

**TOWN OF LOCKEPORT
COUNCIL MEETING
MONDAY MAY 8, 2023 AT 6:00 P.M.
AGENDA**

1. Call to order

2. Silence Electronic Devices

3. Approval of Agenda

4. Approval of Minutes

- Regular Council Meeting Minutes April 24, 2023

5. Finance

- List of invoices already paid for the month of March in the amount of \$2,792.94 (Page 1)
- List of invoices already paid for the month of April in the amount of \$38,508.53 (Page 2)
- Anchored Recruiting (Page 3-4)
- RFP re: Paving

6. Other Business

- Porta-Potty misuse and vandalism (Page 5-6)

7. Council Reports

- Mayor Cory Nickerson
- Deputy-Mayor Dawn DeMings-Taylor
- Councillor Dayle Eshelby
- Councillor Kent Balish
- Councillor Mary Meagher

8. Date of next meeting

- Tuesday, May 23, 2023 at 1:00 p.m.

9. “In Camera”

10. Adjournment

(1)

LIST OF INVOICES ALREADY PAID TO BE PRESENTED AT THE COUNCIL MEETING OF MAY 08, 2023		
INVOICES FOR MARCH 2023		
LYDGATE LOCK STOCK AND BARREL	COLD PATCH	1,252.79
MINISTER OF FINANCE	HAYDEN LAKE WATER UTILITY JAN 1 - MAR 31	653.12
XTR FOSS NATIONAL LEASING	FUEL FOR STREET, SEWER, MFR VEHICLES	887.03
TOTAL		2,792.94

**LIST OF INVOICES ALREADY PAID TO BE PRESENTED AT THE
COUNCIL MEETING OF MAY 08, 2023**

BELL ALIANT	BEACH CENTRE	103.36
BELL ALIANT	OFFICES, ELEVATOR, UPSTAIRS OFFICE, EMO	170.99
BELL MOBILITY	STREETS, RECREATION	135.19
CULLIGAN WATER	DRINKING WATER	45.50
HARDING, JUNE	LIFE INSURANCE FOR MAY	18.00
HIKE NOVA SCOTIA	ORGANIZATION MEMBERSHIP	50.00
HUPMAN, EMILY-ANN	HONORARIUM FOR AFTER SCHOOL PROGRAM APR. 14 AND 21	60.00
I.B.E.W.	UNION DUES	339.80
MANULIFE	LIFE INSURANCE FOR APRIL 2023	1,806.72
NOVA SCOTIA POWER	UV SYSTEM	377.20
PAYROLL	APR. 8 - APR. 21, 2023	13,947.62
ROACHE, DALE	HONORARIUM FOR BALL FIELD APR. 9 - 22 2023	60.00
SUNLIFE	PENSION BENEFITS FOR 2023 - YEARLY	10,663.00
TRI-COUNTY REGIONAL CENTRE FOR EDUCATION	MUNICIPAL EDUCATION TAX - MONTHLY	8,719.40
WOODWORKERS HOME HARDWARE	GARDEN TILLER, BLADES, ORGANIC BIN	822.15
YOUNG, JOYCE - REIMBURSEMENT	CLEANING SUPPLIES FROM COSTCO	1,189.60
TOTAL		38,508.53

Joyce Young

From: Jillian Janega-Connell <jjconnell@anchoredrecruiting.ca>
Sent: Thursday, April 27, 2023 3:45 PM
To: Joyce Young
Subject: Anchored Recruiting : Follow-up

Hi Joyce,

It was lovely to connect with you and June today. Thank you for your time and consideration to work with our team.

Before we jump into the package offerings, I did want to reiterate my note about the salary adjustment for the candidate, which you mentioned. I do think that not offering the full \$60,000 (if that is the number you are looking at) from the start, will very much hinder who you are able to hire. I also want to highlight that this salary is below market value. The median salary for this role is approximately \$80-90,000. With the cost of living, this will present a challenge to recruit for.

As discussed, below is the summary of items we discuss as options to address your recruitment needs.

Option 1: Full Recruitment Package (15% of candidates first year salary)

- Job Posting Revision
- Social Media Marketing
 - Social Posts
 - Social Ads
- Job Posting & Sharing
- Proactive outreach to candidates
- Screening application packages
- Conduct pre-screening stages & complete screening tool
- Prepare Interview Questions
- Schedule and conduct interviews with your team present
- Conduct reference checks
- Recommend candidate for hire
- Guarantee period available based on salary

Option 2: (\$4,500+HST)

- Collect resumes that come into your team
-
- Screening application packages
- Conduct pre-screening stages & complete screening tool
- Prepare Interview Questions
- Schedule and conduct interviews with your team present
- Conduct reference checks
- Recommend candidate for hire

Option 3: (5,000+HST)

(4)

- Job Posting Revision
- Social Media Posts (no paid marketing)
-
- Job Posting on our website
- Screening application packages
- Conduct pre-screening stages & complete screening tool
- Prepare Interview Questions
- Schedule and conduct interviews with your team present
- Conduct reference checks
- Recommend candidate for hire

We are open to other modifications to packages based on your need. Please let me know if you have any questions or concerns and I look forward to connecting again soon.

I will be out of office tomorrow and will respond on Monday should you have any questions.

Thanks and have a wonderful weekend ahead.

Jillian



Jillian Janega-Connell

Chief Operating Officer

Anchored Recruiting Ltd

o: 902-270-4003

c: 902-258-7853

w: www.anchoredrecruiting.ca

e: jjconnell@anchoredrecruiting.ca

(5)

Joyce Young

From: sales <sales@winchesterdisposal.ca>
Sent: Wednesday, May 3, 2023 2:19 PM
To: Joyce Young
Subject: Play Park unit

Importance: High

Hi Joyce,

I just wanted to mention that we are experiencing a large amount of rocks in the rental unit tank already this year.

Items not septic related are damaging to our vacuum system. Is there any way you could post a sign explaining such or if you wish, I could do it so it can be placed in the unit? If this is happening already, we won't make it through the summer...we have literally had to dig car parts, wooden items, garbage, clothing, dog excrement bags, diapers etc out of the units PRIOR to using the vacuum (imagine being my employee tasked with this job... EWWWWWW ...), and the rocks, if small enough, lay at the bottom of the tank and require hours of effort to remove as they do not willingly flow out at the dump station..., while the others that do not make it through the filter system – clog it, shutting the truck down. This prevents us from servicing the other 43 units we have to do in the area 🙄

Any help you can offer in this manner would be greatly appreciated 😊 Let me know the plan of attack, lol, and I will do everything I can on this end!

Cheers,

*Crystal Tonello - General Manager
Winchester Disposal Service Limited
sales@winchesterdisposal.ca
(902) 354-5229*

Attention:

Please do not put rocks, garbage, dog waste bags, diapers, clothing, etc. in the porta potties.

6

Most people appreciate having a toilet to use.

If people continue to throw junk into the toilets, the toilets must be removed.

Please remember, negative actions cause negative results.

Councillor Meagher

- April 5 Council Discussion
- April 11 Council
- April 12 Budget Meeting
- April 13 RCMP Public Meeting
- April 18 Shelburne County Mental Health & Wellness Association
- April 24 Council

COUNCILLOR BALISH
APRIL 2023 MONTHLY MEETINGS

- 05 DISCUSSION
- 11 COUNCIL
- 11 EMO (BARRINGTON MUN. OFFICE)
- 12 BUDGET
- 13 Western County Regional Library (ARF)
- 13 Western County Regional Library (FINANCE)
- 13 Western County Regional Library (REGULAR)
- 13 RCMP (LOCKEPORT)
- 18 Student Advisory Committee
- 20 RCMP (LOCKEPORT)
- 24 COUNCIL
- 25 EMO (SHELBURNE)

Councillor Eshelby

4 ParaSport Training

5 Council Discussion

6 Indigenous Education for Councillors

12 Budget meeting

13 RCMP meeting

17 Team Meeting Communities on the Move

18 Recreation Meeting

24 Council

Deputy Mayor Dawn DeMings-Taylor

April 5 Council Discussion Meeting

April 11 Council Meeting

April 12 Budget Meeting

April 13 RCMP Public Information session

April 18 Recreation Meeting

April 20 RCMP Meeting

April 24 Council Meeting