



**TOWN OF LOCKPORT
COUNCIL MEETING
FRIDAY MAY 9, 2025, AT 10:00 A.M.
AGENDA**

- 1. Call to order**
- 2. Silence Electronic Devices**
- 3. Conflict of Interest**
- 4. Approval of Agenda, including additions or deletions**

Staff Suggested Motion – That Council approve the agenda for the May 9, 2025, meeting with the following additions/deletions.

- 5. Approval of Minutes**

- Regular Council Meeting Minutes April 25, 2025

Staff Suggested Motion – That Council approve the Minutes from the Regular Council Meeting of April 25, 2025.

- 6. Business arising from Previous Minutes**

There was no business arising from the previous minutes.

- 7. Community Forum (Open Mic)**

- 20 Minutes Maximum
- Each resident is allowed a maximum of five minutes
- The resident is to speak directly to Council
- There will be no interaction by Council at this time
- If questions are posed by residents the question will be recorded to be researched

8. Presentations

There are no presentations scheduled for this meeting

9. Finance

- List of invoices already paid for the month of March 2025 in the amount of \$14,425.20 (Page 1)
- List of invoices already paid for the month of April 2025 in the amount of \$253,658.11 (Page 2-3)
- Staff report from the Municipality of the District of Shelburne regarding SCEEMO – Funding for Generators
- Kids Free Play invoices (Make Your Move Funds)

Staff Suggested Motion: That Council approve the Community Coordinator spending \$17.49 for snacks at the Kids Free Play Afterschool Program out of the Make Your Move Funds.

- Final invoices for the Wastewater Systems Upgrades Project

Staff Suggested Motion: That the Town Clerk/Treasurer be authorized to transfer the remaining funds in the amount of \$52,640.72, from the Debenture account to the General Operating Account, to help cover the final invoices to the Town of Lockeport for the Wastewater Systems Upgrade project.

- Confirmation of funding for Canada Day from the Municipality of the District of Shelburne

10. Other Business

- Washrooms at Seacaps Park
- Request from the Baptist Church
- Code of Conduct Investigator resume
- Seacaps Playpark
- June 27, 2025, Council meeting same time as graduation

11. Council Reports

- Mayor Derek Amalfa (Page 9-10)
 - o Make Your Move
- Proposed Assessment of Roods Head Park

Staff Suggested Motion: That as recommended by the Make Your Move Committee, Council approves the Make your Move Lockeport be authorized to engage Snow Owl Consulting Inc. at the cost of \$1490.06 to carry out an assessment of work required to upgrade Roods Head Park

- Summer Employment positions funded by Communities on the Move

Staff Suggested Motion: As recommended by the Make Your Move Committee, Council authorizes Make Your Move Lockeport to spend up to \$8500 of Communities on the Move funds for two eight-week summer employment positions

- Deputy-Mayor Anna Chetwynd (Page 11)
 - o Roseway Hospital Emergency Department Plan
- Councillor Craig Hillen (Page 12)
 - o Accessibility Plan
- Councillor Kevin Chetwynd (Page 13)
- Councillor Candace Malik (Page 15)
 - o July 1st Committee Meeting

12. Correspondence

- Letter from the Honourable John Lohr, Minister of Municipal Housing, regarding Fire Records Management System
- Letter from the Honourable John Lohr, Minister of Municipal Housing, regarding Reprofiling of Beautification and Streetscaping Program and the Community Works Program

13. Information Only

- Letter from Christine Blair, Mayor of the Municipality of Colchester to the Honourable John Lohr, Minister of Municipal Housing regarding the Minimum Planning Requirements Regulations.

14. Date of next meeting

- May 23, 2025, at 1:00 p.m.

15. “In Camera”

- Contract Negotiations

16. Adjournment

Regular Council Meeting 05092025.agd

LIST ON INVOICES ALREADY PAID TO BE PRESENTED AT THE		
MAY 9, 2025 MEETING	MARCH INVOICES	
CUMINGS FIRE & SAFETY EQUIPMENT	PRO BAR AND SUCTION HOSE FOR MFR/FIRE DEPT. (MFR REIMBURSED PRO BAR PORTION)	887.78
LINDSAY CONSTRUCTION	EMERGENCY PUMPER AND ELECRITICAL	7,311.24
LOCKEPORT AND AREA FIREFIGHTERS	DONATIONS FROM 2024-2025	200.00
LOCKEPORT AND AREA MEDICAL FIRST RESPONDERS	DONATIONS FROM 2024-2025	1,827.00
LYDGATE LOCK STOCK AND BARREL	COLD PATCH, WINTERFEST, SUPPLIES FOR FIRE DEPT.	703.18
MARITIMES EVENT RENTALS INC.	ENTERTAINMENT FOR SPRING INTO LOCKEPORT - DEPOSIT	1,518.00
MINISTER OF FINANCE	HAYDEN LAKE WATER UTILITY	593.57
VERISK	INSPECTION OF PLAYPARK	889.20
XTR FOSS NATIONAL LEASING	GAS FOR TOWN OWNED VEHICLES	495.23
	TOTAL	14,425.20

LIST ON INVOICES ALREADY PAID TO BE PRESENTED AT THE		
APRIL 25, 2025 MEETING	INVOICES	
AGAT LABORATORIES	WATER SEWER TESTS	381.90
BELL ALIANT	BEACH CENTRE	113.86
CBCL	PROGRESS CLAIM FOR WASTEWATER PROJECT	4,189.50
EASTERN OFFICE SUPPLIES	DRUM AND TONER FOR REC. DEPT. PRINTER	176.45
GARIAN CONSTRUCTION	FIRE HALL WASHROOM RENOVATION	66,898.05
GARIAN CONSTRUCTION	KITCHEN FLOOR AT FIRE HALL (REIMBURSED BY FIRE DEPT.)	3,111.66
HARDING, JUNE	LIFE INSURANCE	27.20
HARLOW CONSTRUCTION	MVI 2021 INTERNATIONAL FIRE TRUCK	250.52
I.B.E.W.	UNION DUES	294.20
LESTER SWANSBURG	ELECTRIC HOOK UP FOR DOOR OPENERS AT BEACH CENTRE AND SEACAPS PARK BATHROOMS	285.00
LINDSAY CONSTRUCTION	WASTEWATER PROJECT PROGRESS CLAIM	124,142.20
LONG & MCQUADE	CHANNEL MIXER AND CABLES FOR SPRING INTO LOCKEPORT EVENT	531.49
LYDGATE LOCK STOCK AND BARREL	HOSPITALITY LUNCH, STUFF FOR TRUCKS, RUST LIME CALCIUM	428.69
MACKENZIE, DEAN	MEDICAL AND LICENCE FOR FIRE TRUCK	217.40
MANULIFE	EMPLOYEE PENSION	1747.28
MUNICIPALITY OF THE DISTRICT OF SHELBURNE	C & D SITE DROP OFFS	20.81
NOVA SCOTIA POWER	STREET LIGHTS, PLAYGROUND, TREATMENT PLANT	3,297.74
NOVA SCOTIA POWER	UV SYSTEM	558.09
NOVA SCOTIA POWER	BOARDWALK	130.76
ON TOWN AUTO SERVICE	BRAKE PDS AND CALIPERS FOR F550 TRUCK	617.86
PAYROLL	APR 5 - APR 18, 2025	13,420.66

RAZZMATAZZ FOR KIDS	ENTERTAINMENT FOR SPRING INTO LOCKEPORT	1,140.00
RBC VISA - TOWN CLERK/TREASURER	JULY 1ST PRIZES, FLYER FROM COUNCIL (CANADA POST), FLAGS	2,660.90
SOBEYS	FREE PLAY SNACKS	29.75
SOUTH SHORE GLASS	INSTALLATION OF DOOR OPENERS AT BEACH CENTRE AND SEACAPS PARK BATHROOMS	10,738.80
TELUS	MEDICAL AND LIFE INSURANCE	1078.58
TRI-COUNTY REGIONAL CENTRE FOR EDUCATION	MONTHLY EDUCATION TAX	10,643.80
UNCLE SID'S	SR. BINGO ITEMS	44.41
WOODWORKERS	ASPHALT REPAIR, THREE GREEN BINS, WOOD FOR RAMP AT MEDICAL CENTRE	5991.03
XEROX	LEASE 29 OF 60 PAYMENT	246.13
XEROX	SERVICE INVOICE	243.39
	TOTAL	253,658.11



STAFF REPORT

TO: Council

FROM: Marcia d'Eon, Director of Operations & Protective Services

APPROVED BY: Erin Hartley, Deputy CAO

DATE: April 9, 2025

SUBJECT: SCEEMO-Funding for Generators

ORIGIN

The Shelburne County East Emergency Management Organization (SCEEMO) Committee has approved a motion to dissolve effective March 31, 2025. As per the agreement, the reserve funds will be returned to each Municipal/Town unit in the proportion they were contributed once year end has been finalized. A new REMO agreement has been signed and will be administered by the Municipality of Barrington.

BACKGROUND

Historically SCEEMO has funded the generator fuel, annual service and maintenance for the generators located at 63 King Street, Shelburne and 67 Hall Street, Lockport, as these locations are utilized as comfort centers in the event of an emergency. Under the new REMO agreement, the Municipality of Barrington is the administration unit, and they have advised that historically they have not funded generators at their comfort centers and have not budgeted to fund generator fuel, service and repairs for the centers located in Shelburne County East. This factor may change once the REMO is fully operational and operational decisions, including budget are decided, however, it may take several years to fully integrate into a combined regional emergency management organization with a true understanding of the operational costs throughout the County. At the final meeting of the SCEEMO Committee, the members discussed the importance of having a comfort center ready and available in the event of an emergency that is accessible to the local population. SCEEMO approved the following motion:

Be it resolved that SCEEMO recommends to Council that the share of the SCEEMO reserve returned to each party be given to the Lockport Fire Hall and the Shelburne Fire Hall in equal amounts as a contribution in lieu of continued annual maintenance, fuel, rental and

repair fees for the generators used at these facilities during an emergency as two designed Comfort Centers.

RECOMMENDATION

Be it resolved that the Municipality of the District of Shelburne will provide the Lockeport Fire Hall and the Shelburne Fire Hall each with half of any monies returned to the Municipality from SCEEMO Reserves as a one-time contribution in lieu of continued annual maintenance, fuel, rental and repair fees for the generators for Comfort Centers located at these facilities during an emergency.

ALTERNATIVE RECOMMENDATION

Fund in a different amount or do not fund.

SCEEMO Committee Meeting Minutes

Date: January 30, 2025

Location: SVFD Meeting Room

Time: 6:00pm

1. Acceptance of Minutes – May 15, 2024. -corrected date May 15, 2024 and minutes accepted.

- a. **Motion Heidi Wagner**

- b. **2nd Stan Jacklin**

2. Funds Remaining in SCEEMO at fiscal year end-motion to move surplus or deficit to reserve. Marcia provided an update on the forecasted amount of funds to move to reserve as of fiscal year end. Approx \$8800 in reserve at the end of fiscal

Be it resolved that Shelburne County East Emergency Management Organization (SCEEMO) recommends to council that any surplus of funds remaining in SCEEMO GL#00-28339-000 at fiscal year end are moved to reserve and that any deficit is taken from reserve.

**Motion Penny Smith
2nd Craig Hillen**

3. Funding for generators located at 67 Hall Street Lockeport and 63 King Street Shelburne. Mike provided history of support.

Be it resolved that SCEEMO recommends to council that the share of the SCEEMO reserve returned to each party be given to the Lockeport Fire Hall and the Shelburne Fire Hall in equal amounts as a contribution in lieu of continued annual maintenance, fuel, rental and repair fees for the generators used at these facilities during an emergency as two designed Comfort Centers.

**Motion Penny Smith
2nd Stan Jacklin**

4. Reserve funds and the return of reserve funds. Marcia provided an update on the potential amounts to be returned to each unit based on the current contribution percentages and the forecasted SCEEMO reserve amount at the end of fiscal.

Be it resolved that SCEEMO recommends to council that the remaining funds in the SCEEMO reserve be returned to each respective party as per section 16.a. of the SCEEMO Agreement, in proportion to the amounts contributed by the parties at the present time.

Motion Heidi Wagner

2nd Derek Amalfa

5. Discussion around new REMO and need for closure of SCEEMO.

6. Closure of committee.

Be it resolved that SCEEMO recommends to council that the SCEEMO Committee be dissolved as of March 31 2025 now that a REMO agreement has been signed.

Motion Criag Hillen

2nd Heidi Wagner

7. Adjournment.

21223-2-6-24
Free Play Snacks

Lockeport Town Market

Lockeport Town Market
15 North St
Lockeport
BOT 1LO
www.LockeportTownMarket.com |
townmarket@ns.alliantzinc.ca

Copy - Receipt of Purchase(Exc Tax) 2025/04/14 12:38:40

Staff Tammie
Device TIII1
Customer Town Lockeport

PRODUCT	PRICE	QTY	TOTAL
Bag of Apples	CA\$5.99	2	CA\$11.98
Total Qty			2

Sub Total CA\$11.98
Tax CA\$0.00
Total **CA\$11.98**

ACCOUNT BALANCE	AMOUNT
Balance	-CA\$20.37
Max Credit	CA\$1000.00

Current Points 0
Points Value CA\$0.00

PAYMENT BY TENDER	AMOUNT
Customer Credit	CA\$11.98

TAX RATE	PERCENTAGE	TAX
GST: 711382671RT0001		

Please retain your receipt for refunds within 7 days
from the date of purchase

**Save your time, gas and MONEY...spend
Local!**



RECB0005EOWYCVZL264G

21223 2-6-24

Lockeport Town Market

Lockeport Town Market
15 North St
Lockeport
BOT 1LO
www.LockeportTownMarket.com |
townmarket@ns.alliantzinc.ca

Copy - Receipt of Purchase(Exc Tax) 2025/04/28 14:02:37

Staff Tammie
Device TIII1
Customer Town Lockeport

PRODUCT	PRICE	QTY	TOTAL
Bag of Apples	CA\$5.49	1	CA\$5.49
Total Qty			1

Sub Total CA\$5.49
Tax CA\$0.00
Total **CA\$5.49**

ACCOUNT BALANCE	AMOUNT
Balance	-CA\$28.86
Max Credit	CA\$1000.00

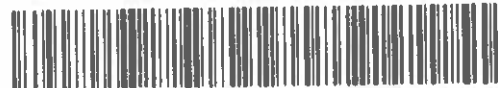
Current Points 0
Points Value CA\$0.00

PAYMENT BY TENDER	AMOUNT
Customer Credit	CA\$5.49

TAX RATE	PERCENTAGE	TAX
GST: 711382671RT0001		

Please retain your receipt for refunds within 7 days
from the date of purchase

**Save your time, gas and MONEY...spend
Local!**



RECB0005EOWYEVEU1M68

Suggested Motion:

It be duly moved and seconded that the Town Clerk/Treasurer be authorized to transfer the remaining funds in the amount of \$52,640.72, from the Debenture Account to the General Operating Account, to help cover the final invoices to the Town of Lockeport for the Wastewater Systems Upgrade project



Municipality of
Shelburne

Naturally Yours

414 Woodlawn Drive, PO Box 280 Shelburne, NS BOT 1W0, Phone: (902) 875-3544 - Fax: (902) 875-1278

April 29th, 2025

Town of Lockeport
26 North Street
Lockeport NS BOT 1Lo

Re: Grants to Organizations Application 2025-2026

I am pleased to advise you that the Town of Lockeport has been approved for community event funding in the amount of \$8500.00 (\$5000 for Canada Day and \$3500 for VIC) through the Municipality of the District of Shelburne's 2025/26 Grants to Organizations Program. This grant is to be used exclusively for the program, service, or project as outlined and approved in your grant application. A request for payment has been submitted to our Finance Department, and you can expect to receive the funds within the next three weeks.

As a condition of this grant, we kindly request that the Municipality of the District of Shelburne be recognized for its contribution. Acknowledging the Municipality's support in your communications, events, or promotional materials helps to raise public awareness about the positive impact of our community partnerships.

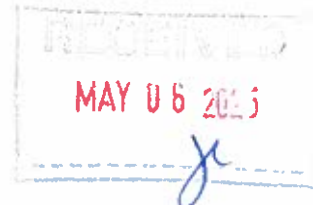
Upon completion of your project, please submit a Final Report no later than March 31, 2026. A Final Report form is enclosed with this letter and must include a current financial statement clearly identifying how the grant funds were used.

Additionally, please note that Municipal Council will be engaging in community discussions during our upcoming strategic planning public sessions, with the goal of identifying funding priorities from a community-driven perspective to guide the future of the Grants to Organizations Program. As part of your long-term vision, it is important that grant recipients work toward the goal of reducing reliance on annual municipal funding over time.

Thank you for your continued cooperation. We look forward to the successful implementation of your project and the positive impact it will have on our community.

Yours truly,

Robin Smith
Community Development Coordinator
robin.smith@municipalityofshelburne.ca
enclosure



Dear Mayor Amalfa and Council,
Town of Lockeport.

April 24, 2025

Today I am making a special request on behalf of the Lockeport United Baptist Church.

I have enclosed a property map of the relevant portion of our town showing our church property (highlighted in yellow) and located on Spruce Street. Our church, numbered 80077712, is located adjacent to property 80077720, which we understand is owned by the Town of Lockeport. Please refer to the Property Online Map attached.

We are looking to have Council's permission to use the south-east corner portion of said lot, owned by the Town, to erect a memorial to Camp Jordan, the Christian camp located in Jordan Falls. This request has been made necessary because of the pending sale of Camp Jordan.

The memorial would be designed similar to the stone monument which grew over the past 60+ years when youths, one by one, placed a stone at the foot of the cross as indication of a commitment in faith to our Saviour Jesus Christ. Needless to say, this monument has become a sacred memorial to so many down through the years. It has become my mission to preserve this memorial and to this end I have received permission from the owners of Camp Jordan to move the present memorial and from our Church to apply to the Town for permission to locate it here in Lockeport and on the site indicated.

Presently, the site contains a bush and some debris (broken concrete block, etc.) and therefore, is not mowed. While the rest of the area (town lot and church lot) is mowed and well-kept the site in question has not regularly received such attention. The planned memorial would be a stone masonry structure about 8 feet square and about 3 feet high, with a wooden cross in the middle. Please refer to the attached picture of the present site on the Camp Jordan property.

Its weight would suggest the need to first install a footing so as to ensure its long-lasting integrity. We would also look to regularly clean and mow the site so as to make it presentable, matching the Town and Church lots in appearance. The lot would remain property of the Town.

Thank-you for your attention! Feel free to contact me should you have any questions (902- 740-2654).

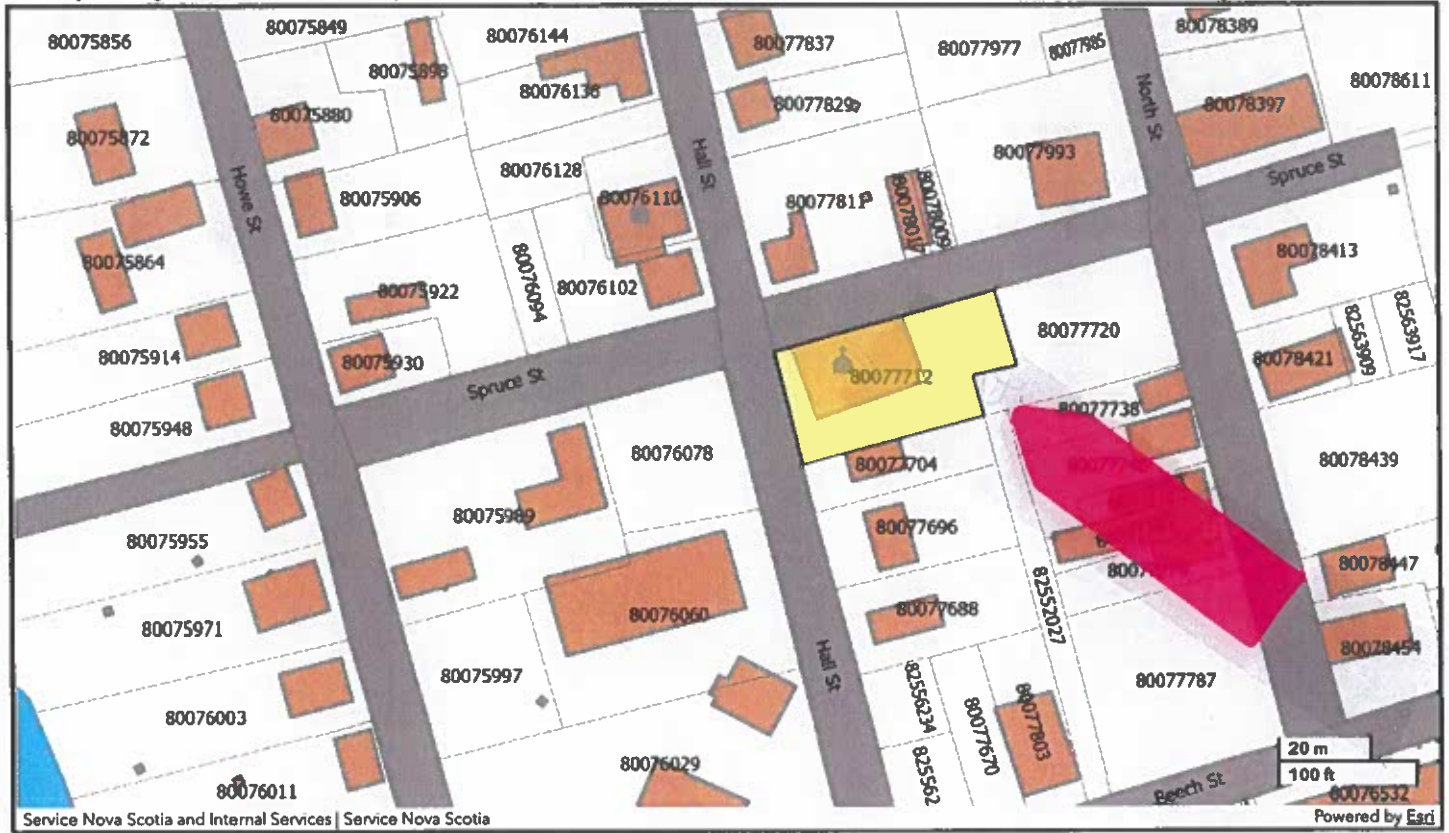
Pastor Kent Blades, Lockeport United Baptist Church





Property Online Map

Date: April 11, 2025 10:24:06

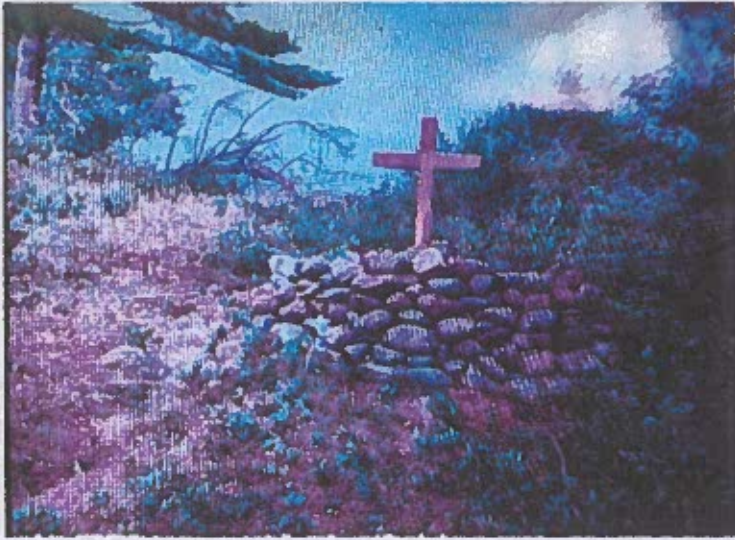


PID: 80077712 Details	Address: 25 SPRUCE STREET LOCKEPORT	AAN: 04711513
County: SHELBURNE COUNTY	Owner: UNITED BAPTIST CHURCH	Value: \$154,300.00 (2025) COMMERCIAL EXEMPT
LR: NOT LAND REGISTRATION		

The Provincial mapping is a graphical representation of property boundaries which approximate the size, configuration and location of parcels. Care has been taken to ensure the best possible quality, however, this map is not a land survey and is not intended to be used for legal descriptions or to calculate exact dimensions or area. The Provincial mapping is not conclusive as to the location, boundaries or extent of a parcel [Land Registration Act subsection 21(2)]. THIS IS NOT AN OFFICIAL RECORD.

Property Online Version 1.0

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 If you have comments regarding our site please direct them to: propertyonline@novascotia.ca
 Please feel free to [Submit Problems](#) you find with the Property Online web site.



From: AMANS List Serve <amans@lists.gov.ns.ca>
To: AMA Maritime List Serve <amans@lists.gov.ns.ca>
CC: Juanita Spencer <jspencer@nsfm.ca>
Date: May 6, 2025, 2:18:25 PM
Subject: Code of Conduct Investigator

Dear Municipalities/Villages:

It has come to our attention that some municipalities and villages are using their municipal solicitor in the Code of Conduct investigative process. It is our position that using your municipal solicitor in this manner likely creates a conflict of interest contrary to subsection 6(3) of the *Code of Conduct for Municipal Elected Officials Regulations* (<https://novascotia.ca/just/regulations/regs/codeofconductmunicipal.htm>):

A municipality must ensure that no conflict of interest exists between the investigator and the parties involved in a complaint.

Your municipal solicitor has a duty of loyalty to their client, the municipality. This duty could impact the lawyer's ability to provide an objective and unbiased assessment of any Code of Conduct complaint. The appointment of an unbiased decision-maker is an essential principle of natural justice, and an essential part of the Code of Conduct process.

Earlier this year, AMANS released a List of Qualified Investigators designed to assist municipal units in identifying investigators to meet obligations under the Municipal Code of Conduct. This was the result of an RFQ that AMANS launched in late 2024 and was supported by the AMANS Procurement Committee. More information on the list is available here:

<https://amans.ca/amans-qualified-list-of-investigators-municipal-code-of-conduct.html>.

Municipalities that choose to use the list are responsible for determining an appropriate investigator as well as facilitating the process of entering into any Contract or Agreement should a municipality choose to use an investigator on the list. Municipal units should also consider potential internal conflicts of interest if they choose to select a qualified investigator from the list.

We appreciate that investigations can be costly, but it's important that the Code of Conduct process is beyond reproach. Please consider this information carefully when your municipality/village appoints an investigator for Code of Conduct purposes.

Sincerely,

Nick Barr

June Harding

From: Peter Muttart <pmuttart@gmail.com>
Sent: Friday, December 20, 2024 4:00 PM
To: Pmuttart
Subject: Code of Conduct Investigations
Attachments: R Peter Muttart C. V..docx

Follow Up Flag: Follow up
Flag Status: Flagged

Good afternoon.

As earlier indicated in an earlier email to you, the range of service in my consultancy practice includes investigations under the Code of Conduct for Municipalities.

I have been asked to convey further information as to costs of this service by Peter Muttart Consulting Solutions specifically as it relates to Code of Conduct Investigations.

Fees for that service are the same as for my training and consulting/mediation services, as set out below. The only difference is that I commit in advance to manage your Municipal Unit's Code of Conduct matters for a specific term. I am open to the Unit's comments on what that term should be (example: 2 years renewable on joint agreement on negotiated terms for an additional 2 years).

Suggested deliverables to be included in the agreement:

SERVICES ANTICIPATE INTERVIEWS WITH COMPLAINANT, WITNESSES, ETC.; PREPARATION OF STATEMENTS UNDER OATH; FULL REPORT TO COUNCIL OR DESIGNATE; APPEARANCE BEFORE COUNCIL IN CAMERA, IF NECESSARY; RECOMMENDATION / REPORT.

FEE SCHEDULE:

1. STANDBY FEE: NIL
2. UPON REFERRAL OF A COMPLAINT: \$165.00/ HOUR WITH A MINIMUM OF \$2,500.
3. MILEAGE AND MEALS (IF NECESSARY) INCURRED AT NS GOVERNMENT (COUNCIL) RATES.

I once again attach my CV and look forward to hearing from you if PMCS can be of service.

Regards,

Peter Muttart
Consulting Solutions

R. Peter Muttart

Biography

Education:

BA University of Kings College/ Dalhousie
LLB Dalhousie University
Queen's Counsel

Career positions:

Senior Partner of Muttarts Law Firm until 2014 retirement from the Bar.
Principal of Muttart Consulting Solutions
Mayor (full-time) of the municipality of the County of Kings (2016–2024)
Current (2024-202_) Principal of Muttart Consulting Solutions

Volunteer positions:

Commissioner of the Village of Port Williams.
Church trustee
Member of the Annapolis Valley chapter of the Brain Injury Association of Nova Scotia
Member and Past-President of the Rotary club of Kentville Nova Scotia
President of the Eastern Chamber of Commerce
Chairman of the King branch Victorian Order of Nurses
Chair of the Kentville community economic development strategy committee
Chair of the Atlantic Provinces Chamber of Commerce
Director of the Chamber of Commerce
Director of the Council for Canadian unity
Chair of the Annapolis Valley Regional Enterprise Network
Mediation training

Awards and recognition:

Paul Harris fellow: Rotary club of Kentville

Peer review ranking for more than 15 years consecutively by Martindale – Hubble, international lawyer, ranking service as “BV distinguished with high ethical Standards.”

Volunteer award for activity with the local arts community.

Lifetime Achievement Award from the Eastern Kings Chamber of Commerce.

Council Status Report: April 2025
Mayor Derek Amalfa

Meetings Attended:

<i>Date</i>	<i>Committee</i>	<i>Notes</i>
April 1	Ocean's 11	
April 2	Playground Design Sub committee	
April 4	Budget Planning	
April 11	Seacaps Park Discussion	
April 11	Council	
April 14	Wasterwaster Plant Upgrade	
April 14	DMA - Planning 101	
April 15	Roseway Hospital Emergency Department Plan Update	
April 15	Tourism, Heritage & Culture Committee	
April 16	Shelburne County Leadership (Mayors, Wardens, CAO's)	
April 16	NSFM - Nova Scotia's Coastlines	
April 16	Make Your Move	
April 23	CRCC Community Visit	
April 24	Meeting with Jessica Fancy- Landry	
April 24	Roseway Manor Board	
April 25	Council	
April 29	Seacaps Playground Discussion	
April 30	Make Your Move	
April 30	NSFM Code of Conduct Training	

April 2025 Deputy Mayor Anna Chetwynd

April 02- PLAYGROUND DESIGN COMMITTEE (council chambers)

April 04- BUDGET MEETING(council chambers)

April 10- PLAYGROUND DESIGN COMMITTEE (council chambers)

April 11- SEACAPS PARK AUDIT (Lighthouse building, shanties, small bandstand)

- DANGEROUS AND UNSIGHTLY PREMISES DISCUSSION (council chambers)
- REGULAR COUNCIL (council chambers)

April 14- RECREATION COMMITTEE (council chambers)

April 16- Shelburne County Leadership Meeting (Crescent Beach Center)

- MAKE YOUR MOVE COMMITTEE (council chambers)

April 17- NSCC CODE OF CONDUCT TRAINING (online)

April 24- RCMP ADVISORY (Council Chambers Town of Shelburne)

April 25- REGULAR COUNCIL (Council Chambers)

April 28- SMILE COOKIE DELIVERY (Town of Lockeport with Warden Smith, Robyn, and Mayor Jacklyn)

April 29- PLAYGROUND NEXT STEPS MEETING (council chambers)

- SPRING INTO LOCKEPORT FLYER FOLDING (town office)

April 30- PLAYGROUND SITE VISIT (Seaside Park)

- MAKE YOUR MOVE COMMITTEE (council chambers)

Summary:

The discussion focused on the Roseway Hospital Emergency Department plan, which aims to restore 24/7 emergency services and introduce a nurse practitioner-led clinic to enhance healthcare access in Shelburne County. Leslie Oliver reported on the plan's progress, while Jodi Ybarra clarified that the clinic will primarily operate on an appointment basis with some walk-in options, maintaining traditional triage for emergencies. The team is developing clinical pathways to direct patients to appropriate care. Paula Sutherland supported the initiative, acknowledging challenges but highlighting its community benefits.

Jodi Ybarra updated on the emergency department's hours, noting improvements in physician coverage and ongoing recruitment efforts. Stan Jacklin inquired about the current emergency room status and the timeline for the new model, to which Leslie Oliver stressed the need for continuous evaluation. Warren MacLeod emphasized the importance of communication, and the group committed to engaging the community and collaborating with stakeholders to address healthcare access challenges. The meeting concluded with plans for further updates and community involvement.

Roseway Hospital Emergency Department Plan

Apr 15, 2025 1:29 PM - 2:01 PM



Premium
BETA
Topic

8:47

Evaluation and monitoring of the new healthcare model's effectiveness.

Key Question

10:27

What are the specific pathways for patients to access the new nurse practitioner-led clinic versus the emergency department?

10s

Action Item

12:08

Leslie Oliver will engage the communications team to develop a robust communication strategy for the community regarding healthcare access points.

11s

Topic

12:19

Communication strategies for informing the community about healthcare access points.

47s

Topic

15:13

Strategies for improving emergency department coverage and hours.

17s

Action Item

16:54

Warren MacLeod will coordinate with the municipality to push for published emergency department hours and fill in coverage gaps.

16s

Topic

17:23

Recruitment and retention of healthcare professionals in the area.

8s

Key Question

18:18

What will happen if the new model does not yield improvements in healthcare access?

18s

Action Item

23:15

Jodi Ybarra will establish a working group to monitor the implementation of the new healthcare model and assess its effectiveness.

13s

Action Item

28:10

Leslie Oliver will connect with the community engagement advisor to discuss challenges and successes in accessing healthcare in the community.

23s

Action Item

30:12

Read will facilitate communication between the community engagement team and the healthcare team for future announcements.

5s

Read Score

78

Okay

Engagement

74

Okay

Sentiment

82

Good

The discussion focused on the Roseway Hospital Emergency Department plan, which aims to restore 24/7 emergency services and introduce a nurse practitioner-led clinic to enhance healthcare access in Shelburne County. Leslie Oliver reported on the plan's progress, while Jodi Ybarra clarified that the clinic will primarily operate on an appointment basis with some walk-in options, maintaining traditional triage for emergencies. The team is developing clinical pathways to direct patients to appropriate care. Paula Sutherland supported the initiative, acknowledging challenges but highlighting its community benefits.

Jodi Ybarra updated on the emergency department's hours, noting improvements in physician coverage and ongoing recruitment efforts. Stan Jacklin inquired about the current emergency room status and the timeline for the new model, to which Leslie Oliver stressed the need for continuous evaluation. Warren MacLeod emphasized the importance of communication, and the group committed to engaging the community and collaborating with stakeholders to address healthcare access challenges. The meeting concluded with plans for further updates and community involvement.

1:46

Roseway Hospital Emergency Department Plan Update

Leslie Oliver discussed the ongoing efforts to improve the Roseway Hospital Emergency Department, including plans for a nurse practitioner-led clinic to provide additional healthcare access. Jodi Ybarra explained that the clinic would primarily operate on an appointment basis, while maintaining traditional triage processes for emergency cases. The team is focused on ensuring effective communication with the community regarding these changes.

- Evaluation and monitoring of the new healthcare model's effectiveness.
- Communication strategies for informing the community about healthcare access points.

14:45

Emergency Department Hours and Physician Recruitment

Jodi Ybarra discussed the current status of emergency department hours, noting that while they are improving, consistent scheduling remains a challenge due to physicians' commitments at other facilities. She expressed confidence that the new clinic would help stabilize coverage and attract more physicians. Warren MacLeod emphasized the importance of promoting published hours and collaborating on recruitment strategies.

- Strategies for improving emergency department coverage and hours.
- Recruitment and retention of healthcare professionals in the area.

17:59

Emergency Department Operations and Recruitment Strategy

Stan Jacklin raised concerns about the emergency room's operational status and the timeline for improvements under the new model. Leslie Oliver responded by highlighting the need for ongoing assessment and potential adjustments to the plan to ensure effective emergency services. Jodi Ybarra added that a working group has been established to monitor progress and that physician recruitment remains a priority.

23:57

Emergency Department Communication and Community Engagement

Leslie Oliver acknowledged the importance of community engagement and mentioned the involvement of a community engagement advisor to address challenges in accessing healthcare. Heidi Wagner noted the progress made in establishing communication with Nova Scotia Health, which is seen as a positive step forward.

12:08

Leslie Oliver will engage the communications team to develop a robust communication strategy for the community regarding healthcare access points. Ask Copilot

16:54

Warren MacLeod will coordinate with the municipality to push for published emergency department hours and fill in coverage gaps. Ask Copilot

23:15

Jodi Ybarra will establish a working group to monitor the implementation of the new healthcare model and assess its effectiveness. Ask Copilot

28:10

Leslie Oliver will connect with the community engagement advisor to discuss challenges and successes in accessing healthcare in the community. Ask Copilot

30:12

Read will facilitate communication between the community engagement team and the healthcare team for future announcements. Ask Copilot

10:27

What are the specific pathways for patients to access the new nurse practitioner-led clinic versus the emergency department? Ask Copilot

Proposed answer: The nurse practitioner-led clinic will primarily be appointment-based, with some availability for walk-ins, while triage will still operate for emergency cases.

18:18

What will happen if the new model does not yield improvements in healthcare access? Ask Copilot

Proposed answer: The plan will continue to be reviewed and adapted as necessary, but there is no immediate secondary plan.

You did not take any notes in this meeting

Councillor Hillen Report

April 2nd- Staff Meeting with Town Clerk
April 4th- Budget Planning Meeting
April 10th- West Head Conservatory Meeting
April 11th- Regular Council Meeting
April 15th- Heritage & Tourism Committee
April 16th- Make your Move meeting
April 24th- Coastal Protection meeting
April 24th- Roseway Manor Board meeting
April 25th- Regular Council meeting
April 30th- Council site inspection of Playpark

Regrets

April 24th- RCMP Advisory Board- schedule conflict

Other

- Completed Code of Conduct Training- NSCC
- Contacted May Business appreciation recipients- Halimar Fisheries & B Crosby Photography
- Circulated minutes and prepared agenda for H&T Committee
- Took measurements of proposed accessibility ramp and provided rough dimensions to contractor for quote
- Received public complaint re: Dog waste. Investigated, reviewed by law and prepared correspondence and responded to complainant.

From: Pavelak, Lisa <Lisa.Pavelak@novascotia.ca>
To: Adam Dedrick <adam.dedrick@municipalityofshelburne.ca>, Fran Scott <lockeportrec@ns.aliantzinc.ca>, Jessie Dyer <Jessie.Dyer@shelburnens.ca>, Michelle Vacon <Michelle.Vacon@municipalityofshelburne.ca>, sarah.mattatall@shelburnens.ca <sarah.mattatall@shelburnens.ca>, townoflockeport@ns.sympatico.ca <townoflockeport@ns.sympatico.ca>, warren.macleod@municipalityofshelburne.ca <warren.macleod@municipalityofshelburne.ca>
CC: Adams, Maddi (they,them) <Maddi.Adams@novascotia.ca>, Stegen, Dawn she,her <Dawn.Stegen@novascotia.ca>, Barr, Nick <Nick.Barr@novascotia.ca>, Jackson, Natasha <Natasha.Jackson@novascotia.ca>
Date: Apr 30, 2025, 4:07:59 PM
Subject: Eastern Shelburne County Accessibility Plan

Hello,

Congratulations on updating your accessibility plan!

Thank you, Municipality of the District of Shelburne, Town of Shelburne, and Town of Lockeport, for updating your accessibility plan and making it available to the public. Your accessibility plan should provide you with a framework for becoming a more accessible organization and is an important part of becoming an accessible province.

The Eastern Shelburne County is now compliant with the requirement to have an accessibility plan under the *Accessibility Act*. Prescribed Public Sector Bodies are required to update their accessibility plans every three years. **Your next updated accessibility plan is due April 1, 2028.**

[The Accessibility Directorate shares the accessibility plans of Prescribed Public Sector Bodies online as a resource to Nova Scotians.](#) Note that the Accessibility Directorate verifies accessibility plans meet the requirements of the *Accessibility Act*, but we do not approve or endorse plans.

Share your successes!

Please consider sharing your success stories with us as you implement your plan and monitor your commitments in the coming years.

Thank you once again for your commitment to an accessible Nova Scotia.

If you have any questions, please contact the Accessibility Directorate at accessibility@novascotia.ca or 902-424-8280.

Regards,

Lisa Pavelak

Compliance and Enforcement Coordinator

(Pronouns: She/Her)

NS Accessibility Directorate, Department of Justice

Website: <https://novascotia.ca/accessibility/>

Email: Lisa.Pavelak@novascotia.ca

Telephone: 902-229-5631

**Nova Scotia's Built Environment
Accessibility Standard is now law**



Councillor Kevin Chetwynd

March 3rd - NSH committee meeting.

March 7th - R6 solid waste meeting

March 14th - regular Councillor meeting

March 21st - July 1st committee

April 4th - Code of Conduct training module

April 4th - budget meeting

April 11th - Seacaps audit 10am

April 11th - dangerous and unsightly premises discussion 1130am

April 11th - regular council meeting

April 11th - July 1st committee

April 25th - regular council meeting

April 30th - playground site visit.

Councillor Candace Malik

April Report & Meetings

4th - Council budget meeting

11th - Council Planning & Audit meeting

11th - Council meeting

11th - Canada Day Committee meeting

14th - Western County Library Audit & Risk meeting

14th - Roseway Hospital Board meeting -rescheduled

14th - TOL Newsletter printing - 400 copies

15th - TOL Newsletter distribution

15th - Met with former Councillor Eshelby re: Indigenous Day planning

15th - SAC meeting

16th - met with Playpark Inspector to discuss preliminary findings - verbal recommendation to close it primarily due to 30+ identified head, neck and torso entrapments and lack of any shock-absorbent substrate at a depth of 12" (just to mention a few we discussed) full review to be provided

16th - MYML meeting

24th - Roseway Manor Board meeting - regrets

25th - Council meeting

Lockeport and Area Canada Day Celebration Committee

Lockeport, NS

Friday April 11th, 2025

The meeting was called to order at 6:08pm.

Present were: Emily Swim in the Chair, Candace Malik, Kevin Chetwynd and Nancy Williams.

Regrets: Ellen Suttle

Minutes: The meeting from March 21st, 2025 minutes were circulated and approved on motion and seconded. Motion carried.

Old Business:

Donations were received from Nancy and given to Candace who deposited them in the Town safe. Jill to itemize in a list and forward to the committee.

Day Pass Prizes - Cory applied for the West Jet round trip tickets for 2 and they were awarded to us again this year.

Letters were sent to businesses by Emily and Candace to request sponsorship, follow up to be done the 1st week of May.

Street Dance & Fireworks - Cory sent in a quote for this in the amount of \$700, plus \$3k for the fireworks. He will be purchasing and storing them until July 1st. Kevin is going to check with Cory to see if he wants to go through the Town so that he can get the HST back. Kevin will let us know.

Carnival Prizes - Emily has ordered the prizes in small, medium and large sizes for a total of approx. \$2,500.

Crafters and Food Trucks - invites sent for vendors, some responses received. Capacity is 40 vendors in the firehall. The travel group is doing the BBQ

New Business:

Celebrate Canada Day Grant approved at \$16k.

Little Miss Pageant - a motion was made to host a pageant on Sunday June 29th, coordinated by local Kelley Penney. There was some discussion about

interest and safety regarding this. After some discussion, motion was seconded. Motion carried.

King & Queen - it was moved that the King & Queen no longer be appointed due to lack of interest. Motion seconded. Motion carried. The girls from the pageant will be responsible for drawing the names and announcing the winners.

Family Beach Bash - it was moved that the beach bash be rescheduled to Saturday June 28th, motion seconded. Motion carried.

Seniors Social - the time is from 1:30 - 4:30pm instead of 1pm - 4pm.

Emily and Candace to draft a letter to Acadia First Nations regarding involvement during Indigenous Day.

Organizers for each event were designated as follows:

Sat. June 21st - Indigenous Day at the Beach Center - Emily, Candace and Nancy

Fri. June 27th - Multicultural Day at the Beach Center - Emily, Nancy and Ellen

Sat. June 28th - Family Beach Bash - TBD

Sat. June 28th - Street Dance - Cory

Sun. June 29th - Memorial Service - Ellen

Sun. June 29th - Little Miss Pageant - Kelley Penney

Mon. June 30th - Seniors Social - Nancy

Tues. July 1st

Craft Fair (set up night before) - Candace and Emily

Grease Pole - Emily and Kevin

Flag Raising - Mayor Amalfa

Children's Carnival - Ellen and Volunteers

Children's Parade - Nancy and Candace

Antique Car Parade - Mike Cotter

Grand Street Parade - Ellen and Garrett

Pie Eating Contest - Nancy

Award Ceremony - all members of committee

Live music "Merimac" - Candace

Family Dane Glow Party - all members of committee

Fireworks - Cory and all members of committee

Recommendation moved and seconded that the following be brought before council for approval:

Replace wooden platforms in front of all shanties with concrete

Shantie A gets a replacement light bulb

New pad locks for shanties B&D due to corrosion

New fridge for shantie C, or replace with fridge from the ballfield canteen

Repair or replace main shelf in each shantie due to rot and/or mold

There being no further business the meeting was adjourned at 8:24pm.

Next meeting - Friday May 2nd, 6pm in council chambers.

Lockeport and Area Canada Day Celebration Committee

Lockeport N.S.

Friday, May 2, 2025

The meeting was called to order at 6:10 p.m.

Present were: Emily Swim in the Chair, Ellen Suttle, Kevin Chetwynd, Nancy Williams

Regrets: Candace Malik

Minutes: The minutes of the meetings of April 11, 2025 as circulated were approved on motion by Kevin Chetwynd and seconded by Nancy Williams. Motion carried.

Finances: Candace Malik submitted a copy of the July 1st finances. Emily will clarify this report with Jill to gain a better understanding of the different accounts. Celebrate Canada approved a donation of \$16,000.00, District of the Municipality of Shelburne approved \$5000.00 and we had a starting balance of \$12,663.50.

Old Business:

Shanties – The recommendations that were listed at the last July 1st meeting have not been presented to Town Council yet.

Donations – Sobeys will donate 10-15 cases of water to July 1st. Letters need to go to CBDC, Cecilia Melanson, Lockeport Pharmacy, Shelburne Furniture, Harlow's Construction and Lombard Motoring. Lockeport Pharmacy will be asked to sponsor the Glow Dance Party prior to Fireworks.

It was also noted that Cotter Seafood and Hailmar Seafoods wish to have recognition in this year's program since they donated \$100.00 each last year for the Parade of Lights and that event did not take place due to lack of contestants.

Street Dance – Sable River Volunteer Fire Department will provide the bar services at the Street Dance. A letter has been sent to MacKenzie Security for a quote to provide services during this event. Once security is obtained an application will be sent to the Fire Marshall's office regarding the event.

A letter will be sent to the Town Office asking if the Lockeport Town staff could help put up the fencing for this event on Friday June 27th.

Crafters and Food Trucks – To date for crafters we have Louise DeMings, Danielle Joyce, Diana Enslow, Jill Malloy, Ally Langley, Lisa Dash and Rebecca Wilson.

Food trucks who have stated they would be attending is Mini DoNuts, Andrew's Fish and Chips, Italy Group BBQ. Mike Holmes Food Truck has shown interest and Ellen will contact Sugar Baby to see if they are attending this year.

Firework ordering – Kevin has not discussed the HST with Cory as yet.

Cory Nickerson – It was moved by Ellen Suttle and seconded by Nancy Williams that July 1st Committee pay Cory Nickerson \$3000.00 to purchase the fireworks and provide the fireworks display. Motion carried.

It was moved by Kevin Chetwynd and seconded by Nancy Williams that July 1st Committee pay Cory Nickerson \$700.00 to provide music for the Street Dance. Motion carried.

Community Italy Travel Group: Angie Nickerson will be asked to attend our next meeting on May 14th to discuss the logistics of the selling of the Day Pass Tickets

Day Pass Prizes - The following list was discussed for prizes for the Day Pass Tickets:

West Jet – Round trip Flight for Two

\$500.00 - confirmed

\$500.00 credit to use at Sea Side Cottages

Lockeport Cottages and Campground – 2 nights stay at cottages

BBQ Woodworkers

Pizza and Garlic Fingers, Bayman

New Business:

Spring into Lockeport – July 1st has been asked to have a table at this event. Emily will ask Kelly Penney to man this table as it would be a good opportunity to provide information on the Little Miss Lockeport event and obtain more participants.

Grease Pole – Emily has to meet with June Harding Scott re. insurance for this event. An email has been sent to obtain life guards for this event.

Sheila and Chris Bird have generously offered to replace the grease pole when needed.

Indigenous Day – Deferred

Multicultural Day – Emily asked the July 1st Committee if we could change the theme of Multicultural Day from Italy to Nova Scotia. It was decided that this year with the theme being "Canada through the Years" we would acknowledge the multicultural aspects of our great Canadian province of Nova Scotia.

Cory Nickerson was asked to join the meeting.

Lottery License – The lottery license was completed during the meeting, submitted and approval was sent back with the lottery license number.

West Jet Advertising – Due to the fact that Cory Nickerson applied for the prize from West Jet for July 1st committee and his name is on the acceptance, Cory will submit all the advertisements to West Jet, i.e. social media, brochure, etc. for authorization for use.

Brochure – Cory will send Emily a copy of the brochure so that she can follow this and make up the schedule for this year's events. Cory stated he would help Emily do this and will also submit a quote for printing, folding and mail out.

Appreciation was extended to Cory for all his help and he was told we would love him forever.

There being no further business the meeting with adjourned at 08:10 p.m. on motion by Kevin Chetwynd.

Next meeting – Wednesday, May 14, 2025 at 6:00 p.m.

Friday, May 30, 2025 at 6:00 p.m.

Respectfully submitted,

Ellen Suttle

Make Your Move Lockeport Leadership Team
April 30, 2025 Meeting

Minutes

The meeting was called to order 6:00 p.m., April 30, 2025, by Mayor Derek Amalfa. Also in attendance were: Deputy Mayor Anna Chetwynd, Mary Meagher, Emily Swim, Rhiannon Hinerman, Rudy & Susan Sommer and Community Coordinator, Frances Scott. Regrets: Benn Himmelman, MPAL.

Agenda:

It was duly moved and seconded that the agenda be approved as presented. Motion carried.

Old Business

Spring Into Lockeport – Fran passed out copies of the festival flyer and reviewed each event briefly for those present. When talking about the Spring Welcome event, Anna asked that she be able to supervise the Bounce House for the first shift from 12 to 1pm. Emily agreed to switch with Anna and work out a time with the other supervisors (Rowan and Mary) that will also allow her to look after the July 1st booth during the Community Showcase. Fran indicated that in addition to the July 1st booth, the following groups and businesses have already signed up to participate: Lockeport Pharmachoice; Finder's Keeper's @ 40 North; Lockeport Town Market; Make Your Move Lockeport; Lockeport Open Golf Tournament; Southwest Nova Transit; Youth Sports; and Fran is hoping there will be a playground booth as well. Emily stated that she has the MYML display for use at the booth. Fran encouraged everyone to continue to promote offering booths to others in their personal networks.

Plan for 2025/26 – Fran stated that she and Benn had been working to draft the plan, which was circulated to everyone by email. Fran then said that the plan followed the five MPAL outcomes prescribed by the Provinces as follows: Social supports for Walking; Physical Environments for Walking; Social supports for other less structured physical activity; Physical environments for other less structured physical activity; and Policy to support physical activity. In drafting the plan an effort was made to include initiatives that remain incomplete, initiatives

that have been completed with some success and remain relevant and new initiatives that have been put forward at previous meetings of the Leadership team.

Fran indicated that in drafting a budget to accompany the draft plan, she and Benn started with an initial first portion of the budget totalling \$67,263.26, which is the total funds already on hand. Fran explained that by allocating this much of the funds now, we can continue to work over the next month to do more specific costing research for projects such as Roods Head Park upgrades and Crescent Beach accessibility upgrades with the remaining \$50,000 that we are still eligible to receive from the Province. Fran circulated copies of a draft first section of the budget for 2025-26 to those present and discussion followed about the specific expense items included therein.

It was noted that we have received a quote from Snow Owl Consulting Inc. to carry out an assessment of work required at Roods Head Park for roughly \$1500. This company comes highly recommended by other South Shore municipal trails staff as having the engineering expertise to carry out the work. It was pointed out that this should give us the information we require in order to budget for upgrades to the park to potentially include in the second part of our final Communities on the Move budget.

It was duly moved and seconded that it be recommended to Council that Make Your Move Lockeport be authorized to engage Snow Owl Consulting Inc. at a cost of \$1490.06 to carry out an assessment of work required to upgrade Roods Head Park. Motion carried.

Further discussion of the Section A budget focused on costs associated with two summer employment positions. One position would be for trails work focusing on manual labour at Roods Head Park to use materials on hand to continue fill in and smooth out the wooded trail leading from the “I Spy” trail head sign to the shore at Chetwynd’s Beach. The other position would be for a Make Your Move promoter to work specifically on summer programs to promote the principles of Make Your Move. Each position was estimated at a wage rate of \$16/hour for eight 30 hour weeks, plus mandatory employer costs.

It was duly moved and seconded that it be recommended to Council that Make Your Move Lockeport be authorized to spend up to \$8500 of Communities on the Move funds for two eight week summer employment positions. Motion carried.

New Business:

It was suggested that the concrete pad at the north end of Point Street would be a good place to install public binoculars.

Next Meeting:

The next meeting was scheduled to be held Thursday, May 15, 2025 at 6:00 p.m.

Adjournment:

A motion to adjourn was put forth and the meeting adjourned at 8:15 p.m., April 30, 2025.

Respectfully submitted,

Frances H. Scott
Recording Secretary



**Municipal Affairs
Office of the Minister**

PO Box 216, Halifax, Nova Scotia, Canada B3J 2M4 • Telephone 902 424-5550 Fax 902 424-0581 • novascotia.ca

April 24, 2025

Dear Mayors/Wardens:

Re: Fire Records Management System

I am writing to provide you with an update on an important investment the Government of Nova Scotia is making regarding how the province manages records related to fire services.

The current Fire Records Management System used by the Office of the Fire Marshal was initially implemented over 30 years ago and is nearing the end of its lifecycle. The needs of our fire professionals have evolved, and we are working to implement a modern solution that will more effectively support current and future requirements.

The new Fire Records Management System will be designed to help the Office of the Fire Marshal, fire departments and municipal inspectors better manage, organize, and analyze data related to fire incidents, inspections, compliance, and personnel. This software will ensure that fire professionals have an efficient, reliable way to support fire services in the Province.

The project will start this spring, and it is anticipated that the implementation will take approximately two years to complete once a vendor is selected. There will be opportunities for our municipalities to be engaged in the coming months once a project manager is hired. The project manager will be reaching out to understand municipal needs and to collect information about how the new system can support municipalities and fire departments across the province.

We look forward to making this tool available to municipalities.

Sincerely,

A handwritten signature in blue ink, appearing to read "John A. Lohr".

Honourable John A. Lohr
Minister of Municipal Affairs

c: Chief Administrative Officers
Juanita Spencer, Chief Executive Officer, NSFM
David Campbell, Executive Director, AMANS



**Municipal Affairs
Office of the Minister**

PO Box 216, Halifax, Nova Scotia, Canada B3J 2M4 • Telephone 902 424-5550 Fax 902 424-0581 • novascotia.ca

April 23, 2025

Dear Mayors, Wardens and Chairs:

Re: Reprofiting of the Beautification and Streetscaping Program (BSP) and the
Community Works Program (CWP)

In recent years, the Department of Municipal Affairs has been supporting municipalities with historic investments that are helping to build strong, prosperous communities. On this point, there is always more work to do, and we are excited to keep building on this momentum.

We are pleased to announce that the department has added an additional \$1 million to the Provincial Capital Assistance Program (PCAP), for the 2025-26 program year, and on a go-forward basis. This increase in funding is the result of sunsetting two annual programs we have offered previously: the Beautification and Streetscaping Program and the Community Works Program.

In our review of these programs, and in consideration of our provincial priorities for housing, growth, and affordability, it was clear that these funds could have a greater impact on municipalities through the PCAP. We need to ensure municipalities have systems and services in place that are foundational to their growth and sustainability. That is why we are focused on delivering the greatest impact possible with programs that help municipalities to make strategic, intentional use of the provincial and federal funding opportunities available. The reprofiling of these programs will increase the PCAP budget from \$690,000 to \$1.69 million, increasing the Province's support in the preliminary stages of infrastructure projects.

We will continue to work with our municipalities to ensure that the programs we are offering are the ones that meet their most critical needs. As always, we are grateful for your collaboration in working to strengthen and grow our communities, and we welcome your feedback on how we can deliver programs that will maximize impact for our municipalities and for Nova Scotians.

Sincerely,

Honourable John A. Lohr
Minister of Municipal Affairs

c: Chief Administrative Officers
Juanita Spencer, Chief Executive Officer, NSFM
David Campell, Executive Director, AMANS



Colchester

be centred here.

April 14, 2025

The Honourable John Lohr
Department of Municipal Affairs and Housing
14th Floor North, Maritime Centre
1505 Barrington Street
P.O. Box 216
Halifax, NS B3J 2M4
Via Email: dmamin@novascotia.ca

Dear Minister Lohr:

I am writing to express the disappointment of our Council and residents regarding the recently announced amendments to the Minimum Planning Requirements Regulations, which establish new maximum allowable setbacks for wind turbines in Nova Scotia municipalities.

For almost two years, our Municipality had been actively engaged in extensive community consultation on this matter. Our goal was to address residents' concerns while remaining open to new wind turbine development. Through this thoughtful and inclusive process, we have established setback provisions within our By-law that we believe were both reasonable and appropriate. Once set, these provisions were submitted for ministerial approval and that approval was received. It was, therefore, extremely disheartening to learn that the Province had unilaterally imposed new maximum allowable setbacks, effectively disregarding the significant efforts and community input that shaped our local policy. In our opinion, this decision undermines the principles of local autonomy and disregards the considerable work undertaken by our community. We would like the Province to give municipal units more discretion than this unilateral approach. Colchester approved a 2km setback that was carefully considered and approved in November 2023.

We remain committed to serving the best interests of our residents and taxpayers. Therefore, we request that the Province change its decision on the amendments to the Minimum Planning Requirements Regulations, by reinstating Municipal autonomy on this issue and allowing our Municipality's aforementioned By-law to be upheld.

We also hope the Province will strive to work more closely with municipalities in future decision-making processes that affect our mutual residents most directly.

Regards,



Kristine Blair
Mayor

c: Nova Scotia Federation of Municipalities
Nova Scotia Mayors and Wardens

Municipality of Colchester

www.colchester.ca

OFFICE OF THE MAYOR

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