



**TOWN OF LOCKPORT
COUNCIL MEETING
FRIDAY MARCH 28, 2025, AT 1:00 P.M.
AGENDA**

- 1. Call to order**
- 2. Silence Electronic Devices**
- 3. Conflict of Interest**
- 4. Approval of Agenda, including additions or deletions**

Draft Motion: That Council approve the agenda for the March 28, 2025, meeting as presented with the following additions/deletions

- 5. Approval of Minutes of March 14, 2025, Regular Council Meeting**

Draft Motion: That Council approve the March 14 , 2025, meeting Minutes as circulated.

Business arising from previous Minutes

There was no business from the previous minutes.

- 6. Community Forum (Open Mic)**
 - 20 Minutes Maximum
 - Each resident is allowed a maximum of five minutes.
 - Each resident is to state their name and where they live.
 - The resident is to speak directly to the Council.
 - There will be no interaction by Council at this time.
 - If residents pose questions the question will be recorded to be researched.

7. Presentations

Birds Canada Presentation

8. Department Reports

- Public Works Report (Page 1)
- Community Coordinators Report (Page 2)
Update on Communities on the Move Project financial status (Page
- Administration Report (Page 3-4)

9. Finance

- List of invoices already paid in the amount of \$256,303.38
(Page 5)
- Nova Scotia South Shore Tourism Co-Operative Registration Fee
(Page 7)
-

Draft Motion – It be duly moved and seconded that Council approve the fee of \$595.20 for the Town of Lockeport to join the Nova Scotia South Shore Tourism Co-operative for the 2025/2026 Fiscal Year.

- NSFMC Spring Conference fee structure (Page 8)

10. Other Business

- Request to create a Smoke-Free Spaces By-Law (Councillor Hillen)
-

Draft Motion – It be duly moved and seconded that Council move forward with the creation of a Smoke-Free Spaces By-Law.

- Dangerous & Unsightly Properties discussion (Councillor Hillen)
- New Town website – Status and expected date for development and implementation (Councillor Hillen)

11. Committee Reports

- Recreation Report (Deputy Mayor Anna Chetwynd) (Page 9-16)

- Heritage and Tourism Committee Report (Councillor Hillen) (Page 17-21)

12. Correspondence

13. Information Only

- Nova Scotia Works report on Info session held at the Crescent Beach Centre for Clearwater Employees (Page 22-23)
- Proposed Reserve Creation, Wasoqopa'q First Nation (Page 24-26)
- Email regarding recent visit to the US by Pam Mood, President NSFM regarding cross border issue, tariffs etc. (Page 27)

14. Date of next meeting

- Friday April 11, 2025, at 1:00 p.m.

15. "In Camera"

- Personnel Issue and Contract Negotiations

16. Adjournment

Regular Council Meeting 03282025agd.

①

PUBLIC WORKS REPORT

March 3, 2025 – Filled small sinkhole on Brighton Road in front of Floyd Stewart's house.

March 21, 2025 – Had to refill small portion of the same hole and we are now keeping an eye on it to see if there is any further activity happening at the site.

Used skid steer to spread several buckets of gravel to fill and back-drag potholes on Chetwynd's Lane.

Started cold patching on Brighton Road. We realized our normal cold patch supply was absolutely unusable. We are now waiting on a new supply (March 26, 2025). We will need even more.

Smoke Detectors have been installed in washrooms at Beach Centre and Lighthouse Stage outside bathrooms – also installed Thermostat cover in outside washroom at Lighthouse Stage.

Installed auto shut-off on faucet in Lighthouse Stage outside bathroom.

Prepared for cement repairs to be done on clarifier at the sewer Plant to ensure raw sewage does not leach into clear effluent exiting clarifier.

New salt spreader works good. We have only had to use it a few times so far).

It looks like the crock culvert by 43 Upper Water Street has broken down and will have to be replaced. This culvert goes under the street.

Last month's E coli numbers from the lab came back looking good, well within the required parameters.

Kevin Snow
Working Streets Foreman
Town of Lockeport

2

Community Coordinator Report to Council
for March 28, 2025 meeting

Play Park Inspection - in response to Council's January 24, 2025 motion for me to have a third party help with the spring inspection, I have been searching for certified playground inspectors in our area. The nearest listing indicated by a Google search was a single inspector listed in New Brunswick. Next I reached out to the South Shore Regional Centre for Education and spoke with Gail Sinclair, who is employed by them. She was hesitant, but willing to come here provided we were prepared to pay for her time and travel that was likely to cost at least \$1200. While speaking with her, she gave me the name of a contact at the Tri-County Centre for Education. After several telephone calls, on March 12 I spoke with a Playground Inspector from Digby named Andrew Steeves, who will be in Lockeport in April to inspect the LES playground for TCRCE and he can inspect the Play Park on the same visit at a cost of \$700-\$900 + hst (\$195/hour with roughly 1.5 hours on site and 2.5 hours for write up of results using 2020 CSA guidelines).

Recreation Facility Development Ball Field Upgrades project - Eastern Fence Erectors were here recently to replace the 155' X 10' section of fencing along the boardwalk beside right field. Tyler Harris has been stockpiling topsoil during the winter months and will be in touch again about starting the work on the outfield once the roads are open to heavy truck traffic.

Make Your Move & Spring into Lockeport - is scheduled to take place May 9 to 14, 2025. This year we are placing particular emphasis on inviting people to Activate their Neighbourhood (<https://activateyourneighbourhood.ca/>) by organizing activities such as planting a community garden, starting a walking group, brightening up public spaces, getting together for a neighbourhood pot luck, or any number of other creative ideas. Small projects can have a big impact. By pairing movement with community building, we can create a healthier, more connected Lockeport. Let's spring into Lockeport and grow something great—together! Please help spread the word.

Respectfully submitted,
Frances H. Scott
Community Coordinator

3

**ADMINISTRATION REPORT
COUNCIL MEETING
MARCH 28, 2025**

BUILDING PERMITS ISSUED 2024/2025 FISCAL YEAR

To date, there have been Five (5) building permits issued for the 2024/2025 fiscal year.

TAX COLLECTIONS

As of March 21, 2025, *taxes owing are as follows:*

2021 & prior = 27,195.94

2022 = \$ 13,778.04

2023 = 26,624.84

2024 = \$98,198.76

Total taxes owing is \$165,797.58

Since I sent out delinquent tax account notices in January, I have had a couple of payment agreements signed by ratepayers.

Outstanding Sub-Lease account

It is my understanding that the owner of the business with the outstanding sublease account has moved out and the property is vacant.

I have heard no more from the Federal Government since I was contacted on February 10, 2025 by a representative, regarding the outstanding taxes owed by tenants occupying crown properties at the North Government Wharf location. At that time this person assured me that he will “rattle some chains” so this outstanding account gets paid.

The total owed on this sub-leased account is \$22,831.58 plus \$16,832.24 interest.

The total outstanding taxes on the gear shed accounts is \$3,492.81 plus \$2593.85 interest on five Gear Sheds. I spoke to the contact from the Federal Government about these accounts as well.

Mayors/Wardens/CAO's Meeting

Mayor Amalfa and Deputy Mayor Chetwynd attended the meeting this month. I was unable to attend due to staff illness.

4

Wastewater Treatment Plant Upgrades Project

The installation of the UV System has been delayed because of internal difficulties.

Firehall Project

The Firehall Project is coming along very nicely. I am anticipating this project being complete by the end of April, 2025.

Medical Centre

The “please not block the driveway” sign has been installed at the Medical Centre. Hopefully this will alleviate any problems with people parking in front of the driveway.

Lighthouse stage Building Outside Bathroom

The keyed lockbox and smoke alarm have been installed in the koala bathroom at the Lighthouse Stage building. The automatic door opener has been ordered and will be installed as soon as South Shore Glass receives the parts.

Crescent Beach Centre

The smoke alarm has been installed in one of the outside bathrooms at Crescent Beach Centre. There will be an automatic door opener installed on this outside washroom once the parts are received.

Respectfully Submitted by:

June Harding-Town Clerk/Treasurer
Town of Lockeport



6

Nova Scotia South Shore Tourism Co-operative

Benefits of Joining the South Shore Tourism Cooperative

Thank you for taking the time to meet and discuss the South Shore Tourism Cooperative. We appreciate your interest and enthusiasm for exploring this partnership. We sincerely hope to welcome the Town of Lockeport to the cooperative table for the 2025/26 fiscal year beginning April 1.

- **Regional Collaboration:** Connect directly with municipalities across the South Shore, from Barrington to Peggy's Cove, including Barrington, Shelburne, Region of Queens, Towns of Shelburne and Bridgewater, Municipalities of the District of Lunenburg and Chester.
- **Cost-Effective Participation:** Lockeport's calculated annual contribution would be \$595.20, based on formula.
 - \$500 base rate plus 20% of population from the most recent census.

Town of Lockeport	476	\$500.00	\$95.20	\$595.20
-------------------	-----	----------	---------	----------

- **Advisory Role:** Gain an advisory seat at monthly cooperative board meetings, enabling direct input and firsthand participation in tourism strategies, regional discussions, and decision-making processes.
- **Enhanced Visibility and Networking:** Leverage collective marketing efforts and networking opportunities with regional municipalities and tourism operators to amplify Lockeport's tourism reach and impact.
- **Centralized Communication and Resources:** Benefit from streamlined information dissemination, centralizing tourism insights, trends, and opportunities from Tourism Nova Scotia and other industry entities.
- **Collaborative Initiatives:** Access cooperative projects and potential funding programs unavailable to individual municipalities, enhancing regional initiatives and maximizing tourism opportunities.
- **Extended Tourism Season:** Participate in and benefit from cooperative-led events like the successful Nova Scotia Lobster Crawl, now in its eighth year, strategically designed to attract visitors during traditionally quieter months, supporting year-round tourism growth.

7

South Shore Tourism Cooperative maintains and operates three distinct websites, with a strategic focus on two primary platforms: VisitSouthShore.ca, aimed at visitors, and ThinkSouthShore.ca, tailored specifically for locals. By participating in the Cooperative's social media and promotional initiatives, members gain streamlined access and visibility through these platforms. Utilizing the "ShowMeMap" service to develop individual business websites ensures seamless integration, feeding listings and event calendars directly into the two primary cooperative websites. While associated fees for ShowMeMap and collaboration with Digital Fusion are separate from the Cooperative's \$595.20 fee, this approach significantly simplifies digital content management. Additionally, the cooperative maintains a robust social media presence, along with a monthly newsletter distributed to over 20,000 subscribers, consistently driving traffic back to Cooperative websites.

- Facebook: Nova Scotia's South Shore 8200+ likes, 10 000 followers
- Instagram: Visit Nova Scotia South Shore 7498 followers

The South Shore Tourism Cooperative emphasizes the value of a unified regional identity that resonates strongly with visitors. By pooling resources, expertise, and creativity, member municipalities can develop innovative tourism offerings, position themselves more effectively in competitive tourism markets, and enhance the overall guest experience, contributing to sustainable growth and increased economic opportunities for all involved communities.

Thank you for your consideration and attention. I look forward to hearing from you.

Stephanie Miller Vincent
Coordinator
South Shore Tourism Cooperative

8

NSFM 2025 Spring Conference

April 30 - May 2

Inn on Prince, Truro, NS

[View Location](#)



THE Changing Landscape OF Municipalities

REGISTRATION CLOSES AT 12:00 P.M. ON APRIL 25TH

Registration Fees:	Before April 7th, 2025	April 7th, 2025 and after
Member:	\$ 525 + hst + \$ 5 Carbon Surcharge	\$ 575 + hst + \$ 5 Carbon Surcharge
Non-Member:	\$ 575 + hst + \$5 Carbon Surcharge	\$ 625 + hst + \$ 5 Carbon Surcharge
Site Tour:	\$ 25 + hst	

[What is the NSFM Carbon Surcharge Fee?](#)

9

Town of Lockeport - Recreation Committee
March 24, 2025 Meeting

Minutes

The meeting was called to order 6:15 p.m., March 24, 2025, by the Chair, Deputy Mayor Anna Chetwynd. Also in attendance were: Dawn DeMings-Taylor, Sue Crosby, Janice Fiske, William Chetwynd and Community Coordinator, Frances Scott. Regrets: Mary Meagher and Mayor Derek Amalfa. Absent: MaryAnn Swansburg.

Agenda:

It was duly moved and seconded that the agenda be approved as circulated. Motion carried.

Minutes:

It was duly moved and seconded that the minutes from the January 15, 2025 meeting and the notes from the February 12, 2025 meeting be approved as circulated. Motion carried.

Reports:

Community Coordinator - Fran provided verbal highlights of her report for the past month, which was circulated by email yesterday and she added that her report for the previous month had been circulated with the meeting notices for the February 12 meeting.

It was duly moved and seconded that the Community Coordinator reports for January 11 to February 6, 2025 and February 7 to March 21, 2025 be approved as circulated. Motion carried.

A copy of each of these reports is attached as part of these minutes.

Facilities – Sue Crosby took a moment to report on behalf of the Helen Ghent Tennis & Pickleball Club about arrangements that are being made by the Club to have Maritime Tennis return in May to repair a number of cracks that are evident

on the courts. The club will be covering the cost of these repairs, which is expected to be \$5000. Fran added that Eastern Fence was in town today to replace the damaged fencing along the right field section of the ball field. Fran also noted that she will be seeking further direction from Council in regards to inspection prior to opening the Play Park for the season,

Make Your Move Lockeport – it was reported that the next meeting of the Leadership Team was scheduled to take place on March 25, 2025. It was also noted that the Equipment Loan policy has been approved by Council.

School update – William reported that softball and badminton practices have begun at the high school. It was noted that soccer continues on Monday evenings and volleyball has started on Wednesday evenings.

Old Business

Volunteers – It was noted that the draft policy for Volunteers of the Month had been approved by Council and that the Tourism & Heritage Committee had also used the policy as a template in developing a policy to recognize business contributions to the community.

Play Park upgrading project – Sue provided a report from the Seacaps Park Fundraising Group. She noted that June Harding had indicated to her that to date \$10,020 has already been received by the Town in donations and proceeds from fundraising. Upcoming events noted were: a “Hometown Spring Market” being held March 28 & 29 at Lockeport Legion with a select menu of food for sale and 50/50 tickets; starting June 5 a weekly “Big Beach “ outdoor will be held 4:30 to 7:30pm on Thursdays with table fees, 50/50 ticket proceeds and food sales going to the project (Becky Williams and Sue Crosby to organize); and 50/50 tickets and tasty treats will raise funds at the August Beach Bash event .

Art programs – it was noted that this activity will be postponed until later in the spring.

Spring Into Lockeport – sscheduled for May 9 to 14, 2025, Fran indicated that it is time to invite the community to get involved by organizing “Activate Your Neighbourhood” style events for the festival. Fran asked that those present give some thought as to how their own neighbourhoods might take part and to help promote the idea to others.

11

New Business

Beach Bash – Fran reported that Tim Rhyno of Rhyno Fisheries has confirmed that they will provide \$1,000 sponsorship for this event being held August 23, 2025 (rain date Aug. 24).

New fundraising event requests – It was noted that there has been some confusion between the Play Park upgrading project and the efforts by Lockeport Elementary School to undertake upgrades to their asphalt pad and playground areas, so on March 21 a post was made on the Seacaps Park Fundraising Group Facebook page to clarify this situation. Several potential fundraising projects that will eventually need endorsement by Council were discussed. It was agreed that more detailed plans will be submitted for review by the Community Coordinator and Recreation Committee prior to seeking approval from Council to proceed. The fundraising group is requesting permission to share through social media, the estimated cost of upgrades noted in the recent RFD grant application. In carrying out their fundraising initiatives, they are frequently asked about how much the upgrades will cost and if there is a schematic design of what the new playground may look like. The group feels that providing this information will be helpful in promoting support for the project. It was agreed by those present that a Play Park sub-Committee will be struck to work on a design plan. Janice Fiske will represent the Fundraising group on this sub-Committee, which will also include Derek, Anna and Fran. Deputy Mayor Chetwynd will seek input from Council regarding the sharing of RFD application details.

Summer program planning – the Chair indicated that she had been asked about potential summer programming and a brief discussion included a desire for activities such as youth soccer and day-camp type programs. This will be discussed further as resource details including the summer staffing budget become available.

Next Meeting:

The next meeting was scheduled to be held Monday, April 14, 2025 at 6:00 p.m.

Adjournment:

There being no further business, a motion to adjourn was put forth and the meeting adjourned at 7:50 p.m., March 24, 2025.

Respectfully submitted,

Frances H. Scott
Recording Secretary

Community Coordinator Report
February 10 – March 21, 2025

The following report provides notes relating to the major activities involved in my work over the past month. The report does not include minor day to day tasks such as office management, payroll submission and minor facility supervision duties.

General – Feb. 24 Jeff Woods in to discuss his ideas for summer beach activities, then typed up notes from Feb. 12 Rec. Committee meeting and submitted for Council meeting packages – updated dept. finances based on figures provided by June for up to Feb. 19/25;

Communities on the Move pilot – attended on line check in meeting Feb. 19 – encouraged Benn to work with Mayor in creating plan for Roods Head upgrades to trails – sent follow up to Guillarme rep. to seek lamppost pricing for end of boardwalk – Mar. 5 attended on line presentation re: “Activate Your Neighbourhood” (noted Yarn Bombing) - lent sandwich board to George Harding for free seeds display at library;

Facilities – regular visits to LRHS several times each week to stay up to date with gym bookings – managed Rec. Centre rental request by Alden Stephens of Clearwater for Feb. 25 (noted issues with heat pumps not working very well) – got help from Kevin to remove garbage at Roods Head Park Mar. 6;

Accessibility – attended meeting of Eastern Shelburne County Accessibility Advisory Committee held in Rec. Centre on Feb. 25;

Equity and Anti-Racism – met on line Feb. 10 with Jessie, Adam and three representatives of Canadian Association of Retired Persons (CARP) Atlantic Chapter for engagement session – Feb. 12 attended on line Anti-racism – Feb. 18 attended engagement meeting held at Shelburne Library with Community Health Board Kitchen Table group led by David Hartley (ten others), next day had conversation with Adam to talk about end of meeting after he had to leave and to debrief from meeting – Feb. 27 attended engagement session with representatives of the Centre for Environmental Justice held in Shelburne at MDS offices;

Programs – Indoor Soccer - Feb. 10 sent announcements and posters to high school for program promotion and connected with Bevin to make sure he would be on hand for leadership that evening – went on line Feb. 12 to set up Sideline account and start Sport Fund application for equipment funds, next day finished and advised Nicole, who then reviewed and advised me to submit;

Senior Bingo – Feb. 11 – gathered and wrapped prize gifts, then got help from Dale to set up Rec. Centre, then called bingo (15 players, \$47.50) later washed most dishes and tidied hall, next day finished up dishes and submitted fees;

March Break Mini Basketball 2 day camp – met with Norman Anderson at LRHS to discuss gym time for March Break (he indicated Monday & Tuesday available) – created info sheet for program and circulated to parents and nearby basketball programs (and included on Kids Winterfest flyer) – created registration forms and distributed by email to those who had shown interest – March 10 & 11 spent days at LRHS Gym with Abby Peterson to set up and run camp (16 total participants);

Elementary After School Free Play – supervised Feb. 21 program with help from Emily Hupman for 18 students, five pre-schoolers and three parents – supervised Feb. 28 program with help from Emily Hupman for 18 students, three pre-schoolers and two mothers – supervised Mar. 21 program with help from Emily Hupman for 13 students, three pre-schoolers and two parents;

Art Workshops – spoke with Sarah on Feb. 21 and agreed to postpone program until later in spring when weather and other circumstances have improved;

Pickleball – provided gym access for group every Sunday;

General – spoke with Tim Rhyno on Mar. 8 and got verbal confirmation of \$1000 sponsorship for summer Beach Bash and a donation of 20 lbs. live lobster to use as raffle prize for After School participants to raise funds for asphalt pad upgrades;

Grants – Recreation Facility Development application for Play Park – Feb. 10 sent several emails including insurance note to June and response to Jamie Cornell re: Blue Imp proposal – Feb. 11 – spoke with Lori Anne Henneberry (LES Pre-Primary) about her letter of support, then called Tara Smith at Hillcrest to discuss her letter of support, later reviewed proposal from Blue Imp – sent note to Game Time Feb. 12 to seek info on playground surfacing options – met with June Feb. 13

14

to outline application and seek information on funds on hand and upcoming budget – worked all day Feb. 14 on fine tuning application and making submission (seeking \$150,000) – had note from Anna H. seeking anticipated approval of CoM and ToL funding amounts, followed up with Elaine Shelton and June for advice on each, then responded to Anna’s note – Feb. 21 spoke by telephone with Game Time rep for follow up – Feb. 28 Council provided approval for \$22,000 from 2025-26 operating budget and \$21,000 from CoM funds towards project, then sent this information to Anna H. to update our application – Mar. 12 emailed Jack Landry at Game Time In reply an email he sent with site questions – Mar. 18 met with Jack at Play Park, then moved to Rec. Centre to review scope of upgrades and discuss options available through Game Time;

Canada Post Community grant for Play Park – reviewed program and started working on application Feb. 25 – Feb. 27 sought assistance from Town auditors to establish proportion of Town expenses dedicated to administration (13.5%) – Feb. 28 spent most of morning fine tuning application and then submitting it through the Canada Post on line portal (seeking \$5000);

Enabling Accessibility - Feb. 10 reviewed terms in light of RFD application;

Age Friendly Communities – Feb. 11 spoke with program officer and followed up with email to request extension until end of September for project – Feb. 12 contacted David Burbine to book him for a March 6 performance in Rec. Centre – sent event poster to Shawna Symonds for review on Feb. 20 – created sign up list for Lockeport Senior Connections and collected info at Mar. 6 event;

Festivals – *Spring into Lockeport* - Feb. 13 received note from Robin Smith indicating that Municipality of Shelburne has approve \$2500 funding toward 2025 festival to help offset costs of Rock Climbing Wall rental;

Winterfest – Feb. 13 sent notes to Sue and Mike regarding HGTPC events (Sue indicated they were approved for funding from MDS to help with their events and the Children’s Carnival Sensory Hour – Feb. 18 started work on flyer design, then followed up with Our House re: Youth Carnival and Mike MacLeod re: pickleball events, then started gathering carnival prizes – worked daily on event posters and continued flyer lay-out until Feb. 21 when I circulated to MYML & Rec.

Committee members for proofreading and final edits – prepared and submitted various purchase orders and cheque requisitions for festival expenses – completed final edits to flyer on Feb. 23 and took on USB stick to Seeblick for printing of 1000 copies – Feb. 24 got help from Rowan to pick up flyers from Pleasant Point, then Dale helped put flyers into bundles and took to Post Office for delivery by mail to boxes in Lockeport, Sable River and Jordan Falls – Feb. 24 arranged payment for Yarmouth Big Bounce and requested COI for games – regularly created Facebook events and posts leading up to festival and throughout – booked Wrecking Ball bounce for Youth Carnival – connected with Anna (MFR) and

15

Benn for Walk Safety Clinic – sent U10 Fun Day info to participating teams – helped Dale with delivering posters to sites further out of town center – created flyer with Children’s activities and distributed to all students at LES – Feb. 28 received \$400 from HGTPC toward Sensory Hour events for Kids Carnival, later gathered supplies, loaded car and took all to LRHS for use the next day – Mar. 1 set up and ran Sensory Hour event (5 children with their families) with help from Rowan, Benn and Tatyana (Autism NS Southwest Chapter), later did the same for Open Carnival with additional help from Jenn Matthews, other parents and Yarmouth Big Bounce attendant (49 children plus parents and grandparents), later tidied up gym and placed supplies in corner of school front lobby for pick up on Monday, then took door prize to Soup & Pie Supper at Legion – Mar. 2 gathered supplies, printed refreshments coupons and went to Shelb. Co. Arena to supervise Free Skating Party (60+ participants, 63 hot dogs, 42 hot chocolates) – Mar. 4 ran special senior bingo with a visit from Becky of Knit & Yarn Shop, who gave all players a pair of hand made earrings (20 participants) – Mar. 5 sent Volleyball and Youth Carnival announcements to LRHS, Benn picked up sandwiches (later I picked up more) and cheese tray from L, S & B, then sweets from Town Market and helped set up for David Burbine performance in Rec. Centre (67 in attendance), ran event with help from Benn, Dale and Steven Williams, later washed up dishes and tidied Rec. Centre, met volleyball supervisor at LRHS in evening (13 participants) – Mar. 6 gathered supplies for Youth Carnival and transported same to LRHS, went to LES to promote Wool Sox Skating Party directly to students, later went to LRHS to meet with Our House and help set up for Youth Carnival (15+ in attendance), stayed in touch with Benn regarding Walking Clinic (no participants/very rainy) – Mar. 7 gathered supplies and then ran Wool Sox Skating Party at LRHS (13 students, 4 pre-schoolers, 3 grandmas, 2 moms) – Mar. 8 opened LRHS gym for pickleball events and gave them MYML swag for use as prizes (16 players in tournament), went to SRHS for U12 basketball games, later returned to LRHS to lock up following pickleball – Mar. 9 took door prize to Legion for breakfast event, then went to LRHS to set up for and run U10 Basketball Fun Day (4 teams took part in two games each) – Mar. 11 dropped off U10 basketball donations to main office for deposit;

Community Support – Feb. 18 completed survey from Our House on community collaboration – responded to enquiry from manager of Sea Star Seafoods on Cape Island, who wants to connect with laid off Clearwater workers, then reached out to Mayor and out them in touch with one another to take issue forward – introduced Jack Landry of Game Time to Terri Dean, Alyssa Chetwynd and Lori Sigfridson to discuss LES playground project – regularly provided Terri & Alyssa with meeting space for their project in the Rec. Centre and Council Chambers;

16

Other Meetings, etc.:

- attended on line webinar Feb. 10 "Introduction to Neurodiversity & Holistic Inclusion in Sport & Physical Activity" by Sport for Life;
- attended Recreation Committee meeting on February 12 and recorded meeting notes;
- attended February 19 on line meeting with TCRCE staff and YSMRA members to discuss issues of community use of schools;
- attended on line Aging Well webinar Feb. 27 with other seniors program providers from around the province;
- attended Council meeting on February 28;
- attended on line YSMRA meeting March 4 with presentation on the Remedy by Western zone representative;
- took vacation days on March 12, 13, 14, 17, 20 and a half day vacation on Feb. 20;
- half day medical leave Feb. 12 and Mar. 18, a full day medical leave on Mar. 19, plus a half day personal leave Feb. 13.

Respectfully submitted,

Frances H. Scott
Community Coordinator

(17)

Town of Lockeport Heritage and Tourism Advisory Committee

Tuesday, March 18, 2025

Town of Lockeport - Council Chambers - 6PM

Present: Craig Hillen, Derek Amalfa, Jeff Wood, Connie Lamm, Tim Rhyno, Emily Swim, Daniel Williams, Rod Krick

Regrets: Will Tremaine, Natasha Amalfa, Becky Williams, George Benham

Chair Craig Hillen called the meeting to order at 6:07pm

Minutes from the last meeting

Derek Amalfa moved to approve the minutes from the February 18th, 2025 meeting, Jeff Wood seconded. All in favor.

Recognition and Appreciation for Local Businesses

The 'Love Lockeport Recognition Award' was supposed to start March 1st but that date is now pushed to April 2nd.

The recreation committee developed a nomination form to be used. It is open to the public for nominations and then it would go to the committee to review. Rod Krick wanted to know how the committee would let the public know this was an option. Craig mentioned that it would be posted on the website and social media accounts. Rod also asked if the town has a push email for updates available for community members to sign up for. Currently there are no push emails but where the website is being updated this will be an option in the future.

Derek and Jeff presented different 'Love Lockeport' certificates (physical and digital) for the committee to select.

Derek Amalfa made a motion that the committee adopt the decided upon paper certificate format that will be used at the year end celebration and electronic certificate that will be used right away. Jeff Wood seconded. All in favor.

We currently have five (5) businesses selected which provides us with recipients for a time frame of 2.5 months. It was suggested that we should always have at least five (5) recipients already determined to streamline the process for social media postings.

Jeff Wood recommended that no nominee can be renominated until the whole inventory list has been exhausted and everyone has been recognized.

Lockeport Legion, Jase Insulfoam, Richard Swansburg and Totties Crafts need to be added to the inventory list. Emily will add these businesses and recirculate the list.

It was recommended that it would be a nice gesture to have an evening gathering to present the awards to the recipients of the past year. Connie suggested it be similar to the one that takes place in Shelburne each year.

Connie Lamm made a motion that rather than an end of year celebration, we do a year period of October to October before the Lobster season and busy Crafter season starts to hold our 'Love Lockeport' recognition celebration. Tim Rhyno seconded. All in favor.

Town of Lockeport Website

Jeff Wood reported on the meeting with Stephanie from NS Tourism. The cost associated with being on the South Shore Tourism website is around \$595/year. The cost is based on the population census for our area so we would end up paying a lot less than the municipality and still be able to access the same services for less money.

The Town of Lockeport will eventually have a drop down menu on their website with the committee info on it.

Jeff Wood applied for a stacked \$25,000 grant through TDAP (Tourism Digital Assistance Program) for a website for the Town of Lockeport, Annual Sea Derby and the Heritage and Tourism Committee. This money would be used to help build the website and also sync our information together with the already established tourism websites for the province. Jeff will know if we have received the grant around April 15th, 2025.

We would send the content to be added to the Nova Scotia South Shore Tourism site to be featured on their interactive map and community calendar. This would include Visit South Shore and Nova Scotia Tourism sites.

This would save our committee a lot of work, as all we have to do is send in the information and these parties do the work. The committee discussed that even though we would be using the census population for the Town of Lockeport to determine the cost associated with this initiative, we would include District 6 and 7 as well with any information that we send in.

Jeff Wood spoke about this potentially helping with the slower shoulder seasons that we experience in the area and might provide more traction of visitors to the area for restaurants, accommodations and businesses to benefit from. An example that was given was about February's Lobster Crawl; this event could get more people to visit and recognize our area for future visits.

The more info that we provide to be shared on the tourism sites means the potential for more visitors to our area, especially where the tourism website would loop us in with other

events happening in the municipality. South Shore Tourism sends out 22,000 digital newsletters annually with a 40% open rate for subscribers. Working in this type of cooperative with the tourism sector and other businesses is an active way for our town and committee to create connections to have more events in collaboration with groups with similar interests.

Derek Amalfa made a motion that the Town of Lockeport would support investing the annual fee associated with the South Shore Tourism Cooperative and become a member. Connie Lamm seconded. All in favor.

Other Grants

Connie Lamm spoke about her correspondence with Erin Hume of Tourism Nova Scotia regarding different available grants to apply for. The Compelling Tourism Community Marketing Initiatives (CTCMI) grant was discussed among the committee. This grant would provide funding for a photographer to take professional photos of Lockeport that would be given to Tourism Nova Scotia to help promote the area online. Jeff Wood had concerns about copyright issues since it would give full rights of the photos to Tourism Nova Scotia for anyone to use. There was discussion about this issue and Tourism Nova Scotia would be taking their own photos and it would be at no cost to the Town or committee.

Tim Rhyno made a motion that Connie Lamm would apply for the Compelling Tourism Community Marketing Initiative grant before the due date of March 31st, 2025. Jeff Wood seconded. All in favor.

Lobster Sculpture Idea

Tim Rhyno reported on the work that he has done in regards to researching the creation of the largest lobster sculpture. He spoke to Cosby's Garden Centre in Liverpool, NS who creates cement sculptures with rebar, chicken wire and cement. The owner is currently very busy, and although he didn't say yes to the project, he also didn't say no; if there was money there to do the project there is the assumption that this wouldn't be a problem to get it in the works.

Tim Rhyno offered to speak with the local boat shops in the area for financial support for this project in exchange for potential business advertising on the sculpture when it is completed.

There was discussion around where the sculpture would go and the Marine Annex current location was suggested. There was discussion around incorporating the Fishermen's Memorial into the sculpture as well. Emily Swim suggested working in collaboration with the Families who attend the Seaman's Memorial each year during our Canada Day Celebrations as to be respectful of the families of those we are remembering with the memorial site. Craig Hillen also suggested working with the Lockeport Harbour Authority for collaboration with this project as well. Craig also mentioned the idea of creating a

mermaid sculpture near Freddie's Beach comparable to the one that is in Copenhagen, Denmark.

These ideas would be considered multi-year projects based on the investment level of the work.

Beach Accessibility

The wheelchair accessible ramp idea has been approved by the Town and Council. It would be located to the right of the current steps and would be considered a temporary solution. The wooden deck by the current stairs would be expanded and an aluminum ramp, that could be removed when necessary, would be purchased to be installed in that location.

There was discussion around the concerns that the Biodiversity division of the Department of Natural Resources for Nova Scotia would have in regards to the sand dunes. Connie Lamm spoke about the Japanese Knotweed that is in the current suggested location as it is an invasive species and acknowledging that we wouldn't be removing beneficial native plants. Jeff Wood offered to ask questions to Connor MacIntosh, who works for DNR, when he sees him next in regards to the potential of cement work as a more permanent solution for beach access.

Jeff Wood discussed the winter sand loss that our beach experiences on a yearly basis and that it needs to be kept in mind when creating an accessible ramp location.

Tim Rhyno spoke about the turn around spot at the end of Crescent Beach that is Catherine Slack's property that she allows the public to use. Tim Rhyno suggested writing a letter to Catherine Slack about beach access and any potential work for a ramp from that piece of land and if it would be a possibility.

Questionnaire for Locals, Businesses and Visitors

The committee went around the table and each member gave three questions that they had come up with for locals and for visitors to the area. Derek Amalfa typed all the questions into one document and Connie Lamm offered to work at compiling the questions and sorting them by the demographics we are trying to target.

Letter of Introduction

Craig Hillen said that a letter of introduction hadn't formally been written yet but there has been several word of mouth conversations about this committee and the objectives. Craig Hillen spoke about the meetings that took place with MP Rick Perkins and MP Chris d'Entremont earlier in the month of March.

Both MP's spoke about the Pulp and Paper company (Domtar) that is coming to Liverpool and the potential 400-450 new jobs that will be in the area once that is completed. There is

potential for Lockeport to benefit with housing and jobs and this could bring business back to the area, acknowledging the recent Clearwater Seafoods job layoffs.

Historic and Points of Interest Information Sites

There was discussion around local businesses sponsoring interpretive signs, which was a suggestion made by Jeff Wood in the previous year. Jeff has already done some research into the cost associated with new signage and for eight large interpretive signs it would come in at a cost about~\$3200. The committee would like to see the use of local photography on the signs. Emily Swim suggested the use of QR codes on the signs for further information and Derek Amalfa said that the QR codes could be linked to podcasts and narration for the historical points of interest and more that could increase the longevity of the information that is printed in the signs.

Other Business

The refreshing and painting of the bell buoys on the boardwalk and at the end of the beach were discussed by the committee. Jeff Wood has already spoken to Mark Williams about sandblasting and repainting them both and will provide a quote to Craig and Derek. Tim Rhyno also offered to get a comparative quote from another business. Rod Krick suggested that local artists could be commissioned to paint different concepts on the buoys, perhaps as a contest.

Craig Hillen spoke about working collaboratively with the Lockeport Harbour Authority for discussions around the future of Lockeport Harbour and the potential for floating docks for pleasure crafts during the summer months when the lobster season is not taking place. This could mean increased revenues for the Harbour Authority and it was suggested that this committee and the Lockeport Harbour Authority meet in the future to discuss this idea more.

The Town of Lockeport is introducing a bi-annual newsletter with the first edition scheduled tentatively for April 2025.

The next meeting will be Tuesday, April 15th at 6 pm in Council Chambers.

Meeting adjourned at 8:43 pm.

22



NOVA SCOTIA WORKS NOUVELLE-ÉCOSSE AU TRAVAIL

Info Session for Clearwater Employees affected by the layoffs

Service providers:

- Nova Scotia Works
- Employment Nova Scotia
- Nova Scotia School for Adult Learning
- Nova Scotia Apprenticeship Agency
- Service Canada

Overview

In response to the recent layoffs at Clearwater in Lockeport, five service providers partnered to host a series of information sessions to support affected individuals. The goal of these sessions was to provide essential information and resources to help attendees navigate this challenging transition.

Event Details

- **Dates:** March 13th and March 18th, 2025
- **Number of Sessions:** Four (two per day)
- **Location:** The Beach Centre, 157 Locke St, Lockeport
- **Proximity:** Chosen for its close location to Clearwater Headquarters, minimizing travel for affected individuals
- **Target Audience:** Over 50 individuals impacted by the layoffs

Structure of the Sessions

Each session included presentations from all five service providers, explaining how their respective services could assist laid-off workers. These presentations covered various forms of support, including employment opportunities, how to access Employment Insurance, training programs, financial assistance, education opportunities.

Participant feedback:

"Good morning, just want to thank you, and the other ladies for taking the time to talk to us and expand our horizons during this very difficult and confusing time. It was VERY appreciated"

Pier One Complex • 103 Water Street • Yarmouth, Nova Scotia • B5A4P4 • swemployment.com
1.866.868.9673 • 902.742.5859 • fax 902.742.5861 • info@swemployment.com



(23)



NOVA SCOTIA WORKS NOUVELLE-ÉCOSSE AU TRAVAIL

Statistics:

Attendance & Key Takeaways:

The info sessions were well attended, with over 20 participants joining across the four sessions. Attendees received valuable information from service providers, much of which they were previously unaware of.

The individuals affected by the Clearwater layoffs received 12 weeks of severance pay. Based on discussions during the sessions, most attendees were focused on navigating Employment Insurance (EI) and severance-related concerns, rather than immediate job searching.

Future Considerations:

Given the feedback and observed priorities of attendees, a hiring event in Lockeport does not appear to be necessary at this time. Instead, it would be beneficial to monitor the situation over the next 2-3 months and consider hosting another information session closer to when severance and EI benefits are ending. At that point, we can re-evaluate the need for a hiring event in the area.

Additionally, the Career Exploration Program, could be a valuable resource for those uncertain about their next steps. Since many attendees were focused on financial concerns rather than immediate job searching, career exploration could help them assess alternative employment paths or training opportunities.

In the meantime, we will ensure that all attendees are invited to the large hiring event in Shelburne, scheduled to take place in the next 1-2 months. 20 mins from Lockeport, this event can support job seekers at this stage.

Pier One Complex • 103 Water Street • Yarmouth, Nova Scotia • B5A4P4 • swemployment.com
1.866.868.9673 • 902.742.5859 • fax 902.742.5861 • info@swemployment.com





February 19, 2025

Warden Penny Smith
Municipality of Shelburne
414 Woodlawn Drive
PO Box 280
Shelburne, NS B0T 1W0

Dear Warden Smith:

RE: Proposed Reserve Creation, Wasoqopa'q First Nation

This letter is to inform you that Wasoqopa'q First Nation has, by way of a Band Council Resolution, submitted a request for an addition to reserve to Indigenous Services Canada (ISC). Wasoqopa'q First Nation has requested that land, located in the municipal district of Shelburne, in the Province of New Brunswick, identified as PID 80114044 and PID 80114051, be set apart as Shelburne reserve (see attached).

As you may know, reserves are land that has been set apart for the use and benefit of a First Nation. The Government of Canada has discretion to create reserves and add land to existing reserves in accordance with Canada's Addition to Reserve/Reserve Creation Policy Directive. I would like to request your input on this Addition to Reserve Proposal by May 19, 2025.

As part of the Addition to Reserve Process, the First Nation will negotiate agreements with local governments on issues such as service provisions, by-law harmonization and land-use planning. Local government(s) and the province are encouraged to work with the First Nation using the "good neighbour" approach. This approach involves good will, good faith and reasonableness in discussions between the First Nation and other governments.

We encourage municipal, provincial and First Nation governments to work together on common and shared obligations and goals. By working together, we can advance our collective work in the spirit of reconciliation and a nation-to-nation relationship. Communication among all relevant parties is encouraged when addressing issues of mutual concern.

Canada

.../2

Should you have any questions or wish to receive further information, please contact Jackie Qaqqasiq, Land Management Advisor, by phone at (902) 397-2365 or by e-mail at jacqueline.qaqqasiq@sac-isc.gc.ca.

Sincerely,

macdonald, krista Digitally signed by macdonald, krista
Date: 2025.02.24 09:32:39 -04'00'

Krista MacDonald, Manager
Land Management and Additions to Reserve
Indigenous Services Canada – Atlantic
PO BOX 160, 40 Havelock Street
AMHERST NS B4H 3Z3

Enclosures

c.c.: Council of Wasoqopa'q
Rachel Stevenson, Director of Lands and Economic Development, Wasoqopa'q
First Nation
Jackie Qaqqasiq, Land Management Advisor – ISC Atlantic

Figure 1: Location map of PID 80114044 (highlighted in yellow) extracted from Service Nova Scotia Property Online website.

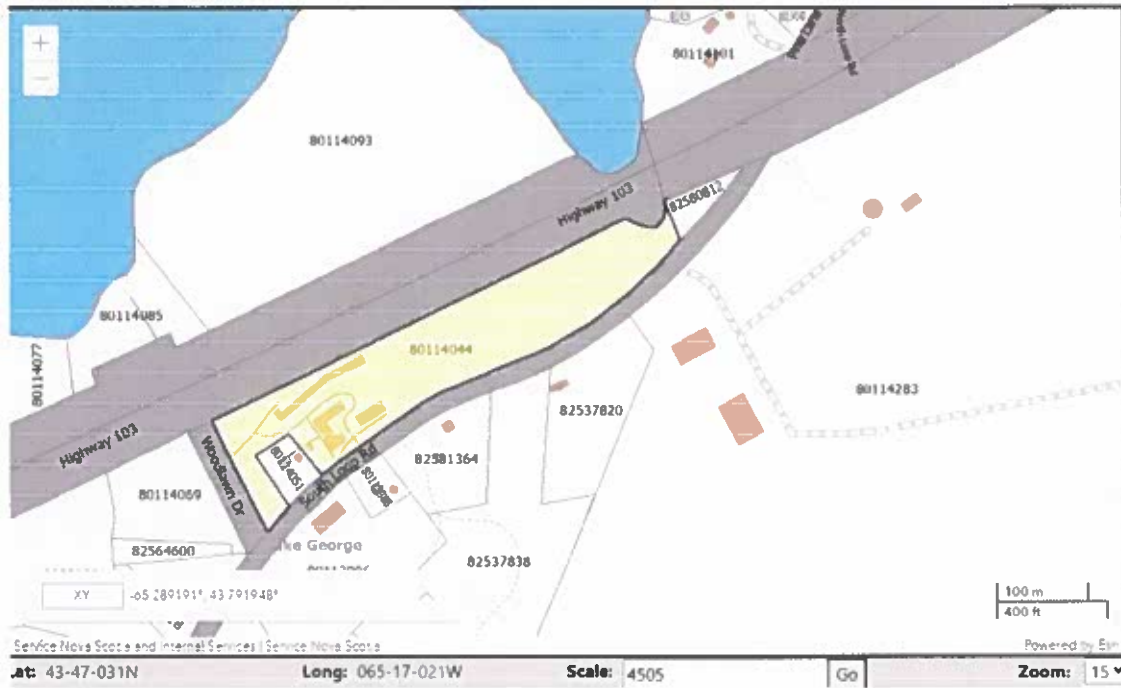
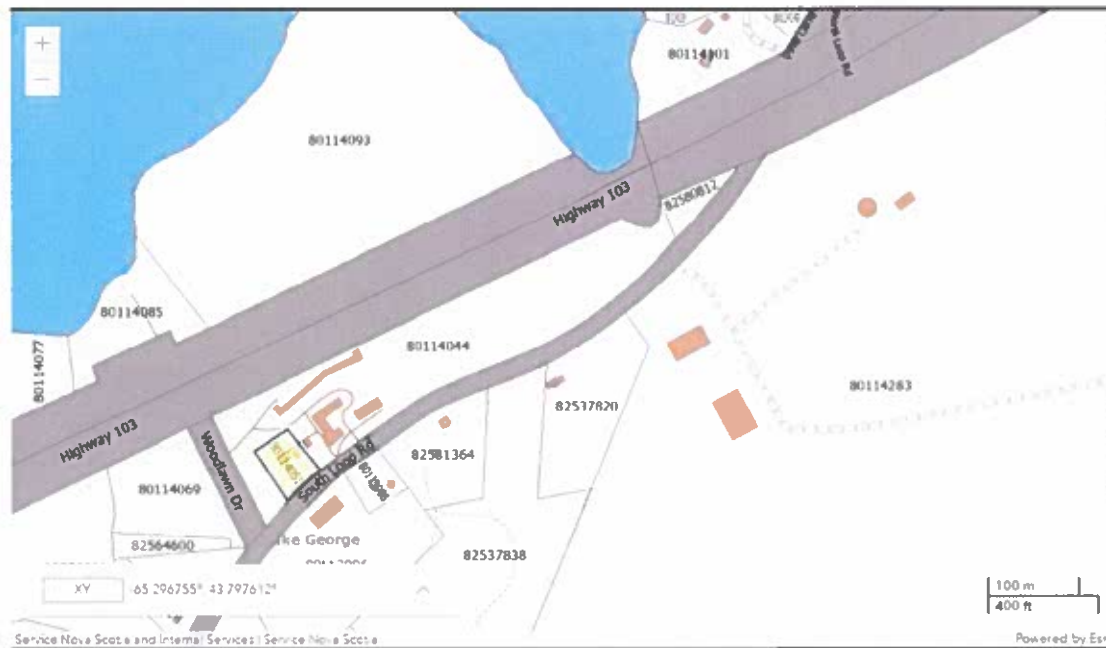


Figure 2: Location map of PID 80114051 (highlighted in yellow) extracted from Service Nova Scotia Property Online website.



27

From: Charlene Fekeshazy <CFekeshazy@nsfm.ca>
Date: Mar 13, 2025, 3:13:11 PM
Subject: Connecting Across Borders: NSFM President and CEO Engage with U.S. Leaders at NLC Conference

NSFM President Pam Mood and CEO Juanita Spencer recently traveled to Washington, DC, to attend the National League of Cities (NLC) Congressional City Conference as part of a Federation of Canadian Municipalities (FCM) delegation.

This visit provided an opportunity to **engage with U.S. municipal leaders on key cross-border issues, including the economic impact of tariffs**. President Mood was one of three elected Canadian officials in attendance, alongside FCM First Vice-President Tim Tierney (Ottawa, ON) and Mayor Marc Doret (Dorval, QC).

President Mood participated in the following:

- Presented at the Finance, Administration & Intergovernmental Relations Committee of NLC alongside Mayor Marc Doret.
- Participated in the Community and Economic Development Committee with FCM VP Tim Tierney.
- Engaged with over 3,000 municipal leaders at the conference, where U.S. Vice President JD Vance also delivered an address.

Additional meetings included discussions held with the following representatives:

- Mayor Andrew Ginther, President of the U.S. Conference of Mayors
- Virginia Mayer, Executive Director, Democratic Mayors Association
- Minister Carrie Goodge O'Brien, Canadian Embassy in Washington

The focus of these three additional meetings was to gather information on how to best move forward and to share our findings as it related to response to our presentations.

Canadian officials also extended an invitation to meet with the Republican Mayors Association. "They didn't get back to us," said Mood, "and regardless of where they stood on tariffs, not wanting to speak out was another theme of the conference."

"The delegation's focus was to create awareness around the tariffs and their consequences on both sides of the border. We represent the people and when they are affected, we will be the level of government they turn to. Impressing upon them the importance of getting word to their constituents and taking the next step to speak with their state representatives is hugely important," advised Mood.

The visit was well received, with strong support shown for Canada from municipal counterparts. The discussions were engaging, informative, and invaluable.

Stay tuned for further updates as NSFM continues to advocate for municipalities at home and abroad.

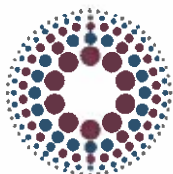
President Mood is open to any questions, concerns, thoughts members may have. Please reach out with anything. As well, she stated, "Thank you to our members who shared their insights on our tariffs survey. Your responses were tremendously helpful. We're in this together."

NOVA SCOTIA FEDERATION OF MUNICIPALITIES

t +902.423.8331

info@nsfm.ca

nsfm.ca | [facebook](#) | [twitter](#) | [linkedin](#) | [instagram](#)



NOVA SCOTIA FEDERATION
OF MUNICIPALITIES

NSFM is located in Mi'kma'ki, the ancestral and unceded territory of the Mi'kmaw. We are all Treaty people. We also acknowledge the