



**TOWN OF LOCKPORT
COUNCIL MEETING
FRIDAY NOVEMBER 15, 2024, AT 1:00 P.M.
AGENDA**

1. Call to order

2. Silence Electronic Devices

3. Approval of Agenda, including additions or deletions

Draft Motion – That Council approve the agenda for the November 15, 2024, meeting as presented.

4. Approval of Minutes

- Regular Council Meeting Minutes October 18, 2024

Draft Motion – That Council approve the Minutes from the Regular Council Meeting of October 18, 2024.

5. Business arising from Previous Minutes

There was no business from the previous meeting.

6. Community Forum (Open Mic)

- 20 Minutes Maximum
- Each resident is allowed a maximum of five minutes
- The resident is to speak directly to Council
- There will be no interaction by Council at this time
- If questions are posed by residents the question will be recorded to be researched

7. Presentations

There are no presentations scheduled for this meeting.

8. Finance

- List of invoices already paid in the amount of \$81,099.71 (Page 1-2)
- Town of Lockeport Borrowing Resolution (Page 3)

Draft Motion: That the Town of Lockeport executes the 2024 Municipal Corporation Borrowing Resolution 2024/2025, allowing the Town to borrow for current expenditures until such time as the taxes to be levied can be collected.

- Climate Action in Shelburne County (Clean Foundation) (Page 4-12)

Draft Motion: That Council of the Town of Lockeport approve a two-year commitment to the Climate Action in Shelburne County Initiative, through the Clean Foundation, at a cost of \$4,205.00 per year for the next two fiscal years.

9. Other Business

- Approval of Revised Policy 'Council Meetings & Proceeding' – New meeting day and time. (Page 13-22)

Draft Motion: That Council approves the revised policy in regard to Council Meetings and Proceedings.

- Request from the Municipality of the District of Shelburne and the Town of Shelburne for Council of the Town of Lockeport to engage in a presentation regarding Consolidation. (Page 23-28)

Draft Motion: That the Council of the Town of Lockeport agree to listen to the presentation regarding Consolidation, as set up by the Municipality of the District of Shelburne, while exploring all options in the best interest of the Rate Payers/Residents, of the Town of Lockeport.

- Change of meeting dates for Council for November 15, 2024, and November 29, 2024. (Page 29)

Draft Motion: That Council approve the changing of dates for November's meeting. November 8, 2024, meeting moved to November 15, 2024, at 1:00 p.m. and November 22, 2024, meeting be changed to November 29, 2024, at 1:00 p.m.

- Letter from the five Municipalities of Shelburne County to the Honourable Diane LeBouthillier, Minister of Fisheries, Oceans and the Canadian Coast Guard – Mediation in Treaty Rights and Elvers Quota Allocation and reply from Doug Wentzel, Regional Director General, Maritimes Region. (Page 23-28)
- Request from Victorias Brooks, CAO from Municipality of Yarmouth to bring Oceans 11 group back together. (Page 29)
- Letter from Timothy Rhyno – rezoning on Water Street. (Page 30)

That Council of the Town of Lockeport direct staff to start the procedure of amending the Land Use By-Law for the Town of Lockeport, by rezoning the property located at 21 Water Street, owned by Timothy Rhyno, as shown on property online, Assessment Account number 04576543, from its present Zoning of Industrial (M-1), to Residential (R-1).

All necessary steps will be taken to complete this process according to other guidelines of the Municipal Government Act.

- Letter from Rebecca Williams – Concerns for the Business District of the Town of Lockeport. (Page 31-37)
- Citizen concern – Low Income Tax Exemption, threshold is too low. (Page 38-39)

10. Council Reports

- Mayor Derek Amalfa (Page 40)
- Deputy-Mayor Anna Chetwynd (Page 41)
- Councillor Craig Hillen (Page 42)
 - o RCMP minutes from October 17, 2024 (Page 43-45)
- Councillor Kevn Chetwynd (Page 46)
- Councillor Candace Malik (Page 47)

11. Correspondence

12. Information Only

- Accessibility in the Town of Lockeport (Page 48-49)

13. Date of next meeting

- November 29, 2024, at 1:00 p.m.

14. “In Camera”

- Low Income Tax Exemption Applications

15. Adjournment

LIST ON INVOICES ALREADY PAID TO BE PRESENTED AT THE		
NOVEMBER 15 2024 MEETING		
A. MACKENZIE SECURITY LTD	SECURITY FOR STREET DANCE JULY 1ST	471.40
AGAT	SEWER WATER TESTS	420.90
BELL ALIANT	BEACH CENTRE	114.86
BELL ALIANT	OFFICES, ELEVATOR PHONE, EMO	178.93
BELL ALIANT	REC OFFICE, FAX, FIRE DEPT. KITCHEN, LIBRARY, SEWER, REC CENTRE, EMO	711.92
BURKE HARRIS TRUCKING	PUMPING OUT SEWAGE SLUGH FROM SEWER PLANT	1,092.50
CHETWYND, WAYNE REIMBURSEMENT	LIGHTBULBS FROM DOLLARAMA FOR BEACH CENTRE	29.67
CROFT, ELVA	REIMBURSEMENT FOR CRAFT FAIR - SPOUSE PASSED AWAY	30.00
CULLIGAN WATER	DRINKING WATER	23.90
HARDING, JUNE	MEDICAL AND LIFE INSURANCE	27.20
HILTZ, DARRELL REIMBURSEMENT	MEDICAL NOTE AND LICENCE RENEWAL FOR FIRE DEPT.	142.40
I.B.E.W.	UNION DUES	355.60
LOCKEPORT PHARMACHOICE	TAPE, SOAP FOR MFR BUILDING, BUBBLES FOR FALL FEST	72.03
LOCKEPORT PHARMACHOICE	GIFT CARD FOR HALLOWE'EN PRIZE	50.00
LOCKEPORT TOWN MARKET	GIFT CARD FOR HALLOWE'EN PRIZE	50.00
LOCKEPORT TOWN MARKET	SR.BINGO FOOD AND SR. CONNECTIONS MEETING SNACK	27.61
LYDGATE LOCK STOCK AND BARREL	GIFT CARD FOR HALLOWE'EN PRIZE	50.00
MANULIFE	EMPLOYEE PENSION PLAN	1,661.96
MBR COURIER	COURIER SERVICE	102.93
MUNICIPALITY OF SHELBURNE	C & D SITE - OLD WOODEN DOORS	10.89
MUNICIPALITY OF SHELBURNE	ACCESSIBILITY COORDINATOR POSITION EXTENSION - LOCKEPORT'S PORTION	1,000.00
MUNICIPALITY OF SHELBURNE	3RD QUARTER SHARED SERVICES	44,130.20
PAYROLL	OCT 19 - NOV 1, 2024	15,140.35
SCOTIA BUSINESS CENTRE	FIRE/MFR DISPATCH, ELEVATOR MONITORING FOR NOVEMBER	603.98
SOBEYS	SUCKERS FOR TRICK OR TRUNK, FOOD FOR SR. BINGO	56.89
TELUS	MEDICAL AND LIFE INSURANCE	926.49
TRI-COUNTY REGIONAL CENTRE FOR EDUCATION	MONTHLY EDUCATION TAX	10,643.80
UNCLE SID'S	APPLES FOR TRICK OR TRUNK, FOOD FOR SR. BINGO	80.13

3

Account No.

**NOVA SCOTIA
MUNICIPAL CORPORATION — BORROWING RESOLUTION**
(Made in Duplicate)

To authorize the borrowing of certain moneys from **ROYAL BANK OF CANADA** to meet the current expenditure of the Corporations of the Town of Lockeport (hereinafter called "the Corporation") for the year 192024.

WHEREAS it is necessary to borrow the sum of \$ 482,600.00 from the **ROYAL BANK OF CANADA** to meet the now current expenditure of the Corporation until such time as the taxes to be levied therefore can be collected.

BE IT THEREFORE RESOLVED by the Municipal Council of the Corporation as follows:

1. That the Mayor with the Treasurer of the Corporation, be and they are hereby authorized under the seal of the Corporation to borrow from the **ROYAL BANK OF CANADA** the sum of Four Hundred & Eighty-Two Thousand, Six Hundred xx dollars as the same may be required from time to time to meet the now current expenditure of the Corporation which said expenditure has been duly authorized by the Council.

2. That the said Mayor with the Treasurer aforesaid, be, and they are hereby authorized to pay or allow to the said bank interest on the said sum of Four Hundred & Eighty-Two Thousand Six Hundred xx dollars at a rate of Royal Bank Prime per cent per annum, which may be paid or allowed in advance by way of discount or otherwise howsoever as they may deem best.

3. That the said sum of \$ 482,600.00 so to be borrowed shall be made payable on or before the 30th day of November, 2025 next; and the promissory note or notes of the Corporation, if any, given therefore, if made payable before the said 30th day of November, 2025 may be renewed by the said Mayor and Treasurer from time to time, but no renewal thereof shall fall due later than the said 30th day of November, 2025 next.

4. That the promissory note or notes of the Corporation, sealed with the corporate seal and signed by the _____ and Treasurer of the Corporation be given from time to time as required, in security for the amounts borrowed from time to time under the provisions of this resolution.

5. That the giving of such renewal note or notes, as aforesaid, shall not be deemed satisfaction to the said bank of the said advance or interest, but as evidence only in indebtedness.

Passed in open council this 15th day of November 192024

Warden/Mayor

(CORPORATE SEAL)

Clerk

CERTIFICATE

I hereby certify that the forgoing is a true copy of a resolution of the council of the Municipal Corporation of the _____ of _____ passed at a meeting of said council duly called and held on the _____ day of _____ A.D. 19 _____ at which a quorum of the council was present and voting.

(FOR BANK USE ONLY)

INITIALS	
Prepared By	Checked By

From: Izzie Collier <icollier@cleanfoundation.ca>
Sent: Wednesday, October 23, 2024 9:53 AM
To: townoflockeport@ns.sympatico.ca
Subject: Re: Introduction + Climate Action in Shelburne County

Hi June,
I just wanted to follow up on my email to make sure you received it and see if you had any questions or were interested in setting up a time to chat.
Thank you,
Izzie

Clean Foundation

Izzie Collier (she/her)
www.cleanfoundation.ca

From: Izzie Collier
Sent: 11 October 2024 11:37 AM
To: townoflockeport@ns.sympatico.ca <townoflockeport@ns.sympatico.ca>
Subject: Introduction + Climate Action in Shelburne County

Hi June,
My name is Izzie, I am working with communities in Shelburne County through the Community Climate Capacity program at Clean Foundation. Through this program, I am assisting the Town of Shelburne, the Municipality of Shelburne and the Municipality of Barrington towards achieving their climate related objectives. One of the main objectives we have identified is developing a more regional approach to climate change action planning and project implementation, as the impacts of climate change are commonly experienced across the county.

In addition to offering an introduction, I wanted to share an exciting program opportunity with you that the three communities we are working with have recently signed up to participate in. The Climate Resilient Coastal Communities (CRCC) program is jointly offered by Natural Resources Canada and AIM Network (Atlantic Infrastructure Management) to offer technical assistance to Canadian municipalities for climate resilience planning. The participants will work on building coastal resilience plans, creating municipal planning roadmaps, defining projects, creating financing strategies and increasing municipal competency to manage climate risk in coastal areas.

Our team, and our colleagues at AIM Network are very interested in encouraging participation of the Town of Lockeport and the Town of Clark's Harbour in order to have full participation for all of Shelburne County. This would contribute to the success of developing a regional climate action plan, saving time and money for individual communities to develop independent plans, while allowing for a full range of climate hazard related data to be gathered for the entire county.

I would love to set up a time to chat with you to further introduce myself and our program objectives, share more about the CRCC program and answer any questions you may have. Please let me know if there is a time that works for you to meet. I will be away at a conference most of next week but will have availability any time on Friday Oct 18th or the following week.

Thanks and have a great long weekend,
Izzie

5

June Harding

From: Izzie Collier <icollier@cleanfoundation.ca>
Sent: Wednesday, October 30, 2024 3:45 PM
To: June Harding
Cc: Matt Delorme
Subject: Re: Introduction + Climate Action in Shelburne County
Attachments: CoastalProgramBrief_R1.pdf

Hi June,
Thanks again to you and Mayor Amalfa for your time today, it was great to meet you both.
We're very excited about the possibility of Lockeport joining the Shelburne County cohort in the Climate Resilient Coastal Communities program. Attached is the program overview that Matt shared with you today.

The cost for the town to participate is \$9500. As I mentioned, there is potential to cost share with the Municipality of Shelburne. If you can let us know what the Town's capacity is to contribute to the program costs, we can work with the municipality to determine what the cost share will be.

Let us know if you have any questions or need any additional information to share with council.

Thanks again,
Izzie

Clean Foundation

Izzie Collier (she/her)
www.cleanfoundation.ca

From: June Harding <townoflockeport@ns.sympatico.ca>
Sent: 30 October 2024 10:22 AM
To: Izzie Collier <icollier@cleanfoundation.ca>
Subject: RE: Introduction + Climate Action in Shelburne County

Thank you. See you at 2pm.

June G. Harding
Town Clerk/Treasurer
Town of Lockeport
PO Box 189
Lockeport, NS
BoT 1Lo
Phone (902) 656-2216
Fax (902) 656-2935
Email townoflockeport@ns.sympatico.ca
www.lockeport.ns.ca

From: Izzie Collier <icollier@cleanfoundation.ca>
Sent: Wednesday, October 30, 2024 10:12 AM
To: June Harding <townoflockeport@ns.sympatico.ca>; 'Matt Delorme' <mdelorme@aimnetwork.ca>
Subject: Re: Introduction + Climate Action in Shelburne County



Coastal Resiliency through Long Term Service Delivery Planning

We invite you to join other communities in Atlantic Canada as part of this \$1 million project to build coastal resiliency through [Program Name Subject to Funding Announcement]. The program offsets up to 75% of project costs. Our goal is to help municipalities prepare funding ready actions that balance climate risk management with demands from existing aging infrastructure and the need for new infrastructure to support growing and developing communities.

The project is a joint effort between Atlantic Infrastructure Management (AIM) Network, Transition Bridges Project, Caprivian Strip Inc., We6 Planning Group, TransCoastal Adaptations and the New Brunswick Environmental Network. This is a unique opportunity to work with non-profit organizations, academic institutions and industry to build effective, achievable adaptation solutions that align with the pillars of the National Adaptation Strategy. Depending on your specific needs, project outcomes can include:

Deliverable	Our Project Team will:	Municipal Staff / Elected Officials will:
New or Updated Policies	Provide policy reviews templates and recommendations based on current climate risk profiles and legal implications of risk	Participate in a ½ to 1-day workshop, review recommendations and suggested updates
Risk Profiles GIS Mapping	Generate shape files and maps from provincial data, demographic data and infrastructure risk	Provide existing GIS files
Resilience Activity Roadmap	Build a roadmap and workplan for resilience activities, investment and do-nothing costs	Complete readiness self assessments and project survey(s)
Social, Economic and Environmental Risk Assessment	Facilitate PIEVC Portfolio High Level Risk Screening (meets the “climate lens” requirement for federal funding).	Participate in 1-day workshop and on-line follow up meetings. Review and comment on reports
Planning and Bylaw Roadmap	Recommend best practices, facilitate municipal discussions, build a roadmap of activities, investment and do-nothing costs	Participate in 1-day workshop, Review and comment on reports, periodic check in meetings (approximately 1-2 hours)
Nature-based Solutions	Provide Level 1 Green Shores Training for interested residents https://www.transcoastaladaptations.com/green-shores-training and Level 2 training for municipal staff. Identify potential areas for natural solutions and develop scopes and cost estimates for future funding applications	Promote resident training on websites and social media, attend Level 2 training, participate in design charette sessions for nature-based solutions
Capital financing	Develop a five-year financing plan for resiliency roadmap priorities and project needs. Financing plan will consider current municipal revenue structure and existing infrastructure priorities (aging assets, development needs)	Provide current short-term capital priorities, municipal revenue information (tax rolls), growth estimates. Participate in a review meeting with AIM team.
Council Presentations	Provide a project overview presentation to council, mid-project update and project summary presentation.	Review presentations, schedule agenda time and liaise with council

We are seeking letters of commitment from participants before September 30, 2024. The cost per municipality, depending on number of participants, size and complexity, is expected to range from \$7,500 to \$25,000 with an average of \$15,000.

Funding note: payment for the program may be deferred to your following fiscal year if needed, and we expect that municipalities can use gas-tax funding for this long-term planning activity.

To participate or for questions, contact Matt Delorme at AIM Network: mdelorme@aimnetwork.ca or (902) 691-4883.



Climate impacts are already here. We do not need more studies; we need action. This project will have you ready to fund and implement adaptation solutions with the support of your community.

We assembled an expert team of non-profits and industry professionals in equitable community engagement, municipal planning and governance, nature-based solutions, asset management and climate adaptation planning. We will provide training, education and technical assistance to municipalities that want concrete, actionable plans to protect their coastlines with social, fiscal and environmental responsibility.

Under the National Adaptation strategy, effective adaptation strategies must consider land use planning and nature-based solutions to support of built infrastructure, as well as take a robust, realistic view of the uncertainties in our climate future.



Our organizations have partnered to build a program to help municipalities get “funding ready” adaptation solutions scoped with a high probability of success. The program considers social, economic and environmental impacts, along with nature-based solutions and planning strategies.

The project will last two and a half years and will be delivered to a municipal cohort in each Atlantic province.

What is a Cohort Group?

- Cohorts are groups of municipalities with similar geography and coastal climate concerns. They do not need to be the same size.
- Municipalities will join other communities that want to participate and share processes, tools and resources that are useful to a range of community sizes and populations.
- Participants should value long-term planning and be ready to commit to achieving the outcomes of the program.
- Municipalities commit to representatives participating for the duration of the program.
- Municipal representatives may include councillors, planners, public works or engineering, senior management, climate change specialists and community engagement staff.

How does my community benefit?

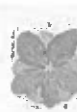
If you are a coastal community at risk from increasing impacts of climate events like increased storm surge, stronger winds, increasing of coastal erosion and long-term risk of inundation from sea-level rise, you can benefit from funding under this program. We will help you use your own information, data and community input to produce:

- Policy documents to reflect clearly defined goals addressing climate risk, infrastructure resilience and social impact.
- Community engagement with vulnerable populations to understand the needs of at-risk populations.
- GIS mapping compatible with your existing GIS systems to visualize coastal risks with demographic and vulnerable population data, where it is available.
- A municipal land use planning roadmap to help you move towards land use guidelines that balances uncertainties in long-term climate change predictions, creating informed regulation, supporting economic development and building community growth potential.
- A coastal vulnerability assessment using the PIEVC protocol High Level Risk Assessment (HLRA) process.
- A cost-benefit and feasibility analysis of using nature-based solutions to protect against wind, flooding and erosion.
- Concept designs of priority natural asset installations that can be taken to capital funding applications in 2025.
- Training through workshops and online training courses, approximately five days of training per municipality on community engagement, climate risk assessment, planning strategies, capital planning and financing for adaptation.
- Capital financing plans that identify funding sources for the project(s) from municipal sources, debt spending, reserves and federal and provincial sources, as well as options to draw private capital into adaptation funding.

What do you need to do?

The program involves technical work supported by our team, facilitated workshops and on-line learning. We will also provide one-on-one or small group support during the project. *We understand that municipal staff have many competing priorities, and our team of experts will take care of all of the heavy lifting, relying on your staff for input at the workshops, reviewing documents, and participating in on-line course content.* The following page shows a breakdown of project goals, activities and deliverables.

Project Timeline: *The project will run from fall of 2024 until March 31, 2027. We are seeking letters of commitment by July 31, 2024.*



Cost per municipality to participate: The cost per municipality will vary based on your size and the complexity of your needs. Depending on interest, we anticipate an average cost of \$15,000 with individual cost ranging from \$7,500 to \$25,000. The program is designed to build solutions that align with federal and provincial mandates for climate resiliency they become priority actions for funding in the near term. The project runs from September 2024 to March of 2027 with these activities:

Project Preparation

The project team will:

- Complete mapping for your community with:
 - Provincial flood mapping (GeoNB, PEI CHIP or CLIMAtlantic)
 - Population density based on current zoning or trends
 - Socio-economic data from Statistics Canada
 - Infrastructure type and location in coastal risk zones
- Identify priority communities for consultation, particularly those under-represented through conventional community input

Activity 1: Adaptation Governance

The project team will:

- Conduct a governance workshop
- Suggest policy updates to include equity statements, acknowledge maladaptation risk, set planning goals and set adaptation priority.
- Develop a governance framework for infrastructure decisions aligned with the National Adaptation strategy pillars
- Build a process to adjust climate prioritization considering adaptation pathways for the various climate change forecasts
- Present the need and value of proposed changes to council

You will:

- Participate in a workshop on municipal climate governance
- Review and comment on proposed policy changes and framework
- Bring proposed changes for council ratification
- Build a roadmap for future strategic plans so they consider equity, risk priority and risk mitigation in community development

Outcomes: Updated Policy, Adaptation Framework and Roadmap

Activity 2: Community Engagement Sessions

The project team will:

- Lead a workshop on community engagement to engage underrepresented, racialized and lower-income populations
- Present planning considerations for in the era of climate change

You will:

- Attend the workshop on community engagement
- Provide input to develop surveys and community consultation

Outcomes: Socio-economic risk assessment and recommendations

Activity 3: Climate Vulnerability Assessment

The project team will:

- Identify vulnerable people and communities in vulnerability profiles
- Conduct PIEVC High-Level Risk Assessments on coastal land and infrastructure to prioritize focus for concept designs and costing

You will:

- Attend on-line video training for climate risk assessments
- Review and comment on vulnerability profiles
- Attend a one-day workshop for the PEIVC vulnerability assessment

Outcomes: PIEVC High-Level Risk Screening and Risk Priorities

Activity 4: Land Use Planning Strategy

The project team will:

- Review existing planning regulations to build on successes
- Review provincial mandates, policies and future plans
- Provide on-line training for land use planning for climate change
- Develop a best-practice guide for future planning activities

You will:

- Participate in training on climate and equity planning
- Review and comment on vulnerability profiles
- Review and comment on best-practices guide

Outcomes: Municipal planning strategy and roadmap, climate planning best-practices guide, GIS Mapping

Activity 5: Nature Based Solutions

The project team will:

- Provide training on nature-based solutions for coastal protection
- Public open house for individual property owners
- Assess high-risk areas for suitable projects and maladaptation risk
- Provide recommendations on natural and built interventions
- Build a cost benefit analysis using NBEN tool

You will:

- Participate in training on where and when nature-based solutions are appropriate
- Review and comment on recommendations and cost estimates

Outcomes: Concept design, costs and timeline for one coastal adaptation intervention (preference for nature-based solutions)

Activity 6: Capital Plan and Financing Strategy

The project team will:

- Provide access to capital planning and financing on-line course
- Review existing capital projects and incorporate coastal adaptation
- Identify funding sources, risk and service trade-offs with the “do nothing” option and risk mitigation for residual climate risk
- Develop a roadmap for novel funding options, including securing private capital and understanding insurance implications
- Assess impacts to debt and reserve funds to build projects
- Develop council and public engagement material to present adaptation plans, costs, residual risks and adaptation actions

You will:

- Participate in online training for capital planning and financing
- Provide existing information on capital projects and financing
- Review updated five-year capital plan and financing strategy
- Provide input on trade-offs between debt, reserves and municipal revenue

Outcomes: Five-year capital financing plan for adaptation projects including impacts on capital renewal, public engagement material (council presentation and fact sheets)

Contact us today to build your custom program and identify opportunities for collaboration with your neighboring communities.

NRCAN Climate Resilient Coastal Communities
Nova Scotia South Shore Cohort
Kickoff Meeting

MINUTES

Date: November 8, 2024

Time: 9:00 am – 11:30 am

Chair: Matt Delorme (AIM Network)

Attendance

CRCC Team

Matt Delorme (AIM Network) - MDL

JN Landry (Transition Bridges Project) – JL

Louise Adongo (Caprivian Strip Inc.) - LA

Madison Marshall (TransCoastal Adaptations) - MM

Charles Thibodeau (NB Environmental Network) - CT

Mary Bishop (We6 Planners) - MB

CLEAN Foundation

Logan Horrocks (CLEAN Foundation) - LH

Kaytland Smith (CLEAN Foundation) – KS

Izzie Collier (CLEAN Foundation) - IC

Liz Carr (CLEAN Foundation) – LC

Municipal Representatives

Chris Frotten (Municipality of Barrington) - CF

Mike Kahn (Town of Shelburne Planning) – MK

June Harding (Town of Lockeport) – JH

Regrets

Sarah Mattatall (Town of Shelburne) – SM

Addie Burkam (AIM Network) - AB

KJ Conyers Steede (Caprivian Strip Inc.) - KJ

Val Kean (Municipality of Shelburne) - VK

Marcia D'Eon (Municipality of Shelburne) – MDE

Item

Welcome and Introductions

- Introductions between project team, CLEAN Foundation, municipalities
- This meeting is for introductions and getting started with next steps. Any project meetings about specific issues will follow today's meeting.

NRCAN Climate Resilient Coastal Communities Nova Scotia South Shore Cohort Kickoff Meeting

Item

Project Purpose – Overview

MDL provided a project overview. High level goals are:

- Identify what past barriers prevented adaptation action from the original MCCAP days and create a roadmap with solutions to those barriers
- Create an adaptation roadmap that has short term (5-year) projects that have a pathway to funding, to resources needed for delivery (technical, financial and human resources)
- Identify medium term project roadmap (6 to 20-year) and leave tools and processes with municipalities to develop as the near-term projects are completed.
- Identify long term (80-year) considerations that may require discussion or monitoring in the near term to support future decision making
- On project completion, demonstrate operational change and an increase in climate change readiness through pre- and post-project self-assessment reports by municipal staff and elected officials.

Project Purpose – Municipal Goals

What do you want to achieve and what are your key goals?
 What does success look like to you over the next two years?
 How do you want to work with your neighbors / region?

CF – Gather better and more relevant data. Understand what impacts are, what outlook looks like. What will emergency services impact be (residual risk). Show a change from being reactive to proactive on climate risks. Piggybacking on Mike’s points – arming themselves with this information will help lobby and advocate with the province (e.g. things that are out of municipal control). It is important. NSFAM may have a role in general, but municipalities will need to advocate individually or as a region.

JH – causeway is at risk; how to get it fixed so that the island is not at risk. All the emergency resources are on that island. Needs to be built back up. Regulatory issues. Department of natural resources. Piping plovers are an issue, need help with environmental issues.

MK – better understanding what the risks are and what the issues are. Have an MCCAP document and duplicated the analysis. Put in systems that prevent this duplicated effort. Stormwater infiltrates the sanitary sewer. How can they address this as stormwater becomes greater. Private versus public lands, heritage buildings against the water. Coastal erosion and coastal flooding had a small living shorelines, within a year it



NRCAN Climate Resilient Coastal Communities Nova Scotia South Shore Cohort Kickoff Meeting

Item

was damaged and was removed as no one understood what it was there for – may want to reinstate this (ask why it was damaged and whether it should be a hybrid installation).

IC – big overarching objective is gathering data to inform and updated the climate adaptation plan, full all hazards assessment. Make them more action based, break the plan out into specific actions and tie it into individual budgets and strategies.

Draft Schedule of Activities

Flood Mapping – Provincial mapping through Daniel Bryce at DMAH, 2025 – 2026. AIM for coastal mapping by March of 2025. Climate Insight released two weeks ago – will need to get this information for the team.

Community Engagement (Caprivan / CLEAN) – TBD

Governance Workshops (TBP) – TBD

Climate Vulnerability Assessments – Fall 2025

Land Use Strategy – Early 2026 MODS has the new MPS and LUB by end of March (Crystal Fuller at Brighter Communities). ToS will be issuing a new LUB / MPS in the next year, but coastal climate can wait for this project schedule.

Green Shores – Level I can be any time – target spring of 2025. Need to select sites for field trips. Level II can be at any time. MM will coordinate with municipalities along with promotion of the program.

Adaptation Strategies / Nature Based Solutions – Spring 2026

Capital Financing – Summer 2026

Information Requests from CRCC Team (Future information requests to be submitted to Addie)

- Barrington has some data and will put us in touch with their GIS tech.
- Town of Shelburne needs to collate GIS data
- AIM has ToL data and MODS data
- MCCAPs from all municipalities
- ICSPs from all municipalities
- Coastal Management Strategy, Beach strategy
- Municipal Planning Strategies / Land Use Bylaw (MODS public Nov 22, ToS public spring 2025)
- Bylaws and Policies (CLEAN has compiled, June will send to Izzie)
- Property parcels (CLEAN has these)
- Discussion with CLEAN Foundation on data security and data hygiene

12



NRCAN Climate Resilient Coastal Communities
Nova Scotia South Shore Cohort
Kickoff Meeting

Item

Questions for CRCC team

- There were no follow up questions for the CRCC team

Next Steps

- Key points of contact
 - Izzie Collier for all municipalities
 - Addie Burkam for CRCC team
- Schedule monthly check in meetings
 - Biweekly cohort meetings (Thursday at 10am)
 - Izzie will forward invite, MDL and AB will attend Dec 5
- Schedule first workshop – On hold
- Offline collaborator meetings
 - AIM / CLEAN (LH, IC) / TBP (JN): Mapping and information sharing – what data exists, where is it hosted, how is it shared. Will discuss COGS / Province
 - Caprivian / CLEAN - Scheduled
 - TCA / CLEAN on potential sites for living shorelines
 - We6 / Planners (MK) - After November 22nd
 - We6 / CLEAN – meet with Liz to discuss planning

Meeting was adjourned at 11:20am

**TOWN OF LOCKEPORT
POLICY STATEMENT**

Policy #L-002

**COUNCIL MEETINGS &
PROCEEDINGS**

**Effective Date:
May 9, 2011**

**Revision Date:
June 10, 2013
March 14, 2016
March 11, 2019
December 11, 2023
February 22, 2024
October 28, 2024**

TITLE

1. This Policy is entitled the *“Council Meetings & Proceedings Policy”*.

INTERPRETATION

2. The procedural requirements in this Policy are intended to complement and supplement, and not to replace, the requirements contained in applicable Municipal Legislation.
3. In this Policy, unless the context otherwise requires,
 - (a) “Business day(s)” means a day when the Town of Lockeport Office is open for business;
 - (b) “Chair” means the presiding officer;
 - (c) “Council” means the Council of the Town of Lockeport
 - (d) “Council Member (s)” include (s) the Mayor unless the context indicates otherwise;
 - (e) “Majority” means more than one half of those present, unless the context indicates otherwise.
 - (f) “Staff Department Heads” means the staff in the positions of Working Streets Foreman and Community Coordinator, and may also include the Fire Chief, Crew Chief of the Medical First Responders and Tourism Staff.
4. The following rules and regulations shall be observed and shall be the rules and regulations for the order and discharge of the business of all Council, Committees, Boards and Commissions.

TIME, PLACE, DATE AND NOTICE OF MEETINGS

5. Unless otherwise specified, Regular meetings of Council shall be held:
 - (a) At Town Council Chambers, Lockeport Town Hall, Lockeport, N.S.
 - (b) On the second Friday of the month at 1 o’clock; provided that if the second Friday of any month is a holiday then it shall be held on the **following regular business day** at the same place and hour, unless otherwise resolved by Council; and

**TOWN OF LOCKEPORT
POLICY STATEMENT**

Policy #L-002

**COUNCIL MEETINGS &
PROCEEDINGS**

**Effective Date:
May 9, 2011**

**Revision Date:
June 10, 2013
March 14, 2016
March 11, 2019
December 11, 2023
February 22, 2024
October 28, 2024**

- (c) On the fourth Friday of the month at **1 o'clock**; provided that if the fourth Friday of any month is a holiday then it shall be held on the **following regular business day** at the same place and hour, unless otherwise resolved by Council.
- 6. Regular meetings of Council may be rescheduled, relocated or cancelled:
 - (a) By resolution or consensus, including a contingent resolution or consensus, of Council at a previous meeting three or more days in advance of the additional or special meeting;
 - (b) By resolution or consensus, including a contingent resolution or consensus, at a meeting three or more days in advance of the additional or special meeting; or
 - (c) By the Town Clerk/Treasurer on behalf of the Mayor, owing to unforeseen circumstances, provided the Mayor believes that the majority of Council Members would support such a step.
- 7. Additional or Special Meetings of Council may be convened;
 - (a) By resolution or consensus, including a contingent resolution or consensus, of Council at a previous meeting three or more days in advance of the additional or Special Meeting;
 - (b) By resolution or consensus, including a contingent resolution or consensus, at a meeting three or more days in advance of the additional or Special Meeting; or
 - (c) By the Town Clerk/Treasurer on behalf of the Mayor, owing to unforeseen circumstances, provided the Mayor believes that the majority of Council Members would support such a step.
- 8. Specific notice to Council Members and to the public need not be provided of:
 - (a) Meetings held pursuant to section 7; or
 - (b) Meetings held pursuant to subsection (a) and (b) of section 6 or 7; but, subject to any statutory relaxation of notice requirements, three days notice shall be specifically provided for other meetings to Council Members.
- 9. Subject to section (8), notice of meetings shall be provided verbally, by telephone, or in writing to each Council member.

**TOWN OF LOCKEPORT
POLICY STATEMENT**

15
Policy #L-002

**COUNCIL MEETINGS &
PROCEEDINGS**

**Effective Date:
May 9, 2011**

**Revision Date:
June 10, 2013
March 14, 2016
March 11, 2019
December 11, 2023
February 22, 2024
October 28, 2024**

10. Within 30 days following the first meeting of Council after a Municipal Election or By-Election, each elected council Member shall provide to the Town Clerk/Treasurer:
- (a) A telephone number at which the Council Member can be reached; and/or
 - (b) An electronic mail address or facsimile telephone number at which the Council Member may be reached, and
 - (c) The Council Member shall be assigned a mailbox located at the Lockeport Town Office marked with the Council Member's name. The Council Member shall be deemed to have received any notice within one business day of its being sent or left by the method of the Council Member's choice pursuant to this section.
11. Subject to section (8), notice of meetings shall be provided to the public by posting at the Lockeport Town Hall a "Notice of Council Meeting" containing the time, date and place of the meeting and posting the Agenda and full Council Package on the Town's website.

CONDUCT OF MEETINGS; GENERAL

12. In the case of the Council Meeting held on the fourth Monday of each month, Department Heads shall attend to present their staff reports to Council and the Town Clerk/Treasurer will also present a monthly report.
13. In the case of the Council Meeting held on the second Monday of each month, the Council shall adjourn at the hour of 9:00 p.m., if in session at that hour, unless otherwise determined by a vote of two-thirds of the Councillors present.
14. In the case of the Council Meeting held on the fourth Monday of each month, the Council shall adjourn at the hour of 4:00 p.m., if in session at that hour, unless otherwise determined by a vote of two-thirds of the Councillors present.
15. In the case the Mayor is not in attendance at the time appointed, the Deputy Mayor shall call the Councillors to order and if a quorum is present, shall preside over the meeting or until the arrival of the Mayor.

**TOWN OF LOCKEPORT
POLICY STATEMENT**

Policy #L-002

**COUNCIL MEETINGS &
PROCEEDINGS**

**Effective Date:
May 9, 2011**

**Revision Date:
June 10, 2013
March 14, 2016
March 11, 2019
December 11, 2023
February 22, 2024
October 28, 2024**

- 16. In case neither the Mayor nor the Deputy Mayor is in attendance at the appointed time, the Town Clerk/Treasurer shall call the Councillors to order if a quorum be present, and the Councillors shall choose a Chairman who shall preside over the meeting until the arrival of the Mayor or Deputy Mayor.
- 17. During a meeting Council may adjourn for short periods or move to another place, without ending the meeting.
- 18. At Regular meetings of Council, except when Council resolves to defer approval of minutes for a maximum of one additional meeting, the minutes of the last preceding Regular meeting and subsequent special meetings shall be reviewed. Unless objection is taken to the minutes when read or as circulated, they shall be signed by the Chairperson. If any objection is made thereto, the Councillor making such objection shall state his or her grounds without consent and if the Council agrees the minutes shall be amended accordingly. If all Councillors do not agree to the proposed amendment, the motion must be made and seconded to amend the minutes in accordance with the objection which shall then be debatable. After all necessary corrections and amendments have been made and the minutes approved, the approved minutes shall be entered in the minute book of the proceedings of Council and such entry shall conclusively constitute the minutes of Council.
- 19. The minutes shall be kept by the Town Clerk/Treasurer or designate and shall:
 - (a) Record the time when any Council member joins or leaves a meeting which is in progress;
 - (b) Contain all resolutions, decisions by consensus and motions and shall record the outcome of each vote;
 - (c) Mention reports, petitions and other papers submitted to Council only by their respective titles, or a brief description of their contents.
- 20. It shall be the duty of the Chair to:
 - (a) Open the meeting of Council by taking the chair and calling the Council Members to order;
 - (b) Put to a vote a question which is regularly moved and seconded or necessarily arising in the course of the proceedings and to announce the result of the vote;

**TOWN OF LOCKEPORT
POLICY STATEMENT**

Policy #L-002

**COUNCIL MEETINGS &
PROCEEDINGS**

**Effective Date:
May 9, 2011**

**Revision Date:
June 10, 2013
March 14, 2016
March 11, 2019
December 11, 2023
February 22, 2024
October 28, 2024**

- (c) Decline to put to a vote, a motion which infringes upon the rules of procedure;
- (d) Restrain the Council Members, when engaged in debate, within the rules of conduct of debate;
- (e) Enforce on all occasions, the observance of order and decorum;
- (f) Call by name any Council member persisting in a breach of the rules of order of Council thereby ordering him or her to vacate the Council Chambers;
- (g) Inform the Council when necessary, or when referred to, on a point of order
- (h) Permit the Town Clerk/Treasurer to speak on any point upon request;
- (i) Permit proper questions to be asked through the Chair of any official or employee of the Town of Lockeport, or any member of the public in attendance, to provide information to assist any debate;
- (j) Declare a meeting dissolved if no quorum has been achieved within 30 minutes of the scheduled meeting time; and
- (k) Adjourn the meeting when the business is concluded or, when an adjournment time has been set and approved by majority vote or consensus, when the adjournment time has been reached, except when it is extended by unanimous consent.

21. At Council meetings, unless a majority consents to a different order for that meeting, Council shall conduct business in the following order;

- (a) Call to order;
- (b) Silence of Electronic Devices;
- (c) Approval of agenda, including additions or deletions;
- (d) Approval of minutes of the previous meeting(s);
- (e) Business arising from previous Minutes;
- (f) Community Forum ("Open Mic");
- (g) Presentations;
- (h) Staff Reports;
- (i) Finance;
- (j) Other Business;
- (k) Council Reports;
- (l) Correspondence;
- (m) Information Only;
- (n) Date of Next Meeting;
- (o) "In Camera";

**TOWN OF LOCKEPORT
POLICY STATEMENT**

Policy #L-002

**COUNCIL MEETINGS &
PROCEEDINGS**

**Effective Date:
May 9, 2011**

**Revision Date:
June 10, 2013
March 14, 2016
March 11, 2019
December 11, 2023
February 22, 2024
October 28, 2024**

(p) Adjournment

- 22. At the time the agenda is put forward for approval, the Chair shall inquire of Council Members whether they have any additions to the agenda to request.
- 23. Every Council Member, prior to speaking on any question or motion, shall raise a hand and wait to be recognized by the Chair. When two or more Council Members raise their hands to speak, the Chair shall designate as the Council Member who has the floor the Council Member who, in the opinion of the Chair, first raised a hand.
- 24. No Council Member shall speak more than ten minutes upon any matter at one time, without the leave of Council.
- 25. The Town Clerk/Treasurer shall prepare for the use of Councillors at Regular Meetings of Council all matters that are to come before the Council in the sequence in which they appear on the agenda.

CONDUCT OF MEETINGS: MOTIONS AND VOTING

- 26. The Chair shall state every question properly presented to Council and before putting it to a vote, shall ask "Is Council ready for the question" and if no Council Member offers to speak, the Chair shall put the question, after which no Council Member shall be permitted to speak upon it.
- 27. The usual form of voting on any question shall be by the Chair calling for "yeas" and "nays", but any Council Member, before or after a voice vote can call for, and obtain through the Chair, a show of hands, and any two Council Members can call for, and obtain through the Chair, a recorded vote with each Council Member's vote entered into the minutes.
- 28. A motion must be seconded and then repeated by the Chair or read aloud by the Clerk before it is debated. The Chair may direct that the motion be put in writing.
- 29. After reading of a motion by the Chair or Clerk, it shall be open for discussion.

**TOWN OF LOCKEPORT
POLICY STATEMENT**

Policy #L-002

**COUNCIL MEETINGS &
PROCEEDINGS**

**Effective Date:
May 9, 2011**

**Revision Date:
June 10, 2013
March 14, 2016
March 11, 2019
December 11, 2023
February 22, 2024
October 28, 2024**

- 30. A motion may at any time before the Council has voted on it be withdrawn by the mover with the consent of the seconder.
- 31. A motion shall be voted on after every Council Member who has not spoken on the question and claims a right to speak has been heard.
- 32. A motion to adjourn shall always be in order except in the following cases:
 - (a) When a Council Member is in possession of the floor;
 - (b) When the "yeas" and "nays" are being called;
 - (c) While the Council Members are voting; or
 - (d) When the adjournment was the last preceding motion.
- 33. Any notice of motion given by a Council member for a subsequent meeting may, in the absence of the Council Member giving such notice, be taken up by any other Council member.
- 34. After any question has been decided either in the affirmative or negative, any two Council Members may, after the decision has been announced from the chair, but before adjournment of the meeting, give notice of an intention to move a reconsideration at the next meeting of the Council. The giving of such a notice operates as a stay or suspension of Council's decision.
- 35. Unless reconsideration is moved at the next meeting the right of reconsideration shall be lost.
- 36. No discussion of the main question shall be allowed on the motion for reconsideration.
- 37. The following matters are not eligible for reconsideration:
 - (a) A motion approving the first or second reading of a By-Law enactment, amendment or repeal;
 - (b) A motion to decide upon a matter which was the subject of a statutory hearing by Council;
 - (c) A matter which has been reconsidered once; and

20

**TOWN OF LOCKEPORT
POLICY STATEMENT**

Policy #L-002

**COUNCIL MEETINGS &
PROCEEDINGS**

**Effective Date:
May 9, 2011**

**Revision Date:
June 10, 2013
March 14, 2016
March 11, 2019
December 11, 2023
February 22, 2024
October 28, 2024**

(d) A vote to reconsider

38. When any two Councillors so request, the “yeas” and “nays” of a vote shall be taken by secret ballot.

CONDUCT OF MEETINGS: POINTS OF ORDER

39. It shall be the duty of the Chair, and the privilege of any Council Member, to call any Council Member to order, who violates any established rule of order. A point of order must be decided before the subject under consideration is proceeded with.

40. When a Council Member is called to order, the Council Member shall remain seated and silent until the point is determined, until called upon by the Chair to be heard on the point of order.

41. A point of order is not debatable amongst other Council Members, unless the Chair invites discussion in an effort to assist in making a ruling. Where the Chair permits discussion of a point of order, no Council Member shall speak more than once.

42. Decisions of the Chair on points of order or procedure, including an order expelling and excluding a person from the Council Chambers pursuant to sections (38 and 39), are not debatable but can be appealed to Council by any Council Member. When an appeal is made from the decision of the Chair, the Chair shall simply put the question, “Shall the decision of the Chair be sustained?”

43. No Council Member shall use offensive or unparliamentary language or speak disrespectfully to or about anyone while in Council, or speak outside the parameters of the question in debate.

44. If a Council Member resists the rules of Council, willfully obstructs the business of Council or disobeys the decision of the Chair, or of Council on appeal, on any question of order or practice or upon the interpretation of the rules of Council after being called to order by the Chair, or otherwise disrupts the proceedings of Council, the Council Member may be ordered by the Chair to leave the Council Member’s seat provided that a majority vote of Council shall be required to sustain the expulsion.

(21)

**TOWN OF LOCKEPORT
POLICY STATEMENT**

Policy #L-002

**COUNCIL MEETINGS &
PROCEEDINGS**

**Effective Date:
May 9, 2011**

**Revision Date:
June 10, 2013
March 14, 2016
March 11, 2019
December 11, 2023
February 22, 2024
October 28, 2024**

- 45. If the Council Member refuses to leave the Council Member’s seat, the Chair may order the Council Member to be expelled and excluded from the Council Chambers.
- 46. Such Council Member may, by vote of Council, later in the meeting or at a subsequent meeting be permitted to re-enter Council Chambers and to resume participation in Council’s business with or without conditions.
- 47. Persons who are not Council Members or officers or employees of the Town of Lockeport shall observe silence and order in the Council Chambers, unless given permission to speak. Any such persons disturbing the proceedings of Council shall be called to order by the Chair and, if they fail to comply, shall be ordered, by the Chair to be expelled and excluded from the Council Chambers.
- 48. Such member of the public may, by vote of Council, later in the meeting or at a subsequent meeting be permitted to re-enter Council Chambers with or without conditions.
- 49. An order of the Chair to expel a person from the Council Chambers pursuant to section (38 and 39) of this Policy constitutes a direction from the Town of Lockeport to leave the premises for purposes of the Protection of Property Act and other applicable laws.
- 50. If any question arises that is not provided for by applicable legislation or the foregoing rules, it shall be decided according to the ruling of the Chair, having regard to general principles of parliamentary procedure to the best of the Chair’s ability, but the Chair shall not be expected to conform its decisions to parliamentary procedure texts or precedents.
- 51. Any of the rules of order may be suspended in its operation by the unanimous consent of the Council members present.
- 52. All former policies on Council Meeting & Proceedings of the Town are hereby repealed and this policy is substituted therefore.

23

From:
Sent:
To:
Cc:

Subject:
Attachments:

You don't often get email from nicole.blades@municipalityofshelburne.ca. [Learn why this is important](#)

Good Morning Minister Lebouthillier,

Please find a letter attached from the five municipalities of Shelburne County, expressing concerns regarding mediation in treaty fishing rights and elvers quota allocation.

Thank you,

Nicole Blades

Executive Assistant
Municipality of the District of Shelburne
414 Woodlawn Drive
PO Box 280
Shelburne, NS B0T 1W0
Office: (902) 875-3544 Ext. 227
Nicole.Blades@municipalityofshelburne.ca

***My regular office hours are Tuesday through Friday, 8:00 am – 4:30 pm



July 11, 2024

Honourable Diane Lebouthillier
Minister of Fisheries, Oceans and the Canadian Coast Guard
House of Commons
Ottawa, ON K1A 0A6

Subject: Concerns Regarding Mediation in Treaty Fishing Rights and Elvers Quota Allocation
Email: diane.lebouthillier@parl.gc.ca
min@dfo-mpo.gc.ca

Dear Minister Lebouthillier,

On behalf of the five municipalities of Shelburne County, we write to express our concerns regarding two significant issues currently impacting our region's fisheries management: the mediation process in treaty fishing rights disputes and the recent decision concerning the elvers quota allocation.

The Nova Scotia Supreme Court's recent decision to adjourn trial dates and encourage mediation until December 12, 2024, has raised considerable concerns. We support the Unified Fisheries Conservation Alliance's (UFCA) assertion that mediation must include all affected stakeholders, particularly commercial fishers, and must operate transparently to ensure fair representation and just outcomes.

Additionally, we are troubled by the Federal Government's consideration to allocate up to 50% of the elvers quota to First Nation groups without transparent methodology or consultation with the local commercial fishing community. This approach not only deviates from the commitments to transparency and inclusivity made by MP Mike Kelloway last year but also risks exacerbating tensions between commercial fisheries and First Nations.

The exclusion of commercial fishers from these critical discussions not only undermines the fairness of the process but may also lead to solutions that are not comprehensive or sustainable. It is essential that all changes to quota distributions or rights interpretations are preceded by thorough consultations and clear communications to avoid further conflicts and ensure the long-term health of our fisheries.

As you know, decisions relating to fishing rights and allocation of fishing quotas can directly affect the income of local fishers and the broader economic stability of communities reliant on the fishing industry. Fair and balanced decisions can enhance economic growth and ensure sustainable fishing practices, benefiting the entire region. Conversely, perceived inequities in quota allocation can lead to economic hardship,

exacerbating tensions between Indigenous and non-Indigenous fishers. These tensions often escalate when decisions are announced, posing substantial risks to public safety through potential conflicts and confrontations. Effective and transparent decision-making is essential to mitigate these risks, ensuring both economic stability and community harmony.

We urge the Department of Fisheries and Oceans to advocate for a mediation process and quota management decisions that are inclusive, transparent, and respectful of the rights and responsibilities of all stakeholders, including the commercial fisheries. These issues must be approached with a commitment to fairness and sustainability to ensure the enduring prosperity of our fisheries and the communities that depend on them.

Thank you for considering our position. We look forward to your support in ensuring that future government actions in fisheries management are transparent and involve all necessary stakeholders; thus, truly representing and respecting the diverse interests at play.

Yours Sincerely,

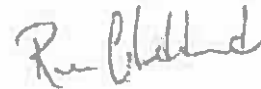
Warden Penny Smith
Municipality of Shelburne



Warden Eddie Nickerson
Municipality of Barrington



Mayor Rex Stoddard
Town of Clark's Harbour



Mayor Cory Nickerson
Town of Lockeport



Mayor Harold Locke
Town of Shelburne



- Cc: Mike Kelloway, MP – Cape Breton-Canso
- Chris d'Entremont, MP – West Nova
- Rick Perkins, MP – South Shore-St. Margarets
- Nolan Young, MLA – Shelburne
- Warden Danny Muise - Municipality of Argyle
- Mayor Pam Mood - Town of Yarmouth
- Warden John Cunningham - Municipality of Yarmouth
- Mayor Ben Cleveland - Town of Digby
- Warden Linda Gregory - Municipality of Digby
- Warden Yvon LeBlanc - Municipality of Clare



PO Box 1006
Dartmouth, NS
B2Y 4A2

OCT 31 2024

Ms. Penny Smith
Warden of the Municipality of Shelburne

Mr. Eddie Nickerson
Warden of the Municipality of
Barrington

His Worship Rex Stoddard
Mayor of the Town of Clark's Harbour

His Worship Cory Nickerson
Mayor of the Town of Lockeport

His Worship Harold Locke
Mayor of the Town of Shelburne

c/o Ms. Nicole Blades
< nicole.blades@municipalityofshelburne.ca >

Dear Wardens Smith and Nickerson and Mayors Stoddard, Nickerson, and Locke,

Thank you for your correspondence of July 11, 2024, regarding treaty fishing rights and future allocations for the Maritimes elver fishery. I have been asked to respond on behalf of the Minister. I regret the delay in responding.

Conservation, reconciliation, and the orderly and safe management of Canada's fisheries are top priorities for Fisheries and Oceans Canada (DFO). To this end, decisions that are difficult and not universally supported are often required. In recent years, the elver fishery has faced a pattern of escalating challenges leading to significant instability, as well as conservation and safety concerns.

Since the closure of the elver fishery in 2023, the Department has been working with licence holders, First Nations communities, and other stakeholders to chart a path forward. These efforts have included workshops, regular engagement meetings with licence holders and other ongoing collaboration. While progress has been made through these collaborations and consultations, there is still more work to be done.

As you noted, as part of ongoing work, DFO is currently consulting on a potential reallocation of 50 per cent of the overall total allowable catch (TAC) to support fishing in pursuit of a moderate livelihood through communal commercial licences issued to First Nations. There is also consideration of a potential further reallocation (in addition to the 50 per cent) which could be used to accommodate other new (that is, non-communal commercial) individual entrants to the fishery.

.../2

(27)

-2-

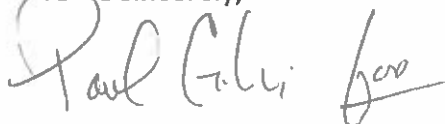
Additionally, a proposed new regulation under the Fisheries Act to manage the possession and export of elvers was officially pre-published for public comment in the Canada Gazette, Part I, on June 29, 2024. After the 70-day public comment period, DFO will work diligently with its partners to advance the final regulations for approval by the Governor in Council as expeditiously as possible.

With respect to the Nova Scotia Supreme Court's decision to adjourn trial dates and encourage mediation until December 12, 2024, the Department is respectful of the Court's decision and will be pursuing mediation on a Nation-to-Nation basis as an ongoing commitment to uphold Indigenous rights and collaborate with First Nations in hopes of advancing reconciliation. While we recognize the interests of the other fisheries participants in this process, like negotiations, mediation with First Nations is a Nation-to-Nation process, considered confidential.

The Department remains committed to ongoing engagement with industry, through regular and frequent communication, to support transparency related to the implementation of Aboriginal and treaty rights. We will continue to engage regularly with the commercial industry to help the Department understand industry's perspectives with respect to the implementation of Indigenous rights.

Thank you for your consideration of these matters. Additional questions or concerns that you may have regarding potential changes to the elver fishery can be directed to the Maritimes Region Elver Review team by email at DFO.MARElverReview-RevuedelaCivelleMAR.MPO@dfo-mpo.gc.ca .

Yours sincerely,



Doug Wentzel
Regional Director General
Maritimes Region

c.c.: Distribution List

Distribution List:

- c.c.: Office of Mr. Chris d'Entremont, M.P.
 - West Nova
- Office of Mr. Mike Kelloway, M.P.
 - Cape Breton–Canso
- Office of Mr. Rick Perkins, M.P.
 - South Shore–St. Margarets
- Office of Mr. Nolan Young, M.L.A.
 - Shelburne
- Office of His Worship Ben Cleveland
 - Mayor of the Town of Digby
- Office of Her Worship Pam Mood
 - Mayor of the Town of Yarmouth
- Office of Mr. John Cunningham
 - Warden of the Municipality of Yarmouth
- Office of Ms. Linda Gregory
 - Warden of the Municipality of Digby
- Office of Mr. Yvon LeBlanc
 - Warden of the Municipality of Clare
- Office of Mr. Danny Muise
 - Warden of the Municipality of Argyle

(29)

June Harding

From: Victoria Brooks <victoria@munyarmouth.ca>
Sent: Thursday, November 7, 2024 8:58 AM
To: Warren MacLeod; Chris Frotten ; Sarah Mattatall; June Harding; Tammy Atwood; Alain Muise; Jeff Gushue; Stephane Cyr; Jeff Sunderland; Tom Ossinger
Subject: Oceans 11
Attachments: MECTS-#4378153-v1-Main_Docs_2024-001-01270.PDF; Reply from Fisheries and Oceans Canada.pdf

Hello Oceans 11 Colleagues,

Council discussed the attached pieces of correspondence. After reviewing the timeline of the work our group has undertaken around public safety and economic stability on the fisheries related file, Council decided to see if there was an interest in bringing the Oceans 11 group back together.

The goal would be to discuss continuing, and revitalizing the advocacy work collectively undertaken on the file – and if so, how? The point was raised by Council that with the Provincial election, and strong likelihood of a Federal election, re-establishing relationships and communications channels with the key ministries is critical to ensure the municipal voice is not lost.

If there is an appetite to come back together, MODY is happy to quarterback administratively on meeting coordination.

Looking forward to hearing from y'all.
V.



Victoria Brooks
CHIEF ADMINISTRATIVE OFFICER
CAO@MUNYARMOUTH.CA
(902) 742-7159
MUNYARMOUTH.CA

CONFIDENTIALITY NOTICE :: This email is intended only for the person(s) named in the message header. Unless otherwise indicated, it contains information that is confidential, privileged and/or exempt from disclosure under applicable law. If you have received this message in error, please notify the sender of the error and delete the message. Thank you.

October 2, 2024

Mayor & Council, Town of Lockeport

I, Timothy Ray Rhyno, hereby request that my piece of property located on Water Street, in the Town of Lockeport, Nova Scotia. Assessment account # 04576543, be rezoned from Industrial to Residential.

Respectfully submitted by:

Timothy Ray Rhyno



To The Mayor & Councillors of
The Town of Rockport.

Nov 8/24

Let me first start off by saying that I'm well aware Cannabis/Marijuana is legal in this country. I have absolutely no issues with people using it medicinally or for recreational purposes. I do have issues with where it's being used. And I am aware you can use it on your property, BUT I would think that Smoking Cannabis/Marijuana w/ use of a bong on a doorstep that is attached to a sidewalk in the Business District of Rockport, is not an appropriate place to be doing so.

* Check out "Smoke-Free Places Act" on novascotia.ca*
Rockport has the "Make Your Move" program in place, plus we have always promoted "Park & Walk" as our town is a totally walkable landscape. At one point, and there still may be some signage in particular areas to do just that... Park your vehicle and walk where ever your little heart desires. Neither of these identities allow people to safely walk by certain areas in this town without coming in direct contact with 2nd hand smoke or cannabis fumes. I would hope with common sense and respect of others, a user may think second about the area they are choosing to utilize. I could write a book on this but am trying to keep it into a letter form.

For sometime now, North Street in Rockport in which I have lived and had a legal business since April 1986, has had alot of "extra activity" with recent drug related events thru out our Neighbouring Communities and Southern end of the

Province, it gets closer to home everyday. It is obvious that the Shelburne County Detachment of the RCMP are well aware of it also by the Extra Staffing they have recently hired. Watch the video on the Municipality of Shelburne's FB page. Robbin Smith, an employee with the Municipality and the Sgt. Mark MacPherson had a conversation about alcohol and drug related issues. I reposted it on the "Lockport Come Check Us Out" FB page also, as it gives residents info as to how about dealing with these issues privately.

We are all becoming more aware something is definitely not right in our little town. Monday November 4th, several RCMP vehicles, EHS, along with our volunteer MFR and Fire Flight were all dispatched to 1 event, where North Street was partially shut down. What happened is anyone's guess, and not ours to know. But its obviously not a simple disturbance.

As Mayor and Councillors, you all have young people who go to our schools. along with Deputy Mayor Anna, having Grandchildren who attend also. I would think and am sure, each and everyone of you are concerned about their safety. As on Friday Nov. 8 our schools were on "hold and secure" because of a threat. This getting way too close for comfort. And for those directly involved in these activities... are they not concerned about their own children? It's a very sad situation. And then how in Mental Health. None of this is helping. In fact it may be ramping it up in certain individuals.

Everyday in my business, I have several locals and visitors ask what is going on. All of this is very Deprimental to Businesses in Town. I along with others have made contact with the Town and those concerns have then been forwarded on to other agencies. Last week it came to a head where I took a picture of two women on North Street. They were next to the sidewalk in plain view of walkers and vehicles. But yet they felt they were deprived of their privacy. Seriously?? People talk about privacy, but that is gone as soon as you leave your residence. Between the Town and local Businesses Security Cameras, drones, personal wild life cameras and just with the iPhone that most people carry. If you want privacy, then don't sit on your front door step that borders the sidewalk on one of the busiest streets in hockport! With their picture, I posted on my personal FB page (that is open for all to see), I also stated facts. It was very enlightening as to who all commented. Apparently there were some who obviously did not read the whole post and jumped to conclusions. Such as the legal state of Cannabis & using it on your own property. I "cleaned" up the comments mid way thro and deleted & blocked those who were not actual friends on FB or affiliated with my business. It brings to lite who actually cares about the safety of the community, its residents and children. I have received threats in private messages, in which I have screen shot in the event

Something was to happen, there's proof where I-Cloud Shares to all of my devices. Apparently its not illegal to post such a picture of people in a public space. I invited the RCMP to come down and I would deal with the consequences of fines and seizures. Apparently they were not too concerned, as I am yet to see them. Nor am I in FB jail.

I "Expect" Nothing less than these issues to be delt with in a very timely fashion before anymore Events take place that could be tragic. Sallly before long, some innocent bystander is going to get caught up in this mess. These issues are not going away by themselves, and I certainly am not either. This is where I have lived all of my 58 years and had a business for going on 39 years. I've seen many people come and go from this town. I want to see Our little Sea Side Town Grow with Prosperity, Positivity and New Residents that are an asset to us all! I do not want North Street to continue to be known as "Weed Alley & Cannabis Corner"

Thank-You for Your Time Today
 ~ Rebecca Williams
 aka. Becky

(PS) Reach out to me anytime!

Smoke-free Places Act

The *Smoke-free Places Act* requires that all indoor workplaces and public places, select outdoor public spaces, outdoor licensed areas and patios of all restaurants, lounges, beverage rooms and cabarets be smoke-free.

The *Smoke-free Places Act* applies to all combustibles, including tobacco, cannabis, e-cigarettes, and waterpipes.

Municipalities may pass bylaws that put additional restrictions in place. The stricter rules apply.

Overview of the Smoke-free Places Act

No smoking is permitted in the following enclosed places:

- daycare, pre-school
- school, community college or university (also, no smoking on P-12 [or elementary and secondary] school grounds)
- library, art gallery or museum
- health-care facility
- cinema or theatre
- video arcade, pool hall, billiards room
- recreational facility where the primary activity is physical
- recreation, including a bowling alley, fitness centre, gymnasium, pool or rink
- multi-service centre, community centre/hall, arena, fire hall or church hall

- (36)
- meeting or conference room or hall, ballroom or conference centre
 - retail shop, boutique, market or store or shopping mall
 - laundromat
 - ferry, ferry terminal, bus, bus station or shelter, taxi, taxi shelter, limousine or vehicle carrying passengers for hire
 - common area of a commercial building or multi-unit residential building, including but not limited to corridors, lobbies, stairwells, elevators, escalators, eating areas, washrooms and restrooms
 - restaurants, lounges, beverage rooms, private clubs, cabarets, clubs or other places licensed to serve alcoholic beverages
 - bingos
 - a casino complex
 - a facility as defined in the Hospitals Act
 - offices of the Government of the Province, a municipality, a village or regional centre for education
 - provincial jail, detention centre, or reformatory

Select outdoor public spaces

- on or within 20 meters of playgrounds located in an outdoor public space
- on or within 20 meters of a publicly owned sport and recreation event or venue, located in an outdoor public space
- on and within nine meters of public trails
- in provincial parks and on provincial beaches, except for within the boundaries of a rented campsite
- school grounds

Vehicles

- in personal vehicles when there is a person under the age of 19 present
- in vehicles used as part of one's job or work; this does not apply to a personal vehicle used for work purposes if they are the only person using the vehicle for work purposes (this applies to tobacco only – any use of cannabis in vehicles is prohibited)

Licensed outdoor areas and patios

- The Act requires all outdoor licensed areas and patios of all restaurants, lounges, beverage rooms and cabarets to be smoke-free

Nursing home or residential care facility or a part of a health-care facility used for the acute or long-term care of veterans:

- Designated smoking rooms are permitted
- must be enclosed and separately ventilated
- only residents are permitted
- signs must be posted at the entrance

Building entrances

- no smoking within 4 metres of windows, air intake vents and entrances to places of employment



Contact

If you have any questions specific to the Smoke-free Places Act please call 1-877-936-8476 (tel:1-877-936-8476).

Related information

- i** [Smoke-free Places Act \(https://nslegislature.ca/sites/default/files/legc/statutes/smoke-free%20places.pdf\)](https://nslegislature.ca/sites/default/files/legc/statutes/smoke-free%20places.pdf)
- i** [Smoke-free Places Act \(amended\) and Tobacco Access Act \(amended\) - Bill 60 \(https://nslegislature.ca/legislative-business/bills-statutes/bills/assembly-62-session-2/bill-60\)](https://nslegislature.ca/legislative-business/bills-statutes/bills/assembly-62-session-2/bill-60)

Follow us

- t** [Department of Health on Twitter \(https://twitter.com/nshealth\)](https://twitter.com/nshealth)
- t** [Nova Scotia Environment on Twitter \(https://twitter.com/ns_environment\)](https://twitter.com/ns_environment)

**TOWN OF LOCKEPORT
POLICY STATEMENT**

Policy GG-042

**Low Income Property
Tax Exemption**

**Effective Date:
October 10, 2023**

**Revision Date:
March 7, 2024**

TITLE

This Policy is entitled the “Low Income Property Tax Exemption Policy.”

PURPOSE

It shall be the policy of the Town of Lockeport to have clear terms and conditions to provide annual partial property tax relief to low-income property owners.

Policy Details

In September of each year, the Town shall advertise the availability of the Low-Income Property Tax Exemption Policy provisions.

Applications shall be accepted until the third Friday of October of any fiscal year for the current fiscal year therein.

To qualify for the Low-Income Property Tax Exemption, a property owner’s gross income from all sources, including all persons of the same family residing within the household as the applicant (taxpayer), for the preceding calendar year for which the exemption is sought, is as follows:

- \$23,000 or less \$150.00
- \$18,000 or less \$300.00
- \$12,000 or less \$500.00

Total income does not include War Veterans Pensions and Allowance. All other income is included. The exemption is granted only in respect of property occupied by the applicant ratepayer as their primary residence year-round. A copy of the applicant’s previous year’s Income Tax Notice of Assessment is required.

To qualify for the exemption, a property owner’s previous year’s taxes must be paid in full at the time of their application. Application forms will be available at the Lockeport Town Office at 26 North Street, Lockeport.

Each year the Low-Income Property Tax Exemption Policy shall be reviewed to determine if the income level and amount of exemption need to be revised.

(39)

**TOWN OF LOCKEPORT
POLICY STATEMENT**

Policy GG-042

**Low Income Property
Tax Exemption**

**Effective Date:
October 10, 2023**

**Revision Date:
March 7, 2024**

Town Clerk/Treasurer's Annotation for Official Policy Book

Date of Passage of Current Policy: _____

I certify that this Policy was adopted by Council as indicated above.

Town Clerk/Treasurer

Date

March 7, 2024
Revision Date

(410)

Mayor Amalfa report for October 2024

Council Meeting Oct 28

Trick or Trunk - Oct 31

(413)

OCTOBER 2024

Deputy Mayor A CHETWYND

28 COUNCIL (Swearing in)

42

October Meetings

Councillor Craig Hillen

Monday October 28th/ 24 - Swearing In Ceremony and Regular Council Meeting

Eastern Shelburne County RCMP Advisory Board

Thursday October 17, 2024

The Eastern Shelburne County RCMP Advisory Board was held on Thursday, October 18, 2024, at 6:00 pm at the Municipal Administration Building, located at 414 Woodlawn Drive, Shelburne.

THOSE IN ATTENDANCE

Councillor Heidi Wagner – Municipality of Shelburne (Vice Chair)

Councillor Ron Coole – Municipality of Shelburne (Chair)

Councillor Kent Balish – Town of Lockeport

Sarah Mattatall – Town of Shelburne CAO

Fred Greenwood - Community Member

Community Member - Bruce Bennett – Town of Shelburne

Councillor Sheldon Ringer – Town of Shelburne

Community Member Howard Roszel - Town of Lockeport

NON -VOTING MEMBERS

RCMP Detachment Shelburne - Acting Detachment Commander Sgt. Dave Toope

RCMP Detachment Shelburne – Acting Corporal Cst. Mike MacDonald

Recording Secretary Anita DeMings – Municipality of Shelburne

REGRETS

Warren MacLeod - Municipality of Shelburne CAO

Councillor Rick Davis - Town of Shelburne

Community Member- Pam Mingo – Municipality of Shelburne

Marcia d'Eon – Municipality of Shelburne

Deputy Mayor Dawn DeMings-Taylor – Town of Lockeport

1. CALL TO ORDER

Chair, Councillor Ron Coole called the meeting to order at 6:00 pm. Ron thanked everyone for their contribution to the committee.

2. APPROVAL OF THE AGENDA

It was duly moved and seconded that the agenda of October 17, 2024, be approved as circulated.

- MOTION CARRIED

3. APPROVAL OF MINUTES – July 18, 2024

It was duly moved and seconded that the minutes of July 18, 2024, be approved as circulated.

- **MOTION CARRIED**

4. OUTSTANDING BUSINESS

There was no outstanding business brought forward for discussion.

5. NEW BUSINESS

(a) Cell Phone Coverage

Ron Coole presented committee with correspondence that Council received from the NSFM Public Safety Advisory Committee advising that on September 6, 2024, the board approved the recommendation to make cellphone coverage for Emergency Preparedness and advocacy priority for the NSFM.

(b) Meeting dates for 2025 (third Thursday - quarterly)

- Thursday, January 16, 2025
- Thursday, April 17, 2025
- Thursday, July 17, 2025
- Thursday, October 16, 2025

Town of Shelburne will be the host for 2025 meetings, they will be held at civic #63 King Street.

6. IN CAMERA:

a) RCMP 2nd QUARTER STATISTICAL & INCIDENTS REPORT

MOTION: ENTER IN CAMERA

Being duly moved and seconded, be it resolved that the Eastern Shelburne County RCMP Advisory Board enter "In Camera" at 6:08 pm

- **MOTION CARRIED**

RCMP 2nd QUARTER STATISTICAL & INCIDENTS REPORT

Dave Toope, Acting Detachment Commander presented committee with the Second Quarter Police Report for Eastern Shelburne County from July – October 2024.

The following updates were provided:

- Staffing
- Traffic service and vehicle fleet update
- Calls for service and stats were summarized for high-risk events

APPROVAL RCMP 2nd QUARTER STATISTICAL & INCIDENTS REPORT

It was duly moved and seconded that RCMP 2nd quarter Statistical & Incidents Report, be approved as circulated.

- **MOTION CARRIED**

MOTION: EXT IN CAMERA

Being duly moved and seconded, be it resolved that the Eastern Shelburne County RCMP Advisory Board exit "In Camera" at 6:50 pm

- **MOTION CARRIED**

7. NEXT MEETING

January 16, 2025 @ 6:00 pm, Community Centre - 63 King Street, Shelburne

8. ADJOURNMENT

There being no further business the meeting was adjourned at 6:51 pm

Anita DeMings
Recording Secretary

(46)

Oct 2024

Councillor K. Chetwynd

Oct 28th - Council

(47)

Councillor
Candace Malik

October 2024

28th - swearing in and council

29th - Canada Day committee meeting

Accessibility in The Town of Lockeport

The province of Nova Scotia has prescribed some public-sector bodies, like municipalities, to become more accessible to people with disabilities by 2030.

In response, The Town of Lockeport, in partnership with The Municipality of Shelburne and Town of Shelburne:

- Organized a joint committee, the Eastern Shelburne County Accessibility Advisory Committee
- Created our first joint Accessibility Plans in 2022, to identify, prevent and eliminate barriers faced by people with disabilities in accessing Municipal and Town programs, services, and spaces.
- Created the role of Accessibility Coordinator

The Accessibility Advisory Committee (AAC)

The Accessibility Advisory Committee includes staff members, Council members and community members from The Town of Shelburne, The Municipality of Shelburne, and the Town of Lockeport. At least one half of the members of the advisory committee must have a disability or represent an organization that represents people with disabilities.

The AAC strives to meet regularly which can be every other month or more often, depending on the need.

The role of the AAC:

- To advise municipal councils on identifying, preventing, and eliminating accessibility barriers to municipal goods, services, and spaces.

The Accessibility Coordinator

Michelle Vacon is in the Accessibility Coordinator position.

This position is cost shared with The Town of Shelburne, Municipality of Shelburne, and Town of Lockeport, and is subsidized by a grant from the

Community Works Program. The position will be in place until the end of March 2025.

The Accessibility Coordinator works out of the Municipality of Shelburne office, and reports administratively to the Municipality of Shelburne.

The role of the Accessibility Coordinator:

- To implement the identified key issues of the first year of our Accessibility Plans. One example of an identified key issue would be to facilitate staff accessibility training, for example.
- To be a resource for staff on accessibility issues.
- To act as a liaison between the Accessibility Advisory Committee and the Accessibility Directorate, who are governing Municipal accessibility work through the NS Department of Justice
- To respond to community concerns on accessibility, after consulting with the relevant department.
- With regards to our Accessibility Plans, to be responsible for necessary community consultation and drafting the next update of the plans, which is due by April 2025. (Accessibility Plans are legislated to be updated every 3 years.)

Note

In addition to the Accessibility Coordinator, each municipal unit also has an Accessibility Lead, who serves on the Accessibility Advisory Committee for that unit. Frances Scott, Community Coordinator, is the Accessibility Lead at the Town of Lockeport.

To see our current accessibility plans, please visit:

municipalityofshelburne.ca/accessibility/

Any questions?

You can reach Michelle, the Accessibility Coordinator, at 902-874-0006 or Michelle.Vacon@municipalityofshelburne.ca