

**TOWN OF LOCKEPORT
COUNCIL MEETING
MONDAY SEPTEMBER 25, 2023 AT 1:00 P.M.
AGENDA**

1. Call to order

2. Silence Electronic Devices

3. Approval of Agenda

4. Presentation – Michael Kozak VIC (Page 1)

5. Approval of Minutes

- Regular Council Meeting Minutes September 11, 2023

6. Open Mic

7. Department Reports

- Public Works Report (Page 2-3)
- Administration Report (Page 4-5)

8. Finance

- List of invoices already paid in the amount of \$68,847.48 (Page 6-7)
- Lockeport Regional High School Yearbook ad for 2023/24 (Page 8-9)
- 2021/22 Financial Condition Indicators Draft (Page 10-12)

9. Other Business

- Plan Review Interview Request – Darren Shupe, Brighter Community Planning and Consulting (Page 13-14)
- E-mail from Warren Macleod – CAO, Municipality of the District of Shelburne Advocacy letter to NSFPM for cell phone coverage (Page 15-17)

10. Committee Reports

11. Information Only

- Memo from Paul Maynard, Project Lead, Public Safety and Field Communications (Page 18-19)
- E-mail from Surf Lodge Continuing Care RE: Emergency/Evacuations Plans (Page 20-21)
- E-Mail from Danielle Desjardins, RCMP Liaison RE: New Department of Justice Policing Contract Contact (Page 22)

12. Correspondence

13. Date of next meeting

- Tuesday October 10, 2023 at 6:00 p.m.

14. 'In Camera'

15. Adjournment

Regular Council Meeting 092523 agd



June Harding

From: beachcentre@ns.aliantzinc.ca beachcentre@ns.aliantzinc.ca
<beachcentre@ns.aliantzinc.ca>
Sent: Wednesday, September 20, 2023 2:34 PM
To: townoflockeport@ns.sympatico.ca

Hi June,

Here is a brief outline for Mondays meeting:

3-4min Opening remarks and introductions

Review of the Memorial Quilt and next steps

4-8 min Review of this years tourist numbers compared to last yr.

Feedback from tourists, residents, local business and accommodation providers

Changes to beach centre, relocation of museum artifacts

adding events, enlarging Gift Shop

Lack of restaurants, accommodation and retail options

Possible reno to Museum and school house for accommodation

3-4min Overview and closing remarks

Review of changes to Beach Centre for next season

I hope this is what you are looking for. If changes are needed please advise.

Sincerely,

Michael

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Public Works Report

Changed locks on soccer barn and Office bldg at Roods Head

Mowed dog run twice since being given permission (dog doo may be a problem)

Once a week mow Soccer field and Library

Mow 1-2 weeks when needed: Cenotaph, old jail/Darian's old property, Baseball field and Widow's Walk

GFL Environmental did annual lift station cleaning, flushed drain on Church St. and John St.

Ditched John St. - installed 2 culverts to provide shoulder by Steve Stuarts

Cold patching in several spots around town and through Brighton Rd.

Graveled some washed out spots at Roods Head for Transportation

Emptied Doggy Doo Doo Bins and garbage several times

Fixed railing at Playpark, mowed, emptied garbage, fixed tires, took pea stone and left shovels and rakes for Fran, noticed it wasn't put into place after a day or two, repaired plank from ramp.

Jacked up shanty A and fixed supports so shutter would shut

Erected and took down large tent

Put up and took down walls on pavilion as was instructed by Fran

Took platforms to White Gull (weren't used) brought platforms back to barn behind Fire Hall.

Lugged platforms (heavy) to beach for Beach Bash and then returned after Beach Bash

Got oil change done on one half ton truck

Past month or two adding Waste Go to sewer plant

3

Took wood to C&D site a couple of times, old picnic tables, Playpark wood, rotting wood from various places around town mowed along boardwalk and back harbour, Locke St and boardwalk, fence from soccer field and ball field on Locke St.

Fixed plank on boardwalk by bell buoy and replaced a dozen deck boards on boardwalk

Took Museum sign down and removed ships wheel from Memorial and mowed

Mowed Trestle Trail from gear shed's to Wayne's house

Put shutters on Marine room and museum

Removed 10-12 grates by Allendale Electronics and cleaned out drain

Painted crosswalks around town and went to two wide lanes rather than the lines between (saves paint) however if slant lines are preferred, they can be put in if you tell us

Put four benches together for Tennis people to use at public Tennis courts.

Helen Ghent lift repairs station #3

- Had leak in pressure line exiting station
- Mark Williams did excavating work
- Required fittings via Town of Yarmouth
- Bramac Plumbing and Heating involved in repairs
- Fitting and pipe from Martin Crowell Atwoods Brook

Flag pole at the cenotaph?

(4)

**ADMINISTRATION REPORT
COUNCIL MEETING
September 25, 2023**

DEVELOPMENT PERMITS 2022/2023 FISCAL YEAR

Joyce and I met with Andrew Goreham before she retired, and he has agreed to handle any development permit applications that we receive. I will give them the application form, have them fill it out and then I will fax it to Andrew for approval.

BUILDING PERMITS ISSUED 2023/2024 FISCAL YEAR

To date, there have been three (3) building permits issued for the 2023/2024 fiscal year.

TAX COLLECTIONS

As of September 13, 2023, *outstanding taxes are as follows:*

2020 & prior = \$15,534

2021 = \$ 3805

2022 = \$26,719

2023 = \$62,999

Total outstanding is \$109,057

The Federal Government is addressing the outstanding taxes owed by tenants occupying crown properties at the North Government Wharf location. I do not have anything to report currently pertaining to their progress other than they assure me they are still working on it. The total of outstanding taxes on these accounts is \$3,521 plus interest on six Gear Shed accounts and \$19,054 plus interest on a sub-leased account.

Town Clerk/Treasurer Position

As you know I officially took over the position of Town Clerk/Treasurer on August 14, 2023, as Joyce's last day on site was August 11, 2023. I have been doing my best to get my head wrapped around all the information that is coming at me, but I would ask for your patience, as in addition to learning my new position I am in the process of training a replacement in the front office. There are so many things for both of us to learn.

Accounting Administrative Assistant Position

This position has been filled by Alice Lloyd. Alice can only work 3 days a week so we are trying this to see how it will work out.

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Hurricane Lee

1. We had a flooded Marine Room which Jill has cleaned up and we installed a dehumidifier to relieve some of the moisture.
2. The big boardwalk along the causeway has been damaged and the smaller boardwalk in front of the Museum has shifted and is sitting at an angle. Public Works staff have placed caution tape at the ends until we decide how we will proceed.
3. We lost some shingles off the roofs of the Medical Centre and the Pavilion.
4. The stairs leading to the beach at the turn around halfway across the causeway were washed away. It is my understanding that Garth MacIntosh and Mike Balish took the initiative and have fixed this issue.
5. The armor stone that the Town of Lockeport had placed along the beach behind Ocean Mist Cottages was washed away. We must decide how to proceed with this issue.
6. There was a lot of debris along the causeway and along Locke Street that has been cleaned up by Mark Williams Excavating.
7. The signs that say, "Please do not feed the Gulls," that were recently placed at the turnaround spot past the Beach Centre, were destroyed. We will have to decide if more signs will be ordered.

Overall considering the power of the hurricane and the volume of wind and sea, the Town fared well. It could have been so much worse. We will have to address the fact that the dunes were really worn down during this hurricane and therefore should be fortified before the next extreme weather event.

June Harding
Town Clerk/Treasurer

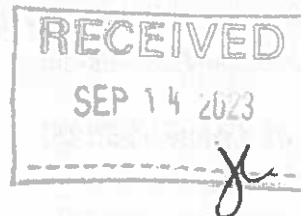
LIST OF INVOICES ALREADY PAID TO BE PRESENTED AT THE		
COUNCIL MEETING OF SEPTEMBER 25, 2023		
BELL ALIANT	REC. OFFICE, FAX, FIRE KIT. LIBRARY, SEWER, REC. CENTRE, EMO	756.54
BELL ALIANT	FIRE DEPT.	69.44
CROSBY, SUE - REIMBURSEMENT	SPONGE ROLLER AND WIND SCREENS FOR TENNIS COURTS	493.88
HARDING, JUNE	LIFE INSURANCE	27.20
I.B.E.W.	UNION DUES	373.78
KRC INDUSTRIAL CONTROLS	SURGE TANK - ANSWERING QUESTIONS, MAKING RECOMMENDATIONS AND REVIEW OF PLAN	839.79
LOCKEPORT PHARMACHOICE	SR. BINGO, TAPE, BUG SPRAY	41.88
LOCKEPORT TOWN MARKET	VARIOUS SUPPLIES	63.02
LOCKEPORT WELDING	TREATMENT PLANT SUPPLIES	71.53
MBW COURIER	COURIER SERVICE	250.97
MUNICIPALITY OF THE DISTRICT OF SHELburne	WOODEN DEBRIS - C&D SITE	19.20
NICK STEWART CONCRETE	100 FEET OF SIDEWALK - SEACAPS PARK	8,625.00
NICK STEWART CONCRETE	30 FEET OF SIDEWALK - TENNIS COURT	3,312.00
NOVA SCOTIA POWER	UV SYSTEM - SEPT. 15/23	473.31
NOVA SCOTIA POWER	BOARDWALK - SEPT. 26/23	129.15
NOVA SCOTIA POWER	STREET LIGHTS, PLAYGROUND, TREATMENT PLANT- SEPT 25/23	3,180.44
NOVA SCOTIA POWER	LIFT STATIONS - SEPT. 29/23	868.02
NOVA SCOTIA POWER	TOWN HALL POWER, HEAT PUMP PRINCIPAL AND INTEREST, REC. CENTRE HEAT PUMP PRINCIPAL AND INTEREST - SEPT. 29/23	1,316.27
NOVA SCOTIA POWER	LIFT STATIONS - SEPT. 28/23	911.86
NOVA SCOTIA POWER	TRANSPORTATION, ROODS HEAD, LIBRARY AND WIDOW'S WALK - SEPT 29/23	406.38
NOVA SCOTIA POWER	FIRE HALL, POINT STREET, MEDICAL CENTRE, MARINE ROOM, LITTLE MUSEUM - SEPT 28/23	763.27
NOVA SCOTIA POWER	LIGHTHOUSE STAGE, MFR - SEPT 29/23	380.95
NOVA SCOTIA POWER	BANDSTAND, BALLFIELD CANTEEN, BEACH CENTRE	428.36
NOVA SCOTIA PUBLIC PROSECUTION SERVICE	PROSECUTING SERVICES	37.50
PAYROLL	AUG 26 - SEPT 8	20,181.82
PROPERTY VALUE SERVICES CORPORATION	25% ASSESSMENT SERVICES RECOVERY	2,479.00
RBC VISA - MAYOR	TV FOR BEACH CENTRE, COUPLINGS FOR ROTOR FOR SEWER, SOBEYS	1,589.35
RBC VISA - TOWN CLERK/TREASURER	SCOOTER	309.26
REGION OF QUEENS MUNICIPALITY	WASTE COLLECTION	4,294.05
ROACHE, DALE	HONORARIUM - AUG 6 - 19	60.00

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SCOTIA BUSINESS CENTRE	SEPTEMBER FIRE/MFR DISPATCH AND ELEVATOR MONITORING	431.48
SOBEYS	SR. BINGO, TEDDY BEAR PICNIC	68.33
TRI-COUNTY REGIONAL CENTRE FOR EDUCATION	MONTHLY EDUCATION TAX	9,471.86
VINCENT, DANIEL	ORDC SERVICES	600.00
WESTERN COUNTY REGIONAL LIBRARY	3RD QUARTER BILLING	1,175.00
WINCHESTER DISPOSAL	POTTA POTTY'S - EXTRA ONE ON SOCCER FIELD FOR CAR SHOW	2,311.52
WOODWORKERS HOME HARDWARE	TENNIS COURT UPGRADES	740.23
WORKERS COMPENSATION	OPERATIONS, CONSRTUCTION & MAINTENANCE	320.27
WORKERS COMPENSATION	MUNICIPAL OPERATIONS ADMINISTRATIONS	848.97
XEROX	SERVICE INVOICE	126.60
TOTAL		68,847.48

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Lockeport Regional High School
P.O. Box 129
Lockeport, Nova Scotia
BOT 1L0
902-656-7110



Dear Sir/Madam:

We invite you to partner with us in the planning and production of the Lockeport Regional High School 2023/2024 yearbook. Our staff creates a publication financed primarily by yearbook sales and community advertising. Advertising is crucial for bringing the yearbook cost per student to a manageable and afford cost, without it, a yearbook would be cost prohibitive to most students.

We would love to include an advertisement for your business in our yearbook since it is a history book of our school, town and surrounding area, and you and your business are an important part of our community. Although your business may not be exactly located in the town of Lockeport, we know the families of our students are consumers of your business.

Having your advertisement in our yearbook benefits all students in our school. Because of your contributions, we can keep the cost of publishing our yearbooks down while producing a unique book full of memories that the students can enjoy for years to come.

All of the details about our business ad program, including prices and how to purchase an ad, are on the back of this letter.

Please know how much we appreciate your support of our school and your role in the community.

I see that you supported us last year; therefore, we can insert last year's advertisement into this year's yearbook. All you would need to do is indicate the size and check the box on the order form.

Sincerely,

A handwritten signature in cursive script that reads "Grace Garren".

Grace Garren
Yearbook Editor

Lockeport Regional High School's yearbook

Our yearbook has a special section designated for business ads. There are four categories of business ads: Bronze, Silver, Gold, and Platinum.

Bronze (1/8 of a page)-\$30.00

Silver (1/4 of a page)-\$50.00

Gold (1/2 of a page)-\$100.00

Platinum (full page)-\$150.00

We welcome you to provide us with a business card or an advertisement you have made, but we are more than willing to create one for you. **If you are interested in making an ad purchase in our 2023/2024 yearbook, please fill out the information below and return to LRHS along with payment (cheques can be made out to LRHS).** If you have any questions, comments or concerns please contact David Lyons at 902-656-7110.

Name of business:

Contact Person:

Mailing Address:

Phone Number:

Amount of donation:

Please use last year's advertisement.

Thank you.

(10)

June Harding

From: Municipal Finance <municipalfinance@novascotia.ca>
Sent: Friday, August 25, 2023 2:59 PM
To: June Harding
Cc: Doucett, Rebecca E; Cho-MacDonald, Bongsun; Hyslop, Andrea
Subject: DRAFT 2021-22 Financial Condition Indicators
Attachments: FCI & 2 Year 2021-22 - T of Lockeport.pdf

Hello June,

We have completed the review of the 2021-22 Financial Information Return (FIR) and the 2022-2023 Statement of Estimates – Budget (SOE-B) for your municipality.

Attached are the 2021-22 DRAFT Financial Condition Indicators (FCIs) for your review.

To see how the FCIs are calculated, please log into the [MRS Portal site](#) and see detailed calculations in your FIR (FCII Schedule).

As a reminder, based on feedback from municipalities and consulting with AMANS and NSFM, the use of the 5-Year Budget Accuracy indicator has been suspended for 2020-2021 and 2021-2022 municipal reports. Its future inclusion or possible replacement will be re-evaluated for the 2022-23 Municipal Report.

If you want us to review your FCIs or have any questions, please contact us by **September 8th, 2023**, at municipalfinance@novascotia.ca.

Regards,



Municipal Finance Team

Maritime Centre
1505 Barrington St, 8-North
Halifax NS, B3J 3K5
municipalfinance@novascotia.ca

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Financial Condition Indicators Highlights for 2021-22

Overall Assessment

Yellow (Moderate Risk)

The overall Financial Conditions Index assessment for the Town of Lockeport is Yellow (Moderate Risk).

This means that while the Municipality has some challenges, it is considered moderate risk for fiscal instability.

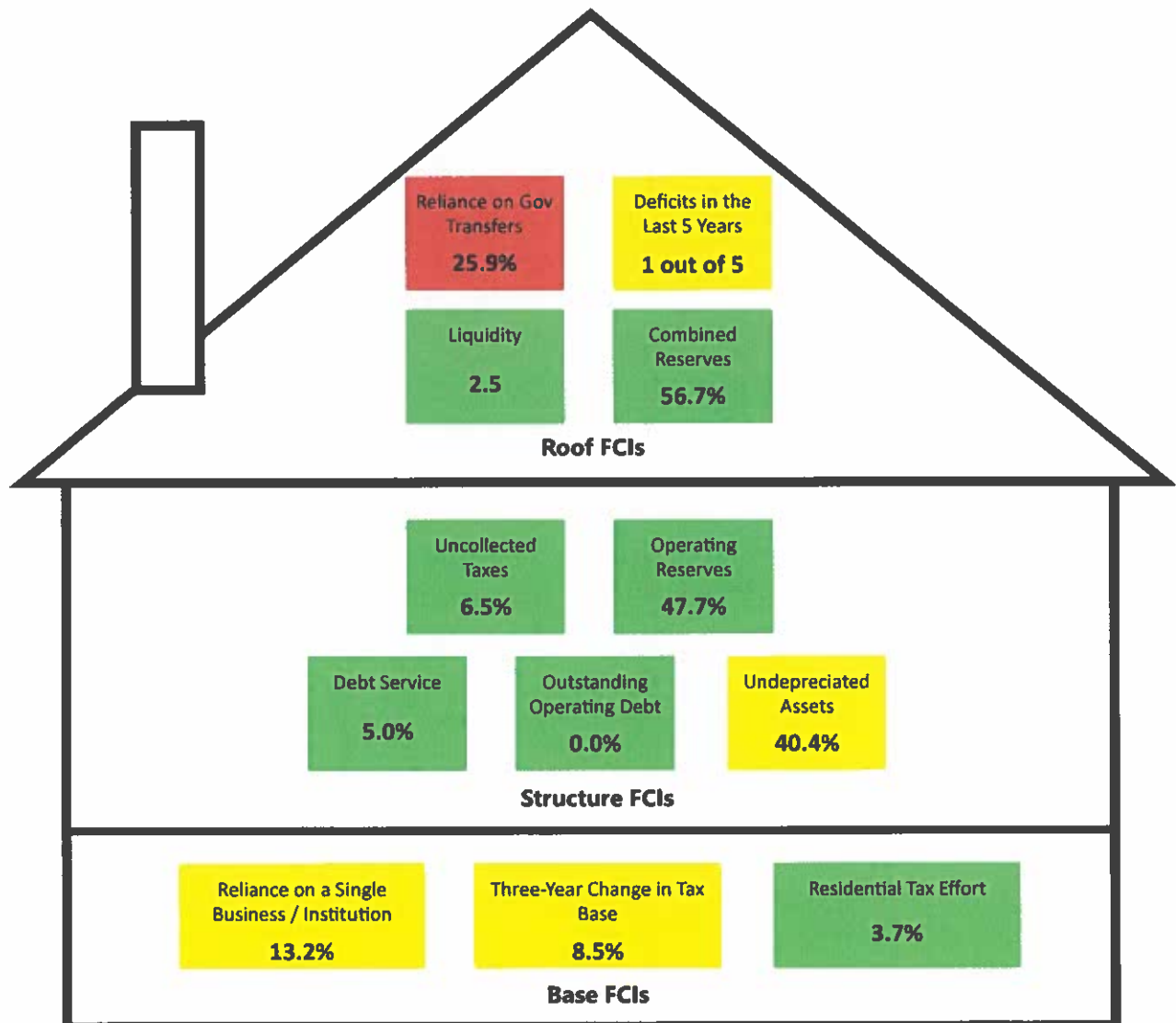
As shown in the House model below, the Town of Lockeport FCI's are comprised of:

Low Risk (green): 7 Indicators

Moderate Risk (yellow): 4 Indicators

High Risk (red): 1 Indicators

Individual FCI results are presented in the House below and are compared to last year's results on the next page.



Two-Year Comparison of Financial Condition Indicators

ROOF	2021-22	2020-21	+/-
Reliance on Government Transfers	25.9%	16.8%	9.1%
Deficits in the Last 5 Years	1	2	-1
Liquidity	2.5	3.6	-1.1
Combined Reserves	56.7%	46.9%	9.8%
STRUCTURE	2021-22	2020-21	+/-
Uncollected Taxes	6.5%	7.3%	-0.8%
Operating Reserves	47.7%	36.9%	10.8%
Debt Service	5.0%	4.7%	0.3%
Outstanding Operating Debt	0.0%	0.0%	0.0%
Undepreciated Assets	40.4%	38.5%	1.9%
BASE	2021-22	2020-21	+/-
Reliance on a Single Business or Institution	13.2%	13.3%	-0.1%
3-Year change in Tax Base*	8.5%	8.4%	0.1%
Residential Tax Effort	3.7%	3.9%	-0.2%

*For the 3-year Change in Tax Base, the CPI change for 21-22 is 12.1% and for 2020-21 is 6.7%

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June Harding

From: Darren Shupe <darren@brighterplanning.ca>
Sent: Wednesday, September 20, 2023 10:49 AM
To: townoflockeport@ns.sympatico.ca
Subject: Municipality of the District of Shelburne - Plan Review Interview Request

Good day June,

We are working with the Municipality of the District of Shelburne on their plan review project and are looking to set up interviews with key informants over the next week.

The project gives the greater community a chance to review the current planning documents and discuss accommodating changes to the environmental, social and economic climate. The current planning documents date from 2015 and are limited in scope, focusing on wind energy development, source water protection, and coastal development.

In 2019, the Province of Nova Scotia brought in regulations which require all municipalities to reach minimum planning standards. This review provides an opportunity for the community and Council to help shape future development. The review will include creating policies to reflect Provincial priorities (agriculture, drinking water, flooding, infrastructure, and housing) as well as growth management and engagement with neighbouring municipalities.

We are structuring the interview to last 15-30 minutes (of course we can talk longer) and I can send you the list of questions to give you a better sense of what we will be discussing if you are interested. If it works better for you, you can send back written responses to the questions, and we can have a more focussed discussion on the phone. We're flexible.

I've included a few high-level FAQ's below in case you want to take this to discuss within your organization, otherwise we are looking forward to speaking with you!

Cheers,

Darren

What is Planning?

Planning is a municipal responsibility and involves the consideration of the use of land and resources. Planning examines the community's goals and values for growth and development, provides options on how to reach these goals and minimizes conflict that could arise when trying to reach the goals.

What are Planning Documents?

The Municipal Planning Strategy (MPS), Land Use By-law (LUB) and the Subdivision By-law (SUB), are known as the planning documents. The planning documents are adopted by Council and cover the entire municipality.

The MPS contains the long-term vision (20+years) for what the community will become. The LUB contains the rules and regulations used to make that vision a reality. The Subdivision By-law regulates the division and addition of land.

Darren Shupe

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Senior Planner, Brighter Community Planning & Consulting
80 Water Street
Windsor, NS
902-719-8289

Darren Shupe
Senior Planner, Brighter Community Planning & Consulting
80 Water Street
Windsor, NS
902-719-8289



<http://www.brighterplanning.ca>

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June Harding

From: Warren MacLeod <Warren.MacLeod@municipalityofshelburne.ca>
Sent: Wednesday, September 13, 2023 4:10 PM
To: Chris Frotten (cfrotten@barringtonmunicipality.com); June Harding (townoflockeport@ns.sympatico.ca); mayor@clarksharbour.com; Sarah Mattatall
Cc: Erin Hartley; Warden Penny Smith; Dale Richardson
Subject: Advocacy letter to NSFM re: cell phone coverage
Attachments: 2023.09.13_advocacy_letter_CellPhoneCoverage_to NSFM.docx

Afternoon all,

Please find attached a draft advocacy letter to the NSFM regarding the issue of cell phone coverage. We would like to invite the other units in Shelburne County to join in a combined advocacy letter in order to provide greater impact. Please let me know if you are interested and if so, do you have any suggestions or edits you would like to add. I look forward to hearing from you.

Regards,

Warren MacLeod

Chief Administrative Officer (CAO)
Municipality of the District of Shelburne
Email: Warren.MacLeod@municipalityofshelburne.ca
Mobile: (902) 790-1014





Naturally Yours

414 Woodlawn Drive, PO Box 280 Shelburne, NS BOT 1W0 Phone: (902) 875-3544 - Fax: (902) 875-1278

September 13, 2023

Nova Scotia Federation of Municipalities
Suite 1304, 1809 Barrington Street
Halifax, NS B3J 3K8

Attention: Mayor Brenda Chisholm-Beaton, President, Nova Scotia Federation of Municipalities (NSFM)
Email: bchisholmbeaton@townofph.ca

Subject: Urgent Need for Advocacy to Improve Rural Cell Phone Coverage for Emergency Preparedness

Dear Mayor Chisholm-Beaton,

Firstly, allow me to extend my gratitude for your leadership and ongoing efforts in representing the various municipalities across Nova Scotia. Your advocacy for issues that matter to the residents of our beautiful province is deeply appreciated.

Today, I am writing to you with an urgent and critical concern that necessitates immediate action: the lack of reliable cell phone coverage in rural parts of Nova Scotia. Recent events, such as wildfires, floods, and hurricanes, have emphasized the imperative need for robust communication networks in these areas.

While natural disasters have always posed a risk, the increasing frequency and severity of these events make it even more essential for our rural communities to have dependable cell phone coverage. In times of emergencies, many residents do not receive timely alerts or information due to the inadequate or non-existent cell phone signal, endangering lives and properties. Communication is a vital lifeline that can make all the difference in these perilous situations.

As you are aware, reliable cell phone coverage is not merely a matter of convenience but a critical infrastructure need that impacts the well-being and safety of our residents. Not only does this affect individual households, but it also hampers the efforts of emergency responders who rely on clear lines of communication to coordinate rescue and relief activities.

I urge you, in your capacity as the President of the Nova Scotia Federation of Municipalities, to prioritize and intensify your advocacy towards both the Provincial Government of Nova Scotia and the Canadian Federal Government through your Public Safety Advisory Committee or possibly creating a dedicated committee on the issue? While it is understood that there are multiple challenges and budget constraints to be managed, the well-being and safety of the citizens should always be paramount.

Warren MacLeod, CAO

Warren.MacLeod@municipalityofshelburne.ca

www.municipalityofshelburne.ca

Penny Smith, Warden

warden@municipalityofshelburne.ca

Moreover, improved cellular infrastructure would not only enhance safety but also contribute to the economic and social development of these rural areas. This long-term investment would benefit our communities in multiple ways, making it a win-win situation for all stakeholders involved.

Thank you for your attention to this vital issue. I am confident that under your leadership, our advocacy will pave the way for much-needed improvements in rural cell phone coverage. Together, we can forge a stronger and safer Nova Scotia for everyone.

Yours Sincerely,



Warden Penny Smith

- C: Juanita Spencer, Chief Executive Officer (NSFM)
- Nolan Young, MLA – Shelburne
- Municipality of the District of Yarmouth
- Municipality of the District of Argyle
- Municipality of the District of Barrington
- Municipality of the District of Clare



Service Nova Scotia and
Internal Services

Public Safety and Field Communications Division
Government Services Branch
780 Windmill Road
Dartmouth, N.S.
Halifax, NS B3B 1T3

MEMORANDUM

To: Municipal CAOs and Emergency Management Officials

From: Paul Maynard, Project Lead, Public Safety and Field Communications

Date: September 11, 2023

Subject: Communication Device Readiness

Whether emergencies are handled locally under the authority of one jurisdiction, or large in scale involving several levels of jurisdiction, communications interoperability is a critical need for first responders whether in response to a major incident, routine operations or providing a coordinated response to daily events.

Each municipal unit in Nova Scotia should have a minimum of one satellite phone and one Trunked Mobile Radio (TMR) issued by the Province of NS through Public Safety and Field Communications (PSFC) to the emergency management official for your municipal unit/region.

As the hurricane season is upon us, PSFC wants to remind our municipal partners to be vigilant and prepared for emergencies by testing and checking the communication tools on a regular basis to ensure readiness for any incidents/events that may occur.

Satellite phones should always be charged and ready for use. Emergency management officials should be well versed in the use of the device. This includes knowing how to use the device in various environments as well as setting up the in-building/car kits provided with the satellite phones. It is important to remember to turn the devices on in times of uncertain weather, technical problems (i.e. telecommunications outages) or other incidents that may impact communication systems. Please know the satellite phone number you are using and share it with other emergency management team members to ensure continuity of communications.

The Trunked Mobile Radio (TMR) system is a robust, public safety grade communications system available to emergency service providers at all levels of government in Nova Scotia. The system has interoperable connectivity to the provinces of New Brunswick, Prince Edward Island, Newfoundland and Labrador and the State of Maine.

Our emergency management partners should ensure the TMR provided to them is charged and ready for use, like the process used to ready satellite phones. Emergency management officials should be familiar with the use, features and navigation of the TMR; as well as familiarity with the talkgroups and channels found in the radio to provide interoperability with other emergency service agencies during incidents/events.

Our emergency management partners are reminded of the quarterly satellite phone check that is sent via Everbridge through NS EMO; as well as the monthly TMR check called “Exercise Handshake” that takes place on the last Tuesday of each month. Both exercises give our partners an additional opportunity to check their equipment to ensure operational readiness. For more information or training on the communications tools provided to our municipal partners, please reach out to PSFC at tmr2@novascotia.ca

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June Harding

From: Continuing Care <ContinuingCare@novascotia.ca>
Sent: Wednesday, September 13, 2023 6:35 PM
To: MaryAnn.Swansburg@macleodgroup.ca; dawn.demigs-taylor@macleodgroup.ca
Cc: sceemo@municipalityofshelburne.ca; townoflockeport@ns.sympatico.ca
Subject: Surf Lodge Community Continuing Care Centre Emergency Contact Information

Good afternoon,

Long-Term Care facilities need to know who in their municipality they can contact when they have questions or concerns in advance of or during an emergency/evacuation. Seniors and Long-Term Care has worked with Department of Municipal Affairs and Housing to facilitate connections between facilities and their Municipal Emergency Management Organization (EMO) or Regional Emergency Management Organization (REMO) so that engagement, collaboration and planning may occur in relation to emergency preparedness. Developing connections between facilities and your Municipal EMO/REMO will:

- Ensure municipalities and facilities have up to date contact information in the event of an emergency and/or evacuation
- Provide facilities with an understanding of municipal resources available
- Increase confidence in emergency preparedness

By way of this email, we are sharing emergency contact information for your facility and the contact information for your Municipal EMO or REMO and Municipality's Chief Administrative Officer (CAO) or Town Clerk:

Facility	Surf Lodge Community Continuing Care Centre		
Contact	Position	Phone	Email
MaryAnn Swansburg	Director of Facility and resident care	902-233-4956	maryann.swansburg@macleodgroup.ca
Dawn DeMings-Taylor	Support Services Manager	902-874-1393	dawn.demigs-taylor@macleodgroup.ca

Municipality	Municipality or REMO		
Town of Lockeport	Shelburne County East REMO		
Contact	Phone		Email
Michael Shand	902-319-0349		sceemo@municipalityofshelburne.ca
CAO / Town Clerk	Phone (Primary)	Phone (Secondary)	Email
June Harding, Town Clerk / Treasurer	902-656-2216		townoflockeport@ns.sympatico.ca

We ask that you reach out and introduce yourselves as soon as possible to make connections.

(21)

Please do not distribute this contact information beyond the facility's administration and emergency contacts.

As a reminder, inclement weather announcements and additional resources may be found on the [Emergency Management Office \(EMO\) website](#).

Thank you for your attention to this important message. As always if you have any questions, please reach out to the LTC Advisor for your zone.

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June Harding

From: Desjardins, Danielle <Danielle.Desjardins@novascotia.ca>
Sent: Wednesday, September 20, 2023 4:27 PM
To: Desjardins, Danielle
Cc: Kamotzki, Kurtis
Subject: New DOJ Policing Contract Contact

Hello everyone,

I am reaching out to everyone to re-introduce myself (or perhaps introduce myself for the first time for those I have not yet met) as the RCMP Liaison to the Nova Scotia Department of Justice.

Given some recent staff changes within Public Safety and Security Division (PSSD) we want to ensure that all Municipalities policed by the RCMP in Nova Scotia, particularly those policed under the Provincial Police Service Agreement, have a contact within DOJ where they can direct questions or concerns as it relates to any aspect of the policing services provided by the RCMP. With that, I invite you to reach out to me if there is any way I can support your Municipality in that regard. My contact information is below. If you would like to regularly include another member of your team on future correspondence, please forward me their information and I will add them to my distribution list.

I would also like to take this opportunity to share that in the longer term, we will aim to develop a strategy to ensure regular, relevant and timely updates on matters relating to the RCMP and associated policing contracts in Nova Scotia. You will hear more from me on this in the weeks to come.

Further to this, Kurt Kamotzki is the new Manger of Policing Strategy and Governance in PSSD. Kurt comes to DOJ having retired from the RCMP and brings with him a wealth of experience in policing. He can be reached at kurtis.kamotzki@novascotia.ca or via cell 902-240-9633.

Thank you!

Danielle Desjardins (she/her/elle)

RCMP Liaison

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