



**TOWN OF LOCKPORT
COUNCIL MEETING
MONDAY, MAY 13, 2024 AT 6:00 P.M.
AGENDA**

1. Call to order

2. Silence Electronic Devices

3. Approval of Agenda, including additions or deletions

Draft Motion – That Council approve the agenda for the May 13, 2024 meeting as presented.

4. Approval of Minutes

- Regular Council Meeting Minutes April 22, 2024

Draft Motion – That Council approve the Minutes from the Regular Council Meeting of April 22, 2024 as circulated.

5. Business arising from Previous Minutes

There was no business arising from the previous meeting.

6. Community Forum (Open Mic)

- 20 Minutes Maximum
- Each resident is allowed a maximum of five minutes
- The resident is to speak directly to Council
- There will be no interaction by Council at this time
- If questions are posed by residents the question will be recorded to be researched

7. Presentations

There are no presentations scheduled for this meeting.

8. Finance

- List of invoices already paid in the amount of \$53,598.53(Page 1-2)
- Mileage claim for Councillor Eshelby (Page 3)

Draft Motion: That Council approve the mileage claim submitted by Councillor Eshelby.

9. Other Business

- Request to Council re: Presentation on the Pemsik Conservation Mosaic initiative (Page 4)
- Staff Report and first reading Shared Services Solid Waste Management By-Law (Page 5-20)

Draft Motion: That Council of the Town of Lockeport give Notice of its Intention to Repeal the existing Solid Waste Management By-Law that was adopted by Council on May 14, 2018, and replace it with the new Shared Services, Solid Waste By-Law and conduct First Reading of same; and further, that it gives notice of Second & Final Reading to consider the repeal of the Town of Lockeport “Solid Waste Management By-Law” and approval and adoption of the new Shared Services, “Solid Waste Management By-Law,” after the advertisement period has been met.

- Michael Whiteway – Complaint regarding lawn (Page 21-22)
- Request from possible purchaser of Huskilsons Funeral Home for re-zoning (23-25)

Draft Motion: That Council approve to re-zone Huskilsons Funeral Home from commercial property to residential property

10. Council Reports

- Mayor Cory Nickerson
- Deputy-Mayor Dawn DeMings-Taylor
 - o RCMP Advisory Meeting (Page 26-28)
- Councillor Dayle Eshelby (Page 29)
- Councillor Kent Balish (Page 30)
- Councillor Mary Meagher (Page 31)
 - o Shelburne Mental Health and Wellness Association (Page 32-33)

11. Correspondence

- Letter to the Honourable John Lhor, Minister of Municipal Affairs & Housing and response - Coastal Protection Act (Page 34-36)
- email from Megan McMorris, Project Director, Department of Environment and Climate Change – Presentation request (Page 37)
- Letter from Byron Rafuse, Deputy Minister – Community Building Fund Agreement (Page 38)
- Email from Hayley Crichton, Executive Director, Public Safety and Security Division, Nova Scotia Department of Justice – Collective Bargaining Arbitration Award (Page 39-40)
- Policing Service Recipient Update (Page 41-48)
- Letter from Christine Blair, Mayor of the Municipality of Colchester to the Honourable John Lhor, Minister of Municipal Affairs & Housing – Service Exchange J-class roads (Page 49)

12. Information Only

- Barrington Lake Wildfire – After-Action Review (Page 50-58)
- Email from Marcia d'Eon, Director of Operations & Protective Services and Ryan Jamieson, Waster Diversion Officer – C&D Site – Pressure Treated Lumber (Page 59-61)
- Erin Comeau, Executive Director Western Counties Regional Library – Library funding formula review (Page 62-64)

13. Date of next meeting

- May 27, 2024 at 1:00 p.m.

14. “In Camera”

15. Adjournment

Regular Council Meeting 051324.agd

LIST ON INVOICES ALREADY PAID TO BE PRESENTED AT THE		
MAY 13 2024 MEETING		
AAA FIRE EXTINGUISHERS	YEARLY SERVICE MAINTENANCE	462.30
AGAT LABRATORIES	SEWER WATER TESTS	357.08
BALISH, JULIE	AFTERSCHOOL PROGRAM APRIL 5 AND 19	100.00
BELL ALIANT	REC. OFFICE, FAX, FIRE KIT., LIBRARY, SEWER, REC. CENTRE, EMO - FOR APRIL AND MAY	1,411.30
BELL ALIANT	OFFICES, ELEVATOR, EXT. LINES - FOR APRIL AND MAY	344.33
CASSIBO, JILL	MILEAGE CLAIM - VOYANT ALERT TRAINING	34.62
CHETWYND, JAMES - REIMBURSEMENT	DRIVERS MEDICAL LICENSE RENEWAL	167.40
CHETWYND, WAYNE - REIMBURSEMENT	ONLINE COURSE FOR TRANSPORATION OF DANGEROUS GOODS	37.89
CULLIGAN WATER	DRINKING WATER	11.90
EASTERN OFFICE SUPPLIES	YEARLY SUPPLIES - PAPER, PENS, TAPE, CORRECTION TAPE, FLASH DRIVES	624.59
FOSTER, TRAVIS - REIMBURSEMENT	BOOTS FOR WORK	201.24
HARDING, JUNE	MILEAGE CLAIM - WARDENS/MAYORS/CAO'S MEETING	34.62
HARDING, JUNE	LIFE INSURANCE - MAY 2024	27.20
HIKE NOVA SCOTIA	MEMBERSHIP FOR 2024-2025	50.00
HUPMAN, EMILY-ANN	AFTERSCHOOL PROGRAM APRIL 19	30.00
I.B.E.W.	UNION DUES - APRIL 2024	284.48
INSPIRING COMMUNITIES	DAMAGE DEPOSIT REFUND	150.00
LESTER SWANSBERG	PUT UP 8 LED LIGHTS IN MEDICAL CENTRE	1,107.45
LESTER SWANSBERG	REPLACE 100 AM FUSE PANEL IN LIBRARY	1,587.00
LOCKEPORT PHARMACHOICE	NITRILE GLOVES - 3 PACKS	86.22
LOUTECH GARAGE DOORS	ALUM VINYL WEATHER STRIPPING FOR MFR BUILDING	517.50
MANULIFE	EMPLOYEE PENSION PLAN - APRIL 2024	1,661.96
MUNICIPALITY OF THE DISTRICT OF SHELBURNE	MPAL CONTRIBUTION	1,000.00
NOVA SCOTIA POWER	UV SYSTEM - APR 24	383.93
NOVA SCOTIA POWER	BOARDWALK - APR 24	129.38
NOVA SCOTIA POWER	STREET LIGHTS, PLAYGROUND, TREATMENT PLANT - APR 23	3,105.20
PAYROLL	APRIL 6 - APRIL 19, 2024	13,850.32
PAYROLL	APRIL 20 - MAY 3, 2024	13,979.13
ROSZEL, HOWARD	MILEAGE - RCMP ADVISORY BOARD MEETING	35.75
SOBEYS	SR. BINGO, KIDS PROGRAM	52.99
TELUS HEALTH	MEDICAL AND LIFE INSURANCE	692.03
TRI-COUNTY REGIONAL CENTRE FOR EDUCATION	MONTHLY EDUCATION TAX - MAY 2024	9,471.86

WORKERS COMPENSATION	MUNICIPAL, OPERATIONS, ADMINISTRATIONS	412.13
WORKERS COMPENSATION	OPERATIONS, CONSTRUCTIONS & MAINTENANCE	255.48
XEROX	LEASE INVOICE 17 OF 60	248.29
XTR FOSS NATIONAL LEASING	GAS FOR TOWN OWNED VEHICLE	244.96
YARMOUTH SHELburne MUNICIPAL RECREATION ASSOCIATION	INSURANCE, CONNECT FEES, MEMBERSHIP FEE, RENEWAL INSURANCE	448.00
	TOTAL	53,598.53

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June Harding

From: Gabrielle Beaulieu <gabrielle.beaulieu@pc.gc.ca>
Sent: Wednesday, April 24, 2024 2:49 PM
To: townoflockeport@ns.sympatico.ca; dayle_eshelby@lockeport.ns.ca
Cc: Melissa S. Labrador
Subject: Request to present at Council Meeting

Follow Up Flag: Follow up
Flag Status: Flagged

Good Afternoon,

We are writing to enquire whether Mayor and Council would be interested in having a presentation on the [Pemsik Conservation Mosaic](#) initiative at the next meeting in May.

The implementation of the Indigenous-led vision for this project has been ongoing for a few years and led by Melissa Labrador (Cc'd).

Part of this work involves connecting with communities that interact regularly with the component conservation proposals touching both land and ocean spaces. As there has been increasing interest and support from various organizations, community residents and levels of government across Kespukwitk, presenting the initiative to your Town Council and participating community members would ensure that municipal planning and interested groups can understand and know how best to connect with the Pemsik vision.

Please let us know of the date and time which would best allow for a meaningful dialogue about Pemsik and what it could mean for Lockeport.

Kind Regards,

Gabrielle Beaulieu

Project Manager, Marine Establishment | Gestionnaire de projet, Établissement du milieu marin
Protected Areas Establishment and Conservation | Établissement et conservation des aires protégées
Parks Canada, Government of Canada | Parcs Canada, Gouvernement du Canada
Gabrielle.Beaulieu@pc.gc.ca | 902-682-7396



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STAFF REPORT

TO: Town Council
FROM: June Harding, Town Clerk/Treasurer
DATE: May 13, 2024
SUBJECT: SHARED SERVICES SOLID WASTE MANAGEMENT BY LAW

BACKGROUND

Region of Queens (ROQ) currently accepts the curbside waste generated within the Municipality of Shelburne. ROQ has made changes to the acceptance of recyclables and waste from curbside pick up. These changes necessitate a change in our Solid Waste By Law to reflect the new curbside waste pick up sorting guidelines for our curbside pick up.

DISCUSSION

Other areas of the province have been operating under two bag recycling rules for many years with separation of paper products from other metal and plastics. As well, the industry has been moving towards adoption of all clear bags for waste disposal with Shelburne Shared Services being one of the only remaining units that still accepts mixed recyclables and solid colored waste bags at curbside. The three units, Municipality of Shelburne, Town of Shelburne, and Town of Lockeport that are administered by the Shelburne Shared Services waste contract should all have the same By Law in order to ensure compliance and consistent sorting and pick up rules and regulations for all residents. Having one consistent By Law will not only reflect our service providers new rules it will also assist with a reduction in complaints to waste diversion staff about the differing rules between Municipal and Town boundaries that exists currently.

Our Solicitor has reviewed this By-Law and it appears to be in order. If Council agrees to first reading of this By-Law on May 13th, second and final reading can be held at the June 10th Council meeting, or later. This is to meet the required advertisement period to the public as per the MGA, and to allow for coordination with our shared services partners.

My Town . . .

Lockeport – where we partner to build a prosperous future with services that provide value and a quality of life in which we take pride.

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At least 14 days before a second reading, the By-Law will be published in a newspaper circulating in the Town of Lockeport. Second and final reading will be held after the 14 day advertisement period is over. This is to meet the required advertisement period to the public as per Section 168 of the MGA.

APPLICABLE LEGISLATION

MGA PART VII SECTION 168

TOWN OF LOCKEPORT POLICY # L-007

RECOMMENDATION

THAT Council of the Town of Lockeport give Notice of its Intention to Repeal the existing Solid Waste Management By-Law that was adopted by Council on May 14, 2018, and replace it with the new Shared Services, Solid Waste Management By Law, as developed by Marcia d'Eon, Director of Operations & Protective Services, Municipality of the District of Shelburne, and conduct First Reading of same; and further, that it gives notice of Second & Final Reading to consider the repeal of the Town of Lockeport "Solid Waste Management By-law" and approval and adoption of the new Shared Services, "Solid Waste Management By-Law," after the advertisement period has been met.

BUDGET CONSIDERATIONS:

No change to budget.

ATTACHMENTS

Solid Waste Management By Law (Old)

Proposed Solid Waste Management By Law (New)

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TOWN OF LOCKEPORT

BE IT RESOLVED that the Council of the Town of Lockeport, under the authority vested in it by the *Municipal Government Act, S.N.S. 1998, c. 18*, wishes to adopt the following by-law:

SOLID WASTE MANAGEMENT BY-LAW

A BY-LAW TO PROVIDE FOR THE PROPER SEPARATION, STORAGE, PLACEMENT FOR PICK-UP, COLLECTION AND DISPOSAL OF ALL TYPES OF SOLID WASTE RESOURCES IN THE TOWN OF LOCKEPORT

SHORT TITLE:

1 This By-law shall be known and may be cited as the “Solid Waste Management By-law”.

DEFINITIONS:

2 In this By-law:

- a) “**blue bag recyclables**” means glass bottles, glass jars, cans (whether made of aluminum, steel or tin), polyethylene plastic bottles, plastic containers, plastic bags, milk and juice cartons, tetra packs, mini-sip containers and other items as designated by Council from time to time;
- b) “**boxboard**” means cereal, shoe, tissue, detergent, cracker, cookie, baking product and frozen food boxes, toilet paper rolls and paper towel rolls or other similar items;
- c) “**bulky items**” means large items originating from a premises used as a residence and includes, but is not limited to: vacuum cleaners, upholstered furniture, mattresses, box springs, plastic barrels, and porcelain bathroom items such as toilets;
- d) “**collectible waste**” means those waste which are eligible for collection including organic materials, recyclable materials, and residual waste;
- e) “**construction or demolition materials**” means left-over material generated as a result of any form of construction or renovation and materials generated from demolition activity including but not limited to: asphalt, brick, mortar, polystyrene or fibreglass insulation, cellulose, drywall, plaster, shingles, metal and scrap wood whether or not such other materials are regulated by the Province of Nova Scotia and whether or not such material meets the definition of “C & D Debris” in the N.S.E. 1997 Guidelines for same;
- f) “**Council**” or “**council**” means the Council of the Town of Lockeport;

- g) “**dispose**” means any form of disposal whether temporary or permanent including the following: dump, deposit, store, place, or bury regardless of whether the material in question is dumped, deposited, stored or placed in a bin, box, other container or other containment method;
- h) “**dwelling**” means a building, or a unit in a building, occupied or intended to be occupied as a home, residence or sleeping place by one or more persons but does not include a hotel, motel, guesthouse or inn;
- i) “**eligible premises**” means all properties within the Town with the exception of certain restrictions placed on properties located on private roads as addressed elsewhere in this by-law;
- j) “**Paper recyclables**” means newspaper, magazines, corrugated cardboard, telephone and other soft cover books, boxboard, envelopes (other than padded or bubbled), egg cartons and other similar items as are designated by Council from time to time;;
- k) “**food waste**” means fruit and vegetable peelings, table scraps, meat, poultry, fish, shellfish, dairy products, cooking oil, grease and fat, bread, grain, rice, pasta, bones, egg shells, coffee grounds and filters, tea leaves and bags or other similar items;
- l) “**household hazardous waste**” means any corrosive, flammable or poisonous material or substance such as oil and oil products, radioactive materials, acids, poisons, insecticides or other poisons used for agricultural purposes or for rodent control, any substance or chemical highly lethal to mammalian or aquatic life and any substance or chemical dangerous to the environment – including but not limited to: batteries, left-over liquid paint, left-over corrosive cleaners, pesticides or herbicides, gasoline, fuel oil and used motor oil, solvents and thinners, pharmaceuticals, drugs and needles, aerosol cans which contain hazardous substances, BBQ propane Tanks and small propane cylinders or canisters such as those used for camp stoves or propane torches;
- m) “**leaf and yard waste**” means grass clippings, leaves, brush, twigs, house and garden plants, sawdust and wood shavings or other similar items;
- n) “**municipal collection**” means the carrying out by, or on behalf of, the Town of scheduled collection of collectible waste from eligible premises;
- o) “**Town** ” or “**town** ” means the Town of Lockeport;
- p) “**non-collectible waste**” means all material other than collectible waste and, without limiting the generality of the foregoing, includes:
 - i) highly combustible or explosive materials including, without limiting, celluloid cuttings, motion picture film, oil or gasoline soaked rags, gas containers, chemicals, acids or other combustible residues, fine dry sawdust, ammunition, dynamite, or other similar material;

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- ii) materials that are considered pathogenic or biomedical including, without limiting, dressings, bandages or other infected materials or hypodermic needles discarded in the course of the practice of physicians, surgeons, dentists or veterinarians;
 - iii) carcasses or parts of any animal except food waste;
 - iv) waste listed or characterized as hazardous by any Federal or Provincial law;
 - v) transient waste;
 - vi) liquid waste or material that has attained a fluid consistency and has not been drained;
 - vii) soil, rock and stumps;
 - viii) construction or demolition materials;
 - ix) wood, wooden pallets, wooden barrels and wooden furniture;
 - x) septic tank pumpings, raw sewage or industrial sludge;
 - xi) radioactive materials;
 - xii) industrial waste from factories or manufacturing processes;
 - xiii) manure, kennel waste, excreta, fish processing waste;
 - xiv) lead-acid automotive batteries and propane tanks;
 - xv) waste which has been placed for municipal collection but not in accordance with the provisions of this by-law; and
 - xvi) materials banned from landfill disposal by the N.S.E. *Regulations Respecting Solid Waste-Resource Management*, November, 1995, as amended – other than recyclable materials or organic materials from eligible premises.
- q) “N.S.E.” means Nova Scotia Environment or its successor provincial department should there be a name change;
- r) “**occupant**” means any person who, in addition to or instead of the owner, resides in or is the lessee of, whether by way of verbal or written lease or other arrangement, a building or on a property located within the Town and includes any assignee or legal representative of same;
- s) “**organic materials**” means food waste, leaf and yard waste, boxboard, soiled and non-recyclable paper, ashes or soot, branches and bushes, bare and natural Christmas trees and other material of plant or animal origin as designated by Council from time to time;

- t) "**owner**" refers to the owner of property and includes a part owner, joint owner, tenant in common or joint tenant of the whole or any part of land or a building and, in the case of the absence or incapacity of the person having title to the land or building, a trustee, an executor, a guardian, an agent, a mortgagee in possession or a person having the care or control of the land or building; and, in the absence of proof to the contrary, the person assessed for the property;
- u) "**recyclable materials**" means paper recyclables and blue bag recyclables;
- v) "**residual waste**" means the following:
- i) broken bottles, crockery and glassware – subject to the restrictions imposed elsewhere in this by-law;
 - ii) floor sweepings, pet litter, light bulbs, used disposable diapers, candy wrappers, discarded clothing and furnishings, broken toys, mats and small carpets, non-recyclable plastic and metal, non-recyclable packaging including Styrofoam™, non-repairable household goods and other household waste; and
 - iii) bulky items.
- w) "**soiled and non-recyclable paper**" means napkins, paper towel, fast food wrappers, wax paper, file folders, yellow & brown envelopes, wrapping paper, soiled pizza boxes, paper plates and cups, damp and soiled newspaper and flyers, sugar, flour & potato paper bags or other similar items;
- x) "**solid waste**" means collectible waste, non-collectible waste, special waste, construction or demolition materials, household hazardous waste, transient waste and any other waste or discarded tangible personal property;
- y) "**special waste**" means metals and white goods;
- z) "**transfer station**" means the Construction and Demolition Materials Transfer Station operated by the Town or on behalf of the Town;
- aa) "**transient waste**" means waste material generated outside the Town;
- bb) "**unit**" means a self-contained portion of a building occupied as a separate residence;
- cc) "**white goods**" means any large household appliance including but not limited to stoves, dishwashers, washers, dryers, hot water heaters, refrigerators, freezers, dehumidifiers and air conditioners
- dd) "**Communal Storage**" means a designated collection location, container, box or bin where any person from more than one dwelling or eligible premises please solid waste for municipal collection.

PACKAGING FOR MUNICIPAL COLLECTION:

- 3 No person shall place, or cause to be placed, organic materials out for municipal collection in a container other than a green cart or other very similar plastic container.
- 4 No person shall place, or cause to be placed, recyclable materials out for municipal collection in a container other than a blue plastic bag.
- 5 Notwithstanding the immediately preceding section, corrugated cardboard shall be flattened out and secured in convenient bundles weighing no more than 20 kilograms (54 lbs) each.
- 6 No person shall place, or cause to be placed, residual waste out for municipal collection in a container other than a clear plastic bag.

(a) Each eligible premise is permitted to place one (1) opaque plastic bag, no larger than 55.58cm x 60.96cm (77L) into (1) clear bag for residual waste out for Municipal collection on each regularly scheduled collection day. (Reflects size of privacy bag).

PLACEMENT OF WASTE FOR MUNICIPAL COLLECTION:

- 7 Every owner or occupant shall place collectible waste or special waste out for municipal collection in a location at the end of the driveway servicing the premises from which the collectible or special waste was generated or along the shoulder of the street, road or highway which abuts the same premises and in the case of one sided collection in the safest most accessible location nearest the same premises on the appropriate side of the street, road or highway, in both cases, in a manner which does not obstruct pedestrian traffic, vehicular traffic or snow removal operations on the said street, road or highway.
- 8 No person shall place recyclable or organic materials out for municipal collection, if placed outside a collection bin, other than in a location as described in the preceding clause and also unless separated from other collectible waste.

COLLECTIBLE WASTE — PREPARATION AND RESTRICTIONS:

- 9 No person shall place, or cause to be placed, any collectible waste out for municipal collection on any one municipal collection day unless done so in accordance with the following restrictions:
 - a) broken bottles, crockery and glassware shall be tightly wrapped in cardboard or other suitable material and clearly marked “GLASS” in order to minimize risk of injury to municipal collection personnel;
 - b) ashes and soot shall be completely cooled; and

- c) an oil tank must be completely empty and shall not exceed 200 gallons (910 litres) in capacity
- 10 An owner or occupant may place, or cause to be placed, any number of blue bag recyclables and paper recyclables eligible for municipal collection from eligible premises.
 - a) Every owner or occupant shall place paper and boxboard into a separate bag from blue bag recyclables for scheduled Municipal collection.
- 11 No person shall place, or cause to be placed, any collectible waste out for municipal collection before 12:00 noon of the day immediately preceding the day scheduled for municipal collection.
- 12 Every owner or occupant shall place collectible waste out for collection by 7:00 a.m. of the day scheduled for municipal collection.
- 13 No person shall permit any empty or rejected container or any rejected materials to remain at the municipal collection placement spot after 12:00 noon of the day immediately following the day scheduled for municipal collection.
- 14 No person shall place, or cause to be placed, any non-collectible waste in, at or near the locations described above as being appropriate for the placement of collectible waste for municipal collection.

MUNICIPAL COLLECTION ZONES:

- 15 The Council may:
 - a) divide the Town into zones for the purpose of municipal collection of collectible waste from eligible premises on various days of the week;
 - b) designate a particular day of the week and frequency for municipal collection of collectible waste in each zone;
 - c) alter the boundaries of zones as deemed necessary on reasonable notice to the public; and
 - d) designate areas, streets, roads or collection zones where the municipal collection of waste at roadside shall be one-side collection only for the purposes of safety, efficiency and accessibility.

MUNICIPAL COLLECTION DAYS:

- 16 Regularly-scheduled municipal collection of collectible waste from eligible premises shall take place on a schedule and frequency determined by Council commencing at 7:00 a.m.

- 17 When a regularly scheduled day for municipal collection falls on New Years Day or Christmas Day, there shall be no municipal collection on that day and the regularly scheduled municipal collection of collectible waste will be rescheduled to an alternate day which may be:
- a) Saturday;
 - b) combined with another municipal collection day; or
 - c) a day in the week following or preceding the normal municipal collection week.
- 18 The schedule of exact dates for municipal collection of collectible waste in the various zones may be published from time to time and circulated within the Town.

COLLECTION OF SPECIAL WASTE:

- 19 The Council may designate a day or days in the Spring, as well as a day or days in the Fall, for municipal collection of special waste as defined in this by-law.
- 20 No person shall place a refrigerator, freezer, air conditioner or dehumidifier out for municipal collection.
- 21 No person shall place, or cause to be placed, other special waste out for municipal collection except on a day designated by Council for the municipal collection of same and in accordance with the following restrictions:
- a) such special waste shall be packaged, bundled or boxed so as to facilitate removal and handling;
 - b) each individual package, bundle or box of such other special waste shall not exceed 100 kilograms (220 lbs) in weight;
 - c) each individual package, bundle or box of such other special waste shall not exceed 190 cm (75 inches) in any dimension; and
 - d) the total of such other special waste, per premises, placed out for municipal collection on any one day shall not exceed 5.0 cu. m. (177 cu. ft.) in total volume.
- 22 No person shall place, or cause to be placed, any special waste out for municipal collection before 12:00 noon of the day immediately preceding the day designated by Council for municipal collection of same.
- 23 Every owner or occupant shall place special waste out for collection by 7:00 a.m. of the day scheduled for special collection.

- 24 No person shall permit any rejected or residue special waste to remain at the municipal collection placement spot after 12:00 noon of the day immediately following the day designated by Council for municipal collection of same.

RESPONSIBILITIES OF OWNERS AND OCCUPANTS:

- 25 Every owner or occupant shall:
- a) properly store all collectible waste generated at his or her premises between regularly scheduled municipal collection dates;
 - b) take all reasonable measures to ensure green carts and similar plastic containers are kept in good repair and in a sanitary condition;
 - c) take all reasonable measures to ensure that any solid waste container is covered and secured at all times except when being emptied or filled;
 - d) clean up any type of solid waste which has escaped from its container;
 - e) store collectible waste outside the main building on the eligible premises in containers which are inaccessible to pests, rodents, vermin, seagulls or animals;
 - f) store any waste refrigerator or freezer either inside an enclosed and locked building or with the doors of the refrigerator or freezer removed;
 - g) ensure the proper preparation of all collectible waste in accordance with this by-law; and
 - h) ensure that collectible waste or special waste is placed for municipal collection in accordance with this by-law.

REJECTION OF WASTE:

- 26 Any type of solid waste which has been set out for municipal collection is subject to inspection by the Town or its agents and any such solid waste found or deemed by same to not be set out in accordance with the requirements of this by-law may be rejected and not collected.
- 27 In the event that collectible waste or special waste is rejected for municipal collection by the Town or its agents, a tag shall be affixed to each such container, bag or bundle indicating the reason or reasons for rejection and a written record of such rejection, and the reasons therefore, may be kept by the Town.
- a) Any rejection of solid waste, as designated by a rejection sticker, shall remain the property of the owner.

COLLECTION BINS

- 28 Outdoor or roadside box or bin is acceptable as for placement of collectible waste provided it meets the following specifications:
 - a) Constructed of wood or other material so as to be inaccessible to pests, rodents, vermin, seagulls or animals
 - b) Affixed with a securely-hinged lid weighing not more than 12 kilograms (26 lbs);
 - c) Shall have a support to hold the lid open while the contents are being emptied;
 - d) Be maintained at all times in a neat and sanitary condition and kept in good repair.
- 29 White goods or other insulated boxes of any kind are not permitted to be used as a collection bin.
- 30 The placement of any collection bin shall meet the requirements for the proper placement of collectible waste as outlined elsewhere in this by-law.
- 31 The area inside and surrounding any collection bin shall be kept in a neat and clean condition free of any litter or non-collectable waste.

PRIVATE ROADS:

- 32 Every person whose premises is located on a Private Road may be required to, on the appropriate municipal collection day, transport all collectible waste generated from that premises to a designated location on the shoulder of the nearest public road and, in the case of one-sided collection, on the appropriate shoulder of said public road; and in such a manner not to constitute a nuisance.
- 33 Notwithstanding the foregoing, the Town or its agent may, at certain times of the year and depending on a variety of factors, including safety concerns and accessibility, notify owners or occupants of premises located on a Private Road that collection will take place in front of each individual premise, or certain of them, for a period of time.

LEGAL AND ILLEGAL DISPOSALS:

- 34 Except for the placement of collectible waste for municipal collection in accordance with this By-law, no person shall dispose of – or cause or permit the disposal of – solid waste, at any location or manner in the Town except as follows:
 - a) backyard composting carried out in such a manner as to not constitute a nuisance;

- b) subject to any Federal or Provincial law to the contrary, the disposal of waste trees, brush or portions thereof or other organic farm or forestry waste on privately-owned forest or farm land in such a manner as to not constitute a nuisance;
 - c) subject to any Federal or Provincial law or other Town By-laws to the contrary, the disposal of aggregate, soil, bricks, mortar, concrete or asphalt pavement as fill in such a manner as to not constitute a nuisance.
- 35 No person shall dispose of, or cause or permit the disposal of, construction or demolition materials at any location in the Town.
- 36 No person shall dispose of, or cause or permit the disposal of, household hazardous waste at any location in the Town.
- 37 Proof that any type of solid waste, which was disposed of in contravention of this by-law, originated from a particular person, or from the residence of a particular person, shall, in the absence of evidence sufficient to convince a court to the contrary, be evidence sufficient for a court to infer that the said particular person so disposed of that solid waste, or a portion of that solid waste, or caused or permitted it to be disposed of.

HOUSEHOLD HAZARDOUS WASTE:

- 38 Every owner or occupant shall store any household hazardous waste generated by same in a safe and secure manner and place and shall deliver same, as soon as is reasonably possible, to the Household Hazardous Waste Depot.
- 39 No person shall dispose of, or cause or permit the disposal of, any type of household hazardous waste in or adjacent to the Household Hazardous Waste Depot after authorized staff of the HHW depot has refused to accept same.
- 40 No person shall dispose of, or cause or permit the disposal of, any type of household hazardous waste in or adjacent to the Household Hazardous Waste Depot when the HHW depot is not open and operational.

MUNICIPAL SOLID WASTE MANAGEMENT FACILITY

- 41 The Construction and Demolition Materials Transfer Station operated by the Town or, on behalf of the Town, is a Municipal Solid Waste Management Facility and the operator or other authorized staff of same may refuse a load of solid waste:
- a) which is comprised of, or contains, solid waste other than the type of solid waste for which that facility has been designed; or
 - b) for which a tipping fee has not yet been set or negotiated with the solid waste generator or collector; or

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- c) for which a tipping fee has not yet been paid to the facility; or
 - d) for which tipping fee payment arrangements – satisfactory to the Town – have not yet been made.
- 42 No person shall dispose of, or cause or permit the disposal of, any type of solid waste in or at the Construction and Demolition Materials Transfer Station after authorized staff of the transfer station has refused to accept same.
- 43 No person shall dispose of, or cause or permit the disposal of, any type of solid waste near or adjacent to the Construction and Demolition Materials Transfer Station when the transfer station is not open and operational.

GENERAL PROHIBITIONS:

- 44 No person shall pick over, remove, collect, disturb or otherwise interfere with any type of solid waste or container.
- 45 The above prohibition does not apply to:
- a) the person who placed the solid waste or container either out for collection or into the collection bin; or
 - b) waste wood material, appliances or furniture and other reusable bulky items which have not been secured inside a regulation container.
- 46 No person shall dispose of any type of solid waste (including Leaf & Yard Waste) by the burning of same.

ENFORCEMENT and PENALTIES

- 47 Any person who disposes of solid waste other than in accordance with this by-law is guilty of a summary offense and is liable, upon conviction, to a fine of not less than Five Hundred Dollars (\$500.00) and not more than Five Thousand Dollars (\$5,000.00), and in default of payment to a term of imprisonment not to exceed ninety (90) days.
- 48 Any person who violates any other provision of, or permits anything to be done in violation of, this by-law is guilty of a summary offense and is liable, upon conviction, to the following:
- a) for a first offense, a fine of not less than One Hundred Dollars (\$100.00) and not more than One Thousand Dollars (\$1,000.00) and in default of payment thereof to a term of imprisonment not to exceed thirty (30) days;
 - b) for a second offense, a fine of not less than One Hundred Dollars (\$100.00) and not more than Two Thousand Dollars (\$2,000.00) and in default of payment thereof to a term of imprisonment not to exceed sixty (60) days;

- c) for each subsequent offense, a fine of not less than One Hundred Dollars (\$100.00) and not more than Five Thousand Dollars (\$5,000.00) and in default of payment thereof to a term of imprisonment not to exceed ninety (90) days.
- 49 Any person who obstructs or hinders any person in the performance of their duties under this by-law is guilty of a summary offense and is liable, upon conviction, to a fine of not less than Five Hundred Dollars (\$500.00) and not more than Five Thousand Dollars (\$5,000.00), and in default of payment to a term of imprisonment not to exceed ninety (90) days.
- 50 Pursuant to the provisions of the *Municipal Government Act*, in addition to a fine imposed for violation of this by-law a judge may order the person to comply with this by-law within a time period specified in the order.
- 51 Each day that a person commits any offence under this by-law constitutes a separate offence.
- 52 Where a breach of this by-law is anticipated or is of a continuing nature, the Town may, pursuant to the provisions of the *Municipal Government Act*, apply to a judge of the Supreme Court of Nova Scotia for an injunction or other order and the judge may make any order that the justice of the case requires.
- 53 Where a person is convicted of an offence under this by-law and the court is satisfied that, as a result of the commission of the offence, clean-up or site remediation costs were incurred, whether by the Town or by a person, the Court may order the offender to pay, in addition to all other fines and penalties, restitution to the Town or person in an amount equal to the said clean-up or remediation costs.

ADMINISTRATIVE TICKETING

- 54 In lieu of prosecution under this by-law the Town may, through its designated employee or employees and in its sole discretion, issue to any person it believes, upon reasonable grounds, has committed an offence under this by-law a Notice of Alleged Violation allowing the person to whom it is directed to avoid possible prosecution by means of the voluntary payment of a sum of money.
- 55 Any person who receives a Notice of Alleged Violation in relation to this by-law and where the said Notice so provides, may pay a penalty in the amount of Fifty Dollars (\$50.00) to the office of the Town Clerk provided that said payment is made within fourteen (14) days of the date of issuance of the Notice and said voluntary payment shall be in full satisfaction in relation to that particular Notice and shall thereby release the person named from prosecution for that particular alleged violation.

- 56 The making of a voluntary payment pursuant to a Notice of Alleged Violation under the preceding section does, in no way, relieve the alleged violator from compliance with this by-law including clean-up of solid waste disposed of in violation of this by-law.
- 57 Nothing in this by-law requires the Town to issue a Notice of Alleged Violation in lieu of initiating a prosecution in relation to an alleged violation.

REPEAL:

- 58 The former Solid Waste Management By-law passed by the Town of Lockeport is hereby repealed and this By-Law substituted, therefore.

THIS IS TO CERTIFY that the foregoing is a true copy of a By-Law passed at a duly convened meeting of the Council of the Town of Lockeport, held the _ day of __ 20

Given under the hand of the Town Clerk/Treasurer and under the seal of the Town of Lockeport this day of 20.

Town Clerk/Treasurer

Date – First Reading: May 13, 2024

Date – Notice, in paper, to Public:

Date – Second Reading:

Adopted by the Council of the Town of Lockeport

The _ day of _ 20

Town Clerk/Treasurer (Sign) _____

Town Clerk/Treasurer (Print) June Harding Date: , 20

Date – mailed 1 certified copy of By-Law to DMA: , 20

Stamped filed with Minister responsible for Department of Municipal Affairs.

Date: _____

- Date – ad re: passage of By-Law: , 20
- Effective date of By-Law unless otherwise specified in the text of the By-Law

**APPENDIX A
COMPLAINT FORM**

NAME	Michael Whiteway	DATE	April 19/24
ADDRESS	26 Spruce Street		
PHONE			
EMAIL			

Please include relevant date(s), times(s), location, and background information, including municipal employees you have contacted regarding this matter. Additional space is available on the back of this form. Additional information such as relevant photographs may be attached to this form.

Mayer Nickerson was contacted on April 19/24, by Michael Whiteway regarding damage to Ches lawn caused by the snow plows this past winter.
Michael is proposing that his lawn be fixed by a professional landscaper because simply rolling the material back where it was would not be acceptable.

*** Complaints shall be considered confidential but are subject to Part XX of the Municipal Government Act & Freedom of Information and Protection of Privacy Act.**

Below section for office use only

Received by:	Juwe Harding/Town Clerk/Treasurer
Date:	April 22, 2024

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June Harding

From: Crystal Rhindress <rhindressfamily@yahoo.com>
Sent: Monday, May 6, 2024 9:21 AM
To: townoflockeport@ns.sympatico.ca
Subject: Request 18 Howe before May 8 for council meeting May 13 commercial to residential

To. Town Council

Dearly loved town of Lockeport.

We Dylan and Crystal Rhindress are proposing to purchase 18 Howe Huskilsons building. Renovate into a home for our family. We are requesting to change from commercial to residential taxes. We have a son James he is 14 going into grade 10, Crystal is a CCA looking to work VON or Surf Lodge Dylan is a carpenter wett certified ventilation certified. We want to share our skills, and raise our son in Lockeport. The Howe street entrance would be our kitchen into living into the older building would be 4 bedrooms and two bath rooms. For our parents to stay and visit. We want a small fence for our perineal gardens around the L shape of the house for privacy, also contacting Nick Stewart for a front frost wall repair. We will insulate in attic and sheets of insulation for exterior new vinyl siding windows, sliding garden doors. We will follow all by-laws building laws and permits. No garbage or unsightly junk on premise. Together we built our own home/farm in 2005 on 20 acres in Warren NS. We currently live 1km off the road. We grew up next door

neighbours in Warren and built down the road from our parents. Crystal spent every holiday, summer in Lockeport Dylan started Derby days in 2009 with birth of our son, Baby and Grandparents every August. James got to go last Shark Derby two years ago and caught a few, and last year the best children's turnout even without shark. We are very proud of James. Crystals Stuart family heritage is Lockeport. Her father is Terry Stuart, grandparents are Sheldon and Audrey up the road on Howe St. Dylan has many friends around the community and we have been planning to move where summers aren't as hot, and winters aren't cold for 3 years now. Crystals cousin moved to town to help the grandparents and has since left Lockeport. They need help as they age. This weekend we came down to Sheldon and Audreys with our son and Crystals Parents cleaned the yard and helped with many tasks around their home. We all looked at the 18 Howe property making a plan for renovations with Cara Bell. Dylan has over 20 years experience. We are also life long farmers and are making an offer on 180 east green harbour, for our farm and carpentry business and vegetable gardens outside of town. Terry took us up there walked the trails have been talking to real estate since December about potential for both properties and preparing our home for sale. End of school year we would like to have our ducks in a row to move and start Reno. Before we make an offer on 18 Howe we

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need to know if you the Council would accept our request to change from commercial to residential. Thank you for the time and considerations. We appreciate Lockeport for the treasure she is.

Sincerely,

Crystal Dylan James Rhindress.

Rhindressfamily@yahoo.com

(902)694 2737 Crystal

(902)694 3116 Dylan

Deputy Mayor DeMings-Taylor Report for April

April 3 Discussion

April 5 exit interview

April 8 Council meeting

April 15 Recreation meeting

April 18 RCMP meeting

April 22 Council meeting

Eastern Shelburne County RCMP Advisory Board

Thursday, April 18, 2024

The Eastern Shelburne County RCMP Advisory Board was held on Thursday, April 18, 2024, at 6:00 pm at the Municipal Administration Building, located at 414 Woodlawn Drive, Shelburne.

THOSE IN ATTENDANCE

Councillor Heidi Wagner – Municipality of Shelburne (Vice Chair)
Councillor Ron Coole – Municipality of Shelburne (Chair)
Community Member – Fred Greenwood – Municipality of Shelburne
Community Member- Pam Mingo – Municipality of Shelburne
Deputy Mayor Dawn DeMings-Taylor – Town of Lockeport
Councillor Kent Balish – Town of Lockeport
Sarah Mattatall – Town of Shelburne CAO
Community Member - Bruce Bennett – Town of Shelburne
Councillor Sheldon Ringer – Town of Shelburne
Community Member Howard Roszel - Town of Lockeport

NON -VOTING MEMBERS

RCMP Detachment Shelburne - Acting Detachment Commander Lindsay Powers
Marcia d'Eon – Municipality of Shelburne
Recording Secretary Anita DeMings – Municipality of Shelburne

REGRETS

Warren MacLeod - Municipality of Shelburne CAO
Councillor Rick Davis - Town of Shelburne

1. CALL TO ORDER

Chair, Councillor Ron Coole called the meeting to order at 6:00 pm.

2. APPROVAL OF THE AGENDA

It was duly moved and seconded that the agenda of April 18, 2024, be approved as circulated.

- **MOTION CARRIED**

3. APPROVAL OF MINUTES – January 18, 2024

It was duly moved and seconded that the minutes of January 18, 2024, be approved as circulated.

- MOTION CARRIED

4. OUTSTANDING BUSINESS

There was no outstanding business brought forward for discussion.

5. RCMP 4th QUARTER STATISTICAL & INCIDENTS REPORT

Lindsay Powers, Acting Detachment Commander presented committee with the Forth Quarter Police Report for Eastern Shelburne County from January – March 2024. The following updates were provided:

- Staffing
- Traffic service and vehicle fleet update
- Calls for service and stats were summarized for high-risk events
- Barrington cell block renovations has delays is still in working progress
- Road safety and ticket
- Vacancy
- Topics of awareness

Lindsay Powers, Acting Detachment Commander advised that SSgt. Mark MacPheson was still away and also acting Commander in the Yarmouth Detachment. An update regarding members; it was noted that Cst. Peter Hodges has joined the team and brings a tremendous amount of knowledge with him and is currently on field training.

Lindsay Powers, Acting Detachment Commander advised that Shelly Barclay Spears has retired leaving the PSE position vacant at the time.

Lindsay Powers, Acting Detachment Commander advised that she has received a transfer and will be leaving to take a position in Bridgetown. She noted that there will be a replacement if SSgt. Mark MacPheson isn't back at the detachment.

Lindsay Powers, Acting Detachment Commander advised that selective traffic enforcement was implemented which involved more check points observing the increase of speeding and racing.

6. NEW BUSINESS

Question was asked did the RCMP school liaison have set hours.

Lindsay Powers, Acting Detachment Commander advised committee that Cst. Sonia Upshaw has joined the team as the RCMP School Liaison, it was noted as to date there are no set hours that the liaison will be at the schools. It was the understanding that the liaison will set her own schedule as the position consist of Monday – Friday. It was suggested that she be invited to the next RCMP advisory meeting.

It was brought to committee attention that residents were concerned regarding outsider coming to town and renting properties to distribute illegal drugs. Lindsay Powers, Acting Detachment Commander advised that the street crime would have to be informed at the time to be able to intervene and unfortunately, it's a risk that is taken when residents rent their properties.

It was brought to the committee's attention regarding the intersection of South Street and Water Street on Lockeport with 18-wheelers blocking the road. It was suggested that it be taken to the Towns Council to investigate the By- Laws.

7. NEXT MEETING

July 18, 2024 @ 6:00 pm, 414 Woodlawn Drive

8. ADJOURNMENT

There being no further business the meeting was adjourned at 6:26 pm

Anita DeMings
Recording Secretary

DRAFT

Dayle Eshelby April 2024 Meetings

- April 3rd, 2024 Housing Meeting
 Lockeport Council Discussion
- April 4th, 2024 Climate Caucus- Elected-Only Call
- April 5th, 2024 Exit Interview
- April 8th, 2024 Regular Council
- April 9th, 2024 Indigenous Peoples Day Meeting
- April 11th, 2024 NS FM Climate Advisory Committee
 July 1st Meeting
- April 15th, 2024 Recreation Committee Meeting
- April 16th, 2024 Communities On The Move
 Museum meeting with Town Clerk-Treasurer and Mayor.
- April 20th 2024 Lockeport Cleanup
- April 22nd, 2024 RCMP Meeting, Queens Place, Liverpool
 Regular Council
- April 23rd, 2024 Indigenous Peoples Day Meeting
- April 24th, 2024 Meeting with Jeanette Nickerson, Acadia First Nation,
Shelburne
 Meeting with Parade Of Lights Sponsors
 Meeting with Terry Dean, Lockeport Elementary,
 Indigenous Day
- April 26th, 2024 Make Your Move Meeting

COUNCILLOR BALISH MEETINGS FOR APRIL 2024

03 DISCUSSION

08 COUNCIL

16 STUDENT ADVISORY COMMITTEE

18 EASTERN SHELburne COUNTY RCMP ADVISORY MEETING

22 COUNCIL

29 ACCESSIBILITY ADVISORY COMMITTEE

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COUNCILLOR MEAGHER APRIL MEETING LIST

Apr 5 MYML staff member exist interview

Apr 8 Council

Apr 15 Recreation

Apr 16 Shelb Co Mental Health & Wellness Assoc. (Shelb)

Apr 16 Make Your Move "Spring Into Lockeport"

Apr 22 Council

Apr 26 Make Your Move "Spring Into Lockeport"

Shelburne County Mental Health and Wellness Association
Minutes Wednesday April 16, 2024

1. Call to Order

The meeting was called to order by Chairperson, Kevin Grant in Meeting Room B of the Shelburne Community Center.

Present: Kevin Grant, Chairperson; Marilyn Johnston, Secretary; Tamara McIntyre, Co-Warm Line Coordinator; Mary Meagher, Councilor Town of Lockport; Penny Smith, Treasurer and Warden Mun of Shelburne; Loretta Nickerson, Executive Director SASI.

2. Minutes of March 20, 2024

The Minutes of March 20, 2024 were emailed out to members.

3. Who does What in Mental Health in Shelburne County

Nothing new to add. The most up to date version is on our website.

4. Treasurer and Vice-Chairperson Positions

We need a treasurer, a vice-chairperson, and a Director at Large in Eastern Shelburne County. No volunteers at this time.

5. Clubhouse Idea – Kelly Goudie

We won't be participating in any plans except to provide encouragement if a Club House should locate in Shelburne through Kelly's efforts.

6. Grants and Funding

- Red Cross Grant - The final cheque of \$10,145.72 was received .
- Community Links – A grant of \$6,000 was received for the work of the pilot project Seniors Center Without Walls.
- Good Companions – A grant of \$4,000 was received for the work of the pilot project Seniors Center Without Walls
- Age Friendly Grant – A grant of \$21,270 was approved and received to operate the Warm Line from February until the end of September.

Our bank balance at the end of March was \$36,924.44

-Community Health Board Wellness Funds – We will be applying to Community Health Boards in Shelburne, Queens and Lunenburg Counties for the operation of the pilot project Senior Center Without Walls.

7. NS Warm Line Tamara's Report

The numbers for the month were very similar to previous months. We had 231 conversations with 39 (unique callers) callers. We lost a few clients but have gained 3 new ones.

Peggy O'Malley has resigned from working the Warm Line effective the end of April. Linda has agreed to pick up Peggy's shifts.

One new person was trained and after the training she decided not to volunteer on the Warm Line. There is another person interested in volunteering. Tamara will carry out the training with her.

Rebecca McCarthy has been hired by the pilot project now called Seniors Connect N.S. The name Seniors Center Without Walls was too long and cumbersome. Tamara gave her the Warm Line training and she is getting oriented to the position. She is now figuring out some programs to offer.

Motion: On a Motion of Penny Smith and Mary Meagher, be it resolved that an honorarium of \$250 be paid to our 6 volunteers in recognition of National Volunteers Month. **Motion: CARRIED**

This will use the Age Friendly funds that were approved for the Warm Line Coordinator position that is will be vacant at the end of April. Tamara will get their addresses and give them to Penny to prepare and mail out the cheques to them.

For now we will put off hiring a 3rd paid person that was approved in the new Age Friendly grant.

The question was raised as to how the shutdown of the senior call outs at the end of September will affect The Senior Safety Program, particularly in Shelburne County. It was noted the Seonaid Dorey Wamback had expressed concern over the loss of this service to seniors when we first started talking about it.

Both Shawna Symonds, Coordinator of the Seniors Safety Program in Shelburne County and Seonaid Dorey Wamback receive the minutes and so they should be aware of the decisions.

Mary noted that Fran Scott, Community Coordinator in Lockeport has an Age Friendly program operating for seniors in Lockeport.

The future of the Warm Line call outs to seniors after September 2024 is up in the air. Kevin and Tamara are both trying to see if the new pilot project Seniors Connect N.S. they are working with might be a good fit to take it on as we wind down. Tamara will let our present senior clients know about the new program and encourage them to participate with it.

Tamara thinks they have figured out and solved the technical issues they were having. If Linda plugs her lap top directly into her modem the issue of dropped calls does not occur. Hope this is the fix.

Kevin has talked to Izzy and they have said that we can carry on with them on a month to month basis from the end of September to whenever we are completely shut down.

8. Queens County Seniors Expo June 6

We will attend as the Seniors Connect N.S. program

9. NS Mental Health Knowledge Collaborative

Nothing new to report right now.

10. TriCounty Aging Well Together Coalition

This group will have a meeting on April 25.

11. NSH/Community Stakeholder

A hybrid in person/online meeting is scheduled for June 3. The in person meeting alternates between the Roseway Hospital and Municipality of Shelburne offices.

13. Next Meeting, May 21, 2024

Our next meeting will be Tuesday, May 21/24 at 10:30am in Shelburne in Meeting Room B of the Shelburne Community Center. Marilyn to book it.

14. Adjournment

There being no further business the meeting adjourned.

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Town Of Lockeport

www.lockeport.ns.ca

26 North Street
P.O. Box 189
Lockeport, NS
B0T 1L0

Phone:
(902) 656-2216

Fax:
(902) 656-2935

Email:
townoflockeport@ns.sympatico.ca

RECEIVED

MAR 21 2024

MUNICIPAL AFFAIRS
OFFICE OF THE MINISTER

The Honourable John Lhor
Minister of Municipal Affairs & Housing
14th Floor, Maritime Centre
1505 Barrington Street
Halifax, NS B3J 3K5

March 13, 2024

Dear Minister Lhor:

Please receive this letter on behalf of the Mayor and Council of the Town of Lockeport:

It is important that the Houston government be aware of the Town of Lockeport Council's distress that the province will not be supporting the Coastal Protection Act.

The decision you endorse shifts critical decision making from a Provincial entity, allowing cohesive understanding and application, to Municipal Units and citizens. This will encourage unregulated and disjointed decision making with neighbouring Municipal Units following various Municipal mandates.

Many Municipal Units are fully extended offering their present services. Adding this responsibility will place many Municipal Units in a position where they lack the resources to properly administer the additional responsibility that has been downloaded.

Yours Truly,

Mayor Cory Nickerson

Cc: The Honourable Tim Halman, Minister of Environment & Climate Change

My Town . . .

Lockeport – where we partner to build a prosperous future with services that provide value and a quality of life in which we take pride.

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**Environment and Climate Change
Office of the Minister**

PO Box 442, Halifax, Nova Scotia, Canada B3J 2P8 • Telephone 902-424-3736 • novascotia.ca

File #: PNS41681-W6H5Q7

May 2, 2024

Cory Nickerson, Mayor
Town of Lockeport
townoflockeport@ns.sympatico.ca

Dear Mayor Cory Nickerson:

On behalf of the Honourable John Lohr, Minister of Municipal Affairs and Housing (DMAH) and myself, thank you for your letter of March 13, 2024, expressing concerns of the Town of Lockeport.

Like Nova Scotians, our Government cares deeply about our coast and has committed to protecting it. We are a coastal province and Nova Scotians want our treasured coastal communities and natural areas to be protected – we agree.

That's why we are moving forward with a strong plan which leverages the expertise, and existing systems and processes, of municipalities in land-use planning, zoning and the regulation of building permits. Municipalities have long been leaders in climate change adaptation and mitigation and have expertise with creating climate-resilient communities. The Province will work hand-in-hand with municipalities every step of the way, to make sure they have any tools and support they need and that we do this important work together.

Our plan also empowers coastal property owners to make informed decisions, whether their property has existed for decades or is in the planning stages. Again, we will work with coastal property owners to make sure they have what they need to make informed decisions about their properties.

It is a plan that calls on Nova Scotians and municipalities to rethink how and where we build along the coast. Coastal property owners and municipalities know their communities best and their action and leadership is the most effective way we will ensure that our coastline is safeguarded from climate change.

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Cory Nickerson
Mayor, Town of Lockeport
Page 2

We believe that by empowering and partnering with coastal municipalities, communities and property owners, and by leveraging existing municipal expertise, jurisdiction and leadership in sustainable community planning, we can collectively best protect our coast and the homes and communities along it.

You can read our plan, entitled *The Future of our Coastline: A plan to protect people, homes, and nature from climate change*, at <https://novascotia.ca/coastal-climate-change/docs/coastline-plan.pdf>. We have confidence that Nova Scotians care about their communities, their properties and their province and will do the right thing when they have the right information and are empowered, trusted and accountable for their actions.

Our Government knows that Nova Scotians are concerned about climate change and are feeling its impacts. That is why we have been taking strong, quick action to help Nova Scotians adapt to its impacts. You can read more about Nova Scotia's leadership in response to climate change here: <https://novascotia.ca/nse/progress-report/docs/ns-climate-change-plan-progress-report-2023.pdf>.

Our Departments are working collaboratively. We have asked Meghan McMorris, Project Director responsible for implementation of the plan at ECC, and Christina Lovitt, Provincial Director of Planning at DMAH, to follow-up with you to ensure that we hear your concerns and better understand your needs.

Sincerely,



Honourable Timothy Halman, MLA
Minister of Environment and Climate Change

- c: Honourable John Lohr, Minister of Municipal Affairs and Housing
Meghan McMorris, Project Director, Environment and Climate Change
Christina Lovitt, Provincial Planning, Municipal Affairs and Housing

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June Harding

From: McMorris, Meghan <Meghan.McMorris@novascotia.ca>
Sent: Monday, May 6, 2024 10:14 PM
To: Cory Nickerson
Cc: Lovitt, Christina
Subject: Follow-up: Coastal Protection

Hi Mayor Nickerson

Thank you for your correspondence to Minister Halman and Minister Lohr about coastal protection.

I am a Project Director with the Department of Environment and Climate Change, and my colleague Christina Lovitt is the Provincial Director of Planning with Municipal Affairs and Housing (cc'd). We are available to meet with you, answer any questions, and discuss any areas of concern about the coastal protection plan.

We understand (through your local municipal advisor with DMAH) Council is interested in having a presentation on the coastal plan. I was recently connected with June Harding, about scheduling a time to come to Council and give a presentation on the coastal protection plan. Christina and I look forward to the opportunity to come and speak with Council and listen to input.

In the meantime, Christina and I are happy to answer any questions or meet to chat through the plan.

We are here to listen to your needs and concerns, support your work and continue this important work together.

Thanks so much and we look forward to connecting soon,

Meghan McMorris
902-499-8285

Project Director
Department of Environment and Climate Change

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April 19, 2024

Chief Administrative Officers
Town Clerks

Dear CAOs and Town Clerks:

As you are aware the 2014-2024 Canada Community-Building Fund (CCBF) agreement expired March 31, 2024. I am writing to provide you with an update on the renewal of the CCBF.

In coordination with the Nova Scotia Federation of Municipalities, the Province continues to work diligently with the Federal Government on the new 2024-2034 CCBF agreement negotiations. All provinces and territories have been presented with changes to the CCBF program that are largely a result of the Federal Government's commitment to tying new infrastructure investments to actions that will, in their view, increase the supply of housing. The Federal Government will require some municipalities to provide housing needs assessments to access federal funding opportunities.

In 2022, the Department of Municipal Affairs and Housing (DMHA) launched a province-wide housing needs assessment (HNA) process to better understand the housing demand in local communities. HNAs were completed for and shared with all municipalities in 2023 and can be leveraged to meet federal requirements. Informed by the HNAs, DMAH released the Our Homes, Action for Housing plan in 2023. This plan was created to guide the provincial commitments to support the development of more housing and to complement federal and municipal initiatives.

Both of these initiatives position the Province and municipalities well regarding the new CCBF agreement.

I would also like to take this opportunity to remind municipalities that until a renewed CCBF agreement is signed, any unspent funds and any interest earned thereon held by municipalities, that have not been expended as of March 31, 2024, will nevertheless continue to be subject to the 2014-2024 CCBF Municipal Funding Agreements (MFA). Once the new Federal/Provincial CCBF agreement is signed, we will send out new MFA's that cover the program parameters and will schedule information sessions to ensure a clear understanding of the new agreement.

We are working hard to ensure that there is no interruption in the flow of CCBF funding to municipalities, however, taking the time to ensure the agreement is in the best interest of all parties is paramount. If you have any questions, please feel free to send them to the program email at: CCBF@novascotia.ca.

Regards,



Byron Rafuse, FCPA
Deputy Minister

June Harding

From: Crichton, Hayley <Hayley.Crichton@novascotia.ca>
Sent: Friday, April 26, 2024 10:48 AM
To: Annapolis CAO; Antigonish Co CAO; Argyle CAO; Barrington CAO; Berwick CAO; CAO Oxford; Chester CAO; Clare CAO; Clarks Harbour CAO; Colchester CAO; Cumberland CAO; Digby District CAO; Digby Town CAO; East Hants CAO; Guysborough CAO; HRM CAO; Inverness CAO; Kings CAO (sconrod@countyofkings.ca); kmatheson@stewiacke.net; Lockeport CAO; Lunenburg District CAO; Lunenburg Town CAO; Mahone Bay CAO; Middleton CAO; Mulgrave CAO; Pictou Co CAO; Port Hawkesbury CAO; Queens CAO; Richmond CAO; Saint Mary's CAO; Shelburne Co CAO; Shelburne Town CAO; Victoria CAO; Wolfville CAO; Yarmouth District CAO
Cc: Marchand, Charcy; Desjardins, Danielle; Kamotzki, Kurtis; Juanita Spencer
Subject: INFORMATION: NPF Collective Bargaining Arbitration Award

Hello CAO Colleagues,

As you may know, the National Police Federation is the sole certified bargaining agent for regular members and reservists of the Royal Canadian Mounted Police below the rank of Inspector. The National Police Federation and the Federal Treasury Board Secretariat have been negotiating a new Collective Bargaining Agreement over the past two years. The negotiation moved to mediation and subsequently arbitration.

Note: Provinces and Territories are not parties to the negotiation process.

On April 23, 2024, we (DOJ and NSFM) were advised of the outcome of this process. The final award issued is as follows:

Across the Board Increases

April 1, 2023: 3% economic increase + 1% market adjustment (4%)
April 1, 2024: 2% economic increase + 2% market adjustment (4%)

Other Compensation

- [8] One time allowance related to the performance of regular duties in the amount of \$2500 to incumbents of positions in the bargaining unit on the date of signing of the collective agreement.
- [9] The parties have agreed that implementation of the arbitral award will be done in accordance with the Memorandum of Agreement with Respect to Implementation of the Collective Agreement as signed off by them on August 30, 2023.
- [10] Retroactivity per collective agreement.

I can confirm that the Department of Justice proactively accrued 3.5% for fiscal year 2024-25. You will receive your billing letters in the coming days that reflects this accrual. There will be no change to your billing. For greater clarity, the Department of Justice will absorb the 0.5% differential and the one-time allowance for 2024-25.

Link to decision: [2024 CanLII 32086 \(CA LA\) | Treasury Board \(TB\) v the National Police Federation \(NPF\).](#) | [CanLII](#)

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Please note that this email will also be sent by NSFAM to their members for awareness.

Please reach out with any questions.

Hayley Crichton

Executive Director

Public Safety and Security Division

Nova Scotia Department of Justice

902-225-0416

Upcoming Presentations and Training	
Item	Background
PPSA 101	<p>Background</p> <p>Presentation to contract partners that provides an overview of the Nova Scotia PPSA and how it is administered by DOJ.</p>
Police Governance Training	<p>Training is available to contract partners that outlines the roles and responsibilities for police governance boards in Nova Scotia.</p>
Regional Engagement	<p>Contract partners will be invited to periodic virtual and in-person meetings that may include presentations from DOJ staff, discussions on policing priorities, financial updates, details on matters impacting policing and public safety and other items as required.</p>
PPSA Financial Update	<p>Following the annual determination of the per officer cost to be recovered from contract partners policed by the RCMP, DOJ staff will deliver a presentation outlining the breakdown of costs and identify primary drivers of variances year-to-year.</p>

Contract Management Committee Updates	
Item	Background
Recruitment and Retention	<p>Background</p> <p>National and local updates on efforts to increase recruitment and retention of police officers as well as mitigation efforts to address staffing challenges.</p>

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		<p>Overall "H" Division is doing well compared to other Divisions with respect to staffing.</p> <p>The RCMP is committed to providing members with lightweight, ergonomic and modern equipment that is readily available. Within this strategy, modern Pistols and Long Gun Rifles will have features that ensure the firearm is suitable for use by the widest demographic of police officer possible. Less lethal technologies, such as the Extended Range Impact Weapon provides officers with more opportunities to de-escalate dangerous situations rather than resorting to lethal force. In addition, Hard Body Armour has become lighter, allowing officers to wear it for longer periods of time, promoting optimal performance under hazardous conditions, and Portable Ballistic Shields provide officers a form of ballistic protection should the need arise to rescue a member of the public or a fellow officer in an active shooter or similar situation. Breaching Equipment will also ensure officers are able to respond to an active threat as a result of entrances being barricaded.</p>
<p>Equipment Modernization</p>	<p>As policing evolves, so does the equipment required for officers to perform their duties in a safe and efficient manner. Other resources, infrastructure and initiatives may also support modernization of policing service delivery. Updates shared will include high-level details of specific items as well as their associated financial and procurement strategies that are driven at the national level.</p>	<p>This strategy advances the vision of a modern police officer by ensuring Regular Members of the RCMP have the appropriate tools to perform their duties as safely and effectively as possible. It is anticipated the training, prioritization and rollout of this equipment will take place over the next three to five years.</p>
<p>Collective Bargaining</p>	<p>As salary is the largest driver of costs related to policing, potential for increases through the collective bargaining processes remain an important issue for contract partners. Although, as a contract partner, Nova Scotia is not party to the collective bargaining process between unions and the employer, our vested interest in the outcomes of collective bargaining drives efforts to support financial stewardship.</p>	<p>The second collective agreement between the National Police Federation (NPF), representing RCMP non-commissioned regular members, and the Treasury Board Secretariat was rendered by an arbitral award on April 16th, 2024. The collective agreement covers the period from April 1, 2023 to March 31, 2025 and includes the following wage increase:</p> <p>Year 1 – 3% economic increase + 1% wage adjustment (total of 4%) Year 2 – 2% economic increase + 2% wage adjustment (total of 4%)</p>

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		As previously communicated to you, there will be no changes to any billings. The Province will absorb any differential including the one-time allowance.
Body Worn Cameras	Mandated by the federal government, the Body Worn Camera project will see all frontline RCMP officers outfitted with cameras that will record much of their work and interactions with the public. Currently being piloted, costs for the cameras, training and associated infrastructure will be the responsibility of contract partners so as the project progresses, updates will be provided.	Successful field tests and surveying of users of Axon's body worn cameras (BWC) and digital evidence management system (DEMS) completed in "H" Division (NS) in March, along with pilots in other Divisions. Roll out of cameras and infrastructure on a larger scale to occur concurrently across the country based on each Division's implementation plans and capacity. It is intended that the national deployment of Axon's service will begin in the Fall of 2024.
Communications from National RCMP	As required, details of communications received from the RCMP nationally that may have an impact on policing in Nova Scotia will be shared with contract partners.	No current update.

Local Contract Updates

Item	Background	Update
"H" Division RCMP Staffing Update	Roadable Rate: Percentage of officers that are actively working and meeting the operational requirements of their position.	As of March 1 st , 2024, the overall roadable rate for PSSA resources in "H" Division RCMP was 75%.
		General Duty Police Resource Methodology (GDPRM) reviews are in-depth analysis of General Duty (GD) response areas within the RCMP. The main purpose of a GDPRM review is to determine whether a detachment/district has the recommended minimum number of resources to respond to the occurrence workload for the area while also allowing GD members enough time to perform proactive policing activities. "H" Division has developed a data-led risking matrix that uses detachment specific information in order to make recommendations on where a GDPRM review may be of

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		<p>highest urgency. Some of the data considered in the risking matrix include: weighted workload per member, years since last review, vacancies, violent and non-violent crime severity index, computer aided dispatch (CAD) file increase. "H" Division will aim to complete 3-4 GDP/PM reviews in 2024/25 and in conjunction with DOJ, will consult with the relevant municipalities in receipt of policing services by the detachment undergoing the review.</p> <p>Additions to Centralized Services in 2024/25. These positions are funded by the Province:</p> <ul style="list-style-type: none"> <u>Community, Indigenous and Diversity Policing Services</u> Public Service Employee x 1 (Victim Services) <u>Human Trafficking Unit</u> Constable x 2 <u>Information Management/Information Technology</u> Public Service Employee x 2 <u>DOJ-RCMP Liaison</u> Public Service Employee x 1 (establishment of existing function) <u>Synthetic Drugs and Scenes</u> Public Service Employee x 1 <u>Training</u> Corporal x1 <u>Halifax Regional Detachment</u> Superintendent x1
<p>RCMP Support and Centralized Services</p>	<p>Dozens of units comprised of hundreds of officers support policing and public safety in the province through the delivery of specialized and at times, highly technical policing services. Developments such as the creation of new units or additional investments in resources will be shared with contract partners.</p>	

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		<p>Additions to Shared Services positions in 2024/25. The cost of these positions is shared among Municipalities policed by the RCMP who are supported by the OCC and the Province:</p> <p>Nil.</p>
<p>RCMP Administration</p>	<p>The delivery of policing services requires a wide range of administrative support. As changes to the types and number of administrative resources change, updates will be shared with contract partners.</p>	<p>Additions to Divisional Administration in 2024/25. The cost of these positions is proportionally shared amongst all business lines in "H" Division RCMP, with only a fraction of the costs cost recovered from Municipalities policed by the RCMP:</p> <ul style="list-style-type: none"> <u>Operational Strategy Branch</u> Public Service Employee x 1 <u>Health Services</u> Public Service Employee x 1 <u>Wellness Coordinator</u> Public Service Employee x 1 <u>Reintegration Coordinator</u> Public Service Employee x 1 <u>Access to Information and Privacy</u> Public Service Employee x 1.2 <u>Body Worn Camera Program</u> Public Service Employees x 7 (associated costs recovered on a per capita basis along with camera/infrastructure costs)

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RCMP Property and Equipment	Updates of significant changes to properties where the RCMP operate and the equipment they use in the course of their duties will be shared with contract partners.	Given recent supply chain issues which caused challenges for the procurement of fleet vehicles, funding for the purchase of a total of 120 replacement vehicles has been allocated to "H" Division RCMP for the 2024/25 FY. "H" Division RCMP has approved the purchase of six Battery Electric Vehicles (administrative) to take place in 2024/25 as well as required charging infrastructure at New Minas, Lower Sackville and the new Stellarton Detachment.
RCMP Senior Executive	Details of changes to the Nova Scotia RCMP Senior Executive Team will be shared with contract partners.	No current update. Current leadership team: Leadership team Royal Canadian Mounted Police (rcmp-grc.gc.ca)

Policing Strategies Updates

Item	Background	Update
Ongoing Initiatives	Initiatives are generated in relation to Government mandate, priorities and public interest.	Cell block inspections will pause in this quarter due to a staffing change in Public Safety and Security Division.
Upcoming Engagements	To advance work related to Policing Strategies and Governance, this unit will both engage with interested parties and provide training opportunities that further inform interested parties.	No current update.
Provincial Policing Review	The Provincial Policing Review will generate recommendations that will need to be assessed and implemented through careful consideration and engagement with interested parties.	The vendor conducting the Policing Review is Deloitte. It is anticipated that in the coming weeks you can expect some reach out for engagement opportunities. We would recommend that you turn your minds prior to these engagement to challenges, models, and ideal services that police could provide so that you are prepared to share your views.
Policing Priorities	The Provincial Priority setting is a recurrent process that has milestone activities throughout the fiscal year. Engagement drives priority setting.	The current priority process is overlapped with the new priority process. Under the old process, the provincial level priorities have been contemplated with a strong nexus to the MCC recommendations. Planning for the 24/25 (new priority process)

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		fiscal year will start in the coming months with early engagement with municipalities on local priorities.
Promising Practices	New and innovative practices of note.	The vendor for the policing review will be conducting a broad scan of policing practices across the country and in other countries. We anticipate that a robust list of promising programs and initiatives will be highlighted by the vendor. With that work completed by the vendor we will be positioned to assess, engage and modify promising activities to meet the needs of Nova Scotia.

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Crime Prevention Updates		
Item	Background	Update
Grants and Funding Opportunities	Information on grant programs and funding opportunities which a nexus to public safety and policing which may be available for municipalities, community groups and other stakeholders.	<p>Community Crime Prevention Grants Program is expected to be relaunched in May 2024 with a call for new applications annually. Under the grant program, applicants can apply for up to \$12,000 in funding. Application and guidebook will be shared with known community organizations and municipal contacts.</p> <p>The Civil Forfeiture Grant Program provides one-time funding to organizations that support eligible victims of crime and targeted crime prevention initiatives across Nova Scotia. The Program is funded from the disposition of forfeited property seized by law enforcement agencies. Examples of grants approved under this program in 2023-24:</p> <ul style="list-style-type: none"> \$50,000 to Prescott Group for a Crime Stop initiative aimed to support disabled persons who are vulnerable to abuse/crime targeting.

		<ul style="list-style-type: none"> \$30,000 to MADD Canada to provide specialized support services to Nova Scotian victims and survivors of impaired driving who have been injured or have lost a loved one. Details available at: Civil Forfeiture Grant Program novascotia.ca
Crime Prevention Dashboard	Consideration given to the creation of a publicly accessible Public Safety Crime Dashboard which would track yearly crime reported statistics for Nova Scotia policing jurisdictions. This could aid municipalities and community-based groups in an evidence-based approach to Crime Prevention initiatives.	PSSD works to create linkages between data sets that will be used to populate the dashboard. There are some complexities that need to be addressed in relation to applying formulas that will align the data outputs from those databases that we are drawing upon. Work is very much in the early versions.
Crime Prevention Symposium	The Crime Prevention Society of Nova Scotia previous hosted a collaborative annual Crime Prevention Symposium.	Justice has engaged with the Crime Prevention Society of NS to discuss a collaborative approach to knowledge sharing and networking between governments and community organizations as it relates to crime prevention. This may include activities such as a provincial crime prevention symposium or provincial level crime prevention inventory list.

DEFINITIONS

Provincial Police Service Agreement	Agreement entered into by the Province of Nova Scotia and the Government of Canada (Public Safety Canada) for the delivery of policing services by the Royal Canadian Mounted Police.
Contract Management Committee (CMC)	National committee comprised of RCMP, Public Safety Canada and provincial/territorial representatives mandated to provide governance of RCMP policing contracts through engagement, consultation, collaboration and information sharing in support of the delivery of professional, efficient and effective police services. There are also number of CMC sub-committees that govern specific projects or portfolios.
Contract Partner	Municipality or First Nation community policed by the RCMP in Nova Scotia.
Equipment Modernization	Inclusive of equipment used by RCMP employees in the course of their duties as well as new or replacement resources, infrastructure and initiatives to support the delivery of policing services.

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April 15, 2024

The Honourable John Lohr
Minister, Department of Municipal Affairs & Housing
PO Box 216
Halifax, NS B3J 2M4

Dear Minister Lohr:

Re: Service Exchange

I would like to first acknowledge the extensive efforts to date to resolve longstanding issues by way of service exchange and municipal reform. I believe commendable progress has been made. However, as previously expressed, I remain concerned about how roads will be addressed moving forward.

Initial conversations concerning service exchange agreements involved J-class roads alone. For Colchester this would involve just over 111 kms. When additional classes of roads (G, H, and I) were added to the discussion, this brought our total to over 1,278 kms - quite a significant jump.

Our Council remains very concerned about the implications that proposed changes may have on our limited resources. The costs and logistics related to long-term maintenance, repair, and replacement of roads that could be transferred to our Municipality are still unknown. How will this affect our need for equipment, human resources, and supporting infrastructure required to house these additional resources? This is especially a concern as we continue to see rising costs on all products and services, labour shortages, and challenges sourcing equipment.

I know several other municipalities share similar concerns and feel it is important to bring this to your attention. I am hopeful and trust that future service exchange considerations concerning roads will involve extensive consultation, and ultimately have the best interest of all parties in mind.

Regards,

Christine Blair
Mayor

c. NS Mayors/Warden, CAOs
Colchester County Council

Municipality of Colchester

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OFFICE OF THE MAYOR

1 Church Street
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Barrington Lake Wildfire After-Action Review (AAR)

Barrington and Town of Clark's Harbour Emergency Management Organization
Shelburne County East Emergency Management

April 2024

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Purpose & Objectives of the After-Action Review (AAR)

An After-Action Review strives to answer the following questions: what was supposed to happen (if applicable), what actually happened, what went well, what did not go well, and what should be changed for next time. This review attempts to capture items that will document the successes of the municipalities, the challenges during the incident, and details that will support future reflection. It is important to document these reflections, and important to recognize that the complexity of the incident created challenges that by nature results in impacts that cannot always be prevented.

This AAR is not an exhaustive account of the emergency incident; rather, it is a critical analysis intended to inform internal discussions and decision-making within the Emergency Management Organization. The information presented should be considered in the context of continuous improvement, allowing the organization to learn from experiences and enhance its capabilities for future emergencies.

This AAR is not intended to assign blame or liability but is a tool for organizational learning and development. The EMO encourages open and candid discussions to foster a culture of continuous improvement and preparedness.

This document does not constitute official policy, and the EMO reserves the right to update, modify, or revoke any aspect of this AAR at its discretion.

Scope of the Review

This review includes the response and recovery of the Barrington Lake Wildfire. The largest recorded wildfire in the history of Nova Scotia spanned over two weeks - burning approximately 23,015 hectares (56,871 acres), requiring the evacuation of over 5,000 people and destroying 31 structures.

Municipal Response

Strengths

Common Strengths

- Staff performed amazingly and adapted to changing circumstances quickly.
- Leadership and engaging with specialists quickly. Utilizing the staff and volunteers effectively.
- External communication. Hiring of a communication firm.
- Early engagement of external partners Royal Canadian Mounted Police (RCMP), NS Department of Public Works (NSPW), Barrington and Area Ground Search and Rescue (GSAR), Provincial Coordination Centre (PCC), Nova Scotia Power (NSP), Red Cross, NS Department of Natural Resources and Renewables (DNRR).
- Animal rescue and shelter efforts by organizations, businesses and residents was excellent.
- Air quality monitoring was excellent but could have acted earlier on response.

Municipality of Barrington Specific Strengths

- Ability to quickly relocate operations.

Municipality of Shelburne Specific Strengths

- Early designation by CAO of a Director to manage continued municipal affairs and manage their own core staff affairs allowed the CAO and Emergency Coordination Centre team to focus exclusively on emergency matters.
- Early engagement of volunteer coordinator in Shelburne relieved a tremendous amount of pressure on core ECC team.
- Community kitchens provided essential services to emergency responders and ECC staff.

Recommended Improvements

Common Recommended Improvements

Improvement	Action Required
Create a dedicated Regional Emergency Management Organization email address.	By creating a dedicated REMO email address, every REMO team member that has the REMO email address will have access to the Outlook contact list as well. This will allow everyone to have instant access to new contacts when another member of the team adds a contact to the list.
More emergency management training for staff and Council so roles are better understood	More basic emergency management training for staff and Council.
Pre-developed forms/spreadsheets.	More basic EM training for staff and Council.

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Consider inviting neighboring EMO / REMO coordinators to come and supplement the ECC team.	In the event of a shortage in trained staff, invite neighboring EMO / REMO coordinators to assist.
Waste handling was confusing and required considerable staff time to manage public inquiries and concerns.	Explore the possibility of having an emergency management plan with alternate pick up and disposal protocols. Consider waiving tipping fees for debris cleanup.
Unable to access relevant mapping for daily updates.	Establish pre-determined protocols or data sharing agreement to have access to that information when needed.
Training for staff in dealing with difficult/upset people.	Organize training for staff and Council.
Quicker access to mental health assistance for staff.	Create a list of local and remote/virtual mental health supports.
Create an emergency registration page on our municipal websites.	In order to avoid privacy concerns and the inability for the Municipality to obtain important contact information for the recovery phase.

Municipality of Shelburne Specific Recommended Improvements

Improvement	Action Required
Create a protocol of collecting and centralizing receipts for emergency related expenses.	Appoint a finance coordinator at the beginning of an emergency and communicate to all team members and volunteers that receipts are to be delivered to them.
Consider childcare arrangements for staff.	In order to free up staff forced to stay at home with children during an emergency, make arrangements for safe and secure childcare.
Subscribe to an alternate emergency alert system that does not solely rely on cell coverage access by the public.	The Municipality of Shelburne is currently testing Voyent Alert that provides five mechanisms for delivery of information.
Improve communications with emergency providers and first responders.	Emergency providers and first responders need to be educated further on the support that can be offered by the ECC.
Need to assign staff at the beginning to manage the public REMO phone lines.	In order to save ECC team member time, a staff member can staff the REMO phone lines to answer most of the public queries and direct more complicated matters to the correct ECC team member if required.
Make arrangements ahead of a future emergency for a qualified community group to accept financial donations.	Have an agreement in place with the community group ahead of future emergencies.
Inability to know what residents require special assistance in evacuation areas.	Investigate opening a vulnerable person registry that residents can choose to sign onto. Double check with legal.

Consider appointing a logistics coordinator earlier in the emergency.	A logistics coordinator can work in coordination with the volunteer coordinator to centralize delivery and dissemination of donated goods and supplies.
Have ECC team members work in pairs.	In order to avoid burn-out, have ECC team members work in pairs with overlapping shifts to ensure continuity of tasks.
Consider creation of an emergency volunteer list.	It would be beneficial if the ECC team had a list of names to call in the event they required volunteers in a hurry.
Keep Council informed.	Setup a regular Microsoft Teams meeting to inform Council as well as the local MLA & MP.
Create policy to reward volunteers.	Volunteers should be paid during an emergency.
Establish a communication & coordination protocol with Province.	In order to avoid the confusion created by the Province wanting to open Hwy 103 in the midst of a mandatory evacuation area, we need to establish a communication and coordination protocol with the Province.
Involve legal council earlier on in the emergency.	Legal advice would have been very helpful on a range of issues.
Establish One REMO phone number that can feed into multiple phone lines.	
Air quality response could have been quicker.	
Alert Ready did not provide visual maps for evacuation zones.	Currently testing Voyent Alert for mapping features to release to residents at the time an Alert Ready is issued.

General Reflections of the Municipal Response and Incident

Common Reflections

- Incident was handled well given the circumstances.
- Amazing amount accomplished by a very caring professional staff.
- Contacts made with external partners will be extremely beneficial in the future.
- Community assistance was phenomenal from volunteers to donations.
- Utilizing external supports via the Provincial Coordination Centre was extremely helpful.
- Access to community recreation facilities was extremely useful, highlighting the importance of these facilities in our community.

Municipality of Barrington Specific Reflections

- Ability to quickly relocate emergency coordination centre, municipal operations and evacuation center as well as plans for future moves.

Municipality of Shelburne Specific Reflections

- Communications need to be improved with Staff, Council, emergency providers and first responders.

Municipal Recovery Activities

Strengths

Common Strengths

- Bringing in external agencies, such as Task Force 2, with expertise to help develop re-entry and recovery plan.
- Ability to put everything in place and communicate with all partners quickly.
- Staff ability to get the contacting of residents done in a timely manner and getting necessary resources in place quickly.
- Assigning a dedicated ECC team to recovery activities.
- Assigning a dedicated space for the recovery team to work from.
- Good communications with the Department of Municipal Affairs and Housing in regard to housing assistance.
- A phased approach for re-entry into evacuation zone was appreciated by victims.
- The recovery package for victims was very good.
- It was good that various fees for victims were waived, including water testing, building permits, demolition permit, etc.
- It was vital to have access to mental health resources after the emergency.
- Community and business response for alternate & temporary housing for victims and evacuees was outstanding and demonstrated the support and care for victims.

Municipality of Barrington Specific Strengths

- Ability to quickly relocate the emergency coordination centre, municipal operations and evacuation center as well as plans for future moves.

Municipality of Shelburne Specific Strengths

- An onsite Provincial Coordination Centre (PCC) representative was very useful.
- Excellent planning and execution of a victim notification process.
- Excellent advocacy on behalf of victims in navigating challenges arising with dealing with the Province and assisting agencies.

Recommended Improvements

Common Recommended Improvements

Improvement	Action Required
Need a trained professional to deliver traumatic news to victims.	We need to source or sign an agreement with a person or agency that will be on standby in the event we require a professional to deliver traumatic news.
Need to provide staff with access to mental health	Create a list of local and remote/virtual mental health supports.

professionals during the emergency.	
Recommend improvements in information sharing with Red Cross.	Establish pre-determined protocols or data sharing agreement to have access to that information when needed.
Investigate methods to limit media access to victims at vulnerable times (i.e. right after notification).	Organize staff training in communication and media relations and develop appropriate media policies and protocols.

Municipality of Barrington Specific Recommended Improvements

Improvement	Action Required
DOE water testing should not be left to municipality to look after.	Advocate for water testing to be administered by the NS Department of Environment and Climate Change or request more resources to assist the municipality.
Notification of residents with property damage in a timelier fashion.	Research best practices and develop clear procedures on how to notify residents.

Municipality of Shelburne Specific Recommended Improvements

Improvement	Action Required
Need a plan and better communication on waste management by residents.	Research best practices and develop a communication plan to notify residents.

General Reflections of the Municipal Response and Incident

Capture the general feel and comments about the incident, the response to the incident, and any other sentiments that come out of the AAR.

Common Reflections

- Putting together the re-entry plan and executing the plan in the timeframe was top notch. The logistics of this operation was an immense undertaking but was completed quickly and professionally and with care.
- Residents who suffered loss being able to have access to their properties before the general public was greatly appreciated by those affected.
- The water testing service was confusing and not particularly well supported by the Department of Environment and Climate Change. It was left to the municipalities to deal with.

Resources

List resources that worked well and were considered necessary and valuable, and resources you recommend as necessary for future incidents (I.E. equipment, people/positions, or other assets).

Resources that worked well/were necessary	Resources you would recommend or need for future incidents
<ul style="list-style-type: none"> ▪ Specialists ▪ Task Force 2 ▪ Red Cross ▪ Fire Departments ▪ RCMP ▪ BGSAR ▪ Our House ▪ Lions Club ▪ Staff ▪ DNRR ▪ TIR ▪ Alert Ready System ▪ PCC / EMO ▪ Air quality monitors ▪ Iris Communications ▪ Community Facilities (Arenas, Community Centres, etc.) ▪ Critical Incident Stress Management Team ▪ Starlink Satellite Internet ▪ Private Companies 	<ul style="list-style-type: none"> ▪ Department of Environment and Climate Change personnel for water testing informing residents of the process and collecting of the samples. ▪ Better mapping. ▪ Cell phone boosters. ▪ Organized community resources ▪ Standing agreement for mental health professionals to arrive on scene upon request. ▪ Information access agreement with Red Cross. ▪ Emergency registration process (i.e., on our website) (Shelburne) ▪ Alternate emergency alert system – Voyent Alert (Shelburne)

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STAFF REPORT

TO: Municipal Council

FROM: Marcia d'Eon, Director of Operations & Protective Services and Ryan Jamieson, Waste Diversion Officer

APPROVED BY: Erin Hartley, Deputy CAO

DATE: April 24, 2024

SUBJECT: C&D Site-Pressure Treated Lumber

ORIGIN

There is a change in regulations related to Provincial treated wood including pressure treated lumber at C&D disposal sites/landfills that comes into effect on July 5, 2024. This will necessitate a change to our operation at the Regional Materials Recovery Facility (RMRF) to ensure that we are compliant with our service provider Region of Queens (ROQ) and with Nova Scotia Environment and Climate change (NSECC) requirements for our permit to operate.

BACKGROUND

NSECC sent correspondence to the Municipality of the District of Shelburne in June of 2023 stating that the Regional Materials Recovery Facility (RMRF) is required to apply for an Approval to Operate a C&D facility.

A component of the C&D approval process is compliance with the treated wood disposal regulations. The attachments provided define treated wood and provide NSECC's rationale for the change in how this material is being managed at all C&D facilities throughout Nova Scotia.

DISCUSSION

Currently our practice is to allow site users to dispose of mixed wood in 2 separate drop points. We need to determine a compliant method of separating treated wood from so called clean wood before July 5th, 2024. If we do not find a solution, we are at risk of having our loads rejected at the Region of Queens Facility where we currently transfer our C&D materials. Rejection of a disposal load may result in the load being returned to the RMRF for re-sorting, at considerable trucking costs and additional disposal costs for all materials at the higher disposal rate. As it is currently operated our C&D facility does not have the equipment or operators needed to re-sort/sort loads of lumber internally.

Staff reviewed Datacall from 2023 and have estimated that the amount of treated lumber we received from site users last year would amount to approximately 18% of wood received at the site. This information was used when evaluating different solutions.

Various solutions to the pressure treated lumber regulation changes have been reviewed by staff including:

1. **Stop accepting treated lumber:** This will put the users of the site in a position where they would need to take their treated lumber to a neighboring facility that accepts this material. The Barrington C&D landfill or Region of Queens 2nd Generation landfill would be the closest facilities. Staff is not recommending this option as we would like to ensure that our residents have a local option for disposal of all waste generated.
2. **Create a separate drop point for the transfer of treated lumber with a covered pad to assure that the treated lumber will not touch the ground:** This option would involve building infrastructure on the site that would assure that the treated lumber accepted would be stored on a concrete pad and covered to help prevent contamination of groundwater and surface water. Staff is not recommending this option as there is considerable cost involved with construction of a compliant drop point and the C&D site requires other upgrades in the coming years. Given that pressure treated lumber reflects an estimated 18% of the wood received at the site, the considerable cost of implementing this option is not considered to be feasible.
3. **Utilize 1 of our 2 existing clean wood drop points to place a covered bin for hand loading pressure treated wood:** This option requires us to purchase our own bins or rent 2 large metal containment bins that would be specifically for treated lumber that would be direct hauled to Queens 2nd generation landfill for final disposal.

The bins would have to be hand-loaded and we would not allow customers to dump or place the treated lumber on the ground at the site to ensure we are preventing contamination of ground and surface water. Two bins are necessary to ensure that once one is full, the other bin will be available for customers use.

Staff has consulted with our site redesign consultant Fracflow on the 3 options provided and they advise that option 3 is a “best case scenario” if we want to continue accepting pressure treated lumber at our site. Option 3 is in keeping with future design considerations for the RMRF site and results in the least cost to the Municipality other than an outright ban on the acceptance of treated lumber.

RECOMMENDATION

Be it resolved that the Council of the Municipality of the District of Shelburne authorizes staff to proceed with option 3, and issue an RFP for the purchase of or rental of 2 covered bins to be hand-loaded at the RMRF site and;

The Municipality of the District of Shelburne authorizes the CAO to establish a tipping fee for the disposal of treated lumber.

BUDGET CONSIDERATIONS:

If Council decide upon either option 2 or 3 the decision will result in additional costs for disposal at the Region of Queen’s facility. There is also a potential for increased trucking costs. The current budget accounts for the disposal of historical amounts at the lower mixed wood fee.

NEXT STEPS

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- Investigate the costs and issue a RFP to implement the decision of council.
- Staff report-tipping fee review.

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June Harding

From: Erin Comeau (Director) <director@westerncounties.ca>
Sent: Monday, May 6, 2024 4:55 PM
To: Tom Ossinger; Jeff Sunderland (jsunderland@digbymun.ca); Stéphane Cyr; Victoria Brooks; Jeff Gushue; Alain Muise; Chris Frotten (cfrotten@barringtonmunicipality.com); clerk@clarksharbour.com; Warren MacLeod (warren.macleod@municipalityofshelburne.ca); townoflockeport@ns.sympatico.ca; Sarah Mattatall
Cc: Ben Cleveland ; Carl Deveau; Elizabeth Acker; Ellen Burton (ellen_burton@hotmail.com); George Manzer (gmanzer@digbymun.ca); Kathy Bourque (kbourque@munargyle.com); Kent Balish; Louann Link; Patti Durkee; pattisimpson58@gmail.com; Shaun Hatfield; Sherry Thornburn ; WAde Cleveland (councillor.cleveland@townofyarmouth.ca)
Subject: Library Funding Review Committee Update
Attachments: The Library Funding Review Committee Members.docx

Good afternoon,

We received a report from the newly formed Library Funding Review Committee. They had their first meeting on April 12th to discuss the process for reviewing and presenting funding options for a revised library funding formula.

I have also attached a list of committee members for your reference. Emphasis was placed on getting representation from around the province and Ben Cleveland, Mayor of the Town of Digby, was selected for our area.

Here are the highlights from the committee's first meeting.

Key points:

- The current library funding model expires in March 2025.
- Municipalities must receive one year notice before they are required to implement changes.

Committee Deliverables:

- Provide options for a revised funding model including a preferred model
- Develop an engagement plan for consulting with municipalities on the funding model
- Develop a communications plan to maintain ongoing updates to stakeholders

Committee deadline for developing funding options: Fall 2024

Proposed implementation of a new funding model: April 1, 2025

The next three meetings have been scheduled with the following agenda items:

May 24: Review of Collections and Technology research
June 7: Review of Staffing research
June 21: Discuss the research presented and next steps

The committee will continue to share updates throughout the review process which I will share with you as I receive them. I am not directly involved in the process. That being said, if you have any

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questions about the work and/or the process, feel free to reach out and I will try to get some answers for you.

Enjoy your day,
Erin

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The Library Funding Review Committee:

Voting Members:	
Chris Shore	CCTH, Associate Deputy Minister & Committee Co-Chair
Eric Stackhouse	Pictou-Antigonish Regional Library, Chief Librarian & Committee Co-Chair
Greg Barr	County of Kings, Director, Finance & IT
Ben Cleveland	Western Counties Regional Library, Board Member Town of Digby, Mayor
Laura Emery	Eastern Counties Regional Library, Chief Executive Officer
Dale Fawthrop	Town of Amherst, Deputy Mayor Cumberland Regional Library, Board Chair
Asa Kachan	Halifax Public Libraries, Chief Executive Officer
Eldon MacDonald	Cape Breton Regional Library, Board Chair Cape Breton Regional Municipality, Councillor
Keith MacDonald	Municipality of the County of Inverness, Chief Administrative Officer
Julia Merritt	Annapolis Valley Regional Library, Chief Executive Officer
Donna MacGillivray	Colchester-East Hants Regional Library, Board Member
Diane Racette	South Shore Regional Library, Board Member
Stephanie Smith	Archives, Museums & Libraries, Executive Director
Lynn Somers	Nova Scotia Provincial Library, Director
Non-Voting Members:	
Dyan Bader	NS Provincial Library, Manager, Systems & Collections Access
Jason Haughn	Municipal Affairs and Housing (DMAH), Municipal Advisor
Mary-Jo MacKay	Archives, Museums & Libraries, Director of Strategic Initiatives
Lara Morris	CCTH, Executive Director, Policy and Corporate Services
Kelli Woo Shue	NS Provincial Library, Manager, Client Services

May 6, 2024