the opportunity to others in the community to see if there is anyone interested in being a voting member.

Parking area (Turn around spot) at end of Crescent Beach - Jeff Wood contacted Katherine Slack via email about a formal lease for the use of the parking lot at the end of Crescent Beach that is her property. She was positive about it and agreed that something should be drawn up as a formal agreement. She mentioned that one of the previous Mayors, George Harding, had been working on an agreement but it was never completed. Jeff will send the email to Craig.

Development of Public survey for residents, businesses and visitors - The committee members and attending members of the public that were present at this meeting were led by Connie Lamm and Derek Amalfa to go over the questionnaire that Connie put together for residents of Lockeport and District 6 and 7 about tourism in our area, as well as a questionnaire for tourists and visitors to the area. She pooled similar questions from the previous meeting that members provided. As a committee we went through each question and suggested changes. This survey will be done digitally through Google Forms.

Rudy Sommer suggested that the survey could be linked to local business websites so that we could reach more people. Also, a QR code could be created so that visitors could access the survey as well.

Next Meeting - Tuesday, May 20th at 6 pm at Crescent Beach Centre.

Meeting adjourned.



May 14, 2025

Mayor Pam Mood, President
Nova Scotia Federation of Municipalities (NSFM)
Suite 1500,
1809 Barrington Street,
Halifax, NS B3J 3K8

Via Email: info@nsfm.ca

Dear Mayor Mood,

I am writing on behalf of the East Hants Municipal Council to express our deep concerns regarding the accessibility of the mandatory Code of Conduct Online Module for Elected Officials mandated to be completed by April 30, 2025.

As participants in the training, many of our Council members encountered significant challenges in accessing and navigating the module, which could negatively impact the effectiveness and inclusivity of this essential program.

Specifically, the use of Brightspace provided by NSCC over-complicated the training. Specifically, the multiple steps required to register with NSCC and wait for an email with account set-up instructions, setting up an ID and password to access Brightspace was challenging for many. Difficulties with complex navigation, lack of alternative formats, and accessing timely tech support caused unnecessary stress.

The purpose of fostering a comprehensive understanding of the Code of Conduct for all municipal officials is very important. Given the importance of this training, an in-person facilitated training opportunity should have been an option to support elected officials who are not comfortable with technology.

We urge you to keep this in mind when planning future training sessions.

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Sincerely,

Eleanor Roulston

Eleanor Roulston, Warden

Cc: NSFAM Membership