



**TOWN OF LOCKPORT
COUNCIL MEETING
MONDAY, JULY 22, 2024 AT 1:00 P.M.
AGENDA**

1. Call to order
2. Silence Electronic Devices
3. Approval of Agenda, including additions or deletions

Draft Motion: That Council approve the agenda for the July 22, 2024 meeting as presented/with the following additions:

4. Approval of Minutes from the July 8, 2024 Regular Council Meeting

Draft Motion: That Council approve the July 8, 2024 meeting Minutes as circulated.

5. Business arising from previous Minutes

1. Recording names of Motion movers and seconders – This process was changed several years ago. Motions are either passed or not. If any member of Council is not in favour of a Motion and wishes it recorded, they will ask that it be reflected in the Minutes.
2. There is no summer programming this summer since the Town of Lockport did not receive any funding from Canada Summer Jobs.
3. The Imperial Oil property on Brighton Rd. This property is currently listed for sale and any issues would need to be addressed by any potential purchasers and the property owners.

6. Community Forum (Open Mic)

- 20 Minutes Maximum
- Each resident is allowed a maximum of five minutes.
- Each resident is to state their name and where they live
- The resident is to speak directly to the Council.
- There will be no interaction by Council at this time.
- If questions are posed by residents the question will be recorded to be researched.

7. Presentations

There are no presentations scheduled for this meeting.

8. Department Reports

- Public Works Department Report (Page 1)
- Community Coordinators Report (Page 2)
- Equity and Anti-Racism Plan – Staff Report from Adam Dedrick, Municipality of Shelburne (Page 3-4)

Draft Motion: That Council approve the Town of Lockeport to partner with the Town of Shelburne and the Municipality of Shelburne to develop an Equity and Anti-Racism Plan for Eastern Shelburne County.

- Administration Report (Page 5-6)

9. Finance

- List of invoices already paid in the amount of \$166,295.37 (Page 7-8)
- Revised budget presentation (Page 9-34)

10. Other Business

- Motion to set revisions period to the Preliminary list of Electors for August 19 – 23, 2024

Draft Motion: That Council approve the recommendation of the Returning Officer for the Town of Lockeport, to set the revision period to the Preliminary list of Electors for August 19 – 23, 2024

- Motion to approve the Amended list of Electors

Draft Motion: That Council approve as recommended by the Town of Lockeport Returning Officer, the Amended list of Electors be completed by September 3, 2024.

- Revised REMO Agreement (Page 35-60)

Draft Motion: That Council approve the revised REMO agreement as presented

- Email request for support from EcoDrive Nova Scotia (Page 61-62)

Draft Motion: That Council approve writing a letter of support to EcoDrive Nova Scotia

11. Council Reports

- Canada Day (Mayor Cory Nickerson)
- Recreation Report (Deputy Mayor Dawn DeMings-Taylor) (Page 63-70)

Draft Motion: That as recommended by the Recreation Committee Grace Garren be recognized as Volunteer of the month, for August 2024

Draft Motion: That as Recommended by the Recreation Committee, Wayne and Anna Chetwynd's family be recognized as volunteers of the month, for September 2024.

12. Correspondence

13. Information Only

- Email from Honourable John Lohr, Minister of Municipal Affairs and Housing – Canada Community-Building Fund (Page 71)
- Email from Nova Scotia Federation of Municipalities, Carolyn Bolivar-Getson, President – Enhanced Emergency Alert System (Page 72)

14. Date of next meeting

- Monday September 9, 2024 at 6:00 p.m.

15. "In Camera"

16. Adjournment



Public Works Department Report July 2024

- Fix more boards on boardwalk
- Cut bushes on Locke St. corner
- Put gravel around cement pad at end of Point St.
- Took table from Council Chambers to Beach Centre
- Changed float in station #8
- Put up large tent at pavilion
- Installed ships wheel at Memorial (needs work)
- Took 1 and half ton truck to Harlowe's to have D.E.F. problem figured out and fixed
- Hauled tables from Rec. centre to pavilion for Senior Picnic
- Picked up and returned jackhammer to Town of Shelburne (for putting up big tent)
- Stacked chairs on Lighthouse stage from Senior Picnic
- Cut and pulled weeds at front of Town Office and fire escape

Community Coordinator Report to Council
for July 22, 2024 meeting

Equity & Anti-Racism Plan - As per a brief discussion at the June 24, 2024 meeting of Council, the Municipality of the District of Shelburne would like to partner with the Town of Shelburne and the Town of Lockeport to develop an Equity and Anti-Racism Plan for Eastern Shelburne County. Since the Province of Nova Scotia is requiring municipalities to create such a plan by April 1, 2025, it is my recommendation that Council agree to the proposed partnership in order to move the matter forward in a timely manner.

Seacaps Park booking request - Ron Coole, pastor for the East Green Harbour Pentecostal Church was recently in contact with me to ask if Seacaps Park and the Lighthouse Stage would be available to book for August 18, 2024. This date is currently open at the park. Pastor Coole would like to offer a community Gospel Music Concert & Picnic, in partnership with Lockeport United Baptist Church. Ron indicated that the churches would provide the food for the picnic and the music, but he is hoping that the Town would grant the use of the facilities free of charge.

Respectfully submitted,

Frances H. Scott
Community Coordinator



To: Council
From: Adam Dedrick, Director of Recreation & Parks
Approved by: Warren MacLeod, Chief Administrative Officer
Date: June 26, 2024
Subject: Equity and Anti-Racism Plan

Origin

Municipalities and villages will be the first public sector bodies prescribed under the Dismantling Racism and Hate Act, requiring them to have plans to address systemic hate, inequity and racism by April 1, 2025. Resources to support the development of plans were released at the recent AMANS conference held at the end of May 2024.

Recommendation

THAT, Council of the Municipality of the District of Shelburne partner with the Town of Shelburne and the Town of Lockeport to develop an Equity and Anti-Racism Plan for Eastern Shelburne County.

Background

The Dismantling Racism and Hate Act, passed in 2022, outlines the provincial government’s approach to addressing systemic hate, inequity, and racism. Recognizing the important role municipalities and villages play in addressing racism, hate and inequity, the Equity and Anti-Racism Strategy identified them as being the first public sector bodies that would be required to develop equity and anti-racism plans. This requires municipalities to undergo a planning process to identify actions that will promote equity and anti-racism by considering the needs of underrepresented and underserved communities.

Equity and anti-racism plans must be informed by engagement with underrepresented and underserved communities within the jurisdiction that the plan covers; in place by April 1, 2025; publicly available in an accessible format; and updated every three years, in line with Accessibility Act requirement.

Discussion

Based on discussions with representatives from the Town of Shelburne and Town of Lockeport, it made sense to develop one plan for all three units, like how the Accessibility Plan was developed. This could result in one overall plan with shared areas of focus but with each unit having their own specific action items. It was also felt that it would be more appropriate at this time to make a separate Equity and Anti-Racism plan, rather than combine it with the Accessibility Plan. The combining of plans is being encouraged by the province, however, being mindful of the diverse populations in our area, it is important to ensure that the EAR plan gets the full attention it requires. There may be a more suitable time in the future to combine the two plans.

The deadline to have a completed plan in place by April 1, 2025, is of concern being that three months have already passed for the current fiscal. Also, staff capacity is limited as priorities have already been established. However, after discussions with representatives from the Nova Scotia

Office of Equity and Anti-Racism and with the regional municipal advisor, it was determined that it is most important to ensure the required development process is followed and a good faith effort is made to meet the deadline.

With this understanding, the next steps will involve determining the most effective way to develop the plan while considering the staff capacity of the three local municipal units and any resources that will be available from the NSOEAR and AMANS. It has been indicated that there will be two positions at AMANS to provide support, and funding available from NSOEAR to support municipal units with the development of their plans.

Budget Implications

None at this time.

**ADMINISTRATION REPORT
COUNCIL MEETING
JULY 22, 2024**

BUILDING PERMITS ISSUED 2024/2025 FISCAL YEAR

To date, there has been One (1) building permit issued for the 2024/2025 fiscal year.

TAX COLLECTIONS

As of July 19, 2024, *taxes owing are as follows:*

2021 & prior = 28,641.80

2022 = \$ 15,216.05

2023 = \$ 51,073.88

2024 = \$88,648.51

Total taxes owing is \$ 183,580.24.

The Federal Government is addressing the outstanding taxes owed by tenants occupying crown properties at the North Government Wharf location. The total of outstanding taxes on these accounts is \$3,981.08 plus \$2,664.48 interest on six Gear Shed accounts and \$21,641.11 plus \$14,460.92 interest on a sub-leased account. I did recently have an inquiry from small crafts and Harbours, requesting a balance owing on this sub-leased account.

Mayors/Wardens/CAO's Meeting

Mayor Nickerson attended the Meeting this month which was hosted by the Town of Shelburne. I was unable to attend due to an appointment in Lunenburg.

Wastewater Treatment Plant Upgrades Project

The tender for the Wastewater Treatment Plant Upgrades has been posted on the Nova Scotia Procurement site and has now been given an extended deadline for submission of August 1, 2024. Although CBCL have reached out to several contractors, either they are too busy or not interested.

Medical Centre

Cody Stuart is planning to finish the painting at the Medical Centre this weekend. It will take an extra coat of paint because of the colour, but it looks fresh and clean.

Library

Cody Stuart has checked the library and has agreed to give me an estimate by Monday or Tuesday of next week on painting the walls and ceiling.

Crescent Beach Centre

The Crescent Beach Visitor Information Centre is flourishing this year. Emily and Olivia did online training on July 17, 2024.

Little School Museum

The decision to have Olivia based at the Beach Centre this summer was a great one. She is having a great first job experience and she is also learning a great deal from Emily. Olivia has hosted many Museum tours already this summer.

Olivia did a Zoom online Museum training session on July 16, 2024.

Boardwalk

I am pleased to say that Mike Balish has offered to give me an estimate to fix the bad spots on the boardwalk (approximately ten spots), and to build a railing for the back side of the boardwalk behind the baseball field, where the drop off is so steep.

Year End Audit

The Auditors will be presenting the 2023/2024 Audited Financial Statements to Council on September 9, 2024.

Budget 2024/2025

Because of a couple of oversights on my part, I am seeking approval today for a revised budget which will allow a truer picture of where the Town is financially.

Respectfully Submitted by:

June Harding-Town Clerk/Treasurer
Town of Lockeport

LIST ON INVOICES ALREADY PAID TO BE PRESENTED AT THE		
JULY 22 2024 MEETING		
AGAT	SEWER WATER TESTS	357.08
BELL ALIANT	OFFICES, ELEVATOR, MAYORS LINE	172.36
BELL ALIANT	REC OFFICE, FAX, LIBRARY, SEWER, REC. CENTRE EMO, FIRE HALL KITCHEN	779.43
BELL ALIANT	FIRE DEPARTMENT	69.44
BELL MOBILITY	STREETS, RECREATION, GEN. GOV'T	269.29
BUCHANAN, TONY	PHOTOGRAPHY SERVICES FOR JULY 1ST CELEBRATIONS	500.00
CBCL	PROFESSIONAL SERVICES	8,452.50
COOKE, AMANDA	JULY 1ST EVENTS (TRAVEL GROUP)	500.00
COTTER, JAMIE	ENTERTAINMENT FOR SENIORS PICNIC	250.00
COTTER, TWYLA	CLEANING FOR JULY 1ST CELEBRATIONS	500.00
GLOW - THE EVENT STORE	JULY 1ST EVENT - HALF OF THE COST	886.65
HARDING, JUNE	MEDICAL/LIFE INSURANCE	27.20
I.B.E.W.	UNION DUES	355.60
LIFESAVING SOCIETY	LIFEGUARD SERVICES FOR GREASE POLE AT JULY 1ST EVENT	561.86
LOCKEPORT PHARMACHOICE	GLOVES, TAPE	22.38
LOCKEPORT SEA DERBY	JULY 1ST PRIZES	300.00
LYDGATE LOCK STOCK AND BARREL	HOT WATER TANK, JULY 1ST ITEMS, MULCH FOR TOWN, COFFEE MAKER FOR REC. CENTRE	1,369.14
LYONS, DAVID	BARBEQUE SERVICES FOR BEACH DAY (TRAVEL GROUP)	200.00
MANULIFE	PENSION FOR EMPLOYEES	1,661.96
MBW COURIER	COURIER SERVICE	74.00
MORASH, TREVOR	HONORARIUM FOR GREASE POLE	100.00
MUNICIPAL AFFAIRS AND HOUSING	MUNICIPAL UNIT NET OPERATING LOSS SHARE	7,005.89
MUNICIPALITY OF SHELBURNE	C&D SITE - WOOD	3.60
NICK STEWART CONCRETE WORK	SIDEWALK AT PLAYGROUND	9,430.00
NICK STEWART CONCRETE WORK	CONCRETE SLAB ON WALKING TRAIL	7,486.50
NOVA SCOTIA POWER	UV SYSTEM	420.82
ON TOWN AUTO SERVICES KTD.	LEAF SPRING REPLACEMENT	250.71
PAYROLL	JUNE 15 - JUNE 28, 2024	19,641.13
PAYROLL	JUNE 29-JULY 12 2024	20,442.08
PROPERTY VALUE SERVICES	25% ASSESSMENT SERVICES COST RECOVERY FISCAL 2025	2,523.07
RBC VISA - MAYOR	JULY 1ST ITEMS, JILL'S COMPUTER, TENNIS COURT CAMERA AND SIGNS	5,822.00
RBC VISA - TOWN CLERK /TREASURER	WARDEN'S/MAYOR'S AND CAO'S MEETING	208.38

RCMP	1ST QUARTER BILLING	53,477.75
ROACHE, DALE	HONORARIUM - JUNE 9-23	60.00
ROACHE, DALE	HONORARIUM - JUNE 24 - JULY 6	60.00
SCOTIA BUSINESS CENTRE	ELEVATOR MONITOR, MFR AND FIRE DISPATCH FOR THE MONTH OF JULY	488.98
SCOTT, FRANCES REIMBURSEMENT	MILEAGE CLAIM, BEACH DAY PRIZES	208.54
SHELBURNE ASSOCIATION SUPPORTING INCLUSION	10 DOZEN CUPCAKES FOR JULY 1ST	180.00
SOBEYS	BEACH DAY	90.09
SOBEYS	MULTICULTURAL NIGHT, SR. BINGO AND COMMUNITITES ON THE MOVE	318.80
SWIM, EMILY REIMBURSEMENT	JULY 1ST CELEBRATION, BEACH CENTRE ITEMS	271.62
TELUS INSURANCE	MEDICAL AND LIFE INSURANCE	926.49
TRI-COUNTY REGIONAL CENTRE FOR EDUCATION	MONTHLY EDUCATION TAX AND CATCH UP SINCE NEW FISCAL YEAR	14,159.62
UNCLES SID'S	PRIZES FOR TREASURE HUNT	99.96
WINCHESTER DISPOSAL	PORTABLE TOILETS - PLAYPLAY AND TENNIS COURT	929.78
WINCHESTER DISPOSAL	CRESCENT BEACH	506.00
WOODWORKERS HOME HARDWARE	FENCE POSTS, FLAGS, LOCK FOR MFR BUILDING, LAWNMOWER THINGS, PLYWOOD FOR JULY 1ST ACTIVITIES	487.72
WORKERS COMPENSATION	FIREFIGHTERS	369.49
WORKERS COMPENSATION	MUNICIPAL OPERATIONS ADMINISTRATIONS	654.70
WORKERS COMPENSATION	SUB CONTRACTORS	919.43
WORKERS COMPENSATION	OPERATIONS, CONSTRUCTION, MAINTENANCE	371.42
XEROX	SERVICE INVOICE	133.10
XEROX	LEASE 19 OF 60	248.29
XTR FOSS NATIONAL LEASING	GAS FOR TOWN OWNED VEHICLES	690.52
	TOTAL	166,295.37

TOWN OF LOCKEPORT 2024/2025 OPERATING BUDGET			
Revised	July 22, 2024	I C	BUDGET
REVENUE			2024/2025
TAXES			
11110-1-1-60	Residential Taxes	#	872,434
11121-1-1-60	Commercial Property Taxes	#	428,591
11150-1-1-60	Resource Taxes	#	29,311
TOTAL TAXES			1,330,336
BUSINESS PROPERTY			
11420-1-0-00	Based on Revenue (Bell-Aliant)	#	4,695
11430-1-0-00	Power Corporation	#	897
11431-1-0-00	Power Corporation (HST Rebate)	#	4,019
TOTAL BUSINESS PROPERTY			9,611
OTHER TAXES			
11910-1-0-00	Deed Transfer Tax	#	5,000
TOTAL OTHER TAXES			5,000
GRANTS IN LIEU			
FEDERAL GOVERNMENT GIL			
12100-1-0-00	Federal Gov't Grants in Lieu	#	9,309
12280-1-0-00	Canada Post Grants in Lieu	#	10,187
TOTAL FEDERAL GOV. GIL			19,496
PROVINCIAL GOVERNMENT GIL			
12310-1-0-00	Provincial Property	#	2,270
12330-1-0-00	Fire Protection	#	299
TOTAL PROVINCIAL GIL			2,569
SERVICES PROVIDED TO OTHER GOV'T (FIR1013000)		I C	BUDGET
13320-1-0-00	Other Local Gov't - Fire Protection		23,037
13320-1-2-03	Other Local Gov't - Fire Protection (2021 Fire Truck Debenture)		20,543
13370-1-5-12	Other Local Gov't - Tourism		3,500
13370-1-5-13	Other Local Gov't - July 1st	0	5,000
TOTAL SERV PROV TO OTH GOV'T (FIR1013000)			52,080
SALE OF SERVICES			
11214-1-1-60	Environmental Health Sewer	#	16,473
15900-1-6-07	Recreation Programs	#	200

15900-1-6-15	Athletic Field Reenue				
15900-2-6-02	Summer Program Registration	#	200		
15900-2-6-03	Minor Sports Revenue	#	400		
15900-2-6-04	Senior's Rec. Programs	#	0		
15900-2-6-06	Special Recreation Summer Activities	#	150		
TOTAL SALE OF SERVICES			17,423		
			BUDGET		
OTHER REVENUE OWN SOURCES					
14110-1-0-00	Tax Certificates	#	60		
15100-1-0-00	Licenses and Permits	#	100		
15200-1-0-00	Fines	#	150		
15500-1-0-00	Return on Investments	#	7,000		
15600-0-0-00	Penalties & Interest on Taxes	#	15,000		
15800-1-0-00	General Government Rent Revenue	#	2,400		
15800-1-6-07	Rec. Centre Rent	#	1,000		
15900-1-0-00	Miscellaneous	#	100		
15900-1-2-03	Fire Department donations	#	0		
15900-1-2-04	Animal Control Donations	#	0		
15900-1-2-05	First Response Donations	#	0		
15900-1-5-12	Beach Centre Rentals	#	500		
15900-1-5-13	July 1st Misc. Celebrations	#	0		
15900-1-5-15	Misc. Festivals & Events	#	100		
15900-1-6-09	Museum Donations	#	0		
15900-1-6-10	Library Donations		0		
15900-1-6-25	Tennis Court Donations		0		
15900-2-6-01	Misc. Rec Program Grant		0		
15910-1-5-12	Beach Centre Donations	#	0		
15910-1-5-13	Multi Sport Program Grant		0		
15910-1-6-07	Recreation Donation	#	0		
15910-1-6-20	Special Events Donations (Elsie)		0		
15920-1-6-03	Community Works Program		0		
TOTAL OTHER REVENUE OWN SOURCES			26,410		
UNCONDITIONAL TRANSFER FROM OTHER GOV'T			BUDGET		
16281-1-0-00	Municipal Financial Capacity Grant	#	108,081		
	Town Foundation Grant		50,000		
TOTAL UNCONDITIONAL TRANSFER			158,081		
CONDITIONAL TRANSFER OTHER GOV'T					
FEDERAL GOVERNMENT			#		
17600-1-5-12	Canada Summer Jobs Grant (Beach Centre)		0		
17600-1-5-13	Canada Summer Jobs Grant - July 1st		0		
17600-1-6-07	Canada Summer Jobs Grant - Rec.		0		
17600-1-7-16	Canadian Parks & Rec Association (2021 project)		0		
17600-1-8-16	Canada Parks & Rec		0		



17700-1-5-13	Celebrate Canada July 1st.		8,000		
17700-1-6-25	New Horizons Grant - Tennis Courts		0		
17700-2-4-04	ICIP Grant		0		
TOTAL FEDERAL GOV'T		#	8,000		
FEDERAL GAS TAX REFUND					
17532-1-0-00	Canada Community Building Fund - 'Federal Gas Tax Rebate (NOT TO BE INCLUDED IN OPERATING BUDGET)		41,633		
TOTAL FEDERAL GAS TAX REFUND			41,633		
PROVINCIAL GOVERNMENT (FIR1017500)		#			
17500-1-1-00	Provincial Employment Program (Beach Centre)				
17500-1-2-03	Emergency Service Provider Fund		0		
17500-1-2-06	Provincial EMO 911 Grant		1,000		
17500-1-6-09	Museum Grant (CMAP)		2,612		
17500-1-6-11	Community Rec Capital Grant		0		
17500-1-6-23	Connect 2 Grant		0		
17500-1-6-24	Accessibility Plan Grant		0		
17500-1-6-25	Rec. Facility Dev. Grant - Tennis Court		0		
17500-2-5-14	Active Communities Grant		0		
17500-2-6-22	Sustainable Services Growth Fund		0		
17500-2-6-23	Active Transportation Grant		0		
17500-2-6-24	Communities on the Move				
TOTAL PROVINCIAL GOVERNMENT			3,612		
OTHER TRANSFERS					
19110-1-0-00	Valuation Allowances		0		
19120-0-0-00	Surplus from prior year		0		
19200-0-0-00	Transfer from other funds		0		
19200-1-0-00	Transfer from own sources		0		
19200-2-0-00	Transfer from other funds (GAS TAX PROJECTS)		0		
19200-1-6-03	Issue of Debenture		0		
		#	0		
TOTAL OTHER TRANSERS			0		
TOTAL REVENUE			1,674,251		

Tax Calculation 2024/2025			
	Residential (As of May 31, 2024)		
2.40	minus possible additional appeals	36,351,400	872,434
2.40	Resource (As of May 31, 2024)	<u>1,221,300</u>	<u>29,311</u>
		37,572,700	901,745
	Commercial (As of May 31, 2024) minus seasonal and possible additional appeals	8,028,000	
5.41	Ocean Mist Cottages (Seasonal)	88,025	
	White Gull (Seasonal)	13,675	
	19 North Street	4,100	428,591
		<u>7,922,200</u>	
	Grants In Lieu		
	Provincial		
	NS Department of Natural Resources - William's Island 01182927	90,000	2,160
	NS Department of Natural Resources - Lockeport Spur 08431043	4,600	110
			<u>2,270</u>
	Federal		
	Municipal Grants Division Carters Light 03389529	65,600	3,549
	Her Majesty the Queen Can (Attn: Mun. Grants Division) RCMP Residence 08431868	240,000	5,760
			<u>9,309</u>
		Assessment Determined by Canada Post	
	Canada Post Corporation Office 03389499	188,300	10,187

		BUDGET	A	B
EXPENSES				
LEGISLATIVE				
MAYOR REMUNERATION				
21131-1-1-01	Remuneration - Mayor	16,500	#	
21206-1-1-01	CPP	982	#	
TOTAL MAYOR REMUNERATION		17,482	#	
MAYOR EXPENSES				
21112-1-1-01	Mileage - Mayor	750	#	
21113-1-1-01	Accomodations	0	#	
21114-1-1-01	Meals - Mayor	200	#	
21208-1-1-01	Medical & Life Insurance	546	#	
TOTAL MAYOR EXPENSES		1,496	#	
COUNCIL REMUNERATION				
21131-1-1-02	Remuneration - Councillors	47,000	#	
21206-1-1-02	CPP	2,112	#	
21208-1-1-02	Medical & Life Insurance	545	#	
TOTAL COUNCIL REMUNERATION		49,657	#	
COUNCIL EXPENSES				
21112-1-1-02	Mileage- Councillors	500	#	
21113-1-1-02	Accomodations	0	#	
21114-1-1-02	Meals - Councillors	200	#	
TOTAL COUNCIL EXPENSES		700	#	
OTHER LEGISLATIVE				
21218-1-0-00	Telephone - Legislative	0	#	
TOTAL OTHER LEGISLATIVE		0	#	
TOTAL LEGISLATIVE		69,335	#	

GENERAL ADMINISTRATIVE		BUDGET	A E
21200-0-1-01	Town Clerk Wages	62,459	#
21200-0-1-03	Accounting Admin. Assist. Wages (Jill)	42,736	#
21200-0-1-04	Janitor Wages (30%)	3,819	#
21200-0-1-06	Clerical Admin Assist	0	#
21202-1-1-00	Employee Assistance Program	350	#
21204-1-1-00	Hilton Chymist Pension Fund	19,517	#
21205-1-1-00	EI Expense	2,488	#
21206-1-1-00	CPP Expense	6,486	#
21207-1-1-00	Pension Expense	4,631	#
21208-1-1-00	Medical and Life Ins.	2,041	#
21209-1-1-00	Worker's Compensation	3,467	#
21220-1-1-00	Training	500	#
21930-1-0-00	Liability Insurance	14,000	#
28190-1-0-00	Bank Charges	1,600	#
TOTAL GEN ADMIN		164,093	#
FINANCIAL MGMT			
21231-0-0-00	Accounting and Audit Fees	21,000	#
21290-1-1-00	Payroll Services	3,500	#
TOTAL FINANCIAL MGMT		24,500	#
TAX REBATES			
21243-1-1-00	Tax Rebates or Cancellations	5,000	#
TOTAL TAX REBATES		5,000	#
ASSESSMENT SERVICES			
28410-2-1-01	General Gov't Services - Assessment	10,092	#
TOTAL ASSESSMENT SERVICES		10,092	#
OTHER TAXATION			
21244-1-1-00	Other Taxation	0	#
21245-1-0-00	Tax Sale Expenses	0	
TOTAL OTHER TAXATION		0	#
		BUDGET	cu
GG COMMON SERVICES			
21210-1-1-00	Janitor Supplies	850	#
21211-1-1-00	Insurance	10,000	#
21212-1-1-00	Repairs and Maintenance	3,000	#
21212-1-1-20	Repairs and Maintenance - Elevator	0	
21213-1-1-00	Electricity	2,500	0
21214-1-1-00	Water	700	#
21218-1-1-20	Telephone - Elevator	300	#
21229-1-1-20	License - Elevator	299	#
21232-1-1-20	Inspections - Elevator	0	#
22430-1-1-20	Monitoring - Elevator	1,380	#
TOTAL GG COMMON SERVICES		19,029	#
TOWN OF LOCKPORT			
OTHER GENERAL ADMIN			
21112-1-1-00	Mileage	750	#

21113-1-1-00	Accomodations	0	0
21114-1-1-00	Meals	200	0
21215-1-1-00	Supplies	5000	#
21216-1-1-00	Postage	2000	#
21217-1-1-00	Advertising	1500	#
21218-1-1-00	Telephone & Internet	4000	#
21221-1-1-00	Equipment Leases & Rentals	3200	#
21222-1-1-00	Computer Services	589	#
21223-1-1-00	Miscellaneous	11,292	#
21223-1-6-12	Heritage Expenses	0	0
21224-1-1-00	Office Equipment	4000	#
	Newsletters/Lapel Pins/Post		
21225-1-1-00	Cards/Business Cards	500	#
21227-1-1-00	Computer Programs	0	0
21230-1-1-00	Legal Fees	2000	#
21990-0-0-00	Other General Services	6000	#
21995-1-0-00	Hospitality	500	#
22490-1-1-00	Dues & Fees	2500	#
TOTAL OTHER GENERAL ADMIN		44,031	#
GG DEBENTURE INTEREST			
28111-1-1-00	Debenture Interest Accessibility (38-A-1)	844	#
28112-1-1-00	Town Hall Upgrades Debenture (32-A-1) Interest	0	
28137-1-1-00	NS Power Heat Pump Interest	58	#
TOTAL GG DEBENTURE INTEREST		902	#
GG TERM LOAN INTEREST			
28110-1-0-00	Interest on Short Term Borrowings		
28110-1-1-00	Interest on General Operating	200	#
TOTAL GG TERM LOAN INTEREST (FIR1021722)		200	#
VALUATION ALLOWANCES		BUDGET	c #
28211-1-0-00	Uncollectible Taxes		
TOTAL VALUATION ALLOWANCES		0	#
OTHER GENERAL GOV'T SERVICES			
21910-0-0-00	Elections	7,000	#
21920-1-1-00	Conventions & Delegations	0	#
21950-0-0-00	Grants to Organizations & Ind.	7,000	#
TOTAL OTHER GENERAL GOV'T SERVICES		14,000	#
TOTAL GENERAL ADMINISTRATION		281,847	#
TOTAL GENERAL GOVERNMENT		351,182	#

		BUDGET
PROTECTIVE SERVICES		
<i>POLICE PROTECTION</i>		
22110-1-2-02	Police Protection	213,900
22111-1-2-02	DNA Costs	400
TOTAL POLICE PROTECTION		214,300
<i>CORRECTIONAL SERVICES</i>		
28421-2-1-01	Correctional Services	8,000
TOTAL CORRECTIONAL		8,000
<i>LAW ENFORCEMENT OTHER</i>		
22100-1-0-00	Prosecutorial Services	100
TOTAL LAW ENFORCEMENT		100
TOTAL POLICE		222,400

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		BUDGET
FIRE PROTECTION		
FIRE OTHER		
21112-1-2-03	Mileage	0
21114-1-2-03	Meals	0
21208-1-2-03	Accident & Life Insurance	2,980
21209-1-2-03	Worker's Compensation	1,550
21210-1-2-03	Cleaning Supplies	500
21211-1-2-03	Building Insurance	6,200
21212-1-2-03	Repairs & Maintenance Building	2,000
21213-1-2-03	Electricity	7,000
21214-1-2-03	Water Costs	2,000
21215-1-2-03	Office Supplies	100
21218-1-2-03	Telephone & Internet	3,000
21220-1-2-03	Training	2,000
21223-1-2-03	Misc. Expense	1,000
22421-1-2-03	Honorariums	3,500
22430-1-2-03	Fire Alarm Systems & Texting Services (50%)	3,000
22482-1-2-03	Vehicle Insurance	13,000
22483-1-2-03	Vehicle Repair & Maintenance	3,500
22485-1-2-03	Minor Tools & Equipment	1,000
22486-1-2-03	Equipment Repairs & Maintenance	3,000
22490-1-2-03	Dues	500
23000-1-2-03	Gas & Oil	2,000
TOTAL FIRE OTHER		57,830
EMERGENCY MEASURES		
21215-1-2-06	EMO Misc. Supplies	100
21218-1-2-06	Telephone - EMO	250
21223-1-2-06	Contribution to SCEEMO	3,200
TOTAL EMERGENCY MEASURES		3,550
PROTECT DEBENTURE INTEREST		
28112-1-2-03	Debenture (32-A-1) Interest Payment	0
28116-1-2-03	Debenture (42-A-1) Interest Fire Truck	10,364
PROTECT DEBENTURE INTEREST		10,364
TOTAL FIRE & EMO EXPENSES		71,744

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		BUDGET
OTHER PROTECTIVE SERVICES		
MEDICAL FIRST RESPONDERS		
21112-1-2-05	Mileage	
21208-1-2-05	Accident & Life Insurance	800
21211-1-2-05	Equipment Insurance	150
21213-1-2-05	Electricity	1,800
21215-1-2-05	Supplies	100
21220-1-2-05	Training	-
21223-1-2-05	Misc. Expense	500
22421-1-2-05	Honorariums	3,500
22430-1-2-05	Alarm System & Texts	2,500
22482-1-2-05	Vehicle Insurance	1,500
22483-1-2-05	Vehicle Repairs & Maintenance	500
22485-1-2-05	Minor Tools & Equipment	200
23000-1-2-05	Gas & Oil	1,000
TOTAL MEDICAL FIRST RESPONDERS		12,550

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INCLUDE IN FIR1022900		BUDGET
ANIMAL & PEST CONTROL		
22930-1-2-04	Animal & Pest Control	300
TOTAL ANIMAL & PEST CONTROL		300
TOTAL PROTECTIVE SERVICES		306,494

		BUDGET
TRANSPORTATION SERVICES		
TRANSPORTATION COMMON SERV.		
21112-1-3-00	Mileage	100
21114-1-3-00	Meals	100
21200-0-3-01	Streets Foreman (80%)	48,939
21200-0-3-02	Public Works Assistant (80%)	44,065
21200-0-3-04	Casual Labourer (80%)	19,700
21205-1-3-00	EI	2,615
21206-1-3-00	CPP	6,706
21207-1-3-00	Pension	3,720
21208-1-3-00	Medical & Life Insurance	1,613
21209-1-3-00	Workers Compensation	3,584
21211-1-3-00	Insurance	3,300
21212-1-3-00	Repairs & Maintenance Building	3,000
21213-1-3-00	Electricity	800
21214-1-3-00	Water	100
21215-1-3-00	Supplies	1,000
21218-1-3-00	Telephone	1,000
21220-1-3-00	Training	0
21221-1-6-07	Equipment Leases & Rentals	0
21223-2-3-00	Misc. Property Maintenance (Tree Removal, Etc.)	1,000
21223 1-3-00	Misc. Expense	1,500
22481-1-3-00	Vehicle Registration (Kevin)	300
22482-1-3-00	Vehicle Insurance	2,500
22483-1-3-00	Repairs & Maintenance Vehicle	4,000
22485-1-3-00	Minor Tools & Equipment	2,000
23000-1-3-00	Gas & Oil	5,000
23111-1-3-00	Clothing Allowance	400
TOTAL TRANSPORT COMMON SERV.		157,042
ROAD TRANSPORT		
21213-1-3-01	Street Lighting	21,500
TOTAL ROAD TRANSPORT		21,500

ROADS & STREETS		
21221-1-3-00	Snow Removal Equipment	1,500
21226-1-3-00	Gas Tax Approved Projects	-
22484-1-3-00	Salt Spreader Repairs & Maintenance	500
23232-1-3-00	Snow Removal Expenses (Contracted)	4,000
23235-1-3-00	Salt Expense	10,000
23236-1-3-00	Road & Sidewalk Maintenance	14,500
23237-1-3-00	Drainage Ditches	8,000
23260-1-3-00	Street Signs & Markings	600
TOTAL ROADS & STREETS		39,100
TRANSPORTATION DEBENTURE		
28138 1300	Debenture Principal 38-A-1 Calf Island Causeway	-
28111-1-3-00	Debenture interest 38-A-1 Calf Island Causeway Upgrade	353
28112-1-3-00	Debenture (32-A-1) Interest Public Works Upgrades	-
28114 1-3-00	Truck/Equip Debenture Principal 35-A-1	-
28114-1-3-00	Truck/Equip Debenture Interest 35-A-1	360
TOTAL TRANSPORT DEBENTURE		713
TOTAL TRANSPORTATION		218,355

		BUDGET
SEWER TREATMENT		
SEWER ADMINISTRATION		
21112-1-4-04	Mileage - Sewer	-
21114-1-4-04	Meals	50
21200-0-4-02	Assistant Operator (Streets Foreman (Kevin 20%))	12,235
21200-0-4-03	Janitor (5%)	637
21200-0-4-04	Casual Labourer (20%)	4,925
21200-0-4-05	Public Works Assistant (20%) Wayne	11,016
21200-0-4-06	Contracted Services (ODRC)	7,000
21205-1-4-04	EI	654
21206-1-4-04	CPP	1,676
21207-1-4-04	Pension	930
21208-1-4-04	Blue Cross	403
21209-1-4-04	Workers Compensation	862
21220-1-4-04	Training	100
23111-1-4-04	Clothing Allowance	400
TOTAL SEWER ADMIN		40,888
SEWAGE COLLECTION		
21210-1-4-04	Janitor Supplies	200
21211-1-4-04	Building Insurance	1,500
21211-1-4-11	Insurance - Lift Stations	1,000
21212-1-4-04	Repairs & Maintenance Plant	5,000
21212-1-4-11	Repairs & Maintenance Lift Stations	7,000
21213-1-4-04	Electricity Plant	19,000
21213-1-4-11	Electricity Lift Stations	8,500
21215-1-4-04	Supplies	500
21215-1-4-11	Sewage Lift Stations Supplies	1,300
21218-1-4-04	Telephone & Internet	2,500
21223-1-4-04	Misc. Expense	1,100
21224-1-4-04	Office Equipment	-
21226-1-4-04	Gas Tax Approved Projects	-
22485-1-4-04	Minor Tools & Equipment	750
24240-1-4-04	Sewer Water Tests	6,200
24242-1-4-04	UV System Supplies	910
TOTAL SEWAGE COLLECTION		55,460
SEWER OTHER		
22481-1-4-04	Vehicle Registration	300
22482-1-4-04	Vehicle Insurance	2,200
22483-1-4-04	Vehicle Repairs & Maintenance	4,000
23000-1-4-04	Gas & Oil	3,000
TOTAL SEWER OTHER		9,500

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		BUDGET
SHARED SERVICES		
<i>Purchased from MDS</i>		add 1.0429
28320-0-0-01	C&D Operation	37,487
28320-0-0-02	Fire Inspections	3,104
28320-0-0-03	Waste Diversion	13,751
28320-0-0-04	Building Inspections	15,874
28320-0-0-06	Solid Waste Collection	74,898
28320-2-1-01	Administration	15,476
TOTAL Shared Services MDS		160,590
21223-1-4-15	Misc. Garbage Expenses	1,000
Region of Queens		
21223-1-4-16	Tipping Fees	48,000
TOTAL Shared Services & Garbage		209,590

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		BUDGET
PUBLIC HEALTH		
MEDICAL CENTRE		
21200-1-4-01	Janitor Wages 10%	1,272
21210-1-4-01	Cleaning Supplies	1,000
21211-1-4-01	Insurance	670
21212-1-4-01	Repairs & Maintenance Building	14,000
21213-1-4-01	Electricity	4,000
21223-1-4-01	Misc. Expense	1,000
TOTAL MEDICAL Centre		21,942
DEFICIT REGIONAL HOUSING		
28456-2-1-01	Deficit Housing Authority	-
TOTAL DEFICIT REG HOUSING		0
PUBLIC HEALTH DEBENT INTEREST		
28112-1-4-01	Medical Cnt. Upgrades Debenture (32-A-1) Interest	-
PUBLIC HEALTH DEBENT INTEREST		-
TOTAL PUBLIC HEALTH		21,942

		BUDGET
ENVIRONMENTAL DEVELOPMENT SERVICES		
REGIONAL DEVELOPMENT		
26100-2-1-01	Environmental Planning & Zoning	6,000
26120-1-4-00	Asset Management	
26120-1-4-01	Other Economic Development	5,000
26120-1-4-05	GIS Tech Contract (Gas Tax)	1,000
26510-1-7-16	Economic Development	-
TOTAL REGIONAL DEVELOPMENT		12,000
TOURISM		
21112-1-5-12	Mileage	-
21114-1-5-12	Meals	-
21200-0-5-12	Janitor Wages (5%)	750
21200-1-5-12	Wages - Manager	13,601
21200-2-5-12	Wages - Greg	12,852
21200-3-5-12	Summer Staff Wages	0
21205-1-5-12	EI - Tourism Manager	316
21205-2-5-12	EI - Tourism (Greg)	298
21205-3-5-12	EI - Tourism Summer Staff	-
21206-1-5-12	CPP - Tourism Manager	760
21206-2-5-12	CPP - Tourism Greg	765
21206-3-5-12	CPP - Tourism Summer Staff	-
21209-1-5-12	WCB - Tourism	842
21210-1-5-12	Cleaning Supplies - Beach Centre	1,000
21211-1-5-12	Insurance	3,200
21212-1-5-12	Repairs & Maintenance	3,500
21213-1-5-12	Electricity	3,000
21214-1-5-12	Water Costs	400
21215-1-5-12	Supplies	1,000
21217-1-5-12	Advertising	-
21218-1-5-12	Telephone & Internet	1,300
21221-1-5-12	Equipment Leases - Porta Potty	2,000
21223-1-5-12	Misc. Expense	2,000
TOTAL TOURISM		47,584
ENVIRONMENTAL DEVELOPMENT OTHER		BUDGET
21223-1-5-13	July 1st Celebrations	9,500
21223-1-5-15	Misc. Festivals & Events	1,000
21223-1-6-20	Special Events (Beach Bash)	
21223-1-6-24	Accessibility Plan/Expenses	3,000
21223-1-8-16	Canada Parks & Rec	-
21223-2-6-22	Sustainable Services Growth Fund	
21223-2-6-23	Active Transportation Project	-
21223-2-6-25	Climate Change projects	1,000
21223-2-6-24	Communities on the Move	-
26510-1-7-16	Senior Services Program	1,979

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TOTAL ENVIRONMENTAL DEVELOPMENT		16,479
TOTAL ENVIRONMENTAL DEVELOPMENT		76,063

		BUDGET
RECREATION ADMIN (FIR1027110)		
21112-1-6-07	Mileage	600
21114-1-6-07	Meals	-
21200-0-6-01	Community Coordinator Wages	53,048
21200-0-6-02	Janitor Wages (35%)	4,453
21200-0-6-03	Summer Staff Wages (Rec CSJ)	1,440
21200-0-6-05	Misc. Program wages	0
21205-1-6-07	EI - Recreation	1,334
21205-2-6-07	EI - Rec. Summer Staff	68
21206-0-6-07	CPP - Rec. Summer Staff	75
21206-1-6-07	CPP - Recreation	3,156
21207-1-6-07	Company Pension	2,122
21208-1-6-07	Medical & Life Insurance	553
21209-1-6-07	Workmens Compensation	1,922
21215-1-6-05	Town Beautification	1,009
21215-1-6-07	Supplies	700
21215-2-6-01	Misc. Program	1,000
21215-2-6-02	Summer Program Expenses	400
21215-2-6-03	Minor Sports Program Expenses	450
21216-1-6-07	Postage	500
21217-1-6-07	Advertising	200
21218-1-6-07	Telephone & Internet	3,500
21220-1-6-07	Training	-
21223-1-6-14	LAMBA projects	
21223-1-7-16	Multi Sport Program (SOE2699)	
21223-2-5-14	Active Communities	
21223-2-6-04	Senior's Misc. Programs (Eg. Bingo)	
21224-1-6-07	Office Equipment	200
21920-1-6-07	Conventions & Delegations	-
22485-1-6-07	Minor Tools & Equipment	400
22490-1-6-07	Dues & Fees (RNS)	200
TOTAL REC ADMIN (SOE minus funded		77,330

		BUDGET
MULTIPURPOSE Centres		
21200-0-6-18	Janitor Wages - Lighthouse 5%	636
21210-1-6-07	Cleaning Supplies - Rec Centre	450
21210-1-6-18	Cleaning Supplies - Lighthouse	100
21211-1-6-03	Place	1,750
21211-1-6-14	Building Insurance - Bandstand	225
21211-1-6-18	Building Insurance - Seacaps Lighthouse	4,700
21212-1-6-03	Repairs & Maintenance - Market Place	770
21212-1-6-07	Repairs & Maintenance - Rec Centre	1,000
21212-1-6-14	Repairs & Maintenance - Bandstand	500
21212-1-6-18	Repairs & Maintenance - Seacaps Lighthouse	1,500
21213-1-6-07	Electricity - Rec Centre	4,000
21213-1-6-14	Electricity - Bandstand	600
21213-1-6-18	Electricity - Seacaps Lighthouse	600
21214-1-6-07	Water Costs (50%) - Rec Centre	500
21214-1-6-18	Water Costs - Seacaps Lighthouse	700
21223-1-6-18	Misc. Expenses - Seacaps Lighthouse	1,000
22485-1-6-03	Equipment - Market Place	100
TOTAL MULTIPURPOSE CENTRES		19,131

		BUDGET
PARKS & PLAYGROUNDS		
21211-1-6-02	Insurance - Widow's Walk	130
21211-1-6-08	Insurance (Seacap Memorial Park)	1,200
21211-1-6-11	Insurance (Rood's Head Park)	350
21211-1-6-15	Insurance - Athletic Fields	475
21211-1-6-16	Insurance - Beach Ramp & Trestles	1,700
21211-1-6-17	Insurance - Boardwalk	3,300
21211-1-6-25	Insurance - Tennis Courts	300
21212-1-6-02	Repairs & Maintenance - Widow's Walk	100
21212-1-6-08	Repairs & Maintenance -Playground	3,000
21212-1-6-11	Repairs & Maintenance (Rood's Head Park)	250
21212-1-6-14	Repairs & Maintenance (Bandstand)	1,500
21212-1-6-15	Repairs (Athletic Fields)	17,000
21212-1-6-16	Repairs & Maintenance - Beach Ramp & Trestles	2,000
21212-1-6-17	Repairs & Maintenance - Boardwalk	2,500
21212-1-6-25	Repairs & Maint. - Tennis Courts	300
21213-1-6-02	Electricity - Widow's Walk	250
21213-1-6-08	Electricity - Seacaps Park	200
21213-1-6-15	Electricity - Ball Field Canteen	200
21213-1-6-17	Electricity - Boardwalk	1,500
21215-1-6-08	Supplies - Parks & Playgrounds	65
21221-1-6-08	Equipment Leases and Rentals - Parks & Playground.	3,000
21221-1-6-15	Equipment Leases & Rentals - Athletic Fields	2,400
21221-1-6-25	Equipment Leases & Rentals - Tennis Courts	2,100
21223-1-6-08	Misc. Expense - Parks & Playgrounds	500
21223-1-6-11	Special Project - Clean NS	
21223-1-6-14	LAMBA Baseball Field Expenses	
21223-1-6-15	Misc. Expense - Athletic Fields	-
21223-1-6-19	Dog Park Expenses	
21228-1-6-08	LAMBA Playground Projects	
21228-1-6-15	Athletic field Maintenance (Dale)	600
22485-1-6-25	Minor Tools & Equip - Tennis Courts	300
TOTAL PARKS & PLAYGROUNDS		45,220
TOTAL RECREATION		141,681

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		BUDGET
LIBRARY BRANCH		
21112-1-6-10	Mileage - Library	
21200-0-6-20	Janitor Wages (15%) - Library	1,908
21210-1-6-10	Cleaning Supplies - Library	200
21211-1-6-10	Building Insurance - Library	850
21212-1-6-10	Repairs & Maintenance Building - Library	2,600
21213-1-6-10	Electricity - Library	1,500
21218-1-6-10	Telephone - Library	250
21223-1-6-10	Misc. Expense	-
TOTAL LIBRARY BRANCH		7,308
REGIONAL LIBRARY		
28472-2-1-01	Regional Library	4,900
TOTAL REGIONAL LIBRARY		4,900
TOTAL LIBRARY EXPENDITURES		12,208

		BUDGET
OTHER - MUSEUM		
21200-0-6-09	Janitor Wages - Museum (5%)	636
21200-0-6-30	Wages - Museum	5,040
21200-1-6-09	Wages - Museum	-
21205-1-6-09	EI - Museum	73
21206-1-6-09	CPP - Museum	187
21206-2-6-09	CPP - Museum	-
21209-1-6-09	WCB - Museum	100
21210-1-6-09	Cleaning Supplies - Museum	75
21211-1-6-09	Insurance - Museum	650
21212-1-6-09	Repairs & Maintenance - Museum	1,000
21213-1-6-09	Electricity - Museum	2,500
21215-1-6-09	Supplies - Museum	50
21217-1-6-09	Advertising - Museum	-
21218-1-6-09	Telephone - Museum	-
21223-1-6-09	Misc Expense - Museum	379
21224-1-6-09	Furniture & Equipment - Museum	-
TOTAL OTHER - MUSEUM		10,690
		BUDGET
REC&CULTURE DEBENT INTEREST		
28111-1-6-07	Debenture (38-A-1) Interest - Rec Cnt Accessibility	147
28111-1-6-10	Debenture (38-A-1) Interest - Library Accessibility	348
28112-1-5-12	Debenture (32-A-1) Interest - Beach Centre Upgrades	-
28112-1-6-10	Debenture (32-A-1) Interest - Library Upgrades	-
28112-1-6-14	Debenture (32-A-1) Interest - Bandstand Upgrades	-
28112-1-6-21	Debenture (32-A-1) Interest - Cultural Park	-
28113-1-5-12	Debenture (34-A-1) Interest - Beach Cnt. 2014 project	924
28114-1-6-17	Debenture (35-A-1) Interest - Boardwalk LED Lights 2015	226
28115-1-6-16	Trestle Trail Debent Interest 40-A- 1	176
28137-1-6-07	NSPI Heat Pump Interest Rec Centre	98
REC&CULTURE DEBENT INTEREST		1,919
TOTAL RECREATION & CULTURE		166,498

		BUDGET
FISCAL SERVICES		
28200-2-1-01	Transfers to Own Reserves (SOE3269 minus Gas Tax)	
28215-2-1-01	Deficit of Previous Year	
28224-2-1-01	General Capital Fund (Fiscal Services)	
28477-2-1-01	District School Board	115,000
TOTAL FISCAL SERVICES		115,000
EXTRAORDINARY EXPENDITURE		
29200-1-0-00	Special Expenditure Item	0
29200-1-2-03	Fire Truck (New)	
29200-1-3-00	Streets Projects (NON-Insurance Projects)	
29200-1-4-04	WW System Upgrades (Berm)	
29200-1-6-11	Community Rec (Roods Head) Capital Project	
29200-1-6-16	Trestle Trail Project	
29200-1-6-17	Storm Damage (Insurance Projects)	
29200-2-6-23	Active Transportation	
29200-2-3-00	South Street Project (FRIIP)	
29200-2-4-04	UV System (ICIP)	
29200-2-4-05	WW Systems Upgrade (Surge Tank) Project (ICIP)	
29200-2-6-22	Sustainable Services Growth Fund Projects	
29200-3-3-00	Connect 2 Project	
		0
TOTAL EXTRAORDINARY EXPENDITURE		
LONG TERM PRINCIPAL PAYMENTS		BUDGET
28133-1-1-00	Town Hall Upgrades Debent Prin 32-A-1	0
28133-1-2-03	Fire Hall Upgrades Debent Prin 32-A-1	0
28133-1-3-00	Public Works Upgrades Debent Prin 32-A-1	0
28133-1-4-01	Medical Cnt. Upgrades Debent Prin 32-A-1	0
28133-1-4-04	Sewer Upgrades Debent Prin 32-A-1	0
28133-1-5-12	Beach Cnt. Upgrades Debent Prin 32-A-1	0
28133-1-6-10	Library Upgrades Debent Prin 32-A-1	0
28133-1-6-14	Bandstand Upgrades Debent Prin 32-A-1	0
28133-1-6-21	Cultural Park Debenture Principal 32-A-1	0
28134-1-5-12	Beach Cnt. Debent Prin 2014 project 34-A-1	4667
28135-1-3-00	Streets Truck/Equipment Debent Prin 35-A-1	6360

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28135-1-4-04	Sewer Truck Debenture Principal 35-A-1	5640
28135-1-6-17	LED Boardwalk Lights Debent Prin 35-A-1	4000
28136-1-1-00	NSPI Heat Pump Principal Town Hall	1506
28136-1-6-07	NSPI Heat Pump Principal Rec Centre	2562
28138-1-1-00	Town Hall Accessibility Debent Prin 38-A-1	2493
28138-1-3-00	Calf Island Causeway Debent Prin 38-A-1	1043
28138-1-6-07	Rec Centre Accessibility Debent Prin 38-A-1	435
28138-1-6-10	Library Accessibility Debent Prin 38-A-1	1029
28139-1-4-04	UV System Debent Principal 40-A-1	5800
28139-1-6-16	Trestle Trail Debenture Principal 40-A-1	1340
28140-1-2-03	Fire Truck Debent. Principal 42-A-1	35,618
28140-1-4-04	Berm Debenture Principal 42-A-1	1147
29200 2-4-05	WW Upgrades (Formerly Surge Tank) Debenture Principal 43-A-1	15,583
	TOTAL LONG TERM PRINCIPAL PAYMENTS	89,223
	TOTAL EXPENDITURES	1,674,251
	SURPLUS/DEFICIT	(0)

35

June Harding

From: Warren MacLeod <Warren.MacLeod@municipalityofshelburne.ca>
Sent: Friday, July 19, 2024 7:59 AM
To: Sarah Mattatall; June Harding (townoflockeport@ns.sympatico.ca); 'clerk@clarksharbour.com'; Chris Frotten (cfrotten@barringtonmunicipality.com)
Cc: Marcia d'Eon; Dwayne Hunt (dhunt@barringtonmunicipality.com); Mike Shand
Subject: FW: Revised REMO Agreement
Attachments: DOCS-#2646999-v6-
Intermunicipal_Service_Agreement_-_Shelburne_County_municipal_units FINALV3.pdf;
Summary of Changes - DOCS-#2646999-v6-
Intermunicipal_Service_Agreement_-_Shelburne_County_municipal_units FINALV3.pdf

Morning Folks,

Following the last meeting myself and Marcia had with Chris regarding the draft REMO agreement, it was agreed to do a few minor tweaks to the agreement for all to review and provide feedback. Chris is heading out on vacation today, so if you could all review the agreement and provide your feedback or agreement in the next week or two then that would be good. Cheers.

Warren

From: Chris Frotten <cfrotten@barringtonmunicipality.com>
Sent: Tuesday, June 25, 2024 11:46 PM
To: Warren MacLeod <Warren.MacLeod@municipalityofshelburne.ca>; Marcia d'Eon <marcia.deon@municipalityofshelburne.ca>
Subject: Revised REMO Agreement

CAUTION: This email originated from an external sender.

Hi Warren and Marcia,

Attached is the second revision of the final draft of the REMO agreement based on our conversation earlier today. You'll see the tracked changes in the PDF, but I've also included a summary of the changes for quick reference.

Let me know if you have any questions or other suggested edits. I'm also open to jumping on a quick virtual call if you'd like.

Thanks,

Chris Frotten
Chief Administrative Officer
2447 Highway 3, Barrington, NS
P.O. Box 100

Tel: (902) 637-2015
Cell: (902) 903-0480
Fax: (902) 637-2075
www.barringtonmunicipality.com

THIS INTERMUNICIPAL SERVICES AGREEMENT made in this ____ day of _____ 2024.

BETWEEN:

MUNICIPALITY OF THE DISTRICT OF BARRINGTON, a body corporate pursuant to section 7 of the *Municipal Government Act*, S.N.S., 1998 c. 18

(hereafter "Barrington")

- and -

MUNICIPALITY OF THE DISTRICT OF SHELBURNE, a body corporate pursuant to section 7 of the *Municipal Government Act*, S.N.S., 1998 c. 18

(hereafter "District of Shelburne")

- and -

TOWN OF SHELBURNE, a body corporate pursuant to section 8 of the *Municipal Government Act*, S.N.S., 1998 c. 18

(hereafter "Town of Shelburne")

- and -

TOWN OF LOCKEPORT, a body corporate pursuant to section 8 of the *Municipal Government Act*, S.N.S., 1998 c. 18

(hereafter "Lockeport")

- and -

TOWN OF CLARK'S HARBOUR, a body corporate pursuant to section 8 of the *Municipal Government Act*, S.N.S., 1998 c. 18

(hereafter "Clark's Harbour")

(collectively, the "parties hereto")

WHEREAS section 60 of the *Municipal Government Act* (the "MGA") provides for the delivery of municipal services on such terms and conditions as agreed by the Participating Municipal Units (the "PMUs"), and for the delegation of service delivery to a party to an agreement;

AND WHEREAS the PMUs have agreed, in principle, to provide for a coordinated joint municipal response to an emergency occurring within any PMU;

AND WHEREAS the parties hereto desire to develop a regional emergency response plan that includes complementary emergency management by-laws, a common risk assessment plan and Memoranda of Understanding with other interested parties;

AND WHEREAS the parties hereto agree to appoint and purchase the services from one PMU who will serve as the Host Unit to provide management of the service, to ensure operational efficiency and accountability to the PMUs;

AND WHEREAS the PMUs agree that this regional initiative will include having a Regional Emergency Management Coordinator, who shall be an employee or contractor of the Host Unit, a Regional Emergency Management Advisory Committee ("REMAC"), comprising elected officials of each PMU, and a Regional Emergency Management Planning Committee ("REMPC"), comprising public sector staff and regional not-for-profit personnel;

NOW THEREFORE THIS AGREEMENT WITNESSETH THAT for and in consideration of the joint and several mutual covenants herein contained, and other valuable consideration, the receipt and sufficiency of which is acknowledged by all PMUs, the parties hereto mutually covenant and agree with each other as follows:

DEFINITIONS

1. In this Agreement:
 - (a) **Agreement** means this agreement, as may be amended from time to time;
 - (b) **AREMC** means Assistant Regional Emergency Management Coordinator being the employee or contractor of the Host Unit or the existing employee of one of the PMUs responsible for assisting the Regional Emergency Management Coordinator in preparing annual work plans, budgets, outcome reports and timelines for deliverables and acting as the Regional Emergency Management Coordinator in their absence;
 - (c) **ECC** means Emergency Coordination Centre.
 - (d) **EMA** means *Emergency Management Act, S.N.S., 1990, c. 8*, as amended;
 - (e) **Emergency** has the same meaning as in the EMA;
 - (f) **Fiscal Year** means the 12-month period beginning April 1 and ending March 31 of the following calendar year;
 - (g) **Host Unit** means the PMU authorized by the parties hereto to provide general management and administration of regional emergency services, including, without limitation, accounting, legal, human resource and administrative oversight per this Agreement;
 - (h) **MA** means Municipal Administrators, which includes Chief Administrative Officers and Clerks as defined in the MGA or successor legislation as may be enacted from time to time;

- (i) **MGA** means *Municipal Government Act, S.N.S., 1998, c. 18*, as amended;
- (j) **PMU** means participating municipal units to this agreement, being the parties hereto;
- (k) **REMAC** means Regional Emergency Management Advisory Committee, being the Warden or Mayor, as the case may be, and one member of Council of each PMU;
- (l) **REMC** means Regional Emergency Management Coordinator, being the employee or contractor of the Host Unit responsible for preparing annual work plans, budgets, outcome reports and timelines for deliverables;
- (m) **REMO** means Regional Emergency Management Organization, being the REMAC, the REMC and the REMPC, and is the municipal emergency management organization of the PMUs pursuant to s. 10 (1) (c) of the EMA;
- (n) **REMP** means Regional Emergency Management Planning Committee, being the committee comprising public sector staff and not-for-profit personnel detailed in Schedule B;
- (o) **Special Resolution** means a motion introduced at a duly called meeting that is passed by a majority of the PMUs;
- (p) **State of Local Emergency** has the same meaning as in the EMA;
- (q) **Term** has the meaning defined in Article 28 of this Agreement.

EFFECT

2. The parties hereto agree that this Agreement is effective as at the date first above written and replaces the 7 October 1997 Joint Emergency Services Agreement between the Municipality of the District Barrington and the Town of Clark's Harbour and the Emergency Management Response Agreement between the Municipality of the District of Shelburne, the Town of Shelburne, and the Town of Lockport.
3. The PMUs hereby agree that the provision of services governed by this Agreement shall be managed and delivered by REMO which shall, effective as at the date of execution of this Agreement, commence operations in accordance with the provisions herein.

DECLARING A STATE OF LOCAL EMERGENCY

4. In accordance with the EMA, a Council or Councils of the parties hereto may, when satisfied that an Emergency exists or may exist in all or any area of their municipal unit, declare a State of Local Emergency.

- 5. If a Council(s) is unable to act promptly under section 15 of the EMA, the Wardens or Mayors, as the case may be, of those municipal units may declare a State of Local Emergency.
- 6. Once the State of Local Emergency is declared, and when the declared State of Local Emergency involves two or more of the parties to this Agreement, the Wardens and Mayors shall authorize, pursuant to s. 15 (1) (b) of the EMA, REMO to act in his or her stead during the declared State of Local Emergency.
- 7. When the declared State of Local Emergency is exclusive to one of the parties hereto, that Warden or Mayor, as the case may be, shall authorize pursuant to s. 15 (1) (b) of the EMA, REMO to act in his or her stead under the declared State of Local Emergency.
- 8. When the declared State of Local Emergency is exclusive to one of the parties hereto, the incremental costs incurred by REMO associated with respect to that specific declaration shall be borne exclusively by the party to which the emergency relates. Where the PMU objects to the assignment of costs, REMAC shall consider an alternate cost-sharing formula, and if not agreed by all parties hereto, the dispute provisions of the Agreement shall govern.

LOCAL AND REGIONAL EMERGENCY MANAGEMENT

- 9. An Emergency may be declared a State of Local Emergency by the Council or the Warden or Mayor, as the case may be, of the parties hereto in accordance with the EMA regardless of whether the State of Local Emergency is wholly or in part specific to their municipal unit.
- 10. Each PMU retains the authority to make decisions for its respective unit during an Emergency, irrespective of the identity or affiliation of the incident commander. This ensures that local autonomy and governance are maintained, allowing each municipal unit to address specific needs and circumstances unique to their jurisdiction while still cooperating within the broader regional emergency management framework.
- 11. Per section 10 of the EMA, the parties hereto agree to form and maintain REMAC to advise on emergency management plans.
- 12. REMAC shall serve in a standing and advisory committee capacity to the PMUs and make joint recommendations to the respective Councils of the PMUs per section 24 of the MGA and section 10 of the EMA.
- 13. REMAC shall operate in accordance with terms of reference appended hereto as Schedule A.
- 14. REMAC shall have the authority to approve budget reallocations pursuant to Schedule C of this Agreement if the total budget is not exceeded and an allocation does not involve the acquisition of tangible capital assets or long-term debt.

- 15. In accordance with s. 10 of the EMA, the REMAC shall act in the stead of the parties' Emergency Advisory Committees. Similarly, a REMPC and REMC will act in place of the municipal committees and coordinators.
- 16. Each of the parties hereto shall appoint a municipal staff member to serve as a liaison between their respective municipality and the REMPC.
- 17. The REMO shall establish two ECCs within the County to ensure comprehensive coverage and effective emergency response. One ECC shall be located in the western end of the County, and the other ECC shall be situated in the eastern end of the County. These centres will coordinate emergency operations, resources, and communication during incidents, ensuring that all regions within the County receive timely and efficient support.

REMO GOVERNANCE

- 18. The parties hereto agree that enactment of REMO-related policies and by-laws shall be designed to be, to the extent possible, complementary policies and by-laws and require adoption of by each PMU pursuant to the MGA.

PROGRAM ADMINISTRATION

- 17. REMO shall be administered in accordance with Part II of the MGA. The MA of the Host Unit shall be responsible for the duties assigned to the Host Unit under this Agreement that, without limitation, include management of the REMC and administration of the REMO budgets and financial reporting.
- 18. The PMUs shall authorize the Host Unit to provide general management and administration of regional emergency services, including, without limitation, accounting, legal, human resource and administrative oversight subject to other provisions herein.
- 19. The Host Unit will employ or contract a REMC and AREMCs responsible for preparing annual work plans, budgets, outcome reports and timelines for deliverables, prepared and presented to the MAs of the PMUs, then to the Host Unit, and to the REMAC for review and approval.
- 20. The PMUs agree that the Municipality of the District of Barrington is the Host Unit pursuant to this Agreement ~~for the first Fiscal Year of this Agreement~~, with any subsequent Host Unit appointment to occur by Special Resolution ~~at the first REMAC meeting of each Fiscal Year~~.
- 21. The Host Unit shall:
 - (a) procure goods and services, in accordance with the *Public Procurement Act, 2011, c. 12*;
 - (b) provide accounting services and reports to the MAs and to REMAC on a semi-annual basis that are in accordance with the Canadian Generally Accepted Accounting Principles, including financial variance reports of actual year-to-date expenditures

relative to budget, with provision of said services on a cost-recovery basis with said costs forming part of the REMO budget;

- (c) convene a minimum of two meetings per year of the PMU MAs to review work plans, progress reports, budgets, outcome reports, and financial statements prepared by the Host Unit and the REMC with such meetings to be held in advance of the applicable REMAC meetings; and
- (d) execute contracts, including, without limitation, equipment, facilities, personnel and funding agreements with other orders of government, pursuant to an approved work plan.

REGIONAL EMERGENCY MANAGEMENT COORDINATOR

- 22. The Host Unit shall employ or contract the services of a REMC and AREMCs on a part-time basis in accordance with this Agreement. The REMC and AREMCs will be employees or contractors of the Host Unit for payroll, accounting, employment rights and budget administration purposes.
- 23. The Host Unit shall oversee the work of the REMC and AREMC, ensuring that their activities are consistently monitored and coordinated, providing necessary support and resources, and reviewing their progress and performance to ensure compliance with all established policies, procedures, and legal requirements. This oversight includes facilitating communication between the committees, evaluating their reports, and conducting periodic assessments to identify areas for improvement, thereby ensuring that both the REMC and AREMC function effectively within the overall emergency management strategy.
- 24. The REMC shall be responsible for effective and efficient administration of REMO, including, without limitation:
 - (a) Development, implement and maintain a strategy that contemplates plans and operations of the PMUs;
 - (b) preparation of an annual work plan;
 - (c) preparation of an annual budget per the requisites in the financial provisions herein;
 - (d) development and circulation of an annual outcome report; and
 - (e) recommendation of policy and management procedures to REMAC and the PMUs in consultation with the REMPC to ensure a state of preparedness for emergencies.
- 25. The AREMC shall assist the REMC in effectively and efficiently completing their duties and acting as the Regional Emergency Management Coordinator in their absence.

26. The REMC shall report to the MA of the Host Unit or designate.
27. The Host Unit will provide office space for the REMC on a cost-recovery basis while the remaining PMUs will provide as-needed office space *gratis*.
28. The REMC shall develop and provide a work plan for review by the MAs of the PMUs and REMAC in January of each year and every six months thereafter, or more frequently as the PMUs may determine with a minimum of 30 days' notice to the REMC.

REGIONAL EMERGENCY PLANNING COMMITTEE

29. The parties hereto agree that REMO shall form and maintain a REMPC in accordance with terms of reference appended hereto as Schedule B.

TERM AND TERMINATION

28. The term shall commence on the date of execution of this Agreement and end on 31 March 2024 and shall continue year over year for each Fiscal Year (the "Term") subject to annual reviews for contract adjustments that will be considered by 31 December each year, including without limitation annual adjustments to Schedule C.
29. The parties hereto may elect to terminate this Agreement for any reason at any time on agreement of all parties hereto in writing, without liability, with sixty (60) days' written notice.
30. Upon termination of this Agreement, the current assets of the REMO are vested in the PMUs who are parties to this Agreement at the time of termination and those PMUs are responsible for the liabilities of the REMO in proportion to their accumulated contributions to the REMO.

WITHDRAWAL

31. A PMU may withdraw from this Agreement at the beginning of any Fiscal Year by providing written notice to the other PMUs a minimum of twelve (12) months in advance of the commencement of the Fiscal Year in which they intend to withdraw.
32. Any party withdrawing from this Agreement remains responsible for its share of any liabilities of the REMO incurred up to the date of the withdrawal and any severance, penalty or other costs necessarily incurred by the REMO as a result of the withdrawal.
33. It is further agreed by the PMUs that the remaining PMUs shall not be financially responsible for costs incurred by a withdrawing PMU.

REMO ACTIVATION

34. REMO shall be activated by the Host Unit, at the request of any PMU, to increase the resources and scope of a municipal response, and the REMC shall initiate the response

through the Emergency Coordination Centre (ECC) at the level appropriate to the emergency.

- 35. The regional ECC is a centralized coordination facility located within the Municipality of Barrington’s Administrative Centre at 2447 Highway 3, pursuant to section 20 of this Agreement.
- 36. REMO may operate, maintain and manage physical facilities for emergency responses at the scene or at the ECC.
- 37. The REMC is responsible for ensuring that Nova Scotia Emergency Management Organization (“NSEMO”) is informed of any activation of REMO.

REMO OPERATION

- 38. REMO, via the REMC, shall be directly responsible for resource coordination to conduct emergency response operations, and shall keep the MAs and NSEMO informed.
- 39. In the event REMO capacity is or is likely to be exceeded, REMO, via the Host Unit, will engage support from other agencies as required, and to that end shall develop regional agreements with other REMOs with said agreements being administered pursuant to provision 21(d) of this Agreement.

FINANCIAL – REMO OPERATIONS

- 40. Allocation of budgeted costs ~~per Schedule C of this Agreement~~ shall be made in accordance with Schedule C hereto with said Schedules forming part of this Agreement.
- 41. The Host Unit shall invoice the PMUs for their *pro rata* share of the annualized budget in Schedule C at the start and mid-point of each Fiscal Year.
- 42. The Host Unit, through the REMC, shall prepare and submit an annual budget by December 31 of each Fiscal Year for presentation to the MAs of the PMUs and then to REMAC for review and approval by April 1 of the succeeding Fiscal Year. ~~For the 2024-25 Fiscal Year the budget is attached as Schedule C, and year over year increases shall, unless exceptional circumstances exist, be to a maximum of the Consumer Price Index (CPI) as published in December of each year by Statistics Canada for Nova Scotia (all goods being included).~~
- 43. In the event any PMU objects to a change to the budget allocation or an increase to the budget (the “Objecting PMU”), the Objecting PMU may register its opposition to the same and thereafter, may require that the budget be approved as a Special Resolution. Failure to receive support of a Special Resolution shall require the Host Unit to propose a new budget that offers a remedy to the objection.
- 44. Upon approval, the budget shall be provided to the MA of each PMU.

- 45. Budget overages will require prior approval of all PMUs.
- 46. In the case of a surplus or deficit, it shall be maintained in a shared services reserve for future incidentals that may be incurred. In the case of a deficit where the reserve cannot support the deficit, it shall be incorporated into the next annual estimated budget and be shared among the PMUs based on the cost-sharing formula in Schedule CD for that year. The Host Unit will advise the PMUs of the status of the reserve annually.

FINANCIAL – EMERGENCY EVENTS

- 47. Any PMU may request resources from the other parties hereto as required, to be provided at cost to the requesting PMU. Fire response shall continue to be delivered and cost-shared in accordance with the terms of the Shelburne County Fire or Emergency Mutual Aid Agreement.
- 49. Where an emergency event does not involve all PMUs and any PMU objects to the application of the operating cost-sharing formula in Schedule CD, REMAC shall consider an alternate cost-sharing formula, and if not agreed by all parties hereto, the dispute provisions of this Agreement shall govern.

INSURANCE

- 50. In the event services are provided by an employee of the Host Unit, all remaining PMUs shall be named as additional insureds on the Host Unit’s general liability insurance policy in the amount of \$5,000,000.
- 51. In the event the Host Unit provides services through a third-party services contract, each PMU shall be named as additional insured on the contractor’s general liability insurance policy in the amount of \$5,000,000.

DISPUTE RESOLUTION

- 52. Notwithstanding any other provision in this Agreement, any dispute that cannot be resolved shall be referred to mediation. Where a dispute remains unresolved by mediation, any PMU may refer such dispute to arbitration by provision of written notice to all parties hereto. In the event of arbitration, the arbitrator appointed shall be agreed by the parties within 30 days of submission to arbitration; in default of agreement, the parties will refer their choice of arbitrator to the Supreme Court in accordance with section 12 of the *Commercial Arbitration Act* (Nova Scotia) (the “CAA”). The arbitrator shall agree to conduct the arbitration in accordance with the terms of this Agreement. The appointed arbitrator shall have all the powers given by the CAA. The award and determination of the arbitrator shall be final and binding and each party hereto agrees not to appeal from such award or determination. The costs of any such arbitration shall be borne equally by the parties unless otherwise ordered by the arbitrator.

NOTICE

54. Any notice under this Agreement, unless otherwise provided, may be given if delivered or mailed, postage prepaid, or by facsimile transmission or electronic transmission to:

Municipality of the District of Barrington
c/o MA
2447 Highway 3
PO Box 100
Barrington, NS B0W 1E0

Town of Shelburne
c/o MA
168 Water Street
PO Box 670
Shelburne, NS B0T 1W0

Municipality of the District of Shelburne
c/o MA
136 Hammond Street
PO box 280
Shelburne, NS B0T 1W0

Town of Lockeport
c/o Clerk/Treasurer
26 North Street
PO Box 189
Lockeport, NS B0T 1L0

Town of Clark's Harbour
c/o Clerk/Treasurer
2648 Main Street
Clark's Harbour, NS B0W 1P0

APPLICABLE LAW

55. The law governing this Agreement and any action, matter or proceeding based upon or relating to this Agreement shall be the law of the Province of Nova Scotia and the Court of Nova Scotia shall have exclusive jurisdiction over any action or proceeding based upon or relating to this Agreement.

SEVERABILITY

56. The parties covenant and agree that the invalidity or unenforceability of any provision of this Agreement will not affect the validity or enforceability of any other provision, and any invalid provision will be severable, or will be deemed to be severable.

WAIVERS AND AMENDMENTS

57. No action by any party to this Agreement shall be construed as a waiver saving express written provision of such waiver, and this Agreement shall not be amended saving express written provision of such amendment by all parties hereto.

RELATIONSHIP OF PARTIES

58. The PMUs intend that the parties hereto shall not be treated as partners or members of a joint venture for any purpose.

FURTHER ASSURANCES

59. The parties hereto agree to execute and deliver any further documents or assurances or to furnish any further information or perform any other act reasonably necessary to give full effect to the terms herein.

EXECUTION

60. This agreement may be executed in counterparts and may be executed and delivered via facsimile or email transmission, including signatures with counterparts and facsimile or emailed copies shall together constitute one and the same agreement with the same effect as if originally executed and delivered.

TIME

61. Time shall in all respects be of the essence in the Agreement.

ENUREMENT AND ASSIGNMENT

62. This Agreement shall enure to the benefit of and be binding upon the parties hereto, their heirs, executors and administrators and permitted assigns. This Agreement may not be assigned by any PMU without the written consent of the other parties hereto and subject to compliance with the MGA.

IN WITNESS WHEREOF the parties hereto have executed this Agreement by their respective officials, duly authorized on that behalf, on the day and year first above written.

SIGNED, SEALED AND DELIVERED IN THE PRESENCE OF:

MUNICIPALITY OF THE DISTRICT OF BARRINGTON

Per:

Witness
Name:

Name:
Title:

MUNICIPALITY OF THE DISTRICT OF SHELBURNE

Per:

Witness
Name:

Name:
Title:

TOWN OF SHELBURNE

Per:

Witness
Name:

Name:
Title:

473

TOWN OF LOCKEPORT

Per:

Witness

Name:

Name:

Title:

TOWN OF CLARK'S HARBOUR

Per:

Witness

Name:

Name:

Title:

**SCHEDULE A
TERMS OF REFERENCE
REGIONAL EMERGENCY MANAGEMENT ADVISORY COMMITTEE (REMAC)**

Committee	REGIONAL EMERGENCY MANAGEMENT ADVISORY COMMITTEE (REMAC)
Background	Under s. 10(1)(d) of the <u>Nova Scotia Emergency Management Act</u> , municipalities are required to “appoint a committee consisting of members of the municipal council to advise it on the development of emergency management plans”
Mandate	Direct and oversee the development of the Regional Emergency Management Plans (REMPs) and briefing Council(s) on same
Duties and Responsibilities	<ul style="list-style-type: none"> • Exercise all powers necessary as conferred by the <i>Provincial Emergency Management Act</i> once a declaration has been made • If required, renew the State of Local Emergency declaration every seven (7) days • Authorize the expenditure of municipal funds • Advise and continually update Municipal Councils on the current emergency situation • When safe and appropriate, visit the emergency site(s) • When and if required, and in conjunction with the Public Information Officer, brief the media • When and if necessary, through the Public Information Officer, inform the public of significant developments occurring • Ensure that appropriate information is passed to Provincial Authorities • Provide oversight of the Regional Emergency Management Work Plan • To approve plan amendments proposed by the Regional Emergency Management Planning Committee (REMPC)
Committee Chair	The Chair of the Shelburne County Regional Emergency Management Advisory Committee (REMAC) shall be determined by the Committee at the first meeting of each calendar year.
Composition and Terms of Service	<ul style="list-style-type: none"> • The Regional Emergency Management Advisory Committee shall be comprised of two (2) members of the Councils participating in the Intermunicipal Services Agreement

Schedule of Meetings

- The Municipal Council representatives on the REMAC shall be appointed for two-year terms of office with said terms/dates being set to align with the dates of general municipal elections.

The Regional Emergency Management Advisory Committee shall meet not less than quarterly (4 times per year).

Committee Structure



The Regional Emergency Management Coordinator (REMC) shall attend in an *ex officio* capacity, and pursuant to s. 31(2)(a) *Municipal Government Act*, MAs may attend and make observations and suggestions.

The Committee shall advertise and convene in public session subject to provisions of s. 22 *Municipal Government Act* (open meetings and exceptions).

Meeting Quorum

Meeting Quorum shall be 50% plus 1 of the elected members.

Agenda Items and Minutes

- Administrative support (Recording Secretary) shall be provided by the municipality of the Chairperson
- All Agenda items must be forwarded to the Recording Secretary within ten (10) working days of the next scheduled meeting.

- The Agenda with related documents will be made available to the Committee members three (3) working days prior to a scheduled meeting
- The meeting Minutes will be made available within ten (10) working days of the meeting

**Review of
Terms of
Reference**

The REMAC Terms of Reference are to be reviewed by the REMAC every two (2) years.

**SCHEDULE B
TERMS OF REFERENCE
REGIONAL EMERGENCY MANAGEMENT PLANNING COMMITTEE (REMP)**

Committee	REGIONAL EMERGENCY MANAGEMENT PLANNING COMMITTEE (REMP)
Background	<p>A cooperative partnership has been established operating under the name of Shelburne County Regional Emergency Management Operation (REMO). The purpose of REMO is to provide comprehensive emergency services to the region, to render mutual aid with respect to personnel and equipment during an emergency, and for joint provision of service and facilities by the Municipality of the District of Barrington, Municipality of the District of Shelburne and Towns of Shelburne, Lockeport and Clark’s Harbour (the participating municipal units). The Shelburne County REMO has been formed pursuant to s. 10(1)(b) of the <u>Nova Scotia Emergency Management Act</u>, and through an Intermunicipal Services Agreement enabled under s. 60 <i>Municipal Government Act</i>. Through these authorities, the participating municipal units have determined that a Regional Emergency Management Planning Committee (REMP) should be formed to provide advice and guidance relative to emergency planning.</p> <p>Shelburne County comprises a land area of 2,463 km², with a total population of 13,704 and a population density of 5.6/km² (as of the 2021 Census of Population conducted by <u>Statistics Canada</u>) – see <u>Annex A, Shelburne County Map</u>.</p> <p>Shelburne County is a dynamic industrial, agricultural, commercial, residential community that has the potential to be affected by a number of natural and man-made disasters or emergencies.</p> <p>Disasters and major emergencies can present challenges for Shelburne County. The effective exchange of emergency information with the community, and more importantly, those impacted directly by an emergency event is critical to a successful response. Planning for this exchange of emergency information between internal and external stakeholders, the community (both residents and businesses) and the media greatly increases the County’s chances of an effective response and organized recovery from the emergency.</p>

Mandate

The role of the Regional Emergency Management Planning Committee is to:

- provide interactive communication among affected parties and municipal staff on matters of Emergency Management;
- promote education, integration and training as necessary; and
- when needed, include measures to enhance personal preparedness and business continuity, and to advise the Regional Management Advisory Committee (REMAC).

Duties and Responsibilities

- Contribute to the identification of risks arising from emergencies in Shelburne County;
- Provide information and expertise relating to the occurrence and mitigation of potential emergencies in Shelburne County;
- Contribute to the continuous improvement of the Regional Emergency Management Plan (REMP) through monitoring, review and development. (Coordinated by the Shelburne County Regional Emergency Management Coordinator);
- As required, participate in functional sub-committees and work groups to plan for specific emergencies, address issues, and develop and implement projects;
- Support the development of Plans to address emergencies based on existing and emerging hazards;
- Contribute to testing components of the REMP through the development and participation in emergency exercises; and
- Advise the Regional Emergency Management Advisory Committee (REMAC) on development and amendment of Regional Emergency Management Plans

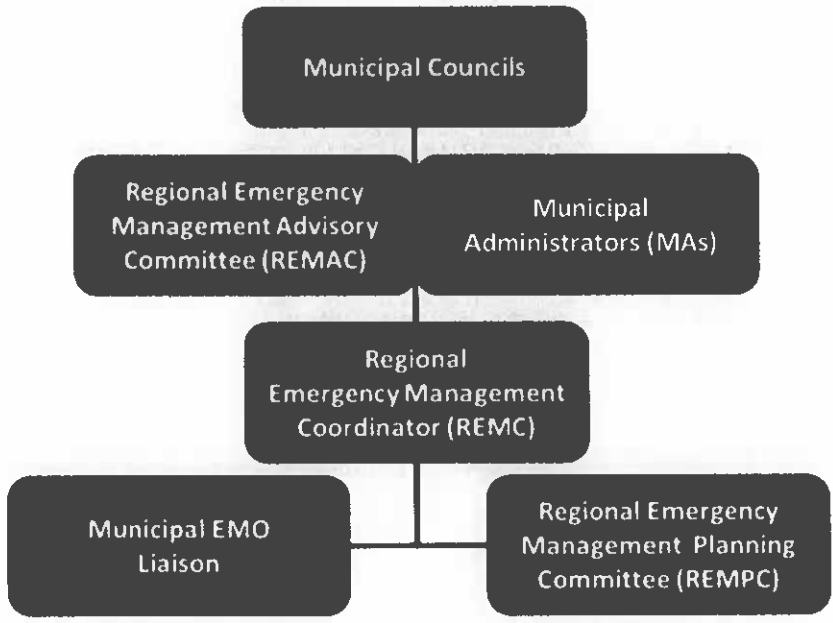
Committee Chair

The Chair of the Shelburne County Regional Emergency Management Planning Committee is the Regional Emergency Management Coordinator (REMC).

Schedule of Meetings

- Four meetings per fiscal year with additional meetings to be scheduled if deemed necessary by the Committee As required for special projects and initiatives.
- After a major emergency or incident that required the use of the REMP, or organizational changes.
- After significant amendments have been made to the REMP through review or legislative changes.
- Upon identification of a new risk or hazard.

Committee Structure and Membership



The Committee shall convene in public session subject to provisions of s. 22 *Municipal Government Act* (open meetings and exceptions).

The standing members of the Committee shall be comprised of persons representing the following organizations and departments:

- Regional Emergency Management Coordinator (REMC)
- Alternate REMC
- Finance & Corporate Services
- Engineering
- Community Planning
- Parks and Recreation
- Fire Service
- Police Service
- Emergency Social Services
- Health Services
- Transportation Services
- Tri-County Regional Centre for Education
- Amateur Radio Group
- Ground Search and Rescue

On an adhoc basis, representatives from the following organizations and agencies may be requested to attend specific meetings:

- Provincial agencies

- Utilities
- Community Groups
- Volunteer Organizations
- Neighbouring jurisdictions
- Business and Industry
- Mutual aid partners

Meeting Quorum

Meeting Quorum shall be 50% plus 1 of the standing members of the REMPC.

Agenda Items and Minutes

- All Agenda items must be forwarded to the REMPC within ten (10) working days of the next scheduled meeting.
- The Agenda with related documents will be made available to the Committee members five (5) working days prior to the next scheduled meeting.
- The meeting Minutes will be made available within ten (10) working days of the meeting.

Review of Terms of Reference

The REMPC Terms of Reference are to be reviewed by the REMPC every two (2) years.

(55)

**SCHEDULE G
ANNUAL REMO BUDGET**

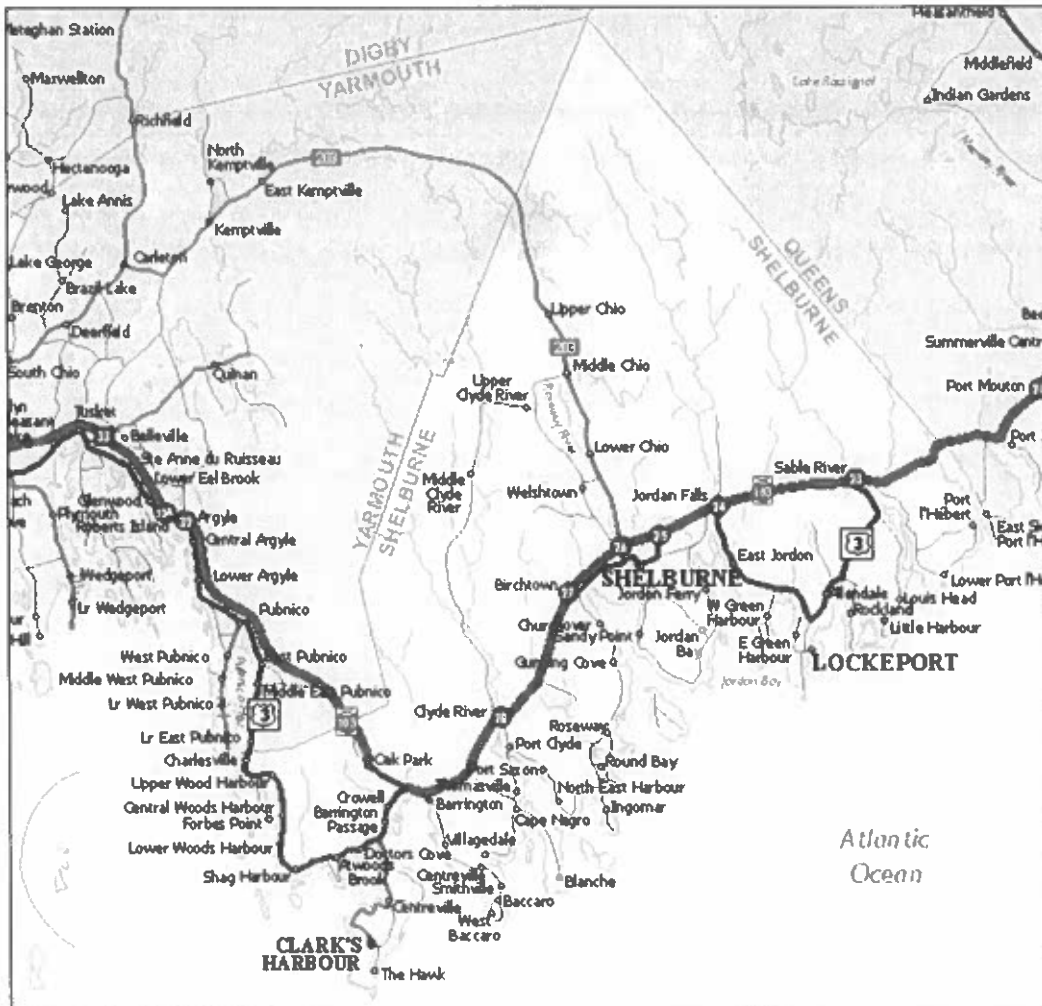
Wages	\$30,000
Office Supplies & Equipment	\$2,500
Communications	\$1,000
Travel	\$2,500
Program Development	<u>\$10,000</u>
	\$46,000

SCHEDULE **CD**
REMO SHARING FORMULA

Municipal Unit		Barrington	Clark's Harbour	Dist. of Shelburne	Shelburne	Lockeport
REMO Budget	\$46,000.00					
Equal Shares	20.00%	\$1,840.00	\$1,840.00	\$1,840.00	\$1,840.00	\$1,840.00
Population and UA	80.00%	\$16,928.00	\$1,656.00	\$13,248.00	\$3,864.00	\$1,104.00
Total		\$18,768.00	\$3,496.00	\$15,088.00	\$5,704.0	\$2,944.00
Unit % of Total		41%	8%	33%	12%	6%
Related Data		UA	UA %	Pop	Pop %	Combined %
Barrington		\$467,351,546.00	44%	6,523	48%	46%
Town. of Shelburne		\$95,464,617.00	9%	1,644	12%	10.5%
Dist. of Shelburne		\$429,641,989.00	40%	4,336	32%	36%
Lockeport		\$34,328,357.00	3%	476	3%	3%
Clark's Harbour		\$40,266,656.00	4%	725	5%	4.5%

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ANNEX A SHELburnE COUNTY MAP



Main document changes and comments

Page 2: Added Chris Frotten 2024-06-25 10:29:00 PM
or the existing employee of one of the PMUs

(a)

Page 4: Deleted Chris Frotten 2024-06-25 10:31:00 PM
pursuant to Schedule C of this Agreement
8.

Page 5: Deleted Chris Frotten 2024-06-25 10:29:00 PM
for the first Fiscal Year of this Agreement
17.

Page 5: Deleted Chris Frotten 2024-06-25 10:29:00 PM
at the first REMAC meeting of each Fiscal Year
17.

Page 7: Added Chris Frotten 2024-06-25 10:37:00 PM
C
28.

Page 7: Deleted Chris Frotten 2024-06-25 10:37:00 PM
D
28.

Page 8: Deleted Chris Frotten 2024-06-25 10:31:00 PM
per Schedule C of this Agreement
28.

Page 8: Added Chris Frotten 2024-06-25 10:31:00 PM
C
28.

Page 8: Deleted Chris Frotten 2024-06-25 10:31:00 PM
D
28.

Page 8: Added Chris Frotten 2024-06-25 10:37:00 PM
C
28.

Page 8: Deleted Chris Frotten 2024-06-25 10:37:00 PM
D
28.

Page 8: Deleted Chris Frotten 2024-06-25 10:31:00 PM
. For the 2024-25 Fiscal Year the budget is attached as
Schedule C, and year-over-year increases shall, unless
exceptional circumstances exist, be to a maximum of the
Consumer Price Index (CPI) as published in December of each
year by Statistics Canada for Nova Scotia (all goods being
included)

28.
Page 9: Added Chris Frotten 2024-06-25 10:32:00 PM
C
28.

59

Page 9: Deleted Chris Frotten 2024-06-25 10:32:00 PM

D
28.

Page 9: Added Chris Frotten 2024-06-25 10:32:00 PM

C
49.

Page 9: Deleted Chris Frotten 2024-06-25 10:32:00 PM

D
49.

Page 19: Deleted Chris Frotten 2024-06-25 10:30:00 PM

**SCHEDULE C
ANNUAL REMO BUDGET**

Wages	\$30,000
Office Supplies & Equipment	\$2,500
Communications	\$1,000
Travel	\$2,500
Program Development	<u>\$10,000</u>
	\$46,000

60

Page 20: Added **Chris Frotten** **2024-06-25 10:30:00 PM**

C

Page 20: Deleted **Chris Frotten** **2024-06-25 10:30:00 PM**

D

Header and footer changes

Text Box changes

Header and footer text box changes

Footnote changes

Endnote changes

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June Harding

From: Alfred Reynolds <hello@ecodrivens.ca>
Sent: Monday, July 15, 2024 2:36 PM
To: cory@corynick.com; townoflockeport@ns.sympatico.ca
Subject: Support Request for EcoDrive Nova Scotia: Partnership Opportunity

Good Day!

I hope this message finds you well. My name is Alfred Reynolds, and I am writing on behalf of EcoDrive Nova Scotia, an initiative dedicated to establishing a robust rural electric vehicle (EV) infrastructure across Nova Scotia. As we enter the feasibility stage of our project, we are reaching out to community leaders like yourself to request your invaluable support.

EcoDrive Nova Scotia aims to connect communities and drive sustainable transportation solutions by promoting zero-emission vehicles (ZEVs) and establishing a comprehensive EV charging network in rural areas. Our initiative not only supports environmental sustainability but also seeks to stimulate local economies and enhance community connectivity.

Partnership Opportunities for Your Community:

1. **Profit Sharing:** Once the infrastructure is operational, we are committed to revenue-sharing opportunities with the community.
2. **Land Purchase:** We intend to purchase land from local communities for the placement of EV charging stations, ensuring mutual benefit.
3. **Naming Rights:** Each charging station will offer naming rights to the community, allowing for recognition that reflects local heritage or significance.

How You Can Support Us:

We kindly request a letter of support from you expressing your support for EcoDrive Nova Scotia. Your letter will demonstrate community backing for this transformative initiative, which is crucial as we finalize our funding approvals and move forward with implementation.

Your support will not only contribute to the success of our project but also position your area as a leader in sustainable transportation in Nova Scotia. We are excited about the potential collaboration and look forward to discussing this opportunity further.

Please feel free to contact me directly at 902-574-8351 or via email at hello@ecodrivens.ca if you have any questions or would like to discuss this further.

Thank you for considering our request. We greatly appreciate your support in making Nova Scotia a greener and more connected province.

Warm regards,

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Alfred Reynolds
Founder and CEO

EcoDrive Nova Scotia

"Driving the change towards a greener future."

www.ecodrivens.ca

Town of Lockeport
Recreation Committee Meeting
July 15, 2024

Minutes

The meeting was called to order at 6:00 p.m., July 15, 2024 in the Council Chambers of Lockeport Town Hall by Chairperson, Deputy Mayor Dawn DeMings-Taylor. Also in attendance were: Councillor Dayle Eshelby, Councillor Mary Meagher, MaryAnn Swansburg and Community Coordinator, Frances Scott.

Agenda:

It was duly moved and seconded that the agenda be approved as circulated. Motion carried.

Minutes:

It was duly moved and seconded that the minutes from the meeting held June 17, 2024 be approved as circulated. Motion carried.

Reports:

Community Coordinator – It was noted that Fran’s report had been circulated with the meeting notices.

It was duly moved and seconded that the Community Coordinator Report for June 12 to July 9, 2024 be approved as circulated. Motion carried.

A copy of the report is attached as part of these minutes. In light of the fact that it had been reported that the ball field canteen had been found in a messy state before the Canada Day Committee used it on fireworks night, it was agreed that in future facilities such as the canteen that are used by other groups should be checked following events to ensure they are left in a proper state. Checks should

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be carried out by the Community Coordinator, a member of the Recreation Committee or some other individual appointed to do so by the Committee.

Facilities – it was noted that since the new walkway was installed at the Play Park, both gates have been left open. It was noted by several present that with the south gate being open, cars have been seen parking on the grass at that end, so to discourage this practice that Fran should arrange to have the south gate locked.

School update – Fran reported that she had approached Kate Joudrie about the possibility of her becoming the new student rep on the Committee. Fran stated that Kate did not say no, but she did not seem too interested in taking on this role. That said, Kate did make several suggestions of other possible candidates, one of whom was William Chetwynd. It was agreed that Fran would approach William to check on whether he might be interested in the role.

Old Business:

Volunteers – Dawn reported that Tim Dash was not interested in being recognized as volunteer of the month for August. There was a discussion as to whether we should be continuing to recognize someone every month or switch to either every two months or quarterly each year. It was agreed that we would continue to monitor this situation, but for the time being we will attempt to name people on a monthly basis. One suggestion for future recognition was Jeff Woods and his wife Sheila, who have been very active as community volunteers since their arrival in the community, most recently with the Sea Derby organizing committee. Fran reported that Grace Garren had received a letter to inform her that she had not been selected as the Provincial Youth Volunteer for 2024 and it was agreed that we should recognize Grace for August. Fran then reminded everyone that the local reception for Eastern Shelburne County volunteers is slated to be hosted here in Lockeport in late September and it was suggested that we revisit our process following that event. Since we will not be meeting in August it was also agreed that the Chetwynd family (Wayne, Anna, Kevin, James, Allyssa, Jennifer (Hines) and William) should be recognized as September's Volunteers of the Month. The following motions were forthcoming.

It was duly moved and seconded that it be recommended to Council that Grace Garren be recognized as Volunteer of the Month for August. Motion carried.

It was duly moved and seconded that it be recommended to Council that Wayne and Anna Chetwynd's family be recognized as Volunteers of the Month for September. Motion carried.

New Business:

Seniors Picnic – It was noted that the Seniors Picnic is scheduled to take place on Wednesday (July 17) starting at 1:30 p.m. in Seacaps Park. Fran reported that so far 101 people have pre-registered for the event and Fran is planning to be ready for 150. Fran has had a good response to calls for volunteer helpers with running the event, but she continues to look for a few more helpers to hire for set up in the morning. Dayle asked when she would be needed and Fran asked her to try to arrive by 1:00 p.m. or earlier and take care of a booth to promote the “Lockeport Senior Connections” project of MYML and Senior Services.

Beach Bash – It was reported that this event is scheduled to take place on Sunday, August 25. Dawn asked about the tides for that day and Fran reported that high tide should be around 1:30 p.m. that day, so she and Danny Atwell have agreed to delay the start time to 2:00 p.m.

Lockeport Open – It was reported that this event is scheduled to take place on Saturday, August 17 at River Hills Golf & Country Club in Clyde River. Fran added that she plans to sell the \$100 hole sponsorships this year to support Play Park upgrades. Fran is hoping that someone might be available to sell 50/50 tickets at the event in support of the Play Park as well.

Play Park fundraising – In light of the age of much of the wooden equipment in the playground and our desire to upgrade accessibility within the park, there was a good discussion about finding resources to carry out this work. It was agreed that the Recreation Committee/Department should promote the creation of a fundraising group for this purpose. Fran was asked to create a Facebook post to say that we are looking for volunteers to establish a “Friends of the Play Park” group for this purpose. It was pointed out that while we should aim to do as many of the upgrades as we can afford in 2025, this type of group could be ongoing and we could continue to carry out additional work as funds allow.

Other upcoming programs - Fran spoke about several programs in the community that have recently been organized by other groups and individuals. Our House Youth Wellness Centre is running a Youth Drop In program on Tuesdays in the Rec. Centre. This program will be held in the high school gym for tomorrow as there will be a Senior Bingo in the Rec. Centre at the same time. Olivia Swansburg has organized a Beach Volleyball event to take place on Tuesday, July 30 at 1:00 p.m. on Crescent Beach. This program and the Our House drop ins are aimed at 12 to 18 year olds. Olivia is also organizing a Teddy Bear Picnic to be held Saturday, August 24 at 10:30am on the lawn beside the Little School Museum. This event is aimed at children ages 3 to 5, but all are welcome.

Next Meeting:

The next regular meeting was scheduled to take place on Monday, September 16, 2024 at 6:00 p.m. Councillor Eshelby expressed her regrets in advance for that meeting.

Adjournment:

There being no further business the meeting adjourned at 7:30 p.m., July 15, 2024.

Respectfully submitted,

Frances Scott
Recording Secretary

Community Coordinator Report
June 12 - July 9, 2024

The following report provides notes relating to the major activities involved in my work over the past month. The report does not include minor day to day tasks such as office management, payroll submission and minor facility supervision

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duties.

General – attended Recreation Committee meeting on June 17 and recorded minutes, later typed up and submitted for Council packages - supervised Charlie Whynot in completing their Co-op hours with the Rec. Dept. June 12 and 19, later completed workplace assessment and provided to Devan Nickerson (teacher) - met with June on June 19 to reconcile deferred recreation funds and discuss reserve funds - sent email to Dollarama to seek purchasing options and/or account establishment - July 5 sent note to June regarding Equity and Anti-Racism action for Council packages - created promo for casual summer staff positions and sent to June for review, posted on Facebook following approval;

Communities on the Move pilot - spoke with Lock, Stock & Barrel about billing Province directly for June 11 catering, got help from Charlie to put away supplies from previous day's events - provided Derek with files from Melanie and Connie for review - created draft map for benches, concrete and bike racks to review with Rec. Committee, met with Nick Stewart on June 18 to review final locations, then spoke to Kevin to keep him informed regarding concrete work taking place, received expense account details from Jill - June 19 located bike rack installation guides, later collected final details from LRHS for Step Challenge - June 20 got help from Jill to print diagrams, then met with Nick Stewart and escorted his employee to all current sites except Beach Centre (which was marked with a pink sign), later met with Nick, Mayor Nickerson and Dave Holdaway at cenotaph to speak with them about solutions to correct changes due to AT lane installation (Mayor checked in with Council and followed up with go ahead with a wider ramped walkway to replace the damaged one on the east side of monument - drew up bike loan signs for use on or near new bike racks - June 24 issued new NS Walks sign to June and replaced damaged sign at Debbie Scott's yard - regularly checked on concrete work between June 20 and July 4 - created Beach Day poster draft and circulated to Leadership team for review - arranged for Jaxon Foster to work on trails June 26 and 27 (Roods Head Park) - met with Nick at north end of Point Street on July 2 to ensure proper position of new concrete slab for accessibility and bench placement (decided to increase size to 18' X 20'), then created trail closure signs and posted on Facebook with same, later asked Kevin to place two barricades at worksite, met with George Harding to discuss gardening features to replace those disrupted at cenotaph - removed wind phone from bench near boardwalk, but couldn't carry on scooter, so left it for pick up later (Wayne put it in his truck, but I tracked it down by next day) - asked Kevin for

additional barricade at Point St. on July 3 sent note to June to seek help with ordering MYML 4" vinyl stickers, placed order July 4 - scheduled meeting for July 11 to review physical activity survey results - met with Sean at Point Street July 4 for final positioning of bench on finished concrete, later asked Kevin to fill in small section of trail west of concrete with roughly 2 yards of class A gravel from Roods Head and told him that barricades could be picked up, informed Beach Centre staff that trail is reopened - July 5 posted various Facebook notes to promote new bike racks, benches, etc. - sent email to leadership team with notices about July 11 presentation on physical activity citizens survey results for our area and leadership team meeting for July 16 - July 9 spoke with Selwyn Chatee to confirm we can place NS Walks sign on his lawn, asked Jeff Wood to take aerial photos of Surf Lodge and LES properties to use in planning for future initiatives, worked on materials for Make Your Move scavenger hunt in partnership with Harmony Bazaar;

Facilities - June 13 facilitated table loans by LRHS for use at Awards night, then arranged for return of 8 tables to Crescent Beach Centre and 9 tables to Green Room on June 18 - June 17 got help from Benn and Dale to sort equipment in shanties A & B to prepare for next event - spoke with Layla Crouse and arranged to meet at Play Park on June 18 to discuss location with Seaside Park Park for "forget-me-not" memorial installation - checked on damage to bike rack at Beach Centre based on report from Emily on July 3 (Wayne removed unit and put into barn behind fire hall) - July 5 Jennifer MacIntosh stopped by to volunteer her help with Play Park fund raising - July 9 updated Rec. Centre calendar and provided July info to Jill;

Accessibility - attended on line webinar June 13 by NS Accessibility Directorate on updating Accessibility plans, provided sample washroom map to Michelle - June 20 attended in person Accessibility Foundations training held at MDS - June 21 attended planning luncheon with Jessie Dyer, Michelle Vacon and Laura Beth MacPherson regarding updating our Accessibility Plan by April 1, 2025;

Programs – Youth Leadership - created certificates of completion for four youth and sent to Jill for printing, followed up by speaking with Grace Garren to present same at June 13 Awards night - *Tai Chi* - program arrangements for my absence June 13 and 20, checked in on program June 27 and July 4 - *Sr. Bingo* - created poster for June 25 and sent to Jill for printing, next day Dale distributed around town - go help from Dale on June 24 with wrapping bingo prize gifts and setting

up Rec. Centre for bingo the next day, later Facebook posted with reminder of new day - *Teddy Bear Picnic* - July 3 sent note to Olivia Swansburg with information to review in planning for program - July 8 provided feedback to Olivia on poster and set date of August 24 for event, later approved Olivia's updated poster - *Seniors Picnic* - spoke with Jamie Cotter to confirm time and fee for event performance and worked on revised event poster - July 5 posted promo on Facebook and got note from Mayor offering to help at picnic with tea and coffee, etc. - spoke with June and Beach Centre staff about help at July 17 event - spent time asking several potential volunteers to help at event;

Grants - General – took call from Abigail at Clean Foundation regarding new employment grant - parasport wheelchair delivered June 13 - *Age Friendly Communities* - July 5 worked on promotional materials for project - July 8 drafted poster and sent to Shawna with copies to MYML leadership team seeking feedback - July 9 spoke with Shawna to discuss approach moving forward to include display at Seniors Picnic and luncheon planning meeting on July 24;

Festivals - Canada Day celebrations – fielded various calls throughout month for festival information - helped Charlie Whynot edit poster for Surf Lessons at Beach Day - sent email note to Nancy Walters to seek certificate of insurance for Parade of Lights - June 21 met with Emily, Connie Lam and Dayle outside Beach Centre to erect four canopies for use at Indigenous People Day market - provided lifeguard rental info to Emily for Grease Pole - June 27 gathered materials for Beach Day and transported to Beach Centre - June 29 gathered additional materials and went to beach to set up for sand sculpture registration followed by all other registrations and supervised for day (roughly 500 in attendance with 387 registered participants), later cleaned up and returned supplies with help from Benn, who was on hand all day for the event, very positive feedback from public on event - July 2 provided Emily with key to ball field canteen for use during the fireworks that evening (Emily reported canteen was left in a messy state by previous users) - July 8 provided Mayor with list of winners for Beach Day Sand Sculpture Contest;

Community Support - received help from Dale and O2 class to dismantle two beige canopies and store following Provincial Softball weekend - June 18 worked with Dale to reposition Library story walk to be more stable along Beech Street sidewalk at Seacaps Park;

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Other Meetings, etc.:

- attended Future Proofing Lockeport meeting in Beach Centre on June 12;
- attended June 24 Council meeting;
- took vacation days June 25 and 28.

Respectfully submitted,

Frances H. Scott
Community Coordinator



**Municipal Affairs and Housing
Office of the Minister**

PO Box 216, Halifax, Nova Scotia, Canada B3J 2M4 • Telephone 902-424-5550 Fax 902-424-0581 • novascotia.ca

July 18, 2024

Dear Mayors and Wardens:

I am pleased to inform you that the Province has signed a new 10-year agreement with the federal government under the Canada Community-Building Fund (CCBF). This agreement will provide \$318 million in the first five years to our 49 municipalities, offering up-front and predictable long-term funding to help address local infrastructure priorities.

The CCBF will continue to play a crucial role in upgrading the municipal infrastructure that our residents rely on. This includes projects related to drinking water, wastewater, public transit, and community energy. As you are aware, enhancing our infrastructure is a key component in addressing the housing crisis. With the renewal of this agreement, we can ensure that critical infrastructure will continue to be built, maintained, and expanded, fostering a more sustainable and resilient Nova Scotia.

Together with our municipal partners, we can build and revitalize the public infrastructure necessary to improve housing supply and affordability, foster economic growth, and enhance the quality of life for all Nova Scotians. The commitment of both the federal and provincial governments to this partnership underscores our collective dedication to the well-being of our communities.

If you have any questions or require further information, please do not hesitate to reach out to our office using the CCBF program email: CCBF@novascotia.ca. We look forward to continuing our collaboration to create stronger and more vibrant communities across Nova Scotia.

Sincerely,



Honourable John A. Lohr
Minister of Municipal Affairs and Housing

c: Chief Administrative Officers



NOVA SCOTIA
FEDERATION OF
MUNICIPALITIES

Media Statement

NSFM Collaborates on Enhanced Emergency Alert System

Halifax, Nova Scotia, July 18, 2024 – The Nova Scotia Federation of Municipalities (NSFM) expresses our heartfelt condolences to all those affected by the recent flooding.

The NSFM and our members support an effective Emergency Alert System for residents across the province and welcome ongoing enhancements to ensure the safety of all Nova Scotians.

The Alert System is a central piece of a network of emergency response measures that municipalities access. All municipalities have an Emergency Management Organization (EMO), and the majority of municipalities collaborate as part of a Regional Emergency Management Organization (REMO). These organizations coordinate services during emergencies, including severe weather events.

NSFM extends our gratitude to the first responders, volunteers, municipalities, staff and officials at all levels, and all others who are part of this coordinated response. We will continue to dialogue with the provincial government on the investments needed to improve emergency response.

When communities are left reeling from disasters, residents understandably look to elected leadership from all levels of government, to work together.

Thank you,

Carolyn Bolivar-Getson, President
Nova Scotia Federation of Municipalities