

**TOWN OF LOCKEPORT
COUNCIL MEETING
MONDAY SEPTEMBER 11, 2023 AT 6:00 P.M.
AGENDA**

1. Call to order

2. Silence Electronic Devices

3. Approval of Agenda

4. Approval of Minutes

- Regular Council Meeting Minutes July 24, 2023
- Emergency Meeting Minutes August 4, 2023

5. Finance

- List of invoices already paid in the amount of \$623,697.55 (Page 1-5)
- Request from Lockeport and area Preschool (Page 6)
- Resolution for Pre-Approval of Debenture (Page 7)
- Department of Municipal Affairs and Housing – Proposed renegotiated service exchange agreement. (Page 8-24)

6. Other Business

- Municipal Planning Strategy Policy – amendment (Page 25)
- Roundtable on Immigration and Population Growth (Page 26-27)
- Make Your Move Lockeport – Motion to hire for the position of Business Navigator

7. Council Reports

- Mayor Cory Nickerson
- Deputy-Mayor Dawn DeMings-Taylor
- Councillor Dayle Eshelby
- Councillor Kent Balish (Page 28)
- Councillor Mary Meagher (Page 29)
 - o Shelburne County Mental Health and Wellness Association (Page 30-34)

8. Information Only

- Extension on C&D permit application (Page 35)
- Letter to Honourable Steven Guilbeault, Minister of the Environment and Climate Change from Warden Eddie Nickerson, Municipality of the District of Barrington (Page 36-37)
- Letter from Ian Morrison – Nova Scotia Federation of Municipalities (Page 38-40)
- Shelburne District Policing Model (Page 41-42)

9. Date of next meeting

- Monday, September 25, 2023 at 1:00 p.m.

10. Adjournment

Regular Council Meeting 091123 agd

LIST OF INVOICES ALREADY PAID TO BE PRESENTED AT THE		
COUNCIL MEETING OF SEPTEMBER 11, 2023		
ACADIA BROADCASTING CORP.	CKBW AD FOR JULY 1ST	687.70
AGAT	SEWER WATER TESTS	338.68
AGAT	SEWER WATER TESTS	340.98
AGAT	SEWER WATER TESTS	338.68
ATWELL, DANIEL	ENTERTAINMENT FOR BEACH BASH	700.00
BELL ALIANT	OFFICES, ELEVATOR, EMO - JULY	173.63
BELL ALIANT	OFFICES, ELEVATOR, EMO - AUGUST	172.23
BELL ALIANT	FIRE DEPT. - JULY	69.44
BELL ALIANT	FIRE DEPT. - AUG	69.44
BELL ALIANT	REC. OFFICE, FAX, FIRE KIT., LIBRARY, SEWER, REC. CENTRE, EMO - JULY	756.81
BELL ALIANT	REC OFFICE, FAX, LIBRARY, SEWER, REC CENTRE, EMO, FIRE KIT. - AUG	738.14
BELL ALIANT	BEACH CENTRE - JULY	103.36
BELL ALIANT	BEACH CENTRE - AUG	103.36
BELL MOBILITY	STREETS, RECREATION - JULY	293.74
BELL MOBILITY	STREETS, RECREATION, GEN. GOV. - AUGUST	373.07
BELLIVEAU VEINOTTE INC.	AUDITORS FOR 2022/2023 FISCAL YEAR	20,010.00
BIO PRO	WASTE GO - FOR SEWER PLANT	1,037.44
BIO PRO	WASTE GO - FOR SEWER PLANT	1,035.00
BRAMAC	REPAIR SEWAGE LIFT STATION	1,213.25
BRAVEHEART FIRST AID	8 FIREFIGHTER TWO DAY SESSION FIRST AID, CPR, AED LEVEL C	1,354.98
BURKE HARRIS TRUCKING	PUMPING OUT LIFT STATION	1,035.00
BURKE HARRIS TRUCKING	SEWAGE SEED FOR TREATMENT PLANT	920.00
BURKE HARRIS TRUCKING	KEEPING MANHOLE PUMPED OUT WHILE WORKING ON LIFE STATION	3,910.00
CANADA POST	600 STAMPS	634.80
CANADIAN BEARINGS LTD	FLANGE BEARINGS	2,836.87
CANADIAN BEARINGS LTD	FLANGE BEARINGS	2,962.49
CHETWYND, WAYNE	LUNCH - TRUCK TO TUSKET	19.54
COTTER, JAMIE	PERFORMANCE FEE FOR SENIORS PICNIC	250.00
CULLIGAN WATER	DRINKING WATER	89.50
CULLIGAN WATER	DRINKING WATER	17.00
DEXTER CONSTRUCTION COMPANY LTD.	PAVING OF FIRE HALL	22,712.50
DEXTER CONSTRUCTION COMPANY LTD.	ASPHALT PATCHING	214,302.50
EASTERN OFFICE	PAPER 11 X 17	40.69
ESHELBY, DAYLE REIMBURSEMENT	INDIGENOUS DAY SUPPLIES AND GIFTS	356.27
GIL-SON CONSTRUCTION LTD.	SPRING MAINTENANCE INSPECTION	1,774.75
GREEN DIAMOND	MOWER BLADE AND OIL	143.31
HALIFAX CIRCUS	JULY 1ST PERFORMANCE	5,175.00

HARDING, JUNE	LIFE INSURANCE	27.20
I.B.E.W.	UNION DUES	339.80
KIDS FAIR PLAY FUND	CO-BRANDING HOLE SPONSORSHIP FOR MAKE YOUR MOVE LOCKEPORT	100.00
KYNOCK RESOURCE LIMITED	12 BAGS OF PEA GRAVEL AND DELIVERY TO TREATMENT PLANT	1,397.92
LESTER SWANSBURG ELECTRIC	PUMPING STATION ELECTRICAL SERVICE REPLACED	2,255.15
LIFEWORKS	YEARLY INVOICE FOR EMPLOYEE ASSISTANCE PROGRAM	341.96
LOCKEPORT PHARMACHOICE	VINYL GLOVES	91.94
LOCKEPORT TOWN MARKET	JULY 1ST ITEMS	67.17
LOCKEPORT TOWN MARKET	GIFT CARDS FOR DUCT TAPE BOAT RACES	75.00
LOCKEPORT TOWN MARKET	VARIOUS SUPPLIES/SR. PICNIC	433.01
LYDGATE LOCK STOCK & BARREL	VARIOUS SUPPLIES	706.54
LYDGATE LOCK STOCK & BARREL	GIFT CARDS FOR DUCT TAPE BOAT RACES	75.00
LYDGATE LOCK STOCK & BARREL	SR. PICNIC, GARBAGE BIN FOR BEACH CENTRE, ASPHALT REPAIR	851.87
MANULIFE	LIFE INSURANCE - JULY	1,806.72
MANULIFE	LIFE INSURANCE - AUGUST	1,928.12
MARITIME TENNIS COURT BUILDERS & REFINISHERS	RE-SURFACING TENNIS COURTS AND REPLACEMENT OF CHAIN LINK WIRE, INSTALLATION OF MAN-GATE	61,180.00
MARK A WILLIAMS	EXCAVATOR PREP WORK FOR JOHN ST., BRIGHTON RD., FIRE HALL DIG OUT, FILL AND COMPACT, PREP WORK FOR PAVING	4,312.50
MARK A WILLIAMS	BUILD AND INSTALL WOODEN CULVERT WITH STEEL GRATES JOHN ST. HAULING GRAVEL FOR TREATMENT PLANT AND GRAVEL BEACH PARKING AREA	5,761.50
MARK A WILLIAMS	EXCAVATE AROUND TENNIS COURT, STONE PERIMETER, FABRIC TRUCK AWAY ROAMING SAILORS	5,175.00
MARK A WILLIAMS	TRENCHING UNDERGROUND POWER HOOK UP FOR LIFT STATION BY ELEMENTARY SCHOOL AND 2 LOADS OF GRAVEL TO TREATMENT PLANT	2,029.75
MARTIN CROWELL CONTRACTING LTD.	VARIOUS SUPPLIES FOR SEWER	759.65
MBW COURIER INC	COURIER SERVICE	136.96
MINISTER OF FINANCE	HAYDEN LAKE WATER UTILITY	577.02
MINISTER OF FINANCE	CORRECTIONS - 2ND QUARTER BILLING	1,797.00
MINISTER OF FINANCE	RCMP - 2ND QUARTER BILLING	50,373.75
MORNEAU SHEPELL	HEALTH BENEFITS - JULY	862.62
MORNEAU SHEPELL	HEALTH BENEFITS - AUGUST	862.62
MUNICIPALITY OF THE DISTRICT OF SHELburnE	2ND QUARTER SHARED SERVICES	32,185.24

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MUNICIPALITY OF THE DISTRICT OF SHELBURNE	BENCHES FROM TENNIS COURT TO C & D SITE	17.32
NAPA AUTO PARTS	2 CIRCUIT BREAKERS FOR FIRE TRUCK 131	19.76
NICKERSON, CORY (REIMBURSEMENT)	ALMETAL EXTENDIBLE CO. LTD. - SOAPBOX RACER WHEELS	66.00
NICK STEWART CONCRETE WORK	JERSEY BARRIERS	287.50
NICK'S REFRIGERATION AND AIR CONDITIONING LTD	REMOVE AND INSTALL NEW HEAT PUMP AND BEACH CENTRE	5,520.00
NOVA SCOTIA HEALTH AUTHORITY	WATER TEST - HALL ST. WELL	40.00
NOVA SCOTIA MUNICIPAL AFFAIRS AND HOUSING	MUNICIPAL UNIT NET OPERATING LOSS SHARE FOR THE PERIOD ENDING MARCH 31, 2023	9,355.99
NOVA SCOTIA POWER	BOARDWALK	129.15
NOVA SCOTIA POWER	LITTLE MUSEUM	1,374.52
NOVA SCOTIA POWER	LIFT STATION	51.98
NOVA SCOTIA POWER	STREET LIGHTS, PLYGROUND, TREATMENT PLANT	3,195.24
NOVA SCOTIA POWER	UV SYSTEM	461.28
NOVA SCOTIA POWER	LIFT STATION	294.21
NOVA SCOTIA POWER	FIRE HALL, POINT ST., MEDICAL CENTRE, MARINE ROOM	2,345.22
NOVA SCOTIA POWER	BANDSTAND, BALLFIELD CANTEEN, BEACH CENTRE	2,836.97
NOVA SCOTIA POWER	STREET LIGHTS, PLAYGROUND, TREATMENT PLANT	3,196.20
NOVA SCOTIA POWER	BOARDWALK	129.15
NOVA SCOTIA POWER	LIFT STATION	551.60
NOVA SCOTIA POWER	LIFT STATION	618.95
NOVA SCOTIA POWER	LIGHTHOUSE STAGE, MEDICAL FIRST RESPONDERS	479.79
NOVA SCOTIA POWER	TRANSPORTATION, ROOD'S HEAD, LIBRARY, WIDOW'S WALK	595.80
NOVA SCOTIA POWER	TOWN HALL POWER, HEAT PUMP PRINCIPAL AND INTEREST, REC CENTRE POWER, HEAT PUMP PRINCIPAL AND INTEREST	1,849.65
NOVA SCOTIA POWER	UV SYSTEM	438.61
PAYROLL	JULY 1 - JULY 14, 2023	24,504.39
PAYROLL	JULY 15 - JULY 28, 2023	22,878.58
PAYROLL	JULY 29 - AUG 11, 2023	23,361.78
PAYROLL	AUG 12 - AUG 25, 2023	22,522.51
RBC VISA - MAYOR MONTH OF JULY	JULY 1ST AND HARMONY BAZAAR - EQUIPMENT FOR LIGHTHOUSE STAGE	2,534.14
RBC VISA - MAYOR MONTH OF AUGUST	RACK CARDS (\$50 BILL FOR BEACH CENTRE), BABY CHANGE STATION FOR BEACH CENTRE	399.23

RBC VISA - TOWN CLERK/TREASURER FOR THE MONTH OF JULY	CANADA POST, ACTIVE START (SOCCER START UP FOR REC STAFF)	374.83
RBC VISA - TOWN CLERK/TREASURER FOR THE MONTH OF AUGUST	SCOOTER RENTAL FOR FRANCES, SOCCER REGISTRATION FOR REC. STAFF, ZOOM MEMBERSHIP	905.35
REGION OF QUEENS MUNICIPALITY	GARBAGE AND RECYCLING PICK UP	3,947.01
REGION OF QUEENS MUNICIPALITY	GARBAGE AND RECYCLING PICK UP	3,625.55
RIEKSTS, RITA	HONORARIUM FOR CONDUCTING TWO GREENWAVE BASKETBALL CAMPS JULY 17 - 22	400.00
ROACH, DALE	HONORARIUM JUNE 25-JULY 8	60.00
ROACH, DALE	HONORARIUM JULY 9 - 22	60.00
ROACH, DALE	HONORARIUM JULY 22 - AUG. 5	60.00
ROYAL CANADIAN LEGION	REMEMBRANCE DAY WREATH	85.00
SCOTIA BUSINESS CENTRE	JULY FIRE AND MFR DISPATCH/ELEVATOR MONITORING	431.48
SCOTIA BUSINESS CENTRE	AUGUST FIRE AND MFR DISPATCH/ELEVATOR MONITORING	431.48
SCOTT, FRANCES REIMBURSEMENT	BIKE REPAIR SUPPLIES, DUCT TAPE BOAT RACE PRIZES AND BIKE RODEO SUPPLIES	333.17
SEAWAY FABRICATIONS LIMITED	1/4" CLEAR LEXAN FOR SKID STEER	316.25
SHADOW SECURITY AND INVESTIGATIONS	SECURITY FOR JULY 1ST VIDEO STREET DANCE	1,149.89
SNOW, KEVIN REIMBURSEMENT	LUNCH AND GAS - TRUCK TO TUSKET FOR RECALL AND LOANER VEHICLE HAD NO GAS	48.88
SOBEYS	SENIOR'S PICNIC	320.70
SOCCER NOVA SCOTIA	COMMUNITY COACHING COURSE FOR REC STAFF	390.00
SWIM, EMILY (REIMBURSE)	DOLLARAMA STUFF FOR MULTICULTURAL DAY AND KIDS PARADE TREAT BAGS AND AMAZON	204.18
TRI-COUNTY REGIONAL CENTRE FOR EDUCATION	MONTHLY EDUCATION TAXES	9,471.86
VINCENT, DANIEL	ORTC - MILEAGE, RETAINER AND WAGES	1,105.00
WINCHESTER DISPOSAL	CLEANING PORTA POTTIES	1,259.83
WINCHESTER DISPOSAL	CLEANING PORTA POTTIES	1,305.25
WOODWORKERS HOME HARDWARE	WAGON WHEELS, WHIPPER SNIPPER SPOOLS	451.21
WORKERS COMPENSATION	OPERATIONS, CONSTRUCTION & MAINTENANCE	311.64
WORKERS COMPENSATION	MUNICIPAL, OPERATIONS, ADMINISTRATIONS	895.19
XEROX	LEASE #8 OF 60	248.29
XEROX	SERVICE INVOICE	115.60
XEROX	LEASE INVOICE #9 OF 60	248.29
XTR FOSS	GAS FOR TOWN OWNED VEHICLES - JULY	752.92

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XTR FOSS	GAS FOR TOWN OWNED VEHICLES - AUGUST	732.02
TOTAL		623,697.55

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Lockeport area Preschool
P.O Box 278
Lockeport, N.S

September 6th 2023

Dear Mayor & Town Council,

Here at the Lockeport Area Preschool we receive no funding from the government much to our disappointment as they do not fund part-day programs which have forced almost all part-day programs like ours to shut down permanently. Sadly like the rest we are looking at doing the same, but instead of shutting down completely and our community loosing this great program we have decided to try and run just a one-week per month Specialized Preschool Camp. We did this over the summer in the months of July and August and it was a great success. I am writing to you to ask if you could help us keep this Program running in this way by lowering our Rent or better yet no Rent at all would benefit us immensely as we still have to fundraise just to have the one-week per month Camp. We would only be using the room for one week per month. Our commitment to the children has always been a strong one keeping this program running for the past 30 or more years and our challenge now has never been greater to try and stay open at least in some capacity. Thanks so much for your time.

Julie Balish
E.D. Lockeport Area Preschool

Name of Unit: Town of Lockport

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Resolution for Pre-Approval of Debenture Issuance Subject to Interest Rate

WHEREAS clause 66 (1) of the Municipal Government Act (the "Act") provides that a municipality may borrow to carry out an authority to expend funds for capital purposes conferred by the Act or another Act of the Legislature;

AND WHEREAS clause 91(1)(a) of the Act provides that where a municipality is authorized to borrow money, subject to the approval of the Minister of Municipal Affairs and Housing (the "Minister"), that the sum shall be borrowed by the issue and sale of debentures, in one sum or by installments, as determined by the council;

AND WHEREAS clause 91(1)(b) of the *Municipal Government Act* authorizes the council to determine the amount and term of, and the rate of interest, on each debenture, when the interest on a debenture is to be paid, and where the principal and interest on a debenture are to be paid;

AND WHEREAS clause 91(2) of the *Municipal Government Act* states, that in accordance with the *Finance Act*, the mayor or warden and clerk or the person designated by the council, by policy, shall sell and deliver the debentures on behalf of the municipality at the price, in the sums and in the manner deemed proper;

AND WHEREAS the resolution of council to borrow for was approved by the municipal council on September 12, 2022 (council's TBR approval date)

BE IT THEREFORE RESOLVED

THAT under the authority of Section 91 of the *Municipal Government Act*, the

Town of Lockport
(Name of Unit)

borrow by the issue and sale of debentures a sum or sums not exceeding \$233,745, for a period not to exceed 15 years, subject to the approval of the Minister;

THAT the sum be borrowed by the issue and sale of debentures of the

Town of Lockport
(Name of Unit)

in the amount that the mayor or warden and clerk or the person designated by the council deems proper, provided the average interest rate of the debenture does not exceed the rate of 6.5%;

THAT the debenture be arranged with the Province of Nova Scotia with interest to be paid semi-annually and principal payments made annually;

THAT this resolution remains in force for a period not exceeding twelve months from the passing of this resolution.

For Province use only:
TBR #: _____
Minister signed: _____

THIS IS TO CERTIFY that the foregoing is a true copy of a resolution duly passed at a meeting of the Council of the

Town of Lockport
(Name of Unit)

held on the _____ day of _____ 20____

GIVEN under the hands of the Mayor/Warden and the Clerk of the

Town of Lockport
(Name of Unit)

this _____ day of _____ 20____

Mayor/Warden Cory Nickerson

Clerk June Harding

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June Harding

From: DMAH Correspondence <DMAHCorrespondence@novascotia.ca>
Sent: Monday, July 31, 2023 2:29 PM
To: cory@lockeport.ns.ca; townoflockeport@ns.sympatico.ca
Subject: Your municipality's financial picture on the renegotiated service exchange agreement
Attachments: MFCG Detailed Fact Sheet.pdf; Town of Lockeport.pdf

Sending on behalf of Andrew Atherton, Executive Director, Municipal Affairs, Nova Scotia Municipal Affairs and Housing:

Following the call on Wednesday July 26, 2023, with the Mayors, Wardens and CAOs regarding service exchange, the Department of Municipal Affairs and Housing committed to providing each municipality with a financial picture of how the proposed renegotiated service exchange agreement (MOU) of 2023 will impact their unit in advance of the engagement sessions. Attached you will find how the MOU impacts your municipality along with a detailed overview of how the Municipal Financial Capacity Grant (MFCG) calculation is changing. We encourage you to share this information with your councils.

We hope this information will be helpful to your unit and we look forward to seeing you during the engagement sessions beginning on August 10.

Sincerely,

Andrew Atherton
Executive Director, Municipal Affairs
Nova Scotia Municipal Affairs and Housing

Municipal Financial Capacity Grant (MFCG) Fact Sheet

Highlight of Proposed Changes

The MFCG will be unfrozen, with elements of the formula modernized. Municipalities with a decrease in MFCG funding will receive a top-up in funding for a period of 5 years. An overview of changes follows:

① Standard expenditures

Currently, the calculation for standard expenditures includes protective services, transportation services (excluding public transit), and 50% of environmental health services. The calculation of standard expenditures is proposed to be expanded to include categories not previously considered under this definition. A comparison of the current and proposed revisions is shown below.

Expenditure Type	Current Funding Model	Modernized Funding Model
General Government Services	Excluded	Include 50%
Protective Services	Includes 100%	Include 100%*
Transportation Services	Excludes Public Transit	Include 100%*
Environmental Health Services	Includes 50%	Include 100%*
Recreation and Cultural Services	Excluded	Include 50%
Public Health Services	Excluded	Exclude
Environmental Development Services	Excluded	Include 100%

* Proposed changes would include interest on debt

② Uniform Assessment (UA)

Uniform Assessment will be subdivided into Residential and Commercial components. As a result, for each Class, Standard Tax Rate will be separated to become:

- Standard Residential Rate
- Standard Commercial Rate

Rather than the Standard Tax Rate for the Class multiplied by the municipality's UA, the modernized formula combines the following two parts:

- Standard Residential Rate for the Class multiplied by the municipality's Residential UA
- Standard Commercial Rate for the Class multiplied by the municipality's Commercial UA

July 31, 2023

Provincial-Municipal Service Exchange Agreement

Town of Lockeport



The renegotiated Service Exchange Agreement (MOU) establishes a clear understanding of roles and responsibilities between the provincial and municipal levels of government. Below you will find how the new agreement impacts the Town of Lockeport.

Municipal Financial Capacity Grant (MFCG)

The MFCG will be unfrozen with elements of the formula modernized. Those municipalities who see a decrease in their MFCG funding will receive non-renewable top-up funding for 5 years.

Frozen Funding Amount: \$108,081

New Amount: \$95,550

Top-up Amount: 12,531

Housing

The Province will absorb the annual costs associated with public housing losses. This will save your municipality approximately \$12,179 annually.

Infrastructure Funding

Municipalities will be able to leverage a new application based \$15M infrastructure program. The details of the program are still being set but will focus on provincial priorities.

Corrections

The Province will absorb the costs associated with the mandatory contributions to corrections. This will save your municipality approximately \$7,224 annually.

Roads

The Province will create two application based funding programs for roads.

Stream A: \$6M will be available for 50-50 cost sharing for repaving trunks and routes which are municipally owned.

Stream B: \$10M will be available for any G, H, I and J class roads that municipalities have an interest in maintaining.

Obsolete Schools

The Province will assume ownership of all pre-1981 schools closed after the Service Exchange is implemented. Municipalities will be given first right of offer.



Service Exchange Agreement: MOU

AUGUST 2023

OVERVIEW

- The purpose of today's meeting is to:
 - communicate the proposed content to be included in the Service Exchange Agreement (MOU)
 - give municipalities an opportunity to provide their feedback on the proposed content; and
 - provide municipalities with an opportunity to discuss the financial impact the MOU may have on their municipal unit

BACKGROUND

- In 2021 the Department of Municipal Affairs and Housing (DMAH) received direction to renegotiate the MOU with municipalities
 - The Municipal Financial Capacity Grant (MFCG) and Roads were to be included in the MOU
- An Advisory Group was created with representatives from DMAH, the Nova Scotia Federation of Municipalities (NSFM), and the Association of Municipal Administrators, Nova Scotia (AMANS).
- A survey was conducted by NSFM and identified issues of concern which helped guide the MOU negotiations.

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MOU TOPICS AT A GLANCE

- MFCCG
- Mandatory correction payments
- Housing handover agreements
- Infrastructure program
- Roads
- Obsolete schools

MFCG

- Formula will be unfrozen and modernized
- Updated elements include:
 - expanding definition of standard expenditures; and
 - subdividing the Residential and Commercial components of Uniform Assessment (UA) to derive a standard residential rate and a standard commercial rate
- Will result in a redistribution of funding to municipalities within the current envelope of \$30.4M
- The 17 municipalities with a MFCG funding reduction from this update will be held at their previous funding amount for 5 years (\$3.1M). Top up amounts will end after 5 years.
- The \$1.5M Town Foundation Grant will continue for the next five (5) years and then be eliminated

(15)

MANDATORY CORRECTION PAYMENTS

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- Corrections is a provincial responsibility
- The Province will remove the requirement for municipalities to contribute annually towards corrections
 - All amounts owing from previous years must be paid to the Province, by March 31, 2024
- Total annual corrections payments equal to \$7.1M that will stay with municipalities
- Estimated average savings:
 - Towns: \$50,000
 - Rurals: \$218,000
 - Regionals: \$494,000

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HOUSING HANDOVER AGREEMENTS

- Municipalities contribute annually towards the net operating loss (NOL) of public housing
- The Province will remove the requirement for municipalities to contribute annually towards the NOL of public housing
 - All amounts owing from previous years must be paid to the Province, by March 31, 2024
- Total annual NOL public housing payments equal to \$9.6M that will stay with municipalities
- Estimated average savings:
 - Towns: \$112,000
 - Rurals: \$148,000
 - Regionals: \$1.28M

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INFRASTRUCTURE PROGRAM

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- A new \$15M application-based infrastructure program will be created
- Funding could be leveraged by municipalities as the municipal portion of any cost shared infrastructure program
- Details regarding the program are still being finalized but will be focused on provincial priorities

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ROADS

- The NSFM Roads Working Group worked extensively with Department of Public Works (PW) to address concerns from municipalities around roads. These discussions framed the content in the MOU
- Two programs will be created:
 - A. For trunks and routes owned by municipalities; and
 - B. For G, H, J and I Class roads that are provincially owned
- Total estimated funding to support programs \$16.1M annually
- The existing J-class road program will be terminated

ROADS – PROGRAM A

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- Applies to all trunks and routes owned by municipalities
- 50-50 cost share program for repaving
- Municipalities would submit roads to PW. PW would develop a prioritized list using a scoring system which includes:
 - Condition, traffic volume, and how it supports provincial network
- Municipalities could not be approved for more than one project per fiscal, unless there was an insufficient number of submissions

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ROADS – PROGRAM B

- Applies to G, H, J and I class roads that are provincially owned
- There are 3 options available to municipalities under this program
 1. Municipalities can pave/repave on a 50-50 cost shared basis. Following pave/repave, ownership would transfer from the Province to the municipality. Municipalities could get 2-1 credit for the kms for the fees paid.
 2. Roads that fall below the safety standard to maintain would be returned to gravel, unless Municipality wants to request repaving at 50/50 cost share. Ownership of the road would stay with the Province, unless municipality has interest in owning it.
 3. Provincial local roads that are currently gravel could be considered for paving with costs covered in full by the Province on the provision that ownership of the road would transfer to the municipality. No provincial funding would be available once road has been transferred

(21)

OBSOLETE SCHOOLS

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- The Province will absorb all costs associated with all obsolete schools
- Municipalities would be given the first right of offer at a negotiated price
- Costs of the schools are unknown at this time

(22)

FINANCIAL IMPACT TO MUNICIPALITIES

- The below provides an overview of the total funding that will be available to municipalities annually

MFCG:	+3.1M for the next 5 years
Corrections:	+7.1M
Housing Handover Agreements:	+9.6M
Infrastructure Program:	+15.0M
Roads:	+16.1M

SCHEDULE A

- The Province commits to reviewing and modernizing the below listed items:
 - Policing governance and structures and impacts on municipalities
 - Fire and emergency services governance and structure
 - Municipal contributions
 - Grants in lieu
 - Increased tax tools
 - Creation of program for municipal regionalization
 - Exploration of classes under the MFCC formula to determine if updated definitions capture impacts of municipal modernization
 - Municipal speed limits
 - Public transit
 - Community transit boundaries
 - Municipal education tax rate collection mechanism

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**TOWN OF LOCKEPORT
POLICY STATEMENT**

Policy MPS 8-2

PUBLIC PARTICIPATION

**Effective Date:
October 1, 2023**

Revision Date:

Intent

It is the intention of Council of the Town of Lockeport to amend the Town's Municipal Planning Strategy to include Implementation – Policy 8-2 as follows:

Whereas Section 204 of the Municipal Government Act requires that when considering the amendment, review or replacement of a Municipal Planning Strategy Council must seek the input of Town citizens, property owners, and other interested person, it is resolved that the following shall be the Policy of the Town of Lockeport:

In the matter of soliciting public input into the planning process:

1. The Planning Advisory Committee shall be responsible for identification of a process appropriate to each planning exercise for soliciting public input into the planning process and in all cases shall include at least one public meeting;
2. Notice of any meetings considered appropriate pursuant to the above shall be posted in the Town Office and published at least once in a local paper providing at least one (1) weeks' notice in advance of the meeting date;
3. To the extent deemed appropriate the Planning Advisory Committee shall seek input from identifiable community stakeholder groups.
4. Minutes of public participation meetings shall be provided to Council together with any recommendations from the Planning Advisory Committee in relation to a planning exercise.

Town Clerk/Treasurer's Annotation For Official Policy Book

Date of Notice to Council Members
Of Intent to Consider (7 days minimum): February 27, 2023

Date of Passage of Current Policy: July 24, 2023

I certify that this Policy was adopted by Council as indicated above.

	<u>July 25, 2023</u>
Town Clerk/Treasurer	Date

June Harding

Subject: South Shore Deputy Roundtable on Immigration and Population Growth
Location: Best Western Plus Bridgewater Hotel & Convention Centre (527 Highway 10 Exit 12, Bridgewater NS B4V 7P4)

Start: Mon 9/25/2023 2:00 PM
End: Mon 9/25/2023 4:00 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: Hubley, Denise

Categories: A - Top Priority

Hello,

As the Deputy Minister of Labour Skills and Immigration, I'd like to invite you to a meeting to discuss attracting, welcoming and supporting newcomers in your communities. An agenda is attached.

The meeting will take place on Monday, September 25, 2023, from 2:00PM – 4:00PM in Cookville at the Best Western Plus Bridgewater Hotel, 527 Highway 10.

I will be joined by Jennifer L'Esperance, Senior Executive Director of Immigration and Population Growth (IPG), Leanne Bartlett, Senior Engagement Specialist at IPG, and Patty Culbert, our Community Navigator for the South Shore and Valley region.

You are welcome to forward this invitation to another member of your agency if you are unable to attend. Please reply to this meeting invitation to indicate your attendance. If you have any questions, please contact Patty Culbert, Community Navigator, at patty.culbert@novascotia.ca

I look forward to seeing you.

Thank you,

Ava Czapalay
Deputy Minister
Labour, Skills and Immigration



Immigration and Population Growth
South Shore Population Growth Roundtable
September 25, 2023 2:00PM - 4:00PM
Best Western Plus Bridgewater – Cookville

AGENDA

- 2:00 p.m. Welcome and Introductions – Deputy Minister Ava Czapalay

- 2:30 p.m. Immigration and Population Growth Overview – Senior Executive Director Jen L’Esperance
 - Current Situation
 - IPG initiatives
 - Immigration programs
 - Settlement funding
 - Staff support
 - Attraction and Engagement (brand, recruitment, international student campaign)

- 2:45 p.m. Roundtable discussion – Deputy Minister Ava Czapalay
 - Current challenges
 - Opportunities for collaboration
 - Supports required

- 3:25 p.m. Identification of priorities – Deputy Minister Ava Czapalay

- 3:40 p.m. Next steps – Patty Culbert

- 3:50 p.m. Wrap up – Jen L’Esperance

JULY 2023
MEETINGS
FOR COUNCILLOR BALISH

10 MIKE COTTER

10 COUNCIL MEETING

20 RCMP ADVISORY BOARD

24 COUNCIL MEETING

Shelburne County Mental Health and Wellness Association
Minutes July 18, 2023

1. Call to Order

The meeting was called to order by Chairperson, Kevin Grant at 10:35am in the Ladies Auxiliary room of the Shelburne Community Center in Shelburne. Those present introduced themselves and Kevin welcomed Sheryl Dubois to the group.

Present: Kevin Grant, Chairperson; Marilyn Johnston, Secretary; Tamara McIntyre, Co-Warm Line Coordinator; Loretta Nickerson, Executive Director SASI; Mary Meagher, Councilor Town of Lockeport; Peggy O'Malley, part time Peer Support Worker; Kelly Goudie, Health Promoter, N.S. Mental Health and Addictions Southwest Nova; Sheryl Dubois, new member

Regrets: Penny Smith, Treasurer and Warden Mun of Shelburne; and DoDo Goodwin.

2. Minutes of June 20, 2023

The Minutes of June 20, 2023 were emailed out to members.

3. Financial

At the end of June we had \$27,867.56 in our bank account.

4. Who does What in Mental Health in Shelburne County

Nothing new to add. Our website now has the most up to date version of this.

5. Charitable Status

Kevin and Marilyn are meeting after this meeting to discuss our next steps regarding the application for charitable status from Revenue Canada.

6. Clubhouse Idea – Kelly Goudie

There has been a pilot Club House operating in Bridgewater for the past month at 1 day per week. It is doing well. It is for adults only and run by the members to drop in to chat, make meals, share job info, etc. They are looking for presenters. There are up to 9 people attending. They meet in the Wileville fire hall. They are bused from Bridgewater to the fire hall by the local transit bus service. If interested, we could do something like this starting out small. We could try a pop up but not on a Thursday to compete with Toolbox Thursdays done by the Tri County Women's Center. Peggy will reach out to Robin Walker.

Kelly passed out pamphlets to all present about online mental health services from MHAhelpsNS.ca

7. Treasurer Position; Vice-Chairperson Position; Member at Large Eastern Shelburne County

Cheryl Dubois expressed interest in the vice-chair position. Executive positions will be finalized at our AGM in August. Be on the lookout for a treasurer and a member at Large for Eastern Shelburne County.

8. SCMH&WA Website

Kevin has updated it.

9. Grants and Funding

Red Cross Grant – midterm report has been submitted by Kevin. They should release the second stage of approved funding soon.
Wellness Funds from the Community Health Board – Our application has been approved. We will do 3 Trail Walks Oct. 5-12 (Barrington, Mun of Shelburne – Roseway River Trail, and Lockeport) Peggy and Lisa will update the info to be posted for these self-directed walks. We will be locating a wind phone on each of these trails. Peggy has 2 phones and a source for more if we want them. We will use a punch card and draw for a gift certificate. Kelly noted that Lunenburg Recreation is looking at doing something similar. We will do 3 Lunch and Learns (Lockeport – Beach Street Studio, Barrington- Jevon Link Society, and Shelburne – Our House). We will ask SASI Works to cater to all three.
Dept. of Seniors Age Friendly grant for \$25,000 - We must apply to continue operation of the Warm Line until the end of September of 2024. We need to check about the dates to apply.

10 NS Warm Line Report

Presented to: Shelburne County Mental Health Association Board of Directors Presented on: July 18, 2023

Sent by: Tamara McIntyre, NS Warm Line Coordinator

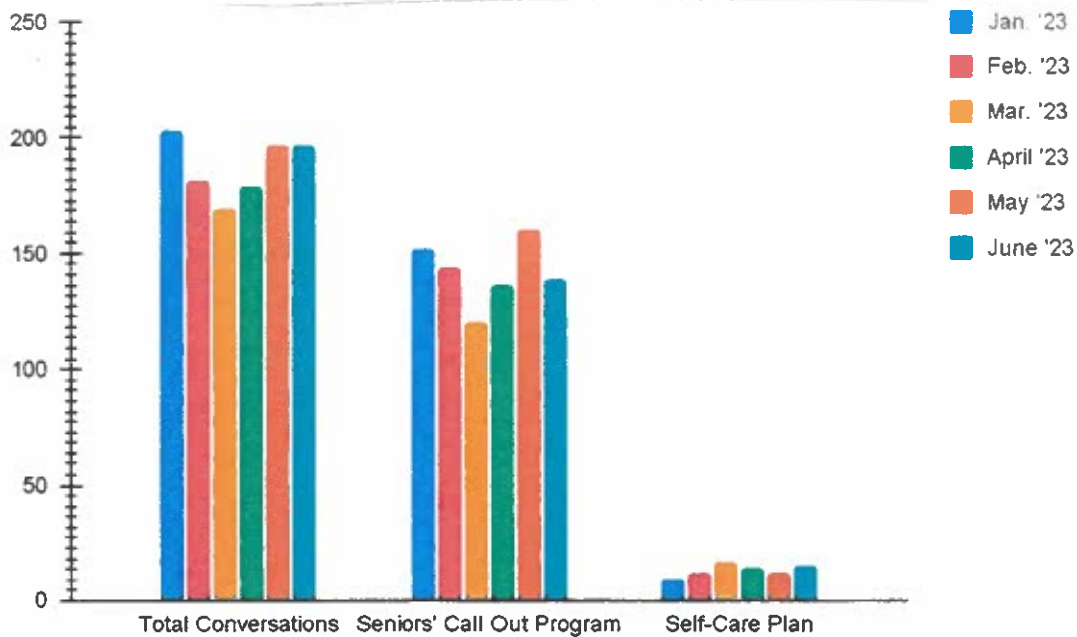
SUMMARY

The Nova Scotia Warm Line continues to operate online through the support and activity of both volunteers and paid staff. Note that our numbers are artificially high this month due to training new volunteers. We have multiple people using the Warm Line as part of their ongoing self-care plan.

DETAILS

- Total Conversations: 197
- Phone: 197
- Chat: 0
- Unique Callers: 33
- Breakdown
 - Senior Safety Program Calls: 139
 - Self-care Plan: 15
 - Problem Call: 2
 - Hang up: 1
 - Administrative Call: 10
 - Uncategorized: 30
- Active Volunteers: 6
- New Volunteers: 4

6 MTH COMPARISON



UPDATES / PROPOSALS

Warm Line Shut Down Plan

- Document has been updated (v1.1) with the boards decision to shut down the Warm Line in 2024, with the caveat that IF long term sustainable funding is found SCMHW is willing to continue to offer the Seniors' Safety Call Out Program.

Vacation

- Warm Line Coordinator has the first two weeks of August off. Peggy will cover the Warm Line shifts.

Board Training / Information Session

- Schedule a two hour session to run Board Members through our Seniors' Safety Call Out program training slides in order for board members to better understand what happens during seniors' calls.

Seniors' Safety Coordinators Information Session

● Develop and schedule an information session for NS Seniors' Safety Coordinators outline the benefits of our call out program. If the board votes to continue this program, this information session could be a stepping stone to requesting funding from the municipalities, and the information session could then be presented to the municipalities. The warm line will shut down Sept 30, 2024. If sustainable funding is found the Call outs to Seniors program would continue with the Senior Safety Officers. The final decision on this would be made by April 1, 2024. We will run one more Facebook ad in September to recruit volunteers.

We should be making a list of our assets in preparation for shut down. The lap tops are outdated as is the presentation equipment as presentations do not have to be done in person anymore.

14. Second Annual Saskatchewan Health Authority Conference on Peer Support Sept. 28

Tracy Mitchell has invited us to participate. We can do so by zoom that day or be there in person. It was felt that our participation would be by zoom. We would be part of a panel to provide information about the warm line (call ins and outs).

15. Red Cross Psychological First aid Courses – Self Care; and Caring for Others available until Nov. 26th

Because we have funding from Red Cross we are eligible to access these courses up to 30 times. Kevin has the codes if anyone would like to access the courses.

16. NS Mental Health Knowledge Collaborative

We are now members

17. TriCounty Aging Well Together Coalition

We are a member and meetings are by zoom.

18. NSH/Community Stakeholder

Kevin did not receive a link to join the zoom meeting.

19. Because We Care Fund – Mental Health Fair

We plan to have a table at the MH Fair for Oct. 14 in Yarmouth. They know we want to participate.

20. Phone Chat Volunteer Seniors Program in Toronto

Marilyn will forward the 2 page information sheet about the program for information. When we were at the Guild Hall Market she spoke with a gentleman that said his daughter in Toronto did a similar program to our Call Out Program to Seniors. It is interesting how similar it is to our program. There it is provided by Family Service Toronto.

21. Next Meeting August 15 2023

Our next meeting will be Tuesday, August 15, 2023 in the Shelburne Community Center. Marilyn to book it. The first meeting will be our AGM follow by our regular meeting.

22. Adjournment There being no further business the meeting adjourned at 12:05pm.

Shelburne County Mental Health and Wellness Association
Minutes AGM August 15, 2023

1. Call to Order

The meeting was called to order by Chairperson, Kevin Grant at 1 0:32 am at Meeting Room B of the Shelburne Community Center in Shelburne

Present: Kevin Grant, Chairperson; Marilyn Johnston, Secretary; Loretta Nickerson, Executive Director SASI; Peggy O'Malley, Part Time Peer Support Worker; Kelly Goudie, Health Promoter N.S. Mental Health and Addictions Southwest Nova; Penny Smith, Treasurer and Warden Mun of Shelburne; Sheryl Dubois.

Regrets: Do Do Goodwin; Cheryl Baker, Director at Large Western Shelburne County; Tamara McIntyre, Co-Warm Line Coordinator

2. Establish a Quorum

It was determined that there was a quorum present.

Approval of Agenda

The Agenda was accepted as presented

3. Minutes of Previous AGM Aug. 16/22

The AGM Minutes of August 16/22 were emailed out to members and read at the meeting.

4. Financial Report

Our bank statement to July 31/23 was \$39,483.14. We continue to apply for grants and have minimal donations. We had another meeting with our MLA to discuss the need for sustainable funding and how we might fit into the mental health services and services for seniors in this province. We know we need \$50,000-\$60,000 to operate each year.

Motion: On a Motion of Loretta and Kelly, the Financial Report was received. **CARRIED**

We need to have another meeting with Nolan Young, MLA. We need to determine who we write a proposal to for sustainable funding consideration. It would be great to be a line item in Municipal budgets. Perhaps we should seek sponsorship from one or more successful businesses in Shelburne County. Having charitable status with revenue Canada would help with this.

5. NS Warm Line AGM Report to Board

Dates: October 2022-July 2023 (Dates we have access to due to our transition to IZZY software)

Total Conversations: 1980 (ingoing and outgoing calls)

- 1470 calls are labeled as Seniors' Safety Program
- 261 calls are not labeled, but can be assumed to be part of the Seniors' Safety Program due to the way the system is set up for incoming calls
- The remaining calls (249) vary from problem level, self-care, administration, silent, hang-ups, etc. and are mostly Warm Line/ Self Care Plan calls, tho some seniors do call in when they miss our calls

The following breakdown is for both incoming and outgoing calls and may not reflect all of our calls.

Age 65+

- 1312 conversations

- 1171 with female clients
- 119 with male clients
- 2 calls non-binary (tho I believe this was topic and not identification)

Age 50-65

- 29 conversations
- 24 with female clients
- 5 with male clients

Age 30-50

- 11 conversations
- 10 with female clients
- 1 gender undisclosed

Age 18-30

- 1 conversation
- 1 gender undisclosed

Under 18

- 0 all categories

Unknown / Undisclosed Age

- 232 conversations
 - 112 of these are tagged as the Seniors' Safety Program. but that doesn't mean that some of the incoming calls were not seniors', just that they didn't let us know their age (and we don't ask)
- 202 with female clients
- 8 with male clients
- 21 unknown/undisclosed gender

Motion: On a Motion of Marilyn and Loretta the AGM Warm Line Report was received. **CARRIED**

6. Election of Officers for 2023/24

Marilyn put forth a slate of Officers for the coming year:

Chairperson – Kevin Grant

Vice Chairperson – Sheryl Dubois

Secretary – Marilyn Johnston

Treasurer – Penny Smith

Director at Large – Cheryl Baker

Director at Large – Vacant

Penny agreed to remain as Treasurer until one is found. It was estimated that the work of the treasurer is about 5 hours per month. We are actively seeking someone to fill the Treasurer's position.

The Joint Stocks renewal will be completed and submitted with a cheque by the end of August.

Motion: On a Motion of Peggy and Penny, the Slate of Officers were approved for 2023/24. **CARRIED**

7. Adjournment

There being no further business the meeting adjourned at 11:16am by Kelly.

June Harding

From: Marcia d'Eon <marcia.deon@municipalityofshelburne.ca>
Sent: Wednesday, August 30, 2023 3:35 PM
To: Sarah Mattatall; Joyce Young
Subject: C&D Site Application-extension granted

June and Sarah,

We have been granted an extension on the C&D permit application that was due this month. Ryan had the application ready a couple of weeks ago but did not send it as Adam d'Entremont at NS Environment advised that he thought we may be eligible for an extension due to the RFP we currently have out. Adam confirmed today that the extension has been granted and that a letter will be sent to our attention indicating this.

It looks like the extension will be granted until February/March 2024.

I wanted to keep both of you in the loop. A shared services meeting would be beneficial sometime this fall, perhaps once the results of the RFP are in (after September 15th).

Thank You,

Marcia d'Eon

Director of Operations & Protective Services
Municipality of the District of Shelburne
414 Woodlawn Drive
Shelburne, NS
BOT 1WO
Phone: 902-875-6825



2447 Highway 3, P.O. Box 100, Barrington, Nova Scotia B0W 1E0

July 27, 2023

The Honourable Steven Guilbeault
Minister of the Environment and Climate Change
House of Commons
Ottawa, Ontario
Canada
K1A 0A6

By email: minister-minister@ec.gc.ca

**Re: Request for Exemption of Volunteer Emergency Service Providers
from New Fuel Charges**

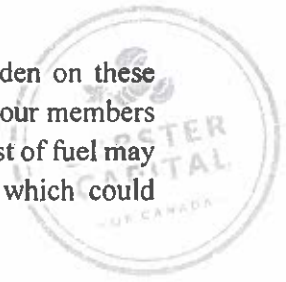
Minister Guilbeault,

On behalf of the Municipality of Barrington, I am writing to you to advocate for the dedicated volunteer emergency service providers within our Municipality and respectfully request that you consider granting an exemption to the volunteer emergency service providers from the new fuel charges.

As we both know, the invaluable contributions of volunteer emergency service providers, including firefighters, and search and rescue personnel, are immeasurable. They selflessly dedicate their time, skills, and efforts to safeguard the lives and properties of our fellow residents, often putting themselves at considerable risk. These volunteers perform their duties with utmost professionalism and dedication, serving as pillars of strength and hope in times of crisis.

While we understand the importance of reducing greenhouse gas emissions and promoting cleaner fuels, we believe it is essential to recognize the unique circumstances and challenges faced by volunteer emergency service providers.

The implementation of these new fuel charges will create an added financial burden on these organizations, who often operate on limited budgets and rely on the commitment of our members who generously devote their personal resources to serve the public. The increased cost of fuel may restrict their ability to maintain and deploy their emergency response vehicles, which could potentially jeopardize the safety and well-being of those in need.

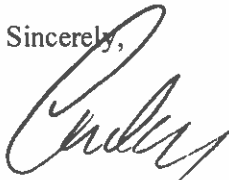


Therefore, I kindly request that you consider exempting volunteer emergency service providers from the new Fuel Charges (Carbon Tax) under the Greenhouse Gas Pollution Pricing Act and the Clean Fuel Regulations. Granting this exemption would not only recognize the significant contributions of these volunteers but also demonstrate your government's appreciation for their unwavering commitment to public safety and welfare.

I am confident that through collaborative efforts, we can strike a balance between environmental stewardship and acknowledging the essential role played by volunteer emergency service providers in our society. I would be more than willing to discuss this matter further and provide any additional information that may assist you in making a well-informed decision.

Thank you for your time and consideration of this vital request. I eagerly await your response and trust that you will give due attention to the concerns raised on behalf of our esteemed volunteer emergency service providers.

Sincerely,



Eddie Nickerson
Warden

CC: Federation of Canadian Municipalities
Nova Scotia Federation of Municipalities
Mr. Rick Perkins, M.P. for South Shore – St. Margaret's
Mr. Nolan Young, M.L.A. for Shelburne
Nova Scotia Municipalities



June Harding

From: Ian Morrison <IMorrison@nsfm.ca>
Sent: Friday, August 18, 2023 8:01 AM
To: Ian Morrison
Subject: Accepting a Role on an External Board? Think Twice.
Attachments: Considerations Before Accepting Positions on Outside Boards.PDF

Good Morning,

Municipalities are often asked to appoint a councillor or staff member to an external Board of Directors. While supporting external boards is important, it is equally important to **consider the risk** associated with this.

An **effective risk management practice** is to set up protocols to guide your elected officials or staff regarding acceptance of outside board positions. Protocols should consider the following issues:

- What is the organization?
- Have you reviewed the organization’s key risk management documentation?
- Do the elected officials or staff have the time to commit to the board?
- Is there a conflict of interest, either real or perceived?
- Has the legislation that governs municipal conflict of interest been reviewed?
- Does the external board provide adequate personal director’s liability insurance and indemnification?
- How financially viable is the organization?

Please find enclosed the attachment **Considerations for Municipal Councillors and Staff Prior to Accepting Positions on Outside Boards**. This document, prepared by **Intact Public Entities**, the insurer of the **NSFM Municipal Insurance Program**, provides useful information designed to limit your risk.

This notification is a monthly communique to update and provide information of relevance to participating organizations in the **NSFM Municipal Insurance Program**.

- Participating municipal units are reminded that access is available to the **Intact Public Entities Centre of Excellence**:
- An online hub of constantly updated articles, checklists, templates, and tips to assist municipal units with implementation of a comprehensive risk management strategy
 - The site can be accessed here: <https://www.intactpublicentities.ca/centre-of-excellence>

Members and participating organizations will continue to be updated on the activities of the Committee on a regular basis.

Please advise if you require any further information.

Ian Morrison | Director of Operations and Communications
NOVA SCOTIA FEDERATION OF MUNICIPALITIES

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Halifax NS B3J 3K8
E-mail: imorrison@nsfm.ca
Phone: (902) 266-2297

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Considerations for Municipal Councillors and Staff Prior to Accepting Positions on Outside Boards

As a Municipal Councillor or staff member, you may be asked to sit on an outside Board of Directors. Each outside organization has unique needs and their own set of values, culture and sense of community. It's very important that their value system align with your municipality. A good risk management practice is to set up protocols to guide your elected officials or staff re: accepting outside board positions. Your protocols should consider the following issues.

1. Who is the organization?

An internal review of the organization should be undertaken with senior administration and/or committee members.

Questions to ask:

- a. Is there a personal and/or municipal conflict of interest?
- b. Do the mission statement, objectives and philosophy of the organization align with your municipality?
- c. Did the organization make a formal verbal or written request?
- d. Is the municipality required by legislation to have representatives on the organization's board?
- e. If you are unfamiliar with the organization, ask a staff member to do some research, (i.e. review local papers, do a Google search, along with other sources; speak with people in the community).

- f. Does your chosen representative have the required skill-sets to serve on this board?
- g. Have there been any prior or current complaints, legal investigations, Directors and Officers liability insurance claims made against the organization?
- h. Is the organization registered as an incorporated not for profit, for profit or local committee group?
- i. What role will your representative play on the board?
- j. Does your representative want to sit on the board for municipal reasons or personal interest?

2. Key Risk Management Documentation

Set up a risk management file to track:

- a. Persons that have been approved to serve on the board.
- b. Reasons for the approval.
- c. Requests that have been denied.
- d. Reasons for the denial.

This file should be updated with each new request and reviewed annually.

Here is a list of some of the documents you should request for review and keep on file:

- a. Articles of Incorporation
- b. Bylaws

- c. Conflict of Interest Policy
- d. Current financial statements
- e. Copies of their Directors and Officers insurance policies or Certificate of Insurance
- f. Confirmation of any claims
- g. Number of years to sit on the board
- h. Confirmation your municipal insurer has been informed

3. Do elected officials and staff, have the time to continue fulfilling their duties to the municipality and sit on the Board?

You should determine if the board is advisory or a real working board. Varying amounts of your time will need to be dedicated to the organization depending on what type of board it is and the responsibilities of the Directors. Find out how long board members serve because some boards have terms as long as five years. Can you commit to that length of time? How will it impact your current workload?

4. Conflict of interest, either real or perceived?

Become aware of any non-arm's length parties who own the company or hold shares and who could be contracting with the municipality. Also determine if the board participates in lobbying interests that are or could be perceived to be in conflict with those of the municipality or place your representative in a conflict of interest position. What will you do if a conflict of interest arises? How likely is that to occur?

5. Are you aware of your responsibilities under the applicable municipal conflict of interest legislation?

Every province has legislation in effect that details a director's responsibilities in a possible conflict situation. You should review this legislation and be aware of what you are required to do if a conflict of interest arises.

6. Does the organization provide sufficient personal director's liability insurance and indemnification?

Serious consideration should be given to the steps the organization is willing to take to protect its directors from personal liability. Determine that the board purchases Directors and Officers liability and that the limits are adequate to protect the Directors.

It is extremely important that each individual be aware that even though they might be given the green light to sit on a board to represent their municipality, it does not mean that they are automatically covered under the municipality's insurance.

It is also important to note, when sitting on a board created by Provincial bodies or Acts, that there is not always clear language on whether or not the members will be indemnified.

If there is no Directors and Officers insurance, in place, you are exposed!

7. How financially viable is the organization?

If the organization does not have the resources or financial frameworks in place consider this as a major red flag. (Example: Lower liability limits on their Directors and Officers liability insurance to save premium dollars but does not have solid cash reserve.)

Conclusion

We understand that many organizations and community groups are continually seeking both elected officials and staff to support them. Though you may feel obligated to accept an organization's request for a board position, you and the municipality must first realize and understand not only the rewards but also the risks.

If a group does not meet your municipality's protocols, all is not lost. There are different options available: such as appointing a liaison to work with the group; offer to sit on a committee of the organization or offer to advise on issues that involve the organization's relationship with your municipality.

As a final note – not all insurance policies are created equal. The organization's Directors and Officers liability insurance policy should be reviewed by your licensed insurance professional. It is imperative that you understand not only the coverage afforded but also the exclusions or policy limitations.

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Shelburne District Policing Model

The following is to make you aware of the pending enhancement to RCMP policing services in Shelburne County as previously discussed. Shelburne RCMP will be merging with Barrington RCMP in August of 2023 to become Shelburne County District RCMP.

This plan has been ongoing for several months now and is supported by RCMP Southwest District Management as well as H Division RCMP in partnership with the NS Dept of Justice. The move to a district policing model will not result in the movement or change of any substantive assets or resources as they now exist. Shelburne and Barrington RCMP will continue to maintain two detachments with current compliment of officers and support staff remaining unchanged. The only changes will be in roles and responsibilities for the S/Sgt in Shelburne and the Sgt in Barrington. Both of these positions will remain in their substantive locations however, the S/Sgt will become the District Commander for both detachments and the Sgt will become the Operation NCO for both detachments. This district model will enhance operations resulting in a better and more streamlined and accountable service. It will enhance communications with elected groups and will result in consistent messaging to officers, residents and all elected groups to ensure efficient and accurate policing operations.

I ask that you please sign below as to your awareness of the pending district policing model so we can move forward.

Respectfully,

S/Sgt Mark Mac Pherson

Notice of Awareness re Shelburne District Policing Model

We are aware of the planned merger of Shelburne and Barrington RCMP Detachments to become the Shelburne County District RCMP. We have been briefed by S/Sgt Mac Pherson and support this move to a more enhanced, efficient and accountable policing model. We are cognizant of the fact that this is an operational decision and does not impact current policing contracts as they now exist.

Mayor/Warden:

Tom Nolin
Mayor, Town of Lockport

Date: Aug 11 23

CAO/CFO:

Jane Harding
Town Clerk/Treasurer

Date: Aug. 11, 2023
